



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

CALL TO ORDER

1. Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019. [RPT 19-039](#)

Recommended Action: Discussion only during workshop.

Department: Finance

Attachments: [2019 3Q Financial Report](#)

2. Discussion of issues relating to the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget. [DIS 19-101](#)

Recommended Action: Discussion only at Workshop. An item for consideration and possible action is included on the August 20, 2019 Regular Council Meeting agenda.

Department: City Manager's Office

Attachments: [DPCDC FY 19-20 08.20.19](#)

3. Discussion of issues relating to a recommendation from the selection committee on the Request for Qualifications (RFQ) for architectural services for programming and master planning of the Jimmy Burke Activity Center. [DIS 19-100](#)

Recommended Action: Discuss the selection of BRW to perform programming and master planning of the Jimmy Burke Activity Center.

Department: Parks & Recreation Commission and Deer Park Community Development Corporation

Attachments: [RFQ-Jimmy Burke Activity Center](#)
[BRW Architects SOQ - Jimmy Burke Activity Center.May 2019](#)

4. Discussion of issues relating to the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPISD JV Girl's Softball Tournament as a fundraiser. [DIS 19-103](#)

Recommended Action: Discussion Only

Department: Parks & Recreation

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

ADJOURN

*Shannon Bennett, TRMC
City Secretary*

*Posted on Bulletin Board
August 16, 2019*

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: RPT 19-039 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 7/25/2019 **In control:** City Council Workshop
On agenda: 8/20/2019 **Final action:**
Title: Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [2019 3Q Financial Report](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council Workshop		

Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.

Summary:

Review and discussion of the City's quarterly financial report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019. A few highlights are as follows:

The City's quarterly financial report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019 reports the preliminary and unaudited results for the first nine months of the fiscal year (October 2018 - June 2019). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$46.9 million. The annual budget for these revenues, as amended, is \$53.7 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$19.6 million through June 2019. The industrial in-lieu of taxes revenues of approximately \$12.0 million through June 2019 represent 100.4 percent of the amount budgeted for these revenues. The City's sales tax revenues of \$4.1 million through the third quarter are 2.8 percent higher than the prior year's third quarter. Total expenditures of the Governmental Funds are approximately \$40.8 million for the third quarter to-date.

Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total approximately \$7.8 million through June 2019, which is 2.2 percent below the prior year's third quarter results. This difference reflects the 6.3 percent reduction in water usage for the first nine months of the fiscal year. Total expenses of these enterprise funds are \$7.2 million for the third quarter.

The \$940,700 of expenditures in the Capital Improvements Fund for the fiscal year-to-date through

June 2019 primarily represent expenditures related to the new City Hall.

Revenues for the special revenue districts (the Crime Control and Prevention District and the Fire Control Prevention and EMS District), primarily represent sales tax collections. For the nine months to-date, combined revenues for both districts total approximately \$2.2 million and combined expenditures total approximately \$3.5 million, which is largely expenditures for the new EMS Annex at Fire Station #3. Third quarter revenues of approximately \$2.1 million for the City's Type B Corporation, the Deer Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. Expenditures of approximately \$1.2 million for the nine months to-date primarily represent funding for debt service payments.

Fiscal/Budgetary Impact:

N/A.

Discussion only during workshop.



**FISCAL YEAR 2019
QUARTERLY FINANCIAL REPORT
FOR THE THIRD QUARTER ENDED
June 30, 2019
(Unaudited)**

**CITY OF DEER PARK
FISCAL YEAR 2019
QUARTERLY FINANCIAL REPORT
THIRD QUARTER ENDED JUNE 30, 2019
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CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 21,487,939	\$ 10,938,170	\$ 5,401,607	\$ -	\$ 37,827,716	\$ 44,442,325	\$ 6,614,609	14.88%
Debt Service Fund	2,526,438	2,016,974	1,366,745	-	5,910,157	6,207,242	297,085	4.79%
Golf Course Lease Fund	-	15,000	7,611	-	22,611	120,000	97,389	81.16%
Special Revenue Funds	61,794	225,051	265,076	-	551,921	2,958,452	2,406,531	81.34%
Capital Improvement Bond Funds	150,239	121,675	2,347,210	-	2,619,124	-	(2,619,124)	-
Total Governmental Funds Revenue	24,226,410	13,316,870	9,388,249	-	46,931,529	53,728,019	6,796,490	12.65%
EXPENDITURE SUMMARY:								
<u>General Fund</u>								
General & Administrative	1,756,560	1,886,311	1,701,710	-	5,344,581	11,808,832	6,464,251	54.74%
Police Department	2,037,289	2,642,104	2,342,639	-	7,022,032	10,308,536	3,286,504	31.88%
Fire Department & Emergency Services	499,436	831,758	761,333	-	2,092,527	3,006,703	914,176	30.40%
Planning & Development	332,775	522,947	405,107	-	1,260,829	1,995,413	734,584	36.81%
Sanitation	872,169	1,116,947	926,353	-	2,915,469	4,092,291	1,176,822	28.76%
Street Maintenance	614,022	346,400	363,553	-	1,323,975	2,478,280	1,154,305	46.58%
Parks & Recreation	1,032,037	1,702,199	1,501,357	-	4,235,593	6,904,012	2,668,419	38.65%
Library	188,205	273,764	260,788	-	722,757	1,168,598	445,841	38.15%
Other	161,957	291,706	232,959	-	686,622	1,102,321	415,699	37.71%
Employee Benefits	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	-	-	50,000	50,000	100.00%
Total General Fund	7,484,450	9,614,136	8,495,799	-	25,604,385	42,914,986	17,310,601	40.34%
<u>Debt Service Fund</u>	428	1,951	4,776,787	-	4,779,166	5,661,746	882,580	15.59%
<u>Golf Course Lease Fund</u>	17,739	34,050	31,239	-	83,028	120,000	36,972	30.81%
<u>Special Revenue Funds</u>	165,989	264,199	124,569	-	554,757	2,958,452	2,403,695	81.25%
<u>Capital Improvement Bond Funds</u>	2,811,540	3,349,067	3,657,481	-	9,818,088	-	(9,818,088)	-
Total Governmental Funds Expenditures	10,490,146	13,263,403	17,085,875	-	40,839,424	51,655,184	10,815,760	20.94%
Governmental Funds Revenues O/(U) Expenditures	\$ 13,736,264	\$ 53,467	\$ (7,697,626)	\$ -	\$ 6,092,105	\$ 2,072,835	\$ -	-
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,727,599	\$ 2,547,616	\$ 2,569,729	\$ -	\$ 6,844,944	\$ 12,595,665	\$ 5,750,721	45.66%
Storm Water Fund	210	147	556,169	-	556,526	-	(556,526)	-
Other	57,267	84,974	247,058	-	389,299	383,786	(5,513)	-
Total Utility Fund Revenue	1,785,076	2,632,737	3,372,956	-	7,790,769	12,979,451	5,188,682	39.98%
EXPENSES SUMMARY:								
General & Administrative	251,630	256,362	219,131	-	727,123	1,152,350	425,227	36.90%
Water Expenses	696,179	1,304,981	1,019,476	-	3,020,636	6,013,166	2,992,530	49.77%
Sewer Expenses	188,261	239,148	279,427	-	706,836	1,872,875	1,166,039	62.26%
Storm Water Expenses	-	-	33,887	-	33,887	-	(33,887)	-
Debt Service & Related Fees	1,572	299	2,222,234	-	2,224,105	2,747,332	523,227	19.04%
Operating Transfers	-	-	-	-	-	122,973	122,973	100.00%
Other	103,257	149,983	160,511	-	413,751	589,415	175,664	29.80%
Employee Benefits	24,251	8,173	10,593	-	43,017	357,150	314,133	87.96%
Total Utility Fund Expenses	1,265,150	1,958,946	3,945,259	-	7,169,355	12,855,261	5,685,906	44.23%
Utility Fund Revenues O/(U) Expenses	\$ 519,926	\$ 673,791	\$ (572,303)	\$ -	\$ 621,414	\$ 124,190	\$ -	-
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143	\$ -	\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
Total Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143	\$ -	\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
EXPENDITURE SUMMARY:								
General Government	853	101,671	722,715	-	825,239	31,000	(794,239)	-
Fire Department	-	-	-	-	-	1,348,300	1,348,300	100.00%
Planning & Development	-	-	-	-	-	1,525,000	1,525,000	100.00%
Street Maintenance	-	-	-	-	-	300,000	300,000	100.00%
Storm Water	-	-	-	-	-	-	-	-
Park Maintenance	1,400	-	70,225	-	71,625	1,154,238	1,082,613	93.79%
Recreation	-	-	-	-	-	275,000	275,000	100.00%
Athletics & Aquatics	2,500	-	41,300	-	43,800	50,000	6,200	12.40%
Building Maintenance	-	-	-	-	-	325,000	325,000	100.00%
Drama	-	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	250,000	250,000	100.00%
Total Capital Improvements Fund Expenditures	4,753	101,671	834,240	-	940,664	5,258,538	4,317,874	82.11%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (3,970)	\$ (101,126)	\$ (833,097)	\$ -	\$ (938,193)	\$ 203,840	\$ -	-

* Line item not budgeted.
 ** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
Senior Citizens Fund	637	444	930	-	2,011	-	(2,011)	*
Total Fiduciary Funds Revenue	637	444	930	-	2,011	-	(2,011)	*
EXPENDITURE SUMMARY:								
LEPC Fund	-	-	-	-	-	-	-	*
Senior Citizens Fund	-	-	-	-	-	-	-	*
Total Fiduciary Funds Expenditures	-	-	-	-	-	-	-	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 637	\$ 444	\$ 930	\$ -	\$ 2,011	\$ -	\$ -	\$ -
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 129,617	\$ 408,867	\$ 492,802	\$ -	\$ 1,031,286	\$ 1,965,617	\$ 934,331	47.53%
Fire Control Prevention and EMS District	138,207	446,691	536,104	-	1,121,002	4,143,224	3,022,222	72.94%
Total Special Revenue Districts Revenue	267,824	855,558	1,028,906	-	2,152,288	6,108,841	3,956,553	64.77%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	281,289	248,234	406,369	-	935,892	1,965,617	1,029,725	52.39%
Fire Control Prevention and EMS District	259,682	877,714	1,432,766	-	2,570,162	4,143,224	1,573,062	37.97%
Total Special Revenue Districts Expenditures	540,971	1,125,948	1,839,135	-	3,506,054	6,108,841	2,602,787	42.61%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)	\$ -	\$ (1,353,766)	\$ -	\$ -	\$ -
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 260,441	\$ 825,142	\$ 984,918	\$ -	\$ 2,070,501	\$ 2,801,100	\$ 730,599	26.08%
Total DPCDC Fund Revenue	260,441	825,142	984,918	-	2,070,501	2,801,100	730,599	26.08%
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	2,000	1,154,865	-	1,156,865	1,531,926	375,061	24.48%
Total DPCDC Fund Expenditures	-	2,000	1,154,865	-	1,156,865	1,531,926	375,061	24.48%
DPCDC Revenues O/(U) Expenditures	\$ 260,441	\$ 823,142	\$ (169,947)	\$ -	\$ 913,636	\$ 1,269,174	\$ -	\$ -
<u>FUND BALANCE</u>								
Beginning Fund Balance - General Fund	\$ 38,805,246	\$ 52,674,421	\$ 53,811,918	\$ -	\$ 38,805,246			
Revenues Over/(Under) Expenditures	13,869,175	1,137,497	(3,284,795)	-	11,721,877			
Ending Fund Balance - General Fund	\$ 52,674,421	\$ 53,811,918	\$ 50,527,123	\$ -	\$ 50,527,123			
Beginning Fund Balance - Water Sewer Fund	\$ 20,234,959	\$ 20,734,504	\$ 21,389,330	\$ -	\$ 20,234,959			
Revenues Over/(Under) Expenditures	499,545	654,826	(1,257,208)	-	(102,837)			
Ending Fund Balance - Water Sewer Fund	\$ 20,734,504	\$ 21,389,330	\$ 20,132,122	\$ -	\$ 20,132,122			

* Line item not budgeted.
 ** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	FY19 YTD Actual	FY18 YTD Actual	Difference O/(U) Prior YTD	FY18 FYE Total
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 21,487,939	\$ 10,936,170	\$ 5,401,607		\$ 37,827,716	\$ 35,137,608	\$ 2,690,108	\$ 41,674,692
Debt Service Fund	2,526,438	2,016,974	1,366,745		5,910,157	6,881,718	(971,561)	6,927,957
Golf Course Lease Fund	-	15,000	7,611		22,611	44,019	(21,408)	135,484
Special Revenue Funds	61,794	225,051	265,076		551,921	590,294	(38,373)	1,674,536
Capital Improvement Bond Funds	150,239	121,675	2,347,210		2,619,124	2,628,517	(9,393)	3,692,798
Total Governmental Funds Revenue	24,226,410	13,316,870	9,388,249		46,931,529	45,282,156	1,649,373	54,105,467
EXPENDITURE SUMMARY:								
General Fund								
General & Administrative	1,756,560	1,886,311	1,701,710		5,344,581	5,015,550	329,031	12,367,803
Police Department	2,037,289	2,642,104	2,342,639		7,022,032	6,744,877	277,155	9,536,758
Fire Department & Emergency Services	499,436	831,758	761,333		2,092,527	1,768,794	323,733	2,581,641
Planning & Development	332,775	522,947	405,107		1,260,829	1,264,452	(3,623)	1,751,821
Sanitation	872,169	1,116,947	926,353		2,915,469	2,884,742	30,727	4,159,226
Street Maintenance	614,022	346,400	363,553		1,323,975	791,492	532,483	1,189,449
Parks & Recreation	1,032,037	1,702,199	1,501,357		4,235,593	4,322,439	(86,846)	6,458,882
Library	188,205	273,764	260,788		722,757	724,977	(2,220)	1,014,922
Other	181,957	291,706	232,959		686,622	642,166	44,456	911,193
Employee Benefits	-	-	-		-	-	-	-
Operating Transfers	-	-	-		-	-	-	-
Total General Fund	7,494,450	9,614,136	8,495,799		25,604,385	24,159,489	1,444,896	39,971,695
Debt Service Fund	428	1,951	4,776,787		4,779,166	5,668,908	(889,642)	6,380,583
Golf Course Lease Fund	17,739	34,050	31,239		83,028	133,545	(50,517)	135,484
Special Revenue Funds	165,989	264,199	124,569		554,757	721,599	(166,842)	1,758,792
Capital Improvement Bond Funds	2,811,540	3,349,067	3,657,481		9,818,088	14,004,701	(4,186,613)	14,542,261
Total Governmental Funds Expenditures	10,490,146	13,263,403	17,085,875		40,839,424	44,688,142	(3,848,718)	62,788,815
Governmental Funds Revenues O/(U) Expenditures	\$ 13,736,264	\$ 53,467	\$ (7,697,626)		\$ 6,092,105	\$ 594,014	\$ 5,498,091	\$ (8,683,348)
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,727,599	\$ 2,547,616	\$ 2,569,729		\$ 6,844,944	\$ 7,045,629	\$ (200,685)	\$ 11,066,501
Storm Water Fund	210	147	556,169		556,526	227,023	329,503	337,665
Other	57,267	84,974	247,058		389,299	690,254	(300,955)	741,891
Total Utility Funds Revenue	1,785,076	2,632,737	3,372,956		7,790,769	7,962,906	(172,137)	12,146,057
EXPENSES SUMMARY:								
General & Administrative	251,630	256,362	219,131		727,123	824,528	(97,405)	323,032
Water Expenses	696,179	1,304,981	1,019,476		3,020,636	3,236,520	(215,884)	4,120,112
Sewer Expenses	188,261	239,148	279,427		706,836	750,653	(43,817)	1,112,495
Storm Water Expenses	-	-	33,887		33,887	166,341	(132,454)	36,726
Debt Service & Related Fees	1,572	299	2,222,234		2,224,105	1,521,971	702,134	2,154,464
Operating Transfers	-	-	-		-	107,681	(107,681)	99,421
Other	103,257	149,983	160,511		413,751	283,412	130,339	930,732
Employee Benefits	24,251	8,173	10,593		43,017	52,690	(9,673)	181,768
Total Utility Funds Expenses	1,265,150	1,958,946	3,945,259		7,169,355	6,943,796	225,559	8,958,750
Utility Funds Revenues O/(U) Expenses	\$ 519,926	\$ 673,791	\$ (572,303)		\$ 621,414	\$ 1,019,110	\$ (397,696)	\$ 3,187,307
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 1,453	\$ (1,018)	\$ 4,484,378
Total Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 1,453	\$ (1,018)	\$ 4,484,378
EXPENDITURE SUMMARY:								
General Government	853	101,671	722,715		825,239	2,893,744	(2,068,505)	3,639,231
Fire Department	-	-	-		-	157,000	(157,000)	157,000
Planning & Development	-	-	-		-	-	-	-
Street Maintenance	-	-	-		-	486,407	(486,407)	1,744,701
Storm Water	-	-	-		-	-	-	-
Park Maintenance	1,400	-	70,225		71,625	55,898	15,727	109,856
Recreation	-	-	-		-	48,762	(48,762)	48,763
Athletics & Aquatics	2,500	-	41,300		43,800	29,978	13,822	125,763
Building Maintenance	-	-	-		-	-	-	-
Drama	-	-	-		-	48,763	(48,763)	48,763
Library	-	-	-		-	48,763	(48,763)	48,763
Contingency	-	-	-		-	-	-	-
Total Capital Improvements Fund Expenditures	4,753	101,671	834,240		940,664	3,769,315	(2,828,651)	5,922,840
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (3,970)	\$ (101,126)	\$ (833,097)		\$ (938,193)	\$ (3,767,862)	\$ 2,827,633	\$ (1,438,462)

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	FY19 YTD Actual	FY18 YTD Actual	Difference O/(U) Prior YTD	FY18 FYE Total
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,368	\$ (52,368)	\$ 52,368
Senior Citizens Fund	637	444	930	-	2,011	1,183	828	1,737
Total Fiduciary Funds Revenue	637	444	930	-	2,011	53,551	(51,540)	54,105
EXPENDITURE SUMMARY:								
LEPC Fund	-	-	-	-	-	187,628	(187,628)	187,627
Senior Citizens Fund	-	-	-	-	-	-	-	-
Total Fiduciary Funds Expenditures	-	-	-	-	-	187,628	(187,628)	187,627
Fiduciary Funds Revenues O/(U) Expenditures	\$ 637	\$ 444	\$ 930	\$ -	\$ 2,011	\$ (134,077)	\$ 136,088	\$ (133,522)
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 129,817	\$ 406,867	\$ 492,802	\$ -	\$ 1,031,286	\$ 1,003,179	\$ 28,107	\$ 1,642,788
Fire Control Prevention and EMS District	138,207	446,691	536,104	-	1,121,002	1,044,185	76,817	1,692,806
Total Special Revenue Districts Revenue	267,824	855,558	1,028,906	-	2,152,288	2,047,364	104,924	3,335,594
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	281,289	248,234	406,369	-	935,892	909,286	26,606	887,362
Fire Control Prevention and EMS District	259,682	877,714	1,432,766	-	2,570,162	1,029,311	1,540,851	1,490,091
Total Special Revenue Districts Expenditures	540,971	1,125,948	1,839,135	-	3,506,054	1,938,597	1,567,457	2,377,453
Special Revenue Districts Revenues O/(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)	\$ -	\$ (1,353,766)	\$ 108,767	\$ (1,462,533)	\$ 958,141
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 260,441	\$ 825,142	\$ 984,918	\$ -	\$ 2,070,501	\$ 2,010,655	\$ 59,846	\$ 3,315,538
Total DPCCDC Fund Revenue	260,441	825,142	984,918	-	2,070,501	2,010,655	59,846	3,315,538
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	2,000	1,154,865	-	1,156,865	2,381,646	(1,224,781)	2,777,838
Total DPCCDC Fund Expenditures	-	2,000	1,154,865	-	1,156,865	2,381,646	(1,224,781)	2,777,838
DPCCDC Revenues O/(U) Expenditures	\$ 260,441	\$ 823,142	\$ (169,947)	\$ -	\$ 913,636	\$ (370,991)	\$ 1,284,627	\$ 537,700

