



Sam Pipkin, President
Greg Bridges, Position 1
John Green, Position 2
Ed Brashier, Position 3

Charlie Johnson, Position 4
Michael Records, Position 5
Jason Karr, Position 6

CALL TO ORDER

NEW BUSINESS

1. Approval of minutes of regular meeting on April 16, 2018. [MIN 18-094](#)

Recommended Action: Approval

Attachments: [FD_MR_041618](#)

2. Approval of minutes of regular meeting on May 14, 2018. [MIN 18-095](#)

Recommended Action: Approval

Attachments: [FD_MR_051418](#)

3. Approval of minutes of workshop meeting on June 11, 2018. [MIN 18-096](#)

Recommended Action: Approval

Attachments: [FD_MW_061118](#)

4. Approval of minutes of public hearing on June 11, 2018. [MIN 18-097](#)

Recommended Action: Approval

Attachments: [FD_MPH_061118](#)

5. Consideration of and action on approving the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submission to City Council. [BUD 18-011](#)

Recommended Action: Approve the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submit to City Council.

Attachments: [Proposed to FCPEMSD - 18.19 Budget 07.11.18](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

6. Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.

[RPT 18-028](#)

Recommended Action: Accept the quarterly financial report for the FY 2017-2018 third quarter ended June 30, 2018.

Department: Finance Director Todd

Attachments: [FCPEMSD - 2018 3Q Financials](#)

7. Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

[DIS 18-106](#)

Recommended Action: Discussion only.

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 6, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: MIN 18-094 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 7/5/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Approval of minutes of regular meeting on April 16, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [FD_MR_041618](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Approval of minutes of regular meeting on April 16, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK
710 EAST SAN AUGUSTINE STREET
DEER PARK, TEXAS 77536

FD 01- 153

MINUTES

OF

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON APRIL 16, 2018 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
ED BRASHIER	VICE-PRESIDENT
SHANNON BENNETT	SECRETARY
DONNA TODD	TREASURER
GREG BRIDGES	MEMBER
JOHN GREEN	MEMBER
CHARLIE JOHNSON	MEMBER
MICHAEL RECORDS	MEMBER

1. MEETING CALLED TO ORDER – President Pipkin called the meeting to order at 5:45 p.m.
2. APPROVAL OF MINUTES - Motion was made by Charlie Johnson and seconded by Michael Records to approve the minutes of the regular meeting on January 15, 2018. Motion carried unanimously.
3. APPROVAL OF MINUTES – Motion was made by John Green and seconded by Charlie Johnson to approve the minutes of the special meeting on March 5, 2018. Motion carried unanimously.
4. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR FY 2017-2018 SECOND QUARTER ENDED MARCH 31, 2017 – Treasurer Donna Todd presented the Financial Report and highlighted the statement of revenues and expenditures. (Exhibit A)

Greg Bridges asked, “Is it possible to get the monthly revenues emailed to us? I know when I was in the Chief position, we received those emails on a monthly basis.”

Ms. Todd responded, “Yes, no problem.”

Motion was made by John Green and seconded by Charlie Johnson to accept the Financial Report as presented. Motion carried unanimously.

5. THE QUARTERLY REPORT FROM THE FIRE CHIEF REGARDING BUDGETED EXPENDITURES, PROJECTS AND PLANS FOR THE CURRENT FISCAL YEAR – Fire Chief Don Davis gave an update to the Board regarding budgeted projects and their progress. All projects and capital items that were planned for the year have been completed. Chief Davis advised the Board of the work being done for the upcoming 2018-19 Budget that will be presented in a future meeting. (Exhibit B)

Motion was made by Charlie Johnson and seconded by John Green to accept the report.
Motion carried unanimously.

6. DISCUSSION OF ISSUES RELATING TO THE SCHEDULE OF EVENTS FOR THE DESIGN AND CONSTRUCTION OF THE EMS STATION – Emergency Services Director, Robert Hemminger, presented a timeline of events for the Deer Park EMS Station design and construction. The architect has estimated a date of August 24, 2018 to have the bid specifications ready. Mr. Hemminger advised the Board of a possible special meeting on August 27, 2018, to approve the bid specifications. (Exhibit C)

President Pipkin, asked, “Who will be reviewing the bids and negotiating contracts?”

Mr. Hemminger responded, “Primarily, the Staff from the Public Works Department and City Manager’s Office.”

7. REMINDER: FY 2018 FCPEMSD BUDGET HEARINGS/MEETING SCHEDULE – Assistant City Manager, Gary Jackson, gave a reminder of the May 14, 2018 meeting which will be for the department to turn in the proposed budget. Mr. Jackson also reminded the Board of the June 11, 2018 Public Hearing and Workshop. A scheduled meeting date of July 9, 2018 will be held to adopt the budget.
8. ADJOURN - President Pipkin adjourned the meeting at 5:58 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Secretary

Sam Pipkin
President



Legislation Details (With Text)

File #: MIN 18-095 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 7/5/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Approval of minutes of regular meeting on May 14, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [FD_MR_051418](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Approval of minutes of regular meeting on May 14, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK
710 EAST SAN AUGUSTINE STREET
DEER PARK, TEXAS 77536

FD 01-155

MINUTES

OF

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON MAY 14, 2018 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER
GREG BRIDGES	MEMBER
JOHN GREEN	MEMBER
ED BRASHIER	MEMBER
CHARLIE JOHNSON	MEMBER
MICHAEL RECORDS	MEMBER
JASON KARR	MEMBER

