



T. J. Haight, President, Position 2  
Georgette Ford, Vice President, Position 7  
Sue Mauk, Secretary, Position 1  
Jeff Lawther, Treasurer, Position 4

Scott Sotelo, Position 3  
Doug Burgess, Position 5  
Brad Wells, Position 6

## CALL TO ORDER

## NEW BUSINESS

1. Approval of minutes of regular meeting on April 23, 2018. [MIN 18-104](#)

**Recommended Action:** Approval

**Attachments:** [CDC\\_MR\\_042318](#)

2. Consideration of and action on approving the Fiscal Year 2018-2019 Deer Park Community Development Corporation Budget and submission to City Council. [BUD 18-013](#)

**Recommended Action:** Approve the budget and submit to City Council.

**Attachments:** [Fund - DPCDC Final PROPOSED 18-19](#)

3. Consideration of and possible action on the quarterly report for the period of April 1, 2018 - June 30, 2018. [RPT 18-032](#)

**Recommended Action:** Approve the quarterly report for the period of April 1, 2018 - June 30, 2018 and authorize submission to the City Council.

**Department:** City Manager's Office

**Attachments:** [3rd Q Report\\_072318 \(cumulative\)](#)

4. Discussion of issues relating to the current status of DPCDC projects. [RPT 18-033](#)

**Recommended Action:** Receive the report.

**Attachments:** [Deer Park CDC Project Update\\_072318](#)

5. Announcement of date and time of the next DPCDC regular board meeting: October 22, 2018 at 5:30 pm. [DIS 18-113](#)

**Recommended Action:** Acknowledge the date and time of the next DPCDC regular board meeting.

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

## ADJOURN

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*Shannon Bennett, TRMC  
City Secretary*

*Posted on Bulletin Board  
July 20, 2018*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*



## Legislation Details (With Text)

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**File #:** MIN 18-104    **Version:** 1    **Name:**

**Type:** Minutes    **Status:** Agenda Ready

**File created:** 7/20/2018    **In control:** Deer Park Community Development Corporation

**On agenda:** 7/23/2018    **Final action:**

**Title:** Approval of minutes of regular meeting on April 23, 2018.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [CDC\\_MR\\_042318](#)

Date	Ver.	Action By	Action	Result
7/23/2018	1	Deer Park Community Development Corporation		

Approval of minutes of regular meeting on April 23, 2018.

Summary:

Fiscal/Budgetary Impact:

Approval

CITY OF DEER PARK

CDC 1-165

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE REGULAR MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, APRIL 23, 2018 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

T.J. HAIGHT  
GEORGETTE FORD  
SHANNON BENNETT  
DONNA TODD  
SUE MAUK  
DOUG BURGESS  
JEFF LAWTHOR

PRESIDENT  
VICE-PRESIDENT  
CITY SECRETARY  
TREASURER  
MEMBER  
MEMBER  
MEMBER

OTHER OFFICIALS PRESENT:

GARY JACKSON

ASSISTANT CITY MANAGER

1. MEETING CALLED TO ORDER – President T.J. Haight called the meeting to order at 5:30 p.m.
2. EXECUTIVE SESSION- CONSULTATION WITH CITY ATTORNEY – POTENTIAL LITIGATION – President T.J. Haight recessed the meeting at 5:30 p.m. for an Executive Session.
3. RECONVENED – President T.J. Haight reconvened the meeting at 5:50 p.m.
4. APPROVAL OF MINUTES OF REGULAR MEETING ON JANUARY 22, 2018 - Motion was made by Georgette Ford and seconded by Doug Burgess to approve the minutes of the special meeting on January 22, 2018. Motion carried unanimously.
5. APPROVAL OF MINUTES OF SPECIAL MEETING ON FEBRUARY 5, 2018 - Motion was made by Doug Burgess and seconded by Sue Mauk to approve the minutes of the special meeting on February 5, 2018. Motion carried unanimously.

6. CONSIDERATION OF AND POSSIBLE ACTION ON THE QUARTERLY REPORT FOR THE PERIOD OF JANUARY 1, 2018 – MARCH 31, 2018 – Parks and Recreation Director, Charlie Sandberg, gave an overview of quarterly activity report for the meetings of the Deer Park Community Development Corporation activities and actions. This report detailed the projects and work accomplished during the previous quarter. The report was presented to the Board for review, approval and authorization to submit to City Council. (Exhibit A1-A2)

Motion was made by Georgette Ford and seconded by Sue Mauk to approve the quarterly report for the period of January 1, 2018- March 31, 2018. Motion carried unanimously.

7. DISCUSSION OF ISSUES RELATING TO THE CURRENT STATUS OF DPCDC PROJECTS INCLUDING CHANGE ORDERS AND CONTINGENCY MODIFICATIONS – Parks and Recreation Director, Charlie Sandberg gave an extensive comprehensive update on the various projects, change orders, contingency modifications and other issues relevant to the Dow Park Pavilion, Maxwell Adult Center, Girls Softball Renovation Project and the new Soccer Complex. (Exhibit B1-B2)

Georgette Ford, Board Member, asked, “Is the 1.8 million what we have spent so far?”

Mr. Sandberg responded, “No, we have not spent that yet.”

Ms. Ford asked, “The total showing of 1.8 million, is that what we are saying we see as contracted out with what we know so far?”

Mr. Sandberg responded, “Yes, the 1.8 is the unencumbered contingency. We are utilizing that money for other things too. I did the best job I could on giving you the sequence of events that have led up to this.”

8. CONSIDERATION OF AND ACTION ON RECOMMENDING THE AMENDMENT FOR ADDITIONAL PROFESSIONAL SERVICES FROM HALFF ASSOCIATES TASK ORDER NO. 16-004-E TO CITY COUNCIL – Parks and Recreation Director, Charlie Sandberg commented, “This task order is what was given to Halff Associates for the architectural services that was required from them to assist us with the roof project.” (Exhibit C1)

Motion was made by Doug Burgess and seconded by Georgette Ford to approve the amendment for additional professional services from Halff Associates Task Order No. 16-004-E to City Council. Motion carried unanimously.

