

Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

James Stokes, City Manager
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

Ordinance #3991

Resolution #2018-10

CALL TO ORDER

The 1714th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

1. Approval of minutes of budget workshop minutes of June 25, 2018.

[MIN 18-101](#)

Recommended Action: Approval

Attachments: [CC MWB 062518](#)

2. Approval of minutes of workshop minutes of July 10, 2018.

[MIN 18-102](#)

Recommended Action: Approval

Attachments: [CC MW 071018](#)

3. Approval of minutes of regular minutes of July 10, 2018.

[MIN 18-103](#)

Recommended Action: Approval

Attachments: [CC MR 071018](#)

4. Acceptance of certification of the anticipated Tax Collection Rate.

[ACT 18-021](#)

Recommended Action: No action required.

Department: Finance

Attachments: [Anticipated Collection Rate Tax Year 2018](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

5. Authorization of written consent for assignment of the Chapter 380 Agreement with Cencor Acquisition Company, Inc. to NEC Spencer Highway and East Boulevard Phase I, Ltd. [AUT 18-058](#)

Recommended Action: Authorize written consent for assignment of the Chapter 380 Agreement with Cencor Acquisition Company, Inc. to NEC Spencer Highway and East Boulevard Phase I, Ltd.

Attachments: [Assignment between Cencor and NEC](#)

6. Authorization to advertise and receive bids for 13th Street and Underwood Paving Improvements. (North Lanes) [BID 18-024](#)

Recommended Action: Staff recommends moving forward with this project.

Department: Public Works

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

7. Consideration of and action on a Contract with the Economic Alliance Houston Port Region for Economic Development Services. [CON 18006](#)

Recommended Action: Approval is recommended.

Department: City Manager's Office

Attachments: [DeerPark Economic Alliance Contract 2018 2021](#)

8. Consideration of and action on an agreement to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent School District (DPISD) for the 2018/2019 school year. [AGR 18-018](#)

Attachments: [2018-19 DPISD DISTRICT CALENDAR](#)

[New Statement of anticipated cost](#)

[S.R.O. Inter-local agreement](#)

9. Consideration of and action on authorization to purchase playground equipment for Parkview Park and Big Bend Park. [PUR 18-026](#)

Recommended Action: Approve to purchase playground equipment for Parkview Park and Big Bend Park.

Attachments: [SP58689 Parkview Park](#)

[Quote 1806573-USA-1](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

10. Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Crime Control and Prevention District Budget.

[ORD 18-054](#)

Recommended Action: Approve the proposed ordinance.

Department: City Manager's Office

Attachments: [Adopted by CCPD Board - 18.19 Budget 07.09](#)
[Ord - Public hearing on 2018-2019 CCPD Budget](#)

11. Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget.

[ORD 18-055](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [Adopted by FCPEMSD Board - 18.19 Budget 07.11](#)
[Ord - Public Hearing on 2018-2019 FCPEMSD Budget](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 13, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: MIN 18-101 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 7/11/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Approval of minutes of budget workshop minutes of June 25, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MWB_062518](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Approval of minutes of budget workshop minutes of June 25, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A BUDGET WORKSHOP OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS
HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON
JUNE 25, 2018 BEGINNING AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RON MARTIN
RAE A. SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSISTANT CITY MANAGER
CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 5:30 p.m. and called upon City Manager Jay Stokes for comments.

City Manager Jay Stokes commented, “I am very excited tonight to be able to hold this meeting in our new Council Chambers. We have a great budget that has been prepared. I want to commend Mr. Gary Jackson, Ms. Donna Todd and Tracy Peterson, for all their work in putting together the budget over the past few weeks and Libby Blair, who puts the budget together physically to have it to you all on time for this meeting. I commend all the Department Directors and their Staff that have been working on the budget since March, as always, for another great job. We will begin with Lori Messer, who put together our salary survey. Ms. Messer is a guest from out of town and since it is an important topic, we thought we would start with her and then get into the traditional items.”

Human Resources Director, Bill Philibert introduced Lori Messer, Senior Consultant, with Fox, Lawson Group a division of Gallagher Benefit Services Inc.

Lori Messer, gave an overview of the results of the salary survey which was conducted and based on the current compensation for the City of Deer Park, marketing competitiveness, proposed compensation structure, and a summary of the study along with recommendations. The major considerations of the City are to establish market comparisons to the current salaries and salary ranges used for selected City job classifications, Also, to create a new compensation step structure to be competitive with the market. Current salary and pay range data for selected positions, classification plan for all City jobs and current employee census were provided to facilitate the study. The primary objectives of the study were to take a look at the median of the market. The public sector organizations in the Deer Park vicinity that were of similar size and complexity. In making the recommendations of pay structure, we solely looked at base pay. The study's approach was to look at the 50th percentile for all non-sworn positions, and to look at the 60th percentile for sworn Police and telecommunications and Fire positions. The first task was to identify benchmark jobs. At least 50% of the employee population is represented, to include common positions found in the marketplace, all functional areas within the City (entry level through management) high incumbent positions, and positions that are difficult to recruit and /or where high turnover exists. Eighteen organizations were asked to participate and only sixteen responded, an 89% response rate. Matches at the Director level and above were removed due to scope variances. Jobs were matched to the job descriptions available on each city's website that participated. Actual salaries and salary range data provided directly by city contact. Data collected from participants was clarified and validated. The results were then shared with the participants to perform their own validation as well. The participants were asked to match jobs that were reflective of at least 70% of the duties outlined in the benchmark summaries. All data collected is dated effective January 1, 2018. The U.S. Department of Justice and Federal Trade Commission guidelines that state 5 job matches should exist per job in order to conduct statistical analyses for drawing conclusions was followed. Several data analysis were conducted. Through statistical analysis, any salary figures that were considered extreme in relation to all other salary figures were excluded. A demographic of the comparative organizations was displayed that showed the comparator market average, market median, market low and market high. The summary of salary data comparisons and the summary key measures of current midpoints of all non-sworn combined are highly competitive, leading the market 50th percentile of actual salaries by 0.1%. Current maximums of all sworn police positions combined are highly competitive, lagging the market 60% percentile of range maximums by 1.2%. The current maximums for all Fire positions combined are highly competitive, lagging the market 60th percentile of range maximums by 0.3%. While the individual comparisons vary, longevity, performance, special requirements and hiring conditions may explain some differences in actual salary. A regression analysis was also utilized to blend market data with internal equity. Given the highly competitive nature of the survey results, it is recommended that salary ranges be adjusted by 1.8% across the board to ensure ongoing competitiveness of the salary structure for the upcoming fiscal year. The difference of cost of living versus cost of labor was discussed. For the purpose of a compensation program, it is recommended to pay employees a competitive wage for the jobs they perform and the specific skill sets that add value to the organization. A recommendation was made to have some positions realigned to go up one range level. The jobs include

dispatcher, patrol officer and the Police Sergeant, to add to the competitiveness of the positions. In summary, the recommended steps to implement are; to determine if surveyed positions and other related positions require grade adjustments to create better alignment with the market, consideration of adoption of the proposed salary ranges and step structure according to desired level of competitiveness with the local market and lastly, to adjust employee pay rates as outlined in the presentation. Updates to reflect necessary increases the salary structure should be reviewed annually. Reevaluation of the overall structure at regular intervals, every 2-3 years, to ensure the salary levels are consistent with the marketplace should also be conducted. (Exhibit A1-A7)

Mayor Mouton asked, "Are you using the data we have accumulated to project a percentage of increase from year to year to attempt to keep up with the market?"

Ms. Messer responded, "Yes, that is correct."

Mr. Philibert commented, "In 2014, our regression trend line was at .87, in 2016 it was at .92 and in 2018 it is .95. We are heading in the right direction."

City Manager, Jay Stokes gave an overview of the different funds and highlighted the prepared information that was organized to be discussed.

"The tax rate is to stay the same at \$.72. The effective tax rate calculations, at this point, are at 69.76 cents. The rollback rate is at .7336. The three revenue streams are in good shape this year. The Industrial District revenue is estimated to exceed the current year revenue by approximately \$600,000. Sales tax is being budgeted up conservatively by \$650,000. Franchise tax is estimated to go down \$50,000. The property taxes are up, and an added increase could be part of a future budget. This has been a very good year for the General Fund revenue. Health insurance is projected to increase by 3%, with intentions to keep the current plans the same."

Councilwoman Garrison asked, "How does this effect the employees?"

Mr. Stokes responded, "For an employee, I would guess, it will probably go up \$10-\$15 dollars, and if you have your full family, it will probably go up about \$25.00."

Mr. Stokes continued the overview and discussed the Water/Sewer Funds that are projected to increase 5% to cover costs associated with operations of the water and wastewater systems. It is being proposed to take the savings of the General Funds, an estimated at 4.1 million, and transfer those monies to the Capital Improvement Fund to help ease the burden of paying the costs of the following year. The Golf Course Fund, will have a \$50,000 transfer from the

General Fund to pay reimbursement on the electricity and golf carts. The Chapter 380 Reimbursement reflects a reimbursement amount of \$541,000 for Cencor Realty for certain development expenses. All three districts, Crime Control, Fire Control and Community Development Corporation, are sales tax driven and as indicated, sales tax are doing well which will allow an increase in revenue for each. There are new full time and part time positions being added and several proposed reclassifications of full time employees.

After a brief description was requested by Mayor Mouton, Mr. Stokes explained the \$4.1 million dollars transfer to the Capital Improvements Fund.

Assistant City Manager, Gary Jackson gave a detailed dollar amount explanation of the 3% increase for the health insurance.

2. DISCUSSION OF ISSUES RELATING TO MISCELLANEOUS BUDGET ISSUES FOR FY 2017-2018 –

Communications Tower at Fire Station #3 – I.T. Director, James Lewis, advised Council of the I.T. Department request to replace the existing self-supporting communications tower at Fire Station #3 with a 100 foot monopole tower. This will allow more reliable communications on the City's network at the new EMS facility, Fire Station #3, Transfer Station and the Water Treatment Plant. Construction would begin in January 2019. The total cost for the tower is estimated at \$91,250.00.

Laserfiche Upgrade – City Secretary, Shannon Bennett, advised Council of the current Avante Platform program and the requesting of an upgrade to the Rio Plat wo which the platform. This will allow to digitally transform our organization and automate business processes. By adding the Rio Platform, the capabilities range from records management, document routing, electronic forms and digital signatures, unlimited application servers, unlimited repositories, web access with mobile app, advanced audit trail and upgrading to standard public port to 25 retrieval connections. Every department will be able to utilize the software to enable productivity. The estimated cost is \$34,155.50.

I.T. Business Analyst, Nathan Bell commented, "In 2013 when we upgraded to the Avante Platform, we invested \$44,760. We are actually getting that money back as a credit. We are actually paying a lot more but we are only being charged the \$38,000. It is a very good deal. This includes 40 hours of training and any time of hours provided from MCCI, our Laserfiche provider. There will be a test repository where we can go through workflows. We will also be able to go to a web client which will help I.T. because we can direct them to a URL, they will pull the application down and we will not have to do much to support it. It is truly making Laserfiche our enterprise wide records retention plan."

Replacement Vehicles – Emergency Services Director, Robert Hemminger advised Council of the idea of retaining three older vehicles in the Fleet inventory to be outfitted and utilized

as high water rescue vehicles. There are also vehicles being purchased for the Fire Chief, Fire Marshal, along with two other trucks.

Street Expenditures – Public Works Director, Bill Pedersen advised Council of the street repair and maintenance amount that is being requested to cover the cost of repairs around the City, with \$200,000 for ongoing street repairs and \$50,000 for the ongoing crack and seal program. A proposal for an agreement to put in place an on-call street repair/replacement agreement with a particular company is being requested. The idea is to have an on-call company for those necessary roadway repair/replacement jobs that may be larger than the Public Works crew can handle, come in and do the work and charge based on the predetermined cost in the contract. Annual striping is also being requested to allow streets/intersections be restriped. The cost estimated for the restriping program is \$150,000. This proposal would require the project be placed for bid. A proposal of \$300,000 for a sidewalk program is requested.

Water/Sewer Contingencies for Repair – Mr. Pedersen advised Council of putting in place an Emergency Water/Sewer contract/agreement with a Buy Board vendor. This proposal is for unseen situations that may arise in which repairs or replacement of equipment may be larger than what the Public Works crew can handle. The company would be called when those unseen situations occur. This would eliminate the need for calling an emergency Council meeting, spending time to find a vendor or go out for bids to cover the emergency and processing a budget amendment. The estimated monies for this request is \$150,000. Similar contract/agreement for a Buy Board vendor to handle on-call emergencies is also being proposed for Wastewater Treatment Plant and Water Treatment Plant for an estimate \$100,000 contingency amount.

Wastewater Treatment Plant Launder Covers for 3 Clarifiers – Mr. Pedersen discussed launder covers that are needed to cover weirs on two existing 90' clarifiers and a new 100' clarifier. These covers prohibit algae growth which will eliminate the need for the current weir washing system and booster pumps. These covers have no mechanical parts and require no maintenance reducing risks to operators who have to climb onto clarifiers to maintain the wash system. The wash system uses approximately 25 million gallons of potable water annually. Prohibiting algae growth would allow the new UV system to run more efficiently since water would contain less fecal colonies that tend to grow in algae.

PAX Unit- Pasadena Boulevard. – Mr. Pedersen advised Council of a proposal to add a PAX Unit to the Pasadena Boulevard well. This system is automated for controlling disinfectant residual levels in water storage tanks. It continuously monitors the disinfectant levels in the water distribution system and precisely adds the disinfectant chemicals. The system provides increased water quality stability and control of the residual disinfectant in storage tanks to enable water operators to greatly improve the efficiency of the distribution system water quality management.

