



Craig O'Sullivan, President  
Donald Zuckero, Position 1  
Smokey Mather, Position 2  
George Pinder, Position 3

Dianna Taylor, Position 4  
Ray Landers, Position 5  
Bob Hotten, Position 6

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## CALL TO ORDER

## NEW BUSINESS

1. Approval of minutes of regular meeting of April 16, 2017. [MIN 18-091](#)

**Recommended Action:** Approval

**Attachments:** [CD\\_MR\\_41618](#)

2. Approval of minutes of regular meeting on May 14, 2018. [MIN 18-092](#)

**Recommended Action:** Approval

**Attachments:** [CD\\_MR\\_051418](#)

3. Approval of minutes of public hearing on June 11, 2018. [MIN 18-093](#)

**Recommended Action:** Approval

**Attachments:** [CD\\_MPH\\_061118](#)

4. Consideration of and action on approving the FY 2018-2019 Deer Park Crime Control and Prevention District Budget and submission to City Council. [BUD 18-012](#)

**Recommended Action:** Approve the FY 2018-2019 Deer Park Crime Control and Prevention District budget and submit to City Council.

**Attachments:** [Proposed to CCPD - 18.19 Budget 07.09.18](#)

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

5. Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.

[RPT 18-029](#)

**Recommended Action:** Accept the quarterly financial report for the FY 2017-2018 third quarter ended June 30, 2018.

**Department:** Finance Director Todd

**Attachments:** [CCPD - 2018 3Q Financials](#)

6. Consideration of and action on the election of Vice-President of the CCPD Board of Directors.

[ELE 18-001](#)

**Recommended Action:** Election of Vice-President

## ADJOURN

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
July 6, 2018

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*



## Legislation Details (With Text)

**File #:** MIN 18-091    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 7/5/2018    **In control:** Crime Control District  
**On agenda:** 7/9/2018    **Final action:**  
**Title:** Approval of minutes of regular meeting of April 16, 2017.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CD\\_MR\\_41618](#)

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Approval of minutes of regular meeting of April 16, 2017.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK

CCPD 1-143

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON APRIL 16, 2018 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

CRAIG O’SULLIVAN	PRESIDENT
DONALD ZUCKERO	MEMBER
GEORGE PINDER	MEMBER
DIANNA TAYLOR	MEMBER
RAY LANDERS	MEMBER
BOB HOTTEN	MEMBER
SMOKEY MATHER	MEMBER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President Craig O’Sullivan called the meeting to order at 5:15 p.m.
2. APPROVAL OF MINUTES – Motion was made by Dianna Taylor and seconded by Ray Landers to approve the minutes of the regular meeting on January 15, 2018. Motion carried unanimously.
3. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2017-2018 SECOND QUARTER ENDING MARCH 31, 2018 – Treasurer Donna Todd presented the Financial Report. (Exhibit A)  
  
Motion was made by Bob Hotten and seconded by George Pinder to accept the Financial Report as presented. Motion carried unanimously.
4. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF APRIL 1, 2018 THROUGH JUNE 30, 2018 – Captain Connor gave an overview of additional expenditures. Captain Connor spoke of the gun range and the potential ribbon cutting in approximately six weeks. (Exhibit B)

Dianna Taylor asked, “Does that mean IKLO is finished now?”

Captain Connor responded, “No. They have not been out there in a couple of months. They haven’t fixed anything they were supposed to fix before they left. The contention was with the berms from the hurricane and we are taking all the avenues we can to fix those berms. We have an attorney, Jeff Chapman, that specializes in this kind of situation. We are hoping to serve IKLO a letter, even though they still will have 30 days to get off the jobsite. Either way, we have the money in our CCPD fund to fix what we got. As it stands now, we are fine we just need them off the job so we can move forward.”

The Board Members were also introduced to the newest K-9, Roni, who has begun his K-9 duty with the Deer Park Police Department.

Motion was made by Bob Hotten and seconded by Dianna Taylor to accept the quarterly plan for expenditures for the period of April 1, 2018 through June 30, 2018. Motion carried unanimously.

5. CONSIDERATION OF AND POSSIBLE ACTION ON THE FY 2018-19 CCPD BUDGET SCHEDULE – Assistant City Manager, Gary Jackson, discussed the budget schedule meeting dates for the FY 2018-19, to include May 14, 2018 and June 11, 2018 and July 9, 2018. Mr. Jackson asked the Board Members to vote and approve the dates of the proposed scheduled meetings.