9. DISCUSSION OF ISSUES RELATING TO THE PRELIMINARY FY 2018-19 DPCDC BUDGET – Assistant City Manager, Gary Jackson advised the Board that the Preliminary Budget for FY 2018-19 was provided for review. This budget is primarily for debt services. Total revenues are at \$2,822,064, which represent estimated sales tax revenue and investment earnings. Projected expenditures include supplies, bond related fees, and operating transfers to the City to fund debt service on the certificates of obligation issued for the approved parks and recreation projects. (Exhibit D1-D3)
10. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT DPCDC REGULAR BOARD MEETING – President Haight announced the next regular DPCDC meeting on July 23, 2018 at 5:30 p.m.
11. ADJOURN – Motion was made by Georgette Ford and seconded by Doug Burgess to adjourn the meeting at 6:11 p.m.

ATTEST:

ADJOURN:

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Shannon Bennett  
City Secretary

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T.J. Haight, President  
Deer Park Community Development Corporation



## Legislation Details (With Text)

**File #:** BUD 18-013    **Version:** 1    **Name:**  
**Type:** Budget    **Status:** Agenda Ready  
**File created:** 7/13/2018    **In control:** Deer Park Community Development Corporation  
**On agenda:** 7/23/2018    **Final action:**

**Title:** Consideration of and action on approving the Fiscal Year 2018-2019 Deer Park Community Development Corporation Budget and submission to City Council.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Fund - DPCDC Final PROPOSED 18-19](#)

Date	Ver.	Action By	Action	Result
7/23/2018	1	Deer Park Community Development Corporation		

Consideration of and action on approving the Fiscal Year 2018-2019 Deer Park Community Development Corporation Budget and submission to City Council.

### Summary:

The DPCDC bylaws provide that the Corporation's fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2018-2019 was presented for discussion at the April 23, 2018 Board meeting.

The City Council is scheduled to adopt the DPCDC budget at the August 21, 2018 City Council meeting (note: the final Fiscal Year 2018-2019 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 25, 2018).

This item is for the Board of Directors to consider and take action on approving the Fiscal Year 2018-2019 Deer Park Community Development Corporation Budget. The final proposed budget did change from the preliminary budget presented and discussed at the April 23, 2018 Board meeting. The \$5,850,000 debt issuance for the Community Center and Gym Renovation/Expansion originally planned for October 2018 has been postponed to February 2019. This change resulted in a \$1,290,138 reduction in the annual debt service for the Fiscal Year 2018-2019. The final proposed Fiscal Year 2018-2019 budget for the DPCDC includes total revenues of \$2,801,100 (tax revenue and investment revenue) and total expenditures of \$1,531,926 (services, supplies, and operating transfers to the City). The operating transfers are primarily to pay for the debt service costs on the bonds funding the approved Type B capital projects, including estimated issuance and debt service costs for the final debt issuance of \$5,850,000 in 2019. These transfers also include pay-as-you-go funding for approved capital projects.

**Fiscal/Budgetary Impact:**

The proposed budget includes all anticipated revenues to be derived in Fiscal Year 2018-2019 from the ½% Type B sales and use tax and all proposed expenditures for the fiscal year.

Approve the budget and submit to City Council.



**CITY OF DEER PARK**  
**2018-2019 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**REVENUE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	PROJECTED 18-19
Tax Revenue	\$ 3,207,725	\$ 2,700,000	\$ 2,953,400	\$ 2,800,000
Other Revenue	1,040	900	1,050	1,100
Prior Year Revenue	-	-	-	-
<b>Total Revenue</b>	<b><u>\$ 3,208,765</u></b>	<b><u>\$ 2,700,900</u></b>	<b><u>\$ 2,954,450</u></b>	<b><u>\$ 2,801,100</u></b>

**CITY OF DEER PARK**  
**2018-2019 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	PROJECTED 18-19
<b><u>3100 TAX REVENUE</u></b>				
3120 Sales Tax Revenue	\$ 3,207,725	\$ 2,700,000	\$ 2,953,400	\$ 2,800,000
<b>Total Tax Revenue</b>	<b><u>3,207,725</u></b>	<b><u>2,700,000</u></b>	<b><u>2,953,400</u></b>	<b><u>2,800,000</u></b>
<b><u>3600 OTHER REVENUE</u></b>				
3620 Investment Revenue	1,040	900	1,050	1,100
<b>Total Other Revenue</b>	<b><u>1,040</u></b>	<b><u>900</u></b>	<b><u>1,050</u></b>	<b><u>1,100</u></b>
<b>Prior Year Revenue</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>TOTAL REVENUE</b>	<b><u>\$ 3,208,765</u></b>	<b><u>\$ 2,700,900</u></b>	<b><u>\$ 2,954,450</u></b>	<b><u>\$ 2,801,100</u></b>

**CITY OF DEER PARK  
2018-2019 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	PROPOSED 18-19
Total DPCDC Services	\$ 3,009,583	\$ 2,700,900	\$ 2,401,062	\$ 1,531,926
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,009,583</b>	<b>\$ 2,700,900</b>	<b>\$ 2,401,062</b>	<b>\$ 1,531,926</b>

**CITY OF DEER PARK**  
**2018-2019 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	PROPOSED 18-19
Services	\$ 2,918	\$ 4,400	\$ 3,500	\$ 4,400
Supplies	1,325	1,500	3,200	2,400
Other Operating Expenditures	<u>3,005,340</u>	<u>2,695,000</u>	<u>2,394,362</u>	<u>1,525,126</u>
<b>Total Expenditures</b>	<b><u>\$ 3,009,583</u></b>	<b><u>\$ 2,700,900</u></b>	<b><u>\$ 2,401,062</u></b>	<b><u>\$ 1,531,926</u></b>