Residual Mitigation – Mr. Pedersen discussed the request to budget this project in the upcoming 2018-19 fiscal year. Currently, \$500,000 has been budgeted for the project, but will not be started this fiscal year.

3. RECESSED/RECONVENED – Mayor Mouton recessed the budget workshop at 6:44 p.m. and reconvened at 6:54 p.m.

City Manager, Jay Stokes advised Council of the 1.8 % cost of labor increase discussed by Ms. Messer, is included in the budget effective October 1, 2018. Also included in the budget, is the move up of one grade for the sworn patrolman at the sergeant position, patrol officer position and the dispatchers.

Wayfinding- Phases II&III – Parks and Recreation Director, Charlie Sandberg gave an overview of the history behind the processes of the wayfinding program and discussed the timeline of events. Phase I included 18 wayfinding signs and 4 park monument signs. This phase experienced many issues. Phase II consists of 27 wayfinding signs and 4 monument signs. The Wayfinding Committee has approved all sign language and placements for Phase II signage and is estimated to cost \$221,350.

After a lengthy discussion of the issues with Phase I, it was determined that Phase II plans are on hold until issues with Phase I have been resolved. The work for Phase II has been budgeted. (Exhibit B1-B3)

PARD Administration – Mr. Sandberg gave an overview of the different divisions within the Parks and Recreation Department. He discussed creating an administrative budget to enable Staff to have an understanding of their own line items and to consolidate responsibilities to help streamline processes of the department.

P Street Parking and Drainage – Mr. Charlie Sandberg discussed the repaving of the soccer field to include drainage, grading and dirt. Mr. Sandberg commented, “We have a parking lot adjacent to the Dow Park Soccer Fields that was made out of asphalt. There is extensive damage to that parking lot. We received numerous complaints associated with that parking lot. Initially we budgeted to put asphalt back in that location. We learned that a garbage truck came in to dump trash, and it damaged the asphalt. We are coming back with concrete at that same location. The reason there is so much expense associated with it, working with the Public Works Department, they wanted to do an entire drainage program associated with the concrete. There also were complaints from the Soccer organization of the drainage issues and standing water that would accumulate for months that brought in a lot of insects. There were concerns about kids getting bitten. We felt like we needed to do this parking lot right.”

After a lengthy discussion of the soccer field parking lots, drainage issues, and the number of fields, clarification amongst Council and Staff was reached.

CAPRA Accreditation and Implementation – Mr. Charlie Sandberg discussed the request of funding to assist the Parks and Recreation Department achieve the designation of a nationally accredited parks and recreation department. The Parks and Recreation Department is currently in the accreditation process and is working to implement programs, standard operating procedures, policies and other items needed to meet the Commission for Accreditation of Park and Recreation Agencies standards. This process is a multi-year process and requires that the department continue to maintain standards over time. This request will assist in the funding of programs related to the CAPRA accreditation as well as fund the initial accreditation process.

City Manager, Jay Stokes, commented, “I hope we are able to do this, but CAPRA will not be our master. We have a great Parks and Recreation program as it is and I hope this validates that we do.”

RecTrac Registration/Rental Software – Mr. Charlie Sandberg gave an overview of the current software, Activenet, and some of the issues and disadvantages of having this system. A request to replace the Activenet system with RecTrac, to provide better customer service and be more user friendly for Staff and patrons. Annually, there will be a savings to the City of approximately \$17,000.

HOT Fund – Assistant City Manager, Gary Jackson, gave an overview of the current year budget and the estimated spending for the remaining of the year, and the requested amounts for the 2018-19 Hotel/Motel Budget. Mr. Jackson gave explanations of the detail plans and expenditures to include the Reindeer Park, San Jacinto Day Festival, Christmas lights and decorations, funding for the part-time administrative aide, theater festival host fees, and the wayfinding signage.

3. ADJOURN – Mayor Mouton adjourned the workshop at 8:03 p.m.

ATTEST:

APPROVE:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton, Jr.
Mayor



Legislation Details (With Text)

File #: MIN 18-102 **Version:** 1 **Name:**
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Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Approval of minutes of workshop minutes of July 10, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 10, 2018, BEGINNING AT 7:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RAE SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT

CITY MANAGER
ASSISTANT CITY MANAGER
CITY SECRETARY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 7:00 p.m.
2. DISCUSSION OF ISSUES RELATING TO THE QUARTERLY FINANCIAL REPORT FOR THE FISCAL YEAR 2017-2018 SECOND QUARTER ENDING MARCH 31, 2018 – Director of Finance, Donna Todd, gave an overview of the budget funds for the quarter, highlighting the expenditures and revenues of each fund.
3. DISCUSSION OF ISSUES RELATING TO THE SCHEDULE OF EVENTS FOR THE DESIGN AND CONSTRUCTION OF THE EMS STATION – Emergency Services Director, Robert Hemminger gave an overview of the site plan and timeline for the new EMS Station and highlighted details of the layout of the building. (Exhibit A1)

Mr. Hemminger commented, “This is an exciting project and I’m very glad to be able give you this update. The project is going along as we have anticipated. So far, we haven’t seen anything that is going to delay or alter the time line.”
4. DISCUSSION OF ISSUES RELATING TO THE SHADE STRUCTURE FROM BAYOU BEND PARK TO THE ADULT COMPLEX – Parks and Recreation Director, Charlie Sandberg gave an overview of the previous plan to construct a pavilion shade structure at Bayou Bend Park. Other improvements have been made at Bayou Bend Park

in the space proposed to contain the shade structure. A recommendation is proposed to relocate the shade structure planned for Bayou Bend Park to the Adult Complex on Pasadena Boulevard. It will be used for the benefit of many athletic activities which occur there. The cost of the structure is \$53,958.50.

Councilwoman Garrison asked, "Is there a shade structure there now at the Bayou Bend Park?"

Mr. Sandberg responded, "Yes."

Councilman Patterson asked, "Is there a shade structure at the Adult Complex now?"

Mr. Sandberg responded, "No, just on the bleachers."

Councilman Patterson asked, "Is this open for all the teams to use?"

Mr. Sandberg responded, "Yes, especially for tournaments."

Councilman Patterson asked, "Who will determine which team gets to use it?"

Mr. Sandberg responded, "It will be first come, first serve."

Councilman Patterson asked, "Are you going to put up rules for usage?"

Mr. Sandberg responded, "There will be rules once we press for tournaments there."

Mayor Mouton asked, "Do we have many adult tournaments out there?"

Mr. Sandberg responded, "No, not a lot."

Councilwoman Sinor asked, "Will this be a structure that could be rented or used by citizens for other events?"

Mr. Sandberg responded, "Yes, I would like to do that."

Councilman Harrison asked, "What type of seating are you going to have out there?"

Mr. Sandberg responded, "Maybe two or four picnic tables."

5. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:21 p.m.

Shannon Bennett, TRMC
City Secretary

Jerry Mouton
Mayor



City of Deer Park

710 E SAN AUGUSTINE
DEER PARK, TX 77536

Legislation Details (With Text)

File #: MIN 18-103 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
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Attachments: [CC_MR_071018](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Approval of minutes of regular minutes of July 10, 2018.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK
710 EAST SAN AUGUSTINE STREET
DEER PARK, TEXAS 77536

Minutes of

THE 1712th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 10, 2018, AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RAE A. SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES
GARY JACKSON
SHANNON BENNETT

CITY MANAGER
ASSITANT CITY MANAGER
CITY SECRETARY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. INVOCATION – The invocation was given by Councilman Patterson.
3. PLEDGE OF ALLEGIANCE – Councilman Harrison led the Pledge of Allegiance to the United States Flag and the Texas Flag.
4. PROCLAMATION FOR PARKS AND RECREATION MONTH – Mayor Mouton presented a Proclamation to Parks and Recreation Director, Charlie Sandberg, declaring the week of July 2018 as Parks and Recreation Month..
5. CONSENT CALENDAR – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor to approve the consent calendar as follows:
 - a. Approval of minutes of workshop meeting on June 5, 2018.
 - b. Approval of minutes of workshop meeting on June 19, 2018.
 - c. Approval of minutes of regular meeting on June 19, 2018.

- d. Approval of tax refund to Manzoor A. Memon in the amount of \$565.21 due to a value decrease granted by Harris County Appraisal District.
- e. Approval of tax refund to Deer Park Marketplace LLC in the amount of \$1,170.00 due to a value decrease granted by Harris County Appraisal District.
- f. Approval of tax refund to Glenwood Trails II LP in the amount of \$3,607.20 due to a value decrease granted by Harris County Appraisal District.
- g. Approval of tax refund to Kathy Heckel in the amount of \$547.26 due to an over-65 exemption and a freeze change granted by Harris County Appraisal District.
- h. Approval of tax refund to David and Carla D. Norman in the amount of \$529.79 due to homestead exemption granted by Harris County Appraisal District.
- i. Approval of tax refund to Popp Gray & Hutcheson LLP in the amount of \$8,648.22 due to homestead exemption granted by Harris County Appraisal District.
- j. Approval of tax refund to Popp Gray & Hutcheson LLP in the amount of \$702.41 due to a value decrease granted by Harris County Appraisal District.
- k. Approval of tax refund to Deer Park Hotel LP in the amount of \$2,688.61 due to a value decrease granted by Harris County Appraisal District.
- l. Approval of tax refund to Ryan Tax Compliance in the amount of \$5,623.14 due to a value decrease granted by Harris County Appraisal District.
- m. Approval of tax refund to Deer Park Marketplace LLC in the amount of \$1,065.82 due to a value decrease granted by Harris County Appraisal District.
- n. Approval of the change order to the purchase order with FORD Audio Visual Systems, LLC through BuyBoard Contract #482-15 for new City Hall Council Chambers.
- o. Approval of the Library's participation in the Texas State Library and Archives Commission's FY2018 Interlibrary Loan (ILL) Lending Reimbursement Program.
- p. Acceptance of the Quarterly Financial Report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018.

Motion carried 6 to 0.

- 6. CONSIDERATION OF AND ACTION ON ENTERING INTO A PROFESSIONAL SERVICE AGREEMENT WITH RPS ENGINEERS REGARDING THE HISTORIC BRIDGE AT THE BATTLEGROUNDS GOLF COURSE – Motion was made by Councilman Patterson and seconded by Councilwoman Garrison to approve entering into a professional service agreement with RPS Engineers regarding the historic bridge at the Battleground Golf Course. Motion carried 5 to 1 with Councilwoman Sinor voting in opposition.

7. CONSIDERATION OF AND ACTION ON TO PURCHASE A SHADE STRUCTURE FOR ADULT COMPLEX – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor to approve the purchase of a shade structure for Adult Complex. Motion carried 6 to 0.
8. CONSIDERATION OF AND ACTION ON THE PURCHASE OF REAL PROPERTY LOCATED AT 213 W. HELGRA (TR 147B DEER PARK OUTLOTS) – Motion was made by Councilwoman Garrison and seconded by Councilman Harrison to approve the purchase of real property located at 213 W. Helgra (Tr 147B Deer Park Outlots). Motion carried 6 to 0.
9. CONSIDERATION OF AND ACTION ON A PURCHASE OF SERVICES FROM FUQUAY, INC., THROUGH THE BUY BOARD COOPERATIVE PURCHASING PROGRAM TO PERFORM CMP REHABILITATION – BASIN 3 – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor to purchase of services from Fuquay, Inc., through the Buy Board Cooperative Purchasing program to perform CMP rehabilitation – Basin 3. Motion carried 6 to 0.
10. CONSIDERATION OF AND ACTION ON NEW FACILITY USAGE AGREEMENT WITH DPISD – Motion was made by Councilwoman Garrison and seconded by Councilman Ginn to approve the new facility usage agreement with DPISD. Motion carried 6 to 0.
11. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET FOR SENIOR SERVICES – Motion was made by Councilwoman Garrison and seconded by Councilman Ginn to approve Ordinance No. 3987, captioned as follows:

AN ORDINANCE AMENDING THE 2017-18 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.
12. CONSIDERATION OF AND ACTION ON AUTHORIZATION TO PURCHASE FURNITURE FOR THE NEW AND RENOVATED MAXWELL ADULT CENTER – Motion was made by Councilwoman Garrison and seconded by Councilman Harrison to approve the authorization to purchase furniture for the new and renovated Maxwell Adult Center. Motion carried 6 to 0.
13. CONSIDERATION OF AND ACTION ON AN ORDINANCE CALLING TWO PUBLIC HEARINGS ON THE JUVENILE’S CURFEW – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Ginn to approve Ordinance No. 3988, captioned as follows:

AN ORDINANCE OF THE CITY OF DEER PARK SETTING DATES AND TIMES FOR PUBLIC HEARINGS ON THE CITY'S JUVENILE CURFEW ORDINANCE; AND DECLARING AN EMERGENCY.

Motion carried 6 to 0.

14. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING THE FISCAL YEAR 2017-18 BUDGET FOR THE INFORMATION TECHNOLOGY SERVICES DEPARTMENT – After a proposed ordinance was read by caption, motion was made by Councilman Harrison and seconded by Councilwoman Sinor to approve Ordinance No. 3989, captioned as follows:

AN ORDINANCE AMENDING THE 2017-18 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

15. CONSIDERATION OF AND ACTION ON AUTHORIZATION TO LEASE PURCHASE EQUIPMENT FOR CISCO (VOIP) PHONE SYSTEM REFRESH UNDER TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT DIR-TSO 2542 – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor to approve the authorization to lease purchase equipment for Cisco (VOIP) phone system refresh under Texas Department of Information Resources (DIR) contract DIR-TSO 2542.
Motion carried 6 to 0.

