# CITY OF DEER PARK SEPTEMBER 03, 2019 - 7:00 PM CITY COUNCIL WORKSHOP - FINAL

Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Jerry Mouton Jr., Mayor

COUNCIL CHAMBERS 710 E SAN AUGUSTINE DEER PARK, TX 77536

Bill Patterson, Council Position 4 Ron Martin, Council Position 5 Rae A. Sinor, Council Position 6

Shannon Bennett, TRMC, City Secretary Jim Fox, City Attorney

#### CALL TO ORDER

James Stokes, City Manager

Gary Jackson, Assistant City Manager

**1.** Presentation and discussion of issues relating to a schedule of events for the sale of Certificates of Obligation and Limited Tax Refunding Bonds.

PRE 19-027

Recommended Action:

Presentation and discussion with action to be taken during the regular City

Council meeting.

**Department:** 

City Manager's Office and Finance

Attachments:

<u>2019 CO - Schedule of Events 09.03.19</u>

2019 CO - Schedule of Events Presentation 09.03.19

2. Discussion of issues relating to the Ellis Pool Audits for summer 2019 Athletics/Aquatics Division.

DIS 19-104

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Recommended Action: Applause

<u>Attachments:</u> 20190528 CRPP - City of Deer Park Aquatics RM01-10001

20190703 City of Deer Park DF01-10022 20190808 City of Deer Park EH01-10039

#### **ADJOURN**

/s/Shannon Bennett, TRMC City Secretary

Posted on Bulletin Board August 30, 2019

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



# City of Deer Park

#### Legislation Details (With Text)

File #: PRE 19-027 Version: 1 Name:

Type: Presentation Status: Agenda Ready

File created: 7/30/2019 In control: City Council Workshop

On agenda: 9/3/2019 Final action:

Title: Presentation and discussion of issues relating to a schedule of events for the sale of Certificates of

Obligation and Limited Tax Refunding Bonds.

**Sponsors:** City Manager's Office, Finance

Indexes:

**Code sections:** 

Attachments: 2019 CO - Schedule of Events 09.03.19

2019 CO - Schedule of Events Presentation 09.03.19

Date	Ver.	Action By	Action	Result
9/3/2019	1	City Council Workshop		

Presentation and discussion of issues relating to a schedule of events for the sale of Certificates of Obligation and Limited Tax Refunding Bonds.

Summary: As proposed in the FY 2019-2020 Budget, the City intends to issue Certificates of Obligation for the ninth year of the 10-year Water and Sewer Capital Improvements Plan. The estimated \$4,605,000 proceeds from these certificates are planned for projects including sewer rehabilitation, water line replacement, and other needed renovations at the Water Treatment Plant.

Additionally, the City has an opportunity to take advantage of current market rates and consider refunding a portion of outstanding debt at a lower interest rate for interest cost savings currently estimated at \$733,125. The City's Financial Advisor has identified a refunding of \$4,825,000 of the Certificates of Obligation, Series 2010, maturing between the years 2021-2030 through the issuance of Limited Tax Refunding Bonds in the principal amount of \$4,435,000.

The new money obligations and the refunding bonds would be handled as two separate issues. During the regular meeting, City Council will be asked to consider for approval a Notice of Intention to Issue Certificates of Obligation and a Parameter Ordinance related to the refunding.

The City's Financial Advisor, John Robuck, from BOK Financial Securities, Inc., and on behalf of the City's Bond Counsel, Jonathan Frels, Paige Abernathy, from Bracewell LLP, will be in attendance at the meeting to present a tentative schedule of events and to answer any questions related to this planned debt issuance and refunding opportunity.

Fiscal/Budgetary Impact: Payment of the debt service and issuance costs related to these certificates are payable from ad valorem taxes and from a limited pledge of a subordinate lien on the

File #: PRE 19-027, Version: 1
net revenues of the City's waterworks and sanitary sewer system.

Presentation and discussion with action to be taken during the regular City Council meeting.