**PROGRAM DESCRIPTION**

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK**  
**2018-2019 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	PROPOSED 18-19
<b><u>4200 SERVICES</u></b>				
4201 Public Notices	\$ 918	\$ 1,900	\$ 1,000	\$ 1,900
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	500	500
<b>Total Services</b>	<b><u>2,918</u></b>	<b><u>4,400</u></b>	<b><u>3,500</u></b>	<b><u>4,400</u></b>
<b><u>4300 SUPPLIES</u></b>				
4301 Office Supplies	-	100	100	100
4305 Printing	1,325	1,300	3,000	2,200
4307 Postage	-	100	100	100
<b>Total Supplies</b>	<b><u>1,325</u></b>	<b><u>1,500</u></b>	<b><u>3,200</u></b>	<b><u>2,400</u></b>
<b><u>4500 OTHER OPERATING EXP.</u></b>				
4525 Other Bond Related Fees	57,970	118,000	-	118,000
4530 Operating Transfers	2,154,196	2,394,362	2,394,362	1,307,126
4591 Pay-As-You-Go	793,174	182,638	-	100,000
<b>Total Operating Transfers</b>	<b><u>3,005,340</u></b>	<b><u>2,695,000</u></b>	<b><u>2,394,362</u></b>	<b><u>1,525,126</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 3,009,583</u></b>	<b><u>\$ 2,700,900</u></b>	<b><u>\$ 2,401,062</u></b>	<b><u>\$ 1,531,926</u></b>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
2018-2019 ANNUAL BUDGET**

DESCRIPTION		PROPOSED 18-19												
<b>4200 Services</b>														
4201 Public Notices	Estimate for two public hearings (\$100); bid notice (\$1,600); miscellaneous other (\$200)	\$ 1,900												
4239 Audit Fee	DPCDC share of annual audit costs (apportioned as a flat fee, similar to special revenue districts)	2,000												
4250 Training & Travel	Estimate for legislative training, etc.	500												
<b>4300 Supplies</b>														
4301 Office Supplies	Estimate for miscellaneous office supplies	100												
4305 Printing	Estimate for miscellaneous printing (\$100); printing of signs for construction sites (\$500); 2 project renderings (\$1,600)	2,200												
4307 Postage	Estimate for miscellaneous correspondence	100												
<b>4500 Other Operating Transfers</b>														
4525 Other Bond Related Fees	Estimated issuance costs - Proposed Series 2018:													
	Est. Issuance Costs (@ 2% PAR)	117,000 118,000												
	Est, Paying Agent Fees	1,000												
4530 Operating Transfers	Transfer to the City for debt service payments as follows related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax:	1,307,126												
	<table><tr><td></td><td><u>Series 2016</u></td><td><u>Series 2017</u></td><td><u>Series 2019</u> (Proposed)</td></tr><tr><td>Principal</td><td>665,000</td><td>420,000</td><td>-</td></tr><tr><td>Interest</td><td>84,549</td><td>45,927</td><td>91,650</td></tr></table>		<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2019</u> (Proposed)	Principal	665,000	420,000	-	Interest	84,549	45,927	91,650	
	<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2019</u> (Proposed)											
Principal	665,000	420,000	-											
Interest	84,549	45,927	91,650											
	Project costs will be paid through the capital projects (bond fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund, with the 2019 estimates as follows:	100,000												
	Hike & Bike Trails (design & construction)	100,000												

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**2018-2019 ANNUAL BUDGET**  
**PROJECT COSTS APPROVED BY THE VOTERS**

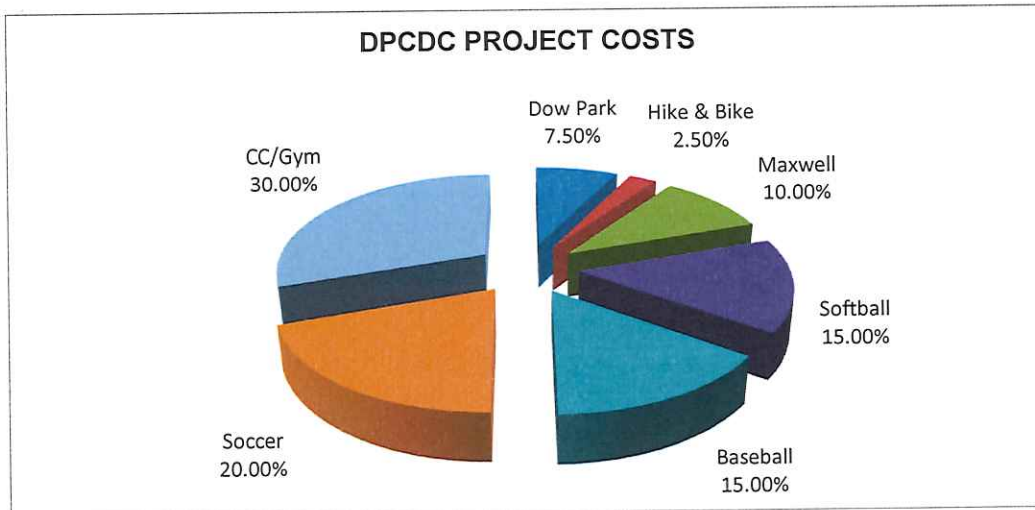
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>



**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**2018-2019 ANNUAL BUDGET**  
**ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2016**  
**(Issued by the City of Deer Park)**  
**\$9,450,000 dated February 16, 2016**  
**Interest Rate: 1.59%**

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2019	4.250%	\$ 665,000.00	\$ 44,917.50	\$ 39,630.75	\$ 749,548.25
2020	4.250%	680,000.00	39,630.75	34,224.75	753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25	752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	745,000.00	5,922.75	-	750,922.75
TOTAL		<u>\$ 5,650,000.00</u>	<u>\$ 205,905.00</u>	<u>\$ 160,987.50</u>	<u>\$ 6,016,892.50</u>