16. CONSIDERATION OF AND ACTION ON AUTHORIZATION TO SEEK BIDS TO OBTAIN LEASE-PURCHASING FINANCING FOR THE REFRESH OF THE VOIP COMMUNICATION SYSTEM – Motion was made by Councilman Ginn and seconded by Councilwoman Garrison to approve the authorization to seek bids to obtain lease-purchasing finance for the refresh of the VOIP Communications System. Motion carried 6 to 0.

17. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING THE FISCAL YEAR 2017-18 GENERAL FUND BUDGET FOR EMERGENCY REPAIRS TO THE #1 AIR CONDITIONER CONDENSER UNIT AT THE POLICE STATION – After a proposed ordinance was read by caption, motion was made by Councilwoman Sinor and seconded by Councilman Ginn to approve Ordinance No. 3990, captioned as follows:

AN ORDINANCE AMENDING THE 2017-18 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

18. CONSIDERATION OF AND ACTION ON EMERGENCY REPAIRS TO THE #1 AIR CONDITIONER CONDENSER UNIT AT THE POLICE STATION – Motion was made by Councilman Patterson and seconded by Councilwoman Sinor to approve the Emergency repairs to the #1 air conditioner condenser unit at the Police Station. Motion carried 6 to 0.

19. ADJOURN – Mayor Mouton adjourned the meeting at 7:45 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton
Mayor



Legislation Details (With Text)

File #: ACT 18-021 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 6/26/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Acceptance of certification of the anticipated Tax Collection Rate.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [Anticipated Collection Rate Tax Year 2018](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Acceptance of certification of the anticipated Tax Collection Rate.

Summary: Section 26.04 (b) of the Property Tax Code requires that the Tax Collector certify an estimate of the property tax collection rate to the governing body. Tax Assessor-Collector Jeffery Johnson has submitted the attached memo in which he anticipates a collection rate of 100% in tax year 2018 (which is Fiscal Year 2018-2019).

Fiscal/Budgetary Impact:

The proposed Fiscal Year 2018-2019 Budget is supported through the collection of ad valorem taxes. Lowering the collection rate would necessitate changes to this proposed budget, which would adversely affect the debt rate and tax collections.

No action required.

MEMO

TO: James Stokes, City Manager
Gary Jackson, Assistant City Manager
Donna Todd, Director of Finance

FROM: Jeffery Johnson, Tax Assessor Collector

SUBJECT: Anticipated Collections Rate

DATE: July 9, 2018

The anticipated collection rate for property taxes collected this next year is 100%.

Please advise if you have any questions.

Jeffery Johnson



Legislation Details (With Text)

File #: AUT 18-058 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 7/11/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Authorization of written consent for assignment of the Chapter 380 Agreement with Cencor Acquisition Company, Inc. to NEC Spencer Highway and East Boulevard Phase I, Ltd.

Sponsors:

Indexes:

Code sections:

Attachments: [Assignment between Cencor and NEC](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Authorization of written consent for assignment of the Chapter 380 Agreement with Cencor Acquisition Company, Inc. to NEC Spencer Highway and East Boulevard Phase I, Ltd.

Summary:

On September 6, 2016, the City of Deer Park and Cencor Acquisition Company, Inc. entered into a Chapter 380 Economic Development Program Agreement relating to the retail development and job creation on the property located at East Blvd. and Spencer Highway. Cencor Acquisition Company, Inc. desires to assign the Agreement to NEC Spencer Highway and East Boulevard Phase I, Ltd. Pursuant to Section 10(c) of the agreement, which states:

“None of the parties may assign its rights nor delegate its responsibilities under this Agreement without the written consent of each other party. However, without the written consent of the City: (i) any successor owner(s) of the Property shall be entitled to any Reimbursement due under this Agreement if Developer assigns such rights to a successor, and (ii) the Developer may assign its full or partial rights to receive payments from the City pursuant to this Agreement to any third party.”

The Assignment document is attached.

Fiscal/Budgetary Impact:

N/A

Authorize written consent for assignment of the Chapter 380 Agreement with Cencor Acquisition Company, Inc. to NEC Spencer Highway and East Boulevard Phase I, Ltd.

ASSIGNMENT

THIS ASSIGNMENT (this "Assignment"), is dated to be effective as of July ____, 2018 and entered into by and between Cencor Acquisition Company, Inc. a Texas corporation ("Assignor") and NEC Spencer Highway and East Boulevard Phase I, Ltd., a Texas limited partnership ("Assignee").

W I T N E S S E T H:

WHEREAS, Assignor and the City of Deer Park, a Texas home-rule municipality (the "City") entered into that certain Charter 380 Economic Development Program Agreement (the "Agreement") dated September 6, 2016; and

WHEREAS, Assignor now desires to assign the Agreement to Assignee pursuant to the terms and provisions set forth herein;

NOW, THEREFORE, for and in consideration of the Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Assignor hereby assigns to Assignee, and hereby transfers and sets over to Assignee said Agreement, and all rights, requirements, emoluments and obligations of any nature arising therefrom, including without limitation, any payments made by the City pursuant to the Agreement.

3. Assignee hereby accepts the assignment provided for herein and agrees to carry out and perform all of the obligations and requirements of the Assignor pursuant to the Agreement.

4. Subject to the foregoing, this Assignment shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, successors and assigns.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have executed this Assignment and made it effective as of the first date written above.

ASSIGNOR:

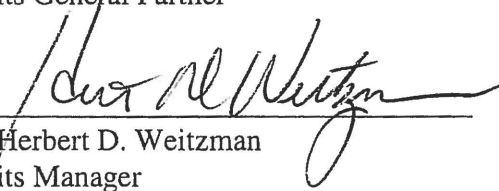
Cencor Acquisition Company, Inc.
a Texas corporation

By: 
Name: Steve Chandler
Title: Senior Vice President

ASSIGNEE:

NEC Spencer Highway and East Boulevard Phase I,
Ltd., a Texas limited partnership

By: NEC Spencer Highway and East Boulevard
One, Ltd., a Texas limited partnership
its General Partner

By: 
Herbert D. Weitzman
its Manager

The City is executing this Assignment to consent to the Assignment as required in Section 10(c) of the Agreement.

City of Deer Park, Texas
A Texas home-rule municipality

By: _____
Name: _____
Title: _____



Legislation Details (With Text)

File #: BID 18-024 **Version:** 1 **Name:**
Type: Bids **Status:** Agenda Ready
File created: 7/13/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Authorization to advertise and receive bids for 13th Street and Underwood Paving Improvements.
(North Lanes)
Sponsors: Public Works
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Authorization to advertise and receive bids for 13th Street and Underwood Paving Improvements.
(North Lanes)

Summary: Staff is requesting the authorization to advertise and receive bids on the 13th Street and Underwood Paving Improvements - North Lanes Project. This Project is for the repair of paving joints and sections along 13th that have been damaged from large trucks. The paving will be saw cut, removed, and new paving placed. The joints will be sealed to prevent water entering the joints and destroying the subbase. The budget for this project is \$400,000.

Fiscal/Budgetary Impact:

This is budgeted in Street Maintenance

Staff recommends moving forward with this project.



Legislation Details (With Text)

File #: CON 18006 **Version:** 1 **Name:**
Type: Contract **Status:** Agenda Ready
File created: 7/10/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Consideration of and action on a Contract with the Economic Alliance Houston Port Region for Economic Development Services.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [DeerPark Economic Alliance Contract 2018 2021](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Consideration of and action on a Contract with the Economic Alliance Houston Port Region for Economic Development Services.

Summary:

During Tuesday evening's Council Workshop, Mr. Chad Burke, President/CEO of the Economic Alliance Houston Port Region, will give his annual presentation to Council covering the Economic Alliance's activities during the past year. The City's present three (3) year contract with the Alliance expired on June 30, 2018. It is proposed we enter into a new agreement which begins July 1, 2018 and concludes June 30, 2021. A copy of the new agreement may be found attached to this item. Its scope of services and verbiage remains identical to the present contract. The proposed annual rate is \$22,000, which is the same rate charged in recent years.

Fiscal/Budgetary Impact:

The annual expenditure for economic development services per the proposed new contract is \$22,000.

Approval is recommended.

ECONOMIC DEVELOPMENT SERVICES AGREEMENT

THIS Economic Development Services Agreement ("Agreement") is made and entered into by and between the **ECONOMIC ALLIANCE HOUSTON PORT REGION**, a Texas non-profit corporation; 203 Ivy Avenue, Suite 200, Deer Park, Texas 77536 (hereinafter "THE ECONOMIC ALLIANCE"), and the City of Deer Park, Texas; P.O. Box 700, Deer Park, Texas 77536, (hereinafter "THE CITY").

WHEREAS, THE ECONOMIC ALLIANCE is a non-profit corporation organized to promote economic development with an emphasis on performance in the southeast portion of Harris County, and;

WHEREAS, THE CITY promotes economic development in Deer Park, Harris County, Texas; and;

WHEREAS, THE CITY seeks assistance to fulfill its economic development initiatives in Deer Park, Texas; and

WHEREAS, THE ECONOMIC ALLIANCE is qualified and willing to perform such assistance functions,

NOW THEREFORE, in consideration of the covenants and conditions stated herein, and in consideration of the mutual benefits that will accrue to each of the parties hereof, as well as to the citizens of Deer Park, Texas, the Parties have agreed and do hereby agree as follows:

ARTICLE I Goals

Section 1.01: THE CITY represents its goals in its Economic Development Program to include, but may not be limited to the following:

- a. Creating economic diversification to provide for stable, consistent and balanced growth;
- b. Building Deer Park's business/commercial tax base;
- c. Retaining existing jobs;
- d. Creating an economic climate conducive to the development and growth of business investment and commerce;
- e. Enhancing the quality of life for all citizens residing or working within Deer Park, Texas;
- f. Promoting Deer Park, Texas as the location of choice for new, expanding and relocating businesses;
- g. Attracting new businesses and development to Deer Park, Texas;
- h. Encouraging the expansion and development to Deer Park, Texas;
- i. Retaining businesses currently located in Deer Park, Texas;
- j. Establishing new partnerships for the promotion of economic development.

ARTICLE II

Qualifications of THE ECONOMIC ALLIANCE

Section 2.01: THE ECONOMIC ALLIANCE represents that:

- a. THE ECONOMIC ALLIANCE is a non-profit entity that is authorized to promote economic development in all or a portion of Harris County and is currently in good standing with the State and Federal government;
- b. THE ECONOMIC ALLIANCE is engaged in an on-going effort to attract new businesses, to encourage the expansion of existing businesses, or to retain existing businesses in Harris County, including Deer Park, Texas;
- c. THE ECONOMIC ALLIANCE hereby agrees to participate in joint projects and coordinate its activities with THE CITY and in an effort to reduce duplication of services and to enhance cooperation.

ARTICLE III

Scope of Services

Section 3.01: Services to be Provided: THE ECONOMIC ALLIANCE will provide to THE CITY the services described in the following paragraphs:

- a. Establish an ongoing program to develop quality prospect leads, focusing on the targeted industries of greatest importance to THE CITY;
- b. Undertake or update workforce analyses to provide current data targeted to prospective industries;
- c. Interact with local, state, and federal officials, and local economic development organizations and chambers of commerce on a regular basis;
- d. Compile and disseminate economic and business related data to THE CITY on at least an annual basis;
- e. Interact with the Texas Department of Economic Development on behalf of THE CITY and other economic development groups to acquire economic business related data;
- f. Promote small or disadvantaged business development;
- g. Present THE CITY in THE ECONOMIC ALLIANCE's marketing materials, including its website;
- h. Provide annual or more frequent reports to THE CITY on the performance of the services described and outlined herein;
- i. Prepare press releases and act as media liaison publicizing THE CITY's efforts.
- j. THE CITY will be included as a participant in THE ECONOMIC ALLIANCE's economic development initiative Project Stars, which focuses upon regional marketing and regional aesthetic improvements within the San Jacinto Texas Historic District. This service provides to the City that the Economic Alliance will communicate grant opportunities regarding this project to city, at no obligation to the city.
- k. Invitation to city officials and staff to all events organized and/or hosted by THE ECONOMIC ALLIANCE;
- l. THE ECONOMIC ALLIANCE will provide full membership on its board of directors for a designee of THE CITY.

Section 3.02: Upon request, THE ECONOMIC ALLIANCE will make available to THE CITY the following:

- a. Access to information in its library and databases with the exception of company economic development prospects who are not seeking to locate in THE CITY;
- b. Copies of THE ECONOMIC ALLIANCE studies reports and evaluations relating to economic development issues with the exception of work related to confidential prospects;
- c. Copies of THE ECONOMIC ALLIANCE publications;

ARTICLE IV

Term of Contract

Section 4.01: This agreement is for the thirty six (36) month period beginning July 1, 2018 and ending June 30, 2021.

ARTICLE V

Terms of Payment

Section 5.01: THE CITY agrees to pay THE ECONOMIC ALLIANCE a total amount of TWENTY TWO THOUSAND AND NO/100ths Dollars (\$22,000.00) per each twelve (12) month period (annually) for the performance of the services provided herein. Performance update reports shall be provided to THE CITY on at least an annual basis.

Section 5.02: THE ECONOMIC ALLIANCE, as part of the payment for services received, shall perform services outlined in this document.