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GENERAL FUND								
REVENUE SUMMARY:								
Taxes	\$ 20,031,923	\$ 9,368,096	\$ 2,774,916		\$ 32,174,935	\$ 34,815,212	\$ 2,640,277	7.58%
Service Fees	222,376	393,292	358,060		973,728	1,311,000	337,272	25.73%
Fines	294,084	348,179	354,993		997,256	1,410,000	412,744	29.27%
Permits & Licenses	164,065	107,824	252,046		523,935	512,150	(11,785)	**
User Fees	397,128	425,289	634,151		1,456,568	1,973,250	516,682	26.18%
Other	378,363	295,490	1,022,956		1,696,809	4,410,713	2,713,904	61.53%
Special Revenue	-	-	4,485		4,485	10,000	5,515	55.15%
Total Revenue	21,487,939	10,938,170	5,401,607		37,827,716	44,442,325	6,614,609	14.88%
EXPENDITURE SUMMARY:								
Mayor & Council	12,193	7,492	10,251		29,936	63,650	33,714	52.97%
City Manager	194,764	261,670	231,626		688,060	1,032,725	344,665	33.37%
Boards & Commissions	2,938	5,532	1,960		10,430	15,158	4,728	31.19%
Municipal Court	91,273	113,893	104,994		310,160	459,440	149,280	32.49%
General Government	670,931	589,847	584,097		1,844,875	6,797,094	4,952,219	72.86%
Legal Services	32,052	62,109	44,952		139,113	155,000	15,887	10.25%
Personnel	71,686	96,882	88,458		257,026	370,835	113,809	30.69%
IT Services	457,408	432,052	361,785		1,251,245	1,781,643	530,398	29.77%
Finance	133,606	188,033	155,026		476,665	681,488	204,823	30.06%
City Secretary	89,709	128,801	118,561		337,071	451,799	114,728	25.39%
Police	2,037,289	2,642,104	2,342,839		7,022,032	10,308,536	3,286,504	31.88%
Emergency Management	84,832	118,862	118,238		321,932	449,210	127,278	28.33%
Fire Department	71,327	224,501	234,149		529,977	872,308	342,331	39.24%
Ambulance Services	305,784	413,447	367,534		1,086,765	1,466,946	380,181	25.92%
Fire Marshal	37,493	74,948	41,412		153,853	218,239	64,386	29.50%
Central Warehouse	17,305	21,800	19,421		58,526	79,120	20,594	26.03%
Planning & Development	332,775	522,947	405,107		1,260,829	1,995,413	734,584	36.81%
Sanitation	872,169	1,116,947	926,353		2,915,469	4,092,291	1,176,822	28.76%
Street Maintenance	614,022	346,400	363,553		1,323,975	2,478,280	1,154,305	46.58%
Fleet Maintenance	91,289	190,803	146,318		428,410	719,005	290,595	40.42%
Humane Services	53,363	79,103	67,220		199,686	304,196	104,510	34.36%
Parks & Rec Administration	124,314	186,537	190,603		501,454	881,532	380,078	43.12%
Beautification	1,570	1,851	-		3,421	30,000	26,579	88.60%
Park Maintenance	391,343	680,198	534,719		1,606,260	2,696,728	1,090,468	40.44%
Recreation	139,365	199,812	149,448		488,625	774,215	285,590	36.89%
Athletics & Aquatics	96,317	171,524	203,407		471,248	818,955	347,707	42.46%
Building Maintenance	157,423	222,754	220,854		601,031	902,948	301,917	33.44%
Senior Services	86,125	226,889	173,327		486,341	810,973	324,632	40.03%
After School Program	71,576	96,722	100,875		269,173	411,895	142,722	34.65%
Drama	88,318	102,449	118,727		309,494	458,298	148,804	32.47%
Library	188,205	273,764	260,788		722,757	1,168,598	445,841	38.15%
Employee Benefits	-	-	-		-	-	-	*
Operating Transfer to Golf Course Lease	-	-	-		-	50,000	50,000	100.00%
Operating Transfer to Chapter 380	-	-	-		-	645,807	645,807	100.00%
Operating Transfer to Capital Improvement Fund	-	-	-		-	-	-	*
Total Expenditures	7,618,764	9,800,673	8,686,402		26,105,839	44,442,325	18,336,486	41.26%
General Fund Revenues O/(U) Expenditures	\$ 13,869,175	\$ 1,137,497	\$ (3,284,795)		\$ 11,721,877	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 38,805,246	\$ 52,674,421	\$ 53,811,918	\$ 38,805,246
Revenues Over/(Under) Expenditures	13,869,175	1,137,497	(3,284,795)	11,721,877
Ending Fund Balance	\$ 52,674,421	\$ 53,811,918	\$ 50,527,123	\$ 50,527,123

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
DEBT SERVICE FUND								
REVENUE SUMMARY:								
Taxes	\$ 2,476,165	\$ 1,982,061	\$ 147,043		\$ 4,605,269	\$ 4,785,116	\$ 179,847	3.76%
Other	50,273	34,913	1,219,702		1,304,888	1,422,126	117,238	8.24%
Total Revenue	2,526,438	2,016,974	1,366,745		5,910,157	6,207,242	297,085	4.79%
EXPENDITURE SUMMARY:								
Paying Agent Fees/Escrow Payment/Issuance Costs	428	1,951	-		2,379	100,000	97,621	97.62%
Principal Payments	-	-	4,142,989		4,142,989	4,218,639	75,650	1.79%
Interest Payments	-	-	633,798		633,798	1,343,107	709,309	52.81%
Total Expenditures	428	1,951	4,776,787		4,779,166	5,661,746	882,580	15.59%
Debt Service Fund Revenues O/(U) Expenditures	\$ 2,526,010	\$ 2,015,023	\$ (3,410,042)		\$ 1,130,991	\$ 545,496		
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 5,181,425	\$ 7,707,435	\$ 9,722,458		\$ 5,181,425			
Revenues Over/(Under) Expenditures	2,526,010	2,015,023	(3,410,042)		1,130,991			
Ending Fund Balance	\$ 7,707,435	\$ 9,722,458	\$ 6,312,416		\$ 6,312,416			

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2018</u>	<u>Qtr 2</u> <u>3/31/2019</u>	<u>Qtr 3</u> <u>6/30/2019</u>	<u>Qtr 4</u> <u>9/30/2019</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>GOLF COURSE LEASE FUND</u>								
REVENUE SUMMARY:								
User Fees	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	*
Other Revenue	-	-	-	-	-	50,000	50,000	100.00%
Restricted Revenue	-	15,000	7,611	-	22,611	70,000	47,389	67.70%
Total Revenue	<u>-</u>	<u>15,000</u>	<u>7,611</u>	<u>-</u>	<u>22,611</u>	<u>120,000</u>	<u>97,389</u>	<u>81.16%</u>
EXPENDITURE SUMMARY:								
Operating Expenditures	17,739	34,050	31,239	-	83,028	120,000	36,972	30.81%
Capital Expenditures	-	-	-	-	-	-	-	*
Total Expenditures	<u>17,739</u>	<u>34,050</u>	<u>31,239</u>	<u>-</u>	<u>83,028</u>	<u>120,000</u>	<u>36,972</u>	<u>30.81%</u>
Golf Course Lease Fund Revenues O/(U) Expenditures	<u>\$ (17,739)</u>	<u>\$ (19,050)</u>	<u>\$ (23,628)</u>	<u>-</u>	<u>\$ (60,417)</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 141,289	\$ 123,550	\$ 104,500	-	\$ 141,289	-	-	-
Revenues Over/(Under) Expenditures	<u>(17,739)</u>	<u>(19,050)</u>	<u>(23,628)</u>	<u>-</u>	<u>(60,417)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>\$ 123,550</u>	<u>\$ 104,500</u>	<u>\$ 80,872</u>	<u>-</u>	<u>\$ 80,872</u>	<u>-</u>	<u>-</u>	<u>-</u>

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE FUNDS</u>								
REVENUE SUMMARY:								
Hotel Occupancy Tax Fund	\$ -	\$ 148,218	\$ 159,976		\$ 308,194	\$ 1,584,669	\$ 1,276,475	80.55%
Police Forfeiture Fund	10,203	3,176	2,661		16,040	12,447	(3,593)	**
Other	150	22,836	28,552		51,538	-	(51,538)	*
Municipal Court Fund	43,801	50,418	50,727		144,946	405,114	260,168	64.22%
Disaster Declarations	7,062	-	22,317		29,379	-	(29,379)	*
Grant Fund	-	-	-		-	310,415	310,415	100.00%
Street Assessment Fund	427	298	623		1,348	-	(1,348)	*
East Blvd Fund	151	105	220		476	-	(476)	*
Chapter 380	-	-	-		-	645,807	645,807	100.00%
Total Revenue	61,794	225,051	265,076		551,921	2,958,452	2,406,531	81.34%
EXPENDITURE SUMMARY:								
Hotel Occupancy Tax Fund	125,857	100,707	78,155		304,719	1,584,669	1,279,950	80.77%
Police Forfeiture Fund	2,867	960	5,044		8,871	12,447	3,576	28.73%
Other	1,051	80,237	5,227		86,515	-	(86,515)	*
Municipal Court Fund	36,063	57,590	35,923		129,576	405,114	275,538	68.01%
Disaster Declarations	-	4,600	-		4,600	-	(4,600)	*
Grant Fund	-	20,000	-		20,000	310,415	290,415	93.56%
Street Assessment Fund	-	-	-		-	-	-	*
East Blvd Fund	151	105	220		476	-	(476)	*
Chapter 380	-	-	-		-	645,807	645,807	100.00%
Total Expenditures	165,989	264,199	124,569		554,757	2,958,452	2,403,695	81.25%
Special Revenue Funds Revenues O/(U) Expenditures	\$ (104,195)	\$ (39,148)	\$ 140,507		\$ (2,836)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 1,243,830	\$ 1,139,635	\$ 1,100,487	\$ 1,243,830
Revenues Over/(Under) Expenditures	(104,195)	(39,148)	140,507	(2,836)
Ending Fund Balance	\$ 1,139,635	\$ 1,100,487	\$ 1,240,994	\$ 1,240,994

Ending Fund Balance by Fund:

101 - Hotel Occupancy Tax Fund	\$ 944,952	\$ 992,463	\$ 1,074,284	\$ 1,074,284
102 - Police Forfeiture Fund	48,647	50,863	48,479	48,479
103 - Other	418,722	361,321	384,646	384,646
104 - Municipal Court Fund	216,963	209,791	224,595	224,595
022 - Disaster Declarations	(592,820)	(597,420)	(575,102)	(575,102)
105 - Grant Fund	(20,604)	(40,604)	(40,604)	(40,604)
302 - Street Assessment Fund	96,799	97,097	97,720	97,720
301 - East Blvd Fund	26,976	26,976	26,976	26,976
086 - Chapter 380	-	-	-	-
Total Special Revenue Funds	\$ 1,139,635	\$ 1,100,487	\$ 1,240,994	\$ 1,240,994

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENT BOND FUNDS</u>								
REVENUE SUMMARY:								
CIBF 2005	\$ 1,797	\$ 1,253	\$ 2,623		\$ 5,673	\$ -	\$ (5,673)	*
CIBF 2007	5,621	3,919	8,204		17,744	-	(17,744)	*
CIBF 2010	-	-	-		-	-	-	*
CIBF 2011	624	435	206,273		207,332	-	(207,332)	*
CIBF 2012	1,333	929	227,921		230,183	-	(230,183)	*
CIBF 2013	296	205	259,078		259,579	-	(259,579)	*
CIBF 2014 (CO)	1,885	1,307	347,313		350,505	-	(350,505)	*
CIBF 2015	31,889	22,096	38,008		91,993	-	(91,993)	*
CIBF 2015-A	23,761	16,464	368,436		408,661	-	(408,661)	*
CIBF 2016 & 2017 (DPCDC)	11,817	8,238	17,246		37,301	-	(37,301)	*
CIBF 2016-A	38,373	26,587	340,405		405,365	-	(405,365)	*
CIBF 2017-A	21,470	14,876	246,824		283,170	-	(283,170)	*
CIBF 2018	11,373	25,366	284,879		321,618	-	(321,618)	*
Total Revenue	150,239	121,675	2,347,210		2,619,124	-	(2,619,124)	*
EXPENDITURE SUMMARY:								
CIBF 2005	1,797	1,253	2,623		5,673	-	(5,673)	*
CIBF 2007	191,591	256,240	20,669		468,500	-	(468,500)	*
CIBF 2010	-	-	-		-	-	-	*
CIBF 2011	-	-	50,362		50,362	-	(50,362)	*
CIBF 2012	-	-	55,976		55,976	-	(55,976)	*
CIBF 2013	-	2,950	108,650		111,600	-	(111,600)	*
CIBF 2014 (CO)	-	-	104,587		104,587	-	(104,587)	*
CIBF 2015	814,808	1,167,888	966,739		2,949,435	-	(2,949,435)	*
CIBF 2015-A	406,223	1,336,064	1,104,436		2,846,723	-	(2,846,723)	*
CIBF 2016 & 2017 (DPCDC)	871,512	364,821	315,488		1,551,821	-	(1,551,821)	*
CIBF 2016-A	-	18,248	165,879		184,127	-	(184,127)	*
CIBF 2017-A	260,184	201,603	234,471		696,258	-	(696,258)	*
CIBF 2018	265,425	-	527,601		793,026	-	(793,026)	*
Total Expenditures	2,811,540	3,349,067	3,657,481		9,818,088	-	(9,818,088)	*
CIBF Revenues Over/(Under) Expenditures	\$ (2,661,301)	\$ (3,227,392)	\$ (1,310,271)		\$ (7,198,964)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 9,914,829	\$ 7,253,528	\$ 4,026,136	\$ 9,914,829
Revenues Over/(Under) Expenditures	(2,661,301)	(3,227,392)	(1,310,271)	(7,198,964)
Ending Fund Balance	\$ 7,253,528	\$ 4,026,136	\$ 2,715,865	\$ 2,715,865

Ending Fund Balance by Fund:

303 - Series 2005	\$ 320,625	\$ 320,625	\$ 320,625	\$ 320,625
304 - Series 2007	759,128	506,807	494,342	494,342
305 - Series 2010	435,384	435,384	435,384	435,384
504 - Series 2011	403,447	403,882	559,793	559,793
505 - Series 2012	261,582	262,511	434,456	434,456
506 - Series 2013	(135,593)	(138,338)	12,090	12,090
507 - Series 2014 CO	334,961	336,268	578,994	578,994
306 - Series 2015	4,676,456	3,530,664	2,601,933	2,601,933
508 - Series 2015-A	35,174	(1,284,427)	(2,020,427)	(2,020,427)
307 - Series 2016 & 2017 (DPCDC)	173,339	(183,244)	(481,486)	(481,486)
509 - Series 2016-A	397,682	406,022	580,548	580,548
510 - Series 2017-A	(154,605)	(341,332)	(328,979)	(328,979)
511 - Series 2018	(254,052)	(228,686)	(471,408)	(471,408)
Total CIBF	\$ 7,253,528	\$ 4,026,136	\$ 2,715,865	\$ 2,715,865

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>WATER/SEWER FUND</u>								
REVENUE SUMMARY:								
Service Fees	\$ 1,708,403	\$ 2,531,420	\$ 2,537,147		\$ 6,776,970	\$ 11,104,561	\$ 4,327,591	38.97%
Permits & Licenses	8,198	8,262	9,875		26,335	48,500	22,165	45.70%
Other	10,998	7,934	22,707		41,639	1,442,604	1,400,965	97.11%
Total Revenue	1,727,599	2,547,616	2,569,729		6,844,944	12,595,665	5,750,721	45.66%
EXPENDITURE SUMMARY:								
Public Works Administration	144,795	81,278	81,597		307,670	469,746	162,076	34.50%
Water Maintenance	232,852	379,557	352,813		965,222	2,146,446	1,181,224	55.03%
Central Collections	106,835	175,084	137,534		419,453	682,604	263,151	38.55%
Meter Readers	66,161	83,827	76,076		226,064	329,819	103,755	31.46%
Wastewater Treatment	188,261	239,148	279,427		706,836	1,872,875	1,166,039	62.26%
Water Treatment Plant	463,327	925,424	666,663		2,055,414	3,866,720	1,811,306	46.84%
Employee Benefits	24,251	8,173	10,593		43,017	357,150	314,133	87.96%
Paying Agent Fees	1,572	299	-		1,871	6,500	4,629	71.22%
Principal Payments	-	-	1,681,971		1,681,971	1,596,361	(85,610)	**
Interest Expense	-	-	540,263		540,263	1,144,471	604,208	52.79%
Transfer to Storm Water	-	-	-		-	20,643	20,643	100.00%
Transfer to General Fund	-	-	-		-	102,330	102,330	100.00%
Total Expenditures	1,228,054	1,892,790	3,826,937		6,947,781	12,595,665	5,647,884	44.84%
Water/Sewer Fund Revenues O/(U) Expenditures	\$ 499,545	\$ 654,826	\$ (1,257,208)		\$ (102,837)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 20,234,959	\$ 20,734,504	\$ 21,389,330	\$ 20,234,959
Revenues Over/(Under) Expenditures	499,545	654,826	(1,257,208)	(102,837)
Ending Fund Balance	\$ 20,734,504	\$ 21,389,330	\$ 20,132,122	\$ 20,132,122

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
OTHER UTILITY FUNDS								
REVENUE SUMMARY:								
Storm Water Utility Fund	\$ 57,267	\$ 84,974	\$ 84,291		\$ 226,532	\$ 383,786	\$ 157,254	40.97%
TWDB Series 2002	-	-	162,767		162,767	-	(162,767)	*
Wastewater/Sanitary Sewer - Series 2002	210	147	556,169		556,526	-	(556,526)	*
Total Revenue	57,477	85,121	803,227		945,825	383,786	(562,039)	**
EXPENDITURE SUMMARY:								
Storm Water Utility Fund	37,096	66,156	66,703		169,955	259,596	89,641	34.53%
TWDB Series 2002	-	-	17,732		17,732	-	(17,732)	*
Wastewater/Sanitary Sewer - Series 2002	-	-	33,887		33,887	-	(33,887)	*
Total Expenditures	37,096	66,156	118,322		221,574	259,596	38,022	14.65%
Other Utility Funds Revenues O/(U) Expenditures	\$ 20,381	\$ 18,965	\$ 684,905		\$ 724,251	\$ 124,190		

FUND BALANCE

Beginning Fund Balance	\$ 4,488,783	\$ 4,509,164	\$ 4,528,129	\$ 4,488,783
Revenues Over/(Under) Expenditures	20,381	18,965	684,905	724,251
Ending Fund Balance	\$ 4,509,164	\$ 4,528,129	\$ 5,213,034	\$ 5,213,034

Ending Fund Balance by Fund:

425 - Storm Water Utility Fund	\$ 294,680	\$ 313,498	\$ 331,086	\$ 331,086
501 - 2000 Sewer Rehab	488,648	488,648	488,648	488,648
502 - 2002 TWDB	2,158,736	2,158,736	2,303,771	2,303,771
503 - 2002 WW SS	1,567,100	1,567,247	2,089,529	2,089,529
	\$ 4,509,164	\$ 4,528,129	\$ 5,213,034	\$ 5,213,034

