

Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3



Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

CALL TO ORDER

1. Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018.

[RPT 18-027](#)

Recommended Action: Discussion only during workshop.

Department: Finance

Attachments: [2018 2Q Financial Report](#)

2. Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

[DIS 18-107](#)

Recommended Action: Discussion only.

3. Discussion of issues relating to shade structure from Bayou Bend Park to Adult Complex.

[DIS 18-101](#)

Recommended Action: Discussion only

Attachments: [8092](#)

[RAM-20X44](#)

[125605R0Spec](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 6, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: RPT 18-027 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 6/7/2018 **In control:** City Council Workshop
On agenda: 7/10/2018 **Final action:**
Title: Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [2018 2Q Financial Report](#)

Date	Ver.	Action By	Action	Result
7/10/2018	1	City Council Workshop		

Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018.

Summary:

Review and discussion of the City's quarterly financial report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018. A few highlights are as follows:

The City's quarterly financial report for the Fiscal Year 2017-2018 second quarter ended March 31, 2018 reports the preliminary and unaudited results for the first six months of the fiscal year (October - March). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$36.6 million. The annual budget for these revenues, as amended, is \$52.5 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$18.2 million through March 2018 and exceed the annual budget by a slight 0.68 percent. The industrial in-lieu of taxes revenues of \$11.3 million through March 2018 represent 99.8 percent of the amount budgeted for these revenues. The City's sales tax revenues of \$2.3 million for the fiscal year-to-date through the second quarter are higher than the prior year by 9.5 percent. Total expenditures of the Governmental Funds are approximately \$27.2 million for the six months to-date. Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total \$4.7 million through March 2018, which is 12.7 percent below the prior year's second quarter to-date. This difference reflects the reduction in water usage for the first six months of the fiscal year. Total expenses of these enterprise funds are approximately \$5.0 million for the fiscal year-to-date. Expenditures in the Capital Improvements Fund of \$2.4 million through March 2018 primarily represent costs for the new City Hall but also include approximately \$130,000 for street and sidewalk projects and approximately \$69,000 for three new marquee signs. Revenues for the special revenue districts (Crime Control and Prevention District and the Fire Control Prevention and EMS District), primarily represent sales tax collections. For the first six months of the fiscal year, combined revenues for both districts total

approximately \$1.2 million and combined expenditures also total approximately \$1.2 million and include the purchase of five new vehicles for the Crime Control and Prevention District, and in the Fire Control Prevention and EMS District, lease payments for the new fire truck and consulting architect fees for the planned EMS Annex. Fiscal year-to-date revenues of approximately \$1.2 million for the City's Type B Corporation, the Deer Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. Expenditures of \$317,500 for the first six months of the fiscal year primarily represent pay-as-you-go funding for the Dow Park Pavilion and Improvements project.

Fiscal/Budgetary Impact:

N/A.

Discussion only during workshop.



**QUARTERLY FINANCIAL REPORT
FOR THE SECOND QUARTER ENDED
March 31, 2018
(Unaudited)**

**CITY OF DEER PARK
QUARTERLY FINANCIAL REPORT
SECOND QUARTER ENDED MARCH 31, 2018
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**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 20,091,281	\$ 10,785,852			\$ 30,877,133	\$ 43,345,421	\$ 12,468,288	28.76%
Debt Service Fund	2,566,075	2,218,003			4,784,078	7,018,928	2,234,850	31.84%
Golf Course Lease Fund	-	5,949			5,949	176,000	170,051	96.62%
Special Revenue Funds	68,782	258,015			326,797	1,979,780	1,652,983	83.49%
Capital Improvement Bond Funds	107,202	480,274			567,476	-	(567,476)	*
Total Governmental Funds Revenue	22,833,340	13,728,093			36,561,433	52,520,129	15,958,696	30.39%
EXPENDITURE SUMMARY:								
<u>General Fund</u>								
General & Administrative	1,549,071	1,903,533			3,452,604	9,695,422	6,242,818	64.39%
Police Department	2,022,587	2,504,584			4,527,171	9,832,451	5,305,280	53.96%
Fire Department & Emergency Services	467,374	658,283			1,125,657	2,618,907	1,493,250	57.02%
Planning & Development	350,951	432,972			783,923	1,959,794	1,175,871	60.00%
Sanitation	865,108	1,093,651			1,958,759	4,016,136	2,057,377	51.23%
Street Maintenance	232,095	315,328			547,423	1,926,225	1,378,802	71.58%
Parks & Recreation	1,184,809	1,600,307			2,785,116	7,387,961	4,602,845	62.30%
Library	215,294	274,434			489,728	1,150,882	661,154	57.45%
Other	176,693	208,063			384,756	1,085,203	700,447	64.55%
Employee Benefits	-	-			-	-	-	*
Operating Transfers	-	-			-	3,672,440	3,672,440	100.00%
Total General Fund	7,063,982	8,991,155			16,055,137	43,345,421	27,290,284	62.96%
<u>Debt Service Fund</u>								
	861	5,842,708			5,843,569	7,018,928	1,175,359	16.75%
<u>Golf Course Lease Fund</u>								
	20,621	75,761			96,382	176,000	79,618	45.24%
<u>Special Revenue Funds</u>								
	288,980	158,186			447,166	1,975,718	1,528,552	77.37%
<u>Capital Improvement Bond Funds</u>								
	888,298	3,866,094			4,734,392	-	(4,734,392)	*
Total Governmental Funds Expenditures	8,242,742	18,933,904			27,176,646	52,516,067	25,339,421	48.25%
Governmental Funds Revenues O/(U) Expenditures	\$ 14,590,598	\$ (5,205,811)			\$ 9,384,787	\$ 4,062		
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,842,138	\$ 2,586,169			\$ 4,428,307	\$ 11,040,061	\$ 6,611,754	59.89%
Storm Water Fund	57,111	85,247			142,358	337,500	195,142	57.82%
Other	93	107,789			107,882	-	(107,882)	*
Total Utility Fund Revenue	1,899,342	2,779,205			4,678,547	11,377,561	6,699,014	58.88%
EXPENSES SUMMARY:								
General & Administrative	267,124	338,819			605,943	1,174,421	568,478	48.40%
Water Expenses	664,188	1,429,032			2,093,220	5,738,249	3,645,029	63.52%
Sewer Expenses	207,704	318,800			526,504	1,433,972	907,468	63.28%
Storm Water Expenses	59,770	43,077			102,847	337,500	234,653	69.53%
Debt Service & Related Fees	1,889	1,345,321			1,347,210	2,176,142	828,932	38.09%
Operating Transfers	-	107,681			107,681	99,421	(8,260)	**
Other	66,144	82,538			148,682	327,426	178,744	54.59%
Employee Benefits	33,385	9,487			42,872	90,430	47,558	52.59%
Total Utility Fund Expenses	1,300,204	3,674,755			4,974,959	11,377,561	6,402,602	56.27%
Utility Fund Revenues O/(U) Expenses	\$ 599,138	\$ (895,550)			\$ (296,412)	\$ -		
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 378	\$ 474			\$ 852	\$ 7,168,148	\$ 7,167,296	99.99%
Total Capital Improvements Fund Revenue	\$ 378	\$ 474			\$ 852	\$ 7,168,148	\$ 7,167,296	99.99%
EXPENDITURE SUMMARY:								
General Government	918,229	1,320,623			2,238,852	3,622,440	1,383,588	38.19%
Fire Department	-	-			-	157,000	157,000	100.00%
Planning & Development	-	-			-	-	-	*
Street Maintenance	22,655	107,666			130,321	1,933,813	1,803,492	93.26%
Storm Water	-	-			-	-	-	*
Park Maintenance	-	-			-	861,895	861,895	100.00%
Recreation	-	-			-	56,000	56,000	100.00%
Athletics & Aquatics	-	22,850			22,850	125,000	102,150	81.72%
Building Maintenance	-	-			-	200,000	200,000	100.00%
Drama	-	-			-	56,000	56,000	100.00%
Library	-	22,850			22,850	56,000	33,150	59.20%
Contingency	-	22,850			22,850	100,000	77,150	77.15%
Total Capital Improvements Fund Expenditures	940,884	1,496,839			2,437,723	7,168,148	4,730,425	65.99%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (940,506)	\$ (1,496,365)			\$ (2,436,871)	\$ -		

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2017	Qtr 4 9/30/2017	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ 23,936	\$ 28,374			\$ 52,310	\$ -	\$ (52,310)	*
Senior Citizens Fund	308	386			694	-	(694)	*
Total Fiduciary Funds Revenue	24,244	28,760			53,004	-	(53,004)	*
EXPENDITURE SUMMARY:								
LEPC Fund	15,592	34,598			50,190	-	(50,190)	*
Senior Citizens Fund	-	-			-	-	-	*
Total Fiduciary Funds Expenditures	15,592	34,598			50,190	-	(50,190)	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652	\$ (5,838)			\$ 2,814	\$ -		
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 144,793	\$ 421,656			\$ 566,449	\$ 2,042,096	\$ 1,475,647	72.26%
Fire Control Prevention and EMS District	158,869	433,139			592,008	3,810,343	3,218,335	84.46%
Total Special Revenue Districts Revenue	303,662	854,795			1,158,457	5,852,439	4,693,982	80.21%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	332,722	187,696			520,418	2,042,096	1,521,678	74.52%
Fire Control Prevention and EMS District	308,733	388,890			697,623	3,810,343	3,112,720	81.69%
Total Special Revenue Districts Expenditures	641,455	576,586			1,218,041	5,852,439	4,634,398	79.19%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)	\$ 278,209			\$ (59,584)	\$ -		
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 302,139	\$ 851,901			\$ 1,154,040	\$ 2,700,900	\$ 1,546,860	57.27%
Total DPCCDC Fund Revenue	302,139	851,901			1,154,040	2,700,900	1,546,860	57.27%
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	317,466			317,466	2,700,900	2,383,434	88.25%
Total DPCCDC Fund Expenditures	-	317,466			317,466	2,700,900	2,383,434	88.25%
DPCCDC Revenues O/(U) Expenditures	\$ 302,139	\$ 534,435			\$ 836,574	\$ -		
<u>FUND BALANCE</u>								
Beginning Fund Balance - General Fund	\$ 37,104,658	\$ 50,131,957			\$ 37,104,658			
Revenues Over/(Under) Expenditures	13,027,299	1,794,697			14,821,996			
Ending Fund Balance - General Fund	\$ 50,131,957	\$ 51,926,654			\$ 51,926,654			
Beginning Fund Balance - Water Sewer Fund	\$ 21,245,441	\$ 21,847,202			\$ 21,245,441			
Revenues Over/(Under) Expenditures	601,761	(1,041,259)			(439,498)			
Ending Fund Balance - Water Sewer Fund	\$ 21,847,202	\$ 20,805,943			\$ 20,805,943			