Section 5.03: THE ECONOMIC ALLIANCE shall present annual billing statements to THE CITY describing the services performed. THE CITY shall promptly process such statements, and make payment within thirty (30) days of receipt.

ARTICLE VI

Termination

Section 6.01: THE CITY may terminate this Agreement at any time by giving 30 days' written notice to THE ECONOMIC ALLIANCE. THE CITY's right to terminate this Agreement for convenience is cumulative of all rights and remedies, which exist now or in the future.

Section 6.02: On receiving the notice, THE ECONOMIC ALLIANCE shall, unless the notice directs otherwise, immediately discontinue all services under this Agreement and cancel all existing orders and subcontracts that are chargeable to their Agreement. Within 30 days of the termination date THE CITY shall pay to the THE ECONOMIC ALLIANCE, pro-rated on a monthly basis, the fees for services rendered under this Agreement unless the fees exceed the allocated funds remaining under this Agreement.

Section 6.03: TERMINATION OF THIS AGREEMENT AND RECEIPT OF PAYMENT FOR SERVICES RENDERED ARE THE ECONOMIC ALLIANCE'S ONLY REMEDIES FOR THE CORPORATION'S TERMINATION FOR CONVENIENCE, WHICH DOES NOT CONSTITUTE A DEFAULT OR BREACH OF THIS AGREEMENT. THE ALLIANCE WAIVES ANY CLAIM (OTHER THAN ITS CLAIM FOR PAYMENT AS SPECIFIED IN THIS SECTION), IT MAY HAVE NOW OR IN THE FUTURE FOR FINANCIAL LOSSES OR OTHER DAMAGES RESULTING FROM THE CITY'S TERMINATION FOR CONVENIENCE.

Section 6.04: **Termination for Cause by THE ECONOMIC ALLIANCE:** THE ECONOMIC ALLIANCE may terminate its performance under this Agreement only if THE CITY defaults and fails to cure the default after receiving written notice of it. Default by THE CITY occurs if THE CITY fails to perform one or more of its material duties under this Agreement. If a default occurs and THE ECONOMIC ALLIANCE wishes to terminate the Agreement, then THE ALLIANCE must deliver a written notice to the city manager describing the default and the proposed termination date. The date must be at least 30 days after the city manager receives notice. THE ECONOMIC ALLIANCE, at its sole option, may extend the proposed termination date to a later date. If THE CITY cures the default before the proposed termination date, then the proposed termination is ineffective. If THE CITY does not cure the default before the proposed termination date, then THE ECONOMIC ALLIANCE may terminate its performance under this Agreement on the termination date. To effect final termination, THE ECONOMIC ALLIANCE must notify THE CITY'S manager in writing.

Section 6.05: **Termination for Cause by THE CITY:** If THE ECONOMIC ALLIANCE defaults under this Agreement, THE CITY manager may either terminate this Agreement or allow THE ECONOMIC ALLIANCE to cure the default as provided below. THE CITY's right to terminate this Agreement for THE ECONOMIC ALLIANCE's default is cumulative of all rights and remedies, which exist now or in the future. Default by THE ECONOMIC ALLIANCE occurs if:

- a. THE ECONOMIC ALLIANCE fails to perform any of its duties under this Agreement;
- b. THE ECONOMIC ALLIANCE becomes insolvent;
- c. All or a substantial part of THE ECONOMIC ALLIANCE's assets are assigned for the benefit of its creditors; or
- d. A receiver or trustee is appointed for THE ECONOMIC ALLIANCE.

Section 6.06: If a default occurs, THE CITY manager may, but is not obligated to, deliver a written notice to THE ECONOMIC ALLIANCE describing the default and the termination date. THE CITY manager, at his or her sole option may extend the termination date to a later date. If the city manager allows THE ECONOMIC ALLIANCE to cure the default and THE ECONOMIC ALLIANCE does so to THE CITY manager's satisfaction before the termination date, then the termination is ineffective. If THE ECONOMIC ALLIANCE does not cure the default before the termination date, then the city manager may terminate this Agreement on the termination date, at no further obligation of the Corporation.

Section 6.07: To effect final termination, THE CITY manager must notify THE ECONOMIC ALLIANCE in writing. After receiving the notice, THE ECONOMIC

ALLIANCE shall, unless the notice directs otherwise, immediately discontinue all services under this Agreement, and promptly cancel all orders or subcontracts chargeable to the Agreement.

ARTICLE VII Miscellaneous

7.01 The relationship of THE ECONOMIC ALLIANCE to THE CITY shall be that of an independent contractor. THE City shall have no authority to direct the day-to-day activities of any of THE ECONOMIC ALLIANCE's employees or representatives, shall have no authority over THE ECONOMIC ALLIANCE's decisions, and shall have no rights to ownership of internal working papers or other information or data of THE ECONOMIC ALLIANCE, except as otherwise specifically authorized or required herein.

7.02 This Agreement shall be binding upon and inure to the benefit of THE CITY and THE ECONOMIC ALLIANCE and shall not bestow any rights on any third parties.

7.03. Failure of either party hereto to insist on the strict performance of any of the provisions hereof, or failure of performance, shall not be considered a waiver of the right to insist on or enforce, by an appropriate remedy, strict compliance with any other obligation hereunder, or to exercise any right or remedy occurring as a result of any future failure of performance.

7.04. This Agreement shall be subject to and construed in accordance with the laws of the State of Texas and of the United States of America and is performable in Harris County, Texas.

7.05. All notices required or allowed hereunder shall be given in writing and shall be deemed delivered when actually received or on the third day following its deposit into a United States Postal Service post office or receptacle with prepaid postage affixed thereto, and sent by certified mail, return receipt requested, addressed to the respective party at the address set forth below, or at such other address the receiving party may have theretofore prescribed by written notice to the sending party:

If to THE CITY OF DEER PARK:

City of Deer Park
Attention: Jay Stokes
City Manager
P.O. Box 700
Deer Park, Texas 77536

If to THE ECONOMIC ALLIANCE:

Economic Alliance
Attention: Chad Burke
President/CEO
203 Ivy Avenue, Ste 200
Deer Park, Texas 77536

7.06. This Agreement contains the entire agreement of the parties and any changes and amendments hereto must be in writing and signed by both parties. This Agreement is executed in two originals.

**ECONOMIC ALLIANCE
HOUSTON PORT REGION**

By _____

Name: Chad D. Burke
Title: President/CEO

Date Signed: _____

ATTEST/SEAL

By _____

Name _____

Title _____

CITY OF DEER PARK:

By _____

Name: Jay Stokes
Title: City Manager

Date Signed: _____

ATTEST/SEAL

By _____

Name _____

Title _____



Legislation Details (With Text)

File #:	AGR 18-018	Version:	1	Name:	
Type:	Agreement	Status:		Agenda Ready	
File created:	6/19/2018	In control:		City Council	
On agenda:	7/17/2018	Final action:			
Title:	Consideration of and action on an agreement to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent School District (DPISD) for the 2018/2019 school year.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2018-19 DPISD DISTRICT CALENDAR New Statement of anticipated cost S.R.O. Inter-local agreement				

Date	Ver.	Action By	Action	Result
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Consideration of and action on an agreement to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent School District (DPISD) for the 2018/2019 school year.

Consideration of and action on the Deer Park Police Department again seeking to continue its partnership and Inter-Local Agreement with DPISD for the 2018/2019 school year to provide four (4) School Resource Officers (SROs) and Crossing Guard services for 18 DPISD - Crossing Guard locations within the city limits of Deer Park for DPISD students. The overall anticipated cost to be shared is \$646,794.11.

Fiscal/Budgetary Impact:

Officer Wages +Benefits + training and equipment = \$499,016.12.

DPISD cost = 70% or \$349,311.28.

City of Deer Park cost = 30% or \$149,704.83.

Crossing Guard Wages + Benefits + training and equipment = \$126,897.29.

DPISD cost = 90% or \$114,207.56.

City of Deer Park cost = 10% or \$12,689.73.

Vehicle Costs= \$20,880.70

DPISD cost= 70% or \$14,616.49

DPPD cost= 30% or \$6,264.21

DEER PARK INDEPENDENT SCHOOL DISTRICT

2018-2019 SCHOOL CALENDAR

August 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	R/NT	NT	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

October 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Days

First Semester Begins Aug. 20, 2018

1st Grading Period: Aug. 20-Oct. 12 = 38 days

2nd Grading Period: Oct. 15-Dec. 19 = 43 days

First Semester Ends Dec. 19, 2018 = 81 days

Second Semester Begins Jan. 7, 2019

3rd Grading Period: Jan. 7-March 8 = 44 days

4th Grading Period: March 18-May 24 = 49 days

Second Semester Ends May 24, 2019 = 93 days

FIRST DAY OF INSTRUCTION Aug. 20, 2018

LAST DAY OF INSTRUCTION May 24, 2019

Teacher Days

● Inservice Training Days

Aug. 9, 10, 13, 14, 15, 16, 17;

Oct. 8; Dec. 20; Jan. 21; May

28, 29, 30

NT - New Teacher Inservice Days

Aug. 7, 8

Bad Weather Make-Up Day

Jan. 21, April 19

District Convocation

Aug. 14

○ Early Dismissal Days

Sept. 19, Nov. 7, Feb. 6,

May 24

■ Holidays

Labor Day - Sept. 3

Thanksgiving - Nov. 19-23

Winter Break - Dec. 21-Jan. 4

Spring Break - March 11-15

Spring Holiday - April 19

Memorial Day - May 27

Other Dates

Aug. 7 - Registration

May 4 - Trustee Election

May 24 - HS Graduation

[] - Beginning/Ending of Grading Period

Approved by the Board of Trustees 11.13.2017

Statement of Anticipated Costs			
DPPD School Resource Officers (<i>SRO's</i>) worked in			
SRO Officer Wages x 4 Officers		\$343,150.08	Officer Wages= hourly
Officer Benefits 44% of Wages		0.44	
Officer Benefits Wages x 44% =		\$150,986.04	
Officer Wages plus Benefits =		\$494,136.12	
DPISD rate of reimbursement:		70.00%	
Total Officer Wages + benefits x 70%		\$345,895.28	
Estimated Annual cost of Training for four SRO's =			Annual training reim
DPISD rate of reimbursement:		\$3,480.00	
		70%	
		\$2,436.00	
Estimated Annual cost of equip:		\$350.00	Annual equipment r
\$350.00 Uniform equipment		4	
		\$1,400.00	
		70%	
		\$980.00	
DPISD SRO's grand total x 70%		\$349,311.28	DPISD 70% Obligation
DPPD SRO's total x 30%		\$149,704.83	
SRO Grand Total DPISD+ DPPD		\$499,016.12	
Statement of Anticipated Costs <i>Crossing Guards</i> - DPISD			
Crossing Guard Hourly Rate:		\$13.50	hr.
Hours worked per day:		2.5	Daily wages per cross
		\$33.75	
Days worked per year:		174	Annual wages per cr
		\$5,872.50	
Number of DPISD crossing guards:		18	
		\$105,705.00	
Monthly <u>Training</u> meetings, and General Order review, etc.		\$5,589.00	2 hours per month x 2
			x nine months
Total Wages:		\$111,294.00	Annual wages and tr
Social Security =		\$111,294.00	
		6.20%	
		\$6,900.23	
Medicare = 1.45%		\$111,294.00	
		1.45%	
		\$1,613.76	
Workman's Comp = 3.27%		\$111,294.00	
		3.27%	
		\$3,639.31	
Total Wages plus benefits.		\$123,447.29	
		90%	
DPISD wage obligation		\$111,102.56	
Estimated Annual cost of <u>equip</u> :		\$150.00	
23 Crossing Guards Includes subs.		23	
		\$3,450.00	
		90%	
DPISD equipment obligation		\$3,105.00	Annual equipment r
DPISD Total Crossing Guards		\$114,207.56	DPISD Obligation
City of DP Crossing Guards		\$12,689.73	DPPD Obligation
Crossing Guard <i>Grand Total</i> DPISD + DPPD=		\$126,897.29	
Grand Total for Project SRO+ Crossing Guards)			
Total City of Deer Park Obligations:			
City of DP for Vehicles = 30% x \$20880.70		30%	\$20,880.70
DPISD vehicles = 70% x \$20880.70		70%	\$20,880.70
Grand Total of project with vehicles			

DPISD	
rate x 260 days worked	
Reimbursement	
Reimbursement	
tion	
crossing guard	
crossing guard	
23 Crossing Guards (Includes subs)	
Training for crossing guards	
Reimbursement	
	\$126,897.29
	\$625,913.41
	\$6,264.21
	\$14,616.49
	\$646,794.11

**INTER-LOCAL AGREEMENT
FOR POLICE AND CROSSING GUARD SERVICES
BETWEEN DEER PARK INDEPENDENT SCHOOL DISTRICT AND
THE CITY OF DEER PARK**

Purpose

The purpose of this agreement is to provide professional law enforcement and school crossing guard services by the City of Deer Park Police Department for Deer Park Independent School District campuses. The parties hereto agree that it is to their mutual benefit and the benefit of their citizenry to enter into this agreement. The health, safety, and welfare of the students and staff of Deer Park Independent School District and the citizens of the community will be benefited.

Pursuant to Texas Government Code Article 791.001, one or more public agencies may contract with one another to perform governmental services, which each itself, is by law authorized to perform.