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENTS FUND</u>								
REVENUE SUMMARY:								
Other	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
Total Revenue	783	545	1,143		2,471	5,462,378	5,459,907	99.95%
EXPENDITURE SUMMARY:								
General Government	853	101,671	722,715		825,239	31,000	(794,239)	**
IT Services	-	-	4,600		4,600	91,250	86,650	94.96%
Emergency Management	-	-	-		-	112,590	112,590	100.00%
Emergency Medical Services	-	-	-		-	1,348,300	1,348,300	100.00%
Planning & Development	-	-	-		-	1,525,000	1,525,000	100.00%
Street Maintenance	-	-	-		-	300,000	300,000	100.00%
Storm Water	-	-	-		-	-	-	*
Park Maintenance	1,400	-	70,225		71,625	1,154,238	1,082,613	93.79%
Recreation	-	-	-		-	275,000	275,000	100.00%
Athletics & Aquatics	2,500	-	41,300		43,800	50,000	6,200	12.40%
Building Maintenance	-	-	-		-	325,000	325,000	100.00%
Drama	-	-	-		-	-	-	*
Library	-	-	-		-	-	-	*
Drainage Improvements	-	-	2,900		2,900	-	(2,900)	*
Contingency	-	-	-		-	250,000	250,000	100.00%
Total Expenditures	4,753	101,671	841,740		948,164	5,462,378	4,514,214	82.64%
Capital Improvements Fund Revenues O/(U)								
Expenditures	\$ (3,970)	\$ (101,126)	\$ (840,597)		\$ (945,693)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 6,675,667	\$ 6,671,697	\$ 6,570,571	\$ 6,675,667
Revenues Over/(Under) Expenditures	(3,970)	(101,126)	(840,597)	(945,693)
Ending Fund Balance	\$ 6,671,697	\$ 6,570,571	\$ 5,729,974	\$ 5,729,974

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
General Government								
New City Hall	\$ 603	\$ 101,671	\$ 31,850		\$ 134,124	\$ -	\$ (134,124)	*
New City Hall - Furniture & Artwork	250	-	-		250	11,000	10,750	97.73%
New City Hall - Fence on east side	-	-	20,300		20,300	20,000	(300)	-1.50%
Purchase of Land - Fire Station #2	-	-	262,906		262,906	-	(262,906)	*
Purchase of Land - Future Drainage Site	-	-	407,659		407,659	-	(407,659)	*
IT Services								
Communication Tower at Fire Station #3	-	-	4,600		4,600	91,250	86,650	94.96%
Emergency Management								
Ph 2 & 3 upgrade - Whelen Outdoor Siren System	-	-	-		-	112,590	112,590	100.00%
Emergency Medical Services								
EMS Annex at Fire Station #3	-	-	-		-	1,348,300	1,348,300	100.00%
Planning & Development								
Concrete Pad for Traffic Shop	-	-	-		-	25,000	25,000	100.00%
Drainage Projects	-	-	-		-	1,500,000	1,500,000	100.00%
Street Maintenance								
Sidewalks	-	-	-		-	300,000	300,000	100.00%
Park Maintenance								
Repaving of Pony Field Parking Lot - P-Street	-	-	-		-	100,000	100,000	100.00%
Adult Softball Field Renovations	-	-	-		-	75,500	75,500	100.00%
Expand Covered Area at Park Maintenance Barn	-	-	-		-	66,000	66,000	100.00%
Soccer Parking Lot & Drainage - P-Street	1,400	-	8,411		9,811	125,000	115,189	92.15%
Soccer Field Drainage, Grading, Sod and Dirt	-	-	69,425		69,425	664,050	594,625	89.55%
Girls' Softball Complex - Bleachers	-	-	-		-	88,688	88,688	100.00%
Convert old Humane Shelter to Storage Building	-	-	-		-	35,000	35,000	100.00%
Dow Park Concession Stand	-	-	800		800	-	(800)	*
Recreation								
Architectural Services for Activity/Visitation Center	-	-	-		-	275,000	275,000	100.00%
Athletics & Aquatics								
Pool Deck Concrete	2,500	-	32,889		35,389	50,000	14,611	29.22%
Building Maintenance								
Restore Roof - Community Center	-	-	-		-	200,000	200,000	100.00%
HVAC System Repair	-	-	-		-	125,000	125,000	100.00%
Drainage Improvements								
Earnest Money for Future Land Purchase	-	-	2,900		2,900	-	(2,900)	*
Contingency								
Unallocated funds	-	-	-		-	250,000	250,000	100.00%
Total Expenditures	\$ 4,753	\$ 101,671	\$ 841,740		\$ 948,164	\$ 5,462,378	\$ 4,514,214	82.64%

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2018</u>	<u>Qtr 2</u> <u>3/31/2019</u>	<u>Qtr 3</u> <u>6/30/2019</u>	<u>Qtr 4</u> <u>9/30/2019</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>FIDUCIARY FUND</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	*
Senior Citizens Fund	637	444	930		2,011	-	(2,011)	*
Total Revenue	<u>637</u>	<u>444</u>	<u>930</u>		<u>2,011</u>	<u>-</u>	<u>(2,011)</u>	*
EXPENDITURE SUMMARY:								
LEPC Fund	-	-	-		-	-	-	*
Senior Citizens Fund	-	-	-		-	-	-	*
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	*
Fiduciary Funds Revenues O/(U) Expenditures	<u>\$ 637</u>	<u>\$ 444</u>	<u>\$ 930</u>		<u>\$ 2,011</u>	<u>\$ -</u>		

FUND BALANCE

Beginning Fund Balance - LEPC Fund	\$ 48	\$ 48	\$ 48	\$ 48
Revenues Over/(Under) Expenditures	-	-	-	-
Ending Fund Balance - LEPC Fund	<u>\$ 48</u>	<u>\$ 48</u>	<u>\$ 48</u>	<u>\$ 48</u>
Beginning Fund Balance - Senior Citizens Fund	\$ 114,841	\$ 115,478	\$ 115,922	\$ 114,841
Revenues Over/(Under) Expenditures	637	444	930	2,011
Ending Fund Balance - Senior Citizens Fund	<u>\$ 115,478</u>	<u>\$ 115,922</u>	<u>\$ 116,852</u>	<u>\$ 116,852</u>

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
SPECIAL REVENUE DISTRICTS								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 129,617	\$ 408,867	\$ 492,802		\$ 1,031,286	\$ 1,965,617	\$ 934,331	47.53%
Fire Control Prevention and EMS District	138,207	446,691	536,104		1,121,002	4,143,224	3,022,222	72.94%
Total Revenue	267,824	855,558	1,028,906		2,152,288	6,108,841	3,956,553	64.77%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	281,289	248,234	406,369		935,892	1,965,617	1,029,725	52.39%
Fire Control Prevention and EMS District	259,682	877,714	1,432,766		2,570,162	4,143,224	1,573,062	37.97%
Total Expenditures	540,971	1,125,948	1,839,135		3,506,054	6,108,841	2,602,787	42.61%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)		\$ (1,353,766)	\$ -		
<hr/>								
FUND BALANCE								
Beginning Fund Balance - CCPD	\$ 5,019,218	\$ 4,867,546	\$ 5,028,179		\$ 5,019,218			
Revenues Over/(Under) Expenditures	(151,672)	160,633	86,433		95,394			
Ending Fund Balance - CCPD	\$ 4,867,546	\$ 5,028,179	\$ 5,114,612		\$ 5,114,612			
Beginning Fund Balance - FCPEMSD	\$ 2,985,538	\$ 2,864,063	\$ 2,433,040		\$ 2,985,538			
Revenues Over/(Under) Expenditures	(121,475)	(431,023)	(896,662)		(1,449,160)			
Ending Fund Balance - FCPEMSD	\$ 2,864,063	\$ 2,433,040	\$ 1,536,378		\$ 1,536,378			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2018</u>	<u>Qtr 2</u> <u>3/31/2019</u>	<u>Qtr 3</u> <u>6/30/2019</u>	<u>Qtr 4</u> <u>9/30/2019</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
DEER PARK COMMUNITY DEVELOPMENT CORPORATION								
REVENUE SUMMARY:								
Taxes	\$ 259,892	\$ 822,521	\$ 983,688		\$ 2,066,101	\$ 2,800,000	\$ 733,899	26.21%
Other	549	2,621	1,230		4,400	1,100	(3,300)	**
Total Revenue	260,441	825,142	984,918		2,070,501	2,801,100	730,599	26.08%
EXPENDITURE SUMMARY:								
Operating Expenditures	-	2,000	-		2,000	124,800	122,800	98.40%
Transfer for Pay-As-You-Go Expenditures	-	-	-		-	100,000	100,000	100.00%
Transfer to Debt Service Fund	-	-	1,154,865		1,154,865	1,307,125	152,261	11.65%
Total Expenditures	-	2,000	1,154,865		1,156,865	1,531,926	375,061	24.48%
Deer Park Community Development Corporation Fund Revenues O/(U) Expenditures	\$ 260,441	\$ 823,142	\$ (169,947)		\$ 913,636	\$ 1,269,174		
FUND BALANCE								
Beginning Fund Balance	\$ 3,779,572	\$ 4,040,013	\$ 4,863,155		\$ 3,779,572			
Revenues Over/(Under) Expenditures	260,441	823,142	(169,947)		913,636			
Ending Fund Balance	\$ 4,040,013	\$ 4,863,155	\$ 4,693,208		\$ 4,693,208			

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY OF AD VALOREM (PROPERTY) TAX
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Fiscal Month	FY 2017		FY 2018		FY 2019	
	Ad Valorem *	Industrial	Ad Valorem *	Industrial	Ad Valorem *	Industrial
Oct	\$ 348,751	\$ -	\$ 471,868	\$ -	\$ 572,637	\$ -
Nov	1,044,652	-	1,254,064	112,192	1,058,251	794,360
Dec	7,111,516	13,178,476	8,048,053	12,804,889	8,830,106	10,706,189
Jan	7,688,458	260,783	6,722,377	65,586	7,036,566	406,679
Feb	1,067,393	213,330	1,384,431	65,825	1,166,083	46,786
Mar	422,982	(14,501)	356,288	6,032	342,214	-
Apr	138,187	(9,966)	152,842	2,393	149,608	-
May	188,096	-	116,603	1,679	270,522	-
Jun	63,231	-	112,912	-	125,706	-
Jul	39,116	-	85,127	-		
Aug	15,318	-	47,472	-		
Sep	(226,111)	-	19,008	-		
Total	<u>\$ 17,901,589</u>	<u>\$ 13,628,122</u>	<u>\$ 18,771,045</u>	<u>\$ 13,058,596</u>	<u>\$ 19,551,693</u>	<u>\$ 11,954,014</u>
YTD	<u>\$ 18,073,266</u>	<u>\$ 13,628,122</u>	<u>\$ 18,619,438</u>	<u>\$ 13,058,596</u>	<u>\$ 19,551,693</u>	<u>\$ 11,954,014</u>
% of Budget	102.85%	118.22%	102.79%	115.34%	101.62%	100.37%
Budget	\$ 17,572,173	\$ 11,528,238	\$ 18,114,583	\$ 11,321,524	\$ 19,240,128	\$ 11,910,000
% of Budget	101.87%	118.22%	103.62%	115.34%	101.62%	100.37%
Tax Rate:	<u>\$ 0.720000</u> / \$100 valuation		<u>\$ 0.720000</u> / \$100 valuation		<u>\$ 0.720000</u> / \$100 valuation	
General	\$ 0.519943 / \$100 valuation		\$ 0.533514 / \$100 valuation		\$ 0.549389 / \$100 valuation	
Debt Service	\$ 0.200057 / \$100 valuation		\$ 0.186486 / \$100 valuation		\$ 0.170611 / \$100 valuation	

* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK
SUMMARY OF SALES & MIXED BEVERAGE TAX
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Payment		City of Deer Park			CCPD			FCPEMSD		
Received	Collected	FY 2017	FY 2018	FY 2019	FY 2017	FY 2018	FY 2019	FY 2017	FY 2018	FY 2019
Oct	Aug	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	Sep	681	737	775	-	-	-	-	-	-
Dec	Oct	521,199	602,950	519,061	144,618	144,488	129,314	143,495	158,447	137,879
Jan	Nov	512,669	584,456	517,068	129,899	144,324	127,484	129,091	151,916	135,481
Feb	Dec	657,915	666,769	610,264	164,199	164,040	151,307	164,826	166,067	164,853
Mar	Jan	415,192	453,779	519,639	103,194	113,103	128,544	104,229	114,881	144,803
Apr	Feb	474,902	603,046	550,468	118,942	162,427	135,404	121,077	171,509	143,461
May	Mar	694,899	604,228	729,462	168,850	148,331	180,387	171,752	155,168	205,507
Jun	Apr	475,515	508,044	690,363	120,859	125,780	175,976	125,816	125,249	186,480
Jul	May	571,967	517,106		137,048	120,073		138,851	124,630	
Aug	Jun	539,270	534,090		133,257	131,922		139,741	134,837	
Sep	Jul	1,561,136	1,563,853		387,025	381,722		400,241	388,734	
Total		\$ 6,425,345	\$ 6,639,058	\$ 4,137,100	\$ 1,607,891	\$ 1,636,210	\$ 1,028,416	\$ 1,639,119	\$ 1,691,438	\$ 1,118,464
YTD		\$ 3,752,972	\$ 4,024,009	\$ 4,137,100	\$ 950,561	\$ 1,002,493	\$ 1,028,416	\$ 960,286	\$ 1,043,237	\$ 1,118,464
% of Budget		64.71%	68.79%	63.65%	72.01%	73.35%	71.66%	72.75%	76.33%	77.93%
Budget		\$ 5,800,000	\$ 5,850,000	\$ 6,500,000	\$ 1,320,000	\$ 1,366,800	\$ 1,435,200	\$ 1,320,000	\$ 1,366,800	\$ 1,435,200
% of Budget		110.78%	113.49%	63.65%	121.81%	119.71%	71.66%	124.18%	123.75%	77.93%

Payment		DPCDC		
Received	Collected	FY 2017	FY 2018	FY 2019
Oct	Aug	\$ -	\$ -	\$ -
Nov	Sep	329	356	375
Dec	Oct	260,600	301,475	259,518
Jan	Nov	255,458	291,347	257,598
Feb	Dec	328,946	333,372	305,118
Mar	Jan	207,584	226,877	259,805
Apr	Feb	236,160	300,273	273,805
May	Mar	347,438	302,101	364,717
Jun	Apr	237,745	254,009	345,166
Jul	May	284,163	256,298	
Aug	Jun	269,622	267,032	
Sep	Jul	779,680	780,900	
Total		\$ 3,207,725	\$ 3,314,040	\$ 2,066,102
YTD		\$ 1,874,260	\$ 2,009,810	\$ 2,066,102
% of Budget		78.09%	74.44%	73.79%
Budget		\$ 2,400,000	\$ 2,700,000	\$ 2,800,000
% of Budget		133.66%	122.74%	73.79%

The following is an approximation of sales tax revenue by category based on a 16-year average from 2002-2017. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

Retail	33.74%
Wholesale	17.68%
Manufacturing	13.92%
Accommodation/Food Service	10.97%
Construction	8.33%
Real Estate/Rental/Leasing	6.68%
All Other	8.68%

**CITY OF DEER PARK
SUMMARY OF FRANCHISE TAXES
FISCAL YEAR 2017 - FISCAL YEAR 2019**

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
Oct	\$ 97,905	\$ 100,369	\$ 99,590
Nov	101,466	103,012	197,171
Dec	191,582	200,022	103,810
Jan	66,588	45,804	42,616
Feb	271,448	271,515	277,180
Mar	191,961	195,030	99,685
Apr	56,521	46,304	46,162
May	291,241	319,161	204,382
Jun	207,791	209,573	19,124
Jul	50,683	44,952	
Aug	265,450	358,842	
Sep	<u>302,882</u>	<u>151,364</u>	
Total	<u>\$ 2,095,518</u>	<u>\$ 2,045,948</u>	<u>\$ 1,089,720</u>
YTD	<u>\$ 1,476,503</u>	<u>\$ 1,490,790</u>	<u>\$ 1,089,720</u>
% of Budget	72.02%	76.45%	57.35%
Budget	<u>\$ 2,050,000</u>	<u>\$ 1,950,000</u>	<u>\$ 1,900,000</u>
% of Budget	102.22%	104.92%	57.35%

Franchise taxes represent fees to use the public right-of-way for a private purpose.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE
FISCAL YEAR 2019**

<u>Series</u>	<u>Original</u>	<u>Debt</u>	<u>Fiscal Year Debt Service Payments</u>			
	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest 3/15</u>	<u>Interest 9/15</u>	<u>Total</u>
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	6,295,000	1,475,000	545,000.00	32,212.50	19,950.00	597,162.50
2011 Certificates of Obligation	3,390,000	2,745,000	155,000.00	50,362.50	48,425.00	253,787.50
2011 GO Refunding Bonds	3,490,000	1,455,000	305,000.00	21,062.50	17,250.00	343,312.50
2012 Certificates of Obligation	4,725,000	4,300,000	170,000.00	55,976.25	54,276.25	280,252.50
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	6,925,000	6,625,000	150,000.00	108,650.00	106,400.00	365,050.00
2014 Certificates of Obligation	6,275,000	5,790,000	240,000.00	104,587.50	100,987.50	445,575.00
2014 GO & GO Refunding Bonds	2,920,000	2,760,000	275,000.00	43,937.50	39,812.50	358,750.00
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	7,110,000	6,590,000	245,000.00	100,212.50	97,762.50	442,975.00
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2016-A Certificates of Obligation	6,885,000	6,540,000	180,000.00	104,912.50	103,112.50	388,025.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	5,150,000	5,020,000	145,000.00	70,775.00	69,325.00	285,100.00
2018 Certificates of Obligation	6,300,000	6,300,000	170,000.00	63,017.62	111,177.50	344,195.12
Total General Obligation Debt		<u>\$ 78,390,000</u>	<u>\$ 5,825,000.00</u>	<u>\$ 1,174,021.87</u>	<u>\$ 1,146,301.00</u>	<u>\$ 8,145,322.87</u>

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS
FISCAL YEAR 2019**

<u>Series</u>	<u>Original</u>	<u>Debt</u>	<u>Fiscal Year Debt Service Payments</u>			
	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	6,295,000	1,475,000	545,000.00	32,212.50	19,950.00	597,162.50
2011 Certificates of Obligation	3,390,000	2,745,000	155,000.00	50,362.50	48,425.00	253,787.50
2011 GO Refunding Bonds	3,490,000	1,455,000	305,000.00	21,062.50	17,250.00	343,312.50
2012 Certificates of Obligation	4,725,000	4,300,000	170,000.00	55,976.25	54,276.25	280,252.50
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	6,925,000	6,625,000	150,000.00	108,650.00	106,400.00	365,050.00
2014 Certificates of Obligation	6,275,000	5,790,000	240,000.00	104,587.50	100,987.50	445,575.00
2014 GO & GO Refunding Bonds	2,920,000	2,760,000	275,000.00	43,937.50	39,812.50	358,750.00
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	7,110,000	6,590,000	245,000.00	100,212.50	97,762.50	442,975.00
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2016-A Certificates of Obligation	6,885,000	6,540,000	180,000.00	104,912.50	103,112.50	388,025.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	5,150,000	5,020,000	145,000.00	70,775.00	69,325.00	285,100.00
2018 Certificates of Obligation	6,300,000	6,300,000	170,000.00	63,017.62	111,177.50	344,195.12
Total Debt Service		<u>\$ 78,390,000</u>	<u>\$ 5,825,000.00</u>	<u>\$ 1,174,021.87</u>	<u>\$ 1,146,301.00</u>	<u>\$ 8,145,322.87</u>