Motion was made by Dianna Taylor and seconded by Bob Hotten to accept the dates of the FY 2018-19 CCPD Budget schedule.

6. ADJOURN – President Craig O’Sullivan adjourned the meeting at 5:26 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
Board Secretary

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Craig O’Sullivan  
President



## Legislation Details (With Text)

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**File #:** MIN 18-092    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 7/5/2018    **In control:** Crime Control District  
**On agenda:** 7/9/2018    **Final action:**  
**Title:** Approval of minutes of regular meeting on May 14, 2018.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CD\\_MR\\_051418](#)

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Approval of minutes of regular meeting on May 14, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK  
710 EAST SAN AUGUSTINE STREET  
DEER PARK, TEXAS 77536

CD 01-145

MINUTES

OF

THE SPECIAL MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON MAY 14, 2018 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

CRAIG O'SULLIVAN	PRESIDENT
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER
DONALD ZUCKERO	MEMBER
SMOKEY MATHER	MEMBER
GEORGE PINDER	MEMBER
DIANNA TAYLOR	MEMBER
RAY LANDERS	MEMBER

1. MEETING CALLED TO ORDER – President O'Sullivan called the meeting to order at 5:15 p.m.
2. ACCEPTANCE OF THE PROPOSED FISCAL YEAR 2018-2019 CCPD BUDGET SUBMITTED BY THE DEER PARK POLICE DEPARTMENT – Motion was made by Ray Landers and seconded by Donald Zuckero to accept the FY 2018-2019 CCPD Budget. Motion carried unanimously.
3. SCHEDULE A PUBLIC HEARING ON THE PROPOSED FY 2018-2019 CCPD BUDGET – Motion was made by Donald Zuckero and seconded by George Pinder to schedule a public hearing on the proposed FY 2018-2019 CCPD Budget on June 11, 2018 at 5:15 p.m. Motion carried unanimously.
4. ADJOURN – President O'Sullivan adjourned the meeting at 5:17 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
Board Secretary

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Craig O'Sullivan  
President



## Legislation Details (With Text)

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**File #:** MIN 18-093    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 7/5/2018    **In control:** Crime Control District  
**On agenda:** 7/9/2018    **Final action:**  
**Title:** Approval of minutes of public hearing on June 11, 2018.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CD\\_MPH\\_061118](#)

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Approval of minutes of public hearing on June 11, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval



710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE PUBLIC HEARING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JUNE 11, 2018 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

DONALD ZUCKERO	MEMBER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER
SMOKEY MATHER	MEMBER
GEORGE PINDER	MEMBER
DIANNA TAYLOR	MEMBER
RAY LANDERS	MEMBER

1. HEARING CALLED TO ORDER – The public hearing of the Deer Park Crime Control and Prevention District Board of Directors was called to order at 5:15 p.m. Board Secretary Shannon Bennett read the Notice of Public Hearing. (Exhibit A)
2. HEARING OPENED FOR THOSE DESIRING TO SPEAK IN FAVOR OF THE FY 2017-2018 BUDGET FOR THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT – Board Member Position 1, Donald Zuckero called for those desiring to speak for the FY 2018-2019 Budget for the Deer Park Crime Control and Prevention District.
  - a. Captain Wade Conner of the Deer Park Police, commented, “Thank you for being here tonight. You all have seen the budget. I think it is a responsible budget and would like your support.”
3. HEARING OPENED FOR THOSE DESIRING TO SPEAK AGAINST THE FY 2018-2019 BUDGET FOR THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT – Board Member Position 1, Donald Zuckero called for those desiring to speak against the FY 2018-2019 Budget for the Deer Park Crime Control and Prevention District. No one spoke.
4. HEARING CLOSED – Board Member Position 1, Donald Zuckero closed the hearing at 5:17 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
Board Secretary

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Donald Zuckero  
Board Member, Position 1



## Legislation Details (With Text)

**File #:** BUD 18-012    **Version:** 1    **Name:**

**Type:** Budget    **Status:** Agenda Ready

**File created:** 7/3/2018    **In control:** Crime Control District

**On agenda:** 7/9/2018    **Final action:**

**Title:** Consideration of and action on approving the FY 2018-2019 Deer Park Crime Control and Prevention District Budget and submission to City Council.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Proposed to CCPD - 18.19 Budget 07.09.18](#)

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Consideration of and action on approving the FY 2018-2019 Deer Park Crime Control and Prevention District Budget and submission to City Council.