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	FY18	FY17	Difference	FY17
	12/31/2017	3/31/2018	6/30/2017	9/30/2017	YTD Actual	YTD Actual	Q/(U) Prior YTD	FYE Total
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 20,091,281	\$ 10,785,852			\$ 30,877,133	\$ 29,804,618	\$ 1,072,515	\$ 41,221,303
Debt Service Fund	2,566,075	2,218,003			4,784,078	7,026,934	(2,242,856)	7,194,757
Golf Course Lease Fund	-	5,949			5,949	26,768	(20,819)	121,678
Special Revenue Funds	68,782	258,015			326,797	348,160	(21,363)	1,496,341
Capital Improvement Bond Funds	107,202	460,274			567,476	4,078,250	(3,510,774)	5,578,859
Total Governmental Funds Revenue	22,833,340	13,728,093			36,561,433	41,284,730	(4,723,297)	55,612,938
EXPENDITURE SUMMARY:								
<u>General Fund</u>								
General & Administrative	1,549,071	1,903,533			3,452,604	3,564,684	(112,080)	15,104,567
Police Department	2,022,587	2,504,584			4,527,171	4,237,974	289,197	8,977,716
Fire Department & Emergency Services	467,374	658,283			1,125,657	1,083,735	41,922	2,341,902
Planning & Development	350,951	432,972			783,923	885,464	(101,541)	1,836,614
Sanitation	865,108	1,093,651			1,958,759	1,812,272	146,487	4,178,419
Street Maintenance	232,095	315,328			547,423	521,293	26,130	1,188,997
Parks & Recreation	1,184,809	1,600,307			2,785,116	3,060,886	(275,770)	7,072,574
Library	215,294	274,434			489,728	432,156	57,572	973,450
Other	176,693	208,063			384,756	565,993	(181,237)	1,027,745
Employee Benefits	-	-			-	-	-	-
Operating Transfers	-	-			-	-	-	-
Total General Fund	7,063,982	8,991,155			16,055,137	16,164,457	(109,320)	42,701,984
<u>Debt Service Fund</u>	861	5,842,708			5,843,569	5,770,150	73,419	6,296,867
<u>Golf Course Lease Fund</u>	20,621	75,761			96,382	74,694	21,688	127,539
<u>Special Revenue Funds</u>	288,980	158,186			447,166	393,981	53,185	2,760,185
<u>Capital Improvement Bond Funds</u>	868,298	3,866,094			4,734,392	4,635,341	99,051	7,408,629
Total Governmental Funds Expenditures	8,242,742	18,933,904			27,176,646	27,038,623	138,023	59,315,204
Governmental Funds Revenues O/(U) Expenditures	\$ 14,590,598	\$ (5,205,811)			\$ 9,384,787	\$ 14,246,107	\$ (4,861,320)	\$ (3,702,286)
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,842,138	\$ 2,586,169			\$ 4,428,307	\$ 4,463,793	\$ (35,486)	\$ 10,823,487
Storm Water Fund	57,111	85,247			142,358	126,300	16,058	301,981
Other	93	107,789			107,882	769,176	(661,294)	980,859
Total Utility Funds Revenue	1,899,342	2,779,205			4,678,547	5,359,269	(680,722)	12,106,327
EXPENSES SUMMARY:								
General & Administrative	267,124	338,819			605,943	614,269	(8,326)	314,038
Water Expenses	664,168	1,429,032			2,093,220	2,543,719	(450,499)	4,240,952
Sewer Expenses	207,704	318,800			526,504	500,826	25,678	1,129,619
Storm Water Expenses	59,770	43,077			102,847	193,165	(90,318)	104,399
Debt Service & Related Fees	1,889	1,345,321			1,347,210	2,614	1,344,596	98,200
Operating Transfers	-	107,681			107,681	2,020,807	(1,913,126)	4,031,213
Other	66,144	82,538			148,682	274,037	(125,355)	1,335,190
Employee Benefits	33,385	9,497			42,872	41,026	1,846	63,876
Total Utility Funds Expenses	1,300,204	3,674,755			4,974,959	6,190,463	(1,215,504)	11,317,487
Utility Funds Revenues O/(U) Expenses	\$ 599,138	\$ (895,550)			\$ (296,412)	\$ (831,194)	\$ 534,782	\$ 788,840
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 378	\$ 474			\$ 852	\$ 337	\$ (515)	\$ 7,790,100
Total Capital Improvements Fund Revenue	\$ 378	\$ 474			\$ 852	\$ 337	\$ (515)	\$ 7,790,100
EXPENDITURE SUMMARY:								
General Government	918,229	1,320,623			2,238,852	550,571	1,688,281	3,384,486
Fire Department	-	-			-	-	-	-
Planning & Development	-	-			-	-	-	160,265
Street Maintenance	22,655	107,666			130,321	481,823	(351,502)	711,115
Storm Water	-	-			-	71,285	(71,285)	129,721
Park Maintenance	-	-			-	-	-	-
Recreation	-	-			-	-	-	-
Athletics & Aquatics	-	22,850			22,850	-	22,850	-
Building Maintenance	-	-			-	-	-	-
Drama	-	-			-	-	-	-
Library	-	22,850			22,850	-	22,850	-
Contingency	-	22,850			22,850	-	22,850	19,250
Total Capital Improvements Fund Expenditures	940,884	1,496,839			2,437,723	1,103,679	1,334,044	4,404,837
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (940,506)	\$ (1,496,365)			\$ (2,436,871)	\$ (1,103,342)	\$ (1,334,559)	\$ 3,385,263

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2017	Qtr 4 9/30/2017	FY18 YTD Actual	FY17 YTD Actual	Difference O/(U) Prior YTD	FY17 FYE Total
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ 23,936	\$ 28,374			\$ 52,310	\$ 53,065	\$ (755)	\$ 109,554
Senior Citizens Fund	308	386			894	274	420	775
Total Fiduciary Funds Revenue	24,244	28,760			53,004	53,339	(335)	110,329
EXPENDITURE SUMMARY:								
LEPC Fund	15,592	34,598			50,190	25,792	24,398	101,131
Senior Citizens Fund	-	-			-	-	-	-
Total Fiduciary Funds Expenditures	15,592	34,598			50,190	25,792	24,398	101,131
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652	\$ (5,838)			\$ 2,814	\$ 27,547	\$ (24,733)	\$ 9,198
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 144,793	\$ 421,656			\$ 566,449	\$ 542,808	\$ 23,641	\$ 1,649,598
Fire Control Prevention and EMS District	158,869	433,139			592,008	542,467	49,541	1,640,721
Total Special Revenue Districts Revenue	303,662	854,795			1,158,457	1,085,275	73,182	3,290,319
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	332,722	187,696			520,418	1,422,171	(901,753)	805,405
Fire Control Prevention and EMS District	308,733	388,890			697,623	625,970	71,653	1,276,142
Total Special Revenue Districts Expenditures	641,455	576,586			1,218,041	2,048,141	(830,100)	2,081,547
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)	\$ 278,209			\$ (59,584)	\$ (962,866)	\$ 903,282	\$ 1,208,772
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 302,139	\$ 851,901			\$ 1,154,040	\$ 1,053,528	\$ 100,512	\$ 3,208,765
Total DPCDC Fund Revenue	302,139	851,901			1,154,040	1,053,528	100,512	3,208,765
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	317,466			317,466	2,172,572	(1,855,106)	3,009,583
Total DPCDC Fund Expenditures	-	317,466			317,466	2,172,572	(1,855,106)	3,009,583
DPCDC Revenues O/(U) Expenditures	\$ 302,139	\$ 534,435			\$ 836,574	\$ (1,119,044)	\$ 1,955,618	\$ 199,182

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GENERAL FUND								
REVENUE SUMMARY:								
Taxes	\$ 18,718,187	\$ 9,362,349			\$ 28,080,536	\$ 32,746,741	\$ 4,666,205	14.25%
Service Fees	211,516	339,049			550,565	1,215,000	664,435	54.69%
Fines	351,742	395,765			747,507	1,504,200	756,693	50.31%
Permits & Licenses	79,805	118,236			198,041	501,300	303,259	60.49%
User Fees	447,128	506,415			953,543	1,894,250	940,707	49.66%
Other	282,903	59,884			342,787	5,473,930	5,131,143	93.74%
Special Revenue	-	4,154			4,154	10,000	5,846	58.46%
Total Revenue	20,091,281	10,785,852			30,877,133	43,345,421	12,468,288	28.76%
EXPENDITURE SUMMARY:								
Mayor & Council	7,287	6,212			13,499	63,550	50,051	78.76%
City Manager	183,034	233,036			416,070	951,810	535,740	56.29%
Boards & Commissions	4,433	2,991			7,424	15,408	7,984	51.82%
Municipal Court	90,442	111,406			201,848	444,901	243,053	54.63%
General Government	648,256	745,131			1,393,387	4,990,305	3,596,918	72.08%
Legal Services	27,783	39,113			66,896	152,000	85,104	55.99%
Personnel	68,787	89,607			158,394	382,418	224,024	58.58%
IT Services	307,320	400,360			707,680	1,605,167	897,487	55.91%
Finance	135,317	173,885			309,202	687,220	378,018	55.01%
City Secretary	76,412	101,792			178,204	402,643	224,439	55.74%
Police	2,022,587	2,504,584			4,527,171	9,832,451	5,305,280	53.96%
Emergency Management	91,081	106,953			198,034	460,660	262,626	57.01%
Fire Department	79,810	163,574			243,384	659,608	416,224	63.10%
Ambulance Services	257,898	353,647			611,545	1,340,986	729,441	54.40%
Fire Marshal	38,585	34,109			72,694	157,653	84,959	53.89%
Central Warehouse	16,212	19,385			35,597	77,954	42,357	54.34%
Planning & Development	350,951	432,972			783,923	1,959,794	1,175,871	60.00%
Sanitation	865,108	1,093,651			1,958,759	4,016,136	2,057,377	51.23%
Street Maintenance	232,095	315,328			547,423	1,926,225	1,378,802	71.58%
Fleet Maintenance	104,334	120,234			224,568	744,177	519,609	69.82%
Humane Services	56,147	68,444			124,591	263,072	138,481	52.64%
Beautification	6,865	-			6,865	45,000	38,135	84.74%
Park Maintenance	368,425	530,573			898,998	2,716,249	1,817,251	66.90%
Recreation	307,355	395,728			703,083	1,614,593	911,510	56.45%
Athletics & Aquatics	122,721	174,240			296,961	875,642	578,681	66.09%
Building Maintenance	125,456	173,547			299,003	667,180	368,177	55.18%
Senior Services	90,386	148,012			238,398	564,077	325,679	57.74%
After School Program	70,630	74,508			145,138	401,988	256,850	63.89%
Drama	92,971	103,699			196,670	503,232	306,562	60.92%
Library	215,294	274,434			489,728	1,150,882	661,154	57.45%
Employee Benefits	-	-			-	-	-	*
Operating Transfer to Golf Course Lease	-	-			-	106,000	106,000	100.00%
Operating Transfer to Capital Improvement Fund	-	-			-	3,566,440	3,566,440	100.00%
Total Expenditures	7,063,982	8,991,155			16,055,137	43,345,421	27,290,284	62.96%
General Fund Revenues O/(U) Expenditures	\$ 13,027,299	\$ 1,794,697			\$ 14,821,996	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 37,104,658	\$ 50,131,957	\$ 37,104,658
Revenues Over/(Under) Expenditures	13,027,299	1,794,697	14,821,996
Ending Fund Balance	\$ 50,131,957	\$ 51,926,654	\$ 51,926,654

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
DEBT SERVICE FUND								
REVENUE SUMMARY:								
Taxes	\$ 2,529,975	\$ 2,173,152			\$ 4,703,127	\$ 4,539,566	\$ (163,561)	**
Other	36,100	44,851			80,951	2,479,362	2,398,411	96.74%
Total Revenue	<u>2,566,075</u>	<u>2,218,003</u>			<u>4,784,078</u>	<u>7,018,928</u>	<u>2,234,850</u>	31.84%
EXPENDITURE SUMMARY:								
Paying Agent Fees/Escrow Payment/Issuance Costs	861	3,392			4,253	100,000	95,747	95.75%
Principal Payments	-	4,984,425			4,984,425	5,240,425	256,000	4.89%
Interest Payments	-	854,891			854,891	1,678,503	823,612	49.07%
Total Expenditures	<u>861</u>	<u>5,842,708</u>			<u>5,843,569</u>	<u>7,018,928</u>	<u>1,175,359</u>	16.75%
Debt Service Fund Revenues O/(U) Expenditures	<u>\$ 2,565,214</u>	<u>\$ (3,624,705)</u>			<u>\$ (1,059,491)</u>	<u>\$ -</u>		
FUND BALANCE								
Beginning Fund Balance	\$ 4,634,051	\$ 7,199,265			\$ 4,634,051			
Revenues Over/(Under) Expenditures	<u>2,565,214</u>	<u>(3,624,705)</u>			<u>(1,059,491)</u>			
Ending Fund Balance	<u>\$ 7,199,265</u>	<u>\$ 3,574,560</u>			<u>\$ 3,574,560</u>			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 1 12/31/2017	Qtr 2 3/31/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>GOLF COURSE LEASE FUND</u>								
REVENUE SUMMARY:								
User Fees	\$ -	\$ -			\$ -	\$ -	\$ -	*
Other Revenue	-	-			-	106,000	106,000	100.00%
Restricted Revenue	-	5,949			5,949	70,000	64,051	91.50%
Total Revenue	-	5,949			5,949	176,000	170,051	96.62%
EXPENDITURE SUMMARY:								
Operating Expenditures	20,621	40,885			61,506	120,000	58,494	48.75%
Capital Expenditures	-	34,876			34,876	56,000	21,124	37.72%
Total Expenditures	20,621	75,761			96,382	176,000	79,618	45.24%
Golf Course Lease Fund Revenues O/(U) Expenditures	\$ (20,621)	\$ (69,812)			\$ (90,433)	\$ -		
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 141,289	\$ 120,668			\$ 141,289			
Revenues Over/(Under) Expenditures	(20,621)	(69,812)			(90,433)			
Ending Fund Balance	\$ 120,668	\$ 50,856			\$ 50,856			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
SPECIAL REVENUE FUNDS								
REVENUE SUMMARY:								
Hotel Occupancy Tax Fund	\$ -	\$ 170,490			\$ 170,490	\$ 1,075,982	\$ 905,492	84.15%
Police Forfeiture Fund	11,144	1,746			12,890	14,403	1,513	10.50%
Other	5,403	32,384			37,787	-	(37,787)	*
Municipal Court Fund	51,955	53,043			104,998	359,810	254,812	70.82%
Disaster Declarations	-	-			-	-	-	*
Grant Fund	-	-			-	529,585	529,585	100.00%
Street Assessment Fund	206	259			465	-	(465)	*
East Blvd Fund	74	93			167	-	(167)	*
Chapter 380	-	-			-	-	-	*
Total Revenue	68,782	258,015			326,797	1,979,780	1,652,983	83.49%
EXPENDITURE SUMMARY:								
Hotel Occupancy Tax Fund	138,031	50,117			188,148	1,075,982	887,834	82.51%
Police Forfeiture Fund	5,983	3,244			9,227	14,403	5,176	35.94%
Other	24,042	37,064			61,106	-	-	*
Municipal Court Fund	52,736	39,660			92,396	355,748	263,352	74.03%
Disaster Declarations	42,885	4,828			47,713	-	-	*
Grant Fund	25,229	23,180			48,409	529,585	481,176	90.86%
Street Assessment Fund	-	-			-	-	-	*
East Blvd Fund	74	93			167	-	1	*
Chapter 380	-	-			-	-	-	*
Total Expenditures	288,980	158,186			447,166	1,975,718	1,637,539	82.88%
Special Revenue Funds Revenues O/(U) Expenditures	\$ (220,198)	\$ 99,829			\$ (120,369)	\$ 4,062		