ALLOCATION OF DEBT SERVICE BY FUND

<u>Series</u>	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
<u>General Fund</u>						
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	1,573,750	368,750 #	406,134.00	24,004.75	14,866.74	445,005.49
2011 Certificates of Obligation	847,500	686,250 #	38,750.00	12,590.62	12,106.25	63,446.87
2011 GO Refunding Bonds	872,500	363,750 #	76,250.00	5,265.62	4,312.50	85,828.12
2012 Certificates of Obligation	1,181,250	1,075,000 #	42,500.00	13,994.06	13,569.06	70,063.12
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	1,731,250	1,656,250 #	37,500.00	27,162.50	26,600.00	91,262.50
2014 Certificates of Obligation	1,568,750	1,447,500 #	60,000.00	26,146.87	25,246.87	111,393.74
2014 GO & GO Refunding Bonds	1,483,750	1,578,445 #	130,005.00	26,214.17	24,264.10	180,483.27
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	1,777,500	1,647,500 #	61,250.00	25,053.12	24,440.62	110,743.74
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016-A Certificates of Obligation	1,721,250	1,635,000 #	45,000.00	26,228.12	25,778.12	97,006.24
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	1,287,500	1,255,000 #	36,250.00	17,693.75	17,331.25	71,275.00
2018 Certificates of Obligation	1,575,000	1,575,000 #	42,500.00	15,754.41	27,794.38	86,048.79
		<u>42,078,445</u>	<u>4,221,139.00</u>	<u>638,423.49</u>	<u>594,132.14</u>	<u>5,453,694.63</u>
<u>Water/Sewer Fund</u>						
2010 GO & GO Refunding Bonds	\$ 4,721,250	\$ 1,106,250 #	138,866.00	8,207.75	5,083.26	152,157.01
2011 Certificates of Obligation	2,542,500	2,058,750 #	116,250.00	37,771.88	36,318.75	190,340.63
2011 GO Refunding Bonds	2,617,500	1,091,250 #	228,750.00	15,796.88	12,937.50	257,484.38
2012 Certificates of Obligation	3,543,750	3,225,000 #	127,500.00	41,982.19	40,707.19	210,189.38
2013 Certificates of Obligation	5,193,750	4,968,750 #	112,500.00	81,487.50	79,800.00	273,787.50
2014 Certificates of Obligation	4,706,250	4,342,500 #	180,000.00	78,440.63	75,740.63	334,181.26
2014 GO & GO Refunding Bonds	1,436,250	1,181,555 #	144,995.00	17,723.33	15,548.40	178,266.73
2015-A Certificates of Obligation	5,332,500	4,942,500 #	183,750.00	75,159.38	73,321.88	332,231.26
2016-A Certificates of Obligation	5,163,750	4,905,000 #	135,000.00	78,684.38	77,334.38	291,018.76
2017-A Certificates of Obligation	3,862,500	3,765,000 #	108,750.00	53,081.25	51,993.75	213,825.00
2018 Certificates of Obligation	4,725,000	4,725,000 #	127,500.00	47,263.21	83,383.12	258,146.33
		<u>36,311,555</u>	<u>1,603,861.00</u>	<u>535,598.38</u>	<u>552,168.86</u>	<u>2,691,628.24</u>
		<u>\$ 78,390,000</u>	<u>\$ 5,825,000.00</u>	<u>\$ 1,174,021.87</u>	<u>\$ 1,146,301.00</u>	<u>\$ 8,145,322.87</u>

Allocation to General and Water/Sewer Fund

**CITY OF DEER PARK
SUMMARY OF WATER & SEWER CONSUMPTION BILLED
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Fiscal Month	FY 2017		FY 2018		FY 2019	
	<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>	
	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>
Oct	95,884	84,671	96,359	85,569	106,100	90,830
Nov	96,356	83,852	94,515	83,389	80,133	71,332
Dec	98,265	84,346	89,559	79,484	82,029	74,997
Jan	92,031	81,597	94,056	85,029	76,544	71,918
Feb	81,251	81,597	79,719	73,955	78,649	74,414
Mar	83,196	77,150	75,531	70,705	72,329	68,967
Apr	79,787	73,047	77,202	73,050	71,112	67,810
May	87,516	78,969	83,179	75,117	81,055	73,146
Jun	92,061	81,247	93,516	83,304	85,979	72,928
Jul	97,902	85,402	115,051	98,802		
Aug	95,562	82,190	95,891	80,527		
Sep	92,253	80,658	115,808	88,528		
Total	<u>1,092,084</u>	<u>974,726</u>	<u>1,110,386</u>	<u>977,459</u>	<u>733,930</u>	<u>666,342</u>
YTD	<u>806,347</u>	<u>726,476</u>	<u>783,636</u>	<u>709,602</u>	<u>733,930</u>	<u>666,342</u>

* Includes water and irrigation meters



Legislation Details (With Text)

File #: DIS 19-101 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council Workshop
On agenda: 8/20/2019 **Final action:**
Title: Discussion of issues relating to the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [DPCDC FY 19-20 08.20.19](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council Workshop		

Discussion of issues relating to the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget.

Summary:

The Deer Park Community Development Corporation (DPCDC) bylaws provide that the Corporation's fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2019-2020 was presented for discussion at the April 22, 2019 DPCDC Board Meeting. The Board of Directors approved the Fiscal Year 2019-2020 DPCDC Budget at the July 22, 2019 Board Meeting and recommended that the budget be submitted to the City Council for approval. Section 501.073 of the Local Government Code states that the Corporation's authorizing unit (City Council) will approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation.

This Fiscal Year 2019-2020 budget for the DPCDC includes total revenues of \$3,004,000 (tax revenue and investment revenue) and total expenditures of \$1,959,349 (services, supplies and operating transfers to the City). The operating transfers are primarily to pay for the debt service costs on the bonds funding the approved Type B capital projects, including estimated issuance and debt service costs for the final debt issuance of \$5,850,000 planned in 2020. These transfers also include pay-as-you-go funding for approved capital projects.

After discussion of the DPCDC budget at the August 20, 2019 Workshop, the City Council is scheduled to adopt the DPCDC budget at the August 20, 2019 City Council Regular Meeting (note: the final Fiscal Year 2019-2020 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 17, 2019).

Fiscal/Budgetary Impact:

The proposed DPCDC budget includes all anticipated revenues to be derived in Fiscal Year 2019-2020 from the ½% Type B sales and use tax as well as proposed expenditures for the fiscal year.

Discussion only at Workshop. An item for consideration and possible action is included on the August 20, 2019 Regular Council Meeting agenda.

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Other Revenue	1,498	1,100	5,000	4,000
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Total Tax Revenue	<u>3,314,040</u>	<u>2,800,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,498	1,100	5,000	4,000
Total Other Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 2,000	\$ 4,400	\$ 2,000	\$ 4,400
Supplies	-	2,400	-	3,500
Other Operating Expenditures	2,775,838	1,525,126	1,240,476	1,951,449
Total Expenditures	\$ 2,777,838	\$ 1,531,926	\$ 1,242,476	\$ 1,959,349

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ -	\$ 1,900
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,000</u>	<u>4,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	-	100
4305 Printing	-	2,200	-	3,300
4307 Postage	-	100	-	100
Total Supplies	<u>-</u>	<u>2,400</u>	<u>-</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	2,024,358	1,307,126	1,215,476	1,308,449
4591 Pay-As-You-Go	751,480	100,000	25,000	525,000
Total Operating Transfers	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
TOTAL EXPENDITURES	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET**

DESCRIPTION		PROPOSED 19-20												
<u>4200 Services</u>														
4201 Public Notices	Estimate for two public hearings (\$100); bid notice (\$1,600); miscellaneous other (\$200)	\$ 1,900												
4239 Audit Fee	DPCDC share of annual audit costs (apportioned as a flat fee, similar to special revenue districts)	2,000												
4250 Training & Travel	Estimate for legislative training, etc.	500												
<u>4300 Supplies</u>														
4301 Office Supplies	Estimate for miscellaneous office supplies	100												
4305 Printing	Estimate for miscellaneous printing (\$100); two (2) project renderings (\$3,200)	3,300												
4307 Postage	Estimate for miscellaneous correspondence	100												
<u>4500 Other Operating Transfers</u>														
4525 Other Bond Related Fees	Estimated issuance costs - Proposed Series 2020:													
	Est. Issuance Costs (@ 2% PAR)	117,000 118,000												
	Est. Paying Agent Fees	1,000												
4530 Operating Transfers	Transfer to the City for debt service payments as follows related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax:	1,308,449												
	<table><tr><td></td><td><u>Series 2016</u></td><td><u>Series 2017</u></td><td><u>Series 2020</u> (Proposed)</td></tr><tr><td>Principal</td><td>680,000</td><td>425,000</td><td>-</td></tr><tr><td>Interest</td><td>73,856</td><td>37,942</td><td>91,651</td></tr></table>		<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)	Principal	680,000	425,000	-	Interest	73,856	37,942	91,651	
	<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)											
Principal	680,000	425,000	-											
Interest	73,856	37,942	91,651											
	Project costs will be paid through the capital projects (bond fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund, with the 2019 estimates as follows:	525,000												
	Hike & Bike Trails (architectural design & construction)	525,000												

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS**

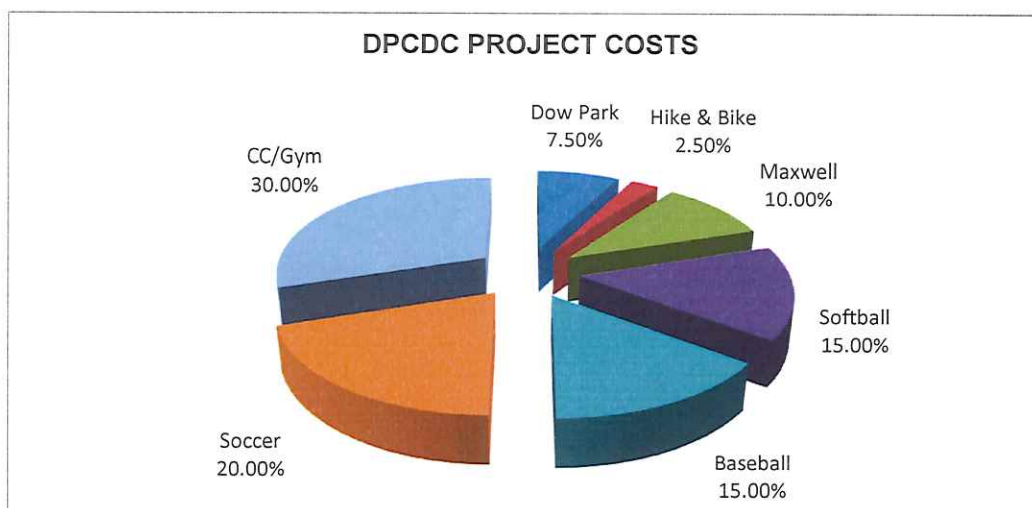
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>



DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>		<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>		
2020	4.250%	\$ 680,000.00	\$ 39,630.75	\$ 34,224.75	\$	753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25		752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25		751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75		750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00		754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75		752,688.75
2026	4.250%	745,000.00	5,922.75	-		750,922.75
TOTAL		<u>\$ 4,985,000.00</u>	<u>\$ 160,987.50</u>	<u>\$ 121,356.75</u>	<u>\$</u>	<u>5,267,344.25</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%

<u>DUE IN</u> <u>FISCAL YEAR</u>	<u>INTEREST</u> <u>RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL</u> <u>TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	1.890%	\$ 425,000.00	\$ 20,979.00	\$ 16,962.75	\$ 462,941.75
2021	1.890%	435,000.00	16,962.75	12,852.00	464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	<u>460,000.00</u>	<u>4,347.00</u>	<u>-</u>	<u>464,347.00</u>
TOTAL		<u>\$ 2,220,000.00</u>	<u>\$ 63,787.50</u>	<u>\$ 42,808.50</u>	<u>\$ 2,326,596.00</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2020

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2020

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2021	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2022	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2023	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2024	3.000%	1,350,000.00	20,250.00	-	1,370,250.00
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the debt issuance approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.



Legislation Details (With Text)

File #: DIS 19-100 **Version:** 1 **Name:**

Type: Discussion **Status:** Agenda Ready

File created: 8/12/2019 **In control:** City Council Workshop

On agenda: 8/20/2019 **Final action:**

Title: Discussion of issues relating to a recommendation from the selection committee on the Request for Qualifications (RFQ) for architectural services for programming and master planning of the Jimmy Burke Activity Center.

Sponsors: Parks & Recreation Commission, Deer Park Community Development Corporation

Indexes:

Code sections:

Attachments: [RFQ-Jimmy Burke Activity Center](#)
[BRW Architects SOQ - Jimmy Burke Activity Center.May 2019](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council Workshop		

Discussion of issues relating to a recommendation from the selection committee on the Request for Qualifications (RFQ) for architectural services for programming and master planning of the Jimmy Burke Activity Center.

Summary:

On May 29, 2019, the City received Statements of Qualifications (SOQs) from architectural firms pursuant to a Request for Qualifications (RFQ) for Architectural Services for programming and master planning of the Jimmy Burke Activity Center. This solicitation is pursuant to the Texas Professional Services Procurement Act, which regulates the procurement professional services including engineering, architectural services and land surveying, etc. This is a two-step process. First, the most highly qualified provider is selected on the basis of demonstrated competence and qualifications. Fees cannot be considered in the first step of the process. Second, negotiations are conducted toward a contract at a fair and reasonable price. If a satisfactory contract cannot be negotiated with that provider, the next most highly qualified provider is selected and so on with the same process until an agreement is reached.

The RFQ was sent to several architectural firms seeking Statements of Qualifications. The two firms that responded were Brown Reynolds Watford Architects (BRW) and Pierce Goodwin Alexander & Linville, Inc. (PGAL). Both firms agreed to the interviews with a Committee of City Staff. The Selection Committee consisted of the following members:

James Stokes - City Manager

Gary Jackson, - Assistant City Manager

Bill Pedersen, - Public Works Director P.E.

Kristin Callahan - Public Relations and Marketing Administrator

Jacob Zuniga - Assistant Director PARD

Charlie Sandberg - Director of PARD

After review of the SOQs and interviews with each firm, the selection committee scored each submittal in accordance with the evaluation criteria specified in the RFQ. The tabulated mean score of the attached evaluation forms were as follows:

- | | | |
|----|--|-------|
| 1. | Brown Reynolds Watford Architects (BRW) | 91.16 |
| 2. | Pierce Goodwin Alexander & Linville, Inc. (PGAL) | 90.66 |

Staff proposes that we proceed to step #2 of the selection process by attempting to negotiate a contract at a fair and reasonable price with the No. 1 ranked firm, BRW. Once negotiated, a proposed will be brought back to Council for consideration/approval. The RFQ and Statement of Qualifications (SOQ) submitted by BRW are attached.

Fiscal/Budgetary Impact:

Funding is budgeted in the Capital Improvements Fund for this programming and master planning phase only. Funds have not been appropriated for construction design or construction.

Discuss the selection of BRW to perform programming and master planning of the Jimmy Burke Activity Center.



REQUEST FOR QUALIFICATIONS

ARCHITECTURAL SERVICES FOR PROGRAMMING AND MASTER PLANNING OF THE JIMMY BURKE ACTIVITY CENTER AND SURROUNDING AREA

**500 W. Thirteenth St.
Deer Park, TX 77536**

**Prepared by
City of Deer Park
Parks and Recreation Department**

REQUEST FOR STATEMENTS OF QUALIFICATIONS

Sealed Statements of Qualifications addressed to the City Secretary of the City of Deer Park, Harris County, Texas will be received at the Deer Park City Hall, 710 E San Augustine St., Deer Park, Texas until **2:00 p.m. (CDST), Wednesday, May 29, 2019, for professional architectural services relative to the programming and master planning of the Jimmy Burke Activity Center and surrounding area for the City of Deer Park.** Any Statement received after closing time will be returned unopened.

Statements should be submitted to the Office of the City Secretary, City of Deer Park, 710 E San Augustine, Deer Park, Texas 77536, in an envelope no smaller than 8 ½" x 11" and clearly marked in the lower left hand corner:

REQUEST FOR QUALIFICATIONS

Jimmy Burke Activity Center

May 29, 2019

The City of Deer Park reserves the right to reject any and all qualification statements, and to waive informalities. The City Council's decision will be final.

Charlie Sandberg
Director of Parks and
Recreation
City of Deer Park, Texas

**ARCHITECTURAL SERVICES FOR PROGRAMING AND MASTER
PLANNING OF THE JIMMY BURKE ACTIVITY CENTER AND
SURROUNDING AREA**

• **GENERAL INFORMATION**

1. Introduction

The City of Deer Park (City) requires Architectural Services for the development of a master plan for the property where the current Jimmy Burke Activity Center currently sits and to include the design of a new multi-use activity Center. This procurement is made per the Texas Professional Services Procurement Act.

2. Background

The city is considering constructing a new activity center and is seeking a firm to master plan the area within the boundary depicted on the attached Exhibit 1. The firm will be tasked with programming the interior of the new facility and developing a master plan depicting the location of the new facility while maintaining synergy with the existing building and overall site. Traffic flow, parking and infrastructure improvements are critical components of this project.

The existing Jimmy Burke Activity Center is located at 500 W. Thirteenth St. in Deer Park, TX. The facility is 25,000 sq. ft. and is utilized for a variety of events. The facility consists a kitchen area, 2 sets of men's and women's restrooms, several storage areas, a roll up door in loading area and is divided in half by a permanent interior wall. The building shares a 45 acre property with several additional City facilities that include Minchen Athletic Complex, Girls Softball Complex, and Ella and Friends Dog Park. A pipeline corridor dissects a portion of the project site. Parking lots are located on the West and East side of the Jimmy Burke Activity Center and on the South side of the Girls Softball Complex.

3. Objectives

The City envisions a new Activity Center to accommodate increasing service demands. In addition, the City would like to see the surrounding area master planned to incorporate the Jimmy Burke Activity to best utilize the city owned property.

The selected architectural firm will initially be charged with:

- identify facility space and functionality needs in keeping with industry standards, State of Texas and other legal requirements and the unique needs of Deer Park;
- Determine the facility size based on population projections and facility usage to accommodate for current and future needs.
- Provide preliminary conceptual plans and opinion of probable construction cost with each plan.
- Provide an overall master plan that utilizes the facilities future footprint and redesign in a way that provides synergy throughout the city owned property. Please refer to map in "Exhibit 1".

4. Scope of Services

The selected firm(s) shall have experience in the programming and master planning facilities of similar size and composition as the projects listed above. It is expected that the qualified firm(s) will have a sufficient level of innovation and design expertise. The committee will pay particular attention to the proposed design team and their recent experience working together as a cohesive group on projects of similar size and scope. It is expected the qualified firm(s) should have sufficient experienced staff and a workload free from constraints to produce services in a timely manner.

The following services will be required:

- The selected firm will be tasked with developing a master plan of the ±45 acre tract to include a new activity center, existing Jimmy Burke Activity Center, Ella and Friends Dog Park, Minchen Athletic Complex, Girls Softball Complex and surrounding green space in a manner that is in the best interests and use of City property (See attached Exhibit 1).
- Comprehensive master plan programming to include information on facilities, land usage, parking, existing and new infrastructure, landscaping, etc. In addition, programming will determine current and future needs for space, storage, staff functionality, citizen accessibility, visitor center needs, kitchen and catering areas, multi-use meeting rooms, multi-use common areas, loading dock, trash receptacle enclosure, etc.
- Firm shall provide renderings, elevations, conceptual site and floor plan(s) of the proposed building identifying its location on the site including parking areas for patron, vehicle accessibility and any infrastructure improvements.
- Inside the new activity center provide a description and spatial relationships of all major services areas that include detailed square footage requirements, the functions that take place within each area, as well as the equipment, furniture, and storage needs and capacity to be served in each area.
- Firm shall identify and provide locations of existing utilities and infrastructure up to and including water lines, lift stations, electrical lines, sewer lines, non-city owned utilities, light poles, storm water drainage, etc. This information is to be utilized in all design aspects of the new facility.
- Provide a preliminary conceptual design addressing, but not be limited to, acoustics, equipment, technology, environmental controls, security, lighting, furnishings, seating, access to and from the site and compliance with local, state, and federal regulations.
- The firm shall provide a line item detailed preliminary opinion of the probable construction cost.

5. Restrictions on Lobbying Activity

Respondents are prohibited from directly or indirectly communicating with City Council Members regarding the firm's qualifications or any other matter related to the eventual award of a contract for the services requested under this Request for Qualifications. Applicants are prohibited from contacting City staff members regarding their qualifications or the award of a contract, unless in response to an inquiry from a staff member. Any violation will result in immediate disqualification from the selection process.

Upon issuance of the Request for Qualifications, all communications and requests for clarification or objections shall be directed in writing to the Parks and Recreation Department for response, determination and dissemination to all firms. Any communication by firms or

their representatives toward other city officers or employees regarding this Request for Qualifications or the award of a contract are prohibited and will constitute grounds for disqualification of a proponent. A lobbyist or a proponent or any of their agents may not do any act or refrain from any act for the express purpose and intent of placing any City official under personal obligation to the lobbyist or proponent.