### Summary:

The Board of Directors should consider and take action on approving the FY 2018-2019 Deer Park Crime Control and Prevention District (CCPD) Budget. A proposed budget was presented at the May 14, 2018 Board Meeting and made available at the public hearing on June 11, 2018.

Your attention is called to a few revisions which are summarized below. These revisions have been incorporated into the final proposed budget, which is attached.

### Services

Following the presentation of the FY 2018-2019 budget requests in May, the City was notified of an increase in the OSSI Consortium fees. The District's proposed budget includes an additional \$12,941 to reflect this increase.

### Repairs & Maintenance

The berms and grounds of the new firing range will require maintenance, with the berms requiring particular attention. This will be best handled through a contract for grounds maintenance. An additional \$30,000 has been included in the proposed budget for these maintenance services.

### Other Operating Expenditures

The City has completed a compensation study, which includes the recommendation for a 1.8 percent across-the-board salary adjustment for ongoing competitiveness based on "cost of labor" rather than "cost of living." Employees of the District are paid on the same pay scale as the City, so this increase

would affect the District. The estimated adjustment for the District is \$14,396 and that amount has been included in the proposed budget as a salary contingency.

Total

Total expenditures increased by \$57,337 from the initial requested budget. This amount is being funded by prior year revenue, which is available for this purpose.

Not later than the 10th day after the date the budget is approved by the Board, the Board shall submit the budget to the City Council. The City Council will then schedule a public hearing on the budget. After the public hearing the Council must approve or reject the budget submitted by the Board. If the Council rejects the budget submitted by the Board, the Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year.

Fiscal/Budgetary Impact:

The proposed budget includes all anticipated revenues to be derived in FY 2018-2019 from the ¼ percent CCPD sales and use tax approved by the voters in Deer Park in the 2016 continuation election, as well as proposed expenditures for the CCPD in FY 2018-2019.

Approve the FY 2018-2019 Deer Park Crime Control and Prevention District budget and submit to City Council.

**CITY OF DEER PARK**  
**CRIME CONTROL AND PREVENTION DISTRICT (CCPD)**  
**2018-2019 ANNUAL BUDGET**

**REVENUE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
Tax Revenue	\$ 1,607,891	\$ 1,366,800	\$ 1,525,700	\$ 1,435,200	\$ 1,435,200
Other Revenue	41,707	-	10,800	11,000	11,000
Prior Year Revenue	<u>1,052,897</u>	<u>75,296</u>	<u>-</u>	<u>462,080</u>	<u>519,417</u>
<b>Total Revenue</b>	<b><u>\$ 2,702,495</u></b>	<b><u>\$ 1,442,096</u></b>	<b><u>\$ 1,536,500</u></b>	<b><u>\$ 1,908,280</u></b>	<b><u>\$ 1,965,617</u></b>

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
<b><u>3100 TAX REVENUE</u></b>					
3120 Sales Tax Revenue	\$ 1,607,891	\$ 1,366,800	\$ 1,525,700	\$ 1,435,200	\$ 1,435,200
<b>Total Tax Revenue</b>	<b><u>1,607,891</u></b>	<b><u>1,366,800</u></b>	<b><u>1,525,700</u></b>	<b><u>1,435,200</u></b>	<b><u>1,435,200</u></b>
<b><u>3600 OTHER REVENUE</u></b>					
3614 Sale of Surplus Material	6,761	-	10,000	10,000	10,000
3620 Investment Revenue	1,596	-	800	1,000	1,000
3630 Insurance Reimbursement	<u>33,350</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Other Revenue</b>	<b><u>41,707</u></b>	<b><u>-</u></b>	<b><u>10,800</u></b>	<b><u>11,000</u></b>	<b><u>11,000</u></b>
 Prior Year Revenue	 <u>1,052,897</u>	 <u>75,296</u>	 <u>-</u>	 <u>462,080</u>	 <u>519,417</u>
 <b>TOTAL REVENUE</b>	 <b><u>\$ 2,702,495</u></b>	 <b><u>\$ 1,442,096</u></b>	 <b><u>\$ 1,536,500</u></b>	 <b><u>\$ 1,908,280</u></b>	 <b><u>\$ 1,965,617</u></b>