**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**2018-2019 ANNUAL BUDGET**  
**ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2017**  
**(Issued by the City of Deer Park)**  
**\$2,700,000 dated February 14, 2017**  
**Interest Rate: 1.89%**

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2019	1.890%	\$ 420,000.00	\$ 24,948.00	\$ 20,979.00	\$ 465,927.00
2020	1.890%	425,000.00	20,979.00	16,962.75	462,941.75
2021	1.890%	435,000.00	16,962.75	12,852.00	464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	<u>460,000.00</u>	<u>4,347.00</u>	<u>-</u>	<u>464,347.00</u>
TOTAL		<u>\$ 2,640,000.00</u>	<u>\$ 88,735.50</u>	<u>\$ 63,787.50</u>	<u>\$ 2,792,523.00</u>

**CITY OF DEER PARK  
2018-2019 ANNUAL BUDGET  
ANNUAL DEBT SERVICE PAYMENTS**

**PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2018**

(To be issued by the City of Deer Park)

\$5,850,000 dated February 19, 2019

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2019	3.000%	\$ 1,240,000.00	\$ 72,637.50	\$ 69,150.00	\$ 1,381,787.50
2020	3.000%	1,260,000.00	69,150.00	50,250.00	1,379,400.00
2021	3.000%	1,300,000.00	50,250.00	30,750.00	1,381,000.00
2022	3.000%	1,340,000.00	30,750.00	10,650.00	1,381,400.00
2023	3.000%	<u>710,000.00</u>	<u>10,650.00</u>	<u>-</u>	<u>720,650.00</u>
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 233,437.50</u>	<u>\$ 160,800.00</u>	<u>\$ 6,244,237.50</u>

This debt represents the final portion of the second of two issuances approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.



## Legislation Details (With Text)

**File #:** RPT 18-032    **Version:** 1    **Name:**  
**Type:** Report    **Status:** Agenda Ready  
**File created:** 7/18/2018    **In control:** Deer Park Community Development Corporation  
**On agenda:** 7/23/2018    **Final action:**  
**Title:** Consideration of and possible action on the quarterly report for the period of April 1, 2018 - June 30, 2018.  
**Sponsors:** City Manager's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [3rd Q Report 072318 \(cumulative\)](#)

Date	Ver.	Action By	Action	Result
7/23/2018	1	Deer Park Community Development Corporation		

Consideration of and possible action on the quarterly report for the period of April 1, 2018 - June 30, 2018.

### Summary:

Section 6.1 of the Corporation's bylaws states that the Board shall prepare a quarterly activity report, detailing the projects and work accomplished during the previous quarter. This report shall be reviewed by the Board by the end of the month following the end of each quarter and then submitted to City Council immediately thereafter.

The attached report for the period of April 1, 2018 - June 30, 2018 has been prepared for the Board's consideration and possible action. The report is cumulative for the 2017-2018 fiscal year with the most recent quarter shown first.

### Fiscal/Budgetary Impact:

N/A

Approve the quarterly report for the period of April 1, 2018 - June 30, 2018 and authorize submission to the City Council.

## **Quarterly Report: April 1, 2018 – June 30, 2018**

### **Meetings Conducted and Activities**

April 2 – Dow Park Pavilion construction meeting – South Pools/Halff/ City Staff

April 2 – Conference Call with City Attorney on South Pools discussion – City Staff

April 3 – Maxwell Roof discussion – City Staff/ Frost/ BSW

April 2 – City Council Meeting Executive Session discussion – Dow Park Pavilion and South Pools

April 4 – Soccer construction discussion – Tandem Services/ City Staff

April 5 – Halff Associates discussion – City Staff

April 9 - Dow Park Pavilion construction meeting – South Pools/Halff/ City Staff

April 11 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

April 11 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

April 16 - Dow Park Pavilion construction meeting – South Pools/Halff/ City Staff

April 17 - City Council Meeting Executive Session discussion – Dow Park Pavilion and South Pools

April 18 – Discussion with Halff on CDC projects – City Staff/Halff

April 18 – Dow Park Pavilion cost issue – City Staff

April 19 – Maxwell extended days discussion – Frost/ City Staff/ BSW

April 23 - Dow Park Pavilion construction meeting – South Pools/Halff/ City Staff

April 23 – DPCDC budget discussion for FY 18-19 – City Staff

April 23 - DPCDC meeting – City Staff presented

April 25 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

April 25 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

May 1 - City Council Meeting Executive Session discussion – Dow Park Pavilion and South Pools

May 1 – Acceptance of DPCDC quarterly report for January through March 2018.

May 1 – Amendment for additional from Halff Associates for Task Order. 16-004-D related to Maxwell.

May 3 – Softball electrical issue meeting – City Staff/ Tandem Services/Halff

May 9 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

May 9 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

May 15 - City Council Meeting Executive Session discussion – Dow Park Pavilion and South Pools

May 15 – New Business – City Council terminates contract with South Pools, Inc. for the Dow Park Pavilion project.

May 21 – Soccer Complex electrical discussion with adjacent land owner – City Staff/land owner

May 23– Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

May 23 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

May 24 – Discussion with potential vendor Dow Park Pavilion – City Staff

June 4 – Dow Park Pavilion discussion – City Staff

June 5 – Maxwell Adult Center construction meeting – City Staff/Frost/Halff/BSW

June 5 – Consideration of and possible action on to approve a contract for the completion of the Dow Park Pavilion Project with Millis Development.

June 5 – Consideration and action on the purchase of bleachers for the Girls Softball project.