- **Statement of Qualifications and Organization**

The firms must submit one (1) original plus four (4) copies of the request for qualifications and one (1) electronic request for qualifications on a USB stick. **Sealed request for qualifications should be addressed to the City Secretary's Office, City of Deer Park, 710 E San Augustine St., Deer Park, Texas 77536, and will be received until 2:00 p.m., May 29, 2019.** Request for qualifications must be properly signed with a manual signature of an authorized agent of the firm. All request for qualifications must be packaged in a sealed envelope or package and be clearly marked on the outside with the firm's name and address and the following written information:

**REQUEST FOR QUALIFICATIONS
Jimmy Burke Activity Center
City of Deer Park
Deadline: 2:00pm on May 29, 2019**

The firms mailing their request for qualifications must allow sufficient time for delivery of their request for qualifications by the time and date specified. Late request for qualifications will not be accepted.

1. Proposal Organization and Format

Proposal should be submitted on 8.5 by 11-inch paper securely bound. Submissions must contain all applicable items requested, and be organized as show below. Each section should be separated by tabs and labeled.

- Cover clearly displaying the title of the RFQ
- Table of Contents
- Introductory letter, to include name and contact information for the primary City contact with the firm
- A narrative demonstrating that the firm understands the project
- A proposed work plan detailing the tasks to be completed as listed under Scope of Services
- A statement of the qualifications of the team, including work experience, organizational chart and personnel resumes. Resumes are limited to two pages per person
- History and background information concerning the firm, including number of years in business under this name and breakdown of personnel in the proposing office.
- A description of previous work similar to the request including a list of comparable clients where similar services have been provided within the last five years, with dates services were provided and contact information.
- Each project shall include the team members responsible for the design and oversight of the projects.
- Reference Data Sheets (minimum 3)

- **Litigation and Ethics**
 - Provide the style and cite of any current/pending litigation and any litigation settled or disposed within the past five (5) years against the firm, including its parent, sister or subsidiary companies, and proposed sub-contractors.
 - Provide detail of any ethics violations or board actions within the past five (5) years against the firm, including its parent, sister or subsidiary companies, and proposed sub-contractors.
- **Proof of Insurability**
- **Conflict of Interest Questionnaire**
- **Submissions should be limited to a maximum of twenty (20) pages, front and back, excluding tabs.**

- **Public Information Notification**

The City considers all materials, information, communications and correspondence in any form from the respondents to this RFQ to be non-proprietary and non-confidential and, therefore, subject to public disclosure under the Texas Public Information Act (Texas Government Code 552.00-1 et seq.) after a contract is awarded. Respondents are informed that the City will abide by all statutes, court rulings and opinions of the Texas Attorney General concerning disclosure of RFQ information. Should any part or section be considered by the Respondents to be “proprietary” or “confidential” in nature, each page or section should be designated as “proprietary” or “confidential”. Respondents should be prepared to fully justify these exclusions to the State Attorney General’s Office should it be required.

- **REQUEST FOR QUALIFICATIONS SELECTION AND AWARD PROCESS**

1. Request for qualifications Scoring and Selection

The purpose of the request for qualifications is to demonstrate the firm’s qualifications, competence, capability and capacity to meet the City’s requirements. An evaluation committee will review the request for qualifications submitted and rank each based on the evaluation criteria specified below. The City may require additional information after the review of the initial information received. Interviews may be conducted individually with firms who submit responsive request for qualifications and who are determined reasonably qualified for award of the contract. The City of Deer Park reserves the right to reject any and all submittals and does not guarantee a contract will be awarded. All costs associated with the preparation of the request for qualifications, site visits, presentations, and any other costs are the responsibility of the submitting firms. Responding to this RFQ constitutes understanding and agreement to methods of evaluation and selection

2. Evaluation Criteria

Evaluation of the request for qualifications received may consider but shall not be limited to the following review criteria:

- **General Quality and Adequacy of Response** **25%**
 - Completeness and thoroughness, responsiveness to terms and conditions
 - Understanding of the project
 - Degree of interest shown in undertaking the project

- **Organization, Personnel, and Experience (25 points each) 75%**
 - Demonstrated experience in accomplishing similar projects, especially involving design of large multi-purpose facilities or event centers for municipalities.
 - Qualifications, experience, and longevity of the proposed team members who will design and oversee the construction of the proposed facility.
 - Demonstrated experience in visioning and consensus building on a local government level.
 - Knowledge and familiarity with local conditions.
 - Firm's history of ethics violations or board actions.
 - Demonstrated capability of firm to meet schedules and deadlines
 - Demonstrated capability to complete projects without having major cost escalations, change orders or overruns

2. Right to Reject Request for qualifications and Contract Terms

The City of Deer Park reserves the right to reject any and all request for qualifications. If contract negotiations cannot be concluded successfully with the highest scoring firm, City of Deer Park may negotiate a contract with the next highest scoring firm and so on until an agreement is reached.

3. Funding Out

The State of Texas statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Should, during the term of this contract, funds be withdrawn by the funding authority, a Force Majeure shall be deemed to exist, and this contract may be terminated without penalty or recourse by either party.

• Offer and Certifications

1. Submission of the Statement of Qualification constitutes an offer which shall remain open and irrevocable for a period of 90 days from the due date for submitting the Statement of Qualifications.
2. Submission of a Qualification Request for qualifications indicates the acceptance by the firm of the conditions contained in this RFQ unless clearly and specifically noted in the Qualification submitted and confirmed in the contract between City and the firm selected. The City reserves the right without prejudice to reject any or all submissions.
3. By submitting a request for qualifications the proponent certifies that Proponent is not debarred or excluded from bidding by any Federal agency; has not been convicted within a three year period or had a civil judgment against them for commission of fraud in obtaining or performing a public contract, has not within a three year period been terminated on a public contract for cause or default.
4. By submitting a request for qualifications, each proponent certifies that it is a duly qualified, capable, and bondable business entity, that it is not in or contemplating bankruptcy or receivership and that it is not currently delinquent with respect to payment of taxes assessed by any political subdivision.
5. By submitting this qualification statement the firm is confirming they have read through the City of Deer Parks standardized professional services contract and understand NO changes can be made to the contract (see attached Exhibit 2).

REFERENCE DATA SHEET

PROVIDE AT LEAST THREE (3) REFERENCES REPRODUCE SHEET AS NECESSARY

Architectural Firm:

Provide client name, location, contact person, telephone number and appropriate information on contracted services that are similar to this solicitation document.

1. Client: _____

City: _____ State: _____

Contact Person: _____ Title: _____

Phone Number: _____

Project Begin & End Date: _____

Project Budget: _____

Services Provided: _____

(Be sure to describe your involvement in the project: principal firm, multi-firm collaboration, sub-consultant, etc.)

2. Client: _____

City: _____ State: _____

Contact Person: _____ Title: _____

Phone Number: _____

Project Begin & End Date: _____

Project Budget: _____

Services Provided: _____

(Be sure to describe your involvement in the project: principal firm, multi-firm collaboration, sub-consultant, etc.)

3. Client: _____

City: _____ State: _____

Contact Person: _____ Title: _____

Phone Number: _____

Project Begin & End Date: _____

Project Budget: _____

Services Provided: _____

(Be sure to describe your involvement in the project: principal firm, multi-firm collaboration, sub-consultant, etc.)

INSTRUCTIONS FOR CONFLICT OF INTEREST QUESTIONNAIRE

1. If you have a conflict of interest in doing business with the City of Deer Park, please use “Form CIQ”, Conflict of Interest questionnaire, conflicts of interest are addressed in Texas Local Government Code, Chapter 176.
2. You may consult your attorney on questions arising from the reading of Texas Local Government Code, Chapter 176, and you may contact the Texas Ethics Commission at 512-463-5800 or 800-325-8506.
3. If you complete “Form CIQ”, Conflict of Interest questionnaire:
 - Put the name of bidder and name of company in block #1.
 - If any person employed by proposer or proposer’s company has any known business conflicts, other than previous contracts awarded through a competitive proposing process, or has an existing relationship with any employee of the City of Deer Park, list that information in blocks #3, #4 and/or #5 as appropriate.
 - Sign in block #7.
4. Listings of City elected officials and local government officers may be found on the City’s Web site: www.deerparktx.gov.
5. A person failing to file a Conflict of Interest questionnaire, when required by Local Government Code, Chapter 176, commits a Class C misdemeanor.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor doing business with local governmental entity****This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed._____
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7_____
Signature of vendor doing business with the governmental entity_____
Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

EXHIBIT 1
OVERALL SITE MAP



EXHIBIT 2

SAMPLE ARCHITECTURAL & DESIGN SERVICES AGREEMENT

AGREEMENT FOR ARCHITECTURAL & DESIGN SERVICES

For

ARCHITECTURAL SERVICES FOR PLANNING & DESIGN OF THE JIMMY BURKE ACTIVITY

CENTER AND SURROUNDING AREA

This Agreement is made and entered into in Deer Park, Harris County, Texas on the ____ day of _____ 2019; by and between

The City of Deer Park, a Municipal Corporation in the State of Texas

And

_____, **Inc.** ARCHITECT(s) duly licensed, and practicing under the laws of the State of Texas.

Said Agreement being executed by the City pursuant to the City Charter, Ordinances, and Resolutions of the City Council, and by the ARCHITECT for ARCHITECTURAL services hereinafter set forth in connection with the above-designated Project for the City of Deer Park.

DEER PARK retains _____ to perform ARCHITECTURAL services related to the programming, design and construction of a _____ in return for consideration to be paid by DEER PARK under terms and conditions set forth below.

ARTICLE 1. SCOPE OF WORK

- 1.1 ARCHITECT will provide ARCHITECTURAL, design, consultation, project management, and other services as required to perform and complete the Scope of Work & Services specifically identified in Schedule A of this Agreement. The Services Scope of Work (the "Work") and the time schedules set forth in Schedule A are based on information provided by DEER PARK and ARCHITECT. The schedule of milestones and deliverables are essential terms of this Agreement.
- 1.2 If this information is incomplete or inaccurate, or if site conditions are encountered which materially vary from those indicated by DEER PARK, or if DEER PARK directs ARCHITECT to change the original Scope of Work shown in Schedule A, a written amendment equitably adjusting the costs, performance time and/or terms and conditions, shall be executed by DEER PARK and ARCHITECT.

ARTICLE 2. COMPENSATION

- 2.1 ARCHITECT bills for its services on a time and materials basis using the Schedule of Rates and Terms entitled Estimated Level of Effort ("Schedule of Rates") attached as Schedule B of this Agreement. As requested, ARCHITECT has provided an estimate of the fees for the Work amounting to \$_____ ARCHITECT will not exceed that estimate without prior approval from DEER PARK. ARCHITECT will notify DEER PARK, for approval, of any proposed revisions to the Schedule of Rates and effective date thereof which shall not be less than thirty (30) days after such notice.
- 2.2 ARCHITECT will submit monthly invoices for Services rendered, and DEER PARK will make payment within thirty (30) days of receipt of ARCHITECT'S invoices. If DEER PARK objects to all or any portion of an invoice, it will notify ARCHITECT of the same within fifteen (15) days from the date of receipt of the invoice and will pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion of the invoice. Prices or rates quoted do not include state or local taxes.

ARTICLE 3. DEER PARK'S RESPONSIBILITIES

- 3.1 DEER PARK will designate in writing the person or persons with authority to act on DEER PARK'S behalf on all matters concerning the work to be performed.
- 3.2 DEER PARK will furnish to ARCHITECT all existing studies, reports, data and other information available to DEER PARK necessary for performance of the Work, authorize ARCHITECT to obtain additional data as required, and furnish the services of others where necessary for the performance of the Work. ARCHITECT will be entitled to use and rely upon all such information and services.
- 3.3 Where necessary to performance of the Work, DEER PARK shall arrange for ARCHITECT to have access to any site or property.

ARTICLE 4. PERFORMANCE OF SERVICE

- 4.1 ARCHITECT'S services will be performed within the schedule and time period set forth in Schedule A.
- 4.2 ARCHITECT shall perform the Work, and any additional services as may be required, for the development of the Project to completion.
- 4.3 If required, additional services will be performed and completed within the time period agreed to in writing by the parties at the time such services are authorized.

- 4.4 If any time period within or date by which any of ARCHITECT's services are to be performed is exceeded for reasons outside of ARCHITECT's reasonable control, all rates, measures and amounts of compensation and the time for completion of performance shall be subject to equitable adjustment.

ARTICLE 5. CONFIDENTIALITY

- 5.1 ARCHITECT will hold confidential all information obtained from DEER PARK, not previously known by ARCHITECT or in the public domain.

ARTICLE 6. STANDARD OF CARE & WARRANTY

- 6.1 Standard of Care. In performing services, ARCHITECT agrees to exercise professional judgment, made on the basis of the information available to ARCHITECT, and to perform its ARCHITECTURAL services with the professional skill and care of competent design professionals practicing in the same or similar locale and under the same or similar circumstances and professional license. ARCHITECT also agrees to perform its ARCHITECTURAL services as expeditiously as is prudent considering this standard of care. This standard of care shall be judged as of the time and place the services are rendered, and not according to later standards.
- 6.2 Warranty. If any failure to meet the foregoing standard of care Warranty appears during one year from the date of final completion of the service and ARCHITECT is promptly notified thereof in writing, ARCHITECT will at its expense re-perform the nonconforming work.
- 6.3 The foregoing Warranty is the sole and express warranty obligation of ARCHITECT and is provided in lieu of all other warranties, whether written, oral, implied or statutory, including any warranty of merchantability. ARCHITECT does not warrant any products or services of others. ARCHITECT, however, expressly acknowledges that these warranty obligations do not eliminate the applicability of the standard of care to all of its work and that the OWNER may still retain remedies against ARCHITECT following the expiration of the warranty period in contract, tort, or otherwise as the law allows.

ARTICLE 7. INSURANCE

- 7.1 ARCHITECT will procure and maintain insurance as required by law. At a minimum, ARCHITECT will have the following coverage:
- (1) Workers compensation and occupational disease insurance in statutory amounts.
 - (2) Employer's liability insurance in the amount of \$1,000,000.
 - (3) Automobile liability in the amount of \$1,000,000.

- (4) Commercial General Liability insurance for bodily injury, death or loss of or damage to property of third persons in the amount of \$1,000,000 per occurrence, \$2,000,000 in the aggregate.
- (5) Professional errors and omissions insurance in the amount of \$1,000,000.

7.2 ARCHITECT has provided a Statement of Insurance to DEER PARK demonstrating and reflecting that ARCHITECT has procured and maintains insurance coverage in accordance with the requirements stated above. That Statement of Insurance is Attachment C of this Agreement.

ARTICLE 8. INDEMNITY

8.1 THE ARCHITECT SHALL INDEMNIFY AND HOLD HARMLESS THE CITY, ITS OFFICERS, OFFICIALS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, CAUSES OF ACTION, LOSSES, LAWSUITS, JUDGMENTS, FINES, PENALTIES, COSTS, DAMAGES, OR LIABILITY OF ANY CHARACTER, TYPE OR DESCRIPTION INCLUDING WITHOUT LIMITATION, ALL EXPENSES OF LITIGATION, INCLUDING EXPERT OR CONSULTANT FEES, COURT COSTS, AND ATTORNEY'S FEES, RESULTING FROM PERSONAL INJURY (INCLUDING DEATH), PROPERTY DAMAGE OR OTHER HARM, BUT ONLY TO THE EXTENT THAT SUCH PERSONAL INJURY, PROPERTY DAMAGE OR HARM IS CAUSED BY OR RESULTS FROM AN ACT OF NEGLIGENCE, INTENTIONAL TORT, INTELLECTUAL PROPERTY INFRINGEMENT, OR FAILURE TO PAY A SUBCONTRACTOR OR SUPPLIER COMMITTED BY THE ARCHITECT OR THE ARCHITECT'S AGENT, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH THE ARCHITECT EXERCISES CONTROL.

IF THE CITY DEFENDS AN ACTION, CLAIM, LAWSUIT OR OTHERWISE INCURS ATTORNEY'S FEES AS A RESULT OF AN INDEMNIFIED CLAIM AS STATED ABOVE, ARCHITECT AGREES TO REIMBURSE THE CITY IN PROPORTION TO THE ARCHITECTS LAIBILITY.

8.2 ARCHITECT agrees to and shall contractually require its consultants and subcontractors of any tier to assume the same indemnification obligations to Indemnities as stated herein.

ARTICLE 9. OWNERSHIP OF DOCUMENTS

9.1 As long as DEER PARK is current in the payment of all undisputed invoices, all work product prepared by the ARCHITECT pursuant to this Agreement, including, but not limited to, all Contract Documents, Plans and Specifications and any computer aided design, shall be the sole and exclusive property of DEER PARK, subject to the ARCHITECT's reserved rights.

- 9.2 ARCHITECT's technology, including without limitation customary techniques and details, skill, processes, knowledge, and computer software developed or acquired by ARCHITECT or its Consultants to prepare and manipulate the data which comprises the instruments of services shall all be and remain the property of the ARCHITECT.

ARTICLE 10. INDEPENDENT CONTRACTOR

- 10.1 The ARCHITECT is an independent contractor and shall not be regarded as an employee or agent of the DEER PARK.

ARTICLE 11. COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS

- 11.1 The ARCHITECT shall observe all applicable provisions of the federal, state and local laws and regulations, including those relating to equal opportunity employment.

ARTICLE 12. SAFETY

- 12.1 DEER PARK shall inform the ARCHITECT and its employees of any applicable site safety procedures and regulations known to DEER PARK as well as any special safety concerns or dangerous conditions at the site. The ARCHITECT and its employees will be obligated to adhere to such procedures and regulations once notice has been given.
- 12.2 ARCHITECT shall not have any responsibility for overall job safety at the site. If in ARCHITECT's opinion, its field personnel are unable to access required locations or perform required services in conformance with applicable safety standards, ARCHITECT may immediately suspend performance until such safety standards can be attained. If within a reasonable time site operations or conditions are not brought into compliance with such safety standards, ARCHITECT may in its discretion terminate its performance, in which event, DEER PARK shall pay for services and termination expenses as provided in Article 18.

ARTICLE 13. LITIGATION

- 13.1 At the request of DEER PARK, ARCHITECT agrees to provide testimony and other evidence in any litigation, hearings or proceedings to which DEER PARK is or becomes a party in connection with the work performed under this Agreement, unless DEER PARK and the ARCHITECT are adverse to one-another in any such litigation.
- 13.2 Any litigation arising out of this Agreement between DEER PARK and ARCHITECT shall be heard by the state district courts of Harris County.

ARTICLE 14. NOTICE

- 14.1 All notices to either party by the other shall be deemed to have been sufficiently given when made in writing and delivered in person, by electronic mail, facsimile, certified mail or courier to the address of the respective party or to such other address as such party may designate.

ARTICLE 15. TERMINATION

- 15.1 The performance of work may be terminated or suspended by DEER PARK, for any reason. Such suspension or termination shall be subject to notice of DEER PARK's election to either suspend or terminate the Agreement fifteen (15) days' prior to the effective suspension or termination date. The Notice shall specify the extent to which performance of work is suspended or terminated and the date upon which such action shall become effective. In the event work is terminated or suspended by DEER PARK prior to the completion of services contemplated hereunder, ARCHITECT shall be paid for (i) the services rendered to the date of termination or suspension and reasonable services provided to effectuate a professional and timely project termination or suspension.

ARTICLE 16. SEVERABILITY

- 16.1 If any term, covenant, condition or provision of this Agreement is found by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Agreement shall remain in full force and effect, and shall in no way be affected, impaired or invalidated thereby.

ARTICLE 17. WAIVER

- 17.1 Any waiver by either party or any provision or condition of this Agreement shall not be construed or deemed to be a waiver of a subsequent breach of the same provision or condition, unless such waiver is so expressed in writing and signed by the party to be bound.

ARTICLE 18. GOVERNING LAW

- 18.1 This Agreement will be governed by and construed and interpreted in accordance with the laws of the State of Texas.

ARTICLE 19. CAPTIONS

- 19.1 The captions contained herein are intended solely for the convenience of reference and shall not define, limit or affect in any way the provisions, terms and conditions hereof or their interpretation.