**CITY OF DEER PARK  
2018-2019 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Total Police Services	\$ 2,702,495	\$ 1,442,096	\$ 1,131,519	\$ 1,908,280	\$ 1,965,617
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,702,495</b>	<b>\$ 1,442,096</b>	<b>\$ 1,131,519</b>	<b>\$ 1,908,280</b>	<b>\$ 1,965,617</b>

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 356,357	\$ 693,739	\$ 329,900	\$ 686,418	\$ 686,418
Services	79,919	105,294	100,261	144,617	157,558
Supplies	108,320	180,826	166,706	208,457	208,457
Repairs & Maintenance	-	-	15,000	39,446	69,446
Other Operating Expenditures	-	15,000	-	-	14,396
Capital Outlay	2,157,900	447,237	519,652	829,342	829,342
Transition Fund	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,702,495</b>	<b>\$ 1,442,096</b>	<b>\$ 1,131,519</b>	<b>\$ 1,908,280</b>	<b>\$ 1,965,617</b>

**PERSONNEL SCHEDULE**

Crime Prevention Officer	1	1	1	1	1
Sergeant - Investigations	1	1	1	1	1
Pro-Act Investigators	0	2	2	2	2
Dispatcher	3	3	3	3	3

**PROGRAM DESCRIPTION**

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<b><u>4100 PERSONNEL &amp; RELATED</u></b>					
4101 Salaries - Full Time	\$ 230,046	\$ 458,861	\$ 233,300	\$ 467,310	\$ 467,310
4104 Salaries - Overtime	12,066	20,000	19,250	20,000	20,000
4106 Social Security/Medicare	18,436	36,304	19,100	37,035	37,035
4107 TMRS	36,278	69,224	36,900	70,731	70,731
4108 Health & Life Insurance	34,920	105,852	19,550	88,632	88,632
4109 Workers Compensation	1,358	3,273	1,700	2,485	2,485
4114 Section 125 Admin Fee	56	225	100	225	225
4117 Health Savings Account	-	-	-	-	-
4197 Pension Expense	23,197	-	-	-	-
<b>Total Personnel &amp; Related</b>	<b>356,357</b>	<b>693,739</b>	<b>329,900</b>	<b>686,418</b>	<b>686,418</b>
<b><u>4200 SERVICES</u></b>					
4231 Equipment Rental	9,000	21,600	15,600	21,600	21,600
4239 Audit Fee	2,000	2,000	2,000	2,000	2,000
4250 Training & Travel	18	1,410	2,500	1,970	1,970
4252 Dues & Fees	297	718	718	10,444	10,444
4279 Software - Other	68,603	79,566	79,019	103,332	116,273
4290 Contract Labor	-	-	424	5,271	5,271
<b>Total Services</b>	<b>79,919</b>	<b>105,294</b>	<b>100,261</b>	<b>144,617</b>	<b>157,558</b>
<b><u>4300 SUPPLIES</u></b>					
4304 Data Processing Supplies	629	-	-	-	-
4307 Postage	7	327	40	327	327
4308 Small Tools & Minor Equipment	107,684	152,128	140,889	193,965	193,965
4314 Protective Clothing	-	28,371	25,777	14,165	14,165
<b>Total Supplies</b>	<b>108,320</b>	<b>180,826</b>	<b>166,706</b>	<b>208,457</b>	<b>208,457</b>
<b><u>4400 REPAIRS &amp; MAINTENANCE</u></b>					
4402 Machinery & Equipment	-	-	-	1,500	1,500
4404 Buildings	-	-	-	30,088	30,088
4405 Radios	-	-	-	5,163	5,163
4409 Air Conditioners	-	-	-	2,695	2,695
4412 Grounds Maintenance	-	-	15,000	-	30,000
<b>Total Repairs &amp; Maintenance</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>39,446</b>	<b>69,446</b>
<b><u>4500 OTHER OPERATING EXP.</u></b>					
4511 Salary Contingency	-	15,000	-	-	14,396
<b>Total Other Operating Exp.</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>14,396</b>