June 6– Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

June 6 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

June 13 – Spencerview bridge discussion – City Staff

June 14 – Discussion with Halff about the Dow Park Pavilion Project – City Staff/Halff

June 18 – Meeting with City Staff to discuss items related to architect issues and the Dow Park Pavilion Project. – City Staff

June 19 – Maxwell Adult Center construction meeting – City Staff/Frost/Halff/BSW

June 20– Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

June 20 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

June 21 – Meeting with Schmitz to discuss Community Center observations report – City Staff/Schmitz

June 25 – Dow Park Pavilions Pre-Construction Meeting – City Staff/Millis Development

June 27 - Internal City Staff meeting to discuss Community Center Type B Project

June 27 – Discussion related to Maxwell extended days – City Staff/ Frost/ BSW

## **Financial**

### **Debt Issued To-Date**

- \$9,450,000 Certificates of Obligation, Series 2016 issued February 16, 2016 through a private placement to Wells Fargo Bank via a competitive bidding process
- \$2,700,000 Certificates of Obligation, Series 2017 issued February 14, 2017 through a private placement to First National Bank Texas via a competitive bidding process
- In an agreement between the City of Deer Park and the DPCDC, the City agreed to issue and sell certificates and the DPCDC agreed to make payments to the City in amounts sufficient to pay the principal of and interest on the certificates

### **Deer Park Community Development Corporation (Fund 85)**

*This fund records the sales tax revenues, operating expenditures, including bond issuance costs, and debt service payments.*

#### **Revenues:**

- Sales & Use Tax Revenues:  
1Q (12/31/17) = \$301,831.50  
2Q (03/31/18) = \$851,596.26  
3Q (06/30/18) = \$856,383.23  
*Total Fiscal YTD = \$2,009,810.99*
- Investment Revenue:  
1Q (12/31/17) = \$307.41  
2Q (03/31/18) = \$304.26  
3Q (06/30/18) = \$232.37  
*Total Fiscal YTD = \$844.04*
- ***Total Fiscal YTD Revenues as of 06/30/18: \$2,010,655.03 (preliminary and unaudited)***

#### **Expenditures:**

- Audit Fee:  
2Q (03/31/18) = \$2,000.00  
*Total Fiscal YTD = \$2,000.00*
- Operating Transfer – Debt Service:  
2Q (03/31/18) = \$1,954,492.75  
*Total Fiscal YTD = \$1,954,492.75*

- Pay-As-You-Go – Dow Park:

2Q (03/31/18) = \$315,465.92

3Q (06/30/18) = \$109,687.45

*Total Fiscal YTD = \$425,153.37*

- ***Total Fiscal YTD Expenditures as of 06/30/18: \$2,381,646.12 (preliminary and unaudited)***

### **Bond Fund – Certificates of Obligation (Fund 23)**

*This fund records the bond proceeds of the \$9,450,000 Certificates of Obligation, Series 2016 and the \$2,700,000 Certificates of Obligation, Series 2017 and all related capital project expenditures, including pay-as-you-go funding.*

### **Revenues:**

- Intergovernmental Revenue (*Pay-As-You-Go Funding*):

2Q (03/31/18) = \$315,465.92

3Q (06/30/18) = \$109,687.45

*Total Fiscal YTD = \$425,153.37*

- Investment Revenue:

1Q (12/31/17) = \$23,765.36

2Q (03/31/18) = \$29,399.71

3Q (06/30/18) = \$33,879.18

*Total Fiscal YTD = \$87,044.25*

- ***Total Fiscal YTD Revenues as of 06/30/18: \$512,197.62 (preliminary and unaudited)***

### **Expenditures:**

- Small Tools & Minor Equipment

3Q (06/30/18) = \$9,496.00

*Total Fiscal YTD = \$9,496.00*

- Buildings:

1Q (12/31/17) = \$239,592.23

○ Dow Park = \$153,289.60

○ Maxwell Center = \$86,302.63

2Q (03/31/18) = \$503,054.47

○ Maxwell Center = \$357,652.24

- Girls Softball = \$90,894.23
- Soccer Fields = \$54,508.00

3Q (06/30/18) = \$2,555,722.98

- Dow Park = \$115,903.25
- Maxwell Center = \$513,042.13
- Girls Softball = \$1,067,087.32
- Soccer Fields = \$859,690.28

*Total Fiscal YTD = \$3,298,369.68*

- Improvements Other Than Buildings:

2Q (03/31/18) = \$148,316.55

- Girls Softball = \$100,316.55
- Soccer Fields = \$48,000.00

3Q (06/30/18) = \$525,860.84

- Dow Park = \$31,779.84
- Girls Softball = \$492,581.00
- Soccer Fields = \$1,500.00

*Total Fiscal YTD = \$674,177.39*

- Consulting Architect Fee

1Q (12/31/17) = \$36,091.74

- Maxwell Center = \$5,057.78
- Girls Softball = \$14,827.59
- Soccer Fields = \$16,206.37

2Q (03/31/18) = \$15,423.22

- Maxwell Center = \$11,504.63
- Girls Softball = \$3,918.59

3Q (06/30/18) = \$62,796.50

- Dow Park = \$2,729.25
- Maxwell Center = \$18,431.60
- Girls Softball = \$27,918.19
- DP Baseball = \$3,500.00
- Soccer Fields = \$10,217.46

*Total Fiscal YTD = \$114,311.46*

- ***Total Fiscal YTD Expenditures as of 06/30/18: \$4,096,354.53 (preliminary and unaudited)***



**Deer Park Community Development Corporation**  
**Quarterly Report: January 1, 2018 – March 31, 2018**

**Meetings Conducted and Activities**

January 2 – City staff discussion on the Dow Park Pavilion project.

January 2 – City Council Workshop – Executive Session – Discussion of potential litigation

January 2 – Regular City Council meeting – Consideration of and action of the purchase of field lighting and installation from Musco sports lighting via the Buyboard for Soccer and Girls Softball Type - B projects.