ARTICLE 20. ENTIRE AGREEMENT

- 20.1 This Agreement, its articles, provision, terms, and attached Schedules represent the entire understanding and agreement between DEER PARK and ARCHITECT and supersede any and all prior agreements, whether written or oral, and may be amended or modified only by a written amendment signed by both parties.

This Agreement is effective on the last day signed.

(ARCHITECTs Name)

By_____

Name_____

Title_____

Date_____

The City of Deer Park

By_____

Name_____

Title_____

Date_____

SCHEDULE A
SCOPE OF WORK

The proposed project consists of providing construction drawings and specifications for a proposed _____ ARCHITECTURAL SERVICES FOR PLANNING & DESIGN OF THE JIMMY BURKE ACTIVITY CENTER AND SURROUNDING AREA Facility. The drawings and specifications will include concept design and programming for the following major components:

ARCHITECTURAL Services & Schedule:

[ARCHITECT's firm name] presents this proposal to complete design ARCHITECTURAL and construction services. [ARCHITECT's firm name] will complete the following tasks:

Design Completion:

Based on requirements provided by the City, ARCHITECT will complete necessary ARCHITECTURAL analyses and calculations to design the [Project name] facility. ARCHITECT will hold a design review meeting with (Construction Manager if applicable) and the City to refine all associated documents (i.e., drawings, specifications and all other necessary documents) to ensure that construction is completed in a proper and efficient manner after each submittal.

Formatting Services:

ARCHITECT will work with the City to obtain the proper permits as required by TCEQ, Railroad Commission, and local entities. ARCHITECT will facilitate face-to-face meetings with regulators to fast track permit approvals. ARCHITECT will provide updates of SPCC and SWPPP plans for the City for the improvements of this project only.

EXHIBIT 3
CERTIFICATE OF INTERESTED PARTIES
FORM 1295

To be completed by awarded vendor:

CERTIFICATE OF INTERESTED PARTIES		FORM 1295																	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY <div style="font-size: 2em; transform: rotate(-30deg); opacity: 0.3; position: absolute; top: 50%; left: 50%;"> Must file online at www.ethics.state.tx.us/File </div>																	
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.																			
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.																			
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.																			
4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; border-bottom: 1px solid black;">Controlling</td> <td style="width: 50%; text-align: center; border-bottom: 1px solid black;">Intermediary</td> </tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>		Controlling	Intermediary														
Controlling	Intermediary																		
5 Check only if there is NO Interested Party. <input type="checkbox"/>																			
6 UNSWORN DECLARATION My name is _____, and my date of birth is _____. My address _____ (street) _____ (city) _____ (state) _____ (zip code) _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20_____. (month) (year) <div style="text-align: right; margin-top: 20px;"> _____ Signature of authorized agent of contracting business entity (Declarant) </div>																			
ADD ADDITIONAL PAGES AS NECESSARY																			

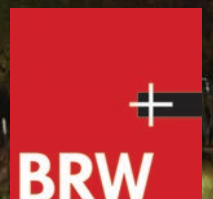
CITY OF DEER PARK

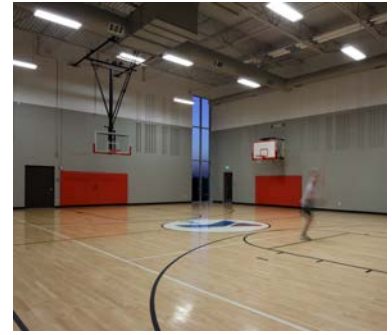
Brown Reynolds Watford Architects

RECOGNIZED LEADERS IN MUNICIPAL DESIGN

MAY 29, 2019

**STATEMENT OF QUALIFICATIONS
FOR PROGRAMMING AND
MASTER PLANNING OF THE
JIMMY BURKE ACTIVITY CENTER
AND SURROUNDING AREA**





**BRW's TEAM OF DESIGNERS ARE DEDICATED TO
DESIGNING ACTIVITY CENTERS THAT POSITIVELY
IMPACT COMMUNITY NEEDS AND MORALE.**



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RFQ: JIMMY BURKE ACTIVITY CENTER CITY OF DEER PARK, TX

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May 29, 2019

City Secretary's Office
City of Deer Park
710 E San Augustine Street
Deer Park, TX 77536

LETTER OF INTEREST: RFQ ARCHITECTURAL SERVICES FOR PROGRAMMING AND MASTER PLANNING OF THE JIMMY BURKE ACTIVITY CENTER AND SURROUNDING AREA

BRW Architects is pleased to provide our qualifications to the **City of Deer Park for Architectural Services for Programming and Master Planning of the Jimmy Burke Activity Center and Surrounding Area**. We appreciate the opportunity to be considered for this project and we believe we have assembled a team that offers unparalleled professional skills and experience in master planning and activity center design. It takes a special team of designers, with passion, imagination, and a deep wealth of knowledge to quickly address challenges while simultaneously celebrating opportunities. We spend the time necessary to understand and translate the city's objectives and user's needs into the site and building space requirements. Our methodology for site development and building design is not driven by preconceived ideas, but rather we mutually prioritize project scopes and budgets. We make it our mission to leverage our expertise to help our clients achieve their goals. Goals like constructing efficient, functional, cost-effective facilities that enable the citizens to play in a safe, secure, and durable environment. We also recognize the importance of creating public spaces which are exemplary civic amenities that city leaders and residents can be proud to call their own.

Our Team has been highly acclaimed for our work in creating inspiring and durable facilities that meet the practical needs of the budget, schedule, and functional requirements. From existing facility analysis, master planning, programming, and new construction projects, we work as a team with our client. Personal service, experienced leadership, and qualified staff are critical to a successful project.

BRW has 35 years of experience specializing in municipal facilities design. BRW has been distinguished as leaders in the design of parks and recreational facilities. We have received two top state honors from TRAPS for Recreation Facility Design Excellence. In 2010, we received the Recreation Facility Design Excellence award for the Trinity River Audubon center located in Dallas, Texas. In 2012, we received the Recreation Facility Design Excellence award for the C.K. Ray Recreation and Activity Center located in Conroe, Texas.

We are most appreciative of your consideration to be a part of your team. We, without doubt, have the talent, experience, and proven success to be a visionary leader to the City of Deer Park for the design of the new multi-use activity center and the site master plan surrounding the Jimmy Burke Activity Center. I, Ray Holliday, Principal at BRW, will be your contact. I may be contacted at any time by phone - 979.694.1791 or email at rparker@brwarch.com.

We look forward to hearing from you.

RAY HOLLIDAY, AIA, ASLA, LI
PRINCIPAL

175 CENTURY SQUARE
DRIVE, SUITE 350
COLLEGE STATION,
TEXAS 77840
979.694.1791
WWW.BRWARCH.COM

PROJECT UNDERSTANDING

Due to the increasing service demand from the growing population of Deer Park, it is our understanding that the City is seeking to design and construct a new multi-use Activity Center as part of a well-integrated master plan of the city's existing +/- 45 acre complex. The new facility will be located adjacent to the existing Jimmy Burke Activity Center, the Ella and Friends Dog Park, the Minchen Athletic Complex, and the Girls Softball Complex. The existing facilities, land usage, parking, infrastructure, and landscaping will be analyzed as well as all utilities identified. By working closely with the city staff and analyzing population projections to account for current and future needs, a detailed space program for each of the facilities will be developed. Conceptual floor plans, site plan, elevations, and renderings of the proposed facilities as well as a detailed opinion of probable construction cost will also be provided.

We understand that developing a master plan that optimizes the functionality and utilization of each facility/field while creating connectivity throughout the entire site is another key aspect to this project. Positive vehicular circulation, pedestrian circulation, infrastructure improvements, and adequate parking are critical components to the success of the master plan. We recognize the importance of these facilities and the surrounding complex as they are host to a wide range of events throughout the year, such as, summer camp, special events, Chamber of Commerce luncheons, softball and baseball tournaments, Christmas events, a Haunted Maze, 4th of July concerts and the Mayor's Breakfast. With a thoughtfully designed master plan and the addition of a new multi-use Activity Center, the City of Deer Park will undoubtedly be able to grow these events as well as offer the community members a variety of new events.



WORK PLAN & METHODOLOGY



A challenge of many projects is maintaining the project schedule. These hurdles can be cleared, if the project team starts by clearly defining a path for effective communication and a process for decision making. Clear graphic communication, specific agendas, and sending ahead the information needed for concise meetings, are techniques we use to expedite the project and maximize time. Getting design options on the table early avoids time wasting and discouraging “what if’s” later. Again, clear and effective presentations that depict information effectively can validate the decision process and achieve consensus promptly.

The first crucial step in project planning is a meeting of key team members for an open discussion of the project vision and expectations. This meeting will establish the goals and priorities that will become the framework for all the decisions moving forward on the project.

Following a thorough information gathering process, our design team will frame overall project goals and develop reality-based decisions that will hold up over time. Based on numerous successful similar commissions, we believe the following steps form a methodical and logical Master Planning process.

TEAM APPROACH TO COMMUNICATION

Good Communication is essential for the success of this project. Successful project management is about being available, in touch with the real challenges of the project, and understanding the issues. Good communication is about being accessible, visible, and engaged. It is not only about speaking and hearing; it is about understanding the complete picture. BRW Architects utilizes many methods of maintaining communication to all parties throughout the project. The team communications will begin with regularly scheduled meetings. These meetings will be scheduled to take place at milestones of the project and in conjunction with the monthly Progress Meetings. This is an opportunity for all parties to discuss the project status, design, and collaborate to solve any issues that may require attention. Emails, phone calls, and conference calls will be useful tools in communication. BRW Architects uses Microsoft Project software as a project management tool. This software helps to communicate scheduling goals to everyone. Additionally, meeting minutes, conversation logs, and construction logs such as submittal logs, ASI logs and RFI logs are utilized to document meetings and construction status. Through effective communication, the collaboration between the user, architects and the city will result in enhanced synergies throughout the process.

TEAM APPROACH TO SCHEDULING

BRW prepares a work plan at the beginning of each project outlining the schedule from the start of design through post-occupancy of the Owner. This schedule is closely coordinated with the Owner’s and contractor’s schedules. The success to meeting project schedules is to collectively incorporate the input from all team members and owners. The project schedule should be “owned” by everyone, and will establish all critical and milestone dates and events throughout the project. Once this schedule is established, it should be monitored weekly throughout the design, production and construction phases. An effective tool in meeting schedules are regularly held coordination meetings, particularly through design and construction documents phases. These will provide all team members the opportunity to coordinate, have questions answered and maintain a unified direction. Additionally, it holds all team members accountable for progress during the intervening time.



If a project falls behind schedule, we immediately gather the entire project team together to prepare a recovery plan. Recognizing the abilities of each team member versus the available time is critical to assess the need for additional resources. Only with the “buy-in” of each team member will the project complete on time without sacrificing quality. Timeliness of consultants work is also critical for an integrated and coordinated design. Staying in regular contact with consultants and exchanging progress documents allows BRW to determine the true status of the project and allows time to react as appropriate.

We believe in paying as much attention to assuring timely completion of the construction as in the design. Per the specifications, the contractor is required to submit a critical path schedule. Typically this is reviewed as a team during the monthly pay application meeting to ensure the project remains on schedule. Submittals are logged and compared with the critical path deadlines to make sure that materials are received when needed. A part of our field reports is to document non-compliant construction for the contractor to address before it impacts the construction schedule and raise awareness of issues that may impact the schedule if not addressed in a timely manner.

TEAM APPROACH TO QUALITY CONTROL

BRW Architects is only as good as our last project. So, quality is crucial to each project we do. In addition to submitting to the City for review, we have several in-house quality control standards in place. Each project must be reviewed in accordance to our “BRW System of Excellent Architecture”, which includes a comprehensive check list that is reviewed and checked by both the project coordinator and project manager. After completion of this review, the construction documents are sent to the principal in charge for a quality control evaluation.

PROJECT APPROACH - Our approach to completing any project is unique; we believe each project (and client!) has its own character, its own goals, and its own needs to be addressed and solved. While we may draw upon our experience with similar projects, we look forward to working as a team to provide a custom design that fits the needs of the Jimmy Burke Activity Center. The BRW team uses a structured approach for completing each phase of the project. We pre-plan each phase by scheduling the specific tasks and phases, noting review and approval points, and identifying the roles and responsibilities of all team members. This structured approach increases management efficiency, decreases unforeseen complications on the project, and allows the user to participate in the project as well as be aware of the project at all times. For a typical construction project, we suggest the following phases and tasks for this project:

Phase	Owner	Architect	Sub-consultants
Programming & Project Kickoff Meeting	Provide requirements related to function, cost and schedule	Begin design intent model with massing concepts and site considerations	Provide feedback on initial building performance goals and requirements
Schematic Design	Provide design review and to further refine design requirements	Refine model with input from the City of Deer Park and consultants	Provide schematic designs and system interactions
Design Development	Department design reviews. Final approval of station design	Refine design. Introduce consultants to model & begin coordination	Create discipline specific design
Construction Documents	Review of documents prior to issue for construction	Finalize construction documents and specifications	Finalize discipline design and any requested models
Bidding and Negotiation	Assist with code compliance negotiations and permitting	Work with agencies on codes, plan acceptance, bidder's questions, & assist with contractor selection	Work with agencies on codes, plan acceptance, bidder's questions, RFI's
Construction Administration	Monitor construction and give input to construction	Perform construction administration and update documents with changes	Assist with RFI's and update design documents, field conditions & commissioning

CONCEPTUAL DESIGN PHASE

The Design Team will prepare a Conceptual Site Plan solution for City of Deer Park Jimmy Burke Activity Center and Surrounding Area. The Conceptual Plan shall include, but is not limited to:

Master Site Plan

- Recreational use areas
- Major facility uses and locations
- Develop functional relationship between facilities
- Vehicular and pedestrian circulation paths adjacent to and within the complex
- Major drainage areas and ponding areas
- Buffer areas needed between adjacent land uses
- Drawn to scale

INPUT MEETING

The Design Team will meet with the City of Deer Park and to receive feedback and input on the Conceptual Design Phase.

FINAL MASTER PLAN PHASE

Incorporating input from the Conceptual Design Phase, the Design Team will prepare a Master Plan to include, but not limited to:

Master Site Plan

- Major and secondary entrances
- Vehicular circulation and parking areas
- Pedestrian circulation paths
- Major use area
- Major recreational facilities
- Passive recreational areas
- Buffer and landscape areas

DESIGN PROCESS - DESIGN DEVELOPMENT

The Design Development documents are the foundation of a clear and buildable set of Construction Documents. Our methodical approach in managing and coordinating the entire team produces clear and complete drawings and specifications. The design is refined and coordinated with our consultant team of landscape architects, structural, civil, and electrical engineers.

The Design Development documents form the foundation for a clear and buildable set of Construction Documents. The BRW Team uses a methodical approach in managing architectural services and coordinating the A/E Team, producing drawings and specifications with high degree of clarity and completeness. Documents are overseen by the Project Manager and administered daily by the Project Architect. During this phase, the design will be refined, coordination will begin with the systems (mechanical, plumbing, electrical, etc.), and applicable details of the design will be developed in an effort to define and describe all-important aspects of the project. It is during this phase that the project itself achieves the refinement and coordination necessary for a well-constructed project.

The documents will expand to addressing greater areas of the work; and detailed requirements of the users will be incorporated. The preliminary cost estimate will be updated to verify the Design Development remains within budget. Critical decisions will be made during this phase, and many of these will be technical in nature. A formal Design Development package will be issued for review; this will include drawings, preliminary specifications and engineering calculations.

CONSTRUCTION DOCUMENTS

Our construction documents will be produced with a high level of quality and completeness to minimize potential scheduling delays during the construction phase.

CONSTRUCTION ADMINISTRATION

Our focus during construction is to work closely with the City of Deer Park and the Contractor to complete the project within your timeline. Construction activities are closely observed through regular site visits and formally reviewed at regular progress meetings to help ensure that the project is delivered as conceived. Good communication regular site visits, and scheduled job-site coordination meetings ensure good relationships and assist with conformance to the Construction Documents and Project Schedule.

FIELD OBSERVATION

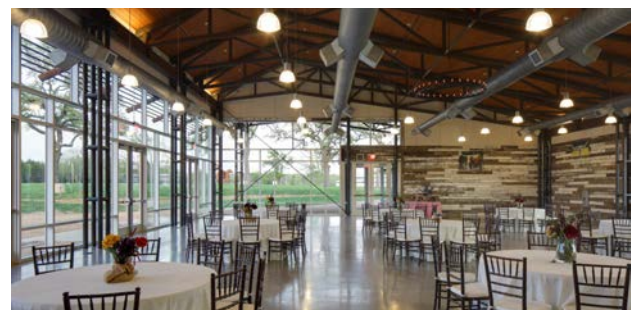
Field observation is a crucial component of administering the construction contract - there is nothing that replaces eyes on the site! We strategically schedule the Project Manager and Project Architect to invest quality time on site during key construction activities. The ability to study a challenge in real-time and make quick decisions saves time and money.

PROJECT CLOSEOUT SERVICES

Project closeout is where opportunities abound for the schedule to get off track. We respond to this challenge with thorough punch list review, concise communication with contractor and persistent follow up in the final lap. Looping ahead keeps the team from getting behind.

POST CONSTRUCTION SERVICES

The project isn't fully complete in our practice until Staff and Citizens have tested the facility in the first year and the contractor has addressed any warranty items that arise. Training on unique features is a service we offer as a part of bringing the project on line.



TEAM QUALIFICATIONS

PERSONNEL & CONSULTANT QUALIFICATIONS

Our goal is to give form to the vision held by the City of Deer Park and its stakeholders through a consensus-oriented design process. It is important for the design process to develop a shared sense of ownership to help build long-term project support. Making project information accessible and participatory is our way to accomplish this goal.

BRW ARCHITECTS, INC. - Prime Leader

Ray Holliday, AIA, ASLA, LI, IIDA - Principal in Charge - Mr. Holliday will serve as Principal in Charge for BRW Architects. He will be involved in the development and organization of the project teams through the all phases of the project. He received his Masters of Architecture and Masters of Landscape Architecture from Texas A&M University and his Bachelor of Architecture from the University of Nebraska. He is a Registered Architect in the State of Texas, No. 18834. Ray brings a unique addition to the team in his attention to detail and extensive architecture design experience.

Daniel Pesek, AIA, LEED AP - Project Manager - Mr. Pesek is a Project Manager for BRW Architects. He will be responsible for developing a vision for the project and ensuring that it stays intact through all phases of the project. He received his Bachelor of Environmental Design in Architecture from Texas A&M University in 2006 and completed his Masters of Architecture two years later from North Carolina State University. He is a Registered Architect in the State of Texas, No. 23290. His eye for detail and passion for design have contributed to many award-winning projects for BRW Architects.

Jennifer Bettiol, AIA - Project Architect - As Project Architect, her responsibilities include production, schematic design and design development, project management and construction documentation of a variety of municipal project types. She is involved with client coordination, construction and budget estimations. Jennifer holds the following degrees: Master of Architecture, Texas A&M University and a Bachelor of Science in Biology / Education from SUNY at Oneonta and a Bachelors of Science in Biology / Psychology from Union College. She is a Registered Architect in the State of Texas, No. 26721. Ms. Bettiol's strong organizational skills and attention to detail enhance the systematic approach to problem solving.

Structural Engineer - Gessner Engineering, College Station, TX - Thomas E. Gessner, P.E., State of Texas #90967

Mr. Gessner will serve as Structural Engineer, responsible for the structural needs assessment and structural design. Areas of technical practice include structural engineering analysis and design, general civil engineering, and stormwater management. Thomas received his Bachelor of Science in Civil Engineering Emphasis in Structural Design from Texas A&M University in 1997. Mr. Gessner has worked as a structural consultant for BRW for the last five + years and has experience with many of BRW's municipal projects. Gessner Engineering was established in November 2003. Headquartered in College Station with three branch offices in San Antonio, Forth Worth and Brenham, Texas. Gessner currently has 95+ staff members.