1. MEETING CALLED TO ORDER – President Pipkin called the meeting to order at 5:45 p.m.
2. ACCEPTANCE OF THE PROPOSED FISCAL YEAR 2018-2019 FCPEMSD BUDGET SUBMITTED BY THE DEER PARK FIRE DEPARTMENT – Motion was made by Charlie Johnson and seconded by Greg Bridges to accept the proposed Fiscal Year 2018-2019 FCPEMSD Budget. Motion carried unanimously.
3. SCHEDULE A PUBLIC HEARING ON THE PROPOSED FY 2018-2019 FCPEMSD BUDGET – Motion was made by Greg Bridges and seconded by Jason Karr to schedule a public hearing on the proposed FY 2018-2019 FCPEMSD Budget at 5:45 p.m. on June 11, 2018.
4. SCHEDULE A WORKSHOP TO DISCUSS THE PROPOSED FY 2018-2019 FCPEMSD BUDGET – Motion was made by Charlie Johnson and seconded by Greg Bridges to schedule a workshop on June 11, 2018 to discuss the proposed FY 2018-2019 FCPEMSD Budget, which would immediately follow the Board's public hearing on the proposed budget. Motion carried unanimously.

5. ADJOURN - President Pipkin adjourned the meeting at 5:48 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Board Secretary

Sam Pipkin
President



Legislation Details (With Text)

File #: MIN 18-096 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 7/5/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Approval of minutes of workshop meeting on June 11, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [FD MW 061118](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Approval of minutes of workshop meeting on June 11, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JUNE 11, 2018 BEGINNING AT 5:55 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER
GREG BRIDGES	MEMBER
JOHN GREEN	MEMBER
EDDIE BRASHIER	MEMBER
MICHAEL RECORDS	MEMBER
JASON KARR	MEMBER

1. MEETING CALLED TO ORDER – President Sam Pipkin called the meeting to order at 5:55 p.m.
2. DISCUSSION OF ISSUES RELATING TO THE PROPOSED FY 2018-2019 BUDGET FOR THE FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT – Fire Chief Don Davis gave an overview of the FY 2018-2019 budget. Mr. Davis stated, “The base numbers for the budget has stayed the same. The EMS budget has a new pension expense. In the Capital Summary Fund, funds are being reallocated for the EMS Building. There are no additional funds for the Fire Marshal’s Office. Contract labor will be moved to a paid part-time position.”

Donna Todd Treasurer advised the Board of the GASB 68 requirement for reporting pension expenses.

President Pipkin asked, “How many EMS personnel do we have?”

Chief Davis responded, “There are 17 full and part-time personnel budgeted out of the City budget and 8 full and part-time personnel budgeted out of the Fire Control budget.”

President Pipkin commented, “I appreciate your input and efforts putting this budget together.”

3. ADJOURNMENT – President Pipkin adjourned the meeting at 6:03 p.m.

ATTEST:

APPROVED:

Shannon Bennett
Board Secretary

Sam Pipkin
President



Legislation Details (With Text)

File #: MIN 18-097 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 7/5/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Approval of minutes of public hearing on June 11, 2018.

Sponsors:

Indexes:

Code sections:

Attachments: [FD MPH 061118](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Approval of minutes of public hearing on June 11, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK

01-157

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE PUBLIC HEARING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JUNE 11, 2018 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TRESURER
GREG BRIDGES	MEMBER
JOHN GREEN	MEMBER
ED BRASHIER	MEMBER
MICHAEL RECORDS	MEMBER
JASON KARR	MEMBER

1. HEARING CALLED TO ORDER – The public hearing of the Deer Park Fire Control, Prevention and Emergency Medical Services District Board of Directors was called to order at 5:45 p.m. by President Pipkin with Board Secretary Shannon Bennett reading the Notice of Public Hearing. (Exhibit A)
2. HEARING OPENED FOR THOSE DESIRING TO SPEAK IN FAVOR OF THE FY 2018-2019 BUDGET FOR THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT - President Pipkin called for those desiring to speak for the FY 2018-2019 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District. No one spoke.
3. HEARING OPENED FOR THOSE DESIRING TO SPEAK AGAINST THE FY 2018-2019 BUDGET FOR THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT – President Pipkin called for those desiring to speak against the FY 2018-2019 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District. No one spoke.
4. HEARING CLOSED – President Pipkin closed the hearing at 5:46 p.m.

APPROVED:

ATTEST:

Shannon Bennett, TRMC
Board Secretary

Sam Pipkin
President



Legislation Details (With Text)

File #: BUD 18-011 **Version:** 1 **Name:**
Type: Budget **Status:** Agenda Ready
File created: 7/3/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Consideration of and action on approving the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submission to City Council.

Sponsors:

Indexes:

Code sections:

Attachments: [Proposed to FCPEMSD - 18.19 Budget 07.11.18](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Consideration of and action on approving the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submission to City Council.

Summary:

The Board of Directors should consider and take action on approving the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) Budget. A proposed budget was presented at the May 14, 2018 Board Meeting and made available at the public hearing on June 11, 2018. The Board also discussed the proposed budget during a special meeting following the public hearing on June 11, 2018.

Your attention is called to a few minor revisions, which are summarized below. These revisions have been incorporated into the final proposed budget, which is attached.

Dept. 304 - Fire Services

No changes.