January 2 – Regular City Council meeting – Consideration of and action of the purchase of shade structures and installation from USA shade and fabric structures via the Buyboard for Soccer and Girls Softball Type - B projects.

January 2 – Regular City Council meeting – Consideration of and action on change orders 2 & 3 to the contract with South Pools for the Dow Park Pavilion project.

January 2 – Regular City Council meeting – Consideration of and action authorization to purchase from Playworks and the Playwell Group via the Buyboard for the materials and installation of items to complete the Dow Park Pavilion and improvement projects.

January 5 – Discussion of change order language for the Dow Park Pavilion project – City Staff.

January 22 – Maxwell Change Order update meeting – City Staff.

January 22 – Deer Park Community Development Corporation board meeting.

January 24 – Conference call for items related to the Dow Park Pavilion Project – City Staff/City Attorney

February 5 – Deer Park Community Development Corporation board meeting

February 6 – Dow Park Pavilion Project preparation meeting – City Staff

February 6 – City Council Workshop - Executive Session – Discussion of potential litigation

February 6 – City Council Workshop – Discussion of issues related to Maxwell Adult Center change orders and contingency modifications.

February 6 – City Council Meeting – Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of October 1, 2017 – December 31, 2017.

February 6 – City Council Meeting – Consideration of and action on of the change orders of the Maxwell Adult Center.

February 6 – City Council Meeting – Consideration of and action on accepting the amendment for additional professional services from Halff associates utilizing the sub-contractor Brinkley, Sargent, Wiggington Architects.

February 6 – City Council Meeting – Consideration of and action on of the purchase of bleachers from GT Grandstands via Buyboard for Girls Softball Renovations Type – B project.

February 7 – Maxwell Construction Project update – City Staff/Frost/Halff/BSW

February 8 – Spencerview bridge discussion – City Staff

February 8 – Dow Park Pavilion Project coordination meeting – City Staff/South Pools/Playwell/Halff

February 14 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

February 14 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

February 15 – Discussion of issues related to Type B projects, Halff - City Staff

February 19 – Discussion of issues related to Deer Park Soccer Complex – City Staff

February 22 – Meeting to discuss fire alarm items related to the Maxwell Adult Center renovations – City Staff

February 22 – Discussion of Soccer Construction Project – Electrical Discussion with Mayor

March 5 – Discussed DPCDC projects with Parks and Recreation Commission.

March 12 – ICON shelters inspection of the Dow Park Pavilions – Icon/City Staff

March 13 – Discussion of task orders related to the Maxwell Adult Center – City Staff/Halff

March 14 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

March 14 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

March 19 – Dow Park Pavilion Meeting – City Staff/Halff/South Pool

March 20 – Maxwell Adult Center commissioning meeting – City Staff/Frost/Halff/BSW/Stanton Engineering

March 20 – Maxwell Adult Center construction meeting – City Staff/Frost/Halff/BSW

March 20 - City Council Workshop - Executive Session – Discussion of potential litigation

March 21 – Discussion of Electrical at Soccer Complex with Randy Stockwell – City Staff

March 26 – Dow Park Pavilion Meeting – City Staff/South Pool/Halff

March 28 – Deer Park Soccer Complex construction meeting – City Staff/Tandem Services/Halff

March 28 – Deer Park Girls Softball construction meeting – City Staff/Tandem Services/Halff

## **Financial**

### **Debt Issued To-Date**

- \$9,450,000 Certificates of Obligation, Series 2016 issued February 16, 2016 through a private placement to Wells Fargo Bank via a competitive bidding process
- \$2,700,000 Certificates of Obligation, Series 2017 issued February 14, 2017 through a private placement to First National Bank Texas via a competitive bidding process
- In an agreement between the City of Deer Park and the DPCDC, the City agreed to issue and sell certificates and the DPCDC agreed to make payments to the City in amounts sufficient to pay the principal of and interest on the certificates

### **Deer Park Community Development Corporation (Fund 85)**

*This fund records the sales tax revenues, operating expenditures, including bond issuance costs, and debt service payments.*

### **Revenues:**

- Sales & Use Tax Revenues:  
1Q (12/31/17) = \$301,831.50  
2Q (03/31/18) = \$851,596.26  
*Total Fiscal YTD = \$1,153,427.76*
- Investment Revenue:  
1Q (12/31/17) = \$307.41  
2Q (03/31/18) = \$304.26  
*Total Fiscal YTD = \$611.67*
- ***Total Fiscal YTD Revenues as of 03/31/18: \$1,154,039.43 (preliminary and unaudited)***

### **Expenditures:**

- Audit Fee:

2Q (03/31/18) = \$2,000.00

*Total Fiscal YTD = \$2,000.00*

- Pay-As-You-Go – Dow Park:

1Q (12/31/17) = \$0.00

2Q (03/31/18) = \$315,465.92

*Total Fiscal YTD = \$315,465.92*

- ***Total Fiscal YTD Expenditures as of 03/31/18: \$317,465.92 (preliminary and unaudited)***

### **Bond Fund – Certificates of Obligation (Fund 23)**

*This fund records the bond proceeds of the \$9,450,000 Certificates of Obligation, Series 2016 and the \$2,700,000 Certificates of Obligation, Series 2017 and all related capital project expenditures, including pay-as-you-go funding.*

### **Revenues:**

- Intergovernmental Revenue (*Pay-As-You-Go Funding*):

1Q (12/31/17) = \$0.00

2Q (03/31/18) = \$315,465.92

*Total Fiscal YTD = \$315,465.92*

- Investment Revenue:

1Q (12/31/17) = \$23,765.36

2Q (03/31/18) = \$29,399.71

*Total Fiscal YTD = \$53,165.07*

- ***Total Fiscal YTD Revenues as of 03/31/18: \$368,630.99 (preliminary and unaudited)***

### **Expenditures:**

- Buildings:

1Q (12/31/17) = \$239,592.23

○ Dow Park = \$153,289.60

○ Maxwell Center = \$86,302.63

2Q (03/31/18) = \$503,054.47

○ Maxwell Center = \$357,652.24

○ Girls Softball = \$90,894.23

- Soccer Fields = \$54,508.00

*Total Fiscal YTD = \$742,646.70*

- Improvements Other Than Buildings:

1Q (12/31/17) = \$0.00

2Q (03/31/18) = \$148,316.55

- Girls Softball = \$100,316.55
- Soccer Fields = \$48,000.00

*Total Fiscal YTD = \$148,316.55*

- Consulting Architect Fee

1Q (12/31/17) = \$36,091.74

- Maxwell Center = \$5,057.78
- Girls Softball = \$14,827.59
- Soccer Fields = \$16,206.37

2Q (03/31/18) = \$15,423.22

- Maxwell Center = \$11,504.63
- Girls Softball = \$3,918.59

*Total Fiscal YTD = \$51,514.96*

- ***Total Fiscal YTD Expenditures as of 03/31/18: \$942,478.21 (preliminary and unaudited)***

## **Deer Park Community Development Corporation**

### **Quarterly Report: October 1, 2017 – December 31, 2017**

#### **Meetings Conducted and Activities**

October 2	Staff meeting to discuss Pavilion electrical issue P&R/PW/City Administration
October 3	City Council appointed 4 members of the Deer Park Community Development Cooperation
October 18	Staff meeting to discuss Pavilion electrical issue P&R/PW/ City Administration
October 23	DPCDC quarterly board meeting at City Hall
October 23	Discussion of the Deer Park CDC projects; Discussion of Soccer Complex bids; Recommendation to award bid for Girls Softball renovation project; Consider scheduling a special meeting to recommend award of bid for construction of Soccer Complex.
October 25	Staff discussion with City Attorney to discuss architect issues P&R/PW/ City Administration/City Attorney
November 6	Special DPCDC board meeting of consideration and action upon recommending award of bid for construction of Soccer Complex to Tandem Services.
November 7	City Council accepted DPCDC Quarterly Report for July 1, 2017 – September 30, 2017
November 7	City Council approved ordinance to amend the FY17-18 Capital improvement fund budget for cost related to the construction of the Girls Softball Complex renovation and new Soccer Complex
November 15	Maxwell Center Pre-construction meeting P&R/PW/ City Administration/Halff/Frost Construction/Brinkley Sargent Wigington
December 5	Meeting with outside legal services to discuss Pavilion issues P&R/PW/ City Administration/City Attorney
December 5	Special DPCDC board of directors meeting concerning Pavilion electrical
December 5	Council executive session discussions related to potential litigation.
December 5	City Council tabled actions related to the Dow Park Pavilion project
December 7	Pre-construction meeting Soccer project P&R/PW/ City Administration/Halff/Tandem Services
December 7	Pre-construction meeting Softball project P&R/PW/ City Administration/Halff/Tandem Services
December 11	Maxwell construction meeting P&R/PW/ City Administration/Halff/BSW/Frost

December 14 Discuss Dow Park Pavilion change order P&R/PW/ City Administration

December 22 Discuss Dow Park Pavilion change order P&R/PW/ City Administration

December 22 Sent revisions to Halff for Dow Park Pavilion change order

December 28 Issued public notice article informing public of Girls Softball demolition

## **Financial**

### **Debt Issued To-Date**

- \$9,450,000 Certificates of Obligation, Series 2016 issued February 16, 2016 through a private placement to Wells Fargo Bank via a competitive bidding process
- \$2,700,000 Certificates of Obligation, Series 2017 issued February 14, 2017 through a private placement to First National Bank Texas via a competitive bidding process
- In an agreement between the City of Deer Park and the DPCDC, the City agreed to issue and sell certificates and the DPCDC agreed to make payments to the City in amounts sufficient to pay the principal of and interest on the certificates

### **Deer Park Community Development Corporation (Fund 85)**

*This fund records the sales tax revenues, operating expenditures, including bond issuance costs, and debt service payments.*

### **Revenues:**

- Sales & Use Tax Revenues:  
1Q (12/31/17) = \$301,831.50  
*Total Fiscal YTD = \$301,831.50*
- Investment Revenue:  
1Q (12/31/17) = \$307.41  
*Total Fiscal YTD = \$307.41*
- ***Total Fiscal YTD Revenues as of 12/31/17: \$302,138.91 (preliminary and unaudited)***

### **Expenditures:**

- Pay-As-You-Go – Dow Park:  
1Q (12/31/17) = \$0.00  
*Total Fiscal YTD = \$0.00*

- **Total Fiscal YTD Expenditures as of 12/31/17: \$0.00 (preliminary and unaudited)**

#### **Bond Fund – Certificates of Obligation (Fund 23)**

*This fund records the bond proceeds of the \$9,450,000 Certificates of Obligation, Series 2016 and the \$2,700,000 Certificates of Obligation, Series 2017 and all related capital project expenditures, including pay-as-you-go funding.*

#### **Revenues:**

- Intergovernmental Revenue (*Pay-As-You-Go Funding*):  
1Q (12/31/17) = \$0.00  
*Total Fiscal YTD = \$0.00*
- Investment Revenue:  
1Q (12/31/17) = \$23,765.36  
*Total Fiscal YTD = \$23,765.36*
- **Total Fiscal YTD Revenues as of 12/31/17: \$23,765.36 (preliminary and unaudited)**

#### **Expenditures:**

- Buildings:  
1Q (12/31/17) = \$239,592.23
  - Dow Park = \$153,289.60
  - Maxwell Center = \$86,302.63*Total Fiscal YTD = \$239,592.23*
- Consulting Architect Fee  
1Q (12/31/17) = \$36,091.74
  - Maxwell Center = \$5,057.78
  - Girls Softball = \$14,827.59
  - Soccer Fields = \$16,206.37*Total Fiscal YTD = \$36,091.74*
- **Total Fiscal YTD Expenditures as of 12/31/17: \$275,683.97 (preliminary and unaudited)**





## Legislation Details (With Text)

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**File #:** RPT 18-033    **Version:** 1    **Name:**

**Type:** Report    **Status:** Agenda Ready

**File created:** 7/18/2018    **In control:** Deer Park Community Development Corporation

**On agenda:** 7/23/2018    **Final action:**

**Title:** Discussion of issues relating to the current status of DPCDC projects.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Deer Park CDC Project Update\\_072318](#)

Date	Ver.	Action By	Action	Result
7/23/2018	1	Deer Park Community Development Corporation		

Discussion of issues relating to the current status of DPCDC projects.