# **Tentative Schedule of Events**

# \$4,435,000\* Limited Tax Refunding Bonds, Series 2019 \$4,605,000\* Certificates of Obligation, Series 2019

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		ber	27 28	20	13	6		$T \mid W \mid T \mid I$	ber	8 29 30 31	23	16 17	9	2	W	er-			) ,	<del>∞</del>	1	4	V Section 1
-	S H T W T	ecember - 2019	_	_	14	7			November - 2019	31	22 23 24 25 26	17	9 10 11 12	3	1 T W T F	October - 2019		0.7	36	17 18 19 20 21	12	5	1
-	피	19	29 30	22	15	∞	-	F	19	L	25	18 19	11	4	F	9	L	1	27	20	13	6	
C	<b>o</b>		30	23	16	9	2	S			26	19	12	σ	S		L	0.7	36	21	14	7	
		Tuesday, December 17th	Tuesday, November 5th	Monday, October 28 <sup>th</sup>	Titles of the control	Friday October 25th	Tuesday, October 15 <sup>th</sup>		Week of October 7th	Thursday, September 26th	wednesday, september 18	Windows Southern 16th		Wednesday, September 11 <sup>th</sup>		wednesday, September 4	W. J. J. J. G. J. Ath			i desday, september s	Tuesday Centember 2rd	Date	
PARTICIPANTS		<b>Bond Closings/Funding</b>	<b>Bond Sales - Council to Approve</b>	Print and Distribute Final POS	I MINI DININ OI I OD	Final Draft of POS	Third Draft of POS		Rating Agency Calls	Second Draft of POS	Fublish Second Notice	D-11:1 G - 131-1	Notice on City's Website	Publish First Notice and Post	Stätement (POS)	FIRST Draft of Preliminary Official	T' B - FT - 1:	to Issue Certificates of Obligation (CO's)	Plan and Approve Notice of Intent	City Council to Neview Fillatice	City Council to Paview Finance	Action	
		FA, BC, City, UW	FA, BC, City, UW	FA	111, 50, 011, 011	FA BC City IIW	FA, BC, City		FA. City	FA, BC, City	City		2.5	City		FA	1			ra, City, bC	EV City DC	Role	

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September - 2019
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FA – BOK Financial Securities, Inc. (Financial Advisor) BC - Bracewell LLP (Bond Counsel) City - City of Deer Park, Texas UW - Underwriters

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24 25

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# City of Deer Park, Texas

# **Schedule of Events Presentation**

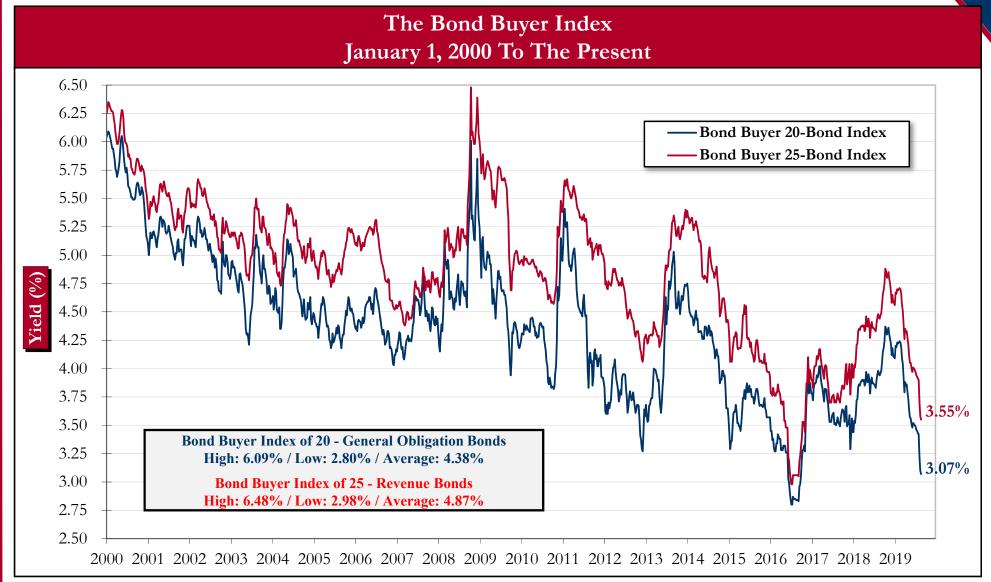
\$4,605,000\* Certificates of Obligation, Series 2019 \$4,435,000\* Limited Tax Refunding Bonds, Series 2019

# September 3, 2019

\* Preliminary, subject to change.



## **Current Market Review**



The BBI 20 is published every Thursday. The rate consists of general obligation bonds maturing in 20 years with an average rating equivalent to Moody's "Aa2" and S&P's "AA." The BBI 25 is also published every Thursday. The rate consists of revenue bonds maturing in 30 years with an average rating equivalent to Moody's "A1" and S&P's "A+".