Deer Park Independent School District (D.P.I.S.D.) and the City of Deer Park desire to establish an Inter-local Agreement to allow for the above-described relationship. The terms of this Agreement are not intended to establish or to create any rights in any persons or entities other than the parties. The law enforcement services provided by the Deer Park Police Department (D.P.P.D.) under this agreement shall be known as the *School Resource Officer (S.R.O.) Program*. The services provided for the protection of children crossing public streets shall be known as *School Crossing Guard Services*. The terms of this agreement are as follows:

Duration

This agreement will commence on August 1, 2018, and expire on July 31, 2019. This agreement may be extended, or canceled by either of the participating agencies by giving ninety (90) days written notice to the other participating agency.

Personnel Provided

D.P.P.D. will provide *School Crossing Guard Services* at locations where it is determined that their presence is necessary for the safety of children crossing public streets. *School Crossing Guard Services* will be provided to and from school during the 174 days school is in session during the 2018-2019 school year. D.P.I.S.D. and D.P.P.D. will agree upon assignments and crossing locations before the school year begins. For the 2018/2019 School Year, there will be 18 Crossing Guard locations that serve D.P.I.S.D.

D.P.P.D. will provide four (4) police officers to staff the *S.R.O. Program* for the 2018-2019 school year. Four (4) officers will be assigned full-time to *S.R.O.* duties during the 174 days school will be in session during the 2018-2019 school year. *S.R.O.* officers will be assigned to each high school campus and/or junior high campuses. D.P.I.S.D. and D.P.P.D. will agree upon campus assignments and campus combinations before the school year begins.

Two (2) officers will be assigned to Deer Park High School –South Campus, and (1) of the assigned officers will rove Deer Park Elementary. One (1) officer will be assigned to Deer

Agreement - *S.R.O. & Crossing Guard Services*

Park High School –North Campus and rove San Jacinto Elementary. One (1) officer will be assigned to Bonnette Jr. High, and rove Carpenter and Dabbs Elementary.

S.R.O.s and *School Crossing Guards* shall remain as employees of the City of Deer Park and the Police Department and shall be at the control and supervision of their police supervisors. Complaints or problems with *S.R.O.s* or *School Crossing Guards* shall be directed to the Chief of Police or his designee. In the event of unresolved disputes, the Chief of Police will have final authority.

Compensation

D.P.I.S.D. will pay D.P.P.D. ninety percent (90%) of the total annual cost of *School Crossing Guard Services* provided to D.P.I.S.D. Schools. D.P.I.S.D. will pay D.P.P.D. seventy percent (70%) of the annual salary, equipment, training, and primary benefits of the four (4) police officers for the 2016-2017 school year. The City of Deer Park agrees to maintain records related to the attendance, pay, and activities of the personnel assigned to the *School Resource Officer Program*.

Fuel and Vehicle

D.P.I.S.D. will compensate D.P.P.D. for police vehicles with emergency equipment used by *S.R.O.s* in their daily duties. The prorated cost for a Police Unit with installed equipment using straight-line depreciation and recovery is \$3,353.40 annually, per vehicle. Additionally, annual preventive maintenance and fuel cost are estimated at \$7,086.95 per vehicle. Total annual vehicle cost is estimated at \$10,440.35 per vehicle for a total of **\$20,880.70** The D.P.I.S.D. is responsible for seventy percent (**70%**) of the total vehicle and fuel costs.

Miscellaneous

Any additional costs (such as laptops to be utilized in the patrol vehicles for report writing and criminal inquiries) associated with the professional law enforcement services provided in this agreement will be the responsibility of D.P.I.S.D. seventy percent (70%) and the City of Deer Park thirty percent (30%).

Payment Schedule

Payment for *School Crossing Guard Services* shall be made to the City of Deer Park annually. It is the intent of this agreement that annual payments be made by D.P.I.S.D. to the City of Deer Park based upon billings of actual expenses incurred in the prior school year. The City of Deer Park shall submit a bill to D.P.I.S.D. by the fifteenth (15th) of July each year, and payment will due by the thirtieth (30th) of July.

Payment for the *S.R.O. Program* shall be made to the City of Deer Park on a monthly basis and shall be due on the thirtieth (30th) day of each month, beginning September 30, 2018, and continuing through August 31, 2019. It is the intent of this agreement that monthly payments be made by the D.P.I.S.D. to the City of Deer Park based upon billings for actual expenses incurred. The City of Deer Park shall submit bills to the D.P.I.S.D. by the fifteenth (15th) of each month for actual expenses incurred in the prior month and payment will be due by the thirtieth (30th) of that month.

Continuing Education

S.R.O.s shall be scheduled to attend and participate in mandatory training set out by law or policy, and in reasonable training programs that directly impact their ability and skills as S.R.O.s.

Scheduling

The D.P.P.D. reserves the right to assign S.R.O.s to a police function in the event of an emergency or situation that dictates a call-up of personnel.

S.R.O.s may work part-time off-duty jobs at school-approved functions. Officers shall have the right to refuse to perform any off-duty employment and shall not be requested in any manner by the City of Deer Park to perform any off-duty employment. D.P.I.S.D. shall offer such employment only as a separate and independent employer, and D.P.I.S.D. may offer the S.R.O.s the right of first refusal for such employment. D.P.I.S.D. shall not state or imply that such additional employment is not voluntary or that any work condition as an S.R.O. is dependent upon the Officer's agreement to perform any off-duty job.

The officer will be permitted a thirty (30) minute paid lunch period. Like patrol officers, the S.R.O. will be subject to emergency calls during lunch.

A substitute officer will be provided after ten days absence of an S.R.O. D.P.I.S.D. will not be required to reimburse D.P.P.D. for the time S.R.O.s are on sick leave when a substitute officer has not been assigned.

S.R.O.s will use City vehicles and carry City radios.

D.P.I.S.D. will provide, at no cost to the City, office space in the high school or junior high school to which the officer is assigned. The office space must provide the privacy necessary to conduct confidential interviews and other police related business. D.P.I.S.D. will also provide laptop computers and telephones as well as access to copiers and file cabinets. When this agreement is terminated these facilities and equipment shall be the sole property of D.P.I.S.D.

School Resource Officer Duties

The S.R.O.s primary responsibility is to enforce the law. This may include responding to calls for assistance, preventative patrol, making arrests, and conducting follow-up investigations on campus. The S.R.O.s should be contacted for all on-campus responses; however, in the event of an emergency, that requires additional officers, or in the absence of the S.R.O., the 9-1-1 reporting system should be utilized. S.R.O.s should maintain close liaison with campus personnel and be familiar with potential problems. S.R.O.s have the discretion afforded them under the Departmental Rules and Procedures as to what enforcement action is taken when a law is violated. S.R.O.s have the final decision.

S.R.O.s may be contacted by D.P.I.S.D. to deal with law enforcement situations that exceed D.P.I.S.D.'s ability to handle administrative and/or emergency situations that require rapid police response and the special knowledge or expertise an S.R.O. can offer. S.R.O.s will take permissible enforcement action when necessary. S.R.O.s will not enforce

D.P.I.S.D. regulations or rules unless the violation of such rule or regulation constitutes a violation of a state law or city ordinance.

Nothing in this agreement shall limit or eliminate the need to utilize the 9-1-1 reporting system, or the use of district police officers to handle or supplement calls for service. Use of 9-1-1 is encouraged for priority calls even if an S.R.O. is also called.

S.R.O.s shall be responsible for handling minor, non-priority incidents typically handled by district officers. These incidents include, but are not limited to, collisions, burglary/theft reports from personnel or students, parking lot details, traffic or fire lane violations, etc.

The ultimate goal of the S.R.O. is to maintain a peaceful environment that allows the learning process to continue uninterrupted.

Liaison Duties

D.P.I.S.D. Superintendent or designee will meet periodically with the Chief of Police or his designee and/or representatives from the City of Deer Park to discuss and evaluate the police and crossing guard services provided by this agreement.

It shall be the responsibility of the S.R.O. officers to maintain close liaison with D.P.I.S.D. faculty, staff and administrators, and to ensure all designated school campuses are adequately staffed by S.R.O.s

Modifications, if required, will be recommended to the governing boards of both entities.

Equipment Provided by Deer Park Police Department

The D.P.P.D. will provide S.R.O.s with uniforms and issue equipment in accordance with departmental procedures. D.P.P.D. will also provide law books, report forms, computer software utilized for the reporting and investigation of crime. When this agreement is terminated this equipment shall be the soul property of D.P.P.D.

Indemnity

The City of Deer Park shall be liable for and agrees to indemnify, save harmless and defend the Deer Park Independent School District from any and all claims, causes of action and damages of every kind arising from the negligent actions of the *School Resource Officers* conducted in performance of this Agreement.

The Deer Park Independent School District shall be liable for and agrees to indemnify, save harmless and defend the City of Deer Park from any and all claims, causes of action and damages of every kind arising from the negligent actions of its employees and agents conducted in performance of this Agreement.

To indicate your acceptance of this agreement, please sign, date and return the enclosed copy of this agreement. Once accepted, this document will represent the complete agreement between Deer Park Independent School District and the City of Deer Park Police Department for the *School Resource Officer Program* and *School Crossing Guard Services*.

This agreement is entered under authority of and in accord with the provisions of Chapter 791, Texas Government Code.

James J. Stokes, City Manager
City of Deer Park

Date _____

Gregory L. Grigg, Chief of Police
City of Deer Park

Date _____

Victor White, Superintendent
Deer Park Independent School District

Date _____

Ken Donnell, Board President
Deer Park Independent School District

Date _____

Page 5 of 5



Legislation Details (With Text)

File #: PUR 18-026 **Version:** 1 **Name:**
Type: Purchase **Status:** Agenda Ready
File created: 7/5/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Consideration of and action on authorization to purchase playground equipment for Parkview Park and Big Bend Park.
Sponsors:
Indexes:
Code sections:
Attachments: [SP58689 Parkview Park](#)
[Quote 1806573-USA-1](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Consideration of and action on authorization to purchase playground equipment for Parkview Park and Big Bend Park.

In FY 2017-18, playground equipment was approved in the budget process for the Adult Softball Complex and Glendale Park (new park at Spencerview Athletic Complex).

Due to unforeseen circumstances with Glendale Park and the Adult Softball Complex, the Department is requesting to relocate playground equipment originally budgeted and purchased for these two locations to other parks that are in immediate need of playground equipment.

After further evaluation, Glendale Park will not be developed within this fiscal year due to the bridge project, grading issues, lighting inside the park and no available parking other than on the residential streets. At the Adult Softball Complex, it was determined there was not enough space for the equipment purchased after installation of a new concession stand and storage facility.

New playground equipment will be installed or have old playground equipment replaced at Parkside Place, Monroe Park and Big Bend Park.

The Department is requesting authorization to purchase playground equipment for Big Bend Park and Parkside Place. Monroe Park has received playground equipment originally intended for Glendale Park.

Fiscal/Budgetary Impact:

\$75,000 .00 10-410-4903

\$10,276.79 10-410-4303

\$85,276.79 Total

Approve to purchase playground equipment for Parkview Park and Big Bend Park.



SALES PROPOSAL



KOMPAN, INC. * 821 Grand Ave Pkwy, Ste 410, Pflugerville, TX 78660 * Tel 1-888-579-8223 * Fax 1-888-579-8224 * www.kompan.com



Date 07/05/18
Expiration Date
Proposal No. SP58689
Project Parkview Park
Ship to State/Zip TX 77536
Customer Service Representative EliLan
Sales Representative Matthew Machin
Payment Terms DEP50%&N30

Site Location: C0013610

Parkview Park
610 E. San Augustine
P.O. Box 700
Deer Park, 77536
United States

Invoice-to: C0013610

City of Deer Park
610 E. San Augustine
P.O. Box 700
Deer Park, TX 77536
United States
Jazmin Hernandez

Ship-to:

Parkview Park
610 E. San Augustine
P.O. Box 700
Deer Park, TX 77536
United States
Jazmin Hernandez

Qty.	Item No.	Description	Unit Price	Retail Price	Disc. %	Net Price
		U.S. Communities Contract #2017001135				
1	PCM211404-0902	SLIDE TOWER WITH TURBO CHALLENGER Plastic Slide, IG	23,210.00	23,210.00	10.00	20,889.00
1	FRT-PA	Freight Middletown PA	1,475.00	1,475.00		1,475.00
1	CUSTOMINSTALL	Installation of KOMPAN product	6,070.31	6,070.31	5.00	5,766.79
Total						28,130.79

Comments:

This quote assumes direct delivery.

Charges for permits are not included. An appropriate amount will be added if applicable.

A deposit will be required before order can be processed.

Please provide us with a copy of your tax-exempt certificate if applicable.

Customer is responsible for fall zones and resilient surfacing appropriate to the height of the equipment.

Customer is responsible to do all site work prior to installation.

Please do not install any surfacing materials prior to the equipment dig and installation process.

The site should be as level as possible, and MUST have no more than a 1" (inch) in 10' (feet) slope or change in elevation over the full length and width of the playground area.

Price assumes NO overhead (13'6" or lower) or underground (within 3'6" of surface) obstacles.