FUND BALANCE

Beginning Fund Balance	\$ 1,326,456	\$ 1,106,258	\$ 1,326,456
Revenues Over/(Under) Expenditures	(220,198)	99,829	(120,369)
Ending Fund Balance	\$ 1,106,258	\$ 1,206,087	\$ 1,206,087

Ending Fund Balance by Fund:

11 - Hotel Occupancy Tax Fund	\$ 867,072	\$ 987,444	\$ 987,444
12 - Police Forfeiture Fund	33,855	32,357	32,357
14 - Other	605,073	600,393	600,393
19 - Municipal Court Fund	241,898	255,081	255,081
21 - Hurricane Ike	-	-	-
22 - Disaster Declarations	(766,404)	(771,232)	(771,232)
24 - Grant Fund	2,575	(20,604)	(20,604)
30 - Street Assessment Fund	95,413	95,672	95,672
38 - East Blvd Fund	26,976	26,976	26,976
86 - Chapter 380	-	-	-
Total Special Revenue Funds	\$ 1,106,258	\$ 1,206,087	\$ 1,206,087

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2017	Qtr 4 9/30/2017	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
CAPITAL IMPROVEMENT BOND FUNDS								
REVENUE SUMMARY:								
CIBF 2005	\$ 881	\$ 1,105			\$ 1,986	\$ -	\$ (1,986)	*
CIBF 2007	5,047	6,323			11,370	-	(11,370)	*
CIBF 2010	4,644	5,819			10,463	-	(10,463)	*
CIBF 2011	1,851	2,318			4,169	-	(4,169)	*
CIBF 2012	6,252	7,833			14,085	-	(14,085)	*
CIBF 2013	1,064	1,312			2,376	-	(2,376)	*
CIBF 2014 (CO)	4,860	5,997			10,857	-	(10,857)	*
CIBF 2014 (GO)	125	155			280	-	(280)	*
CIBF 2015	20,005	24,687			44,692	-	(44,692)	*
CIBF 2015-A	14,283	17,627			31,910	-	(31,910)	*
CIBF 2016 & 2017 (DPCDC)	23,765	344,866			368,631	-	(368,631)	*
CIBF 2016-A	19,844	24,490			44,334	-	(44,334)	*
CIBF 2017-A	4,581	17,742			22,323	-	(22,323)	*
Total Revenue	107,202	460,274			567,476	-	(567,476)	*
EXPENDITURE SUMMARY:								
CIBF 2005	881	1,105			1,986	-	(1,986)	*
CIBF 2007	19,883	59,015			78,898	-	(78,898)	*
CIBF 2010	204,644	5,819			210,463	-	(210,463)	*
CIBF 2011	-	310,650			310,650	-	(310,650)	*
CIBF 2012	-	1,982,956			1,982,956	-	(1,982,956)	*
CIBF 2013	-	47,850			47,850	-	(47,850)	*
CIBF 2014 (CO)	6,970	-			6,970	-	(6,970)	*
CIBF 2014 (GO)	125	155			280	-	(280)	*
CIBF 2015	203,365	476,181			679,546	-	(679,546)	*
CIBF 2015-A	19,405	4,633			24,038	-	(24,038)	*
CIBF 2016 & 2017 (DPCDC)	275,684	666,794			942,478	-	(942,478)	*
CIBF 2016-A	18,380	234,828			253,208	-	(253,208)	*
CIBF 2017-A	118,961	76,108			195,069	-	(195,069)	*
Total Expenditures	868,298	3,866,094			4,734,392	-	(4,734,392)	*
CIBF Revenues O/(U) Expenditures	\$ (761,096)	\$ (3,405,820)			\$ (4,166,916)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 20,764,290	\$ 20,003,194	\$ 20,764,290
Revenues Over/(Under) Expenditures	(761,096)	(3,405,820)	(4,166,916)
Ending Fund Balance	\$ 20,003,194	\$ 16,597,374	\$ 16,597,374

Ending Fund Balance by Fund:

23 - Series 2016 & 2017 (DPCDC)	\$ 8,229,321	\$ 7,907,393	\$ 7,907,393
26 - Series 2015	6,874,482	6,422,989	6,422,989
27 - Series 2014 GO	-	-	-
28 - Series 2013	(173,978)	(220,516)	(220,516)
29 - Series 2012	118,475	(1,856,649)	(1,856,649)
32 - Series 2010	2,384,951	2,384,951	2,384,951
34 - Series 2007	1,704,340	1,651,648	1,651,648
35 - Series 2005	321,268	321,268	321,268
39 - Series 2011	274,532	(33,800)	(33,800)
48 - Series 2014 CO	129,401	135,398	135,398
49 - Series 2015-A	171,367	184,362	184,362
51 - Series 2016-A	83,414	(126,925)	(126,925)
52 - Series 2017-A	(114,379)	(172,745)	(172,745)
Total CIBF	\$ 20,003,194	\$ 16,597,374	\$ 16,597,374

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2017	Qtr 4 9/30/2017	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>WATER/SEWER FUND</u>								
REVENUE SUMMARY:								
Service Fees	\$ 1,822,749	\$ 2,569,514			\$ 4,392,263	\$ 10,821,161	\$ 6,428,898	59.41%
Permits & Licenses	6,647	9,841			16,488	75,000	58,512	78.02%
Other	12,742	6,814			19,556	143,900	124,344	86.41%
Total Revenue	1,842,138	2,586,169			4,428,307	11,040,061	6,611,754	59.89%
EXPENDITURE SUMMARY:								
Public Works Administration	156,615	156,530			313,145	495,545	182,400	36.81%
Water Maintenance	255,206	589,731			844,937	1,908,878	1,063,941	55.74%
Central Collections	110,509	182,289			292,798	678,876	386,078	56.87%
Meter Readers	66,087	78,288			144,375	327,426	183,051	55.91%
Wastewater Treatment	207,704	318,800			526,504	1,433,972	907,468	63.28%
Water Treatment Plant	408,982	839,301			1,248,283	3,829,371	2,581,088	67.40%
Employee Benefits	33,385	9,487			42,872	90,430	47,558	52.59%
Paying Agent Fees	1,889	299			2,188	6,500	4,312	66.34%
Principal Payments	-	954,540			954,540	1,289,575	335,035	25.98%
Interest Expense	-	390,482			390,482	880,067	489,585	55.63%
Transfer to Debt Service Fund	-	-			-	-	-	*
Transfer to General Fund	-	-			-	-	-	*
Transfer to Funds 46 & 47	-	107,681			107,681	99,421	(8,260)	**
Total Expenditures	1,240,377	3,627,428			4,867,805	11,040,061	6,172,256	55.91%
Water/Sewer Fund Revenues O/(U) Expenditures	\$ 601,761	\$ (1,041,259)			\$ (439,498)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 21,245,441	\$ 21,847,202	\$ 21,245,441
Revenues Over/(Under) Expenditures	601,761	(1,041,259)	(439,498)
Ending Fund Balance	\$ 21,847,202	\$ 20,805,943	\$ 20,805,943

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
OTHER UTILITY FUNDS								
REVENUE SUMMARY:								
TWDB Series 2002	\$ 17	\$ 107,693			\$ 107,710	\$ -	\$ (107,710)	*
Wastewater/Sanitary Sewer - Series 2002	76	96			172	-	(172)	*
Storm Water Utility Fund	57,111	85,247			142,358	337,500	195,142	57.82%
Total Revenue	57,204	193,036			250,240	337,500	87,260	25.85%
EXPENDITURE SUMMARY:								
TWDB Series 2002	-	4,250			4,250	-	(4,250)	*
Wastewater/Sanitary Sewer - Series 2002	57	-			57	-	(57)	*
Storm Water Utility Fund	59,770	43,077			102,847	337,500	234,653	69.53%
Total Expenditures	59,827	47,327			107,154	337,500	230,346	68.25%
Other Utility Funds Revenues O/(U) Expenditures	\$ (2,623)	\$ 145,709			\$ 143,086	\$ -		
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 3,861,275	\$ 3,858,652			\$ 3,861,275			
Revenues Over/(Under) Expenditures	(2,623)	145,709			143,086			
Ending Fund Balance	\$ 3,858,652	\$ 4,004,361			\$ 4,004,361			
Ending Fund Balance by Fund:								
25 - Storm Water Utility Fund	\$ (15,320)	\$ 26,850			\$ 26,850			
43 - 2000 Sewer Rehab	511,088	511,088			511,088			
46 - 2002 TWDB	2,175,251	2,278,694			2,278,694			
47 - 2002 WW SS	1,187,633	1,187,729			1,187,729			
	\$ 3,858,652	\$ 4,004,361			\$ 4,004,361			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENTS FUND</u>								
REVENUE SUMMARY:								
Other	\$ 378	\$ 474	-	-	\$ 852	\$ 7,168,148	\$ 7,167,296	99.99%
Total Revenue	378	474	-	-	852	7,168,148	7,167,296	99.99%
EXPENDITURE SUMMARY:								
General Government	918,229	1,320,623	-	-	2,238,852	3,622,440	1,383,588	38.19%
Fire Department	-	-	-	-	-	157,000	157,000	100.00%
Planning & Development	-	-	-	-	-	-	-	*
Street Maintenance	22,655	107,666	-	-	130,321	1,933,813	1,803,492	93.26%
Storm Water	-	-	-	-	-	-	-	*
Park Maintenance	-	-	-	-	-	861,895	861,895	100.00%
Recreation	-	-	-	-	-	56,000	56,000	100.00%
Athletics & Aquatics	-	22,850	-	-	22,850	125,000	102,150	81.72%
Building Maintenance	-	-	-	-	-	200,000	200,000	100.00%
Drama	-	-	-	-	-	56,000	56,000	100.00%
Library	-	22,850	-	-	22,850	56,000	33,150	59.20%
Contingency	-	22,850	-	-	22,850	100,000	77,150	77.15%
Total Expenditures	940,884	1,496,839	-	-	2,437,723	7,168,148	4,730,425	65.99%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (940,506)	\$ (1,496,365)	-	-	\$ (2,436,871)	\$ -	-	-
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 8,114,128	\$ 7,173,622	-	-	\$ 8,114,128	-	-	-
Revenues Over/(Under) Expenditures	(940,506)	(1,496,365)	-	-	(2,436,871)	-	-	-
Ending Fund Balance	\$ 7,173,622	\$ 5,677,257	-	-	\$ 5,677,257	-	-	-