# Certificates of Obligation, Series 2019

# **Estimated Debt Service Requirements**

FY Ending	Current Total Debt	Plus · Th	e Series 2019 Certi	ficates	Total Debt Service
(9/30)	Service (a)	Principal (b)	Interest (c)	Total	Requirements
2019	\$8,145,323	•			\$8,145,323
2020	8,231,180	\$145,000	\$122,821	\$267,821	8,499,001
2021	8,231,361	160,000	153,300	313,300	8,544,661
2022	7,967,845	165,000	147,613	312,613	8,280,457
2023	7,965,830	170,000	141,750	311,750	8,277,580
2024	7,984,794	170,000	135,800	305,800	8,290,594
2025	6,851,124	180,000	129,675	309,675	7,160,799
2026	6,008,264	185,000	123,288	308,288	6,316,552
2027	5,252,256	195,000	116,638	311,638	5,563,894
2028	4,277,180	200,000	109,725	309,725	4,586,905
2029	4,274,418	210,000	102,550	312,550	4,586,968
2030	4,280,884	215,000	95,113	310,113	4,590,996
2031	3,722,415	220,000	87,500	307,500	4,029,915
2032	3,723,310	230,000	79,625	309,625	4,032,935
2033	3,130,919	240,000	71,400	311,400	3,442,319
2034	2,453,555	280,000	62,300	342,300	2,795,855
2035	1,930,298	285,000	52,413	337,413	2,267,710
2036	1,380,135	295,000	42,263	337,263	1,717,398
2037	856,065	330,000	31,325	361,325	1,217,390
2038	528,840	370,000	19,075	389,075	917,915
2039		360,000	6,300	366,300	366,300
<b>Totals</b>	\$97,195,994	\$4,605,000	\$1,830,471	\$6,435,471	\$103,631,465

<sup>(</sup>a) Includes the debt service requirements paid by the Waterworks and Sewer System and the Community Development Corporation.

<sup>(</sup>b) Preliminary, subject to change. Generates \$4,603,200 in proceed for the City.

<sup>(</sup>c) Interest estimated at 3.50%, for illustrative purposes only.



# Limited Tax Refunding Bonds, Series 2019

#### **Bonds to be Refunded**

The City has an opportunity to refund a portion of its outstanding General Obligation Bonds at a lower interest rate and receive interest cost savings. The refunding is for interest cost savings and is not a restructuring of the City's existing debt.

#### Estimated Bonds to be Refunded for Savings:

	<b>Maturity</b>	Principal	Interest	Call
Series	Date	Amount *	Rate	Date/Price
Certificates of Obligation, Series 2010	3/15/2021	\$445,000	4.000%	3/15/2020 @ 100
	3/15/2022	455,000	4.000%	3/15/2020 @ 100
	3/15/2023	465,000	4.000%	3/15/2020 @ 100
	3/15/2024	475,000	4.000%	3/15/2020 @ 100
	3/15/2025	490,000	4.000%	3/15/2020 @ 100
	3/15/2026	500,000	4.000%	3/15/2020 @ 100
	3/15/2027	445,000	5.000%	3/15/2020 @ 100
	3/15/2028	490,000	5.000%	3/15/2020 @ 100
	3/15/2029	515,000	5.000%	3/15/2020 @ 100
	3/15/2030	545,000	5.000%	3/15/2020 @ 100
	Totals:	\$4,825,000		

<sup>\*</sup> Preliminary, subject to change.



# Limited Tax Refunding Bonds, Series 2019

# **Estimated Debt Service Requirements and Estimated Refunding Savings**

		Less: Debt	Plus: The Series 2019		Total	
Fiscal Year	<b>Current Total</b>	Service on the	Refundin	g Bonds	Debt	Estimated
<b>Ending (9/30)</b>	Debt Service (a)	Refunded Bonds*	Principal* Interest (b)		Service	Savings (c)
2019	\$8,145,323		_		\$8,145,323	
2020	8,499,001	\$212,950	\$25,000	\$115,200	8,426,251	
2021	8,544,661	649,050	430,000	148,050	8,473,661	\$71,000
2022	8,280,457	641,050	435,000	135,075	8,209,482	70,975
2023	8,277,580	632,650	435,000	122,025	8,201,955	75,625
2024	8,290,594	623,850	440,000	108,900	8,215,644	74,950
2025	7,160,799	619,550	450,000	95,550	7,086,799	74,000
2026	6,316,552	609,750	455,000	79,700	6,241,502	75,050
2027	5,563,894	533,625	400,000	62,600	5,492,869	71,025
2028	4,586,905	555,250	435,000	45,900	4,512,555	74,350
2029	4,586,968	555,125	455,000	28,100	4,514,943	72,025
2030	4,590,996	558,625	475,000	9,500	4,516,871	74,125
2031	4,029,915				4,029,915	
2032	4,032,935				4,032,935	
2033	3,442,319				3,442,319	
2034	2,795,855				2,795,855	
2035	2,267,710				2,267,710	
2036	1,717,398				1,717,398	
2037	1,217,390				1,217,390	
2038	917,915				917,915	
2039	366,300					
<b>Totals</b>	\$103,631,465	\$6,191,475	\$4,435,000	\$950,600	\$102,459,290	\$733,125

<sup>\*</sup> Preliminary, subject to change.

<sup>(</sup>a) Includes the estimated debt service requirements of the City's proposed \$4,605,000 Certificates of Obligation, which are scheduled to be sold simultaneously with the Series 2019 Limited Tax Refunding Bonds

<sup>(</sup>b) Interest estimated at current market rates.