Customer is responsible for removal of any existing equipment / obstacles prior to installation
Additional charges will apply if hard rock/ledge is discovered at time of installation.
Your order includes installation of playground equipment and/or surfacing and amenities. If a delay in the installation occurs, which is not caused by KOMPAN, the order will be divided and equipment will be invoiced at the time of delivery to the site or authorized agent, and installation site amenities and related services will be invoiced when completed.
This proposal assumes that there is no Prevailing Wage requirement for this job.
Please allow 10-12 weeks for product delivery upon order placement.
Lead times for our Corocord product line vary, please check with your Sales Representative for specific details

Summary:

	Retail Price	Discount	Net Price
Subtotal - KOMPAN Products	23,210.00	2,321.00	20,889.00
Subtotal - Other Products	0.00	0.00	0.00
Subtotal - Surfacing	0.00	0.00	0.00
Subtotal - Installation & Other Services	6,070.31	303.52	5,766.79
Subtotal - Freight	1,475.00	0.00	1,475.00
Subtotal	30,755.31	2,624.52	28,130.79

Estimated Tax Rate	(Applicable sales tax will be added unless a valid tax exemption certificate is provided. This amount is only an estimate of your tax liability.)	0.00
Total		28,130.79

<p>Your acceptance of this proposal constitutes a valid order request and includes acceptance of terms and conditions contained within the Master Agreement, which is hereby acknowledged. Acceptance of this proposal by KOMPAN is acknowledged by issuance of an order confirmation by an authorized KOMPAN representative. Prices in this quotation are good for 60 days.</p> <p>This proposal may be withdrawn if not accepted by 08/10/18.</p> <p>KOMPAN Products are "Buy American" qualified, and compliant with the Buy American Act of 1933 and the "Buy American" provision of the ARRA of 2009.</p>	<p>KOMPAN Authorized Signature:</p> <p>Accepted By (signature): _____</p> <p>Accepted By (please print): _____</p> <p>Date: _____</p>
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661 County Rd. 9
Plantagenet, ON K0B 1L0
Canada
Tel: (613) 446-0030
Fax: (613) 446-0034

QUOTE

Quote No.: 1806573-USA-1
Date: 06/27/2018
Page: 1

Sold To:

City of Deer Park
610 East San Augustine
Deer Park, Texas 77536
USA

Ship To:

Tag: Deer Park
610 East San Augustine
Deer Park, Texas 77536
USA

GST/HST No: 872335070

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
DX-933	1	Each	Nebula Vortex		56,000.00	\$56,000.00
	1		5% BuyBoard Discount		-2,800.00	-\$2,800.00
			BuyBoard National Purchasing Cooperative No. 475-15			
			* Prices are in USD			
			* Freight quotation is for standard delivery only; any extras such as lift gate, limited access, etc may require a surcharge			
			* Heavy machinery such as a forklift or other mechanical device will be required to offload this shipment			
			* Freight rates are estimated, and may be subject to change up until time of shipment			
			* This quotation does NOT include installation			
			* Quotation does not include local engineer stamps or exaggerated installation requirements to meet local specific criteria, if any.			
			* This quotation not valid for more than 30 days			
			Freight			\$3,946.00
Comments We submit this quotation as our offer to sell equipment to the buyer quoted above. This is not an acknowledgement and no goods will be produced until all requirements are met as stated herein, to the satisfaction of the seller. To accept this proposal, please sign, date and return with other materials required. Once signed and returned any changes must be submitted in writing and approved by the seller. No goods may be returned without prior written consent. Errors & Omissions excluded. No holdbacks are allowed. Terms: 50% deposit required to process order. * Please allow 10 to 12 weeks for delivery. When placing order, please reference quote: 1806573-USA-1					Total Amount	\$57,146.00



Legislation Details (With Text)

File #: ORD 18-054 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/9/2018 **In control:** City Council
On agenda: 7/17/2018 **Final action:**
Title: Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Crime Control and Prevention District Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Adopted by CCPD Board - 18.19 Budget 07.09](#)
[Ord - Public hearing on 2018-2019 CCPD Budget](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Crime Control and Prevention District Budget.

Summary:

The Crime Control and Prevention District Act (Chapter 363 of the Texas Local Government Code) prescribes the process for adopting an annual budget for the Crime Control and Prevention District. On June 11, 2018, the Crime Control and Prevention District Board of Directors ("Board") conducted a public hearing on the proposed FY 2018-2019 Crime Control and Prevention District Budget. On July 9, 2018, the Board approved the FY 2018-2019 Crime Control and Prevention District Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 21, 2018 at 7:30 p.m. Afterward, during the regular meeting, the City Council will consider action on the budget. This schedule is in accordance with the Crime Control and Prevention District Act, which states that not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the Board. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1. Attached is the budget approved by the CCPD Board formatted for inclusion in the FY 2018-2019 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

Adoption of the FY 2018-2019 Crime Control and Prevention District Budget is necessary to carry out the programs adopted by the Board and funded by the 1/4% dedicated sales tax approved by the voters.

Approve the proposed ordinance.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
Tax Revenue	\$ 1,607,891	\$ 1,366,800	\$ 1,525,700	\$ 1,435,200	\$ 1,435,200
Other Revenue	41,707	-	10,800	11,000	11,000
Prior Year Revenue	<u>1,052,897</u>	<u>75,296</u>	<u>-</u>	<u>462,080</u>	<u>519,417</u>
Total Revenue	<u>\$ 2,702,495</u>	<u>\$ 1,442,096</u>	<u>\$ 1,536,500</u>	<u>\$ 1,908,280</u>	<u>\$ 1,965,617</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
<u>3100 TAX REVENUE</u>					
3120 Sales Tax Revenue	\$ 1,607,891	\$ 1,366,800	\$ 1,525,700	\$ 1,435,200	\$ 1,435,200
Total Tax Revenue	<u>1,607,891</u>	<u>1,366,800</u>	<u>1,525,700</u>	<u>1,435,200</u>	<u>1,435,200</u>
<u>3600 OTHER REVENUE</u>					
3614 Sale of Surplus Material	6,761	-	10,000	10,000	10,000
3620 Investment Revenue	1,596	-	800	1,000	1,000
3630 Insurance Reimbursement	<u>33,350</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>41,707</u>	<u>-</u>	<u>10,800</u>	<u>11,000</u>	<u>11,000</u>
 Prior Year Revenue	 <u>1,052,897</u>	 <u>75,296</u>	 <u>-</u>	 <u>462,080</u>	 <u>519,417</u>
 TOTAL REVENUE	 <u>\$ 2,702,495</u>	 <u>\$ 1,442,096</u>	 <u>\$ 1,536,500</u>	 <u>\$ 1,908,280</u>	 <u>\$ 1,965,617</u>

**CITY OF DEER PARK
2018-2019 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Total Police Services	\$ 2,702,495	\$ 1,442,096	\$ 1,131,519	\$ 1,908,280	\$ 1,965,617
TOTAL EXPENDITURES	\$ 2,702,495	\$ 1,442,096	\$ 1,131,519	\$ 1,908,280	\$ 1,965,617

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 356,357	\$ 693,739	\$ 329,900	\$ 686,418	\$ 686,418
Services	79,919	105,294	100,261	144,617	157,558
Supplies	108,320	180,826	166,706	208,457	208,457
Repairs & Maintenance	-	-	15,000	39,446	69,446
Other Operating Expenditures	-	15,000	-	-	14,396
Capital Outlay	2,157,900	447,237	519,652	829,342	829,342
Transition Fund	-	-	-	-	-
Total Expenditures	\$ 2,702,495	\$ 1,442,096	\$ 1,131,519	\$ 1,908,280	\$ 1,965,617

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1	1
Sergeant - Investigations	1	1	1	1	1
Pro-Act Investigators	0	2	2	2	2
Dispatcher	3	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 230,046	\$ 458,861	\$ 233,300	\$ 467,310	\$ 467,310
4104 Salaries - Overtime	12,066	20,000	19,250	20,000	20,000
4106 Social Security/Medicare	18,436	36,304	19,100	37,035	37,035
4107 TMRS	36,278	69,224	36,900	70,731	70,731
4108 Health & Life Insurance	34,920	105,852	19,550	88,632	88,632
4109 Workers Compensation	1,358	3,273	1,700	2,485	2,485
4114 Section 125 Admin Fee	56	225	100	225	225
4117 Health Savings Account	-	-	-	-	-
4197 Pension Expense	23,197	-	-	-	-
Total Personnel & Related	356,357	693,739	329,900	686,418	686,418
<u>4200 SERVICES</u>					
4231 Equipment Rental	9,000	21,600	15,600	21,600	21,600
4239 Audit Fee	2,000	2,000	2,000	2,000	2,000
4250 Training & Travel	18	1,410	2,500	1,970	1,970
4252 Dues & Fees	297	718	718	10,444	10,444
4279 Software - Other	68,603	79,566	79,019	103,332	116,273
4290 Contract Labor	-	-	424	5,271	5,271
Total Services	79,919	105,294	100,261	144,617	157,558
<u>4300 SUPPLIES</u>					
4304 Data Processing Supplies	629	-	-	-	-
4307 Postage	7	327	40	327	327
4308 Small Tools & Minor Equipment	107,684	152,128	140,889	193,965	193,965
4314 Protective Clothing	-	28,371	25,777	14,165	14,165
Total Supplies	108,320	180,826	166,706	208,457	208,457
<u>4400 REPAIRS & MAINTENANCE</u>					
4402 Machinery & Equipment	-	-	-	1,500	1,500
4404 Buildings	-	-	-	30,088	30,088
4405 Radios	-	-	-	5,163	5,163
4409 Air Conditioners	-	-	-	2,695	2,695
4412 Grounds Maintenance	-	-	15,000	-	30,000
Total Repairs & Maintenance	-	-	15,000	39,446	69,446
<u>4500 OTHER OPERATING EXP.</u>					
4511 Salary Contingency	-	15,000	-	-	14,396
Total Other Operating Exp.	-	15,000	-	-	14,396

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4900 CAPITAL OUTLAY</u>					
4902 Buildings	1,126,627	65,000	188,456	479,000	479,000
4904 Machinery & Equipment	703,850	108,503	98,907	166,163	166,163
4906 Automobiles & Light Trucks	141,635	273,734	232,289	184,179	184,179
4908 Lease Purchase	185,788	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-	-
Total Capital Outlay	<u>2,157,900</u>	<u>447,237</u>	<u>519,652</u>	<u>829,342</u>	<u>829,342</u>
TOTAL OPERATING BUDGET	2,702,495	1,442,096	1,131,519	1,908,280	1,965,617
Transition Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 2,702,495</u>	<u>\$ 1,442,096</u>	<u>\$ 1,131,519</u>	<u>\$ 1,908,280</u>	<u>\$ 1,965,617</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

4100 - PERSONNEL & RELATED			
4101	Salaries - Full Time	\$	467,310
4104	Overtime		20,000
	Various Benefits (Total)		199,108
TOTAL PERSONNEL			686,418
4200 - SERVICES			
4231	Rental Vehicles for ProAct Team & CID Sergeant		21,600
4239	Annual Audit		2,000
4250	Training		1,970
	Accreditation Manager Training (on-line)	675	
	Train & re-certify Investigator in Cellebrite System	1,295	
4252	Dues & Fees		10,444
	Vehicle Registrations for PD Fleet	671	
	LeadsOnline annual subscription	4,748	
	Lexis Nexis annual subscription	5,025	
4279	Software - Other		116,273
	OSSI Agency Licensing Fee	46,295	
	OSSI Consortium Fee	30,441	
	Cellebrite UFED Annual License Renewal	3,999	
	Extended Warranty for Dispatch Equipment	12,379	
	ADORE Software to convert training files to PDF	750	
	IA Pro Professional Standards Software	13,385	
	LPR License Agreement (Vigilant)	6,000	
	SolarWinds Serv-U License for Records	3,024	
4290	Contract Labor		5,271
	Installation of new Modems & Antennas in fleet	5,271	
TOTAL SERVICES			157,558
4300 - SUPPLIES			
4307	Postage		327
4308	Equipment		193,965
	Media & Presentation Curtain	539	
	Modems & Antennas for fleet	13,047	
	AED Package/ Ambu Bags/ Trauma Kits	7,700	
	DataLux Tracer systems (5) w/printer, accessories	30,661	
	Equipment for (5) new Tahoes	66,706	
	Golden Eagle II Radars (6)	11,731	
	Laptop Computer for Training Facility	1,700	
	LED Monitors & Stands for Records (3)	831	
	Refrigerators (3) for Breakroom, Dispatch & EOC	3,465	
	Plastics Plus trunk organizers (5)	12,459	
	Projector for Briefing Room	800	
	Replace 20 chairs in PD	8,204	
	Stop Stick (7)	3,337	
	Wind & water tight storage container	2,785	
	Equipment for firing range & training facility	30,000	
4314	Protective Clothing		14,165
	Riot Gear for new member & repairs to equipment	2,000	
	SWAT Gas Masks & Filters	1,413	
	Replace 7 Tactical Carriers	10,752	
TOTAL SUPPLIES			208,457

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2018-2019 ANNUAL BUDGET**

4400 - MAINTENANCE			
4402	Equipment Maintenance		1,500
	DataLux Tracer maintenance/repairs	1,500	
4404	Building Maintenance		30,088
	Paint Sally Port & Juvenile Detainee Cell	27,762	
	Re-cover lobby furniture at the PD	2,326	
4405	Radio Maintenance		5,163
	Tune & align radios not under warranty	5,163	
4409	A/C Maintenance		2,695
	HVAC Shutdown to connect AHU-2 & AHU-3	2,695	
4412	Grounds Maintenance		30,000
	Grounds maintenance for the new firing range	30,000	
TOTAL MAINTENANCE			<u>69,446</u>
4500 - OTHER OPERATING EXPENDITURES			
4511	Salary Contingency		14,396
	1.8% salary adjustment per Compensation Study		
			<u>14,396</u>
4900 - CAPITAL OUTLAY			
4902	Building		479,000
	Gun range remaining construction costs	414,000	
	Building for weapons cleaning storage at range	65,000	
4904	Specialized Equipment		166,163
	Watch Guard In-Car Video System (5)	32,942	
	Cellebrite	69,500	
	Crisis Throw Phone	19,700	
	Replace A/C in EOC & Dispatch	18,135	
	Replace server/hardware for Higher Ground System	19,521	
	VHF equipment for Crossing Guard Channel	6,365	
4906	Vehicles		184,179
	Patrol Tahoes (5)	184,179	
TOTAL CAPITAL OUTLAY			<u>829,342</u>
TOTAL BUDGETED EXPENDITURES			<u><u>\$ 1,965,617</u></u>

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK SETTING A DATE AND TIME FOR A PUBLIC HEARING ON THE CITY APPROVING THE 2018-2019 BUDGET FOR A CRIME CONTROL AND PREVENTION DISTRICT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the 2018-2019 Crime Control and Prevention District Budget, which was approved by the Crime Control and Prevention District Board of Directors on July 9, 2018.