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 1/0/1900	Qtr 3 Actual	Qtr 4 Budget	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>General Government</u>								
New City Hall	\$ 918,229	\$ 1,255,480			\$ 2,173,709	\$ 3,122,440	\$ 948,731	30.38%
New City Hall - Furniture	-	65,142			65,142	500,000	434,858	86.97%
<u>Fire Department</u>								
Roof Replacement - Fire Station #1	-				-	157,000	157,000	100.00%
<u>Street Maintenance</u>								
Street Replacement Program	20,535	7,273			27,808	1,633,813	1,606,005	98.30%
Sidewalks	2,120	100,394			102,514	300,000	197,486	65.83%
<u>Park Maintenance</u>								
Shade Structure at Bayou Bend Park	-	-			-	100,000	100,000	100.00%
Repave Pony Field Parking Lot (P-Street)	-	-			-	100,000	100,000	100.00%
Girl's Softball Renovations	-	-			-	449,631	449,631	100.00%
Soccer Field Development	-	-			-	107,197	107,197	100.00%
Dow Park Pavilion & Improvements	-	-			-	105,067	105,067	100.00%
<u>Recreation</u>								
Replace Marquee Sign - Community Center	-	22,850			22,850	56,000	33,150	59.20%
<u>Athletics & Aquatics</u>								
New Slide Structure	-	-			-	125,000	125,000	100.00%
<u>Building Maintenance</u>								
Restore Roof - Community Center	-	-			-	200,000	200,000	100.00%
<u>Drama</u>								
Replace Marquee Sign - Court & Theater Building	-	22,850			22,850	56,000	33,150	59.20%
<u>Library</u>								
Replace Marquee Sign - Library	-	22,850			22,850	56,000	33,150	59.20%
<u>Contingency</u>								
Unallocated funds	-	-			-	100,000	100,000	100.00%
Total Expenditures	\$ 940,884	\$ 1,496,839			\$ 2,437,723	\$ 7,168,148	\$ 4,730,425	65.99%

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2017</u>	<u>Qtr 2</u> <u>3/31/2018</u>	<u>Qtr 3</u> <u>6/30/2018</u>	<u>Qtr 4</u> <u>9/30/2018</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ 23,936	\$ 28,374			\$ 52,310	\$ -	\$ (52,310)	*
Senior Citizens Fund	308	386			694	-	(694)	*
Total Revenue	24,244	28,760			53,004	-	(53,004)	*
EXPENDITURE SUMMARY:								
LEPC Fund	15,592	34,598			50,190	-	(50,190)	*
Senior Citizens Fund	-	-			-	-	-	*
Total Expenditures	15,592	34,598			50,190	-	(50,190)	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652	\$ (5,838)			\$ 2,814	\$ -		

FUND BALANCE

Beginning Fund Balance - LEPC Fund	\$ 135,308	\$ 143,652	\$ 135,308
Revenues Over/(Under) Expenditures	8,344	(6,224)	2,120
Ending Fund Balance - LEPC Fund	\$ 143,652	\$ 137,428	\$ 137,428
Beginning Fund Balance - Senior Citizens Fund	\$ 113,104	\$ 113,412	\$ 113,104
Revenues Over/(Under) Expenditures	308	386	694
Ending Fund Balance - Senior Citizens Fund	\$ 113,412	\$ 113,798	\$ 113,798

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 144,793	\$ 421,656			\$ 566,449	\$ 2,042,096	\$ 1,475,647	72.26%
Fire Control Prevention and EMS District	158,869	433,139			592,008	3,810,343	3,218,335	84.46%
Total Revenue	303,662	854,795			1,158,457	5,852,439	4,693,982	80.21%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	332,722	187,696			520,418	2,042,096	1,521,678	74.52%
Fire Control Prevention and EMS District	308,733	388,890			697,623	3,810,343	3,112,720	81.69%
Total Expenditures	641,455	576,586			1,218,041	5,852,439	4,634,398	79.19%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)	\$ 278,209			\$ (59,584)	\$ -		

FUND BALANCE

Beginning Fund Balance - CCPD	\$ 4,393,534	\$ 4,205,605	\$ 4,393,534
Revenues Over/(Under) Expenditures	(187,929)	233,960	46,031
Ending Fund Balance - CCPD	\$ 4,205,605	\$ 4,439,565	\$ 4,439,565
Beginning Fund Balance - FCPEDMSD	\$ 3,110,284	\$ 2,960,420	\$ 3,110,284
Revenues Over/(Under) Expenditures	(149,864)	44,249	(105,615)
Ending Fund Balance - FCPEDMSD	\$ 2,960,420	\$ 3,004,669	\$ 3,004,669

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
SIX MONTHS ENDED MARCH 31, 2018 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 3/31/2018	Qtr 3 6/30/2018	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
DEER PARK COMMUNITY DEVELOPMENT CORPORATION								
REVENUE SUMMARY:								
Taxes	\$ 301,832	\$ 851,596			\$ 1,153,428	\$ 2,700,000	\$ 1,546,572	57.28%
Other	307	305			612	900	288	32.00%
Total Revenue	302,139	851,901			1,154,040	2,700,900	1,546,860	57.27%
EXPENDITURE SUMMARY:								
Operating Expenditures	-	2,000			2,000	306,538	304,538	99.35%
Transfer to Debt Service Fund	-	315,466			315,466	2,394,362	2,078,896	86.82%
Total Expenditures	-	317,466			317,466	2,700,900	2,383,434	88.25%
Golf Course Lease Fund Revenues O/(U) Expenditures	\$ 302,139	\$ 534,435			\$ 836,574	\$ -		
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 3,241,872	\$ 3,544,011			\$ 3,241,872			
Revenues Over/(Under) Expenditures	302,139	534,435			836,574			
Ending Fund Balance	\$ 3,544,011	\$ 4,078,446			\$ 4,078,446			

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY OF AD VALOREM (PROPERTY) TAX
FISCAL YEAR 2016 - FISCAL YEAR 2018**

Fiscal Month	FY 2016		FY 2017		FY 2018	
	<u>Ad Valorem *</u>	<u>Industrial</u>	<u>Ad Valorem *</u>	<u>Industrial</u>	<u>Ad Valorem *</u>	<u>Industrial</u>
Oct	\$ 23,462	\$ -	\$ 348,751	\$ -	\$ 471,868	\$ -
Nov	968,115	-	1,044,652	112,192	1,254,064	31,839
Dec	6,913,356	13,178,476	7,111,516	12,804,889	8,048,053	10,423,927
Jan	6,399,747	260,783	7,688,458	65,586	6,722,377	609,817
Feb	1,332,727	213,330	1,067,393	65,825	1,384,431	37,478
Mar	283,338	(14,501)	422,982	6,032	356,288	-
Apr	99,882	(9,966)	138,187	2,393		
May	205,323	-	188,096	1,679		
Jun	110,979	-	63,231	-		
Jul	50,116	-	39,116	-		
Aug	32,164	-	15,318	-		
Sep	25,100	-	(226,111)	-		
Total	<u>\$ 16,444,309</u>	<u>\$ 13,628,122</u>	<u>\$ 17,901,589</u>	<u>\$ 13,058,596</u>	<u>\$ 18,237,081</u>	<u>\$ 11,303,061</u>
YTD	<u>\$ 15,920,745</u>	<u>\$ 13,638,088</u>	<u>\$ 17,683,752</u>	<u>\$ 13,054,524</u>	<u>\$ 18,237,081</u>	<u>\$ 11,303,061</u>
% of Budget	102.49%	106.56%	100.63%	113.24%	100.68%	99.84%
Budget	\$ 15,533,821	\$ 12,798,700	\$ 17,572,173	\$ 11,528,238	\$ 18,114,583	\$ 11,321,524
% of Budget	105.86%	106.48%	101.87%	113.27%	100.68%	99.84%
<u>Tax Rate:</u>	<u>\$ 0.714352</u>	<u>/ \$100 valuation</u>	<u>\$ 0.720000</u>	<u>/ \$100 valuation</u>	<u>\$ 0.720000</u>	<u>/ \$100 valuation</u>
General	\$ 0.515711	/ \$100 valuation	\$ 0.519943	/ \$100 valuation	\$ 0.533514	/ \$100 valuation
Debt Service	\$ 0.198641	/ \$100 valuation	\$ 0.200057	/ \$100 valuation	\$ 0.186486	/ \$100 valuation

* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK
SUMMARY OF SALES & MIXED BEVERAGE TAX
FISCAL YEAR 2016 - FISCAL YEAR 2018**

Payment		City of Deer Park			CCPD			FCPEMSD		
Received	Collected	FY 2016	FY 2017	FY 2018	FY 2016	FY 2017	FY 2018	FY 2016	FY 2017	FY 2018
Oct	Aug	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	Sep	671	681	737	-	-	-	-	-	-
Dec	Oct	516,217	521,199	602,950	130,669	144,618	144,488	129,317	143,495	158,447
Jan	Nov	484,135	512,669	584,456	130,882	129,899	144,324	130,051	129,091	151,916
Feb	Dec	571,825	657,915	666,769	141,347	164,199	164,040	140,670	164,826	166,067
Mar	Jan	475,306	415,192	453,779	121,029	103,194	113,103	120,327	104,229	114,881
Apr	Feb	518,740	474,902		128,215	118,942		127,669	121,077	
May	Mar	573,297	694,899		142,314	168,850		141,788	171,752	
Jun	Apr	553,393	475,515		138,995	120,859		137,732	125,816	
Jul	May	573,882	571,967		146,670	137,048		145,729	138,851	
Aug	Jun	722,409	539,270		192,621	133,257		191,471	139,741	
Sep	Jul	1,563,678	1,561,136		415,998	387,025		409,516	400,241	
Total		<u>\$ 6,553,553</u>	<u>\$ 6,425,345</u>	<u>\$ 2,308,691</u>	<u>\$ 1,688,740</u>	<u>\$ 1,607,891</u>	<u>\$ 565,955</u>	<u>\$ 1,674,270</u>	<u>\$ 1,639,119</u>	<u>\$ 591,311</u>
YTD		<u>\$ 2,048,154</u>	<u>\$ 2,107,656</u>	<u>\$ 2,308,691</u>	<u>\$ 523,927</u>	<u>\$ 541,910</u>	<u>\$ 565,955</u>	<u>\$ 520,365</u>	<u>\$ 541,641</u>	<u>\$ 591,311</u>
% of Budget		36.57%	36.34%	39.46%	41.58%	41.05%	41.41%	41.30%	41.03%	43.26%
Budget		\$ 5,600,000	\$ 5,800,000	\$ 5,850,000	\$ 1,260,000	\$ 1,320,000	\$ 1,366,800	\$ 1,260,000	\$ 1,320,000	\$ 1,366,800
% of Budget		117.03%	110.78%	39.46%	134.03%	121.81%	41.41%	132.88%	124.18%	43.26%

Payment		DPCDC		
Received	Collected	FY 2016	FY 2017	FY 2018
Oct	Aug	\$ -	\$ -	\$ -
Nov	Sep	324	329	356
Dec	Oct	258,098	260,600	301,475
Jan	Nov	241,165	255,458	291,347
Feb	Dec	285,901	328,946	333,372
Mar	Jan	237,642	207,584	226,877
Apr	Feb	257,999	236,160	
May	Mar	286,637	347,438	
Jun	Apr	276,685	237,745	
Jul	May	285,222	284,163	
Aug	Jun	361,193	269,622	
Sep	Jul	780,916	779,680	
Total		<u>\$ 3,271,782</u>	<u>\$ 3,207,725</u>	<u>\$ 1,153,427</u>
YTD		<u>\$ 1,023,130</u>	<u>\$ 1,052,917</u>	<u>\$ 1,153,427</u>
% of Budget		44.48%	43.87%	42.72%
Budget		\$ 2,300,000	\$ 2,400,000	\$ 2,700,000
% of Budget		142.25%	133.66%	42.72%

The following is an approximation of sales tax revenue by category based on a 15-year average from 2002-2016. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

Retail	33.77%
Wholesale	17.08%
Manufacturing	14.70%
Accommodation/Food Service	10.79%
Construction	8.32%
Real Estate/Rental/Leasing	6.64%
All Other	8.70%