Dept. 305 - Emergency Medical Services

Personnel and Related - The presentation of the FY 2018-2019 budget requests in May included a request to reclassify an EMS Captain to Assistant Chief EMS. The \$12,590 impact of this position reclassification has been reflected in salaries and benefits included in the proposed budget

Other Operating Expenditures - The City has completed a compensation study, which includes the recommendation for a 1.8 percent across-the-board salary adjustment for ongoing competitiveness based on "cost of labor" rather than "cost of living." Employees of the District are paid on the same pay scale as the City, so this increase would affect the District. The estimated adjustment for

Emergency Medical Services is \$12,299 and that amount has been included in the proposed budget as a salary contingency.

Dept. 307 - Fire Marshal

Other Operating Expenditures - The City has completed a compensation study, which includes the recommendation for a 1.8 percent across-the-board salary adjustment for ongoing competitiveness based on “cost of labor” rather than “cost of living.” Employees of the District are paid on the same pay scale as the City, so this increase would affect the District. The estimated adjustment for the Fire Marshal’s Office is \$1,920 and that amount has been included in the proposed budget as a salary contingency.

Total

Total expenditures increased by \$26,809 from the initial proposed budget. This amount is being funded by prior year revenue, which is available for this purpose.

Not later than the 10th day after the date the budget is approved by the Board, the Board shall submit the budget to the City Council. The City Council will then schedule a public hearing on the budget. After the public hearing the Council must approve or reject the budget submitted by the Board. If the Council rejects the budget submitted by the Board, the Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year.

Fiscal/Budgetary Impact:

The proposed budget includes all anticipated revenues to be derived in FY 2018-2019 from the ¼ percent FCPEMSD sales and use tax approved by the voters in Deer Park in the 2016 continuation election, as well as proposed expenditures for the FCPEMSD in FY 2018-2019.

Approve the FY 2018-2019 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submit to City Council.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL	BUDGET	ESTIMATED	REQUESTED	PROJECTED
	16-17	17-18	17-18	18-19	18-19
Tax Revenue	\$ 1,639,119	\$ 1,366,800	\$ 1,560,000	\$ 1,435,200	\$ 1,435,200
Other Revenue	1,601	-	1,100	600	600
Prior Year Revenue	-	2,443,543	-	2,680,615	2,707,424
Total Revenue	<u>\$ 1,640,720</u>	<u>\$ 3,810,343</u>	<u>\$ 1,561,100</u>	<u>\$ 4,116,415</u>	<u>\$ 4,143,224</u>

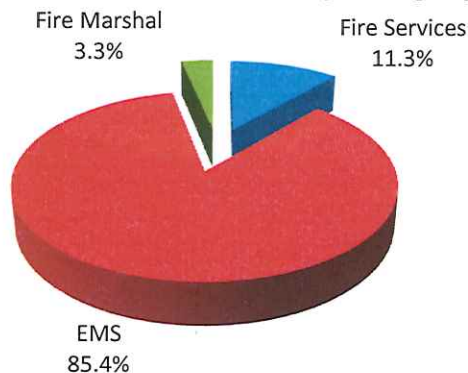
**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
<u>3100 TAX REVENUE</u>					
3120 Sales Tax Revenue	\$ 1,639,119	\$ 1,366,800	\$ 1,560,000	\$ 1,435,200	\$ 1,435,200
Total Tax Revenue	<u>1,639,119</u>	<u>1,366,800</u>	<u>1,560,000</u>	<u>1,435,200</u>	<u>1,435,200</u>
<u>3600 OTHER REVENUE</u>					
3620 Investment Revenue	1,436	-	1,100	600	600
3631 Miscellaneous Revenue	<u>165</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>1,601</u>	<u>-</u>	<u>1,100</u>	<u>600</u>	<u>600</u>
Prior Year Revenue	<u>-</u>	<u>2,443,543</u>	<u>-</u>	<u>2,680,615</u>	<u>2,707,424</u>
TOTAL REVENUE	<u>\$ 1,640,720</u>	<u>\$ 3,810,343</u>	<u>\$ 1,561,100</u>	<u>\$ 4,116,415</u>	<u>\$ 4,143,224</u>

**CITY OF DEER PARK
2018-2019 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>FIRE SERVICES</u>					
Personnel & Related	\$ -	\$ -	\$ -	\$ -	\$ -
Services	114,414	110,500	112,275	110,500	110,500
Supplies	102,500	206,100	151,025	111,100	111,100
Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
Other Operating Expenditures	-	-	-	-	-
Capital Outlay	66,571	187,000	184,320	157,600	157,600
Total Fire Services	368,744	587,600	507,265	463,200	463,200
<u>EMERGENCY MEDICAL SERVICES</u>					
Personnel & Related	575,363	668,676	640,440	697,023	709,613
Services	52,774	83,500	55,463	83,500	83,500
Supplies	41,034	49,630	42,900	42,430	42,430
Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500
Other Operating Expenditures	-	-	-	-	12,299
Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
Total Emergency Medical Services	869,664	3,097,306	883,803	3,518,453	3,543,342
<u>FIRE MARSHAL</u>					
Personnel & Related	80,568	88,137	85,155	112,962	112,962
Services	21,465	31,500	25,000	16,000	16,000
Supplies	-	1,300	1,025	1,300	1,300
Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500
Other Operating Expenditures	-	-	-	-	1,920
Capital Outlay	11,000	-	-	-	-
Total Fire Marshal	114,564	125,437	113,880	134,762	136,682
TOTAL EXPENDITURES	\$ 1,352,972	\$ 3,810,343	\$ 1,504,948	\$ 4,116,415	\$ 4,143,224