II.

“Pursuant to the provisions of Section 363.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, has called, and does hereby call, a Public Hearing to be held on the 21st day of August, 2018, at 7:30 o’clock p.m. in the City Council Chamber at the City Hall of said City at 710 E. San Augustine Street in said City, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City of the 2018-2019 budget for a Crime Control and Prevention District.”

III.

The City Secretary is hereby directed to give notice of said hearing to the public as required by law.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

V.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that the hearing for approval of the 2018-2019 budget for a Crime Control and Prevention District be adopted at the earliest possible moment to comply with State Law, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 18-055 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 7/9/2018 **In control:** City Council

On agenda: 7/17/2018 **Final action:**

Title: Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [Adopted by FCPEMSD Board - 18.19 Budget 07.11](#)
[Ord - Public Hearing on 2018-2019 FCPEMSD Budget](#)

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council		

Consideration of and action on an ordinance calling a public hearing on the proposed FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget.

Summary:

The Fire Control, Prevention and Emergency Medical Services District Act (Chap. 344 of the Texas Local Government Code) prescribes the process for adopting an annual budget for the Fire Control, Prevention and Emergency Medical Services District. On June 11, 2018, the Fire Control, Prevention and Emergency Medical Services District Board of Directors ("Board") conducted a public hearing on the proposed FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget. On July 11, 2018, the Board approved the FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 21, 2018 at 7:30 p.m. Afterward, during the regular meeting, the City Council will consider action on the budget. This schedule is in accordance with the Fire Control, Prevention and Emergency Medical Services District Act, which states that not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the Board. If City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1. Attached is the proposed budget for the Fire Control, Prevention and Emergency Medical Services District formatted for inclusion in the FY 2018-2019 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

The FY 2018-2019 Fire Control, Prevention and Emergency Medical Services District Budget is necessary to carry out the programs adopted by the Board and funded by the 1/4% dedicated sales

tax approved by the voters.

Approve the ordinance.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
Tax Revenue	\$ 1,639,119	\$ 1,366,800	\$ 1,560,000	\$ 1,435,200	\$ 1,435,200
Other Revenue	1,601	-	1,100	600	600
Prior Year Revenue	-	2,443,543	-	2,680,615	2,707,424
Total Revenue	<u>\$ 1,640,720</u>	<u>\$ 3,810,343</u>	<u>\$ 1,561,100</u>	<u>\$ 4,116,415</u>	<u>\$ 4,143,224</u>

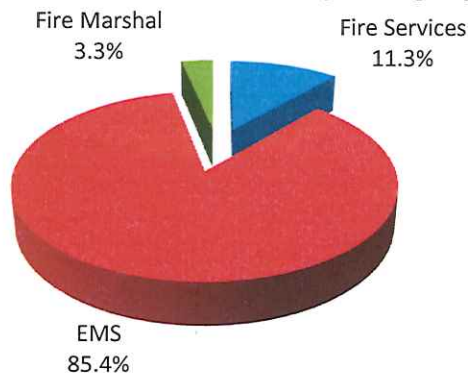
**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROJECTED 18-19
<u>3100 TAX REVENUE</u>					
3120 Sales Tax Revenue	\$ 1,639,119	\$ 1,366,800	\$ 1,560,000	\$ 1,435,200	\$ 1,435,200
Total Tax Revenue	<u>1,639,119</u>	<u>1,366,800</u>	<u>1,560,000</u>	<u>1,435,200</u>	<u>1,435,200</u>
<u>3600 OTHER REVENUE</u>					
3620 Investment Revenue	1,436	-	1,100	600	600
3631 Miscellaneous Revenue	<u>165</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>1,601</u>	<u>-</u>	<u>1,100</u>	<u>600</u>	<u>600</u>
Prior Year Revenue	<u>-</u>	<u>2,443,543</u>	<u>-</u>	<u>2,680,615</u>	<u>2,707,424</u>
 TOTAL REVENUE	 <u>\$ 1,640,720</u>	 <u>\$ 3,810,343</u>	 <u>\$ 1,561,100</u>	 <u>\$ 4,116,415</u>	 <u>\$ 4,143,224</u>

**CITY OF DEER PARK
2018-2019 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>FIRE SERVICES</u>					
Personnel & Related	\$ -	\$ -	\$ -	\$ -	\$ -
Services	114,414	110,500	112,275	110,500	110,500
Supplies	102,500	206,100	151,025	111,100	111,100
Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
Other Operating Expenditures	-	-	-	-	-
Capital Outlay	66,571	187,000	184,320	157,600	157,600
Total Fire Services	368,744	587,600	507,265	463,200	463,200
<u>EMERGENCY MEDICAL SERVICES</u>					
Personnel & Related	575,363	668,676	640,440	697,023	709,613
Services	52,774	83,500	55,463	83,500	83,500
Supplies	41,034	49,630	42,900	42,430	42,430
Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500
Other Operating Expenditures	-	-	-	-	12,299
Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
Total Emergency Medical Services	869,664	3,097,306	883,803	3,518,453	3,543,342
<u>FIRE MARSHAL</u>					
Personnel & Related	80,568	88,137	85,155	112,962	112,962
Services	21,465	31,500	25,000	16,000	16,000
Supplies	-	1,300	1,025	1,300	1,300
Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500
Other Operating Expenditures	-	-	-	-	1,920
Capital Outlay	11,000	-	-	-	-
Total Fire Marshal	114,564	125,437	113,880	134,762	136,682
TOTAL EXPENDITURES	\$ 1,352,972	\$ 3,810,343	\$ 1,504,948	\$ 4,116,415	\$ 4,143,224

Expenditure Allocation by Category



**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 362,126	\$ 448,319	\$ 415,520	\$ 461,180	\$ 471,476
4102 Salaries - Part Time	5,452	12,000	7,550	29,500	29,500
4104 Salaries - Overtime	97,277	86,000	118,515	86,000	86,000
4106 Social Security/Medicare	35,557	41,615	40,300	43,907	44,696
4107 TMRS	68,437	77,566	76,610	79,544	81,049
4108 Health & Life Insurance	54,793	82,428	56,900	71,100	71,100
4109 Workers Compensation	4,435	6,815	3,535	5,139	5,139
4114 Section 125 Admin Fee	78	135	90	90	90
4117 Health Savings Account	1,934	1,935	3,345	5,025	5,025
4197 Pension Expense	25,842	-	3,230	28,500	28,500
Total Personnel & Related	655,931	756,813	725,595	809,985	822,575
<u>4200 SERVICES</u>					
4219 Mobile Technology	8,306	12,000	9,700	11,000	11,000
4239 Audit Fees	2,000	2,000	2,000	2,000	2,000
4250 Training and Travel	-	-	2,713	-	-
4252 Dues & Fees	1,576	4,250	325	4,250	4,250
4254 Inspections & Permits	26,550	21,250	18,000	21,250	21,250
4255 Community/Employee Affairs	3,249	8,500	8,500	10,000	10,000
4256 Santa Around Town	-	-	-	-	-
4279 Software - Other	16,231	27,000	13,200	27,000	27,000
4290 Contract Labor	130,741	150,500	138,300	134,500	134,500
Total Services	188,653	225,500	192,738	210,000	210,000
<u>4300 SUPPLIES</u>					
4301 Office Supplies	322	500	-	500	500
4303 Operational Supplies	19,050	39,800	32,000	39,730	39,730
4307 Postage	1	100	25	100	100
4308 Small Tools & Minor Equipment	40,936	143,730	128,025	42,500	42,500
4314 Protective Clothing	83,225	70,000	34,000	70,000	70,000
4346 Election Supplies	-	-	-	-	-
4348 Books	-	2,900	900	2,000	2,000
Total Supplies	143,534	257,030	194,950	154,830	154,830

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	23,874	41,500	40,800	41,500	41,500
4402 Machinery & Equipment	33,148	47,500	45,900	47,500	47,500
4404 Buildings	16,075	8,000	1,500	8,000	8,000
4405 Radios	5,453	10,000	9,145	10,000	10,000
4413 Drill Field	40,058	20,000	10,000	20,000	20,000
4430 Furniture & Fixtures	3,249	7,000	-	7,000	7,000
Total Repairs & Maintenance	121,857	134,000	107,345	134,000	134,000
<u>4500 OTHER OPERATING EXP.</u>					
4510 Contingency	-	-	-	-	-
4511 Salary Contingency	-	-	-	-	14,219
Total Other Operating Exp.	-	-	-	-	14,219
<u>4900 CAPITAL OUTLAY</u>					
4902 Buildings	-	2,000,000	-	2,500,000	2,500,000
4903 Improvements Other Than Bldgs.	-	-	-	-	-
4904 Machinery & Equipment	77,571	55,000	52,320	-	-
4906 Automobiles & Light Trucks	27,376	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	138,050	-	-	-	-
4908 Lease Purchase	-	132,000	132,000	157,600	157,600
4941 Consulting Engineer Fee	-	250,000	100,000	150,000	150,000
Total Capital Outlay	242,997	2,437,000	284,320	2,807,600	2,807,600
TOTAL EXPENDITURES	<u>\$ 1,352,972</u>	<u>\$ 3,810,343</u>	<u>\$ 1,504,948</u>	<u>\$ 4,116,415</u>	<u>\$ 4,143,224</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ -	\$ -	\$ -	\$ -	\$ -
Services	114,414	110,500	112,275	110,500	110,500
Supplies	102,500	206,100	151,025	111,100	111,100
Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
Other Operating Expenditures	-	-	-	-	-
Capital Outlay	66,571	187,000	184,320	157,600	157,600
Total Expenditures	\$ 368,744	\$ 587,600	\$ 507,265	\$ 463,200	\$ 463,200

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ -	\$ -	\$ -	\$ -	\$ -
4102 Salaries - Part Time	-	-	-	-	-
4104 Salaries - Overtime	-	-	-	-	-
4106 Social Security/Medicare	-	-	-	-	-
4107 TMRS	-	-	-	-	-
4108 Health & Life Insurance	-	-	-	-	-
4109 Workers Compensation	-	-	-	-	-
Total Personnel & Related	-	-	-	-	-
<u>4200 SERVICES</u>					
4219 Mobile Technology	4,820	6,000	6,300	6,000	6,000
4239 Audit Fees	2,000	2,000	2,000	2,000	2,000
4252 Dues & Fees	96	250	75	250	250
4254 Inspections & Permits	26,550	21,250	18,000	21,250	21,250
4255 Community & Employee Awards	-	-	-	-	-
4256 Santa Around Town	-	-	-	-	-
4279 Software - Other	-	-	-	-	-
4290 Contract Labor	80,948	81,000	85,900	81,000	81,000
Total Services	114,414	110,500	112,275	110,500	110,500
<u>4300 SUPPLIES</u>					
4301 Office Supplies	322	500	-	500	500
4303 Operational Supplies	9,890	13,000	10,000	13,000	13,000
4307 Postage	1	100	25	100	100
4308 Small Tools & Minor Equipment	9,062	120,500	107,000	25,500	25,500
4314 Protective Clothing	83,225	70,000	34,000	70,000	70,000
4346 Election Supplies	-	-	-	-	-
4348 Books	-	2,000	-	2,000	2,000
Total Supplies	102,500	206,100	151,025	111,100	111,100

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	13,790	23,000	23,000	23,000	23,000
4402 Machinery & Equipment	6,634	16,000	16,000	16,000	16,000
4404 Buildings	16,075	8,000	1,500	8,000	8,000
4405 Radios	5,453	10,000	9,145	10,000	10,000
4413 Drill Field	40,058	20,000	10,000	20,000	20,000
4430 Furniture & Fixtures	3,249	7,000	-	7,000	7,000
Total Repairs & Maintenance	85,259	84,000	59,645	84,000	84,000
<u>4500 OTHER OPERATING EXP.</u>					
4510 Contingency	-	-	-	-	-
4511 Salary Contingency	-	-	-	-	-
Total Other Operating Expenditures	-	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>					
4903 Improvements Other Than Bldgs.	-	-	-	-	-
4904 Machinery & Equipment	66,571	55,000	52,320	-	-
4906 Automobiles & Light Trucks	-	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-	-
4908 Lease Purchase	-	132,000	132,000	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-	-
Total Capital Outlay	66,571	187,000	184,320	157,600	157,600
TOTAL EXPENDITURES	\$ 368,744	\$ 587,600	\$ 507,265	\$ 463,200	\$ 463,200