MEP Engineer - Jordan & Skala Engineers, Houston, TX - Kendy Guillaume, LEED AP BD+C

As Associate Principal of the Jordan & Skala Houston office, Kendy Guillaume's sense of ownership for the success of his projects influences every job that comes in the door. Kendy's background includes expertise in commissioning as well as testing and balancing. His experience analyzing the final steps in start-up ensures he pays attention to the design elements with a reputation for challenge. Kendy received his Bachelor of Science in Mechanical Engineering from Tri-State University in 2001. Jordan & Skala has worked as a MEP consultant for BRW for the last ten years and has experience with many of BRW's municipal project. Jordan & Skala Engineers was founded in 1953 and has grown to be one of the largest consulting engineering firms in the US. Jordan Skala has 7 locations throughout the USA. This project would be run out of the Houston Office.

Civil Engineer - Strand Engineers, Brenham, TX - Robert C. Schmidt, P.E., R.P.L.S. State of Texas #50465

Mr. Schmidt has been with O'Malley Strand Engineers in February 1982. Mr. Schmidt has performed a wide range of engineering tasks including planning, design and construction administration services for utilities, streets and drainage. Mr. Schmidt received his Bachelor of Science in Civil Engineering from Texas A&M University in 1977. O'Malley has worked as a civil sub-consultant for BRW since 2003. O'Malley Strand Engineers - Brenham has been providing Civil Engineering Services for the last 47 years. In January 2015 O'Malley Engineers, L.L.P was acquired by Strand Associates, Inc. Strand Associates has eleven offices throughout the US. This project would be run out of the Brenham Office.

ORGANIZATIONAL CHART



Architect of Record

Ray Holliday, AIA, ASLA, LI
Principal in Charge

Daniel Pesek, AIA
Project Manager

Jennifer Bettiol, AIA
Project Architect



JORDAN & SKALA ENGINEERS

MEP Engineers
Kendy Guillaume, LEED AP BD+C

STRAND ASSOCIATES

Civil Engineer
Robert Schmidt, PE

GESSNER ENGINEERING

Structural Engineer
Thomas Gessner, PE

HALFORD BUSBY

Cost Estimating
William McCauley - PM



RESUMES



Education

University of Nebraska, Bachelor of Architecture, 1989

Texas A&M University, Master of Architecture, 1992;

Texas A&M University, Master of Landscape Architecture, 2000

Registrations

Renewed annually 4/30/2019

Registered Architect, State of Texas, No. 18834

Registered Landscape Architect, State of Texas, No. 2257

Registered Irrigator, State of Texas, No. 8550

Organizations

American Institute of Architects, Member

American Society of Landscape Architects, Member

American Planning Association, Member



Lamar University Softball Complex
Beaumont, TX

RAY HOLLIDAY, AIA, ASLA, LI

PRINCIPAL-IN-CHARGE

Specialized Expertise

Mr. Holliday, Principal, at BRW has over 28 years of experience. Ray is a nationally recognized leader in civic design, he has presented at numerous design conferences, such as TRAPS, and teaches design at Texas A&M University. Ray will be responsible for overseeing the production of architectural construction documents from conceptual design to construction administration for the City of Deer Park Jimmy Burke Activity Center and Surrounding Area. Mr. Holliday will oversee the project schedule and budget as well as coordinate and facilitate community meetings and presentations to city council. Mr. Holliday brings a unique addition to the team in his diverse international design background that is blended with an extensive architecture and landscape design expertise. He is involved in the development and organization of project teams through the activities of design development, specification coordination, construction document coordination and development, consultant coordination, client liaison and construction administration. Ray has been with BRW since 1998.

Representative Project Experience

- Brazos County Tax Assessor Collector Office - Bryan, TX
- **C.K. Ray Activity Center Renovation and Addition - Conroe, Texas**
- City of Bryan, Visitors Center at Coulter Square (Design Only) - Bryan, Texas
- City of Bryan Fire Station No. 2 Site Study - Bryan, Texas
- City of Bryan Fire Station No. 5 & 2 - Bryan, Texas
- City of College Station, Fire Station No. 2, 3, 5 & 6 - College Station, Texas
- City of College Station, Municipal Courts Building Renovation - College Station, Texas
- City of College Station, Police Station Addition and Renovation - College Station, Texas
- City of College Station, Senior Center (Schematic Design) - College Station, Texas
- City of College Station, Utilities and Training Center - College Station, Texas
- **City of DeSoto, Heritage Park - DeSoto, Texas**
- **City of Garland, Carter Ball Fields - Garland, Texas**
- **City of Huntsville, Outdoor Aquatic & Bathhouse - Huntsville, Texas**
- City of Port Neches, City Hall and Emergency Operations Center - Port Neches, Texas
- City of Mont Belvieu Active Senior Living Center, Mont Belvieu, Texas
- **Lamar University New Softball Complex - Beaumont, Texas**
- **Oak Lawn Neighborhood Park - Dallas, Texas**
- **PVAMU New Baseball/Softball/Track - Prairie View, Texas**
- **PVAMU New Soccer Complex - Prairie View, Texas**
- **PVAMU Track & Field Complex - Prairie View, Texas**
- **Temple Recreation Center Renovation (Design Only) - Temple, Texas**
- **Texas Tech University, Student Recreation Center Expansion - Lubbock, Texas**
- **University of Dallas, Landscaping and Recreational Areas - Dallas, Texas**
- **University of Dallas, Maher Recreation Center Addition and Renovation - Irving, Texas**
- **University of Dallas Softball Stadium - Irving, Texas**
- **UNT Track & Field Stadium & Sports Field - Denton, Texas**



Education

Texas A&M University, Bachelor of Environmental Design, 2006

North Carolina State University, Master of Architecture, 2008

Organizations

American Institute of Architects, Brazos Chapter Secretary 2015 - present.

Registrations

Registered Architect, State of Texas, No. 23290

Accreditations

LEED Accredited Professional

Publications

Pesek, Daniel. "Haute Headquarters: South Padre Island Fire Station Combines Beauty and Durability." *Ole Decor*. Spring 2013: Pgs 34-39. Print.



C.K. Ray Recreation Center
Conroe, TX

Daniel Pesek, AIA, LEED AP BD+C

SENIOR ASSOCIATE / PROJECT MANAGER

Mr. Pesek will serve as the Project Manager for the City of Deer Park Jimmy Burke Activity Center. Daniel has experience managing and designing projects of similar scope for counties and municipalities, throughout Texas. His responsibilities would include the day to day oversight of the project including production, schematic design, design development, project management and construction documentation, client coordination, bidding and construction administration. Daniel's strong design skills and attention to detail enhance the systematic approach to problem solving utilized by BRW Architects. Daniel has been with BRW Architects since 2009.

Representative Project Experience

- Baytown Fire Station No. 6 - Baytown, TX
- Brazos County Tax Assessor Collector Office - Bryan, TX
- Brenham Fire Station No. 2 - Brenham, TX
- Bryan Fire Station No. 5 - Bryan, TX
- Burnet Fire Station No. 1 - Burnet, TX
- Cedar Park Fire Station No. 1, Feasibility Study - Cedar Park, TX
- Clearbrook City MUD, Southeast Volunteer Fire Department, Fire Station No. 1 - Houston, TX
- Clute Fire/EMS Station & Administration No. 1 - Clute, TX
- Comal County ESD #3, Canyon Lake Fire Station No. 5 - Canyon Lake, TX
- Comal County ESD #6, Bracken Central Fire Station Renovation, Feasibility Study - Garden Ridge, TX
- Conroe Fire Station No. 4 - Conroe, TX
- Crockett Fire Station No. 1 Renovation, Feasibility Study - Crockett, TX
- Galveston Central Fire Station - Galveston, TX
- Georgetown Fire Station No. 5 and Training Facility- Georgetown, TX
- Harris County ESD #28, Ponderosa Fire Station No. 61 Renovation - Spring, TX
- Harris County ESD #28, Ponderosa Fire Station No. 62 - Spring, TX
- Harris County ESD #28, Ponderosa Fire Station No. 63 - Spring, TX
- Harris County ESD #47, Westlake Fire Station No. 1 - Katy, TX
- Leander Fire Station No. 1, 4 & 5 Study (Cost Estimates Only) - Leander, TX
- Los Fresnos City Hall, Municipal Court and Police Station - Los Fresnos, TX
- Orange Central Fire Station - Orange, TX
- Pearland Fire Station No. 2, Feasibility Study - Pearland, TX
- Pharr Fire Station No. 1 & Public Safety Building, Feasibility Study - Pharr, TX
- Port Arthur Fire Station No. 4 - Port Arthur, TX
- Port Neches City Hall Complex and E.O.C. - Port Neches, TX
- South Padre Island Fire Station No. 1 - South Padre Island, TX
- Sugar Land Fire Station No. 7 - Sugar Land, TX
- Waco Fire Station No. 3 - Waco, TX
- Wallis Mynarik Park Master Plan Study - Wallis, TX
- Washington County EMS Station No. 2 - Brenham, TX



Education

Texas A&M University, Master of Architecture,
2007

SUNY at Oneonta, Bachelor of Science in Biology
/ Education, 1992

Union College, Bachelor of Science in Biology /
Psychology, 1990

Organizations

American Institute of Architects, Brazos Chapter
Secretary 2018

Registrations

Registered Architect, State of Texas, No. 26721

Continuing Education

College Station Citizens Police Academy

College Station Citizens Fire Academy

College Station Citizens University



YMCA Chilton

Rockwall, TX

Jennifer Bettiol

SENIOR ASSOCIATE / PROJECT ARCHITECT

As a Project Architect for Brown Reynolds Watford Architects, Ms. Bettiol is responsible for the schematic design, design development, production, project management and construction documentation for a variety of projects. She is also involved with client coordination, construction administration and budget estimations for these projects. Jennifer's exceptional organization skills and eye for detail combine to ensure a quality outcome for each client. Jennifer has worked on a variety of project types while with Brown Reynolds Watford Architects. This includes successfully delivering projects for municipal, government and recreational clients. Her strong organization and communication skills are critical to her ability to successfully coordinate her projects. Jennifer has been with BRW Architects since 2006.

Representative Project Experience

- Bell County Exposition Center Renovation - Bell County, TX
- Brazos County EOC Study - Brazos Co., TX
- Brownwood Central Fire Station - Brownwood, TX
- Brownwood Fire Station No. 2 Study - Brownwood, TX
- Bryan Fire Station No. 2 - Bryan, TX
- Bryan Fire Station No. 5 - Bryan, TX
- Carnegie Library Renovation- Franklin, TX
- College Station City Hall Feasibility Study-College Station, TX
- College Station Fire Station No. 3 - College Station, TX
- College Station Fire Station No. 6 - College Station, TX
- College Station Fire Station No. 7 Feasibility Study- College Station, TX
- College Station Municipal Courts Building Renovation -College Station, TX
- College Station Utilities and Training Center - College Station, TX
- College Station Utilities Dispatch Center - College Station, TX
- College Station Signal Shop Upgrades - College Station, TX
- College Station Municipal Court Remodel - Traffic Management Center - College Station, TX
- College Station Traffic Operations Center - College Station, TX
- Comal County ESD #3, Fire Station No. 1 & 5 - Canyon Lake, TX
- Comal County ESD #3, Training Facility Study - Canyon Lake, TX
- DeSoto Fire Station No 261 - DeSoto, TX
- El Paso County ESD #1, Fire Station No. 1 - Horizon City, TX
- Groves Municipal Complex - Police, EOC, Courts - Groves, TX
- Harris County ESD #24, Aldine Fire Station No. 21 - Houston, TX
- Harris County ESD #28, Ponderosa Fire Station No. 62- Spring, TX
- Harris County ESD #47, Westlake Fire Station - Katy, TX
- Hays County ESD #5, Miller Whitaker Fire Station No. 1 - Kyle, TX
- Leander City Hall Renovation - Leander, TX
- Leander Fire Station No. 4 - Leander, TX
- Leander Municipal Complex Facility Needs Assessment - Leander, TX
- Marbel Falls Fire Station No. 2 Study - Marble Falls, Texas
- Montgomery County ESD #1, North Montgomery County Fire & Rescue, Fire Station No. 91 Study - Willis, TX
- Montgomery County ESD #1, North Montgomery County Fire & Rescue, Fire Station No. 94 & 95 - Willis, TX
- Orange County ESD #2, Little Cypress Fire Station No. 1 Study - Orange, TX
- Pearland Senior Center - Pearland, TX
- Port Neches City Hall and E.O.C. - Port Neches, TX

FIRM INFORMATION



SUMMARY OF ADMINISTRATION - BRW

College Station (Contractual Office - work to be performed) - 28 employees

175 Century Square Drive, Suite 350
College Station, Texas 77840
P: 979.694.1791
F: 979-694-8293

College Station Employees / Disciplines:

Licensed Architects - 4
Administrative Support - 2
Technical / Skilled - 22

TOTAL College Station: 28

Dallas (Corporate Headquarters) - 76 employees

3535 Travis Street, Suite 250
Dallas, Texas 77845
P: 214.528.8704
F: 214-528.8707

Houston - 7 employees

4501 Magnolia Cove Dr, Suite 250
Houston, Texas 77345
P: 281.361.3800

San Francisco - 8 employees

1620 Montgomery Street, Suite 320
San Francisco, California 94111
P: 415.749.2670

Firm Employees / Disciplines:

Licensed Architects - 37
Licensed Interior Designers - 3
Administrative Support - 18
Technical / Skilled - 60

TOTAL FIRM - 118

NAMES OF PRINCIPALS IN FIRM

Craig S. Reynolds, FAIA, Managing Principal
Mark E. Watford, FAIA, LEED AP, Managing Principal
Gary DeVries, AIA, LEED AP, Principal
F. Chris Ford, AIA, Principal
Lisa W. Lamkin, AIA, CSI, LEED AP, Principal
Ray W. Holliday, AIA, ASLA, LI, Principal
Jeffrey S. Choyce, AIA, Principal

HISTORY OF FIRM

Founded in 1984, BRW is dedicated to Excellence in Architecture. Headquartered in Dallas, Texas, we have branch studios in College Station (est. 1998), Houston (est. 2007), and San Francisco (est. 2010). Over the past 33 years, the firm has extensive experience in municipal and government projects and has worked in over 163 Texas communities with a client return rate of over 85%. BRW is a full service architectural and planning firm specializing in governmental and municipal projects.

We strive to not only provide high-quality design services displaying good value, but also strive to educate and build consensus among all project stakeholders. While our facility designs are focused on meeting operational needs, we are also committed to our client's overall community goals and reflecting the character of the city.

YEARS FIRM HAS BEEN IN BUSINESS

BRW was founded in 1984. We have been in business for thirty-five years under the same company name. BRW is a Corporation filed with the State of Texas; May 20, 1996.

PRIMARY CONTACT PERSON

Ray Holliday, AIA, ASLA, LI, Principal
P: 979.694.1791; F: 979.694-8293
rholliday@brwarch.com

SECONDARY CONTACT PERSON

Rechelle Parker, Senior Associate
P: 979.694.1791; F: 979.694-8293
rparker@brwarch.com

SIMILAR PROJECT EXPERIENCE



MONT BELVIEU, TEXAS

THE HILLTOP AT EAGLE POINTE

The Hilltop at Eagle Pointe is a new, trendsetting active adult facility designed to specifically accommodate the community members of Mont Belvieu who are aged 55 years and older. The new 12,240 sq. ft. facility will provide many new amenities and facilitate an increased number of program offerings for The Hilltop members. Designed specifically for ease of use by aging adults, the entrance and covered drop-off is strategically located in the middle of the facility to reduce walking distances for members. The split floor plan also gives staff clearer visibility down both the activities and multi-purpose hallways.

Some of the featured new social areas include a great room for meeting and gathering, a library with a coffee bar, and a game room with a pool table, ping pong table, dart board, wall-sized scrabble board, card tables, and an entertainment center.

For increased physical exercise, the facility includes a Fitness room with treadmills and ellipticals with built-in TV's as well as stationary bikes, and machine weights. Because group fitness has always been a popular program, the new aerobics room has the capacity for up to 46 attendees and features shock absorptive flooring, mirrors for checking alignment, a ballet bar for stability, cubbies for personal belongings, and storage for additional exercise equipment.

For those members who prefer to be outdoors, the back porch is a great place for lounging with teak rocking chairs, ceiling fans, a gas grill and spectacular views of the 17th fairway on the Eagle Pointe Golf course.

PROJECT DETAILS

completed: 2018
 client: City of Mont Belvieu
 size: 12,240 sq. ft.
 final construction cost: \$4,200,000
 role: Architect
 project principal: Ray Holliday, AIA
 project architect: Katherine Palumbo, AIA
 project coordinator: Peri Sutton, Assoc. AIA
 client contact:
 Nathan Watkins, City Manager
 City of Mont Belvieu
 11607 Eagle Drive
 Mont Belvieu, TX 77580
 Phone: 281.576.2213
 nwatkins@montbelvieu.net



CONROE, TEXAS

C.K. RAY RECREATION & ACTIVITY CENTER

The City of Conroe provides a variety of indoor and outdoor activities. Many of these activities occur at the city's Recreation and Activity Center, which is highly utilized by the community. Due to the City of Conroe's growth, the Parks and Recreation Department commissioned the renovation and addition to their current recreation and activity center.

The Recreation Center provides comfortable, yet, generous spaces to accommodate a variety of activities, such as, yoga, junior gymnastics, basketball, volleyball, racquetball, teen zone, dancing, aerobics, spinning, and so forth. Adjacent to the cardio and weight training area, a nursery is provided, to support members' needs, in a secure visible area. Administration offices are strategically placed to provide privacy to staff, yet be available to members needs.

The entire 29,000 SF facility engenders a design appeal towards a variety of material palettes with a high attention to detail. The sweeping roof structure and angled entrance welcome visitors and community members to a spacious lobby and naturally illuminated corridors. The designed landscape features connect to other recreational features of the park and provide a sense of unity and interaction.

PROJECT DETAILS

completed: 2014

client: City of Conroe

size: 29,000 sq. ft.

cost: \$4,022,000

role: Architect of Record

team: Ray Holliday, AIA, Project Manager

reference: Mike Riggins, Center Supervisor,
936.522.3001

AWARDS & HONORS

- 2012 Athletic Business, Architectural Showcase: Public Recreation Facilities
- 2012 TRAPS Recreational Facility Design Excellence Award
- 2011 NRPA Southwest Region Award for Outstanding Park or Facility Design - Class II
- 2011 TRAPS Region IV Award for Innovations in Park and Facility Development



BROWNWOOD, TEXAS

BROWNWOOD COLISEUM, TIMMINS BUILDING, AND COMMUNITY CENTER FEASIBILITY STUDY

Strongly rooted in hometown character, The City of Brownwood has successfully maintained its downtown as a civic, cultural, and entertainment center. Faced with aging landmarks and a void in event space facilities, Emily Crawford, the Brownwood City Manager reached out to BRW Architects to evaluate several City-owned properties and their possible roles in the City's vision to create gathering places for the community to interact.

The goal of this study was two-fold. As a landmark of the City of Brownwood, the Brownwood Coliseum has been an integral part of the landscape since the early 1960's. BRW Architects was asked to evaluate and prioritize the needed repairs and renovations. We were also tasked to evaluate the long-range value of the Coliseum as a City held property.

The second part of this study was to evaluate the Timmins building and the Ice House as possible event spaces and community gathering areas. To further extend the corridor between the Coliseum and the train depot, BRW looked at the possibilities of the areas surrounding the Timmins Building and Ice House, the integration of the RV area formerly utilized during the Re-Union event and lastly the Adams Street Community Center.

The final part of this study evaluated the Adams Street Community Center. Currently, the facility is well used by parks and recreation, card playing groups, art exhibits and as a meeting space for local groups. The center is in need for structural and drainage repair. Upon completion of these repairs, cosmetic improvements inside will enhance the Community Center's attractiveness for further events and gatherings. The interior has not seen improvement since the 1980's. Modernization of the facility was recommended to increase the utilization and functionality of this city owned asset.

BRW analyzed each of the existing facilities and the surrounding sites to develop a proposed master plan, site plans, renovation plans and options, and three-dimensional imagery (renderings and fly-through videos).