Expenditure Allocation by Category



**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 362,126	\$ 448,319	\$ 415,520	\$ 461,180	\$ 471,476
4102 Salaries - Part Time	5,452	12,000	7,550	29,500	29,500
4104 Salaries - Overtime	97,277	86,000	118,515	86,000	86,000
4106 Social Security/Medicare	35,557	41,615	40,300	43,907	44,696
4107 TMRS	68,437	77,566	76,610	79,544	81,049
4108 Health & Life Insurance	54,793	82,428	56,900	71,100	71,100
4109 Workers Compensation	4,435	6,815	3,535	5,139	5,139
4114 Section 125 Admin Fee	78	135	90	90	90
4117 Health Savings Account	1,934	1,935	3,345	5,025	5,025
4197 Pension Expense	25,842	-	3,230	28,500	28,500
Total Personnel & Related	655,931	756,813	725,595	809,985	822,575
<u>4200 SERVICES</u>					
4219 Mobile Technology	8,306	12,000	9,700	11,000	11,000
4239 Audit Fees	2,000	2,000	2,000	2,000	2,000
4250 Training and Travel	-	-	2,713	-	-
4252 Dues & Fees	1,576	4,250	325	4,250	4,250
4254 Inspections & Permits	26,550	21,250	18,000	21,250	21,250
4255 Community/Employee Affairs	3,249	8,500	8,500	10,000	10,000
4256 Santa Around Town	-	-	-	-	-
4279 Software - Other	16,231	27,000	13,200	27,000	27,000
4290 Contract Labor	130,741	150,500	138,300	134,500	134,500
Total Services	188,653	225,500	192,738	210,000	210,000
<u>4300 SUPPLIES</u>					
4301 Office Supplies	322	500	-	500	500
4303 Operational Supplies	19,050	39,800	32,000	39,730	39,730
4307 Postage	1	100	25	100	100
4308 Small Tools & Minor Equipment	40,936	143,730	128,025	42,500	42,500
4314 Protective Clothing	83,225	70,000	34,000	70,000	70,000
4346 Election Supplies	-	-	-	-	-
4348 Books	-	2,900	900	2,000	2,000
Total Supplies	143,534	257,030	194,950	154,830	154,830

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	23,874	41,500	40,800	41,500	41,500
4402 Machinery & Equipment	33,148	47,500	45,900	47,500	47,500
4404 Buildings	16,075	8,000	1,500	8,000	8,000
4405 Radios	5,453	10,000	9,145	10,000	10,000
4413 Drill Field	40,058	20,000	10,000	20,000	20,000
4430 Furniture & Fixtures	3,249	7,000	-	7,000	7,000
Total Repairs & Maintenance	121,857	134,000	107,345	134,000	134,000
<u>4500 OTHER OPERATING EXP.</u>					
4510 Contingency	-	-	-	-	-
4511 Salary Contingency	-	-	-	-	14,219
Total Other Operating Exp.	-	-	-	-	14,219
<u>4900 CAPITAL OUTLAY</u>					
4902 Buildings	-	2,000,000	-	2,500,000	2,500,000
4903 Improvements Other Than Bldgs.	-	-	-	-	-
4904 Machinery & Equipment	77,571	55,000	52,320	-	-
4906 Automobiles & Light Trucks	27,376	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	138,050	-	-	-	-
4908 Lease Purchase	-	132,000	132,000	157,600	157,600
4941 Consulting Engineer Fee	-	250,000	100,000	150,000	150,000
Total Capital Outlay	242,997	2,437,000	284,320	2,807,600	2,807,600
TOTAL EXPENDITURES	\$ 1,352,972	\$ 3,810,343	\$ 1,504,948	\$ 4,116,415	\$ 4,143,224

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ -	\$ -	\$ -	\$ -	\$ -
Services	114,414	110,500	112,275	110,500	110,500
Supplies	102,500	206,100	151,025	111,100	111,100
Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
Other Operating Expenditures	-	-	-	-	-
Capital Outlay	66,571	187,000	184,320	157,600	157,600
Total Expenditures	\$ 368,744	\$ 587,600	\$ 507,265	\$ 463,200	\$ 463,200

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ -
4102 Salaries - Part Time	-	-	-	-	-
4104 Salaries - Overtime	-	-	-	-	-
4106 Social Security/Medicare	-	-	-	-	-
4107 TMRS	-	-	-	-	-
4108 Health & Life Insurance	-	-	-	-	-
4109 Workers Compensation	-	-	-	-	-
Total Personnel & Related	-	-	-	-	-
<u>4200 SERVICES</u>					
4219 Mobile Technology	4,820	6,000	6,300	6,000	6,000
4239 Audit Fees	2,000	2,000	2,000	2,000	2,000
4252 Dues & Fees	96	250	75	250	250
4254 Inspections & Permits	26,550	21,250	18,000	21,250	21,250
4255 Community & Employee Awards	-	-	-	-	-
4256 Santa Around Town	-	-	-	-	-
4279 Software - Other	-	-	-	-	-
4290 Contract Labor	80,948	81,000	85,900	81,000	81,000
Total Services	114,414	110,500	112,275	110,500	110,500
<u>4300 SUPPLIES</u>					
4301 Office Supplies	322	500	-	500	500
4303 Operational Supplies	9,890	13,000	10,000	13,000	13,000
4307 Postage	1	100	25	100	100
4308 Small Tools & Minor Equipment	9,062	120,500	107,000	25,500	25,500
4314 Protective Clothing	83,225	70,000	34,000	70,000	70,000
4346 Election Supplies	-	-	-	-	-
4348 Books	-	2,000	-	2,000	2,000
Total Supplies	102,500	206,100	151,025	111,100	111,100

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	13,790	23,000	23,000	23,000	23,000
4402 Machinery & Equipment	6,634	16,000	16,000	16,000	16,000
4404 Buildings	16,075	8,000	1,500	8,000	8,000
4405 Radios	5,453	10,000	9,145	10,000	10,000
4413 Drill Field	40,058	20,000	10,000	20,000	20,000
4430 Furniture & Fixtures	3,249	7,000	-	7,000	7,000
Total Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
<u>4500 OTHER OPERATING EXP.</u>					
4510 Contingency	-	-	-	-	-
4511 Salary Contingency	-	-	-	-	-
Total Other Operating Expenditures	-	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>					
4903 Improvements Other Than Bldgs.	-	-	-	-	-
4904 Machinery & Equipment	66,571	55,000	52,320	-	-
4906 Automobiles & Light Trucks	-	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-	-
4908 Lease Purchase	-	132,000	132,000	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-	-
Total Capital Outlay	66,571	187,000	184,320	157,600	157,600
TOTAL EXPENDITURES	\$ 368,744	\$ 587,600	\$ 507,265	\$ 463,200	\$ 463,200

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

4200 - SERVICES		304 - FIRE SERVICES
4219	Mobile Technology	\$ 6,000
	Air cards for iPads	6,000
4239	Audit Fees	2,000
	Annual Audit	2,000
4252	Dues and Fees	250
	Registration renewals	250
4254	Inspections and Permits	21,250
	Breathing Air	6,000
	SCBA Masks	3,000
	Holmatro Tool annual inspection/maintenance	2,000
	Annual Hose, Pump and Ladder Testing	6,100
	Building generator load testing/inspection	4,150
4290	Contract Labor	81,000
	Fire Personnel Services	76,000
	Drill Field Janitorial Maintenance	5,000
TOTAL SERVICES		110,500
4300 - SUPPLIES		
4301	Office Supplies	500
4303	Operational Supplies	13,000
	Miscellaneous operational supplies	13,000
4307	Postage	100
4308	Small Tools & Minor Equipment	25,500
	Small equipment replacement/repairs	5,500
	Replacement hose due to failure	3,000
	Nozzles, SCBA masks	3,000
	Equipment lift for Maintenance Shop	4,000
	Slide out tray for bed area of Unit 430	4,000
	Miscellaneous tools and equipment	6,000
4314	Protective Clothing	70,000
	Bunker gear (coats & pants)	60,000
	NFPA gloves/rescue gloves	6,000
	Boots	2,000
	Suspenders, shields, etc.	2,000
4348	Books	2,000
TOTAL SUPPLIES		111,100
4400 - REPAIRS & MAINTENANCE		
4401	Vehicles	23,000
	Replacement tires	5,000
	Miscellaneous repairs and maintenance	18,000
4402	Machinery & Equipment	16,000
	Ice machine preventive maintenance	6,000
	Miscellaneous repairs and maintenance	10,000
4404	Building	8,000
	Miscellaneous repairs and maintenance	8,000
4405	Radios	10,000
	Repair of radios & equipment	10,000
4413	Drill Field	20,000
	Consumables (hay, propane, etc.)	4,000
	Jaws supplies (cars, towing, etc.)	3,000
	Prop maintenance	2,000
	Heat tiles, manikins, etc.	2,000
	LPG Fuel	5,000
	Miscellaneous repairs and maintenance	4,000
4430	Furniture & Fixtures	7,000
	Replace furniture at 3 stations, as needed	7,000
TOTAL REPAIRS & MAINTENANCE		84,000
4900 - CAPITAL OUTLAY		
4908	Lease Purchase	157,600
	Lease purchase financing for new Ladder Truck	157,600
TOTAL CAPITAL OUTLAY		157,600
TOTAL BUDGETED EXPENDITURES		\$ 463,200

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 575,363	\$ 668,676	\$ 640,440	\$ 697,023	\$ 709,613
Services	52,774	83,500	55,463	83,500	83,500
Supplies	41,034	49,630	42,900	42,430	42,430
Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500
Other Operating Expenditures	-	-	-	-	12,299
Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
Total Expenditures	\$ 869,664	\$ 3,097,306	\$ 883,803	\$ 3,518,453	\$ 3,543,342

PERSONNEL SCHEDULE

Assistant Chief EMS	0	0	0	1	1
EMS Captain	2	2	2	1	1
Paramedic Supervisor	0	0	0	0	0
Paramedics	4	5	5	5	5
Part-Time Paramedics	0	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 304,972	\$ 388,345	\$ 355,900	\$ 399,215	\$ 409,511
4102 Salaries - Part Time	5,452	12,000	7,550	12,000	12,000
4104 Salaries - Overtime	96,889	80,000	117,100	80,000	80,000
4106 Social Security/Medicare	31,067	36,604	35,500	37,409	38,198
4107 TMRS	59,919	68,013	67,700	69,691	71,196
4108 Health & Life Insurance	49,239	76,308	50,800	64,872	64,872
4109 Workers Compensation	3,846	5,981	3,100	4,366	4,366
4114 Section 125 Admin Fee	78	135	90	90	90
4117 Health Savings Account	1,289	1,290	2,700	4,380	4,380
4197 Pension Expense	22,612	-	-	25,000	25,000
Total Personnel & Related	575,363	668,676	640,440	697,023	709,613
<u>4200 SERVICES</u>					
4219 Mobile Technology	1,871	4,000	2,500	3,000	3,000
4250 Training and Travel	-	-	2,713	-	-
4252 Dues & Fees	1,480	4,000	250	4,000	4,000
4255 Community & Employee Awards	3,249	5,000	5,000	6,000	6,000
4279 Software - Other	13,081	17,000	10,000	17,000	17,000
4290 Contract Labor	33,093	53,500	35,000	53,500	53,500
Total Services	52,774	83,500	55,463	83,500	83,500
<u>4300 SUPPLIES</u>					
4301 Office Supplies	-	-	-	-	-
4303 Operational Supplies	9,160	26,500	22,000	26,430	26,430
4308 Small Tools & Minor Equipment	31,874	22,230	20,000	16,000	16,000
4348 Books	-	900	900	-	-
Total Supplies	41,034	49,630	42,900	42,430	42,430
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	8,553	16,000	16,000	16,000	16,000
4402 Machinery & Equipment	26,514	29,500	29,000	29,500	29,500
Total Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4500 OTHER OPERATING EXP.</u>					
4511 Salary Contingency	-	-	-	-	12,299
Total Other Operating Exp.	-	-	-	-	12,299
<u>4900 CAPITAL OUTLAY</u>					
4902 Buildings	-	2,000,000	-	2,500,000	2,500,000
4904 Machinery & Equipment	-	-	-	-	-
4906 Automobiles & Light Trucks	27,376	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	138,050	-	-	-	-
4941 Consulting Engineer Fee	-	250,000	100,000	-	-
4942 Consulting Architect Fee	-	-	-	150,000	150,000
Total Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
 TOTAL EXPENDITURES	 <u>\$ 869,664</u>	 <u>\$ 3,097,306</u>	 <u>\$ 883,803</u>	 <u>\$ 3,518,453</u>	 <u>\$ 3,543,342</u>

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

		305 - EMERGENCY MEDICAL SERVICES	
4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 409,511
4102	Salaries - Part Time		12,000
4104	Overtime		80,000
4197	Pension Expense		25,000
	Various Benefits (Total)		183,102
	TOTAL PERSONNEL		709,613
4200 -	SERVICES		
4219	Mobile Technology		3,000
	Air cards for iPads	3,000	
4252	Dues and Fees		4,000
	CLIA Lab Fees	250	
	Ambulance License Renewal (4 units)	600	
	Ambulance Operating License Renewal Fee	500	
	Health Stream (EMS Continuing Education)	2,400	
	SETRAC Annual Dues	250	
4255	Community Awards		6,000
	EMS Week, Fire Responders Appreciation, etc.	6,000	
4279	Software - Other		17,000
	TriTech Annual Fees	2,000	
	ESO Solutions Annual Fees	6,500	
	Gateway EDI	1,700	
	EMS Technology	2,100	
	ESO Solutions bi-directional data exchange	1,000	
	EMS Simulator (SimMan)	1,500	
	When To Work Scheduling Software	1,000	
	Sunguard Freedom One Solution	1,200	
4290	Contract Labor		53,500
	EMS Personnel Services	53,500	
	TOTAL SERVICES		83,500
4300 -	SUPPLIES		
4303	Operational Supplies		26,430
	Supplies including EMS medical supplies, gloves, medications, disposable PPE, spider straps, C-Spine immobilization equipment, cleaning supplies, cyanide exposure treatment kits, etc.	26,430	
4308	Small Tools & Minor Equipment		16,000
	Includes replacement gear bags, rescue tool replacement, vehicle storage bins, shelves, Knox Box Medicine Vaults, and miscellaneous	16,000	
	TOTAL SUPPLIES		42,430
4400 -	REPAIRS & MAINTENANCE		
4401	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Unforeseen Maintenance	5,000	
4402	Machinery & Equipment		29,500
	LP-15 and AED maintenance	20,500	
	Stretcher maintenance	9,000	
	TOTAL REPAIRS & MAINTENANCE		45,500
4900 -	CAPITAL OUTLAY		
4902	Buildings		2,500,000
	Construction of EMS Annex at Fire Station 1	2,500,000	
4941	Consulting Engineer Fee		150,000
	Design of EMS Annex at Fire Station 1	150,000	
	TOTAL CAPITAL OUTLAY		2,650,000
4500 -	OTHER OPERATING EXPENDITURES		
4511	Salary Contingency		12,299
	1.8% salary adjustment per Compensation Study		
			12,299
	TOTAL BUDGETED EXPENDITURES		\$ 3,543,342

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 80,568	\$ 88,137	\$ 85,155	\$ 112,962	\$ 112,962
Services	21,465	31,500	25,000	16,000	16,000
Supplies	-	1,300	1,025	1,300	1,300
Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500
Other Operating Expenditures	-	-	-	-	1,920
Capital Outlay	11,000	-	-	-	-
Total Expenditures	\$ 114,564	\$ 125,437	\$ 113,880	\$ 134,762	\$ 136,682

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1	1
Part-Time Fire Marshal Inspector	0	0	0	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 57,154	\$ 59,974	\$ 59,620	\$ 61,965	\$ 61,965
4102 Salaries - Part Time	-	-	-	17,500	17,500
4104 Salaries - Overtime	388	6,000	1,415	6,000	6,000
4106 Social Security/Medicare	4,490	5,011	4,800	6,498	6,498
4107 TMRS	8,518	9,553	8,910	9,853	9,853
4108 Health & Life Insurance	5,554	6,120	6,100	6,228	6,228
4109 Workers Compensation	589	834	435	773	773
4114 Section 125 Admin Fee	-	-	-	-	-
4117 Health Savings Account	645	645	645	645	645
4197 Pension Expense	3,230	-	3,230	3,500	3,500
Total Personnel & Related	80,568	88,137	85,155	112,962	112,962
<u>4200 SERVICES</u>					
4219 Mobile Technology	1,615	2,000	900	2,000	2,000
4255 Community/Employee Affairs	-	3,500	3,500	4,000	4,000
4279 Software - Other	3,150	10,000	3,200	10,000	10,000
4290 Contract Labor	16,700	16,000	17,400	-	-
Total Services	21,465	31,500	25,000	16,000	16,000
<u>4300 SUPPLIES</u>					
4303 Operational Supplies	-	300	-	300	300
4308 Small Tools & Minor Equipment	-	1,000	1,025	1,000	1,000
Total Supplies	-	1,300	1,025	1,300	1,300
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	1,531	2,500	1,800	2,500	2,500
4402 Machinery & Equipment	-	2,000	900	2,000	2,000
4404 Building	-	-	-	-	-
Total Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4500 OTHER OPERATING EXP.</u>					
4511 Salary Contingency	-	-	-	-	1,920
Total Other Operating Exp.	-	-	-	-	1,920
<u>4900 CAPITAL OUTLAY</u>					
4904 Machinery & Equipment	11,000	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-	-
Total Capital Outlay	11,000	-	-	-	-
 TOTAL EXPENDITURES	 \$ 114,564	 \$ 125,437	 \$ 113,880	 \$ 134,762	 \$ 136,682

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

307 - FIRE MARSHAL

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 61,965
4102	Salaries - Part Time		17,500
4104	Overtime		6,000
4197	Pension Expense		3,500
	Various Benefits (Total)		23,997
		TOTAL PERSONNEL	112,962
4200 -	SERVICES		
4219	Mobile Technology		2,000
	Air cards for iPads	2,000	
4255	Community Awards		4,000
	Contest awards, fire prevention parade, etc.	4,000	
4279	Software - Other		10,000
	Firehouse Annual Subscription	10,000	
		TOTAL SERVICES	16,000
4300 -	SUPPLIES		
4303	Operational Supplies		300
	Miscellaneous operational supplies	300	
4308	Small Tools & Minor Equipment		1,000
	Miscellaneous tools and equipment	1,000	
		TOTAL SUPPLIES	1,300
4400 -	REPAIRS & MAINTENANCE		
4401	Vehicles		2,500
	Repairs and maintenance, as needed	2,500	
4402	Machinery & Equipment		2,000
	Fire prevention education & investigation trailer	2,000	
		TOTAL REPAIRS & MAINTENANCE	4,500
4500 -	OTHER OPERATING EXPENDITURES		
4511	Salary Contingency		1,920
	1.8% salary adjustment per Compensation Study		
			1,920
		TOTAL BUDGETED EXPENDITURES	\$ 136,682



Legislation Details (With Text)

File #: RPT 18-028 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 7/3/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.
Sponsors: Donna Todd
Indexes:
Code sections:
Attachments: [FCPEMSD - 2018 3Q Financials](#)

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Presentation of the Quarterly Financial Report for the FY 2017-2018 Third Quarter ended June 30, 2018.

Summary: Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2017-2018 third quarter ended June 30, 2018. For the fiscal year-to-date:

Total Revenue - \$1,044,185

Total Expenditures - \$1,030,913, including \$165,166 of capital outlay

Total Assets - \$3,314,659

Total revenue includes sales tax revenue collected from October 2017 through April 2018. Expenditures include operating expenditures of \$865,747 and capital expenditures of \$165,166. Operating expenditures include salaries and benefits, contract labor, software, maintenance on equipment, vehicles, and the drill field, and miscellaneous operating costs. Capital expenditures include ~\$52,317 for Fire equipment, ~\$91,896 for lease payments on the 2017 Fire Truck, and ~\$20,953 for a consulting architect on the planned EMS Annex.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2017-2018 third quarter ended June 30, 2018.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)
FISCAL YEAR 2018
June 30, 2018

Authority for the Deer Park Fire Control, Prevention, and Emergency Medical Services District is provided by Texas Local Government Code, Chapter 344. The purpose of the District is to enhance fire control and prevention and emergency medical services programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the 0.25% sales and use tax, for an additional 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>	
Cash	\$ 2,005,251.63
Due To/Due From	1,697.45
Capital Assets	2,007,052.11
Depreciation	(798,887.18)
Construction In Progress	5,190.00
Deferred Outflows (Pension - GASB 68)	94,354.79
Total Assets	<u>\$ 3,314,658.80</u>
<u>Liabilities & Equity</u>	
Payables	\$ 3,861.84
Net Pension Obligation (GASB 68)	164,374.36
Due To/Due From	22,866.65
Total Liabilities	<u>191,102.85</u>
<u>Fund Equity</u>	
Fund Balance	3,108,647.29
Deferred Inflows (Pension - GASB 68)	1,636.68
Revenues Over/(Under) Expenditures	13,271.98
Total Fund Equity	<u>3,123,555.95</u>
Total Liabilities & Equity	<u>\$ 3,314,658.80</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	Q1 <u>12/31/17</u>	Q2 <u>03/31/18</u>	Q3 <u>06/30/18</u>	Q4 <u>09/30/18</u>	YTD <u>Total</u>	Adopted <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 158,447.04	\$ 432,863.98	\$ 451,926.01		\$ 1,043,237.03	\$ 1,366,800.00	\$ 323,562.97
Investment Revenue	421.92	197.90	328.35		948.17	-	(948.17)
Prior Year Revenue (Reserves)	-	-	-		-	2,443,543.00	2,443,543.00
Total Revenue	<u>158,868.96</u>	<u>433,061.88</u>	<u>452,254.36</u>		<u>1,044,185.20</u>	<u>3,810,343.00</u>	<u>2,766,157.80</u>
<u>Expenditures</u>							
Salaries & Benefits	162,557.73	198,747.12	176,110.17		537,415.02	756,813.00	219,397.98
Services	47,934.06	44,343.54	46,465.29		138,742.89	225,500.00	86,757.11
Supplies	4,833.47	88,199.97	14,733.70		107,767.14	257,030.00	149,262.86
Maintenance	15,633.41	9,849.38	56,339.44		81,822.23	134,000.00	52,177.77
Other (Contingency)	-	-	-		-	-	-
Sub-total Operating Expenditures	<u>230,958.67</u>	<u>341,140.01</u>	<u>293,648.60</u>		<u>865,747.28</u>	<u>1,373,343.00</u>	<u>507,595.72</u>
Capital Expenditures	<u>80,164.32</u>	<u>45,459.50</u>	<u>39,542.12</u>		<u>165,165.94</u>	<u>2,437,000.00</u>	<u>2,271,834.06</u>
Total Expenditures	<u>311,122.99</u>	<u>386,599.51</u>	<u>333,190.72</u>		<u>1,030,913.22</u>	<u>3,810,343.00</u>	<u>2,779,429.78</u>
Revenue Over/(Under) Expenditures	<u>\$ (152,254.03)</u>	<u>\$ 46,462.37</u>	<u>\$ 119,063.64</u>		<u>\$ 13,271.98</u>	<u>\$ -</u>	<u>\$ (13,271.98)</u>

	<u>Fire Dept</u>	<u>EMS</u>	<u>Fire Marshal</u>	<u>Q3 Total</u>	<u>YTD Total</u>
<u>Expenditures by Department:</u>					
Salaries & Benefits	\$ -	\$ 156,634.52	\$ 19,475.65	\$ 176,110.17	\$ 537,415.02
Services	27,570.66	13,948.82	4,945.81	46,465.29	138,742.89
Supplies	14,163.93	569.77	-	14,733.70	107,767.14
Maintenance	32,684.14	23,330.40	324.90	56,339.44	81,822.23
Other (Contingency)	-	-	-	-	-
Operating Expenditures	<u>74,418.73</u>	<u>194,483.51</u>	<u>24,746.36</u>	<u>293,648.60</u>	<u>865,747.28</u>
Capital Expenditures	<u>39,384.12</u>	<u>158.00</u>	<u>-</u>	<u>39,542.12</u>	<u>165,165.94</u>
Total Expenditures	<u>\$ 113,802.85</u>	<u>\$ 194,641.51</u>	<u>\$ 24,746.36</u>	<u>\$ 333,190.72</u>	<u>\$ 1,030,913.22</u>

FCPEMSD FY 2017-2018 Sales Tax Revenue Comparison

<u>G/L</u>	<u>Actual</u>		
Oct 2017	\$ -		
Nov 2017	-		
Dec 2017	158,447.04		
Jan 2018	151,915.82		
Feb 2018	166,066.65		
Mar 2018	114,881.51		
Apr 2018	171,509.24		
May 2018	155,168.13		
Jun 2018	125,248.64		
Jul 2018			
Aug 2018			
Sep 2018 *			
YTD Total	<u>\$ 1,043,237.03</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 1,043,237.03</u>	<u>\$ 1,366,800.00</u>	76.33%

FCPEMSD Sales Tax Revenue History

<u>Month</u>	<u>FY 2018</u>	<u>FY 2017</u>	<u>FY 2016</u>	<u>FY 2015</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	158,447.04	143,494.98	129,316.90	116,558.57
Jan	151,915.82	129,091.19	130,051.43	111,018.35
Feb	166,066.65	164,825.60	140,670.26	139,145.13
Mar	114,881.51	104,229.29	120,327.03	105,565.13
Apr	171,509.24	121,076.75	127,669.06	104,318.45
May	155,168.13	171,752.37	141,787.59	124,369.47
Jun	125,248.64	125,816.05	137,731.52	118,970.27
Jul	-	138,851.40	145,729.24	131,180.22
Aug	-	139,741.26	191,470.69	136,314.88
Sep *	-	400,240.30	409,516.03	440,783.43
Annual	<u>\$ 1,043,237.03</u>	<u>\$ 1,639,119.19</u>	<u>\$ 1,674,269.75</u>	<u>\$ 1,528,223.90</u>
YTD Total	\$ 1,043,237.03	\$ 960,286.23	\$ 927,553.79	\$ 819,945.37

* Sales taxes are deposited to the FCPEMSD two months after collection. Collections in October, for example, are deposited in December. Because of this timing difference, the amount recorded in September will include the deposit for the month of July collections and an accrual at fiscal year end for the months of August and September that will be deposited in October and November, respectively.



Legislation Details (With Text)

File #: DIS 18-106 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 7/3/2018 **In control:** Fire Control District
On agenda: 7/11/2018 **Final action:**
Title: Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
7/11/2018	1	Fire Control District		

Discussion of issues relating to the schedule of events for the design and construction of the EMS Station.

Summary:

Staff will provide a brief update to the EMS Station design and project schedule.

Fiscal/Budgetary Impact:

No budgetary impact.

Discussion only.