**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<b><u>4900 CAPITAL OUTLAY</u></b>					
4902 Buildings	1,126,627	65,000	188,456	479,000	479,000
4904 Machinery & Equipment	703,850	108,503	98,907	166,163	166,163
4906 Automobiles & Light Trucks	141,635	273,734	232,289	184,179	184,179
4908 Lease Purchase	185,788	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-	-
<b>Total Capital Outlay</b>	<b><u>2,157,900</u></b>	<b><u>447,237</u></b>	<b><u>519,652</u></b>	<b><u>829,342</u></b>	<b><u>829,342</u></b>
<b>TOTAL OPERATING BUDGET</b>	<b>2,702,495</b>	<b>1,442,096</b>	<b>1,131,519</b>	<b>1,908,280</b>	<b>1,965,617</b>
<b>Transition Fund</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 2,702,495</u></b>	<b><u>\$ 1,442,096</u></b>	<b><u>\$ 1,131,519</u></b>	<b><u>\$ 1,908,280</u></b>	<b><u>\$ 1,965,617</u></b>

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

<b>4100 - PERSONNEL &amp; RELATED</b>			
4101	Salaries - Full Time	\$	467,310
4104	Overtime		20,000
	Various Benefits (Total)		199,108
	<b>TOTAL PERSONNEL</b>		<b>686,418</b>
<b>4200 - SERVICES</b>			
4231	Rental Vehicles for ProAct Team & CID Sergeant		21,600
4239	Annual Audit		2,000
4250	Training		1,970
	Accreditation Manager Training (on-line)	675	
	Train & re-certify Investigator in Cellebrite System	1,295	
4252	Dues & Fees		10,444
	Vehicle Registrations for PD Fleet	671	
	LeadsOnline annual subscription	4,748	
	Lexis Nexis annual subscription	5,025	
4279	Software - Other		116,273
	OSSI Agency Licensing Fee	46,295	
	OSSI Consortium Fee	30,441	
	Cellebrite UFED Annual License Renewal	3,999	
	Extended Warranty for Dispatch Equipment	12,379	
	ADORE Software to convert training files to PDF	750	
	IA Pro Professional Standards Software	13,385	
	LPR License Agreement (Vigilant)	6,000	
	SolarWinds Serv-U License for Records	3,024	
4290	Contract Labor		5,271
	Installation of new Modems & Antennas in fleet	5,271	
	<b>TOTAL SERVICES</b>		<b>157,558</b>
<b>4300 - SUPPLIES</b>			
4307	Postage		327
4308	Equipment		193,965
	Media & Presentation Curtain	539	
	Modems & Antennas for fleet	13,047	
	AED Package/ Ambu Bags/ Trauma Kits	7,700	
	DataLux Tracer systems (5) w/printer, accessories	30,661	
	Equipment for (5) new Tahoes	66,706	
	Golden Eagle II Radars (6)	11,731	
	Laptop Computer for Training Facility	1,700	
	LED Monitors & Stands for Records (3)	831	
	Refrigerators (3) for Breakroom, Dispatch & EOC	3,465	
	Plastics Plus trunk organizers (5)	12,459	
	Projector for Briefing Room	800	
	Replace 20 chairs in PD	8,204	
	Stop Stick (7)	3,337	
	Wind & water tight storage container	2,785	
	Equipment for firing range & training facility	30,000	
4314	Protective Clothing		14,165
	Riot Gear for new member & repairs to equipment	2,000	
	SWAT Gas Masks & Filters	1,413	
	Replace 7 Tactical Carriers	10,752	
	<b>TOTAL SUPPLIES</b>		<b>208,457</b>

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
2018-2019 ANNUAL BUDGET**

<b>4400 -</b>	<b>MAINTENANCE</b>		
4402	Equipment Maintenance		1,500
	DataLux Tracer maintenance/repairs	1,500	
4404	Building Maintenance		30,088
	Paint Sally Port & Juvenile Detainee Cell	27,762	
	Re-cover lobby furniture at the PD	2,326	
4405	Radio Maintenance		5,163
	Tune & align radios not under warranty	5,163	
4409	A/C Maintenance		2,695
	HVAC Shutdown to connect AHU-2 & AHU-3	2,695	
4412	Grounds Maintenance		30,000
	Grounds maintenance for the new firing range	30,000	
	<b>TOTAL MAINTENANCE</b>		<b>69,446</b>
<b>4500 -</b>	<b>OTHER OPERATING EXPENDITURES</b>		
4511	Salary Contingency		14,396
	1.8% salary adjustment per Compensation Study		
			<b>14,396</b>
<b>4900 -</b>	<b>CAPITAL OUTLAY</b>		
4902	Building		479,000
	Gun range remaining construction costs	414,000	
	Building for weapons cleaning storage at range	65,000	
4904	Specialized Equipment		166,163
	Watch Guard In-Car Video System (5)	32,942	
	Cellebrite	69,500	
	Crisis Throw Phone	19,700	
	Replace A/C in EOC & Dispatch	18,135	
	Replace server/hardware for Higher Ground System	19,521	
	VHF equipment for Crossing Guard Channel	6,365	
4906	Vehicles		184,179
	Patrol Tahoes (5)	184,179	
	<b>TOTAL CAPITAL OUTLAY</b>		<b>829,342</b>
	<b>TOTAL BUDGETED EXPENDITURES</b>		<b>\$ 1,965,617</b>