PROJECT DETAILS

completed: 2019

client: City of Brownwood

size: 3 Buildings:

Brownwood Coliseum

Timmins Building

Adams Street Community Center

cost: TBD - 3 ranges were

given for each building from Minimal Updates, to Moderate Improvement, to full Building Potential \$8,848,600 to \$16,918,500

role: Architect

project principal: Ray Holliday, AIA

project architect: Jennifer Bettiol, AIA

client contact:

Emily Crawford, City Manager

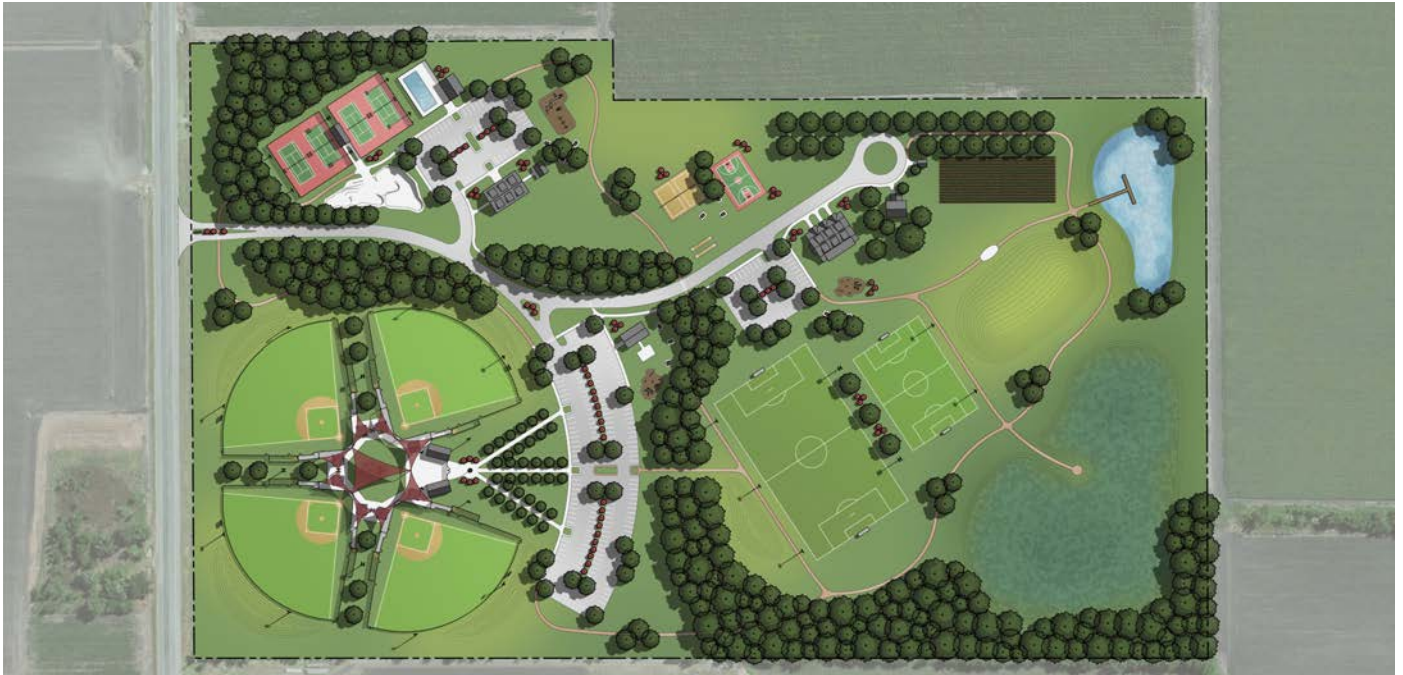
City of Brownwood

501 Center Ave

Brownwood, TX 76801

Phone: 325.646.5775

ecrawford@brownwoodtexas.gov



WALLIS, TEXAS

MYNARIK PARK MASTER PLAN

Mynarik Park is dedicated to the memory of Leona, Bessie, and Sidonie Mynarik. These three sisters grew up on a 50 acre farm near Wallis, Texas, roughly an hour west of Houston. When the last surviving sister, Sidonie, passed away in 2009, the entire property including the original farmhouse was donated to the City of Wallis along with a gift of two million dollars to develop the property into a park for the community. A significant portion of the money will be set aside and invested to fund the long-term maintenance of the park, while the remainder will be used to fund the first phase of development.

Phase one will include the most crucial elements of the park that fall within the available budget. First and foremost is the repair and cleaning of the existing farmhouse. A nearby community garden and orchard will honor the sisters' request by giving visitors a glimpse of what farm life once was. The new event hall will provide a large gathering space for family reunions, classes, scout meetings, lectures, and a variety of community events. Also included in the first phase are a new entrance drive and parking, playground area, jogging trail, two soccer fields (junior and adult), and various park amenities such as benches and picnic tables.

The long term plan reflects the desires of the City of Wallis for the best utilization of the donated land and the most benefit to their growing population. Natural areas include a fishing pond, a wetland and wildlife area which doubles as stormwater detention, and a green corridor of newly planted trees which runs through the entire park. Several new athletic facilities will be added, including softball, tennis, volleyball and basketball. The trail from phase one will expand into a full one-mile loop around the park, and more recreational amenities will be constructed including a skate park, swimming pool, splash pad, pavilions, horseshoe pits and additional playgrounds and picnic areas.

The theme of the three Mynarik sisters is celebrated and carried throughout the entire design, from the three major gathering spaces to the groupings of trees and picnic tables in threes, and all the way down to the architectural details of the new buildings and park signage. This park is truly a tribute to their memory and a constant reminder of their generosity and impact on the community of Wallis.



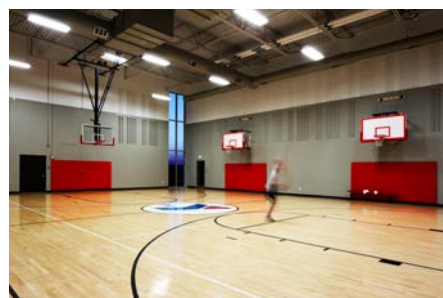
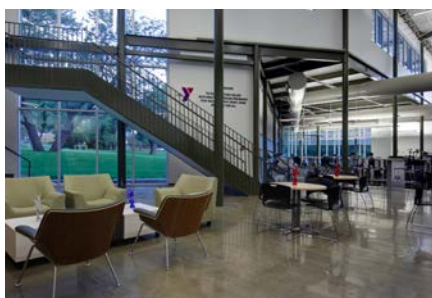
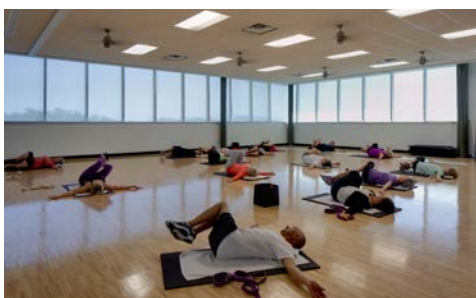
PROJECT DETAILS

completed: 2014 (Study)

client: City of Wallis

team: Ray Holliday, AIA, Project Manager; Daniel Pesek, AIA, Project Architect

cost: phase 1 - \$1,200,000 (estimated)



DALLAS, TEXAS

YMCA AT WHITE ROCK

With its close proximity to White Rock Lake and access from miles of hike and bike trails, the White Rock YMCA is designed to connect users to the natural environment. Nestled into the hillside, the building engages the site topography and takes advantage of second floor views of the Lake. The building is set back from the street to create open green space, preserving several large existing trees. The Cardio Room has a full length window wall, supplying an abundance of natural daylight and focusing views to the open green space.

Outdoor programming includes “sunshine yoga”, accessed by a winding walking trail around the property. An indoor lap pool opens out onto a large outdoor family pool and splash pad. The approximately 37,700 square foot, two-story facility will house a Child Watch area, Administration offices, Locker rooms, and Lounge. Programs at the new Y will include Cardio / Weight Room, Aerobics, Spinning, Multi-Purpose, Gymnasium, Natatorium, and outdoor Family Pool with Splash Pad.

The White Rock YMCA will be promoting healthy lifestyles beyond fitness alone. Interior building products with low chemical emissions were utilized to improve the indoor air quality. Natural daylight and views to the outdoors are a primary focus of every interior space. White Rock residents are accustomed to natural beauty and healthy activities surrounding the lake, and the new YMCA facility will continue this tradition.

PROJECT DETAILS

completed: 2016

client: YMCA of Metropolitan Dallas

size: 33,350 sq. ft. New Construction

cost: \$9,133,000

role: Architect of Record

team: Chris Sano, AIA, Project Designer

reference: Stanley Thomas, VP Properties & Facilities, YMCA of Metropolitan Dallas

972.560.3809



ROCKWALL, TEXAS

J.E.R. CHILTON YMCA OF ROCKWALL

In order to deal with population growth over the past twenty years, the YMCA at Rockwall has undergone numerous building additions. While these many expansions helped to alleviate immediate needs at the time, the lack of master planning has resulted in a facility that is not only limited on space, but is also disjointed and no longer meets the needs of its patrons.

With a new building expansion, the YMCA was determined to improve youth services, increase fitness opportunities, and inspire the community.

BRW's design solution called for the demolition of three of the previous building additions in order to make way for a new large, singular building expansion. The new building replaced the undersized Cardio room, outdated locker rooms, and provides a welcoming entrance and lounge. The increased building area also includes space for the local hospital act as a tenant. Through this new partnership, the hospital will provide health assessments to the community at the YMCA.

The new facility not only improves fitness opportunities, but it also serves to promote fitness to the community. The new building façade faces a major thoroughfare and provides much visibility to all the great things happening at the YMCA, which were previously concealed by the older buildings.

The YMCA focuses on youth development, healthy living, and social responsibility. The new facility in Rockwall not only supports this vision, but also helps to achieve it.

PROJECT DETAILS

completed: 2015

client: YMCA

size: 12,364 SF New Construction

34,200 SF Total Building - Renovation

cost: \$12,600,000

role: Architect of Record

team: Chris Sano, AIA, Project Designer

reference: Stanley Thomas, VP Properties & Facilities, YMCA of Metropolitan Dallas
972.560.3809



BEAUMONT, TEXAS

LAMAR UNIVERSITY NEW SOFTBALL COMPLEX

The new 600 seat competition softball complex will provide stadium seating, covered bull pens, and batting cages, press boxes, and NCAA regulation field. Designed to be built in two phases, this \$2.5 million (approx.) stadium will seamlessly flow with the existing field house, ticketing, concessions, and restrooms located adjacent to the stadium. Located west of the existing soccer field and south of the existing baseball stadium, this facility will provide visual prominence to the university from US287 / 69.

The softball complex will provide the following elements:

- Gated entrance and site fencing
- Field fencing
- Natural turf field with drainage system
- Covered practice area
- Dugouts
- Scoreboard and sound system
- Sports lighting
- Seat back and bench seating
- Seating canopy
- Press boxes

PROJECT DETAILS

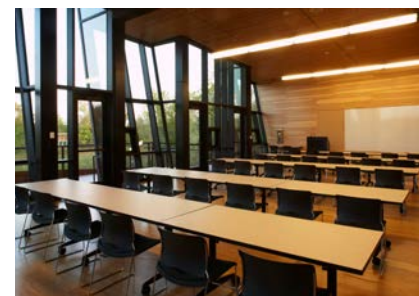
completed: 2014

client: Lamar University

cost: \$1,600,000 (Phase I) \$1,000,000 (Phase II)

role: Architect of Record

team: Jeff Choyce, AIA, Project Manager



DALLAS, TEXAS

TRINITY RIVER AUDUBON CENTER

The Trinity River Audubon Center is inspired by nature, while responding to the urban downtown environment only a few miles away. It is hard to imagine a place with such beauty, history and intrigue that has been overlooked by the majority of Dallas citizenry for decades. And yet, only due to this absence of attention, the majestic native trees and “Twain-like” riverbanks have been allowed to remain intact.

The Center resolves the dichotomy between man and nature within the context of the Master Plans for the Trinity River and Great Trinity Forest. As visitors enter the forest either by road or by trail, they feel a transition to the forest ecosystems, appreciate the uniqueness of this forgotten place, and understand the evolution of the land by man’s impact through domestic development.

The Center within the Trinity Forest allows people, forest, river, and wildlife to coexist without barriers or harm. This gateway for forest visitors absorbs the energy inherent to the site and distills it into an Interpretive Center that celebrates the culture of the land.

PROJECT DETAILS

completed: 2008

client: City of Dallas

size: 20,975 SF

cost: \$10,789,400

in association with Antoine Predock
Architect

AWARDS & HONORS

- Planned for LEED Gold Certification
- 2009 Recreation Management Innovative Architecture & Design Award
- 2009 Dallas Business Journal Best Green Project
- 2009 North Texas USGBC Design Award
- 2008 Greater Dallas Planning Council’s Built Environment Design Award
- 2008 Texas Architect Magazine, Published
- 2007 Texas Contractor Magazine, Published

REFERENCE DATA SHEET

THE HILLTOP ACTIVE ADULT FACILITY, MUNICIPAL FACILITIES ANALYSIS AND MASTER PLAN

City of Mont Belvieu, Texas
 Scott E. Swigert, MPA, Assistant City Manager
 281.576.2213 ext 223
 sswigert@montbelvieu.net
 Project Begin: 4/2016
 Project Complete: 9/2018
 Project Budget: \$4,200,000
 Services Provided: Principal Firm - Full A/E Design Services including Programming, Master Planning, Preliminary Design (Floor Plans, Site Plans and Renderings)

BROWNWOOD COLISEUM, TIMMINS BUILDING, AND COMMUNITY CENTER FEASIBILITY STUDY

City of Brownwood, Texas
 Emily Crawford, City Manager
 325.646.5775
 ecrawford@brownwoodtexas.gov
 Facility Analysis and Feasibility Study for Brownwood Coliseum, Timmins Building Indoor/Outdoor Civic Gathering, Adams Street Community Center
 Project Begin: 10/2018
 Project Complete: 01/2019
 Project Budget: TBD - 3 Options for improvements were given for each building from Minimal Updates to full Building Potential \$8,848,600 to \$16,918,500
 Services Provided: Building Assessment/Analysis, Programming, Master Planning, Site Planning, Floor Plans, Elevations, 3D Renderings, Cost Estimates for 3 ranges of improvements for each building

CITY OF LOS FRESNOS MUNICIPAL COMPLEX MASTER PLAN, CITY HALL AND COURTS BUILDING

City of Los Fresnos, Texas
 Mark Milum, City Manager
 956.233.5768
 mmilum@citylf.us
 Project Begin: May 2017
 Project Complete: currently under construction
 Project Budget: \$2,500,000
 Services Provided: Full A/E Design Services

FIRE STATION 7 AND FIRE STATION 6

City of Georgetown, Texas
 Eric Johnson, CIP Manager
 512.819.3145
 eric.johnson@georgetown.org

Fire Station 7 Project
 Project Begin: 2/2018
 Project Complete: currently under construction
 Project Budget: \$3,500,000
 Services Provided: Full A/E Design Services

Fire Station 6 Project
 Project Begin: 7/2017
 Project Complete: currently under construction



LITIGATION AND ETHICS

BRW Architects has had the following claims that have been resolved or anticipated to be resolved through alternative dispute resolution / mediation. Claims are as follows:

- Claim resolved via mediation. BRW Architects' professional liability insurance carrier settled with the City of Orange Texas regarding project scope increases and contractor cost escalation.
- Claim resolved via mediation. BRW Architects' assisted as a third party with the Montgomery Co. ESD regarding issues with contractor performance on metal roof installation. BRW was determined to be without liability and continues to provide services to the ESD for additional projects.
- Claim resolved via mediation. The project mechanical engineer's professional liability insurance carrier settled with the City of Brownwood Texas to resolve HVAC issues at No. 1 Fire Station regarding MEP system design. BRW facilitated the resolution.
- Claim resolved via mediation. The project landscape architect and his professional liability carrier resolved issues related to contractor errors in construction of lawn irrigation system at PVAMU soccer facility. BRW facilitated the resolution.

BRW Architects has no ethic violations or board actions within the past five (5) years against the firm, including it's parent, sister or subsidiary companies, and proposed subcontractors.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McLaughlin Brunson A Risk Strategies Company 12801 N CENTRAL EXPY, STE 1710 Dallas, TX 75243	CONTACT NAME: Joe Bryant	
	PHONE (A/C, No, Ext): (214) 503-1212	FAX (A/C, No): (214) 503-8899
E-MAIL ADDRESS: certificate@mclaughlinbrunson.com		
INSURED Brown Reynolds & Watford Architects, Inc. 3535 Travis St. #250 LB 102 Dallas TX 75204	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Co of America	
	INSURER B: Travelers Indemnity Company	
	INSURER C: XL Specialty Insurance Company	
	INSURER D: Travelers Property Casualty Co of Amer	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 47244173

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6805H632472	12/20/2018	12/20/2019	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	BA2A266690	12/20/2018	12/20/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CUP3616T685	12/20/2018	12/20/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional Liability		<input checked="" type="checkbox"/>	DPR9936560	1/22/2019	1/22/2020	Per Claim \$2,000,000 Annual Aggregate \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Santa Cruz, its officers, officials, employees, agents, and volunteers are named as additional insured on the general liability coverage as required by contract.
 The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of the certificate holder on all policies.

CERTIFICATE HOLDER

CANCELLATION

City of Santa Cruz Risk Management 809 Center Street Room 7 Santa Cruz CA 95060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Joe Bryant

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ACORD 25 (2016/03)

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T2-QJI



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
2/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Commercial Lines USI Insurance Services LLC 2601 South Bayshore Drive, Suite 1600 Coconut Grove, FL 33133		CONTACT NAME: PHONE (A/C, No, Ext): 888-572-2412 FAX (A/C, No): E-MAIL ADDRESS: certs@trinet.com															
INSURED TriNet HR II, Inc. F/W/L Brown Reynolds Watford Architects PO Box 241448 Charlotte, NC 28224		INSURER(S) AFFORDING COVERAGE <table border="1"> <thead> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Indemnity Insurance Company of North America</td> <td>43575</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER	NAIC #	INSURER A: Indemnity Insurance Company of North America	43575	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER	NAIC #																
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INSURER B:																	
INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES
CERTIFICATE NUMBER: 13942893

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WLRC66051249	3/1/2019	3/1/2020	X PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation is limited to worksite employees of Brown Reynolds Watford Architects through a co-employment contract with TriNet HR II, Inc.

CERTIFICATE HOLDER

Brown Reynolds Watford Architects, Inc.
 175 Century Square Drive
 Suite 350
 College Station, TX 77840

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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(This certificate replaces certificate# 13921831 issued on 2/24/2019)

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY	
<p>1 Name of vendor who has a business relationship with local governmental entity. Ray Holliday, Principal - to the best of BRW Architects' knowledge, there are no relationships in existence that create, or appear to create, a conflict of interest.</p>	<p>Date Received</p>	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">n/a</p> <p style="text-align: center;">_____ Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-top: 20px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 100px;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p style="margin-top: 20px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 100px;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> Signature of vendor doing business with the governmental entity </div> <div style="text-align: center;"> April 9, 2019 Date </div> </div>		



WWW.BRWARCH.COM

BRW ARCHITECTS

175 Century Square Drive, Suite 350

College Station, Texas 77840

979.694.1791



Legislation Details (With Text)

File #: DIS 19-103 **Version:** 1 **Name:**

Type: Discussion **Status:** Agenda Ready

File created: 8/14/2019 **In control:** City Council Workshop

On agenda: 8/20/2019 **Final action:**

Title: Discussion of issues relating to the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPIISD JV Girl's Softball Tournament as a fundraiser.

Sponsors: Parks & Recreation

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council Workshop		

Discussion of issues relating to the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPIISD JV Girl's Softball Tournament as a fundraiser.

Both items were in discussion at the June and July's PARC meetings with request to staff to research other organizations use of the proposed items. Staff discussed at the July PARC meeting the research that was obtained.

Discussion occurred that fundraisers were permitted, but that selling parking spaces could create issues due to limited parking options at the complex. Motion was made to not approve or allow the sale of designated parking spaces as a fundraiser due to limited parking options.

The recommendation was made by the Commission to City Council to allow DPIISD to charge a gate fee for their JV softball tournament for one year only.

None at this time.

Discussion Only