### Summary:

A brief report will be given at the meeting summarizing the current status of the DPCDC projects.

### Fiscal/Budgetary Impact:

n/a

Receive the report.

## Deer Park CDC Project Update

April 2018 – June 2018

**Dow Park Pavilion Project** - This project was identified as one of seven approved projects in the 2015 Type B dedicated sales tax election that was voted for by Deer Park residents. The City entered into a contract with Halff Associates as the architect and South Pool and Spa as the general contractor. The project is funded with \$1.5 million from Type B sales tax. The new restroom buildings were installed and progress continues on the pavilion structures. The City terminated the contract with the previous general contractor and awarded a contract for the completion of the project to Mills Construction. The project is scheduled for completion in August of 2018.

- South Pools and Spa was terminated from their contract with the City of Deer Park by City Council.
- Millis construction was hired to complete the project.
- Staff is meeting with Millis and phone conferencing with Halff on weekly basis.

**Maxwell Adult Center** - This project was one of seven approved projects in the 2015 Type B dedicated sales tax election that was voted for by Deer Park residents. The project is funded with \$2 million from Type B sales tax. The City of Deer Park selected Halff Associates as the architect and Frost Construction as the general contractor for the project. Construction began in November of 2017. Demo of the interior and site preparation for the new addition has been completed. The project is about 60% complete with an expected completion date in fall 2018.

- Project is roughly 60% completed.
- City Council approved the purchase of furniture for the renovated Maxwell Center.
  - Funds to be provided by the Deer Park General Fund in FY 18-19.
- Lensec has been contracted to complete the door access for the project.
- Fidelis cabling has been contracted to complete the structured cabling for the project.
- Meeting on bi-weekly basis to discuss progress of the project.

**Girls Softball Complex** - This project was identified as one of seven approved projects in the 2015 Type B dedicated sales tax election that was voted for by Deer Park residents. This project is funded by \$3 million from Type B sales tax. The City selected Tandem Services as the general contractor and Halff Associates as the architect for this project. Construction began in January 2018. The project is on schedule to be completed in early to mid-fall 2018.

- Meeting on Bi-weekly basis with Tandem Services, City staff, and Halff.
- Several contingency modifications have been executed for the project.
- Shade canopies for bleachers have been ordered and currently are being installed per City.
- Bleachers have been ordered and scheduled to arrive August 1.
- Project currently in the process of getting electric reconnected.
- Irrigation has been installed.

**New Soccer Complex** - This project is another one of the seven approved projects in the 2015 Type B dedicated sales tax election. The project is being funded with \$4 million from Type B sales tax. The City of Deer Park selected Halff Associates as the architect and Tandem Services as the general contractor. Construction began in January 2018. The project is on schedule and is expected to be completed in early 2019.

- Work continues on grading at the site.
- City has received site fill from nearby housing development project which has assisted in reducing costs.
- Electrical agreement has been reached with adjacent land owner which will result in a reduced electrical cost.
- Tandem Services has worked with City of Deer Park to resolve sewer issue.
- Parking lot and driveway for facility currently under construction.
- Vegetative debris continues to be mulched and removed from the site.

**Community Center** – This project is another one of the seven approved projects in the 2015 Type B dedicated sales tax election. The project is being funded with \$6 million from Type B sales tax. This project is currently under staff review and discussion.

- Presentation of structural and MEP items related to the Community Center will be discussed with City Council, Parks and Recreation Commission, and Deer Park CDC board on July 23, 2018.
- Very preliminary programming has been discussed for the project.

**Hike and Bike Trails** - This project is another one of the seven approved projects in the 2015 Type B dedicated sales tax election. The project is being funded with \$500,000 from Type B sales tax.

- Limited discussions with staff have taken place.
- No formal actions taken at this time.

**Spencerview Athletic Complex** - This project is another one of the seven approved projects in the 2015 Type B dedicated sales tax election. The project is being funded with \$3 million from Type B sales tax.

- This project was completed in August of 2017 and is currently in use.



## Legislation Details (With Text)

**File #:** DIS 18-113    **Version:** 1    **Name:**

**Type:** Discussion    **Status:** Agenda Ready

**File created:** 7/20/2018    **In control:** Deer Park Community Development Corporation

**On agenda:** 7/23/2018    **Final action:**

**Title:** Announcement of date and time of the next DPCDC regular board meeting: October 22, 2018 at 5:30 pm.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/23/2018	1	Deer Park Community Development Corporation		

Announcement of date and time of the next DPCDC regular board meeting: October 22, 2018 at 5:30 pm.

### Summary:

Section 2.4 of the bylaws state that regular meetings of the Board of Directors of the Deer Park Community Development Corporation shall be held on the 4th Monday of each quarter (October, January, April, July), beginning at 5:30 pm and such meetings shall be held at the Deer Park City Hall, 710 E. San Augustine, Deer Park, TX, unless otherwise determined by resolution of the Board. Therefore, the next DPCDC regular meeting will be held on October 22, 2018 at 5:30 pm.

### Fiscal/Budgetary Impact:

n/a

Acknowledge the date and time of the next DPCDC regular board meeting.