## Legislation Details (With Text)

**File #:** RPT 18-029    **Version:** 1    **Name:**  
**Type:** Report    **Status:** Agenda Ready  
**File created:** 7/3/2018    **In control:** Crime Control District  
**On agenda:** 7/9/2018    **Final action:**  
**Title:** Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.  
**Sponsors:** Donna Todd  
**Indexes:**  
**Code sections:**  
**Attachments:** [CCPD - 2018 3Q Financials](#)

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.

Summary: Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2017-2018 third quarter ended June 30, 2018. For the fiscal year-to-date:

Total Revenue - \$1,003,179

Total Expenditures - \$909,925, including \$527,831 of capital outlay

Total Assets - \$4,746,429

Total revenue includes sales tax revenue collected from October 2017 through April 2018. Expenditures include operating expenditures of \$382,094 and capital expenditures of \$527,831. Operating expenditures include salaries and benefits, software, protective clothing, equipment rental, small tools and equipment for the new vehicles, and miscellaneous operating costs. Capital expenditures include \$8,500 for a new K-9 officer (Roni), \$340,700 for eight new vehicles, including equipment such as in-car video systems, and \$178,500 on the firing range, including a consulting engineer. Due to construction delays, the firing range was not completed last fiscal year and a budget amendment was approved in October 2017 to include an additional \$600,000 in the fiscal year 2017-2018 budget.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2017-2018 third quarter ended June 30, 2018.

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
FISCAL YEAR 2018  
June 30, 2018**

*Authority for the Deer Park Crime Control Prevention District is provided by Texas Local Government Code, Chapter 363. The purpose of the District is to enhance the capability of law enforcement and further crime prevention programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the dedicated 0.25% sales and use tax, for an additional period of 10 years.*

**BALANCE SHEET (UNAUDITED)**

<u>Assets</u>	
Cash	\$ 1,528,750.24
Accounts Receivable	6,761.09
Due To/Due From	255.87
Capital Assets	1,726,101.50
Depreciation	(1,117,754.16)
Construction-In-Progress	2,512,206.50
Deferred Outflows (Pension - GASB 68)	90,108.00
Total Assets	<u>\$ 4,746,429.04</u>
<u>Liabilities &amp; Equity</u>	
Payables	\$ 86,031.29
Capital Leases Payable	-
Net Pension Obligation (GASB 68)	171,984.84
Due To/Due From	1,625.23
Total Liabilities	<u>259,641.36</u>
<u>Fund Equity</u>	
Fund Balance	4,389,010.45
Deferred Inflows (Pension - GASB 68)	4,523.60
Revenues Over/(Under) Expenditures	93,253.63
Total Fund Equity	<u>4,486,787.68</u>
Total Liabilities & Equity	<u>\$ 4,746,429.04</u>

**STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)**

	Q1 <u>12/31/17</u>	Q2 <u>03/31/18</u>	Q3 <u>06/30/18</u>	Q4 <u>09/30/18</u>	YTD <u>Total</u>	Amended <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 144,488.08	\$ 421,466.95	\$ 436,537.76		\$ 1,002,492.79	\$ 1,366,800.00	\$ 364,307.21
Investment Revenue	304.99	133.76	246.97		685.72	-	(685.72)
Prior Year Revenue (Reserves)	-	-	-		-	675,296.00	675,296.00
Total Revenue	<u>144,793.07</u>	<u>421,600.71</u>	<u>436,784.73</u>		<u>1,003,178.51</u>	<u>2,042,096.00</u>	<u>1,038,917.49</u>
<u>Expenditures</u>							
Salaries & Benefits	55,364.30	76,213.59	86,848.96		218,426.85	693,739.00	475,312.15
Services	64,568.34	8,219.00	3,735.75		76,523.09	105,294.00	28,770.91
Supplies	7,954.86	57,555.26	21,633.36		87,143.48	180,826.00	93,682.52
Other	-	-	-		-	15,000.00	15,000.00
Sub-total Operating Expenditures	<u>127,887.50</u>	<u>141,987.85</u>	<u>112,218.07</u>		<u>382,093.42</u>	<u>994,859.00</u>	<u>612,765.58</u>
Capital Expenditures	<u>205,591.37</u>	<u>44,018.33</u>	<u>278,221.76</u>		<u>527,831.46</u>	<u>1,047,237.00</u>	<u>519,405.54</u>
Total Expenditures	<u>333,478.87</u>	<u>186,006.18</u>	<u>390,439.83</u>		<u>909,924.88</u>	<u>2,042,096.00</u>	<u>1,132,171.12</u>
Revenue Over/(Under) Expenditures	<u>\$ (188,685.80)</u>	<u>\$ 235,594.53</u>	<u>\$ 46,344.90</u>		<u>\$ 93,253.63</u>	<u>\$ -</u>	<u>\$ (93,253.63)</u>

**CCPD FY 2017-2018 Sales Tax Revenue Comparison**

<u>G/L</u>	<u>Actual</u>		
Oct 2017	\$ -		
Nov 2017	-		
Dec 2017	144,488.08		
Jan 2018	144,324.10		
Feb 2018	164,039.91		
Mar 2018	113,102.94		
Apr 2018	162,426.63		
May 2018	148,330.87		
Jun 2018	125,780.26		
Jul 2018			
Aug 2018			
Sep 2018			
YTD Total	<u>\$ 1,002,492.79</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 1,002,492.79</u>	<u>\$ 1,366,800.00</u>	73.35%

**CCPD Sales Tax Revenue History**

<u>Month</u>	<u>FY 2017</u>	<u>FY 2017</u>	<u>FY 2016</u>	<u>FY 2015</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	144,488.08	144,617.78	130,668.90	116,792.74
Jan	144,324.10	129,898.74	130,881.95	111,141.87
Feb	164,039.91	164,199.36	141,347.47	139,476.02
Mar	113,102.94	103,194.16	121,029.34	106,445.57
Apr	162,426.63	118,942.19	128,214.52	105,133.86
May	148,330.87	168,849.74	142,313.64	124,611.02
Jun	125,780.26	120,858.58	138,994.62	119,163.37
Jul	-	137,048.43	146,669.87	131,549.29
Aug	-	133,256.62	192,621.50	136,548.35
Sep *	-	387,025.09	415,998.23	442,191.55
Annual	<u>\$ 1,002,492.79</u>	<u>\$ 1,607,890.69</u>	<u>\$ 1,688,740.04</u>	<u>\$ 1,533,053.64</u>
YTD Total	\$ 1,002,492.79	\$ 950,560.55	\$ 933,450.44	\$ 822,764.45

\* Sales taxes are deposited to the CCPD two months after collection. Collections in October, for example, are deposited in December. Because of this timing difference, the amount recorded in September will include the deposit for the month of July collections and an accrual at fiscal year end for the months of August and September that will be deposited in October and November, respectively.



## Legislation Details (With Text)

**File #:** ELE 18-001    **Version:** 1    **Name:**  
**Type:** Election    **Status:** Agenda Ready  
**File created:** 7/2/2018    **In control:** Crime Control District  
**On agenda:** 7/9/2018    **Final action:**  
**Title:** Consideration of and action on the election of Vice-President of the CCPD Board of Directors.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/9/2018	1	Crime Control District		

Consideration of and action on the election of Vice-President of the CCPD Board of Directors.

Summary:

At the January 15, 2018 CCPD Board of Directors meeting, Craig O'Sullivan was elected as President to serve the remaining term of Present due to the resignation of Shannon Burke. Until this time, Mr. O'Sullivan served as Vice-President of the Board. Since that time, the position of Vice-President has gone unfilled.

At the July 9<sup>th</sup> meeting, those Board members present may nominate and elect persons to the office of Vice-President from the Board membership. The person selected will serve until the next election of officers.

Fiscal/Budgetary Impact:

None

Election of Vice-President