**CITY OF DEER PARK
SUMMARY OF FRANCHISE TAXES
FISCAL YEAR 2016 - FISCAL YEAR 2018**

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>
Oct	\$ 185,304	\$ 97,905	\$ 100,369
Nov	8,102	101,466	103,012
Dec	189,587	191,582	200,022
Jan	83,095	66,588	45,804
Feb	261,162	271,448	271,515
Mar	95,748	191,961	195,030
Apr	259,264	56,521	
May	200,441	291,241	
Jun	108,489	207,791	
Jul	168,060	50,683	
Aug	258,628	265,450	
Sep	<u>311,173</u>	<u>302,882</u>	
Total	<u>\$ 2,129,053</u>	<u>\$ 2,095,518</u>	<u>\$ 915,752</u>
YTD	<u>\$ 822,998</u>	<u>\$ 920,950</u>	<u>\$ 915,752</u>
% of Budget	37.41%	44.92%	46.96%
Budget	<u>\$ 2,200,000</u>	<u>\$ 2,050,000</u>	<u>\$ 1,950,000</u>
% of Budget	96.78%	102.22%	46.96%

Franchise taxes represent fees to use the public right-of-way for a private purpose.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE
FISCAL YEAR 2018**

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest 3/15</u>	<u>Interest 9/15</u>	<u>Total</u>
2007 GO Bonds	\$ 7,465,000	\$ 320,000 *	\$ 320,000.00	\$ 6,080.00	\$ -	\$ 326,080.00
2007 Certificates of Obligation	2,300,000	105,000 *	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	6,295,000	2,020,000	545,000.00	44,475.00	32,212.50	621,687.50
2011 Certificates of Obligation	3,390,000	2,900,000	155,000.00	52,300.00	50,362.50	257,662.50
2011 GO Refunding Bonds	3,490,000	1,760,000	305,000.00	24,875.00	21,062.50	350,937.50
2012 Certificates of Obligation	4,725,000	4,450,000	150,000.00	57,476.25	55,976.25	263,452.50
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	6,765,000	140,000.00	110,400.00	108,650.00	359,050.00
2014 Certificates of Obligation	6,275,000	6,025,000	235,000.00	108,112.50	104,587.50	447,700.00
2014 GO & GO Refunding Bonds	2,920,000	2,800,000	40,000.00	44,537.50	43,937.50	128,475.00
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	6,810,000	220,000.00	102,412.50	100,212.50	422,625.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2016-A Certificates of Obligation	6,885,000	6,715,000	175,000.00	106,662.50	104,912.50	386,575.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	5,150,000	130,000.00	40,041.67	70,775.00	240,816.67
Total General Obligation Debt		<u>\$ 78,120,000</u>	<u>\$ 6,030,000.00</u>	<u>\$ 1,154,337.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,295,341.92</u>

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest 3/1</u>	<u>Interest 9/1</u>	<u>Total</u>
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	\$ 250,000.00	\$ 4,250.00	\$ -	\$ 254,250.00
Total Revenue Bonds		<u>\$ 250,000</u>	<u>\$ 250,000.00</u>	<u>\$ 4,250.00</u>	<u>\$ -</u>	<u>\$ 254,250.00</u>

* \$5,040,000 and \$1,440,000 of these Bonds and Certificates, respectively, for the years 2019-2027 were defeased by the Series 2016, Limited Tax Refunding and were called on 3/15/17.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS
FISCAL YEAR 2018**

<u>Series</u>	<u>Original</u>	<u>Debt</u>	<u>Fiscal Year Debt Service Payments</u>			
	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	\$ 250,000.00	\$ 4,250.00	\$ -	\$ 254,250.00
2007 GO Bonds	7,465,000	320,000	320,000.00	6,080.00	-	326,080.00
2007 Certificates of Obligation	2,300,000	105,000	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	6,295,000	2,020,000	545,000.00	44,475.00	32,212.50	621,687.50
2011 Certificates of Obligation	3,390,000	2,900,000	155,000.00	52,300.00	50,362.50	257,662.50
2011 GO Refunding Bonds	3,490,000	1,760,000	305,000.00	24,875.00	21,062.50	350,937.50
2012 Certificates of Obligation	4,725,000	4,450,000	150,000.00	57,476.25	55,976.25	263,452.50
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	6,765,000	140,000.00	110,400.00	108,650.00	359,050.00
2014 Certificates of Obligation	6,275,000	6,025,000	235,000.00	108,112.50	104,587.50	447,700.00
2014 GO & GO Refunding Bonds	2,920,000	2,800,000	40,000.00	44,537.50	43,937.50	128,475.00
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	6,810,000	220,000.00	102,412.50	100,212.50	422,625.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2016-A Certificates of Obligation	6,885,000	6,715,000	175,000.00	106,662.50	104,912.50	386,575.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	5,150,000	130,000.00	40,041.67	70,775.00	240,816.67
Total Debt Service		<u>\$ 78,370,000</u>	<u>\$ 6,280,000.00</u>	<u>\$ 1,158,587.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,549,591.92</u>

ALLOCATION OF DEBT SERVICE BY FUND

<u>Series</u>	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
<u>General Fund</u>						
2007 GO Bonds	\$ 7,465,000	\$ 320,000	\$ 320,000.00	\$ 6,080.00	\$ -	\$ 326,080.00
2007 Certificates of Obligation	2,300,000	105,000	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	3,777,000	1,502,677 #	405,425.00	33,084.95	23,962.88	462,472.83
2011 Certificates of Obligation	3,390,000	1,160,000 #	62,000.00	20,920.00	20,145.00	103,065.00
2011 GO Refunding Bonds	3,490,000	704,000 #	122,000.00	9,950.00	8,425.00	140,375.00
2012 Certificates of Obligation	4,725,000	1,780,000 #	60,000.00	22,990.50	22,390.50	105,381.00
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	2,706,000 #	56,000.00	44,160.00	43,460.00	143,620.00
2014 Certificates of Obligation	6,275,000	2,410,000 #	94,000.00	43,245.00	41,835.00	179,080.00
2014 GO & GO Refunding Bonds	1,738,445	1,618,445 #	40,000.00	26,814.17	26,214.17	93,028.34
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	2,724,000 #	88,000.00	40,965.00	40,085.00	169,050.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016-A Certificates of Obligation	6,885,000	2,686,000 #	70,000.00	42,665.00	41,965.00	154,630.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	2,060,000 #	52,000.00	16,167.07	28,310.00	96,477.07
		<u>52,076,122</u>	<u>4,984,425.00</u>	<u>764,006.44</u>	<u>715,108.05</u>	<u>6,463,539.49</u>
<u>Water/Sewer Fund</u>						
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	250,000.00	4,250.00	-	254,250.00
2010 GO & GO Refunding Bonds	2,518,000	517,323 #	139,575.00	11,390.05	8,249.62	159,214.67
2011 Certificates of Obligation	3,390,000	1,740,000 #	93,000.00	31,380.00	30,217.50	154,597.50
2011 GO Refunding Bonds	3,490,000	1,056,000 #	183,000.00	14,925.00	12,637.50	210,562.50
2012 Certificates of Obligation	4,725,000	2,670,000 #	90,000.00	34,485.75	33,585.75	158,071.50
2013 Certificates of Obligation	6,925,000	4,059,000 #	84,000.00	66,240.00	65,190.00	215,430.00
2014 Certificates of Obligation	6,275,000	3,615,000 #	141,000.00	64,867.50	62,752.50	268,620.00
2014 GO & GO Refunding Bonds	1,181,555	1,181,555 #	-	17,723.33	17,723.33	35,446.66
2015-A Certificates of Obligation	7,110,000	4,086,000 #	132,000.00	61,447.50	60,127.50	253,575.00
2016-A Certificates of Obligation	6,885,000	4,029,000 #	105,000.00	63,997.50	62,947.50	231,945.00
2017-A Certificates of Obligation	5,150,000	3,090,000 #	78,000.00	23,874.60	42,465.00	144,339.60
		<u>26,293,878</u>	<u>1,295,575.00</u>	<u>394,581.23</u>	<u>395,896.20</u>	<u>2,086,052.43</u>
		<u>\$ 78,370,000</u>	<u>\$ 6,280,000.00</u>	<u>\$ 1,158,587.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,549,591.92</u>

Allocation to General and Water/Sewer Fund

**CITY OF DEER PARK
SUMMARY OF WATER & SEWER CONSUMPTION BILLED
FISCAL YEAR 2016 - FISCAL YEAR 2018**

	FY 2015		FY 2016		FY 2017		FY 2018	
Fiscal	FY 2016		FY 2017		FY 2018		FY 2018	
Month	<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>	
	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>
Oct	105,564	90,097	95,884	84,671	96,359	85,569		
Nov	93,490	79,815	96,356	83,852	94,515	83,389		
Dec	99,313	86,954	98,265	84,346	89,559	79,484		
Jan	78,934	73,033	92,031	81,597	94,056	85,029		
Feb	86,172	80,905	81,251	81,597	79,719	73,955		
Mar	73,159	68,657	83,196	77,150	75,531	70,705		
Apr	81,824	75,084	79,787	73,047				
May	93,908	85,489	87,516	78,969				
Jun	84,094	76,465	92,061	81,247				
Jul	84,020	77,878	97,902	85,402				
Aug	101,828	89,926	95,562	82,190				
Sep	104,285	88,342	92,253	80,658				
Total	<u>1,086,591</u>	<u>972,645</u>	<u>1,092,064</u>	<u>974,726</u>	<u>529,739</u>	<u>478,131</u>		
YTD	<u>536,632</u>	<u>479,461</u>	<u>546,983</u>	<u>493,213</u>	<u>529,739</u>	<u>478,131</u>		

* Includes water and irrigation meters



Legislation Details (With Text)

File #: DIS 18-107 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 7/3/2018 **In control:** City Council Workshop
On agenda: 7/10/2018 **Final action:**
Title: Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
7/10/2018	1	City Council Workshop		

Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

Summary:

Staff will provide a brief update to the EMS Station design and project schedule.

Fiscal/Budgetary Impact:

No budgetary impact.

Discussion only.



Legislation Details (With Text)

File #: DIS 18-101 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 6/25/2018 **In control:** City Council Workshop
On agenda: 7/10/2018 **Final action:**
Title: Discussion of issues relating to shade structure from Bayou Bend Park to Adult Complex.
Sponsors:
Indexes:
Code sections:
Attachments: [8092](#)
[RAM-20X44](#)
[125605R0Spec](#)

Date	Ver.	Action By	Action	Result
7/10/2018	1	City Council Workshop		

Discussion of issues relating to shade structure from Bayou Bend Park to Adult Complex.

A shade structure was presented in the 2013 - 2023 Parks & Recreation Master Plan for the Bayou Bend Park. Since that time there was a demand for access to outdoor restrooms. The Department felt it was necessary to budget and purchase nice outdoor structures. The location for the proposed pavilion was to be placed where we have installed the new outdoor structures therefore due to limited space at the Bayou Bend Park area we are wanting to move the pavilion structure to the adult softball complex to provide more shade for the athletes and it will be located away from the road between the north fields.

\$53,958.50 budgeted in 90-410-4903

Discussion only



4003 Briar Lane
Magnolia, TX 77354

Local: 281-356-2110
Fax: 281-356-1802

Texas: 800-392-6158
Email: kevin@bjspark.com

ORDER FORM

Jacob Zuniga
City of Deer Park PARD
P.O. Box 700
Deer Park, TX 77536-0700

June 15, 2018

BJ's Quote #: 8092

Poligon Ref.: 125605

Project Name:

<i>Quantity</i>	<i>Description</i>	<i>Each</i>	<i>Total</i>
1	RAM 20x44 MR H9	\$27,630.00	\$ 27,630.00
1	Installation w/20x44 grade beam slab	\$24,510.00	\$ 24,510.00

Roof Pitch: 4:12
Roof Design: Hip
Base Type: Pinned

Design Criteria: IBC 2012, 5 psf ground load, 140 mph wind load @ 3 sec. Gust

Anchor Bolts *included*

Frame Finish	Poli-5000	<i>Color:</i>	<i>included</i>
	Hot Dipped Galvanized		<i>n/a</i>
	HDG/Powder Coat	<i>Color:</i>	<i>n/a</i>
	Ecoat/Powder Coat	<i>Color:</i>	<i>n/a</i>

Roof Deck	Tongue & Groove		<i>n/a</i>
	Stain	<i>Color:</i>	<i>n/a</i>
	SIP		<i>n/a</i>

Roof Material	MR: Multi-Rib	<i>Color:</i>	<i>included</i>
	SS: Standing Seam	<i>Color:</i>	<i>n/a</i>
	MG: Mega Rib	<i>Color:</i>	<i>n/a</i>

Cupola		<i>Color:</i>	<i>n/a</i>
---------------	--	---------------	------------

Ornamentation	<i>Style:</i>		
	Railing	<i>Sides:</i>	<i>n/a</i>
	Overhead	<i>Sides:</i>	<i>n/a</i>
	Upper	<i>Sides:</i>	<i>n/a</i>
	Poli-5000	<i>Color:</i>	<i>n/a</i>

Electrical Access			<i>n/a</i>
	<i>Outlet Holes: 0</i>		<i>n/a</i>

		<i>Sub-total</i>	\$	52,140.00
Drawings	Sealed for Texas (4) Sets / (2) Calcs		\$	1,000.00
	Foundation Engineering included	<i>Freight</i>	\$	2,200.00
		<i>Sub Total</i>	\$	55,340.00
BuyBoard Discount 512-16	-5.00%	<i>Discount</i>	\$	(1,381.50)
		Grand Total	\$	53,958.50

Ship to Locations:**Building:** _____ **Anchor Bolts:** _____

Submittals: _____ **Touch Up Paint:** _____

Submittal Approval Required: Yes ☐ No ☐**Approximate Lead Time After Approved Submittals:**

Standard Structure 6-8 Weeks

Custom Structure 8-10 Weeks

Delivery Information:

Requested Delivery Date: _____

Special Considerations: _____

Person Responsible for Unloading Truck: _____

Phone Number: _____

Backup Contact: _____

Phone Number: _____

Important Note: The contact person listed will be notified a few days prior to the order being shipped. That person will also be notified by the driver 24 hours prior to delivery. The contact person will have (2) hours to unload or a charge of \$75.00 per hour may be billed to your account. The person responsible for unloading must have a forklift or other suitable equipment to off-load ready on site prior to the trucks arrival. Due to liability concerns, hand unloading is not allowed.

Warranty Information:

Owner:	_____	Phone:	_____
	_____	Fax:	_____
	_____	Email:	_____

Architect:	_____	Phone:	_____
	_____	Fax:	_____
	_____	Email:	_____

Contractor:	_____	Phone:	_____
	_____	Fax:	_____
	_____	Email:	_____

Warranty: PorterCorp, Inc. standard warranty shall apply

Terms:	Governmental Agencies:	Net 30 days (does not apply to general contractors)
	General Contractors:	Bonded projects are net 30 days with approved credit and qualified bonding company rating. No retainages will be allowed. Accounts over 45 days are subject to lien, general contractor is responsible for all attorney's fees and court costs incurred for collection. Unbonded projects will require a 25% deposit to enter the order, balance is due prior to delivery or COD cashier's check.
	Private:	25% deposit, balance is due prior to delivery or COD cashier's check.

By signing this order form I, the undersigned, agree to the contents and conditions within.

We appreciate the opportunity,



Kevin Hanes
President

Printed _____
Date _____

Poligon Product Specification Form

PROJECT NAME:

PROJECT LOCATION:

CUSTOMER NAME:

E-MAIL:

COMPANY:

ADDRESS:

ADDRESS 2:

CITY:

STATE:ZIP:

PHONE:FAX:

WIND LOAD:SNOW LOAD:

SEISMIC DESIGN:BLDG CODE:

by **PORTERCORP**
PORTERCORP, 4240 N. 136th AVE, HOLLAND, MI 49424
www.poligon.com 800-354-7721

Shelter Options

SELECT APPLICABLE ROOF TYPE:

- ☐ MR (Metal Roof)
- ☐ SPMR (Structural Panel under Metal Roof)
- ☐ TGMR (Tongue & Groove under Metal Roof)
- ☐ SS (Standing Seam Roof)
- ☐ SPSS (Structural Panel under Standing Seam)
- ☐ TGSS (Tongue & Groove under Standing Seam)
- ☐ SPAS (Structural Panel under Asphalt Shingles)
- ☐ SPCS (Structural Panel under Cedar Shingles)
- ☐ SPCH (Structural Panel under Milled Cedar Shingles)
- ☐ TGAS (Tongue & Groove under Asphalt Shingles)
- ☐ TGCS (Tongue & Groove under Cedar Shingles)
- ☐ TGCH (Tongue & Groove under Milled Cedar Shingles)
- ☐ LATIA (Santa Fe metal stick style)
- ☐ TRELLIS

SELECT MODIFICATIONS TO A STANDARD:

- ☐ INCREASE UPB HEIGHT:
- ☐ ADD ELECTRICAL CUTOUTS:
- ☐ ADD CUPOLA:
- ☐ ADD ORNAMENTATION:
- ☐ ADD BENCHES:
- ☐ ADD HANDRAILS:

SELECT CUSTOMIZATION:

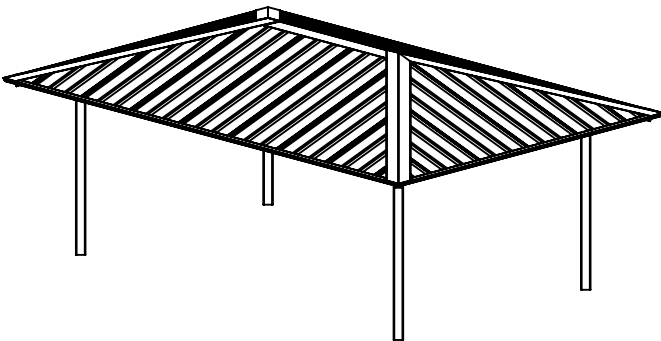
- ☐ INCREASE UPB MORE THAN 2':
- ☐ CUSTOM COLUMNS:
- ☐ CUSTOM PITCH:
- ☐ ADD E-COATING FRAME:
- ☐ ADD GALVANIZING FRAME:

FRAME COLOR:

ROOF COLOR:

Sheet Index

COVER SHEET / ORDER FORM
ELEVATION VIEWS
STRUCTURAL FRAME
ANCHOR LAYOUT



Rectangle Standard Sizes

BIN	W	L	BAY SIZE
RAM	8	12	10
RAM	8	20	18
RAM	8	28	26
RAM	12	18	16
RAM	12	22	20
RAM	12	32	30
RAM	12	42	20
RAM	16	24	20
RAM	16	34	30
RAM	16	44	20
RAM	16	64	20

BIN	W	L	BAY SIZE
RAM	20	24	20
RAM	20	34	30
RAM	20	44	20
RAM	20	64	20
RAM	24	34	30
RAM	24	44	20
RAM	24	64	20
RAM	24	84	20
RAM	24	104	20
RAM	30	34	30
RAM	30	44	20

BIN	W	L	BAY SIZE
RAM	30	64	20
RAM	30	84	20
RAM	30	104	20
RAM	40	44	20
RAM	40	64	20
RAM	40	84	20
RAM	40	104	20
RAM	50	64	20
RAM	50	70	20
RAM	50	90	20
RAM	50	110	20

Refer to www.poligon.com download area for:

- FOOTING AND ANCHOR INFORMATION
- COLUMN STYLE OPTIONS
- CUPOLA OPTIONS
- ORNAMENTATION STYLE OPTIONS
- INTEGRATED BENCH OPTIONS
- MISCELLANEOUS OPTIONS
- COLOR CHARTS

PORTERCORP MANUFACTURES AND DELIVERS PRODUCT IN STRICT COMPLIANCE TO GOVERNING BUILDING CODES.

SHELTER MODEL:

RAMADA
RAM

SCALE: 1:100	REV LEVEL: A	DATE: 1/10/2011
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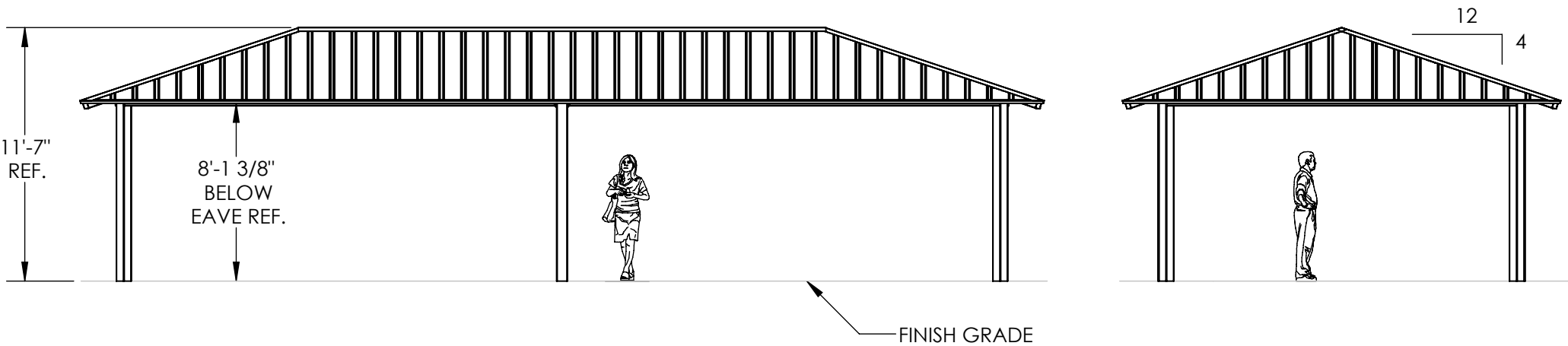
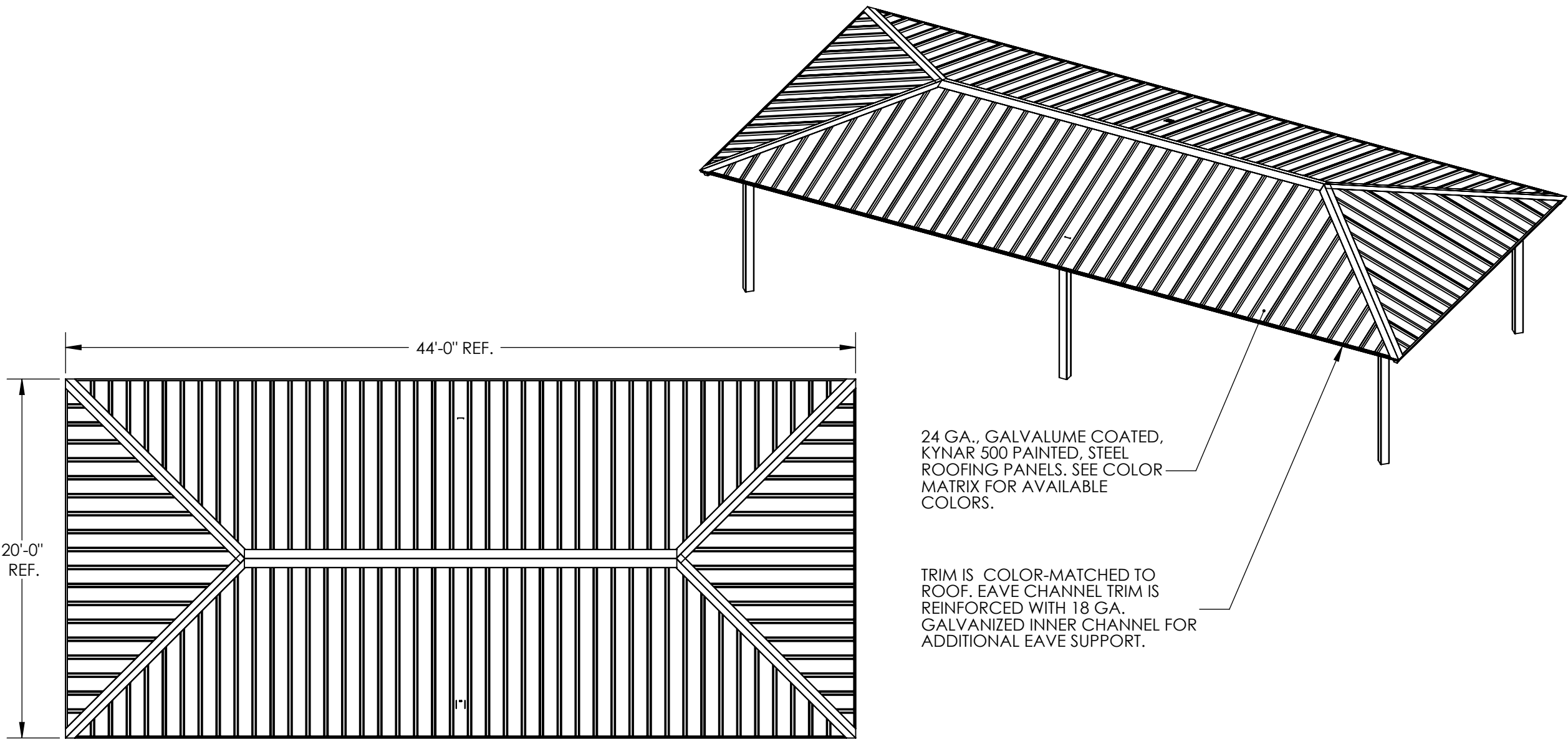
by **PORTERCORP**
PORTERCORP, 4240 N. 136th AVE, HOLLAND, MI 49424
www.poligon.com 800-354-7721

SHEET
COVER SHEET

NOTE: THIS IS A
PLANNING LEVEL DRAWING.
THE STRUCTURE SHOWN IS SUBJECT TO ON-GOING DESIGN REVIEW AND UPDATE. EXPECT SOME CHANGES TO MATERIAL SIZES AND GENERAL DIMENSIONS. ONLY USE DRAWINGS PROVIDED WITH ENGINEERED STRUCTURES FOR CONSTRUCTION.

- SEE FINISHES / ROOFING PAGE FOR:
- FRAME FINISH OPTIONS
 - POWDER COAT AND ROOFING COLOR SELECTION
 - TONGUE & GROOVE, STRUCTURAL INSULATED PANEL AND METAL ROOF OPTIONS
 - OTHER ROOFING OPTIONS
- SEE ORNAMENTATION PAGE FOR:
- ORNAMENTATION PATTERNS
 - RAILING PATTERNS
 - COLUMN OPTIONS
 - CUPOLA OPTIONS

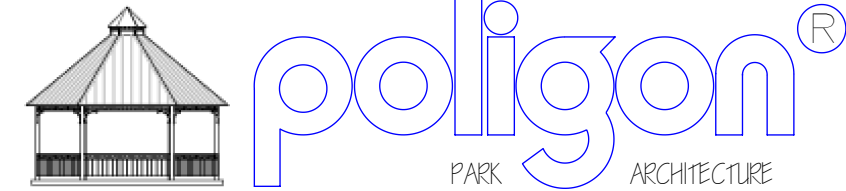
THIS SHELTER PROVIDES 880 SQ. FT. OF SHADE.



24' AND 34' (20' AND 30' BAY LENGTHS) ARE STANDARD SHELTER LENGTHS FOR SINGLE BAY UNITS. 20' IS THE STANDARD BAY LENGTH FOR MULTIPLE BAY INSTALLATIONS. CUSTOM SHELTER LENGTHS TO SUIT SITE AND USE REQUIREMENTS ARE ALSO AVAILABLE.

SHELTER MODEL:
RAMADA 20X44
RAM-20X44

SCALE: 1:80	REV LEVEL: A	DATE: 2/10/2011
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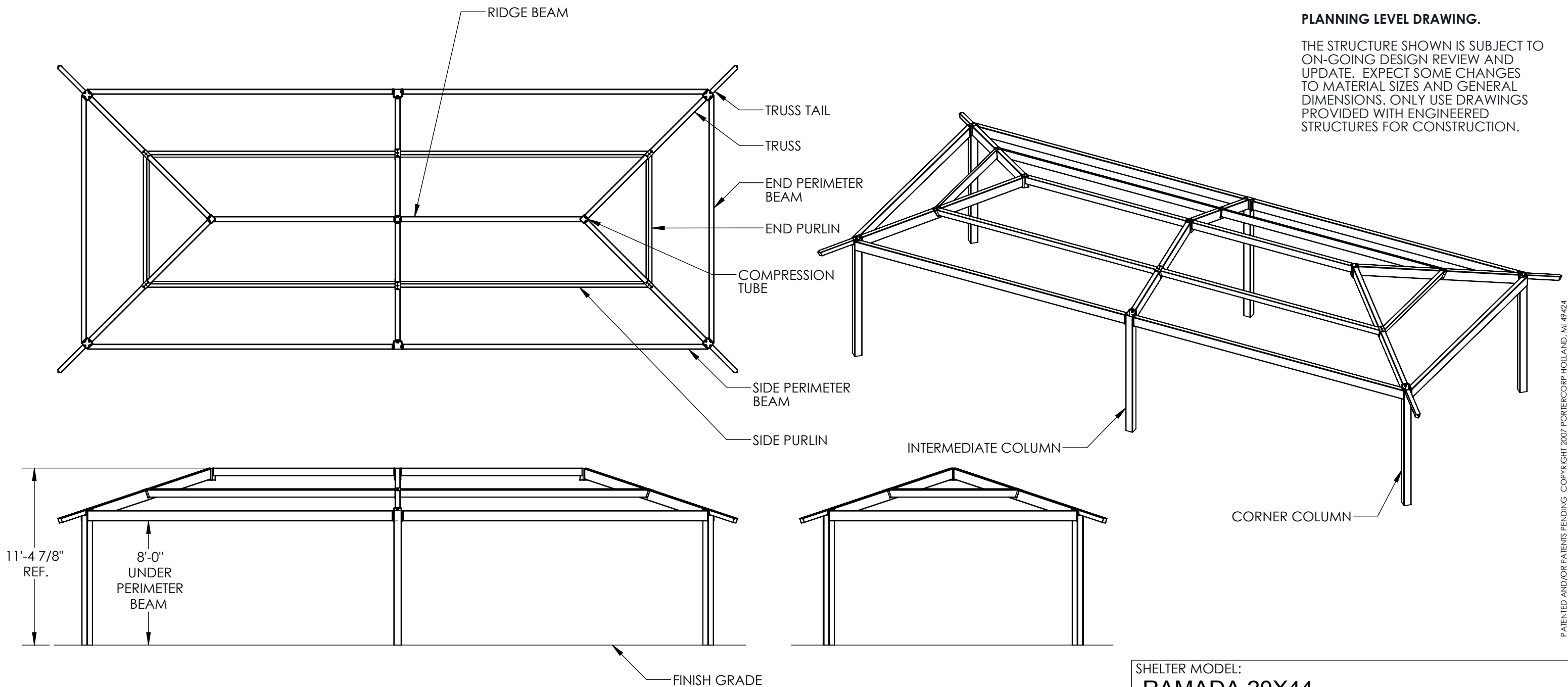
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ELEVATION VIEWS

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RAMS ARE AVAILABLE IN SINGLE OR MULTIPLE BAY LENGTHS.

RAM 20 MATRIX

• 20X24	20' SINGLE BAY
• 20X34	30' SINGLE BAY
• 20X44	20' MULTIPLE BAYS
• 20X64	20' MULTIPLE BAYS

FRAME AND ORNAMENTATION FINISH:

MEMBERS SHOT BLASTED TO NEAR WHITE CONDITION (SSPC SP-10), WASHED AND SEALED IN A PHOSPHATE SPRAY, COATED WITH A SPECIAL EPOXY PRIMER POWDER COAT BASE, COATED WITH A SUPER DURABLE TGIC POLYESTER POWDER AND OVEN CURED.



PORTERCORP HAS EARNED A **PCI-4000 CERTIFICATION** FROM THE GLOBALLY RECOGNIZED POWDER COATING INSTITUTE (PCI). PCI-4000 IS A QUALITY MANAGEMENT STANDARD AND CERTIFICATION SET. AS A CERTIFIED COATER, THIS PROGRAM MAKES PORTERCORP A LEADER IN THE INDUSTRY.

SEE COLOR MATRIX FOR AVAILABLE COLORS.

OPTIONAL UNDERCOAT:
EPOXY E-COAT SYSTEM, USING FULL IMMERSION ELECTRO-DEPOSITION PROCESS.

SHELTER MODEL:
RAMADA 20X44
RAM-20X44

SCALE:	1:75	REV LEVEL:	A	DATE:	2/10/2011
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poligon[®]
PARK ARCHITECTURE

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SHEET
FRAME VIEWS

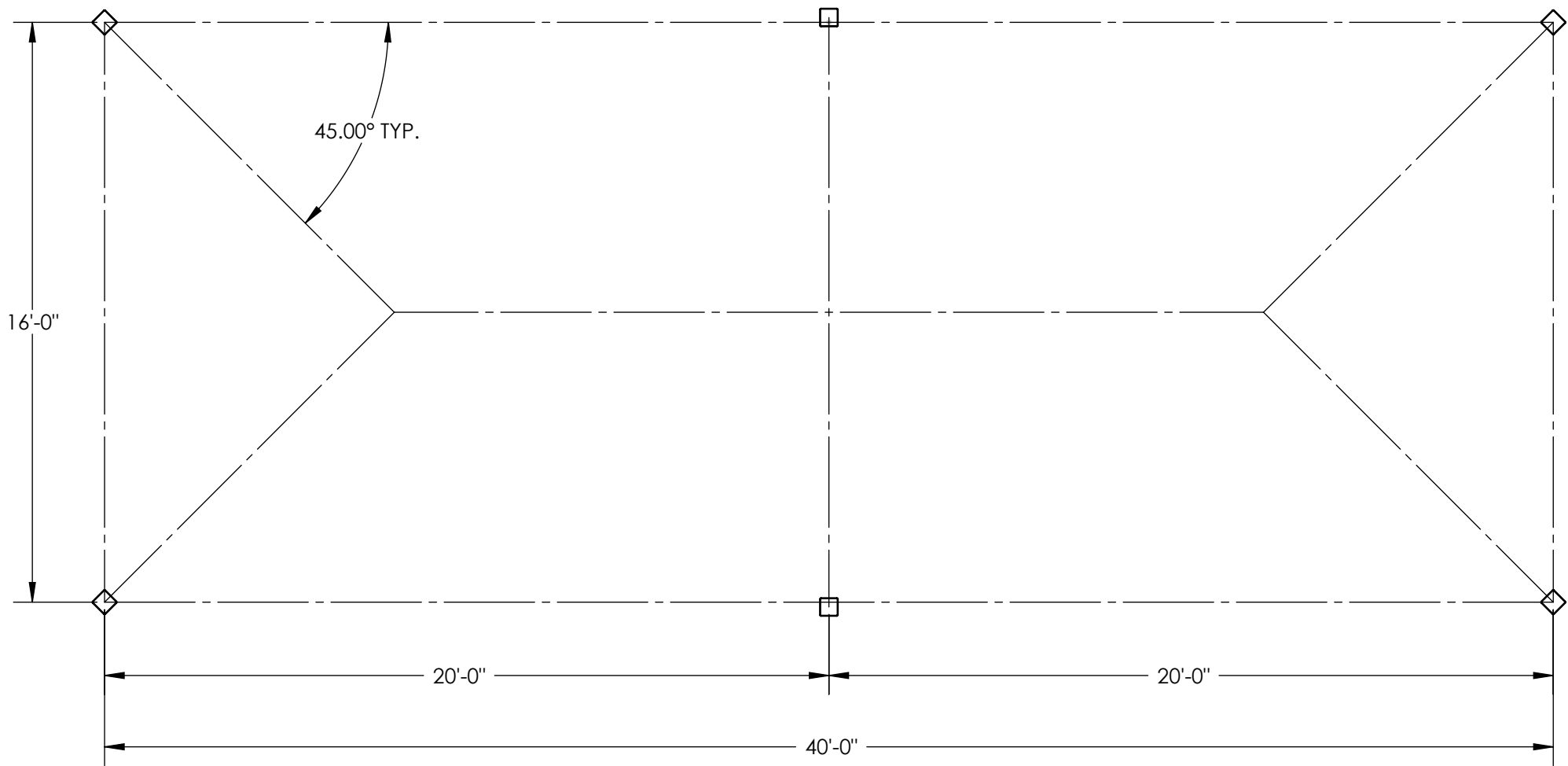
NOTE: THIS IS A
PLANNING LEVEL DRAWING.

THE STRUCTURE SHOWN IS SUBJECT TO ON-GOING DESIGN REVIEW AND UPDATE. EXPECT SOME CHANGES TO MATERIAL SIZES AND GENERAL DIMENSIONS. ONLY USE DRAWINGS PROVIDED WITH ENGINEERED STRUCTURES FOR CONSTRUCTION.

REFER TO ANCHOR AND FOOTING DOWNLOAD SHEETS FOR GENERAL INFORMATION ON BOTH ANCHOR ATTACHMENT AND TYPICAL FOOTING TYPES. ANCHOR ATTACHMENT AND FOOTING DESIGNS ARE SITE AND SITUATION SPECIFIC AND ARE INTEGRAL TO THE FINAL SHELTER DESIGN.

DO NOT POUR FOOTING OR INSTALL ANCHOR BOLTS WITHOUT JOB SPECIFIC ANCHOR AND FOOTING DESIGN DRAWINGS.



ALL POLIGON COLUMN ANCHORING SYSTEMS ARE OSHA COMPLIANT.



PATENTED AND/OR PATENTS PENDING COPYRIGHT 2007 PORTERCORP HOLLAND, MI 49424

SHELTER MODEL:
RAMADA 20X44
RAM-20X44

SCALE:	REV LEVEL:	DATE:
1:50	A	2/10/2011



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PORTERCORP, 4240 N. 136th AVE, HOLLAND, MI 49424
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COLUMN LAYOUT

Product Guide Specification

DIVISION 107300 SPECIALTIES MANUFACTURERS OF PROTECTIVE COVERS

PART 1 - GENERAL

[reference CSI 2004 MasterFormat™ Division 10
(Specialties Manufacturers) category 7300 (Protective Covers)]

1.1 DESCRIPTION OF PRODUCT

- A. **RAM 20x44 (Rectangular Hip) with Multi-Rib Metal Roof "R" Panel.**
- B. **ROOF SLOPE: 4/12.**
- C. **Minimum Clearance Height (MCH): 9.0 in ft.** Minimum clearance height under the structure indicates the lowest height of a member from finish grade for clearance under the structure. This is generally the clearance under roof eave or frame, whichever is lower.

1.2 REFERENCES

- A. **REFERENCE STANDARDS:**
 - 1. AISC - American Institute of Steel Construction Manual of Steel Construction.
 - 2. ASTM - American Society for Testing and Materials.
 - 3. AWS - American Welding Society.
 - 4. LEED - Leadership in Energy and Environmental Design.
 - 5. OSHA - Occupational Safety and Health Administration Steel Erection Standard 29 CFR 1926 Subpart R-Steel Erection.
 - 6. PCI - Powder Coating Institute.
 - 7. SSPC - The Society for Protective Coatings.

1.3 SUBMITTALS

- A. Submit 4 sets of submittal drawings and 2 sets of calc books, both signed and sealed by a Professional Engineer licensed in the State of TX.
- B. **PRODUCT DESIGN REQUIREMENTS:**
The building shall meet the following design requirements as shown on the drawings:
 - 1. Building Code: **IBC 2012.**
 - 2. Ground Snow Load (Pg): **5.**
 - 3. Basic Wind Speed (V): **140.**
 - 4. Seismic Design: See drawings.

C. SUBMITTAL REQUIREMENTS:

Calculations and Submittal drawings shall include, at a minimum:

1. Calculations:
 - a. References to building codes and design manuals used for calculations.
 - b. Identification of lateral force resisting system.
 - c. Formulas used for determining snow, wind, and seismic loads to specific project location.
 - d. Three dimensional modeling input, model geometry, and analysis results.
 - e. Member design results and controlling load combinations.
 - f. Connection design for structural bolts, welds, plate thicknesses, and anchorage to the foundation.
 - g. Foundation designs shall include the required combinations of gravity and lateral loads.
2. Submittal Drawings:
 - a. Anchor bolt layout.
 - b. Foundation design.
 - c. Three dimensional views of frame.
 - d. Member sizes and locations.
 - e. Structural connection details, including bolt sizes and plate thicknesses.
 - f. Roof trim and connection details for installation clarity.

D. FOUNDATION DESIGN:

1. The shelter shall be set on foundations designed by manufacturer.
2. Foundation materials shall be provided by contractor.
3. Owner shall provide manufacturer with complete information about the site including soil bearing capacity and lateral load capacity.
4. If soil data are not provided, foundations will be designed to the minimum values identified in the governing building code.

E. ANCHOR BOLTS:

Anchor bolts shall be provided by manufacturer.

F. LEED SUBMITTALS:

LEED MR Credit 4.0: Material and Resources, Recycled Content.

1.4 QUALITY ASSURANCE

A. MANUFACTURER QUALIFICATIONS:

1. Minimum of (10) years in the shelter construction industry.
2. Full time on-staff Licensed Engineer.
3. Full time on-staff AWS Certified Associate Welding Inspector.
4. Full time on-staff Quality Assurance Manager.
5. Full time on-staff LEED AP.
6. All welders AWS Certified.
7. Manufacturer owned and controlled finishing system to include shot blast, pretreatment, primer, and top coat.
8. Published Quality Management System.
9. Annual audit of Quality System and Plant Processes by Third Party Agency.
10. Annual audit of powder coat finish system by Third Party Agency (PCI).

B. MANUFACTURER'S CERTIFICATONS:

1. PCI 4000 S Certified, Certification thru Powder Coating Institute for original equipment manufacturers (OEMs) to evaluate process on entire finish system to add powder coat over steel.
2. City of Los Angeles, CA Approved Fabricator Type I Steel.
3. Clark County, NV Approved Fabricator steel.
4. City of Houston, TX Approved Fabricator Structural Steel and Structural Insulated Panels.
5. Miami Dade County Certificate of Competency for Structural Steel and Miscellaneous Metal Products and Assemblies.
6. State of Utah Approved Fabricator for Medium and High Strength Steel.
7. City of Riverside, CA Approved Fabricator Type I Steel.
8. City of Phoenix, AZ Approved Steel Fabricator.

1.5 FIELD OR SITE CONDITIONS

- A. Foundations shall be at the same elevation unless specifically noted otherwise on the drawings.

1.6 MANUFACTURER WARRANTY

- A. Shelter must have a (10) year limited warranty on steel frame members.
- B. Shelter must have a (10) year limited warranty on paint system.
- C. Pass through warranty of Metal Roof manufacturer shall be provided upon request.

PART 2 - PRODUCTS

2.1 SHELTER SYSTEM AND MATERIALS

A. MANUFACTURERS:

1. Acceptable Manufacturer: Poligon, a Product of Porter Corp, 4240 N 136th Ave., Holland, MI, 49424; 616.888.3500; E-mail: info@poligon.com; www.poligon.com. Receive pricing from Kevin Hanes at BJ's Park & Recreation Products, 4003 Briar Lane, MAGNOLIA, TX 77355, Phone 281-356-2110, Fax 281-356-1802, Email kevin@bjspark.com.
2. The product shall be designed, produced, and finished at a facility operated and directly supervised by the supplier who has a minimum of (10) years in the business of making pre-manufactured shelters.

B. SUBSTITUTION LIMITATIONS:

1. Substitutions must be approved a minimum of (10) days before bid. All approved manufacturers shall be notified in writing before the bid date and shall not be allowed to bid without written notification.
2. Alternate suppliers must meet the qualifications and provide proof of certifications listed under Section 1.4 QUALITY ASSURANCE.
3. Alternate suppliers must provide an equivalent paint system to Poligon's Poli-5000 listed under Section 2.1 C. 8. FINISHES.
4. Staff members' cumulative experience in fabrication will not be an acceptable alternative for manufacturer's experience in the shelter construction industry.

C. PRODUCT REQUIREMENTS AND MATERIALS:

1. GENERAL:

The pre-engineered package shall be pre-cut unless otherwise noted and prefabricated which will include all parts necessary to field construct the shelter. The shelter shall be shipped knocked down to minimize shipping expenses. Field labor will be kept to a minimum by pre-manufactured parts. Onsite welding is not necessary.

2. REINFORCED CONCRETE:

- a. Concrete shall have minimum 28-day compressive strength of 3,000 psi and slump of 4" (+/- 1"), unless otherwise noted on the drawings.
- b. Reinforcing shall be ASTM A615, grade 60.

3. STEEL COLUMNS:

- a. Hollow structural steel tube minimum ASTM A500 grade B with a minimum wall thickness of 3/16".
- b. Unless columns are direct buried, columns shall be anchored directly to concrete foundation with a minimum of four anchor rods to meet OSHA requirement 1926.755(a)(1).

4. STRUCTURAL FRAMING:

Hollow Structural Steel tube minimum ASTM A500 grade B, "I" beams, tapered columns or open channels shall not be accepted for primary beams. Frame will have a **STANDARD POLI-5000** finish. Color chosen from manufacturer's standard color chart: **TBD**.

5. COMPRESSION MEMBERS:

Compression Rings of structural channel or welded plate minimum ASTM A36 or compression tubes of structural steel tube minimum ASTM A500 grade B shall only be used.

6. CONNECTION REQUIREMENTS:

- a. Anchor bolts shall be ASTM F1554 (Grade 36) unless otherwise noted.
- b. Structural fasteners shall be zinc plated ASTM A325 high strength bolts and A563 high strength nuts.
- c. Structural fasteners shall be hidden within framing members wherever possible.
- d. No field welding shall be required to construct the shelter.
- e. All welds shall be free of burrs and inconsistencies.
- f. Exposed fasteners shall be powder coated by manufacturer prior to shipment to match frame or roof colors as applicable.
- g. Manufacturer shall provide extra structural and roofing fasteners.

7. ROOFING MATERIALS:

a. PRIMARY ROOF DECK OF "R" PANEL METAL ROOFING (MR):

- 1) Roofing shall be 24 gauge ribbed galvalume steel sheets, with ribs 1 3/16" high and 12" on center.
- 2) Roof surface shall be painted with Kynar 500 to the manufacturer's standard color: **TBD**. Ceiling surface shall be a "wash coat" primer.
- 3) Roof panels shall be factory precut to size and angled to provide ease of one-step installation.
- 4) Metal roofing trim shall match the color of the roof and shall be factory made of 26 gauge Kynar 500 painted steel.
- 5) Trim shall include panel ridge caps, hip caps, eave trim, splice channels, rake trim, roof peak cap, and corner trim as applicable for model selected. Trim may need to be cut to length and notched. Installation drawings shall have detailed information on how to cut and affix roof trim.
- 6) Ridge, hip, and valley caps shall be pre-formed with a single central bend to match the roof pitch and shall be hemmed on the sides.

- 7) Roof peak cap shall be pre-manufactured.
- 8) Manufacturer shall supply painted screws and butyl tape.
8. FINISHES:
 - a. STANDARD POLI-5000 FINISH:
 - 1) Steel shall be cleaned, pretreated and finished at a facility owned and directly supervised by the manufacturer.
 - 2) Steel shall be shot blasted to SSPC-SP10 near-white blast cleaning. SSPC-SP2 hand tool cleaning will not be an acceptable alternative.
 - 3) Parts shall be pretreated in a 3 stage iron phosphate or equal washer.
 - 4) Epoxy primer powder coat shall be applied to parts for superior corrosion protection.
 - 5) Top coat of Super Durable TGIC powder coat shall be applied over the epoxy primer.
 - 6) Finish shall not have any VOC emissions.
 - 7) Sample production parts shall have been tested and meet the following criteria:
 - a) Salt spray resistance per ASTM B 117/ ASTM D 1654 to 10,000 hours with no creep from scribe line and rating of 10.
 - b) Humidity resistance per ASTM D2247-02 to 5,000 hours with no loss of adhesion or blistering.
 - c) Color/UV resistance per ASTM G154-04 to 2,000 hours exposure, alternate cycles with results of no chalking, 75% color retention, color variation maximum 3.0 E variation CIE formula (before and after 2,000 hours exposure).
 - 8) The manufacturer shall be PCI 4000 S Certified.
 - 9) Exposed fasteners for frame and ornamentation shall be powder coated to match structure.

PART 3 - EXECUTION

3.1 INSTALLERS STORAGE AND HANDLING

- A. Protect building products after arrival at destination from weather, sunlight, and damage.
- B. Installer shall store product elevated to allow air circulation and to not introduce mold, fungi decay or insects to the product.
- C. Product must be handled with protective straps or padded forks if lifting with mechanical equipment. Use of chain or cable to lift product into place will not be accepted and may void manufacturer's warranty.

3.2 ERECTION

- A. INSTALLATION:

Install all components according to manufacturer's installation instructions and these specifications.
- B. GENERAL CONTRACTOR:

Interface with other work is to be coordinated by the customer or the customer's agent. Certain designs have electrical or other plumbing requirements that are not supplied by Polygon.

C. TOLERANCES:

Tolerances on steel structural members are set according to AISC construction practices, abided in the factory, and cannot be increased. No field slotting or opening of holes will be allowed. It is therefore essential that contractors conform to the tolerances specified on the installation drawings for anchor bolt or column layout details.

D. OSHA COMPLIANCE:

OSHA Compliance to Steel Erection Standard 29CRF 1926 Subpart R-Steel Erection.

3.3 REPAIR

- A. Do not attempt any field changes without first contacting Poligon.

3.4 FIELD OR SITE QUALITY CONTROL

- A. Field or Site Tests and Inspections are not required by Poligon but may be required by the customer or by the local building inspector.

END OF SECTION