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

4200 - SERVICES		304 - FIRE SERVICES
4219	Mobile Technology	\$ 6,000
	Air cards for iPads	6,000
4239	Audit Fees	2,000
	Annual Audit	2,000
4252	Dues and Fees	250
	Registration renewals	250
4254	Inspections and Permits	21,250
	Breathing Air	6,000
	SCBA Masks	3,000
	Holmatro Tool annual inspection/maintenance	2,000
	Annual Hose, Pump and Ladder Testing	6,100
	Building generator load testing/inspection	4,150
4290	Contract Labor	81,000
	Fire Personnel Services	76,000
	Drill Field Janitorial Maintenance	5,000
TOTAL SERVICES		110,500
4300 - SUPPLIES		
4301	Office Supplies	500
4303	Operational Supplies	13,000
	Miscellaneous operational supplies	13,000
4307	Postage	100
4308	Small Tools & Minor Equipment	25,500
	Small equipment replacement/repairs	5,500
	Replacement hose due to failure	3,000
	Nozzles, SCBA masks	3,000
	Equipment lift for Maintenance Shop	4,000
	Slide out tray for bed area of Unit 430	4,000
	Miscellaneous tools and equipment	6,000
4314	Protective Clothing	70,000
	Bunker gear (coats & pants)	60,000
	NFPA gloves/rescue gloves	6,000
	Boots	2,000
	Suspenders, shields, etc.	2,000
4348	Books	2,000
TOTAL SUPPLIES		111,100
4400 - REPAIRS & MAINTENANCE		
4401	Vehicles	23,000
	Replacement tires	5,000
	Miscellaneous repairs and maintenance	18,000
4402	Machinery & Equipment	16,000
	Ice machine preventive maintenance	6,000
	Miscellaneous repairs and maintenance	10,000
4404	Building	8,000
	Miscellaneous repairs and maintenance	8,000
4405	Radios	10,000
	Repair of radios & equipment	10,000
4413	Drill Field	20,000
	Consumables (hay, propane, etc.)	4,000
	Jaws supplies (cars, towing, etc.)	3,000
	Prop maintenance	2,000
	Heat tiles, manikins, etc.	2,000
	LPG Fuel	5,000
	Miscellaneous repairs and maintenance	4,000
4430	Furniture & Fixtures	7,000
	Replace furniture at 3 stations, as needed	7,000
TOTAL REPAIRS & MAINTENANCE		84,000
4900 - CAPITAL OUTLAY		
4908	Lease Purchase	157,600
	Lease purchase financing for new Ladder Truck	157,600
TOTAL CAPITAL OUTLAY		157,600
TOTAL BUDGETED EXPENDITURES		\$ 463,200

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 575,363	\$ 668,676	\$ 640,440	\$ 697,023	\$ 709,613
Services	52,774	83,500	55,463	83,500	83,500
Supplies	41,034	49,630	42,900	42,430	42,430
Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500
Other Operating Expenditures	-	-	-	-	12,299
Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
Total Expenditures	\$ 869,664	\$ 3,097,306	\$ 883,803	\$ 3,518,453	\$ 3,543,342

PERSONNEL SCHEDULE

Assistant Chief EMS	0	0	0	1	1
EMS Captain	2	2	2	1	1
Paramedic Supervisor	0	0	0	0	0
Paramedics	4	5	5	5	5
Part-Time Paramedics	0	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 304,972	\$ 388,345	\$ 355,900	\$ 399,215	\$ 409,511
4102 Salaries - Part Time	5,452	12,000	7,550	12,000	12,000
4104 Salaries - Overtime	96,889	80,000	117,100	80,000	80,000
4106 Social Security/Medicare	31,067	36,604	35,500	37,409	38,198
4107 TMRS	59,919	68,013	67,700	69,691	71,196
4108 Health & Life Insurance	49,239	76,308	50,800	64,872	64,872
4109 Workers Compensation	3,846	5,981	3,100	4,366	4,366
4114 Section 125 Admin Fee	78	135	90	90	90
4117 Health Savings Account	1,289	1,290	2,700	4,380	4,380
4197 Pension Expense	22,612	-	-	25,000	25,000
Total Personnel & Related	575,363	668,676	640,440	697,023	709,613
<u>4200 SERVICES</u>					
4219 Mobile Technology	1,871	4,000	2,500	3,000	3,000
4250 Training and Travel	-	-	2,713	-	-
4252 Dues & Fees	1,480	4,000	250	4,000	4,000
4255 Community & Employee Awards	3,249	5,000	5,000	6,000	6,000
4279 Software - Other	13,081	17,000	10,000	17,000	17,000
4290 Contract Labor	33,093	53,500	35,000	53,500	53,500
Total Services	52,774	83,500	55,463	83,500	83,500
<u>4300 SUPPLIES</u>					
4301 Office Supplies	-	-	-	-	-
4303 Operational Supplies	9,160	26,500	22,000	26,430	26,430
4308 Small Tools & Minor Equipment	31,874	22,230	20,000	16,000	16,000
4348 Books	-	900	900	-	-
Total Supplies	41,034	49,630	42,900	42,430	42,430
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	8,553	16,000	16,000	16,000	16,000
4402 Machinery & Equipment	26,514	29,500	29,000	29,500	29,500
Total Repairs & Maintenance	35,067	45,500	45,000	45,500	45,500

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4500 OTHER OPERATING EXP.</u>					
4511 Salary Contingency	-	-	-	-	12,299
Total Other Operating Exp.	-	-	-	-	12,299
<u>4900 CAPITAL OUTLAY</u>					
4902 Buildings	-	2,000,000	-	2,500,000	2,500,000
4904 Machinery & Equipment	-	-	-	-	-
4906 Automobiles & Light Trucks	27,376	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	138,050	-	-	-	-
4941 Consulting Engineer Fee	-	250,000	100,000	-	-
4942 Consulting Architect Fee	-	-	-	150,000	150,000
Total Capital Outlay	165,426	2,250,000	100,000	2,650,000	2,650,000
 TOTAL EXPENDITURES	 \$ 869,664	 \$ 3,097,306	 \$ 883,803	 \$ 3,518,453	 \$ 3,543,342

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

		305 - EMERGENCY MEDICAL SERVICES	
4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 409,511
4102	Salaries - Part Time		12,000
4104	Overtime		80,000
4197	Pension Expense		25,000
	Various Benefits (Total)		183,102
	TOTAL PERSONNEL		709,613
4200 -	SERVICES		
4219	Mobile Technology		3,000
	Air cards for iPads	3,000	
4252	Dues and Fees		4,000
	CLIA Lab Fees	250	
	Ambulance License Renewal (4 units)	600	
	Ambulance Operating License Renewal Fee	500	
	Health Stream (EMS Continuing Education)	2,400	
	SETRAC Annual Dues	250	
4255	Community Awards		6,000
	EMS Week, Fire Responders Appreciation, etc.	6,000	
4279	Software - Other		17,000
	TriTech Annual Fees	2,000	
	ESO Solutions Annual Fees	6,500	
	Gateway EDI	1,700	
	EMS Technology	2,100	
	ESO Solutions bi-directional data exchange	1,000	
	EMS Simulator (SimMan)	1,500	
	When To Work Scheduling Software	1,000	
	Sunguard Freedom One Solution	1,200	
4290	Contract Labor		53,500
	EMS Personnel Services	53,500	
	TOTAL SERVICES		83,500
4300 -	SUPPLIES		
4303	Operational Supplies		26,430
	Supplies including EMS medical supplies, gloves, medications, disposable PPE, spider straps, C-Spine immobilization equipment, cleaning supplies, cyanide exposure treatment kits, etc.	26,430	
4308	Small Tools & Minor Equipment		16,000
	Includes replacement gear bags, rescue tool replacement, vehicle storage bins, shelves, Knox Box Medicine Vaults, and miscellaneous	16,000	
	TOTAL SUPPLIES		42,430
4400 -	REPAIRS & MAINTENANCE		
4401	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Unforeseen Maintenance	5,000	
4402	Machinery & Equipment		29,500
	LP-15 and AED maintenance	20,500	
	Stretcher maintenance	9,000	
	TOTAL REPAIRS & MAINTENANCE		45,500
4900 -	CAPITAL OUTLAY		
4902	Buildings		2,500,000
	Construction of EMS Annex at Fire Station 1	2,500,000	
4941	Consulting Engineer Fee		150,000
	Design of EMS Annex at Fire Station 1	150,000	
	TOTAL CAPITAL OUTLAY		2,650,000
4500 -	OTHER OPERATING EXPENDITURES		
4511	Salary Contingency		12,299
	1.8% salary adjustment per Compensation Study		
			12,299
	TOTAL BUDGETED EXPENDITURES		\$ 3,543,342

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
Personnel & Related	\$ 80,568	\$ 88,137	\$ 85,155	\$ 112,962	\$ 112,962
Services	21,465	31,500	25,000	16,000	16,000
Supplies	-	1,300	1,025	1,300	1,300
Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500
Other Operating Expenditures	-	-	-	-	1,920
Capital Outlay	11,000	-	-	-	-
Total Expenditures	\$ 114,564	\$ 125,437	\$ 113,880	\$ 134,762	\$ 136,682

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1	1
Part-Time Fire Marshal Inspector	0	0	0	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 57,154	\$ 59,974	\$ 59,620	\$ 61,965	\$ 61,965
4102 Salaries - Part Time	-	-	-	17,500	17,500
4104 Salaries - Overtime	388	6,000	1,415	6,000	6,000
4106 Social Security/Medicare	4,490	5,011	4,800	6,498	6,498
4107 TMRS	8,518	9,553	8,910	9,853	9,853
4108 Health & Life Insurance	5,554	6,120	6,100	6,228	6,228
4109 Workers Compensation	589	834	435	773	773
4114 Section 125 Admin Fee	-	-	-	-	-
4117 Health Savings Account	645	645	645	645	645
4197 Pension Expense	3,230	-	3,230	3,500	3,500
Total Personnel & Related	80,568	88,137	85,155	112,962	112,962
<u>4200 SERVICES</u>					
4219 Mobile Technology	1,615	2,000	900	2,000	2,000
4255 Community/Employee Affairs	-	3,500	3,500	4,000	4,000
4279 Software - Other	3,150	10,000	3,200	10,000	10,000
4290 Contract Labor	16,700	16,000	17,400	-	-
Total Services	21,465	31,500	25,000	16,000	16,000
<u>4300 SUPPLIES</u>					
4303 Operational Supplies	-	300	-	300	300
4308 Small Tools & Minor Equipment	-	1,000	1,025	1,000	1,000
Total Supplies	-	1,300	1,025	1,300	1,300
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	1,531	2,500	1,800	2,500	2,500
4402 Machinery & Equipment	-	2,000	900	2,000	2,000
4404 Building	-	-	-	-	-
Total Repairs & Maintenance	1,531	4,500	2,700	4,500	4,500

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2018-2019 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	REQUESTED 18-19	PROPOSED 18-19
<u>4500 OTHER OPERATING EXP.</u>					
4511 Salary Contingency	-	-	-	-	1,920
Total Other Operating Exp.	-	-	-	-	1,920
<u>4900 CAPITAL OUTLAY</u>					
4904 Machinery & Equipment	11,000	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-	-
Total Capital Outlay	11,000	-	-	-	-
 TOTAL EXPENDITURES	 \$ 114,564	 \$ 125,437	 \$ 113,880	 \$ 134,762	 \$ 136,682

**CITY OF DEER PARK
2017 - 2018 FIRE CONTROL DISTRICT BUDGET**

307 - FIRE MARSHAL

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 61,965
4102	Salaries - Part Time		17,500
4104	Overtime		6,000
4197	Pension Expense		3,500
	Various Benefits (Total)		23,997
	TOTAL PERSONNEL		112,962
4200 -	SERVICES		
4219	Mobile Technology		2,000
	Air cards for iPads	2,000	
4255	Community Awards		4,000
	Contest awards, fire prevention parade, etc.	4,000	
4279	Software - Other		10,000
	Firehouse Annual Subscription	10,000	
	TOTAL SERVICES		16,000
4300 -	SUPPLIES		
4303	Operational Supplies		300
	Miscellaneous operational supplies	300	
4308	Small Tools & Minor Equipment		1,000
	Miscellaneous tools and equipment	1,000	
	TOTAL SUPPLIES		1,300
4400 -	REPAIRS & MAINTENANCE		
4401	Vehicles		2,500
	Repairs and maintenance, as needed	2,500	
4402	Machinery & Equipment		2,000
	Fire prevention education & investigation trailer	2,000	
	TOTAL REPAIRS & MAINTENANCE		4,500
4500 -	OTHER OPERATING EXPENDITURES		
4511	Salary Contingency		1,920
	1.8% salary adjustment per Compensation Study		
			1,920
	TOTAL BUDGETED EXPENDITURES		\$ 136,682

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK SETTING A DATE AND TIME FOR A PUBLIC HEARING ON THE CITY APPROVING THE 2018-2019 BUDGET FOR A FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the 2018-2019 Fire Control Prevention and Emergency Medical Services District Budget, which was approved by the Fire Control Prevention and Emergency Medical Services District Board of Directors on July 11, 2018.

II.

“Pursuant to the provisions of Section 344.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, has called, and does hereby call, a Public Hearing to be held on the 21st day of August, 2018, at 7:30 o’clock p.m. in the City Council Chamber at the City Hall of said City at 710 E. San Augustine Street in said City, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City of the 2018-2019 budget for a Fire Control Prevention And Emergency Medical Services District.”

III.

The City Secretary is hereby directed to give notice of said hearing to the public as required by law.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

V.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that the hearing for approval of the 2018-2019 budget for a Fire Control Prevention And Emergency Medical Services District be adopted at the earliest possible moment to comply with State Law, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney