



Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

Ordinance #3975

Resolution #2018-07

CALL TO ORDER

The 1710th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Proclamation for Red Nose Month.

[PRO 18-006](#)

Attachments: [Red Nose Month](#)

2. Proclamation for Peace Officer's Week.

[PRO 18-008](#)

Attachments: [National Police Week](#)

3. Proclamation recognizing National Public Works Week.

[PRO 18-009](#)

Department: Public Works

Attachments: [National Public Works Week May 20 - 26](#)

4. Presentation/Recognition of Life Saving Awards.

[PRE 18-011](#)

Recommended Action: No action needed. Presentation only.

5. Special Presentation: Reflections on City Hall (1978 - 2018)

[PRE 18-014](#)

Recommended Action: N/A

Department: City Council and Office of the Mayor

6. Presentation of Certificates of Election.

[PRE 18-012](#)

Recommended Action: Mayor will present Certificates of Election to newly elected Council members.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

7. Administering the Oaths of Office.

[PRE 18-013](#)

Recommended Action: The Oath of Office shall be administered to each of the newly elected Council members.

PUBLIC HEARINGS

8. Public Hearing on an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

[PH 18-036](#)

Recommended Action: After the conclusion of the public hearing the City Council will later in the May 15, 2018 Regular Council Meeting consider and take possible action on an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

Attachments: [Notice of Public Hearing - 051518](#)

AWARDING/REJECTING BIDS

9. Awarding Request for Proposal for professional auditing services.

[RFP 18-003](#)

Recommended Action: Award the contract for professional auditing services to Belt Harris Pechacek, LLLP.

Department: Finance

Attachments: [2018 Audit RFP Recommendation](#)

CONSENT CALENDAR

10. Approval of minutes of workshop meeting on May 1, 2018.

[MIN 18-069](#)

Recommended Action: Approval

Attachments: [CC_MW_050118](#)

11. Approval of minutes of regular meeting on May 1, 2018.

[MIN 18-070](#)

Recommended Action: Approval

Attachments: [CC_MR_050118](#)

12. Acceptance of Quarterly Investment Report (January - March 2018).

[RPT 18-024](#)

Recommended Action: Accept the Investment Report for the Quarter Ended March 31, 2018.

Attachments: [2018 2Q Investment Report](#)

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COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

13. Consideration of and possible action to terminate to the contract with South Pools, Inc. for the Dow Park Pavilion and Improvements project (DPCDC project). [AUT 18-027](#)

Recommended Action: Consider terminating the contract with South Pools, Inc. for the Dow Park Pavilion and Improvements project.

14. Consideration of and action on authorization to purchase from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform the Surface Water Treatment Plant Driveway Project. [PUR 18-014](#)

Recommended Action: Staff recommends Council approval to purchase the services of SKE Construction, LLC. through the Buy Board

Department: Public Works

Attachments: [Driveway Quote](#)

15. Consideration of and action on renewing the contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) for the Senior Meals program. [BID 18-017](#)

Recommended Action: Renew the contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) for the Senior Meals Program.

Department: Finance

16. Authorization for the City to accept bids for the liquidation of the surplus furniture and fixtures in the existing City Hall as a wholesale lot and approval for the City Manager to award the bid for the sale of this surplus furniture and fixtures to the highest bidder for the lot. [AUT 18-041](#)

Recommended Action: Authorize the City Manager to award the bid for the liquidation of the surplus furniture and fixtures in the existing City Hall to the highest bidder for the lot.

Department: Finance

Attachments: [Master City Hall Inventory List](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

17. Consideration of and action on Ordinance No. 3975 authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project. [ORD 18-031](#)

Recommended Action: Approve Ordinance No. 3975 authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project.

Attachments: [Proposed ord. 3975_05-15-18](#)

18. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget. [ORD 18-044](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

Attachments: [Ord - Amend Budget FY18 Waterline Rehab](#)

19. Consideration of and action on a purchase from SKE, Inc., through the Buy Board Cooperative Purchasing Program to perform Waterline Rehabilitation on 2nd Street. [PUR 18-015](#)

Recommended Action: Staff recommends Council approval to purchase the services of SKE, Inc. through the Buy Board.

Department: Public Works

Attachments: [2nd street water rehab proposal](#)

20. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget. [ORD 18-043](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

Department: Public Works

Attachments: [Ord - Amend Budget FY18 Sanitary Sewer Line](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

21. Consideration of and action on an ordinance appointing members to the Planning and Zoning Commission/Board of Adjustment. [ORD 18-036](#)

Recommended Action: To accept the Boards and Commission Selection Committee's recommendation and approve the appointments to the Planning and Zoning Commission/Board of Adjustment.

Attachments: [Appt 3 to Plan & Zone Comm-Board Adjustment-term end 2020](#)

22. Consideration of and action on an ordinance appointing members to the Parks and Recreation Commission. [ORD 18-037](#)

Recommended Action: To accept the Boards and Commission Selection Committee's recommendation and approve the appointment of individuals to the P&R Commission.

Attachments: [Appoint 2 Members to Parks and Rec-Term ends 05-2020](#)

23. Consideration of and action on an ordinance appointing members to the Board of Health. [ORD 18-038](#)

Recommended Action: To appoint members to the Board of Health.

Attachments: [Appoint Metz-Metz-Stokes-Pederson to Board of Health-2018-2020](#)

24. Consideration of and action on an ordinance appointing Larry Wilson as Municipal Court Judge. [ORD 18-039](#)

Recommended Action: Appointment of Judge Wilson for two years

Attachments: [Re-Appoint Presiding Judge-Larry Wilson-Municipal Court-05-2018-2020](#)

25. Consideration of and action on a resolution to nominate Shell Chemical L.P. as an Enterprise Zone Project under the Texas Enterprise Zone Program. [RES 18-200](#)

Recommended Action: Approve the resolution nominating Shell Chemical L.P. as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Attachments: [Res-Nominate Shell Chemical LP as Enterprise Project05-2018](#)

26. Consideration of and action on a resolution to nominate Deer Park Refining Limited Partnership as an Enterprise Zone Project under the Texas Enterprise Zone Program. [RES 18-199](#)

Recommended Action: Approve the resolution nominating Deer Park Refining Limited Partnership as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Attachments: [Res-Nominate Deer Park Refining LP as Enterprise Project-05-2018](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

27. Consideration of and action on an ordinance amending “Section 66-176, Schedule E: Speed Limit 30 Miles Per Hour” of the Code of Ordinances. [ORD 18-042](#)

Recommended Action: Recommend approval.

Department: Public Works

Attachments: [Amend 66-176-Street Locations-04-2018](#)

28. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance on the request of Deer Park Church of Christ for a Specific Use Permit to construct a licensed memory care and assisted living facility on the southwest corner of X Street and East Boulevard. [ORD 18-040](#)

Recommended Action: Approval is recommended, per the Planning and Zoning Commission and adopt ordinance.

Attachments: [X Street and East \(Deer Park Church of Christ\)](#)

[Specific Use Permit-Sodalis Senior Living-Assisted Living-2000 E Blvd-05-2018](#)

29. Consideration of and action on an ordinance moving the date of the July 3, 2018 regular City Council meeting to July 10, 2018 due to the Independence Day Holiday. [ORD 18-041](#)

Recommended Action: Approval of the attached ordinance is recommended.

Attachments: [Ord.- changing time](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
May 11, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: PRO 18-006 **Version:** 1 **Name:**
Type: Proclamation **Status:** Agenda Ready
File created: 4/9/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Proclamation for Red Nose Month.
Sponsors:
Indexes:
Code sections:
Attachments: [Red Nose Month](#)

Date	Ver.	Action By	Action	Result
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Proclamation for Red Nose Month.

Summary: Walgreens Store Manager Lisa Anderson will be present along with several employees to receive the Proclamation and to distribute red noses for all.

Fiscal/Budgetary Impact: N/A



Office of the Mayor

P r o c l a m a t i o n

WHEREAS, I, Mayor Jerry Mouton, proclaim that May officially be Red Nose Month for the City of Deer Park, to help bring awareness to the needs of underprivileged children and their families through healthcare needs, meals, vaccinations, clean water, education, medication and so much more through the Red Nose Foundation; and

WHEREAS, thanks to all the generous people around the World, Red Nose Day 2017 raised over 18 million dollars! That money is now at work to benefit children and young people living in poverty in every state in the US and 15 countries around the World. We are changing lives at home and abroad; and

WHEREAS, you too can help make a difference in their lives by making a contribution of any amount at our local Deer Park Walgreens, or stop by and purchase a Red Nose! Proceeds go to non-profit organizations to help fight children's poverty like your local Boys and Girls clubs. Let's show the Red Nose Day Foundation that WE have the power to drive positive change and help fight children's poverty; and

NOW, THEREFORE, I, MAYOR JERRY MOUTON, City of Deer Park, Texas, by virtue of the authority vested in me by the Constitution and laws of the City of Deer Park, Texas do hereby proclaim the month of May as

“RED NOSE MONTH”

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Deer Park to be affixed hereto this fifteenth day of May, Two Thousand and Eighteen, A.D.

**Jerry Mouton, Mayor
City of Deer Park, Texas**



Legislation Details (With Text)

File #: PRO 18-008 **Version:** 1 **Name:**
Type: Proclamation **Status:** Agenda Ready
File created: 4/27/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Proclamation for Peace Officer's Week.
Sponsors:
Indexes:
Code sections:
Attachments: [National Police Week](#)

Date	Ver.	Action By	Action	Result
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Proclamation for Peace Officer's Week.

Summary:

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. Chief Greg Grigg will be present to receive the Proclamation.

Fiscal/Budgetary Impact: N/A



Office of the Mayor

P r o c l a m a t i o n

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Deer Park play an essential role in safeguarding the rights and freedoms of the City of Deer Park; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of the City of Deer Park provide an unceasingly vital public service; and

NOW, THEREFORE, I, JERRY MOUTON, Mayor of the City of Deer Park, along with the Deer Park City Council, hereby proclaim the week of May 13-19, 2018 as

"NATIONAL POLICE WEEK"

and encourage the citizens of our community to join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Deer Park to be affixed hereto this eighteenth Day of May, Two Thousand and Eighteen, A.D.

**Mayor Jerry Mouton
City of Deer Park**



Legislation Details (With Text)

File #: PRO 18-009 **Version:** 1 **Name:**
Type: Proclamation **Status:** Agenda Ready
File created: 5/9/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Proclamation recognizing National Public Works Week.
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [National Public Works Week May 20 - 26](#)

Date	Ver.	Action By	Action	Result
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Proclamation recognizing National Public Works Week.

Summary:

Proclamation recognizing the week of May 20th thru May 26th as National Public Works Week. The theme this year is "The Power of Public Works" which gives voice to the impact the many facets of public works have on modern civilization. From providing clean water to disposing of solid waste, to building roads and bridges or planning and implanting municipal projects, removing storm debris from roadways or devising emergency management strategies to meet natural or manmade disasters, public works services determine a society's quality of life. This year we honor the vital contribution public works professionals make every day to communities across our country.

Fiscal/Budgetary Impact:

No impact



Office of the Mayor

P r o c l a m a t i o n

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

NOW, THEREFORE, I, MAYOR JERRY MOUTON, City of Deer Park, Texas, by virtue of the authority vested in me by the Constitution and laws of the City of Deer Park, Texas do hereby proclaim the week of May 20th -26th as

“NATIONAL PUBLIC WORKS WEEK”

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Deer Park to be affixed hereto this Fifteenth day of May, Two Thousand and Eighteen A.D.

Jerry Mouton, Mayor
City of Deer Park, Texas



Legislation Details (With Text)

File #: PRE 18-011 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 4/25/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Presentation/Recognition of Life Saving Awards.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Presentation/Recognition of Life Saving Awards.

Presentation /Recognition of Officer Brandon Williams with a “Life Saving Award.” On March 30, 2018, Officer Williams responded to the Wheel House in reference to a male subject actively having a seizure. Upon Williams’s arrival, Steven Cauley was found not breathing. Williams immediately began CPR and notified dispatch. Deer Park EMS arrived and Cauley was transported to Bayshore Medical Center, where he was placed in ICU.

Summary:

Presentation /Recognition of Officer Williams with a “Life Saving Award” from the Deer Park Police Department for his actions in saving the life of Steven Cauley on March 30, 2018.

Fiscal/Budgetary Impact:

None

No action needed. Presentation only.



Legislation Details (With Text)

File #: PRE 18-014 **Version:** 2 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 5/9/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Special Presentation: Reflections on City Hall (1978 - 2018)
Sponsors: City Council, Office of the Mayor
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	2	City Council		

Special Presentation: Reflections on City Hall (1978 - 2018)

Summary:

The new Deer Park City Hall opens later this month, replacing the current City Hall, which opened in 1978. As such, the City Council Meeting held on May 15, 2018, will be the final one in the current City Hall. With this item, we want to celebrate the 40-year history of the current City Hall. We have invited all former elected officials who served on Council during the years 1978 to 2018 to be in attendance on Tuesday night. Also invited to join them are our retired Department Directors. Former Mayors Jimmy Burke and Wayne Riddle will speak about City Hall as part of this presentation, as will Mayor Mouton. Finally, at the conclusion of this Council Meeting there will be a reception for the public and all in attendance.

Fiscal/Budgetary Impact:

N/A

N/A



Legislation Details (With Text)

File #: PRE 18-012 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Presentation of Certificates of Election.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Presentation of Certificates of Election.

Summary:

Cancellation of the May 5, 2018 General Election was adopted on March 6, 2018 (Ord. No. 3963) and declared elected to Council Positions 4, 5 and 6. Certificates of Election are presented to each of the newly elected Council members.

Fiscal/Budgetary Impact:

None

Mayor will present Certificates of Election to newly elected Council members.



Legislation Details (With Text)

File #: PRE 18-013 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Administering the Oaths of Office.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Administering the Oaths of Office.

Summary:

Prior to taking office as a newly elected Council member, the member must take the Oath of Office.

Fiscal/Budgetary Impact:

None

The Oath of Office shall be administered to each of the newly elected Council members.



Legislation Details (With Text)

File #: PH 18-036 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 4/20/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Public Hearing on an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

Sponsors:

Indexes:

Code sections:

Attachments: [Notice of Public Hearing - 051518](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Public Hearing on an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

Summary:

The notice below was posted at City hall and published in a newspaper of general circulation in the City:

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas on Tuesday, May 15, 2018, at 7:30 p.m., at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

Fiscal/Budgetary Impact:

After the conclusion of the public hearing the City Council will later in the May 15, 2018 Regular Council Meeting consider and take possible action on an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.

Notice of Public Hearing

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas on Tuesday, May 15, 2018, at 7:30 p.m., at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding an ordinance amending the local incentives that may be offered to qualified local businesses participating in the Texas Enterprise Zone Program.



Legislation Details (With Text)

File #: RFP 18-003 **Version:** 1 **Name:**
Type: Request for Proposal **Status:** Agenda Ready
File created: 3/6/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Awarding Request for Proposal for professional auditing services.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [2018 Audit RFP Recommendation](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Awarding Request for Proposal for professional auditing services.

Summary: Pursuant to state statute and City ordinance, the City shall have its records and accounts audited annually and shall prepare an annual financial statement and report. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. Belt Harris Pechacek, LLLP has served as the City's auditors for the last five years beginning with the fiscal year 2013 audit and concluding with the fiscal year 2017 audit, which was presented to City Council at the March 20, 2018 meeting. At least every five years, the request for proposal process is initiated to review and evaluate all qualified firms interested in providing these services to the City of Deer Park. Facing completion of the existing five-year contract term, the City issued a Request for Proposal for professional auditing services following authorization at the February 20, 2018 City Council meeting. The City received seven (7) responses as follows: Belt Harris Pechacek, LLLP; BKD, LLP; Haynie & Company (formerly Darilek Butler & Associates, PLLC); Pattillo, Brown & Hill, LLP; Postlethwaite & Netterville, Weaver and Tidwell, LLP; and Whitley Penn, LLP.

As discussed in the workshop prior to this meeting, the City evaluated the responses based on qualifications and experience, technical ability, references for similar governmental entities, and thoroughness of the response. The top two firms were then evaluated on estimated pricing, which represents 10 percent of the final score. Following the evaluation of the responses, Belt Harris Pechacek, LLLP was identified as the highest ranking firm based on the total score, and the City staff recommendation is to award the engagement to this firm. The initial three-year period for the contract will begin on June 1, 2018 and will cover the annual audit for the fiscal years ending September 30, 2018 through 2020. The contract will include the option to extend the engagement an additional two years to also include the annual audit for the fiscal years ending September 30, 2021 and 2022 (for a total of five years).

Fiscal/Budgetary Impact:

Professional auditing services were included in the proposed Fiscal Year 2017-2018 Finance Department budget in the amount of \$35,000 (Account Number 10-201-4239, Audit Fees).

Award the contract for professional auditing services to Belt Harris Pechacek, LLLP.




City of Deer Park

Inter-Office Memorandum

TO: Jay Stokes
Gary Jackson

DATE: May 3, 2018

FROM: Donna Todd 

SUBJECT: Recommendation for Professional Auditing Services

In 2013, the City last issued an RFP for professional auditing services for the fiscal years 2013-2017, a total of five years, with the last two years representing optional renewals. At that time, Pattillo, Brown & Hill, LLP had provided auditing services to the City for the fiscal years 2004 – 2012, a total of nine years. Following the RFP process in 2013, Belt Harris Pechacek, LLLP was awarded the contract and with the conclusion of the audit for fiscal year 2017, the firm completed the maximum five-year term of the agreement.

It is typical that these types of professional services are revisited at least every five years using a process to request proposals from qualified firms. On February 21, 2018, following City Council approval, the City issued an RFP for professional auditing services. As before, the process allowed interested firms the option to attend a pre-submittal meeting to ask questions with a final deadline of March 16, 2018 for technical questions. The submission deadline for proposals was April 2, 2018. Representatives from two firms attended the pre-submittal meeting (indicated by a "*" in the following list), and seven firms responded to the RFP: Belt Harris Pechacek, LLLP; *BKD, LLP; Haynie & Company (formerly Darilek Butler & Associates, PLLC); Pattillo, Brown & Hill, LLP; *Postlethwaite & Netterville, Weaver and Tidwell, LLP; and Whitley Penn, LLP.

Overview

The RFP stressed the importance of municipal experience, particularly with cities similar in size to Deer Park. Responses were evaluated based on established criteria with greater emphasis on qualifications, experience, and technical ability to underscore the importance of factors other than cost as the basis for any decision. Respondents were asked to submit a separate cost proposal, with cost representing a maximum 10 percent (10%) of the score.

The RFP included the following evaluation criteria: "The evaluation of the proposals will be made based on the criteria listed below. While pricing is a consideration, it is clearly not the primary factor in the selection of the firm. The contract award will not necessarily be made to the firm that provides the lowest cost proposal. The contract award will be based primarily on demonstrated competence and qualifications using the listed criteria. It is important that the proposal be clear and complete. Incomplete responses will not be considered under any circumstances."

30 points	Qualifications and experience of the firm and key personnel
30 points	Technical ability of the firm, including evaluation of the audit plan
15 points	Thoroughness of the response related to the scope of work
15 points	References
<u>10 points</u>	Pricing
<u>100 points</u>	

The goal of the RFP process is to select a qualified certified public accounting firm to perform the annual audit for the fiscal years ending September 30, 2018 through 2020, with an option to extend the engagement an additional two years to also audit the fiscal years ending September 30, 2021 and 2022. The selected firm must express an opinion on the fair presentation of the City's general purpose financial statements and combining and individual fund financial statements in conformity with generally accepted accounting principles. As part of the audit, the firm shall perform certain limited procedures involving required supplementary information required by GASB. The firm shall also be responsible for preparation of the CAFR and shall work with the City to ensure the report will qualify for the GFOA Certificate of Achievement for Excellence in Financial Reporting award program. The firm shall also perform and report on single audits, as needed. The firm shall be required to present the annual audit to the Finance Committee and the City Council. Additionally, the firm shall be responsible for performing the necessary agreed upon procedures related to the financial assurance test required by the TCEQ in conjunction with the City's solid waste facility. The firm must also be available to respond to other accounting or auditing needs throughout the year, such as providing professional expertise and assistance during the bond issuance process.

Evaluation

A copy of the evaluation results is attached. Based on the responses to the RFP, I believe most of the firms are qualified to provide these services, however I believe two firms stand out as best suited to satisfy the City's requirements.

Cover Letter

Each firm submitted the required cover letter indicating the firm's understanding of the engagement (or aspects thereof) and why the firm is qualified to perform the services. These letters included various degrees of information and all but one were signed by a person authorized to contractually bind the firm. One letter was simply signed with the firm name, which to me, does not represent a "binding signature." Three of the responses were from firms in Houston, one was from a firm in Baton Rouge, LA but with a Houston office (most of the team is in Louisiana), one was from a firm in the Houston area (Conroe), and two firms planned to conduct the audit from offices in San Antonio or Waco.

Qualifications and Experience

All firms have some level of experience with governmental audits and are able to provide other audit services, if requested. The distinction is in the size of the firm, how long they have been serving municipal clients and the size and type of the representative client base (i.e., cities), particularly cities similar in size to Deer Park and in some cases, cities in the State of Texas. Each firm took a different approach to describing their organizational/staffing structure and introducing the audit team that would be assigned to the City. All firms and staff are licensed to practice in the State of Texas although the firm in Louisiana did not clarify that point. One firm provides exclusive service to auditing local governments, and other firms have a dedicated group serving only governmental clients. Each team offers a different level of experience, but most of the engagement partners have extensive experience working with governmental audits.

Technical Approach and Understanding of Scope of Work

All of the firms have an understanding of the required scope of work to complete the annual audit for the City although not all firms referenced the agreed-upon procedures related to the TCEQ requirement for the solid waste facility. Two firms made a specific reference to the City's Incode system and only one firm indicated experience with industrial districts. Each included some level of detail about a project plan for the engagement outlining major tasks and responsibilities and associated staffing. Certainly the responses with more detail provided the most useful information to the City regarding their approach and expectation for the audit. One firm indicated "if" relative to interim fieldwork (there is no "if" relative to interim fieldwork) and their particular timeline seemed a bit unusual.

Thoroughness of Response/Reviewer Observations

Most of the responses were organized and easy to follow, however, all of them had something missing. The RFP required a hard copy and an electronic copy of both the response and the cost proposal. All but one firm sent two separate thumb drives, as required, but one firm sent both proposals on the same thumb drive. One firm sent thumb drives that were password protected, rendering them unusable. One firm requires a background check of the person (typically the finance director) signing the client rep letter. I find this objectionable, and I am not agreeable to providing my personal information to this firm. One firm recently merged with a Texas firm, which gives me pause about continuity in the Texas team currently in place. One firm cited an exception related to release of work papers. Two firms did not provide all the requested insurance information.

References

All firms provided a minimum of four references. In order to complete the evaluations, the City developed a questionnaire and emailed it to four references for each firm hoping for at least three to be returned. The City received anywhere from one to three responses. It is not likely that any firm will provide an unfavorable reference, but some references provided more complete and/or candid feedback.

Memo to Jay Stokes & Gary Jackson
May 3, 2018
Page 4

Certification and Acknowledgement

The RFP included a requirement that an appropriate representative, duly authorized to execute the contract, sign a certification and acknowledgement stating such and as well to affirm agreement to all terms and conditions contained in the RFP. All firms executed this document.

Additional Forms

The RFP stated that respondents must include executed copies of the Conflict of Interest Questionnaire (Form CIQ) and the Certificate of Interested Parties (Form 1295), both available on the Texas Ethics Commission website (links were included in the RFP). One firm did not provide Form 1295.

Addenda

There were no addenda items applicable to this RFP.

Scoring and Ranking

The overall evaluation resulted in the following ranking of the respondents prior to consideration of the cost proposal:

1. Belt Harris Pechacek (89)
2. BKD (83)
3. Weaver and Tidwell (78)
4. Pattillo, Brown & Hill (77)
5. Whitley Penn (75)
6. Postlethwaite & Netterville (64)
7. Haynie & Company (62)

Conclusion and Recommendation

After consideration of the cost proposal, evaluated for the two top ranked firms only, the scoring indicated Belt Harris Pechacek as the top firm (a copy of the scoring sheet is attached). My recommendation is that Belt Harris Pechacek, LLLP continue to provide professional auditing services to the City for the next five-year term. The firm works exclusively on governmental audits, has a large municipal client base in the Houston area, and has served the City well for the past five years. Tara Riley did an informal review of the responses and is also in agreement that Belt Harris Pechacek, LLLP is the best choice for the City.



Legislation Details (With Text)

File #: MIN 18-069 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Approval of minutes of workshop meeting on May 1, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MW_050118](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Approval of minutes of workshop meeting on May 1, 2018.

Summary:

Fiscal/Budgetary Impact:

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON MAY 1, 2018, BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 5:45 p.m.
2. DISCUSSION OF ISSUES RELATING TO INCENTIVES OFFERED UNDER THE TEXAS ENTERPRISE ZONE PROGRAM AND NOMINATING TWO SHELL PROJECTS AS ENTERPRISE PROJECTS – Assistant City Manager, Gary Jackson gave an overview of the incentives offered under the Texas Enterprise Zone Program and nominating Shell as an Enterprise Project for the City of Deer Park. There are two additional nominations in process. The Governor's office reviews the points from the local companies applying for the projects. The project, from the Shell Deer Park Refining L.P., is a retention project of 500 jobs and a \$250 million investment. The other, is for Shell Chemical, a \$150 million retention project with a retention of 500 jobs. It was recommended to call for a Public Hearing to amend the incentives that are currently in effect and to offer three additional incentives. Mr. Jackson introduced Eric Gysler with Economic Incentives, Inc. to answer any questions.

Mr. Gysler commented, "Mayor, Council, I am Eric Gysler and I work with Economic Incentives and I am assisting Shell along with the City in this effort. This is a State program that offers sales and use tax refunds to companies that create or retain jobs and make capital investments. It does not cost the City any money, it is a state incentive for a

6.25% of sales tax refund, based on the jobs they create or retain and the amount of investment that they make in the 5 year designation period. Nowadays, a company has to make application in a quarterly filing period. The State only gives away 12 of these designations each quarter. They are competitive, so when Shell submits its application in June, it will be competing against the other applications throughout the State. We are asking for today, is to add these additional incentives to your list in your Enterprise Zone Ordinance so that companies in Deer Park can have the most points that they can get from these particular sections of the application on behalf of the City. There is no obligation to give it to any project. It would be advantageous on the City's behalf if you would approve these, to make projects within Deer Park more competitive against the others in the State."

Mayor Mouton commented, "We always appreciate our industry partners in every aspect of our businesses in the Community."

3. EXECUTIVE SESSION- CONSULTATION WITH CITY ATTORNEY – POTENTIAL LITIGATION – Mayor Mouton recessed the meeting at 5:52 p.m. for an Executive Session.
4. RECONVENED – Mayor Mouton reconvened the workshop meeting at 6:13 p.m.
5. DISCUSSION OF ISSUES RELATING TO THE SATURDAY DROP-OFFS AT THE TRANSFER STATION – City Manager, Jay Stokes discussed the concerns pertaining to the dramatic increase in material drop-offs on Saturdays. The Saturday drop off service is intended to serve only Deer Park residents who are disposing of their own materials. It appears some residents acting as commercial haulers are disposing of building materials such as sheetrock, masonry, etc. every week. There are materials being dropped off by people that are not residents of Deer Park. As commercial-type drop offs have increased, so have wait times on Saturday mornings. Many residents have expressed concern about waiting hours to drop off their materials on Saturday mornings due to delays from commercial haulers.

Sanitation Supervisor, Ben Alexander, commented, "The transfer station depository site was originally designed over 30 years ago to allow the homeowner to bring heavy trash from their own property to the transfer station instead of waiting for heavy trash day. It was an added convenience to the citizens. Thirty years ago, we were averaging about 30 people in an 8 hour period. Lately, more and more people have started to participate and now we are averaging 160 people per Saturday. My guys have been telling me over time that we are getting more contractors coming into the building. The contractors are pretty bold with the way they handle their business. They come in with plaquards on the side of their trucks, we tell them they cannot dump. They then pull out of the building, take the plaquards off of their truck and come back in to say, they are Deer Park citizens, and we have to let them dump. Since this is our rule, and their identifications show they are indeed a Deer Park resident, we let them dump. I am not sure if it is because of these storms that we have had over the last ten years or so, but the contractors are now bypassing the residents that come. These people are bringing in commercial size trailers and you can clearly tell the type of waste that they are bringing is commercial."

Mr. Alexander provided photos to show the issues with Saturday drop-offs.

After a discussion, the consensus of the Council is to limit the residents to single axle trailers with restrictions to the size of trailer to take effect on June 1, 2018.

6. DISCUSSION OF THE PRATT TRUSS BRIDGE STRUCTURE AT THE BATTLEGROUND GOLF COURSE – City Manager, Jay Stokes spoke of the letter sent to the Historical Commission to ask for input or any documents from their archives regarding any maintenance obligations the City might have to the bridge due to the bridge having a Historical Marker. The response from the Historical Commission to the City, was that the City has control of what can be done with the bridge. Cost estimates for the three options are the same as what was previously presented to Council. Guidance was asked from the Council on how to proceed. RPS was in attendance to answer any questions.

Mayor Mouton commented, “Let’s try to define where we are. With any facility or any assets of the City, we do the best we can to maintain it. That does not mean there is an obligation that at all costs we have to maintain it. We need to clarify the conclusion, that there was an intent that we agreed to maintain the bridge. What Staff and RPS has done is try to clarify any alleged documentation that shows what we should or should not adhere too. It still does not remove the fact the City signed this agreement with the intent to maintain the bridge. The ultimate responsibility still falls with us whether we spend the money and maintain it or we don’t. As I said before, this has always been a hot topic. It is really not that complicated. We, either allocate the funds to fix the bridge, maintain the bridge or we don’t. The fact is there is not an obligation for the City to do anything, we have the control, as Council, to decide what we need to do. City Staff is waiting for direction.”

Jonathan Griffin, RPS, gave an overview of the options available for the bridge, with Option 1 - repairing the bridge’s historic truss structure, Option 2 - replacing the truss structure with a similar type structure for the historic appearance of the bridge, Option 3 - removing the structure all together. With Options 2 and 3, the historical markers would have to be returned.

After a lengthy discussion, Mayor Mouton asked for a vote from Council for their preferred Option choice.

Councilwoman Garrison voted for Option 1
Councilman Harrison voted for Option 1
Councilman Ginn voted for Option 1
Councilman Patterson voted for Option 1
Councilman Martin voted for Option 2
Councilwoman Sinor voted for Option 3

The consensus of the Council is to authorize Staff to enter into a contract with RPS for Option 1.

7. DISCUSSION OF ISSUES RELATING TO AMENDMENT NO. 2, THE INTERLOCAL AGREEMENT WITH THE HARRIS COUNTY FLOOD CONTROL DISTRICT FOR THE RECONCILIATION OF FINAL COSTS OF THE PROPERTY ACQUIRED FOR THE PATRICK'S BAYOU STORMWATER DETENTION BASIN – Assistant City Manager, Gary Jackson, advised the Council the conclusion of the land acquisition of the condemnation of the property for the Patrick's Bayou Detention. The City partnered with the Harris County Flood Control District (HCFCD) a decade ago to create the Patrick's Bayou Detention Basin. The property was not able to be acquired through purchase, it had to go to imminent domain proceedings. In 2014, that led to a verdict that the fair market price at the time of condemnation should have been \$11,636,238. There was additional interest owed in the intervening years of another \$557,945.85, as well as court costs of \$53,678.64. In 2014, Harris County appealed the decision of Harris County Court of Law No. 2 to the 14th Court of Appeals. In 2016, the appellate court upheld the lower court's decision. During the appeals process, another \$306,816.52 of interest accrued. The time now is upon the City to pay half of these additional costs. HCFCD previously paid all of these costs, and the need to reimburse the City's portion which is \$1,777,339.51. This expense will be funded via our 2010 Certificates of Obligation which were borrowed specifically for this project.

8. DISCUSSION OF ISSUES RELATING TO THE PURCHASE AND INSTALLATION OF FIVE (5) ELECTRONIC MARQUEE MESSAGE SIGNS FROM NATIONAL SIGNS – Assistant City Manager, Gary Jackson, presented some photos to show the signs that have been put up and lit. National Signs provided three crews to install the five (5) signs and finished the project several weeks earlier than anticipated. The City will be providing the electrical connection and landscaping. The project cost came in at \$29,000 less than what was budgeted (13% savings). The savings were due to discounts received from National Signs from their suppliers (for the five signs) and those savings were passed on to the City. Staff and Council were very pleased with the professionalism, training, support and products that the National Signs team provided.

Rebecca Bruce of National Signs, commented, "We just did the City Hall interior signs as well. We are also doing the Police Training facility in about two weeks. They will be getting an interior badge sign similar to City Hall signage. I know that our IT Department has been coordinating with IT Director, James Lewis, to get the rest of the signs illuminated and we should have all of it done by next week. We look forward to building this relationship with you all."

9. DISCUSSION OF ISSUES RELATING TO THE CURRENT STATUS OF DPCDC PROJECTS – Parks and Recreation Director, Charlie Sandberg, gave an update on the Dow Park Pavilion, Maxwell Adult Center, Girls Softball Renovations and the new Soccer Complex projects. Council was advised that the Spencerview Project is now completed. Mr. Sandberg gave a detailed report for each project and their current status and answered Council's questions. Mr. Sandberg presented a video to show the renovations and diagram of the Maxwell Adult Center.

10. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:25 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton
Mayor



Legislation Details (With Text)

File #: MIN 18-070 **Version:** 1 **Name:**

Type: Minutes **Status:** Agenda Ready

File created: 5/8/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

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Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Approval of minutes of regular meeting on May 1, 2018.

Summary:

Fiscal/Budgetary Impact:

Approval

CITY OF DEER PARK

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes of

THE 1709th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON MAY 1, 2018, AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RON MARTIN
RAE A. SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSITANT CITY MANAGER
CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. INVOCATION – The invocation was given by Councilman Patterson.
3. PLEDGE OF ALLEGIANCE – Councilman Martin led the Pledge of Allegiance to the United States Flag and the Texas Flag.
4. PROCLAMATION FOR MUNICIPAL CLERKS WEEK – Mayor Mouton presented a Proclamation to City Secretary, Shannon Bennett, declaring the week of May 6-12, 2018 as Municipal Clerks Week.
5. PRESENTATION OF THE 2017 ACHIEVEMENT OF LIBRARY EXCELLENCE AWARD AND INTRODUCTION OF THE LIBRARY’S MASCOT “HOOT MCREADER” – Library Director, Rebecca Pool, introduced the Library mascot Hoot McReader. The Library in conjunction with the Friends of the Library conducted a naming contest in March. “Hoot McReader” was submitted by Lorenza Clayton who attends JP Dabbs Elementary School.

Matt Riley, Assistant Library Director of the City of Friendswood presented the 2017 Texas Municipal Library Directors Association Achievement of Library Excellence Award to Rebecca Pool and the Deer Park Public Library Staff.

6. CONSENT CALENDAR – Motion was made by Councilman Harrison and seconded by Councilman Ginn to approve the consent calendar as follows:
- a. Approval of minutes of workshop meeting on April 17, 2018.
 - b. Approval of minutes of regular meeting on April 17, 2018.
 - c. Approval of tax refund to Tompkins W. Woodruff in the amount of \$1,271.45 due to a value decrease granted by Harris County Appraisal District.
 - d. Approval of tax refund to Scott Robinson in the amount of \$799.73 due to a homestead exemption, an over 65 exemption and a freeze granted by Harris County Appraisal District.
 - e. Approval of tax refund to DFG Enterprise LLC in the amount of \$2,232.00 due to a value decrease granted by Harris County Appraisal District.
 - f. Approval of tax refund to Russell & Catheran Eckhart in the amount of \$542.65 due to a homestead exemption granted by the Harris County Appraisal District.
 - g. Approval of tax refund to American Title Company in the amount of \$1,835.42 due to an over 65 exemption and a veteran's exemption granted by the Harris County Appraisal District.
 - h. Approval of tax refund to W. D. Lawther in the amount of \$3,952.80 due to a value decrease granted by Harris County Appraisal District.
 - i. Authorization to seek bids for a one (1) year supply of gasoline and diesel fuel to be used for all City of Deer Park vehicles and equipment.
 - j. Authorization to advertise and accept bids for a one year supply of garbage bags.
 - k. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of January 1, 2018 - March 31, 2018.

Motion carried 7 to 0.

7. COMMENTS FROM THE AUDIENCE

- a. Frank Walker, 3713 Garrett Boulevard commented, "Good evening. I have three concerns. Lack of streetlights on Pasadena Boulevard traveling eastbound after East Boulevard headed to Underwood. In traveling to City Hall tonight on East Boulevard, between P Street and San Augustine, I counted 10 on each side of East Boulevard for a total of 20. Possibly not even a half of a mile distance. On Pasadena Boulevard, there is one street light at the entrance to the softball fields and there is one at the street of Clover and Garrett. All three of these are outdated and could be upgraded or repaired. Number two, street striping on Pasadena Boulevard. Other than the yellow divider to signify that you have south and north on Pasadena Boulevard, the traffic dividers in the lanes are

either nonexistent or very few. It would be a good strategy, I believe, to have those implemented. I ask you, Mayor, and Council at your leisure, to drive down Pasadena Boulevard headed to East Boulevard, preferably on a night, that there are no softball games, no lights going on at the complex, observe what light is on the street, and compare it to East Boulevard, Center Street or Luella. The sidewalks are my final concern. On either side of Pasadena Boulevard, there are no sidewalks for pedestrians or bicyclists. The softball fields are City maintained with the Parks crew mowing them. The City put in sidewalks there, but currently there are no baseball games being played. People are walking from the church to the softball fields, crossing Pasadena Boulevard and walking in the ditch to get to the complex. Doesn't sound like a good plan. I know it is new, but I know we can do something to present them with a sidewalk to walk on so it is a little safer. I ask this as a citizen of Deer Park, please don't forget us in La Porte outlot subdivision. Thank you for your time.

8. CONSIDERATION OF AND ACTION ON THE APPLICATION SUBMISSION AND APPROVING THE ACCEPTANCE OF A GRANT THROUGH THE BULLETPROOF VEST PARTNERSHIP GRANT ACT – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor to approve the acceptance of the grant through the Bulletproof Vest Partnership Grant Act. Motion carried 7 to 0.
9. CONSIDERATION OF AND ACTION ON ACCEPTING THE AMENDMENT FOR ADDITIONAL PROFESSIONAL SERVICES FROM HALFF AND ASSOCIATES TASK ORDER NO. 16-004-D – Motion was made by Councilwoman Garrison and seconded by Councilman Patterson to accept the amendment for the additional professional services from Halff and Associates for Task Order No. 16-004-D. Motion carried 7 to 0.
10. CONSIDERATION OF AND ACTION ON ACCEPTING THE AMENDMENT FOR ADDITIONAL PROFESSIONAL SERVICES FROM HALFF ASSOCIATES TASK ORDER NO. 16-004-E – Motion was made by Councilman Martin and seconded by Councilman Patterson to accept the amendment for the additional professional services from Halff and Associates for Task Order No. 16-004-E. Motion carried 7 to 0.
11. CONSIDERATION OF AND ACTION ON SELECTING AN OPTION (REPAIR, REPLACE, REMOVE) THE PRATT TRUSS BRIDGE STRUCTURE AT THE BATTLEGROUND GOLF COURSE – Motion was made by Councilman Patterson and seconded by Councilman Harrison to select an option to repair, replace, remove the Pratt Truss Bridge structure at the Battleground Golf Course. Motion carried 6 to 1 with Councilwoman Sinor voting in opposition.
12. CONSIDERATION OF AND ACTION AMENDMENT NO. 2 TO THE INTERLOCAL AGREEMENT WITH THE HARRIS COUNTY FLOOD CONTROL DISTRICT FOR THE RECONCILIATION OF FINAL COSTS OF THE PROPERTY ACQUIRED FOR THE PATRICK'S BAYOU STORMWATER DETENTION BASIN, AND AUTHORIZING PAYMENT TO HCFCD PURSUANT TO THE AMENDMENT– Motion was made by Councilman Harrison and seconded by Councilman Ginn to approve the Amendment No. 2 to the interlocal agreement with Harris County Flood Control District for the reconciliation

of final costs of the property acquired for the Patrick's Bayou storm water detention basin and authorizing payment to HCFCF pursuant to the amendment. Motion carried 7 to 0.

13. CONSIDERATION OF AND ACTION ON A RESOLUTION TO SEEK AND ACCEPT THE RIFLE-RESISTANT BODY ARMOR GRANT WITH THE OFFICE OF THE GOVERNOR – Motion was made by Councilman Harrison and seconded by Councilman Ginn to approve Resolution No. 2018-06, captioned as follows:

A RESOLUTION AUTHORIZING AND APPROVING A GRANT APPLICATION AND AGREEMENT BETWEEN THE CITY OF DEER PARK, TEXAS, AND THE OFFICE OF THE GOVERNOR OF THE STATE OF TEXAS FOR THE RIFLE-RESISTANT BODY ARMOR GRANT.

Motion carried 7 to 0.

14. CONSIDERATION OF AND ACTION ON AN ORDINANCE CALLING A PUBLIC HEARING ON AN ORDINANCE AMENDING THE LOCAL INCENTIVES THAT MAY BE OFFERED TO QUALIFIED BUSINESSES PARTICIPATING IN THE TEXAS ENTERPRISE ZONE PROGRAM – Motion was made by Councilwoman Ginn and seconded by Councilman Patterson to approve Ordinance No. 3970, captioned as follows:

AN ORDINANCE CALLING A PUBLIC HEARING ON MAY 15, 2018, BY THE CITY OF DEER PARK, TEXAS TO CONSIDER ADOPTING AN ORDINANCE AMENDING THE LOCAL INCENTIVES THAT MAY BE OFFERED TO QUALIFIED BUSINESSES PARTICIPATING IN THE TEXAS ENTERPRISE ZONE PROGRAM; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

15. CONSIDERATION OF AND ACTION ON THE RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION AND AN ORDINANCE CALLING A JOINT PUBLIC HEARING ON THE REQUEST FROM WINDROSE SURVEYING & LAND SERVICES ON BEHALF OF WELLS FARGO BANK TO REZONE 0.4616 ACRES SITUATED IN THE G. PATRICK SURVEY, ABSTRACT 624 LOTS 7 & 8 BLOCK 13 SHELL CITY, FRONTING ON SIXTH STREET, TO BE REZONED FROM SINGLE FAMILY 2 (SF-2) TO GENERAL COMMERCIAL – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Patterson to adopt on first and final reading Ordinance No. 3971, captioned as follows:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING ON JUNE 5, 2018, BY THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF DEER PARK, TEXAS ON A PROPOSED AMENDMENT TO ORDINANCE NO. 3886, THE ZONING ORDINANCE, PLACING IN THE GENERAL COMMERCIAL (GC) ZONING DISTRICT A 0.4616 ACRE TRACT, SITUATED IN THE G. PATRICK SURVEY, ABSTRACT NO. 624, BEING LOTS 7 AND 8, BLOCK 13, SHELL CITY AND

TAKING THE SAME OUT OF THE RESIDENTIAL SINGLE FAMILY TWO (SF-2) ZONING DISTRICT; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

16. CONSIDERATION OF AND ACTION ON RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION AND A PROPOSED ORDINANCE ON THE REQUEST OF PENELOPE LAND INVESTMENT, LP FOR A SPECIFIC USE PERMIT TO OPERATE AN ASSISTED LIVING FACILITY AT 4320 EAST BOULEVARD – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Patterson to adopt on first and final reading Ordinance No.3972, captioned as follows:

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO PENELOPE LAND INVESTMENTS L.P., TO OPERATE AN ASSISTED LIVING FACILITY LOCATED AT 4320 EAST BOULEVARD, DEER PARK, TEXAS ON A 1.32 ACRE TRACT OF LAND LOCATED ON THE SOUTHERN LONSFORD TRACT ON THE WEST SIDE OF EAST BOULEVARD; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

17. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING THE FISCAL YEAR 2017-18 BUDGET FOR THE SANITATION DEPARTMENT SCHEDULE A STOP SIGNS – After a proposed ordinance was read by caption, motion was made by Councilman Harrison and seconded by Ginn to adopt on first and final reading Ordinance No.3973, captioned as follows:

AN ORDINANCE AMENDING THE 2017-2018 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

18. AWARDING BID FOR LEASE PURCHASING FINANCING OF A 2018 FREIGHTLINER M2-106-80 GARBAGE TRUCK FOR THE SANITATION DEPARTMENT – Motion was made by Councilman Martin and seconded by Councilman Ginn to award the bid for the lease purchase financing of a 2018 Freightliner M2-106-80 garbage truck for the Sanitation Department. Motion carried 7 to 0.
19. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING SONIA ACOSTA AS DEPUTY CITY SECRETARY – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilwoman Sinor to adopt on first and final reading Ordinance 3974, captioned as follows:

AN ORDINANCE APPOINTING SONIA ACOSTA AS DEPUTY CITY
SECRETARY OF THE CITY OF DEER PARK, TEXAS; AND
DECLARING AN EMERGENCY.

Motion carried 7 to 0.

20. ADJOURN – Mayor Mouton adjourned the meeting at 7:52 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton
Mayor



Legislation Details (With Text)

File #: RPT 18-024 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 5/3/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Acceptance of Quarterly Investment Report (January - March 2018).
Sponsors:
Indexes:
Code sections:
Attachments: [2018 2Q Investment Report](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Acceptance of Quarterly Investment Report (January - March 2018).

Summary: Chapter 2, Administration, Article VII (Finance), All of Division 2 (Investment Policy), Section 2-274 Reporting, of the Code of Ordinances of the City of Deer Park, requires the Investment Officers to prepare and submit to City Council an investment report no less than on a quarterly basis. This requirement is in compliance with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256 as amended (the "Act"). The City's Investment Officers have worked with the Investment Advisor to prepare and have signed this report for the quarter ended March 31, 2018.

At March 31, 2018, all City funds were held in various depository accounts or in accounts at TexPool or TexSTAR, which are local government investment pools authorized by the Investment Policy. Both pools continue to maintain their AAAM rating by Standard & Poor's, which is the highest rating a local government investment pool can achieve.

Cash and investment activity included on the attached report is summarized below:

Cash in Wells Fargo (Depository Bank)	\$ 18,945,358
Money Market Accounts	14,225,842
Certificates of Deposit	27,726,193
TexPool	30,541,216
TexSTAR	29,617,921
Total Book Value	\$121,056,530

Working with the City's investment advisor, the City has diversified the portfolio during the past year with current investments of \$41,952,035 in various depository banks through money market accounts and certificates of deposit. These investments represent about 35 percent of the portfolio.

These depository investments are earning between 1.20% and 2.20%. Comparatively, rates in the investment pools averaged 1.3861% and 1.3804% for the quarter in TexPool and TexSTAR, respectively. The new depository investments have increased investment earnings, and the City continues to review and evaluate investment opportunities for safety, liquidity, and yield.

At the end of the second quarter of Fiscal Year 2017-2018, investments in TexPool totaled \$30,541,216, which is a net decrease of \$93,384 from the previous quarter. This net decrease represents a transfer from the Deer Park Community Development Corporation bond funds for Type B project expenditures offset by interest earnings for the quarter. The TexPool funds earned an average 1.3861% for the quarter (January - March) or 29.98 basis points higher than the average for the previous quarter (note: a basis point is equal to 1/100 of a percentage point so 0.01 equals 1 basis point). On March 31, 2018, TexPool was earning 1.6444%.

Investments in TexSTAR at the end of the second quarter of the fiscal year totaled \$29,617,921, which is a net increase of \$100,654 from the previous quarter. This increase represents interest earnings for the quarter. The TexSTAR funds earned an average 1.3804% for the quarter or 28.24 basis points higher than the average for the previous quarter. On March 31, 2018, TexSTAR was earning 1.6187%.

The federal funds rate, still shown as a range, was last increased in March 2018 to 1.50% - 1.75% (from the previous 1.25% - 1.50%). As a result of market changes, the City continues to see higher interest earnings. The 1.33% weighted average yield for the second quarter ended March 31, 2018 is below the 1.58% rolling average yield of the three-month U.S. Treasury Bill for the quarter. The City's weighted average yield for the fiscal year-to-date at March 31, 2018 is 1.18%, which is 15.0 basis points higher than the previous quarter. Currently about 15.7 percent of the portfolio is in the City's depository bank.

Fiscal/Budgetary Impact:

N/A.

Accept the Investment Report for the Quarter Ended March 31, 2018.



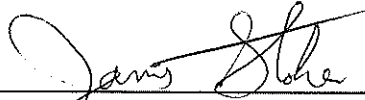
QUARTERLY INVESTMENT REPORT

For the Quarter Ended

March 31, 2018

Prepared by
Valley View Consulting, L.L.C. (1)


To the best of our knowledge, this portfolio and report are in compliance with the investment strategy expressed in Chapter 2, Administration, Article VII, Division 2, Investment Policy of the Code of Ordinances of the City of Deer Park and the Texas Public Funds Investment Act, Government Code Ch. 2256, as amended.



City Manager



Assistant City Manager



Director of Finance

(1) Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields, and do not account for investment advisor fees.

Strategy Summary

Quarter End Results by Investment Category:

Asset Type	Ave. Yield	March 31, 2018		December 31, 2017	
		Book Value	Market Value	Book Value	Market Value
MMA/NOW	0.83%	\$ 33,171,200.39	\$ 33,171,200.39	\$ 41,427,059.31	\$ 41,427,059.31
LGIPs	1.51%	60,159,137.22	60,159,137.22	60,151,866.48	60,151,866.48
CDs/Securities	1.54%	27,726,192.91	27,726,192.91	24,190,555.31	24,190,555.31
Totals		\$ 121,056,530.52	\$ 121,056,530.52	\$ 125,769,481.10	\$ 125,769,481.10

Current Quarter Average Yield (1)

Total Portfolio 1.33%

Rolling Three Mo. Treas. Yield 1.58%

Rolling Six Mo. Treas. Yield 1.58%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio 1.18%

Rolling Three Mo. Treas. Yield 1.40%

Rolling Six Mo. Treas. Yield 1.42%

Quarter End TexPool Yield 1.35%

Quarter End TexSTAR Yield 1.34%

Quarterly Interest Income \$ 364,084.72 Approximate

Year-to-date Interest Income \$ 656,907.12 Approximate

Note: Bank balances represent pooled cash accounts (General Fund, Accounts Payable and Payroll), plus the CCPD, FCPEMSD, DPCDC, and Series 2002 TWDB accounts. Cash balances are unaudited.

(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Investment Holdings

March 31, 2018

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Wells Fargo #2800 MMA		0.05%	04/01/18	03/31/18	\$ 13,955,215.95	\$ 13,955,215.95	1.00	\$ 13,955,215.95	1	0.05%
Wells Fargo #9865 MMA		0.05%	04/01/18	03/31/18	1,432,549.05	1,432,549.05	1.00	1,432,549.05	1	0.05%
Wells Fargo #9824 MMA		0.05%	04/01/18	03/31/18	1,992,326.72	1,992,326.72	1.00	1,992,326.72	1	0.05%
Wells Fargo #5314 MMA		0.00%	04/01/18	03/31/18	6.61	6.61	1.00	6.61	1	0.00%
Wells Fargo #6267 MMA		0.05%	04/01/18	03/31/18	1,565,260.08	1,565,260.08	1.00	1,565,260.08	1	0.05%
Green Bank MMA		1.43%	04/01/18	03/31/18	2,032,635.46	2,032,635.46	1.00	2,032,635.46	1	1.43%
NexBank MMA		1.93%	04/01/18	03/31/18	12,193,206.52	12,193,206.52	1.00	12,193,206.52	1	1.93%
TexPool	AAAm	1.52%	04/01/18	03/31/18	30,541,215.95	30,541,215.95	1.00	30,541,215.95	1	1.52%
TexSTAR	AAAm	1.50%	04/01/18	03/31/18	29,617,921.27	29,617,921.27	1.00	29,617,921.27	1	1.50%
Lubbock Nat'l Bank CD		1.20%	04/02/18	03/07/17	3,036,198.65	3,036,198.65	100.00	3,036,198.65	2	1.20%
Southside Bank CD		1.22%	05/01/18	04/03/17	2,018,439.94	2,018,439.94	100.00	2,018,439.94	31	1.22%
Texas Security Bank CD		1.34%	06/01/18	06/02/17	2,000,000.00	2,000,000.00	100.00	2,000,000.00	62	1.34%
Southside Bank CD		1.25%	07/02/18	04/27/17	1,514,171.11	1,514,171.11	100.00	1,514,171.11	93	1.25%
LegacyTexas Bank CD		1.50%	10/01/18	07/03/17	5,102,792.77	5,102,792.77	100.00	5,102,792.77	184	1.50%
LegacyTexas Bank CD		1.45%	10/02/18	10/02/17	6,036,078.21	6,036,078.21	100.00	6,036,078.21	185	1.45%
Southside Bank CD		1.83%	11/19/18	01/19/18	3,000,000.00	3,000,000.00	100.00	3,000,000.00	233	1.83%
Southside Bank CD		1.58%	02/01/19	11/01/17	1,518,512.23	1,518,512.23	100.00	1,518,512.23	307	1.58%
LegacyTexas Bank CD		2.20%	03/01/19	03/01/18	3,500,000.00	3,500,000.00	100.00	3,500,000.00	335	2.20%
					\$ 121,056,530.52	\$ 121,056,530.52		\$ 121,056,530.52	40	1.33%
									(1)	(2)

(1) **Weighted average life** - For purposes of calculating weighted average life, bank accounts, pools and money market funds are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank accounts, pools and money market funds.

Book Value Comparison

Description	Coupon/ Discount	Maturity Date	December 31, 2017		Purchases/ Adjustments	Sales/Adjust/ Call/Maturity	March 31, 2018	
			Par Value	Book Value			Par Value	Book Value
Wells Fargo #2800 MMA	0.05%	04/01/18	\$ 21,137,185.09	\$ 21,137,185.09	\$ —	\$ (7,181,969.14)	\$ 13,955,215.95	\$ 13,955,215.95
Wells Fargo #9865 MMA	0.05%	04/01/18	1,357,154.26	1,357,154.26	75,394.79	—	1,432,549.05	1,432,549.05
Wells Fargo #9824 MMA	0.05%	04/01/18	1,909,318.07	1,909,318.07	83,008.65	—	1,992,326.72	1,992,326.72
Wells Fargo #5314 MMA	0.00%	04/01/18	146,562.91	146,562.91	—	(146,556.30)	6.61	6.61
Wells Fargo #6267 MMA	0.05%	04/01/18	2,710,372.61	2,710,372.61	—	(1,145,112.53)	1,565,260.08	1,565,260.08
Green Bank MMA	1.43%	04/01/18	2,025,520.64	2,025,520.64	7,114.82	—	2,032,635.46	2,032,635.46
NexBank MMA	1.93%	04/01/18	12,140,945.73	12,140,945.73	52,260.79	—	12,193,206.52	12,193,206.52
TexPool	1.52%	04/01/18	30,634,599.42	30,634,599.42	—	(93,383.47)	30,541,215.95	30,541,215.95
TexSTAR	1.50%	04/01/18	29,517,267.06	29,517,267.06	100,654.21	—	29,617,921.27	29,617,921.27
LegacyTexas Bank CD	1.35%	03/01/18	3,030,652.00	3,030,652.00	—	(3,030,652.00)	—	—
Lubbock Nat'l Bank CD	1.20%	04/02/18	3,027,232.53	3,027,232.53	8,966.12	—	3,036,198.65	3,036,198.65
Southside Bank CD	1.22%	05/01/18	2,012,252.13	2,012,252.13	6,187.81	—	2,018,439.94	2,018,439.94
Texas Security Bank CD	1.34%	06/01/18	2,000,000.00	2,000,000.00	—	—	2,000,000.00	2,000,000.00
Southside Bank CD	1.25%	07/02/18	1,509,415.42	1,509,415.42	4,755.69	—	1,514,171.11	1,514,171.11
LegacyTexas Bank CD	1.50%	10/01/18	5,083,965.90	5,083,965.90	18,826.87	—	5,102,792.77	5,102,792.77
LegacyTexas Bank CD	1.45%	10/02/18	6,014,548.53	6,014,548.53	21,529.68	—	6,036,078.21	6,036,078.21
Southside Bank CD	1.83%	11/19/18	—	—	3,000,000.00	—	3,000,000.00	3,000,000.00
Southside Bank CD	1.58%	02/01/19	1,512,488.80	1,512,488.80	6,023.43	—	1,518,512.23	1,518,512.23
LegacyTexas Bank CD	2.20%	03/01/19	—	—	3,500,000.00	—	3,500,000.00	3,500,000.00
TOTAL			\$ 125,769,481.10	\$ 125,769,481.10	\$ 6,884,722.86	\$(11,597,673.44)	\$ 121,056,530.52	\$ 121,056,530.52

Market Value Comparison

Description	Coupon/ Discount	Maturity Date	December 31, 2017		Qtr to Qtr Change	March 31, 2018	
			Par Value	Market Value		Par Value	Market Value
Wells Fargo #2800 MMA	0.05%	04/01/18	\$ 21,137,185.09	\$ 21,137,185.09	\$ (7,181,969.14)	\$ 13,955,215.95	\$ 13,955,215.95
Wells Fargo #9865 MMA	0.05%	04/01/18	1,357,154.26	1,357,154.26	75,394.79	1,432,549.05	1,432,549.05
Wells Fargo #9824 MMA	0.05%	04/01/18	1,909,318.07	1,909,318.07	83,008.65	1,992,326.72	1,992,326.72
Wells Fargo #5314 MMA	0.00%	04/01/18	146,562.91	146,562.91	(146,556.30)	6.61	6.61
Wells Fargo #6267 MMA	0.05%	04/01/18	2,710,372.61	2,710,372.61	(1,145,112.53)	1,565,260.08	1,565,260.08
Green Bank MMA	1.43%	04/01/18	2,025,520.64	2,025,520.64	7,114.82	2,032,635.46	2,032,635.46
NexBank MMA	1.93%	04/01/18	12,140,945.73	12,140,945.73	52,260.79	12,193,206.52	12,193,206.52
TexPool	1.52%	04/01/18	30,634,599.42	30,634,599.42	(93,383.47)	30,541,215.95	30,541,215.95
TexSTAR	1.52%	04/01/18	29,517,267.06	29,517,267.06	100,654.21	29,617,921.27	29,617,921.27
LegacyTexas Bank CD	1.35%	03/01/18	3,030,652.00	3,030,652.00	(3,030,652.00)	—	—
Lubbock Nat'l Bank CD	1.20%	04/02/18	3,027,232.53	3,027,232.53	8,966.12	3,036,198.65	3,036,198.65
Southside Bank CD	1.22%	05/01/18	2,012,252.13	2,012,252.13	6,187.81	2,018,439.94	2,018,439.94
Texas Security Bank CD	1.34%	06/01/18	2,000,000.00	2,000,000.00	—	2,000,000.00	2,000,000.00
Southside Bank CD	1.25%	07/02/18	1,509,415.42	1,509,415.42	4,755.69	1,514,171.11	1,514,171.11
LegacyTexas Bank CD	1.50%	10/01/18	5,083,965.90	5,083,965.90	18,826.87	5,102,792.77	5,102,792.77
LegacyTexas Bank CD	1.45%	10/02/18	6,014,548.53	6,014,548.53	21,529.68	6,036,078.21	6,036,078.21
Southside Bank CD	1.83%	11/19/18	—	—	3,000,000.00	3,000,000.00	3,000,000.00
Southside Bank CD	1.58%	02/01/19	1,512,488.80	1,512,488.80	6,023.43	1,518,512.23	1,518,512.23
LegacyTexas Bank CD	2.20%	03/01/19	—	—	3,500,000.00	3,500,000.00	3,500,000.00
TOTAL			\$ 125,769,481.10	\$ 125,769,481.10	\$ (4,712,950.58)	\$ 121,056,530.52	\$ 121,056,530.52

**Allocation
March 31, 2018**

Book & Market Value

	Total	Pooled Cash	General	Capital Projects & Improvements	Crime Control District	Debt Service Fund
Wells Fargo MMA	\$ 18,945,358.41	\$ 13,955,215.95	\$ —	\$ 6.61	\$ 1,432,549.05	\$ —
Green Bank MMA	2,032,635.46		2,032,635.46			
NexBank MMA	12,193,206.52		12,193,206.52			
TexPool	30,541,215.95		10,925,399.41	15,545,537.49		1,953,686.57
TexSTAR	29,617,921.27		2,543,666.32	27,074,254.95		
04/02/18–Lubbock Nat'l Bank CD	3,036,198.65		3,036,198.65			
05/01/18–Southside Bank CD	2,018,439.94		2,018,439.94			
06/01/18–Texas Security Bank CD	2,000,000.00		2,000,000.00			
07/02/18–Southside Bank CD	1,514,171.11		1,514,171.11			
10/01/18–LegacyTexas Bank CD	5,102,792.77		5,102,792.77			
10/02/18–LegacyTexas Bank CD	6,036,078.21		6,036,078.21			
11/19/18–Southside Bank CD	3,000,000.00		3,000,000.00			
02/01/19–Southside Bank CD	1,518,512.23		1,518,512.23			
03/01/19–LegacyTexas Bank CD	3,500,000.00		3,500,000.00			
Total	\$ 121,056,530.52	\$ 13,955,215.95	\$ 55,421,100.62	\$ 42,619,799.05	\$ 1,432,549.05	\$ 1,953,686.57

**Allocation
March 31, 2018**

(Continued)

Book & Market Value

	East Boulevard Fund	Fire Control District	Street Assessments	Water & Sewer	Community Development Corporation	Senior Citizens Fund	Special Revenue (Police)
Wells Fargo MMA	\$ —	\$ 1,992,326.72	\$ —	\$ —	\$ 1,565,260.08	\$ —	\$ —
Green Bank MMA							
NexBank MMA							
TexPool	27,165.06		75,797.39	1,871,712.21		113,047.23	28,870.59
TexSTAR							
04/02/18–Lubbock Nat'l Bank CD							
05/01/18–Southside Bank CD							
06/01/18–Texas Security Bank CD							
07/02/18–Southside Bank CD							
10/01/18–LegacyTexas Bank CD							
10/02/18–LegacyTexas Bank CD							
11/19/18–Southside Bank CD							
02/01/19–Southside Bank CD							
03/01/19–LegacyTexas Bank CD							
Total	\$ 27,165.06	\$ 1,992,326.72	\$ 75,797.39	\$ 1,871,712.21	\$ 1,565,260.08	\$ 113,047.23	\$ 28,870.59

**Allocation
December 31, 2017**

Book & Market Value

	Total	Pooled Cash	General	Capital Projects & Improvements	Crime Control District	Debt Service Fund
Wells Fargo MMA	\$ 27,260,592.94	\$ 21,137,185.09	\$ —	\$ 146,562.91	\$ 1,357,154.26	\$ —
Green Bank MMA	2,025,520.64		2,025,520.64			
NexBank MMA	12,140,945.73		12,140,945.73			
TexPool	30,634,599.42		10,888,107.05	15,690,106.55		1,947,017.90
TexSTAR	29,517,267.06		2,535,021.84	26,982,245.22		
03/01/18–LegacyTexas Bank CD	3,030,652.00		3,030,652.00			
04/02/18–Lubbock Nat'l Bank CD	3,027,232.53		3,027,232.53			
05/01/18–Southside Bank CD	2,012,252.13		2,012,252.13			
06/01/18–Texas Security Bank CD	2,000,000.00		2,000,000.00			
07/02/18–Southside Bank CD	1,509,415.42		1,509,415.42			
10/01/18–LegacyTexas Bank CD	5,083,965.90		5,083,965.90			
10/02/18–LegacyTexas Bank CD	6,014,548.53		6,014,548.53			
02/01/19–Southside Bank CD	1,512,488.80		1,512,488.80			
Total	\$ 125,769,481.10	\$ 21,137,185.09	\$ 51,780,150.57	\$ 42,818,914.68	\$ 1,357,154.26	\$ 1,947,017.90

**Allocation
December 31, 2017**

(Continued)

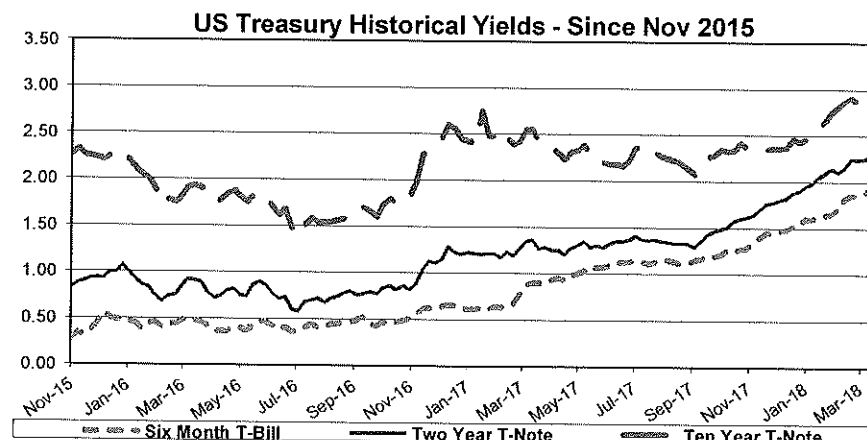
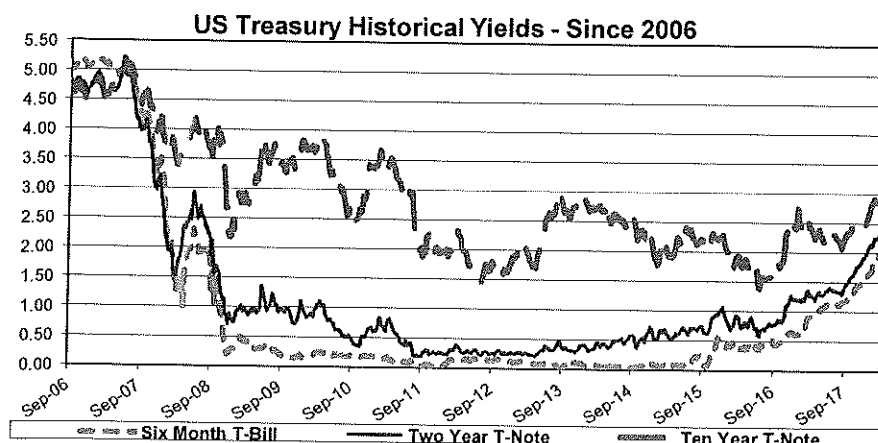
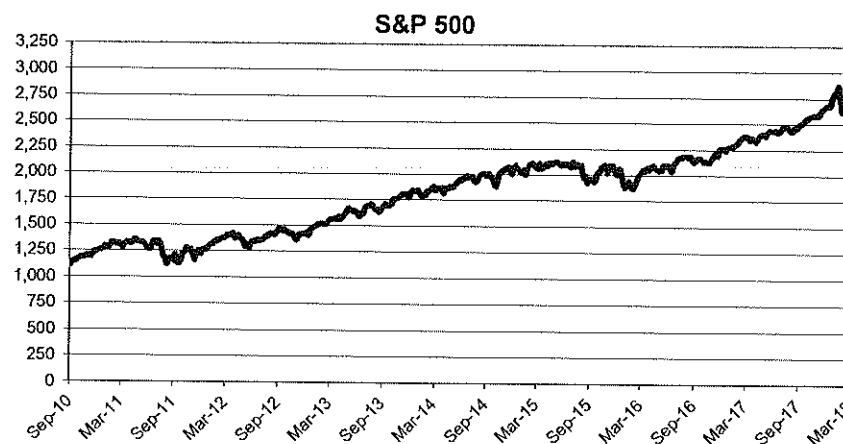
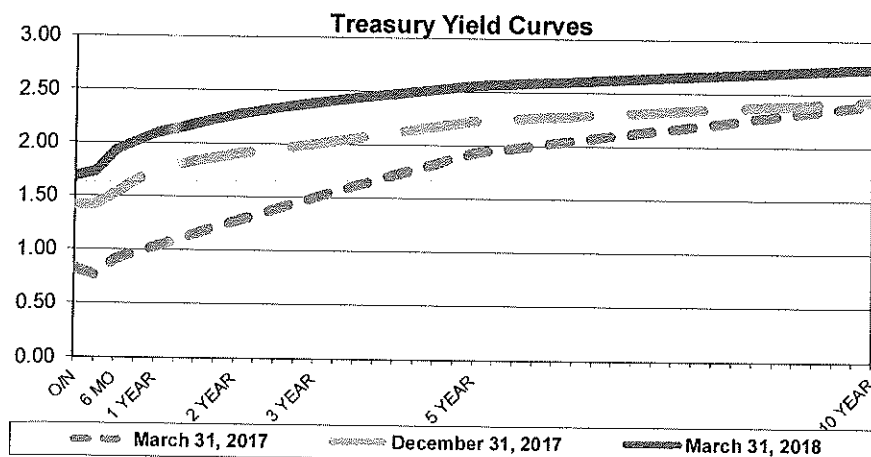
Book & Market Value

	East Boulevard Fund	Fire Control District	Street Assessments	Water & Sewer	Community Development Corporation	Senior Citizens Fund	Special Revenue (Police)
Wells Fargo MMA	\$ —	\$ 1,909,318.07	\$ —	\$ —	\$ 2,710,372.61	\$ —	\$ —
Green Bank MMA							
NexBank MMA							
TexPool	27,072.35		75,538.69	1,865,323.42		112,661.39	28,772.07
TexSTAR							
03/01/18—LegacyTexas Bank CD							
04/02/18—Lubbock Nat'l Bank CD							
05/01/18—Southside Bank CD							
06/01/18—Texas Security Bank CD							
07/02/18—Southside Bank CD							
10/01/18—LegacyTexas Bank CD							
10/02/18—LegacyTexas Bank CD							
02/01/19—Southside Bank CD							
Total	\$ 27,072.35	\$ 1,909,318.07	\$ 75,538.69	\$ 1,865,323.42	\$ 2,710,372.61	\$ 112,661.39	\$ 28,772.07

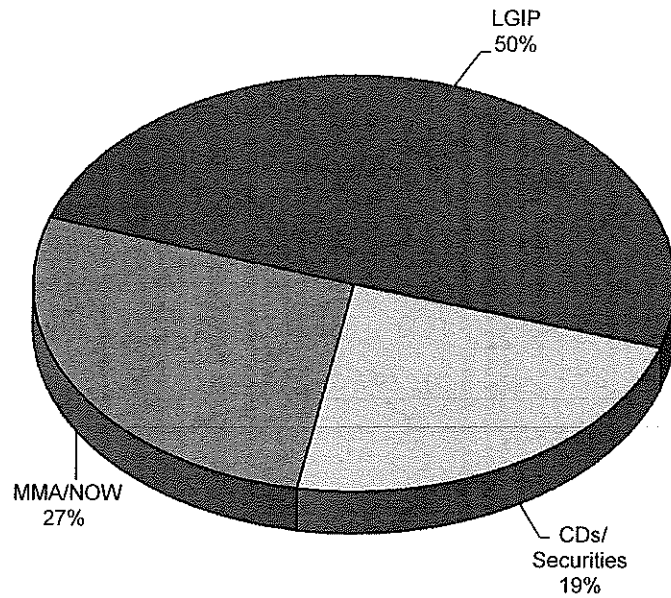
Economic Overview

3/31/2018

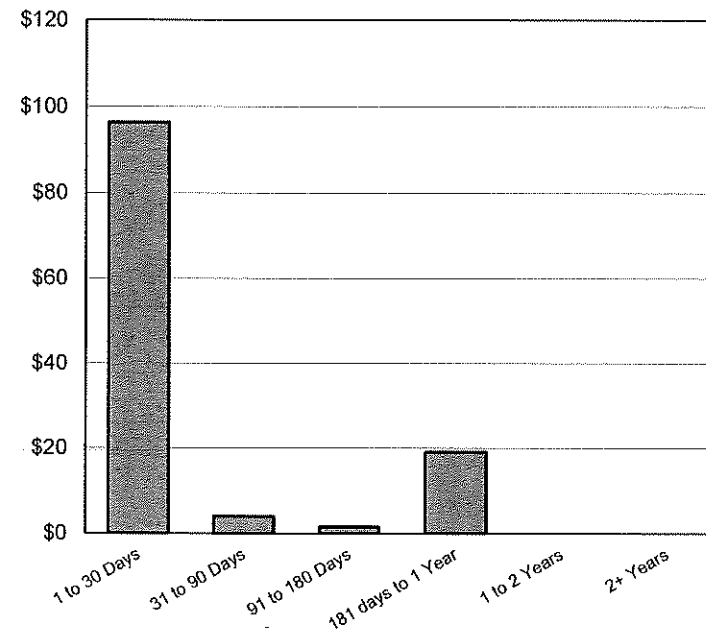
The Federal Open Market Committee (FOMC) increased the Fed Funds target range 0.25% to 1.50% - 1.75% (Effective Fed Funds are trading +/-1.68%). Two to three additional increases are projected for 2018 (although subject to economic activity). Gradual portfolio reduction continues by limiting reinvestment of maturing holdings. Fourth Quarter 2017 GDP measured 2.9% (third/final estimate). February Non Farm Payroll data jumped +313k (well above the expected +205k). The Three Month Average increased to +242k. World events raised some uncertainty (Korea, Russia, Middle East). WTI Crude oil maintained +/- \$65. The Stock Markets waffled 5% to 10% below recent highs. The post-FOMC meeting press release pointed to continuing and frequent rate increases.



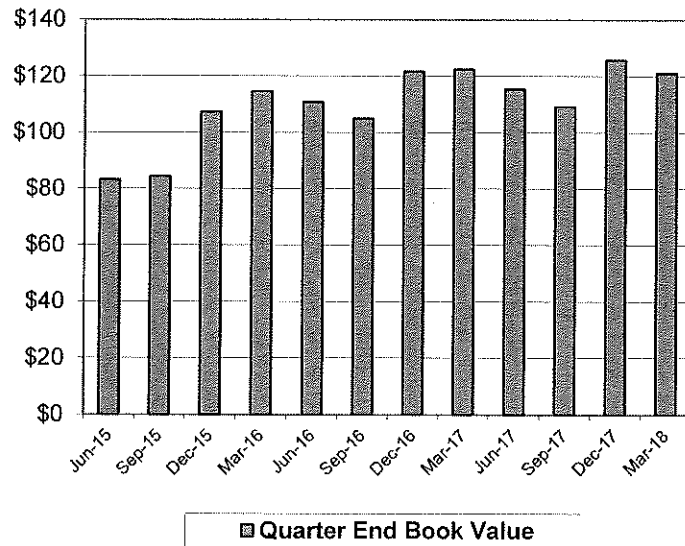
Portfolio Composition



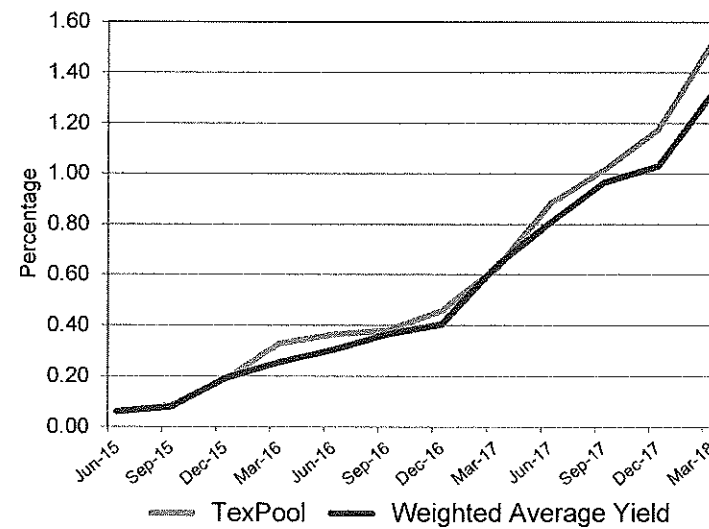
Distribution by Maturity (Millions)



Total Portfolio (Millions)



Total Portfolio Performance





Legislation Details (With Text)

File #: AUT 18-027 **Version:** 2 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 4/10/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and possible action to terminate to the contract with South Pools, Inc. for the Dow Park Pavilion and Improvements project (DPCDC project).

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	2	City Council		

Consideration of and possible action to terminate to the contract with South Pools, Inc. for the Dow Park Pavilion and Improvements project (DPCDC project).

The Dow Park Pavilion and Improvements project is a Deer Park Community Development Corporation (DPCDC) project funded by the dedicated one-half of one percent Type B economic development sales tax. The project was awarded to South Pools, Inc. on February 21, 2017 in the amount of \$617,737.50. Council later approved Change Order #1 on June 26, 2017, in the amount of \$80,484.60. On February 1, 2018, the City and South Pools, Inc. agreed to Change Order #2 in the amount of \$51,775.66, conditioned upon the contractor completing all work within an additional 100 calendar days from the date of the change order. This additional 100-day period ends on May 12, 2018.

Over the past several months, the contractor has failed to complete this work in timely fashion. On April 12, 2018, the City's construction attorney sent the contractor's attorney notice that if South Pools does not perform and complete all of its work by the agreed completion date, the City will terminate South Pools right to continue its performance on the Project. The notice also stated that should termination be required, it will be voted on by Council at the May 15, 2018 Council Meeting.

The contractor has continued to work on the project and for the past two (2) months, City staff has conducted weekly construction progress meetings with the contractor. Although progress has been made, it does not appear at this writing that the project will be 100% complete by May 12, 2018. This item on the agenda will allow City Council to consider and take appropriate action regarding the contract with South Pools, Inc. Should the contract be terminated, the City would have to contract with another vendor and/or complete the balance of the work with in-house force account labor. Alternatively, if the project is very close to completion but not 100% complete, Council may wish to consider a short extension.

To Be Determined

Consider terminating the contract with South Pools, Inc. for the Dow Park Pavilion and Improvements

project.



Legislation Details (With Text)

File #:	PUR 18-014	Version:	1	Name:	
Type:	Purchase	Status:		Agenda Ready	
File created:	4/17/2018	In control:		City Council	
On agenda:	5/15/2018	Final action:			
Title:	Consideration of and action on authorization to purchase from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform the Surface Water Treatment Plant Driveway Project.				
Sponsors:	Public Works				
Indexes:					
Code sections:					
Attachments:	Driveway Quote				

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on authorization to purchase from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform the Surface Water Treatment Plant Driveway Project.

Summary:

Staff requests authorization to purchase from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform the Water/Sewer Building Driveway Project for the amount of \$29,945.46. The project consists of installing a new driveway for the newly constructed maintenance building. The building has been completed, however there is currently no access for trucks or equipment to get to the building.

Fiscal/Budgetary Impact:

\$30,000 has been budgeted in the Water/Sewer 2017-2018 fiscal year budget to cover this expense.

Staff recommends Council approval to purchase the services of SKE Construction, LLC. through the Buy Board

Contractor Price Proposal Details - Category

Date: 10/31/2017
 Work Order #: 1117
 Title: Deer Park Driveways
 Contractor: EZIQC BuyBoard - SKE Construction, LLC

Proposal Name: WTP Maintenance Bldg
 Proposal Value: \$29,945.46

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
1	01 22 20 00-0015	HR	LaborerFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$1,488.50
			Qty Unit Price Factor Total	
			Installation 50 X \$29.77 X 1 \$1,488.50	
		Contractor Notes: PM		
2	01 22 20 00-0015	0004 MOD	For Foreman, Add	\$74.50
			Qty Unit Price Factor Total	
			Installation 50 X \$1.49 X 1 \$74.50	
3	01 22 20 00-0036	HR	Truck Driver, LightFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$2,269.00
			Qty Unit Price Factor Total	
			Installation 50 X \$45.38 X 1 \$2,269.00	
4	01 22 23 00-0385	WK	11,000 LB Mini-Excavator With Full-Time Operator (Bobcat 337)	\$3,507.32
			Qty Unit Price Factor Total	
			Installation 1 X \$3,507.32 X 1 \$3,507.32	
5	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$150.00
			Qty Unit Price Factor Total	
			Installation 1 X \$150.00 X 1 \$150.00	
6	03 31 13 00-0005	SF	6" 3,000 PSI Slab On Grade Concrete Slabs Assembly	\$11,340.00
			Qty Unit Price Factor Total	
			Installation 2100 X \$5.40 X 1 \$11,340.00	
		Contractor Notes: Item 1 & 5		
7	05 58 23 00-0064	EA	42" Height, 5-1/2" Diameter Steel Pipe, Bolt Down, Warehouse Safety Bollard	\$417.16
			Qty Unit Price Factor Total	
			Installation 2 X \$208.58 X 1 \$417.16	
		Contractor Notes: Item 10		
8	31 23 16 33-0020	CY	Loading Excess Material For Removal From Bulk Excavation	\$153.50
			Qty Unit Price Factor Total	
			Installation 50 X \$3.07 X 1 \$153.50	
		Contractor Notes: Item 4		

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
9	31 23 23 23-0002	MGL	Compaction Water, Water Truck And OperatorUse this task in situations where fill, base material, etc. requires additional moisture to comply with the compaction specification. Includes delivery up to 15 miles. (Per 1000 Gallons) See CSI section 01 22 23 00-1235 for water truck when water is available on site.	\$286.95
			Qty Unit Price Factor Total	
		Installation	3 X \$95.65 X 1	\$286.95
		Contractor Notes: <i>Item 3</i>		
10	31 24 13 00-0022	SY	Compaction Of Fill Or Subbase For Roadways, Parking Areas, Landscaping And Embankments By Machine Per Lift	\$85.00
			Qty Unit Price Factor Total	
		Installation	250 X \$0.34 X 1	\$85.00
		Contractor Notes: <i>Item 3</i>		
11	31 32 13 19-0003	TON	Cement Stabilized Base Material	\$8,788.50
			Qty Unit Price Factor Total	
		Installation	70 X \$125.55 X 1	\$8,788.50
		Contractor Notes: <i>Item 2</i>		
12	32 91 19 13-0014	SY	Furnish And Place Imported Screened Topsoil, 6" Deep	\$183.90
			Qty Unit Price Factor Total	
		Installation	30 X \$6.13 X 1	\$183.90
		Contractor Notes: <i>Item 9</i>		
13	32 92 23 00-0065	MSF	Up To 1,000 SF, St. Augustine Sod, Installed On Level Ground	\$1,201.13
			Qty Unit Price Factor Total	
		Installation	1.5 X \$800.75 X 1	\$1,201.13
		Contractor Notes: <i>Item 6</i>		
Subtotal for No Category Input:				\$29,945.46
Grand Total:				\$29,945.46

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 0.00



Legislation Details (With Text)

File #: BID 18-017 **Version:** 1 **Name:**
Type: Bids **Status:** Agenda Ready
File created: 4/20/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on renewing the contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) for the Senior Meals program.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on renewing the contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) for the Senior Meals program.

Summary:

Last June 28, the City entered into a one-year contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) to provide congregate and home-bound meals for senior citizens through the Maxwell Center. The contract expires on July 31, 2018 and includes the option to renew annually for up to two (2) more additional years. Last year the City agreed to increase the cost per meal by 8 percent (8%). At this time, both the City and Skillet's Restaurant are agreeable to another one-year extension of the contract. Due to the continuous rise in the cost of raw products, especially beef and produce, and increasing labor costs, Skillet's Restaurant has proposed a 5 percent (5%) increase for the meals as shown below:

The cost per meal in 2017 was as follows:

Home-bound meals = 100 meals @ \$5.38/meal

Congregate meals = 40 meals @ \$4.84/meal

The cost per meal proposed for 2018 is as follows:

Home-bound meals = 100 meals @ \$5.65/meal

Congregate meals = 40 meals @ \$5.08/meal

Home-bound meals averages 65-70 meals, but to be conservative, the higher amount is used for bid purposes.

All meals are served with one meat, two sides, bread and dessert, and each home bound meal includes a beverage (milk or juice). Because of the Maxwell Center renovations, the congregate meals are being packaged and delivered the same way as the home-bound meals to facilitate delivery and service to the Community Center. At this time and until the Maxwell Center is re-opened and the normal congregate meal delivery and service is restored, the congregate meals will be provided at the same price as the home-bound meals.

Fiscal/Budgetary Impact:

The Senior Meals Program is included in the FY 2017-2018 Budget for Senior Services (Account Number 10-415-4303, Operational Supplies).

Renew the contract with KHSS Ventures, Inc. (DBA Skillet's Restaurant) for the Senior Meals Program.



Legislation Details (With Text)

File #: AUT 18-041 **Version:** 1 **Name:**

Type: Authorization **Status:** Agenda Ready

File created: 5/1/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

Title: Authorization for the City to accept bids for the liquidation of the surplus furniture and fixtures in the existing City Hall as a wholesale lot and approval for the City Manager to award the bid for the sale of this surplus furniture and fixtures to the highest bidder for the lot.

Sponsors: Finance

Indexes:

Code sections:

Attachments: [Master City Hall Inventory List](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Authorization for the City to accept bids for the liquidation of the surplus furniture and fixtures in the existing City Hall as a wholesale lot and approval for the City Manager to award the bid for the sale of this surplus furniture and fixtures to the highest bidder for the lot.

Summary:

Due to the contract timeline for razing the existing City Hall, the surplus furniture and fixtures (list attached) need to be sold as soon as possible. The most expeditious way to liquidate this surplus furniture and fixtures is to sell it as a wholesale lot. On February 6, 2018, City Council authorized the disposal of the surplus property in the existing City Hall, and based on that authorization, the City will advertise for bids for the sale of this surplus property by wholesale lot on May 16, 2018 and May 23, 2018, with bids due on May 31, 2018 at 2:00 PM. To accommodate the time constraints involved in the disposal of this surplus property, the City requests authorization for the City Manager to award the bid or reject all bids for the sale of this surplus furniture and fixtures. The furniture must be picked up by 5:00 PM on June 8, 2018.

Fiscal/Budgetary Impact:

Any proceeds from the sale of surplus property are recorded as revenue in the General Fund, Account No. 10-000-3614, Sale of Surplus Materials.

Authorize the City Manager to award the bid for the liquidation of the surplus furniture and fixtures in the existing City Hall to the highest bidder for the lot.

City Hall Inventory List

	<u>Department</u>	<u>Item Description</u>	<u>Quantity</u>
1	Finance	TV	1
2	Finance	Framed Picture	4
3	Finance	Three Drawer Metal File Cabinet	1
4	Finance	Four Drawer Metal File Cabinet	3
5	Finance	Five Drawer Metal File Cabinet	6
6	Finance	Mini Fridge	1
7	Finance	Desk w/bridge (Great condition)	1
8	Finance	Credenza with Hutch (great condition)	1
9	Finance	Rolling Desk Chairs	3
10	Finance	Guest Chair	2
11	City Manager Office	Executive Desk 6ft. W x 30" H x 42" D	1
12	City Manager Office	Desk - Old (Jay's) 6ft. W x 28.5" H x 3ft. D	1
13	City Manager Office	Executive Desk 71" W x 30" H x 3ft. D	1
14	City Manager Office	Credenza 66"W x 30" H x 21" D	1
15	City Manager Office	Credenza w/Hutch 6ft W x 67" H x 26" D	1
16	City Manager Office	Credenza w/Hutch 71" W x 65" H x 2ft. D	1
17	City Manager Office	Lateral File w/Hutch 38" W x 67" H x 21" D	1
18	City Manager Office	Lateral File Cabinet 30" W x 30" H x 20" D	1
19	City Manager Office	Filing Cabinet Wood 18.5" W x 51" H x 17" D	1
20	City Manager Office	Filing Cabinet 2 Drawer 16" W x 27.5H x 23D	1
21	City Manager Office	Filing Cabinets Metal - Legal	3
22	City Manager Office	Bookshelf 3ft W x 3ft H x 1ft D	1
23	City Manager Office	Bookshelf 3ft W x 6ft H x 1ft D	2
24	City Manager Office	Bookshelf 3ft W x 4ft H x 1ft D	1
25	City Manager Office	Bookshelf 3ft W x 78.5" H x 14.5 D	1
26	City Manager Office	Metal Shelf 4ft W x 7ft H x 18" D	1
27	City Manager Office	Executive Chairs	4
28	City Manager Office	Task Chair Swivel	1
29	City Manager Office	Small End Table 28" W x 22" H x 15" D	1
30	City Manager Office	Printer Stand Wood 30"W x 30"H x 19.5 D	1
31	City Manager Office	Computer Cart Station 28"W x 55"H x 2ft. D	1
32	Common Area	Red Water Fountains	2
33	Common Area	Fireplace Screen	1
34	Common Area	Gas Logs	1
35	Common Area	Magazine Rack/Stand Wooden	1
36	Common Area	Breakroom Bench Seating	2
37	Common Area	60" Round Table	1
38	Common Area	Chrome/Black Breakroom chairs	4
39	Common Area	Wooden end table	1
40	Common Area	Large Trash Can - Kitchen	1
41	Common Area	General Electric White Gas Stove	1
42	Common Area	Conference Table 10ft x 4 ft.	1
43	Common Area	Conference Table 12ft x 4 ft.	1
44	Common Area	Conference Room High Back Chairs	12
45	Common Area	Projector Screen - Wall Mounted	1

46	Common Area	Executive High Back Chairs	7
47	Common Area	High Back Council Chairs	7
48	Common Area	Laptop Cart	1
49	Common Area	Folding Tables assorted sizes	6
50	Common Area	Table 47 1/2" W x 29" H x 23 1/2" D	1
51	Common Area	Conference Tables 8 ft. x 3 ft.	2
52	Common Area	Council Room seating chairs	35
53	Common Area	Trash Cans Round 3ft H	11
54	Common Area	Podium 4ft. H x 3ft.W x 18" D	1
55	Public Works	Large single desk 36"x72" (Great Condition)	2
56	Public Works	Large 'L' shaped desk (Great Condition)	2
57	Public Works	Single wood desk	3
58	Public Works	L shaped desk with hutch	2
59	Public Works	L shaped desk	3
60	Public Works	wood book shelf - 4 shelves	1
61	Public Works	wood hutch - (Great Condition)	2
62	Public Works	wood hutch	2
63	Public Works	handmade wood hutch	1
64	Public Works	wood book shelf - 3 shelves	2
65	Public Works	2 drawer wood lateral file	1
66	Public Works	wood end table	1
67	Public Works	Executive office chair	7
68	Public Works	desk task chair	5
69	Public Works	plastic floor mat for under desk	1
70	Public Works	small tv/computer monitor	1
71	Public Works	handmade wood cabinet for mini fridge	1
72	Public Works	Large gray cork bulletin board	1
73	Public Works	executive quality side chairs	2
74	Public Works	side chairs	18
75	Public Works	small single drawer file with shelf - wood	2
76	Public Works	2 drawer wooden file cabinet	1
77	Public Works	2 drawer lateral file - black metal	1
78	Public Works	6'X3' utility table	1
79	Public Works	2 shelf wood cabinet	1
80	Public Works	wood storage unit	1
81	Public Works	Large handmade plan holder & storage cabinet	1
82	Public Works	wood mail sorter	1
83	Public Works	Literature stand - black metal	1
84	Public Works	HP LaserJet 4100TN printer	1
85	IT	Artwork in black frame	4
86	IT	Black 5 shelf wood book case	1
87	IT	Black Desk Chairs	3
88	IT	Black office chair	2
89	IT	Blue office chair	2
90	IT	Brown 2 door 1 shelf book case	1
91	IT	Brown 2 drawer under desk file cabinet	5
92	IT	Brown 3 drawer under desk file cabinet	6
93	IT	Brown corner desk	3
94	IT	Brown corner desk with pencil tray	2

95	IT	Brown desk pieces (expansions / legs)	9
96	IT	Brown office desk with 2 drawers & keyboard tray	1
97	IT	Brown Wall Shelf with white brackets	1
98	IT	Brown wooden credenza	1
99	IT	Canon Laser Printer MF8350	1
100	IT	Dark Gray Horizontal 5 door 5 shelf locking cabinet	1
101	IT	Gray Sharp TV with remote	1
102	IT	Large Fellows power shred shredder	1
103	IT	Light Gray Horizontal 6 door 6 shelf locking cabinet	2
104	IT	White board with brown trim and marker tray	2
105	IT	White shelf with pair of white brackets	2
106	Human Resources	Five drawer metal file cabinet	4
107	Human Resources	Wood book shelves	3
108	Human Resources	Wood lateral file w/drawers	1
109	Human Resources	Wood cabinet w/shelves and doors	1
110	Human Resources	Executive desk	1
111	Collections	Four Drawer Horizontal Metal Filing Cabinet	1
112	Collections	3x6' Wood Office Desk	1
113	Collections	Large Gray and Brown Wood Desk Work Stations	4
114	Collections	Bookcase	1
115	Collections	Two Drawer Filing Cabinets	3
116	Collections	Two Door Wood Case	1
117	Collections	Computer Table	2
118	Collections	Table with Sliding Doors	2
119	Collections	Office Chairs	3
120	Collections	Three Drawer Small Wood Cabinet	2
121	Collections	Two Drawer Metal Filing Cabinet	1
122	Collections	Four Drawer Wood Filing Cabinet	1
123	Collections	Stool	1
124	Collections	Metal Shelves	7
125	Collections	Rubber Plant	1
126	Mail/Copy Room	Large Bulletin Board	1
127	Mail/Copy Room	Departmental Mailboxes	1
128	Mail/Copy Room	Desk w/Hutch	1
129	Mail/Copy Room	2 Drawer file cabinet	1
130	Mail/Copy Room	Desk	1
131	Mail/Copy Room	Rolling File Cabinet (outgoing mail)	1
132	Mail/Copy Room	Still Picture Projector	1
133	Vault	Moving shelves 30" deep x 10' 1" long	1
134	Vault	Moving shelves 30" deep x 7' ½" long	1
135	Electrical Room	Chair	1
136	Electrical Room	Pedestal Fan	1
137	Electrical Room	Green Rolling Cart	1
138	Receptionist Area	U-Shaped Desk	1
139	Receptionist Area	Small Bookcase Under Desk (2shelf)	1
140	Receptionist Area	Guest Chair	1
141	Receptionist Area	Typewriter	1
142	Receptionist Area	Clear Glass Vase w/artificial white flowers	1
143	Receptionist Area	Glass enclosed Bulletin Board	1

144	City Secretary	L-Shaped Desk	1
145	City Secretary	2 Drawer File Cabinet	1
146	City Secretary	Guest Chair	1
147	City Secretary	Bookcase	1
148	City Secretary	U-Shaped Desk	1
149	City Secretary	2 Drawer File Cabinets	2
150	City Secretary	Guest Chairs	2
151	City Secretary	2 Drawer File Cabinets	2
152	City Secretary	Small File Drawer/Bookcase	1
153	City Secretary	4-Wall Sectional Desk	1
154	City Secretary	Hanging Covered Shelves	4
155	City Secretary	Rolling Cart	1
156	City Secretary	Guest Chair	1
157	City Secretary	Narrow Black Bookcase	1
158	City Secretary	U-Shaped Desk w/Hutch	1



Legislation Details (With Text)

File #: ORD 18-031 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 4/20/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on Ordinance No. 3975 authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project.

Sponsors:

Indexes:

Code sections:

Attachments: [Proposed ord. 3975_05-15-18](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on Ordinance No. 3975 authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project.

Summary:

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment in economically distressed areas of the state (census block groups with a poverty level greater than 20 percent).

Designated projects are eligible to apply for state sales and use tax refunds on qualified expenditures. Qualified expenditures include building materials, machinery and equipment, electricity, gas and tangible property purchased and consumed in the normal course of business, and taxable services.

The level and amount of refund is related to the capital investment and jobs created at the qualified business site. In addition, local communities must offer incentives to participants under the Enterprise Zone Program, such as tax abatement, tax increment financing, one-stop permitting, and other incentives developed by participating communities.

Communities may nominate projects for a designation period up to five years, not including a 90-day window prior to the application deadline. Employment and capital investment commitments must be incurred and met within the five-year time frame.

The Enterprise Zone program is very competitive and the selections are made on a point rating system. The more incentives, the more points the nomination scores in the selection process. Local incentives are established by city ordinance. The City previously listed incentives in 2009 by Ordinance #3302 and in 2011 by Ordinance #3419. The City has previously sponsored three Enterprise Zone nominations for the following local businesses; Shell Refinery, Lubrizol, Rohm & Haas Texas, Inc.

The proposed ordinance would add the following new incentives:

- A. Local Sales Tax Refunds (2 pts. If included in ordinance; 4 pts. If actually delivered to the project)
- B. Other tax deferrals, tax refunds or tax incentives (2 pts. If included in ordinance; 4 pts. If actually delivered to the project)
- C. Provision of publicly owned land for development purposes (1 pts. if included in ordinance; 4 pts. If actually delivered to the project)

The City's incentives currently total 28 out of a possible 53 points. Adding the proposed incentives would add 5 points for a total of 33 out of a possible 53 points

NOTE: including an incentive in the list of incentives does not require the city to offer an incentive to any business.

Fiscal/Budgetary Impact:

Approve Ordinance No. 3975 authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project.

ORDINANCE NO. 3975

An Ordinance of the City Council of the City of Deer Park authorizing the City's Participation in the Texas Enterprise Zone Program pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code (Act), and Adding Tax Incentives which may be offered by the City to Nominate a Qualified Business an Enterprise Project (Project) to the Office of the Governor Economic development & Tourism (EDT) through the Economic Development Ban (Bank) as an Enterprise Project.

WHEREAS, pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, as amended, the City of Deer Park previously adopted Ordinance No. 3302 (Exhibit A) in 2009 which authorized participation in the Texas Enterprise Zone Program and established local incentives which may be offered to qualified businesses; and

WHEREAS, Section 2303.4051(g) of the Texas Government Code allows a municipality to extend additional incentives to incentives established by Ordinance 3302, including tax incentives, for qualified businesses in an enterprise zone by a separate ordinance; and

WHEREAS, pursuant to Section 2303.4051(g), the City of Deer Park adopted Ordinance No. 3419 (Exhibit B) in 2011 which established additional incentives, including tax incentives, for qualified businesses in an enterprise zone; and

WHEREAS, the governing body of the City of Deer Park now wishes to adopt an ordinance, which provides for additional possible local incentives, which may be offered to qualified businesses under the Texas Enterprise Zone Program.

WHEREAS, a public hearing regarding the establishment of additional possible incentives which may be offered to qualified businesses under the Texas Enterprise Zone Program was conducted on May 15, 2018;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS THAT:

Section 1: In addition to local incentives previously established by Ordinances 3302 (Exhibit A), and 3419 (Exhibit B), the following additional local incentives, at the election of the governing body, are or will be made available to the nominated project or activity of the qualified business:

- a) Local sales tax refunds;
- b) Other tax deferrals, tax refunds or tax incentives such as industrial district payment-in-lieu-of-tax (PILOT) agreements;
- c) Provision of publicly owned land for development purposes.

Section 2: The enterprise zone areas within the City are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

- Section 3: The City of Deer Park City Council directs and designates its Assistant City Manager as the City's liaison to communicate and negotiate with the EDT through the Bank and enterprise project(s) and to oversee zone activities and communications with qualified businesses and other entities in an enterprise zone or affected by an enterprise project.
- Section 4: This ordinance shall take effect from and after its passage as the law and charter in such case provides.
- Section 5: It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time place and purpose of said meeting was given all as required by Chapter 551 of the Government Code of the State of Texas.
- Section 6: The City Council finds that this Ordinance relates to the immediate preservation of the public peace safety and welfare in that it is necessary to provide economic support to businesses and provide additional income for the City and jobs for the City residents thereby creating an emergency for which the Charter requirements providing for the reading of Ordinances on three 3 several days should be dispensed with and this Ordinance should be passed finally on its first reading and accordingly such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

PASSED AND APPROVED this ____ day of _____, 2018.

Mayor, City of Deer Park, Texas

Attest:

City Secretary

Approved as to form:

City Attorney

ORDINANCE NO. 3302

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DEER PARK AUTHORIZING THE CITY'S PARTICIPATION IN THE TEXAS ENTERPRISE ZONE PROGRAM PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE (ACT), PROVIDING TAX INCENTIVES, DESIGNATING A LIAISON FOR COMMUNICATION WITH INTERESTED PARTIES, AND NOMINATING THE LUBRIZOL COMPANY TO THE OFFICE OF THE GOVERNOR ECONOMIC DEVELOPMENT & TOURISM (EDT) THROUGH THE ECONOMIC DEVELOPMENT BANK (BANK) AS AN ENTERPRISE PROJECT (PROJECT); AND DECLARING AN EMERGENCY.

WHEREAS, the City Council of the City of Deer Park, Texas (City) desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed areas of the City and to provide employment to residents of such area; and

WHEREAS, the project or activity is not located in an area designated as an enterprise zone; and

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Act, the Lubrizol Company has applied to the City for designation as an enterprise project; and

WHEREAS, the City finds that the Lubrizol Company meets the criteria for tax relief and other incentives adopted by the City on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, a public hearing to consider this ordinance was held by the City Council on September 15, 2009;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS THAT:

Section 1: The City nominates the Lubrizol Company for enterprise project status.

Section 2: The following local incentives, at the election of the governing body, are or will be made available to the nominated project or activity of the qualified business:

- a) If located within the city limits of the City of Deer Park, the City may abate taxes on the increase in value of real property improvements and eligible personal property that locate in a designated enterprise zone. The level of abatement shall be based upon the extent to which the business receiving the abatement:
 - 1) creates jobs for qualified employees, in accordance with the City of Deer Park's Tax Abatement Policy, and with qualified employee being defined by the Act and,
 - 2) creates new additional value of eligible property improvements in an amount equal to or greater than the amount established by the City Council as a minimum.
- b) If located in the City's extraterritorial jurisdiction, the City may enter into an industrial district contract which provides for in-lieu-of tax payments to the City.
- c) If located in the City, the City may provide regulatory relief to businesses, including:
 - 1) exemptions from certain inspection fees; or
 - 2) streamlined permitting.
- d) If located within the City, the City may provide business and industrial development services, including creation of special one-stop permitting and problem resolution process or ombudsmen.

Section 3. The enterprise zone areas within the City are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

Section 4. The City of Deer Park City Council directs and designates its Assistant City Manager as the City's liaison to communicate and negotiate with the EDT through the Bank and enterprise project(s) and to oversee zone activities and communications with qualified businesses and other entities in an enterprise zone or affected by an enterprise project.

Section 5. The City finds that the Lubrizol Company meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

- a) The Lubrizol Company is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction, located outside of an enterprise zone and at least thirty-five percent (35%) of the business' new employees will be residents of an enterprise zone or economically disadvantaged individuals; and
- b) There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities in the area; and
- c) The designation of the Lubrizol Company as an enterprise project is expected to contribute to the achievement of the plans of the City for development and revitalization of the area.

Section 6. The enterprise project shall take effect on the date of designation of the enterprise project by EDT and terminate on December 1, 2014.

Section 7. This ordinance shall take effect from and after its passage as the law and charter in such case provides.

Section 8. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

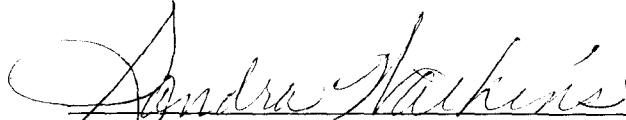
Section 9. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that it is necessary to provide economic support to businesses and provide additional income for the City and jobs for the City residents, thereby creating an emergency, for which the Charter requirements providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance should be passed finally on its first reading; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

PASSED, APPROVED AND ADOPTED on the first and final reading, this 15 day of September, 2009, by a vote of 6 "ayes" and 0 "noes", this Ordinance having been read in full prior to such vote.



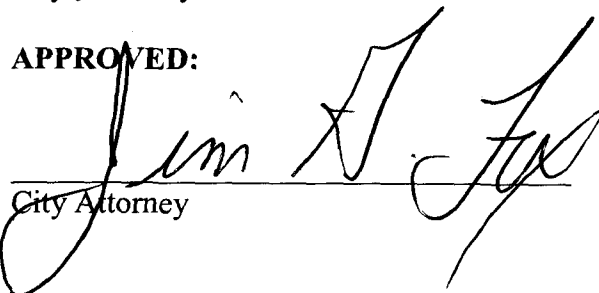
MAYOR, City of Deer Park, Texas

ATTEST:



City Secretary

APPROVED:



City Attorney

Exhibit B

ORDINANCE NO. 3419

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DEER PARK AUTHORIZING THE CITY'S PARTICIPATION IN THE TEXAS ENTERPRISE ZONE PROGRAM PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE (ACT), AND ADDING TAX INCENTIVES WHICH MAY BE OFFERED BY THE CITY TO NOMINATE A QUALIFIED BUSINESS AN ENTERPRISE PROJECT (PROJECT) THROUGH THE GOVERNOR ECONOMIC DEVELOPMENT & TOURISM (EDT) THROUGH THE ECONOMIC DEVELOPMENT BANK (BANK); AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the Texas Enterprise Zone Act, Chapter 2303, Texas Government Code, as amended, the City of Deer Park previously adopted Ordinance No. 3302 in 2009 which authorized participation in the Texas Enterprise Zone Program and established local incentives which may be offered to qualified businesses; and

WHEREAS, Section 2303.4051(g) of the Texas Government Code allows a municipality to extend additional incentives to incentives established by Ordinance 3302, including tax incentives, for qualified businesses in an enterprise zone by a separate ordinance.

WHEREAS, the governing body of the City of Deer Park now wishes to adopt an ordinance which provides for additional possible local incentives which may be offered to qualified businesses under the Texas Enterprise Zone Program.

WHEREAS, a public hearing regarding the establishment of additional possible incentives which may be offered to qualified businesses under the Texas Enterprise Zone Program was conducted on July 19, 2011;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS THAT:

I.

In addition to local incentives previously established by Ordinance 3302, the following additional local incentives, at the election of the governing body, are or will be made available to the nominated project or activity of the qualified business:

- a) The City may provide business and industrial development services, including:

- 1) Chapter 380 tax rebates for projects which significantly enhance the city's tax base;
 - 2) Freeport exemption on property tax for employer's inventory that is shipped outside of Texas;
 - 3) establishment of a Tax Increment Reinvestment Zone;
 - 4) promotion and marketing services.
- b) The City may provide regulatory relief to businesses, including:
- 1) zoning changes or variances to promote economic development in the zone;
 - 2) exemptions from unnecessary building code requirements; or
- c) The City may provide enhanced municipal services to businesses, including:
- 1) enhanced police and fire protection;
 - 2) institution of community crime prevention programs; or
- d) The City may provide improvements in community facilities, including:
- 1) capital improvements in water and sewer facilities;
 - 2) road repair; or
 - 3) creation or improvement of parks; or
- e) The City may assist in providing job training and employment services to businesses, including:
- 1) retraining programs;
 - 2) literacy and employment skills programs;
 - 3) vocational education;
 - 4) customized job training; or
- f) The City may waive development fees for projects in the zone; or
- g) The City may establish permitting preferences for businesses in the zone.

II.

The enterprise zone area within the City are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

III.

This ordinance shall take effect from and after its passage as the law and charter in such case provided.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

V.


The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that it is necessary to provide economic support to businesses and provide additional income for the City and jobs for the City residents, thereby creating an emergency, for which the Charter requirements providing for the reading of Ordinances on three (3) several days should be dispensed with, and this ordinance should be passed finally on its first reading; and, accordingly, such requirement is dispensed with, and this ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the 19th day of July, 2011, **by a vote of** 17 "Ayes" and 0 "Noes".



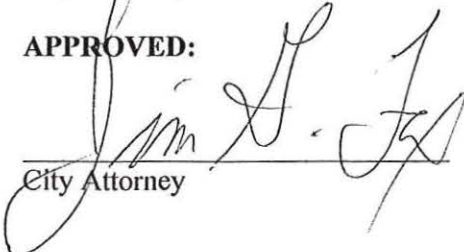
MAYOR, City of Deer Park, Texas

ATTEST:



City Secretary

APPROVED:



City Attorney



Legislation Details (With Text)

File #: ORD 18-044 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/9/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.
Sponsors:
Indexes:
Code sections:
Attachments: [Ord - Amend Budget FY18 Waterline Rehab](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

Summary:

It has become necessary to replace and upsize 210 linear feet of waterline located on 2nd Street (between Ivy Street and the Wastewater Treatment Plant) to help with fire safety and water pressure issues at the Wastewater Treatment Plant. The City will be requesting approval to purchase these rehabilitation services from SKE, Inc., through the Buy Board Cooperative Purchasing Program at a cost of \$142,768.49. A budget amendment is needed to cover the cost of this waterline rehabilitation.

Fiscal/Budgetary Impact:

Increase the Fiscal Year 2017-2018 Water & Sewer Fund Budget by \$142,770.00 (Account 40-501-4912, Water Mains), with funding of \$12,365.00 from the remaining available funds in the contingency line item and funding of \$130,405.00 from the prior year revenue in the Water & Sewer Fund, which is available for this purpose.

Approve the ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2017-2018 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2018 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That it has become necessary to replace and upsize 210 linear feet of waterline located on 2nd Street to help with fire safety and water pressure issues at the Wastewater Treatment Plant.

III.

That it is necessary to amend the budget for the fiscal year ending September 30, 2018 to include \$142,770.00 to replace and upsize 210 linear feet of waterline located on 2nd Street to help with fire safety and water pressure issues at the Wastewater Treatment Plant.

IV.

That a portion of the funding for the amendment to the expenses of the adopted Water & Sewer budget for the fiscal year ending September 30, 2018 will include the amount of \$12,365.00 from the Water & Sewer Fund contingency, which is available for this purpose.

V.

That the remaining portion of the funding for the amendment to the expenses of the adopted Water & Sewer budget for the fiscal year ending September 30, 2018 will include the amount of \$130,405.00 from the prior year revenues of the Water & Sewer Fund, which is available for this purpose.

VI.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2018, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

VII.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

VIII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

IX.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

X.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2017-2018 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: PUR 18-015 **Version:** 1 **Name:**

Type: Purchase **Status:** Agenda Ready

File created: 5/4/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

Title: Consideration of and action on a purchase from SKE, Inc., through the Buy Board Cooperative Purchasing Program to perform Waterline Rehabilitation on 2nd Street.

Sponsors: Public Works

Indexes:

Code sections:

Attachments: [2nd street water rehab proposal](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on a purchase from SKE, Inc., through the Buy Board Cooperative Purchasing Program to perform Waterline Rehabilitation on 2nd Street.

Summary:

Staff is requesting the approval of a purchase from SKE, Inc., through the Buy Board Cooperative Purchasing Program to perform Waterline Rehabilitation on 2nd Street. The project consists of 210 LF of waterline located on 2nd Street between Ivy St, and the WWTP to be replaced and upsized to help with fire safety and water pressure issues at the WWTP. The purchase agreement with SKE, Inc. is for the amount of \$142,768.49.

Fiscal/Budgetary Impact:

The project will be funded from the Water and Sewer Funds

Staff recommends Council approval to purchase the services of SKE, Inc. through the Buy Board.

Contractor Price Proposal Details - Category

Date: 4/30/2018
Work Order #: 1135
Title: DP E Second St Water Rehab
Contractor: EZIQC BuyBoard - SKE Construction, LLC
Job Order Value: \$142,768.49

Proposal Name: DP E Second St Water Rehab
Proposal Value: \$142,768.49

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
1	01 22 20 00-0015	HR	LaborerFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$8,931.00
			Qty Unit Price Factor Total	
			Installation 300 X \$29.77 X 1 \$8,931.00	
2	01 22 20 00-0015	0004 MOD	For Foreman, Add	\$149.00
			Qty Unit Price Factor Total	
			Installation 100 X \$1.49 X 1 \$149.00	
3	01 22 20 00-0036	HR	Truck Driver, LightFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$4,538.00
			Qty Unit Price Factor Total	
			Installation 100 X \$45.38 X 1 \$4,538.00	
4	01 22 23 00-1265	WK	Truck Mounted Arrow Board	\$204.08
			Qty Unit Price Factor Total	
			Installation 2 X \$102.04 X 1 \$204.08	
5	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$300.00
			Qty Unit Price Factor Total	
			Installation 2 X \$150.00 X 1 \$300.00	
6	02 41 19 13-0058	LF	Saw Cut In Streets, Concrete And Asphalt Up To 4" Depth	\$1,340.00
			Qty Unit Price Factor Total	
			Installation 1000 X \$1.34 X 1 \$1,340.00	
7	03 31 13 00-0035	CY	Up To 6", By Direct Chute, Place 3,000 PSI Concrete Slab On Grade	\$4,834.80
			Qty Unit Price Factor Total	
			Installation 36 X \$134.30 X 1 \$4,834.80	
8	31 05 13 00-0002	CY	Sand, Bank Run	\$2,727.72
			Qty Unit Price Factor Total	
			Installation 36 X \$75.77 X 1 \$2,727.72	
9	31 05 16 00-0004	CY	#4 Stone Aggregate Fill (3/4" To 1-1/2" Clean)	\$2,531.52
			Qty Unit Price Factor Total	
			Installation 36 X \$70.32 X 1 \$2,531.52	

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
10	31 25 14 26-0028	EA	Wattles (Sterile Straw Filled Rolls), 12" x 20'	\$1,566.00
			Qty Unit Price Factor Total	
			Installation 20 X \$78.30 X 1 \$1,566.00	
11	31 32 13 19-0003	TON	Cement Stabilized Base Material	\$4,519.80
			Qty Unit Price Factor Total	
			Installation 36 X \$125.55 X 1 \$4,519.80	
12	32 92 23 00-0065	MSF	Up To 1,000 SF, St. Augustine Sod, Installed On Level Ground	\$800.75
			Qty Unit Price Factor Total	
			Installation 1 X \$800.75 X 1 \$800.75	
13	33 01 30 71-0011	EA	Initial Set-up Pipe Bursting Equipment	\$3,189.96
			Qty Unit Price Factor Total	
			Installation 1 X \$3,189.96 X 1 \$3,189.96	
14	33 05 23 13-0056	LF	8" Polyethylene Pipe Pull In Place By Boring MachineIncludes pipe welding.	\$1,799.70
			Qty Unit Price Factor Total	
			Installation 210 X \$8.57 X 1 \$1,799.70	
15	33 11 13 13-0108	EA	8" x 4" Mechanical Joint Ductile Iron Tee	\$1,376.01
			Qty Unit Price Factor Total	
			Installation 3 X \$458.67 X 1 \$1,376.01	
16	33 11 13 13-0110	EA	8" x 8" Mechanical Joint Ductile Iron Tee	\$1,245.34
			Qty Unit Price Factor Total	
			Installation 2 X \$622.67 X 1 \$1,245.34	
17	33 11 13 13-0287	EA	8" x 6" Mechanical Joint x Swivel (MJxSW) Ductile Iron Hydrant TeeIncludes swivel gland.	\$1,986.92
			Qty Unit Price Factor Total	
			Installation 4 X \$496.73 X 1 \$1,986.92	
18	33 11 13 13-0387	EA	8" x 6" Mechanical Joint x Mechanical Joint Ductile Iron Reducer	\$259.76
			Qty Unit Price Factor Total	
			Installation 1 X \$259.76 X 1 \$259.76	
19	33 11 13 13-0486	EA	4" Mechanical Joint Ductile Iron Long Sleeves	\$480.16
			Qty Unit Price Factor Total	
			Installation 2 X \$240.08 X 1 \$480.16	
20	33 11 13 13-0487	EA	6" Mechanical Joint Ductile Iron Long Sleeves	\$1,785.15
			Qty Unit Price Factor Total	
			Installation 5 X \$357.03 X 1 \$1,785.15	
21	33 11 13 13-0488	EA	8" Mechanical Joint Ductile Iron Long Sleeves	\$1,039.48
			Qty Unit Price Factor Total	
			Installation 2 X \$519.74 X 1 \$1,039.48	
22	33 11 13 13-0502	EA	4" Mechanical Joint Gland, Gasket, T-Head Bolts And NutsIncludes four (4) 3/4" diameter plain finish Boltss with nut.	\$439.40
			Qty Unit Price Factor Total	
			Installation 20 X \$21.97 X 1 \$439.40	

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
23	33 11 13 13-0503	EA	6" Mechanical Joint Gland, Gasket, T-Head Bolts And NutsIncludes six (6) 3/4" diameter plain finish Boltss with nut.	\$531.00
			Qty Unit Price Factor Total	
			Installation 20 X \$26.55 X 1 \$531.00	
24	33 11 13 13-0504	EA	8" Mechanical Joint Gland, Gasket, T-Head Bolts And NutsIncludes six (6) 3/4" diameter plain finish Boltss with nut.	\$933.60
			Qty Unit Price Factor Total	
			Installation 30 X \$31.12 X 1 \$933.60	
25	33 11 13 13-0543	EA	4" Mechanical Joint Restraints For Ductile Iron Pipe (Megalug 1100)	\$4,086.80
			Qty Unit Price Factor Total	
			Installation 20 X \$204.34 X 1 \$4,086.80	
26	33 11 13 13-0544	EA	6" Mechanical Joint Restraints For Ductile Iron Pipe (Megalug 1100)	\$5,077.00
			Qty Unit Price Factor Total	
			Installation 20 X \$253.85 X 1 \$5,077.00	
27	33 11 13 13-0545	EA	8" Mechanical Joint Restraints For Ductile Iron Pipe (Megalug 1100)	\$9,948.60
			Qty Unit Price Factor Total	
			Installation 30 X \$331.62 X 1 \$9,948.60	
28	33 11 13 23-0000	LF	Hercules 800G GrundoBurst Machine	\$22,400.00
		NPP Tasks	Qty Unit Price Factor Total	
			Installation 1400 X \$16.00 X 1 \$22,400.00	
29	33 11 13 23-0431	LF	8" DR 21, Butt Fusion Joint High Density Polyethylene (HDPE) Pressure Pipe	\$25,260.90
			Qty Unit Price Factor Total	
			Installation 1610 X \$15.69 X 1 \$25,260.90	
30	33 11 13 23-1008	LF	2X100 CTS SDR9 HDPE PIPE 250#	\$265.00
		NPP Tasks	Qty Unit Price Factor Total	
			Installation 100 X \$2.65 X 1 \$265.00	
31	33 11 13 23-1431	LF	MOD for 8" DR11 (200 PSI)	\$9,998.10
		NPP Tasks	Qty Unit Price Factor Total	
			Installation 1610 X \$6.21 X 1 \$9,998.10	
32	33 11 13 53-0082	EA	8" Diameter x 1-1/4" To 2" Tap Stainless Steel Double Straps, Bronze Body Service Saddle (Mueller BR2S)	\$810.84
			Qty Unit Price Factor Total	
			Installation 3 X \$270.28 X 1 \$810.84	
33	33 12 16 00-0036	EA	12" Wide x 16" Long x 16" Deep Plastic Meter Box And Cover	\$449.28
			Qty Unit Price Factor Total	
			Installation 3 X \$149.76 X 1 \$449.28	
34	33 12 16 00-0040	EA	Valve Box Upper And Lower Section	\$693.20
			Qty Unit Price Factor Total	
			Installation 10 X \$69.32 X 1 \$693.20	
35	33 12 16 00-0041	EA	Valve Box Cover "Water"	\$112.00
			Qty Unit Price Factor Total	
			Installation 10 X \$11.20 X 1 \$112.00	

CSI Number	Mod	UOM	Description	LineTotal
No Category Input				
36	33 12 16 00-0136	EA	2" Threaded Ball Meter Valve (Mueller B-20200)	\$654.78
			Qty Unit Price Factor Total	
			Installation 3 X \$218.26 X 1 \$654.78	
37	33 12 16 00-0248	EA	2" Ball Corporation Valve	\$626.40
			Qty Unit Price Factor Total	
			Installation 3 X \$208.80 X 1 \$626.40	
38	33 12 16 00-0306	EA	4" Resilient Wedge Gate Valve, Mechanical Joint	\$591.58
			Qty Unit Price Factor Total	
			Installation 1 X \$591.58 X 1 \$591.58	
39	33 12 16 00-0307	EA	6" Resilient Wedge Gate Valve, Mechanical Joint	\$2,963.48
			Qty Unit Price Factor Total	
			Installation 4 X \$740.87 X 1 \$2,963.48	
40	33 12 16 00-0308	EA	8" Resilient Wedge Gate Valve, Mechanical Joint	\$5,332.05
			Qty Unit Price Factor Total	
			Installation 5 X \$1,066.41 X 1 \$5,332.05	
41	33 12 19 00-0047	EA	5' Burial Section, 5-1/4" Valve, Two Way, Standard Type (Traditional) Fire Hydrant	\$5,522.43
			Qty Unit Price Factor Total	
			Installation 3 X \$1,840.81 X 1 \$5,522.43	
42	33 13 00 00-0006	LF	8" Diameter Pipe Water Main Disinfection/Sterilization	\$466.90
			Qty Unit Price Factor Total	
			Installation 1610 X \$0.29 X 1 \$466.90	
Subtotal for No Category Input:				\$142,768.49
Grand Total:				\$142,768.49

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 22.88



Legislation Details (With Text)

File #: ORD 18-043 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 5/10/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

Title: Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

Sponsors: Public Works

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY18 Sanitary Sewer Line](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

Summary:

On December 5, 2017, City Council authorized emergency repairs to a 12-inch sanitary sewer line due to a break under the median on Center Street between 11th and 12th Street. At the time of this authorization, the cost of these emergency repairs was not known. Vaught Services was working on another sanitary sewer project for the City at that time, and the City requested a quote for these emergency repairs. Vaught Services provided a quote of \$68,815.00 for the work to repair about 120' of sanitary sewer line (note: Vaught Services is on the Buy Board). While it was the City's intent to follow-up with a budget amendment once a cost for these emergency repairs was known, that was overlooked. A budget amendment in the amount of \$68,815.00 is needed to cover the cost of the emergency repairs to the 12-inch sanitary sewer line due to a break under the median on Center Street between 11th and 12th Street.

Fiscal/Budgetary Impact:

Increase the Fiscal Year 2017-2018 Water & Sewer Fund Budget by \$68,815.00 (Account 40-501-4410, Sanitary Sewers & Lift Station Maintenance) to be funded by the contingency line item included in the Fiscal Year 2017-2018 Water & Sewer Fund. Contingency funds are available for this purpose.

Approve the ordinance amending the Fiscal Year 2017-2018 Water & Sewer Fund Budget.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2017-2018 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2018 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That on December 5, 2017, City Council authorized emergency repairs to a 12-inch sanitary sewer line due to a break under the median on Center Street between 11th and 12th Street.

III.

That at the time of this authorization for the emergency repairs to the 12-inch sanitary sewer line, the cost of the repairs was unknown.

IV.

That subsequent to this authorization for the emergency repairs to the 12-inch sanitary sewer line, the City received a quote from Vaught Services, a vendor on the Buy Board, who was working on another sanitary sewer project for the City at that time.

V.

That Vaught Services was able to complete the emergency repairs to the 12-inch sanitary sewer line at a cost of \$68,815.00.

VI.

That it is necessary to amend the budget for the fiscal year ending September 30, 2018 to include \$68,815.00 for the emergency repairs to the 12-inch sanitary sewer line.

VII.

That funding for the amendment to the expenses of the adopted Water & Sewer budget for the fiscal year ending September 30, 2018 will include the amount of \$68,815.00 from the Water & Sewer Fund contingency, which is available for this purpose.

VIII.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2018, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

IX.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

X.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

XI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

XII.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2017-2018 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this

Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-036 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on an ordinance appointing members to the Planning and Zoning Commission/Board of Adjustment.

Sponsors:

Indexes:

Code sections:

Attachments: [Appt 3 to Plan & Zone Comm-Board Adjustment-term end 2020](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance appointing members to the Planning and Zoning Commission/Board of Adjustment.

Summary:

The current term for three members of the Planning and Zoning Commission/Board of Adjustment expires May 31, 2018 and they are Stan Garrett, Danielle Wendeburg and Don Tippit. Each of the current members have submitted an application expressing their interest to continue their service. The Boards and Commission Selection Committee has reviewed the applications and are recommending the re-appointment of Stan Garrett, Danielle Wendeburg and Don Tippit to the Planning and Zoning Commission/Board of Adjustment.

Fiscal/Budgetary Impact:

None

To accept the Boards and Commission Selection Committee's recommendation and approve the appointments to the Planning and Zoning Commission/Board of Adjustment.

ORDINANCE NO. _____

AN ORDINANCE APPOINTING THREE (3) MEMBERS OF THE PLANNING AND ZONING COMMISSION AND THE BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS; SPECIFYING THEIR TERMS; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **Don Tippit, Danielle Wendeburg and Stan Garrett**, be and they are each hereby appointed as regular members of the Planning and Zoning Commission and of the Board of Adjustment of the City of Deer Park, each to serve for a term ending **May 31, 2020**.

2. Pursuant to Section 8.01(D)(10) of the Charter of the City of Deer Park, Texas, each of said persons is also hereby appointed as a member of the Board of Adjustment of the City of Deer Park, Texas, for a like term.

3. That the right to terminate the aforesaid appointments is hereby reserved by the City Council of the City of Deer Park, Texas, and may be exercised by it at its will, with or without good cause.

4. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

5. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that it is necessary, under Section 8.01 of the Charter of the City of Deer Park that the City Planning and Zoning Commission be appointed as soon as possible so that the functioning of the Planning and Zoning Commission and the Board of Adjustment of the City of Deer Park can proceed without interruption and assure to the public the continuance of City planning, approval of subdivisions, zoning of property, and laying out of public improvements, thereby creating an emergency, for which the Charter requirements providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance should be passed finally on its introduction;

and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-037 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on an ordinance appointing members to the Parks and Recreation Commission.

Sponsors:

Indexes:

Code sections:

Attachments: [Appoint 2 Members to Parks and Rec-Term ends 05-2020](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance appointing members to the Parks and Recreation Commission.

Summary:

The term for Georgette Ford and Eric Ripley expires May 31, 2018, and they have all submitted an application expressing their interest to continue their service.

The Boards and Commission Selection Committee has reviewed all applications and conducted interviews with applicants as appropriate. The Committee is recommending Georgette Bedford and Eric Ripley for the full term (June 1, 2018 - May 31, 2020).

Fiscal/Budgetary Impact:

None

To accept the Boards and Commission Selection Committee's recommendation and approve the appointment of individuals to the P&R Commission.

ORDINANCE NO. _____

AN ORDINANCE APPOINTING TWO MEMBERS OF THE PARKS & RECREATION COMMISSION OF THE CITY OF DEER PARK, TEXAS; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **Georgette Ford and Eric Ripley**, be and they are hereby appointed as members of the Parks & Recreation Commission of the City of Deer Park, to serve for a term ending May 31, 2020.

2. That the right to terminate the aforesaid appointments are hereby reserved by the City Council of the City of Deer Park, Texas, and may be exercised by it at its will, with or without good cause.

3. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, in that it is necessary that members of the Recreation Commission be appointed immediately so that the recreation program of the City can continue without interruption, in order that the health, safety and welfare of its citizens may be safeguarded and preserved, thereby creating an emergency, for which the Charter requirements providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-038 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on an ordinance appointing members to the Board of Health.

Sponsors:

Indexes:

Code sections:

Attachments: [Appoint Metz-Metz-Stokes-Pederson to Board of Health-2018-2020](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance appointing members to the Board of Health.

Summary:

The current term for members of the Board of Health expires May 31, 2018. Chapter 5.10 of the Charter and Section 50-46 of the Code of Ordinances specifies membership for the Board of Health as a qualified physician licensed to practice medicine in the State, who shall serve as the Chairperson, the City Manager and Engineer. Thus, those to be considered for re-appointment are Dr. Donald Metz, Dr. Andrew Metz James Stokes, and Bill Pedersen for a term of June 1, 2018 to May 31, 2020.

In addition to serving on the Board of Health, Dr. Donald Metz has served as the Board of Health Chairperson and it is recommended he continue to serve in that capacity and that be appointed as the Assistant City Health Officer.

Fiscal/Budgetary Impact:

None

To appoint members to the Board of Health.

ORDINANCE NO. _____

AN ORDINANCE APPOINTING DR. DONALD R. METZ, ANDREW METZ, JAMES J. STOKES AND BILL PEDERSEN AS MEMBERS OF THE BOARD OF HEALTH IN THE CITY OF DEER PARK, TEXAS, FOR A TERM OF TWO YEARS, FROM JUNE 1, 2018 TO MAY 31, 2020; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **Dr. Donald R. Metz, Andrew Metz, James J. Stokes and Bill Pedersen** be and they are hereby appointed as members of the Board of Health of the City of Deer Park, each to serve for a term beginning **June 1, 2018** and ending **May 31, 2020**.

2. That the right to terminate the aforesaid appointments is hereby reserved by the City Council of the City of Deer Park, Texas, and may be exercised by it at its will, with or without good cause.

3. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, in that it is necessary, under Section 5.10 of the Charter of the City of Deer Park, that the Board of Health be appointed promptly, so that its functioning can proceed without interruption and assure to the public the continuance of prevention of disease and maintenance of sanitary conditions, thereby creating an emergency, for which the Charter requirements providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** **“Ayes”** **and** **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-039 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on an ordinance appointing Larry Wilson as Municipal Court Judge.
Sponsors:
Indexes:
Code sections:
Attachments: [Re-Appoint Presiding Judge-Larry Wilson-Municipal Court-05-2018-2020](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance appointing Larry Wilson as Municipal Court Judge.

Summary:

Judge Larry Wilson's current term of office expires May 31, 2018. With this action, Council is re-appointing Judge Wilson to a new two-year term of office which begins June 1, 2018 and expires May 31, 2020. Mayor Mouton recommends Judge Wilson be reappointed.

Fiscal/Budgetary Impact:

N/A

Appointment of Judge Wilson for two years

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE RE-APPOINTMENT OF THE PRESIDING JUDGE OF THE MUNICIPAL COURT OF THE CITY OF DEER PARK, TEXAS, PROVIDING FOR COMPENSATION, PROVIDING AN EFFECTIVE DATE, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **Larry Wilson**, having been re-appointed by the Mayor, be, and is hereby, approved as Judge of the Municipal Court of the City of Deer Park, Texas, for which he shall receive the sum of \$3,500.00 per month for all Court services required.

2. This re-appointment shall become effective on **June 1, 2018** and continue until **May 31, 2020**, or until another Judge of the Municipal Court is appointed, which ever is the later.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that it is necessary that Judges be provided as soon as possible for all sessions of the Municipal Court of the City of Deer Park, Texas, so that the laws of the State of Texas and the Ordinances of said City may be enforced without delay, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three several days should be dispensed with, and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 by a vote of _____ “Ayes” and _____ “Noes”.

MAYOR, City of Deer Park

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: RES 18-200 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 5/3/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on a resolution to nominate Shell Chemical L.P. as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Sponsors:

Indexes:

Code sections:

Attachments: [Res-Nominate Shell Chemical LP as Enterprise Project05-2018](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on a resolution to nominate Shell Chemical L.P. as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Summary:

It is proposed the following be nominated as Enterprise project under the Texas Enterprise Zone program:

- Name of legal entity for nomination- **Shell Chemical L.P.**
- Amount of capital investment over 5-year designation period- \$150 million
- Number of retained jobs- 500

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment in economically distressed areas of the state (census block groups with a poverty level greater than 20 percent).

Designated projects are eligible to apply for state sales and use tax refunds on qualified expenditures. Qualified expenditures include building materials, machinery and equipment, electricity, gas and tangible property purchased and consumed in the normal course of business, and taxable services.

The level and amount of refund is related to the capital investment and jobs created at the qualified business site. In addition, local communities must offer incentives to participants under the Enterprise Zone Program, such as tax abatement, tax increment financing, one-stop permitting, and other incentives developed by participating communities.

Communities may nominate projects for a designation period up to five years, not including a 90-day window prior to the application deadline. Employment and capital investment commitments must be

incurred and met within the five-year time frame.

Deer Park has previously sponsored three Enterprise Zone nominations for the following local businesses; Shell Refinery, Lubrizol, Rohm & Haas Texas, Inc.

Fiscal/Budgetary Impact:

Approve the resolution nominating Shell Chemical L.P. as an Enterprise Zone Project under the Texas Enterprise Zone Program.

RESOLUTION No. _____

A RESOLUTION OF THE CITY OF DEER PARK, TEXAS TO NOMINATE SHELL CHEMICAL L.P. AS AN ENTERPRISE PROJECT UNDER THE TEXAS ENTERPRISE ZONE PROGRAM

WHEREAS, the City of Deer Park (City) has previously passed Ordinance No. 3302 in 2009 electing to participate in the Texas Enterprise Zone Program and establishing incentives, as amended by City Ordinance No. 3419 in 2011 to add additional incentives, as amended by City Ordinance No. 3975 approved on May 15, 2018 to add additional incentives ("TEZ Ordinances"), and the local incentives offered under this resolution are the same on this date as were outlined in Ordinance Numbers 3302, 3419 and 3975;

WHEREAS, the Office of the Governor Economic Development and Tourism (EDC) through the Economic Development Bank (Bank) will consider **Shell Chemical L.P.** as an enterprise project pursuant to a nomination and an application made by the City;

WHEREAS, the City desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the City and to provide employment to residents of enterprise zones and to other economically disadvantaged individuals;

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Texas Enterprise Zone Act, Texas Government Code (the "Act"), **Shell Chemical L.P.** has applied to the City for designation as an enterprise project;

WHEREAS, the City finds that **Shell Chemical L.P.** meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

1. **Shell Chemical L.P.** is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction located outside of an enterprise zone and at least thirty-five percent (35.0%) of the business' new employees will be residents of an enterprise zone, economically disadvantaged individuals, or veterans; and
2. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and
3. The designation of **Shell Chemical L.P.** as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

WHEREAS, the City finds that **Shell Chemical L.P.** meets the criteria for tax relief and other incentives adopted by the City and nominates **Shell Chemical L.P.** for enterprise project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, the City finds that it is in the best interest of the City to nominate **Shell Chemical L.P.** as an enterprise project pursuant to the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

That the findings of the City and its actions approving this resolution taken at the council meeting are hereby approved and adopted.

BE IT FURTHER RESOLVED that **Shell Chemical L.P.** is a "qualified business", as defined in Section 2303.402 of the Act, and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

BE IT FURTHER RESOLVED that the enterprise project shall take effect on the date of designation of the enterprise project by the agency and terminate five years after such designation date.

PASSED BY THE CITY COUNCIL of the City of **Deer Park** this ____ day of May, 2018.

(SEAL)

Jerry Mouton, Jr.
Mayor

THE STATE OF TEXAS

COUNTY OF **HARRIS**

I, Shannon Bennett, City Secretary of the City of **Deer Park**, Texas do hereby certify that the above and foregoing is a true and correct copy of Resolution Number _____ passed by the City of **Deer Park** City Council on the this _____ day of May, 2018.

(City Seal)

Shannon Bennett
City Secretary



Legislation Details (With Text)

File #: RES 18-199 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 5/3/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on a resolution to nominate Deer Park Refining Limited Partnership as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Sponsors:

Indexes:

Code sections:

Attachments: [Res-Nominate Deer Park Refining LP as Enterprise Project-05-2018](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on a resolution to nominate Deer Park Refining Limited Partnership as an Enterprise Zone Project under the Texas Enterprise Zone Program.

Summary:

It is proposed the following be nominated as Enterprise project under the Texas Enterprise Zone program”

- Name of legal entity for nomination- **Deer Park Refining Limited Partnership**
- Amount of capital investment over 5-year designation period- \$250 million
- Number of retained jobs- 500

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment in economically distressed areas of the state (census block groups with a poverty level greater than 20 percent).

Designated projects are eligible to apply for state sales and use tax refunds on qualified expenditures. Qualified expenditures include building materials, machinery and equipment, electricity, gas and tangible property purchased and consumed in the normal course of business, and taxable services.

The level and amount of refund is related to the capital investment and jobs created at the qualified business site. In addition, local communities must offer incentives to participants under the Enterprise Zone Program, such as tax abatement, tax increment financing, one-stop permitting, and other incentives developed by participating communities.

Communities may nominate projects for a designation period up to five years, not including a 90-day window prior to the application deadline. Employment and capital investment commitments must be

incurred and met within the five-year time frame.

Deer Park has previously sponsored three Enterprise Zone nominations for the following local businesses; Shell Refinery, Lubrizol, Rohm & Haas Texas, Inc.

Fiscal/Budgetary Impact:

Approve the resolution nominating Deer Park Refining Limited Partnership as an Enterprise Zone Project under the Texas Enterprise Zone Program.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF DEER PARK, TEXAS TO NOMINATE DEER PARK REFINING LIMITED PARTNERSHIP AS AN ENTERPRISE PROJECT UNDER THE TEXAS ENTERPRISE ZONE PROGRAM

WHEREAS, the City of Deer Park (City) has previously passed Ordinance No. 3302 in 2009 electing to participate in the Texas Enterprise Zone Program and establishing incentives, as amended by City Ordinance No. 3419 in 2011 to add additional incentives, as amended by City Ordinance No. 3975 approved on May 15, 2018 to add additional incentives ("TEZ Ordinances"), and the local incentives offered under this resolution are the same on this date as were outlined in Ordinance Numbers 3302, 3419 and 3975;

WHEREAS, the Office of the Governor Economic Development and Tourism (EDC) through the Economic Development Bank (Bank) will consider **Deer Park Refining Limited Partnership** as an enterprise project pursuant to a nomination and an application made by the City;

WHEREAS, the City desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the City and to provide employment to residents of enterprise zones and to other economically disadvantaged individuals;

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Texas Enterprise Zone Act, Texas Government Code (the "Act"), **Deer Park Refining Limited Partnership** has applied to the City for designation as an enterprise project;

WHEREAS, the City finds that **Deer Park Refining Limited Partnership** meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

1. **Deer Park Refining Limited Partnership** is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction located outside of an enterprise zone and at least thirty-five percent (35.0%) of the business' new employees will be residents of an enterprise zone, economically disadvantaged individuals, or veterans; and
2. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and
3. The designation of **Deer Park Refining Limited Partnership** as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

WHEREAS, the City finds that **Deer Park Refining Limited Partnership** meets the criteria for tax relief and other incentives adopted by the City and nominates **Deer Park Refining Limited Partnership** for enterprise project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, the City finds that it is in the best interest of the City to nominate **Deer Park Refining Limited Partnership** as an enterprise project pursuant to the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

That the findings of the City and its actions approving this resolution taken at the council meeting are hereby approved and adopted.

BE IT FURTHER RESOLVED that **Deer Park Refining Limited Partnership** is a "qualified business", as defined in Section 2303.402 of the Act, and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

BE IT FURTHER RESOLVED that the enterprise project shall take effect on the date of designation of the enterprise project by the agency and terminate five years after such designation date.

PASSED BY THE CITY COUNCIL of the City of **Deer Park** this _____ day of May, 2018.

(SEAL)

Jerry Mouton, Jr.
Mayor

THE STATE OF TEXAS

COUNTY OF **HARRIS**

I, Shannon Bennett, City Secretary of the City of **Deer Park**, Texas do hereby certify that the above and foregoing is a true and correct copy of Resolution Number _____ passed by the City of **Deer Park** City Council on the this ____ day of May, 2018.

(City Seal)

Shannon Bennett
City Secretary



Legislation Details (With Text)

File #: ORD 18-042 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 5/8/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

Title: Consideration of and action on an ordinance amending "Section 66-176, Schedule E: Speed Limit 30 Miles Per Hour" of the Code of Ordinances.

Sponsors: Public Works

Indexes:

Code sections:

Attachments: [Amend 66-176-Street Locations-04-2018](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance amending "Section 66-176, Schedule E: Speed Limit 30 Miles Per Hour" of the Code of Ordinances.

For clarification of speed zone locations and the consistency of language across speed zone locations in the existing ordinance concerning streets with 30-mph speed limits, staff is requesting that the existing ordinance be revised. This will also make the locations and their description in the Police Department's Records Management System (RMS) match.

Summary:

Fiscal/Budgetary Impact:

No impact

Recommend approval.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 66-176, SCHEDULE E, OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, TEXAS, PROVIDING FOR AMENDED TRAFFIC REGULATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. The City Council of the City of Deer Park, Texas hereby finds again and now as set forth in Section 66-176 of the Code of Ordinances of said City, adopted September 15, 2015.

2. That Section 66-176, Schedule E, of the Code of Ordinances of the City of Deer Park, be amended by replacing the locations for official traffic control devices bearing the words “SPEED LIMIT 30 MILES PER HOUR”, APPLICABLE to the portion of the streets named below:

Street	Between
East Eighth Street	Center Street and Alyse Street
East Thirteenth Street	Center Street and Wesley Lane
West Thirteenth Street	Boston Avenue and Center Street
Aaron Street (Avenue H)	Underwood and the west end of Aaron Street (Avenue H)
Durant Avenue	Coy Drive and Spencer Highway
East P Street	Center Street and Park Meadows Avenue
East San Augustine Street	Center Street and 640 LF to the drainage ditch east of Luella Avenue
East X Street	Center Street and Karankawas Court
Georgia Avenue	West San Augustine Street and West Pasadena Boulevard
Glenwood Avenue	Holton Avenue and Spencer Highway
Howard Avenue	Georgia Avenue and east end
Ivy Avenue	Eastbound side of Texas State Highway No. 225 and Eighth Street
McDermott Street	West Pasadena Boulevard and Center Street
East P Street	Center Street and Park Meadows Avenue
West San Augustine Street	Georgia Avenue and Center Street

3. This Ordinance applies only to offenses committed on or after its effective date, and an action for an offense committed before this Ordinance’s effective date is governed by the Ordinance existing before the effective date, which Ordinance is to be continued in effect for this purpose as if this Ordinance were not in force.

4. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

5. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public; and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

6. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that it is necessary that the above regulations be immediately put into effect to orderly regulate and guide traffic movement for the protection of persons and property, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance should be passed finally on its introduction, and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

Mayor, City of Deer Park

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-040 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 5/8/2018 **In control:** City Council
On agenda: 5/15/2018 **Final action:**
Title: Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance on the request of Deer Park Church of Christ for a Specific Use Permit to construct a licensed memory care and assisted living facility on the southwest corner of X Street and East Boulevard.

Sponsors:

Indexes:

Code sections:

Attachments: [X Street and East \(Deer Park Church of Christ\)](#)
[Specific Use Permit-Sodalís Senior Living-Assisted Living-2000 E Blvd-05-2018](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance on the request of Deer Park Church of Christ for a Specific Use Permit to construct a licensed memory care and assisted living facility on the southwest corner of X Street and East Boulevard.

Summary:

On May 7, 2018, the Planning and Zoning Commission met for a public hearing to consider the request of Deer Park Church of Christ for a Specific Use Permit to construct a licensed memory care and assisted living facility on the southwest corner of X Street and East Boulevard. The Planning and Zoning Commission would like to recommend the request be granted.

Fiscal/Budgetary Impact:

Approval is recommended, per the Planning and Zoning Commission and adopt ordinance.



Danielle Wendeburg, Chairman
Don Tippit, Commissioner
Douglas Cox, Commissioner
Ray Balusek, Commissioner
Stan Garrett, Commissioner

710 E. San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 479-2394 • Fax: (281) 478-7217

PLANNING & ZONING COMMISSION

May 8, 2018

Honorable Mayor and City Council
City of Deer Park
P. O. Box 700
Deer Park, Texas 77536

Honorable Mayor and Council:

On May 7, 2018, the Planning and Zoning Commission met for a public hearing to consider the request of Deer Park Church of Christ for a Specific Use Permit to construct a licensed memory care and assisted living facility on the southwest corner of X Street and East Boulevard.

As a result of the hearing, the Planning and Zoning Commission would like to recommend the request be granted.

Respectfully submitted,

Danielle Wendeburg
Chairman
Planning and Zoning Commission

Church of Christ Deer Park

P.O. Box 636 • 617 Avon • Deer Park, Texas 77536 • 281-479-1010 • Fax-281-479-1101

dpchurch.office@sbcglobal.net | www.dpcofc.org

DATE: February 9, 2017

City Council
City of Deer Park
Deer Park, TX 77536

RE: Special Use Permit Request
New Memory Care & Assisted Living Facility
Southwest Corner of 'X' Street and East Blvd.

To Whom It May Concern:

This reason for this letter is to request a Special Use Permit for the property located on the southwest corner of 'X' Street and East Blvd. The site is a total of 8.54 acres and is currently zoned SF 1 (Single Family).

As shown on the site plan included with this letter, a licensed Memory Care and Assisted Living facility is being planned, which will consist of 3.618 acres. The project will consist of a two-story facility that is approximately 70,000 square feet, and will have approximately 94 total units. The remaining portion of the site will remain as type SF 1 (Single Family) zoning. It is our understanding that the use of a licensed senior living facility is allowable under the SF 1 zoning designation, but must be issued a special use permit by the City of Deer Park.

Please consider this letter our formal request for the Special Use Permit to allow a licensed Memory Care and Assisted Living facility to be built on the subject site. If there are any questions or if additional information is required, please let me know.

Sincerely,

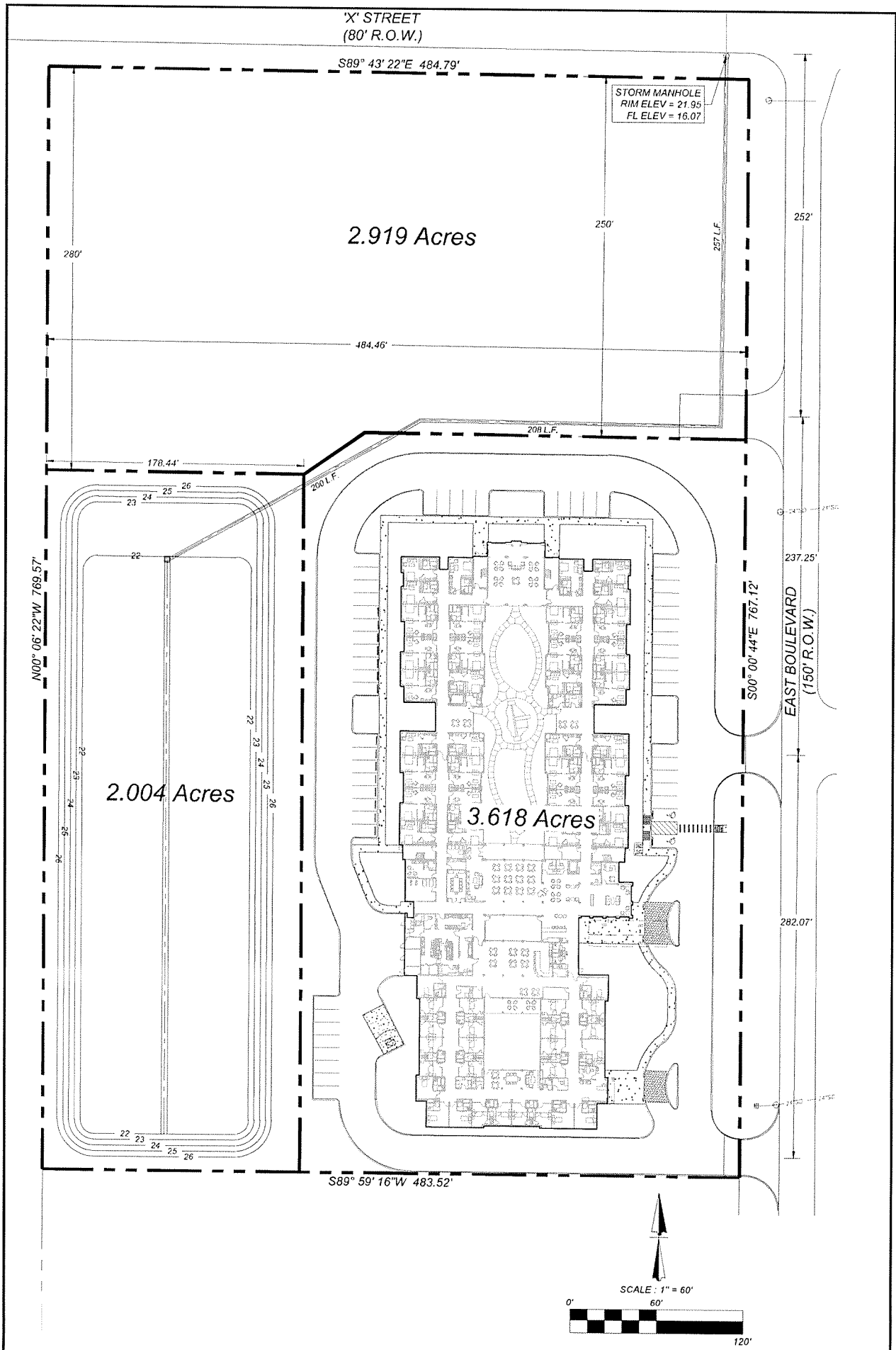


Church of Christ Deer Park
Property Owner

Enclosures

Elders:

Jimmy Burke • Scott Burke • David Camp • Pat Flanagan • Jim Thomason



KFW ENGINEERS & SURVEYING, INC. 11/15/2023
 11/15/2023 11:15 AM 11/15/2023 11:15 AM



SODALIS MEMORY CARE
DEER PARK, TEXAS
SITE PLAN

REVISIONS	DATE

SHEET: EX-1

THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN INADVERTENTLY ALTERED. ONLY THE ORIGINAL MATERIALS BEARING THE ENGINEER'S ORIGINAL SIGNATURE AND SEAL ARE VALID.

CITY OF DEER PARK

Specific Use Permit



LN- 000250-2018

PERMIT #: LN- 000250-2018
ISSUED DATE: February 13, 2018

PROJECT:
EXPIRATION DATE: February 13, 2019

PROJECT ADDRESS: 2000 EAST BLVD

OWNER NAME: Deer Park Church Of Christ
ADDRESS: P.O. Box 636
CITY: DEER PARK
STATE: TX
ZIP: 77536

CONTRACTOR:
ADDRESS:
CITY:
STATE:
ZIP:
PHONE:

PROJECT DETAILS

PROPOSED USE:
DESCRIPTION: Specific Use To Build An Assisted
Living Memory Care & Independent
Living Facility.

SQ FT: 0
VALUATION: \$ 0.00

PERMIT FEES

TOTAL FEES: \$ 1,000.00 PAID: \$ 1,000.00 BALANCE: \$ 0.00

ALL PERMITS MUST BE POSTED ON THE JOBSITE AND VISIBLE FROM THE STREET

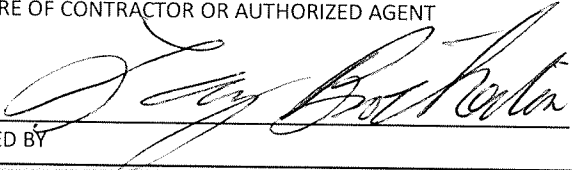
NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 1 YEAR AT ANY TIME AFTER WORK IS STARTED. ALL PERMITS ARE SUBJECT TO THE FOLLOWING:

- ALL WORK MUST COMPLY WITH THE BUILDING, ELECTRICAL, PLUMBING, AND MECHANICAL CODES ADOPTED BY THE CITY OF DEER PARK AT THE TIME THE PERMIT IS ISSUED.
- IT IS THE RESPONSIBILITY OF THE OWNER/CONTRACTOR TO COMPLY WITH ALL STATE & FEDERAL DISABILITY REQUIREMENTS.
- ENCROACHMENTS OF EASEMENTS AND RIGHT-OF-WAYS ARE NOT ALLOWED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

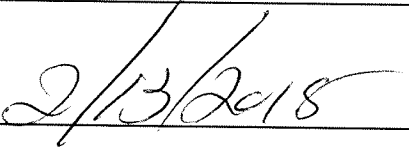
SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT



APPROVED BY

DATE

DATE



TO SCHEDULE NEXT DAY INSPECTIONS CALL BY 4PM 281-478-7270
ALL REINSPECTIONS ARE SUBJECT TO A \$45.00 REINSPECTION FEE

You can request a morning or afternoon inspection and we will do our best to accommodate you but there are no guarantees, it will depend on the volume of inspections scheduled that day.

710 E San Augustine Deer Park, TX 77536 Fax 281-478-0394
www.deerparktx.gov/publicworks

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO SODALIS SENIOR LIVING TO OPERATE A LICENSED MEMORY CARE AND ASSISTED LIVING FACILITY LOCATED AT 2000 EAST BOULEVARD, DEER PARK, HARRIS COUNTY, TEXAS; AND DECLARING AN EMERGENCY.

WHEREAS, CHURCH OF CHRIST DEER PARK, the owner of 2000 East Boulevard, Deer Park, Texas more fully described as being 8.5397 acres of land out of Outlot 586 of the Outlots to the Town of LaPorte, as recorded in Volume 1, Page 33, of the Map Records of Harris County, Texas. Said 8.5397 acres being situated in the Nicholas Clopper Survey, Abstract No. 198, Harris County, Texas and being more particularly described by metes and bounds in attached Exhibit “A”, has made application for a Specific Use Permit on behalf of **SODALIS SENIOR LIVING**, pursuant to section 17.04 of Ordinance No. 3886, the Zoning Ordinance Appendix “A” of the City of Deer Park, Texas, to operate a licensed memory care and assisted living facility on said property; and

WHEREAS, following due notice, the Planning and Zoning Commission of the City of Deer Park, Texas, held a Public Hearing upon such application and, having investigated the manner in which the proposed location and character of such Specific Use will affect the Zoning Ordinance and the comprehensive plan of the City of Deer Park, Texas, made final report and recommendation to the City Council of the City of Deer Park, Texas, recommending that such application be conditionally granted; and

WHEREAS, the City Council of the City of Deer Park, Texas, finds that the granting and approval of said application for such Specific Use Permit will not adversely affect the character and appropriate use of the area of neighborhood in which it is proposed to be located, will not substantially depreciate the value of adjacent and nearby properties for use in accordance with the regulations of the Zoning District in which they are located; will not be detrimental in keeping with the spirit and intent of

Specific Use Permit
Sodalis Senior Living
Licensed Memory Care and Assisted Living Facility
East X and East Blvd

said Zoning Ordinance; will not adversely affect traffic, public utilities, public health, public safety and the general welfare under the conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **SODALIS SENIOR LIVING** be, and is hereby, granted a Specific Use Permit for the purpose of operating a licensed memory care and assisted living facility, at 2000 East Boulevard, Deer Park, Texas more fully described as being 8.5397 acres of land out of Outlot 586 of the Outlots to the Town of LaPorte, as recorded in Volume 1, Page 33, of the Map Records of Harris County, Texas. Said 8.5397 acres being situated in the Nicholas Clopper Survey, Abstract No. 198, Harris County, Texas and being more particularly described by metes and bounds in attached Exhibit "A" subject to **SODALIS SENIOR LIVING'S** complying with all the requirements of the Zoning Ordinance of the City of Deer Park and plat submitted for said project.

2. A copy of this Ordinance, duly certified by the City Secretary and approved by the City Engineer of the City of Deer Park, Texas shall operate as the Permit.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was give, all as required by Chapter 551 of the Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare of the citizens of Deer Park in that it is necessary that the improvements provided for by this Ordinance can become available at the earliest possible moment, so as to provide adequate health care which will protect the citizens of Deer Park, Texas, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and

accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** **“Ayes” and** **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-041 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 5/8/2018 **In control:** City Council

On agenda: 5/15/2018 **Final action:**

Title: Consideration of and action on an ordinance moving the date of the July 3, 2018 regular City Council meeting to July 10, 2018 due to the Independence Day Holiday.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord.- changing time](#)

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Council		

Consideration of and action on an ordinance moving the date of the July 3, 2018 regular City Council meeting to July 10, 2018 due to the Independence Day Holiday.

Summary:

It is recommended we move the meeting forward a week due to this meeting date falling on the day before Independence Day, a federal holiday. This ordinance moves the first meeting of July 3, 2018 to Tuesday, July 10, at 7:30 p.m.

Fiscal/Budgetary Impact:

N/A

Approval of the attached ordinance is recommended.

ORDINANCE NO. _____

AN ORDINANCE RESCHEDULING THE REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS; DESIGNATING ANOTHER TIME FOR SAID MEETING TO BE HELD; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That the regular meeting of the City Council of the City of Deer Park, Texas, on July 3, 2018, at 7:30 p.m. is rescheduled to July 10, 2018, at 7:30 p.m. due to the observance of the Independence Day holiday.

2. That the City Council of the City of Deer Park, Texas, will meet on July 10, 2018, in the City Council Chambers in the City Hall of said City at 7:30 p.m. The next regular meeting thereafter shall be held at the same time and place on July 17, 2018, as previously set out by Ordinance.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of The State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare in that it is necessary that a time for the regular meetings of the City Council be designated which will allow a quorum of the Council to be present, so that its functioning as the governing body of the City of Deer Park, Texas will not be stalled or impeded, thereby creating an emergency, on account of which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** **“Ayes”** **and** **“Noes”**.

MAYOR, City of Deer Park

ATTEST:

City Secretary

APPROVED:

City Attorney