<sup>(</sup>c) Includes estimated transaction costs and any necessary debt service fund transfers.



# Tentative Schedule of Events

	September - 2019									
S	M	T	W	T	F	S				
1	2	3	4	5	6	7				
8	9	10	11	12	13	14				
15	16	17	18	19	20	21				
22	23	24	25	26	27	28				
29	30									

	October - 2019										
S	M	T	W	T	F	S					
		1	2	3	4	5					
6	7	8	9	10	11	12					
13	14	15	16	17	18	19					
20	21	22	23	24	25	26					
27	28	29	30	31							

November - 2019										
S	M	T	W	T	F	S				
					1	2				
3	4	5	6	7	8	9				
10	11	12	13	14	15	16				
17	18	19	20	21	22	23				
24	25	26	27	28	29	30				

December - 2019									
S	M	T	W	T	F	S			
1	2	3	4	5	6	7			
8	9	10	11	12	13	14			
15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30	31							

# \$4,605,000\* Certificates of Obligation, Series 2019 \$4,435,000\* Limited Tax Refunding Bonds, Series 2019

Date	Action	<b>Role</b>
Tuesday, September 3 <sup>rd</sup>	City Council to Review Finance Plan and Approve Notice of Intent to Issue Certificates of Obligation (CO's)	FA, City, BC
Wednesday, September 4 <sup>th</sup>	First Draft of Preliminary Official Statement (POS)	FA
Wednesday, September 11 <sup>th</sup>	Publish First Notice and Post Notice on City's Website	City
Wednesday, September 18 <sup>tl</sup>	h Publish Second Notice	City
Thursday, September 26 <sup>th</sup>	Second Draft of POS	FA, BC, City
Week of October 7 <sup>th</sup>	Rating Agency Calls	FA, City
Tuesday, October 15 <sup>th</sup>	Third Draft of POS	FA, BC, City
Friday, October 25 <sup>th</sup>	Final Draft of POS	FA, BC, City, UW
Monday, October 28 <sup>th</sup>	Print and Distribute Final POS	FA
Tuesday, November 5 <sup>th</sup>	<b>Bond Sales - Council to Approve</b>	FA, BC, City, UW
Tuesday, December 17 <sup>th</sup>	<b>Bond Closings/Funding</b>	FA, BC, City, UW

#### **PARTICIPANTS**

City – City of Deer Park, Texas
FA – BOK Financial Securities, Inc. (Financial Advisor)
BC – Bracewell LLP (Bond Counsel)

\* Preliminary, subject to change.

UW - Underwriters





### City of Deer Park

#### Legislation Details (With Text)

File #: DIS 19-104 Version: 1 Name:

Type: Discussion Status: Agenda Ready

File created: 8/28/2019 In control: City Council Workshop

On agenda: 9/3/2019 Final action:

Title: Discussion of issues relating to the Ellis Pool Audits for summer 2019 Athletics/Aquatics Division.

Sponsors:

Indexes:

**Code sections:** 

Attachments: 20190528 CRPP - City of Deer Park Aquatics RM01-10001

20190703 City of Deer Park DF01-10022 20190808 City of Deer Park EH01-10039

Date	Ver.	Action By	Action	Result
9/3/2019	1	City Council Workshop		

Discussion of issues relating to the Ellis Pool Audits for summer 2019 Athletics/Aquatics Division.

The Operations of the Dow Park Pool is under the certification from Ellis and Associates as a Regulation and check and Balance of policies and procedures. Training consist of many hours of intensive rescue exercises that are Mandatory and conducted before and during the pool season by our Certified Pool Operators Lacy Stole and Debra Culp.

Staff dedicate training in classroom and in the Pool Water again for many hours.

The Dow Park Pool is audited (3) three times each season which consists of visits that check Manager Operations, Paperwork and Files Lifeguard observations and tested skill sets.

We are proud to state we always receive the highest rating from Ellis and this is due to Lacy and Debra leadership and the dedicated young lifeguards that make many saves during the summer.

We would like to recognize Lacy and Debra along with her staff for another excellent job and the saving of lives.

None at this time

**Applause** 



5/28/2019

CRPP - City of Deer Park Aquatics 610 E. San Augustine

Deer Park TX 77536

Dear CRPP - City of Deer Park Aquatics

Your facility has just received an Unannounced Observational Audit by one of our National Staff Auditors.

Operational safety audits are randomly conducted to assist clients in evaluating their aquatic safety and risk management operations. The actions, findings, recommendations, and opinion rendered by our auditor representative(s) are limited to the operational conditions that exist during the audit. Accordingly, audits should be utilized as a "risk management tool" to enhance your existing operation.

Upon review of this information, you are encouraged to discuss the results of the audit and inquire about any questions that you may have with the auditor. Please find the documentation to review the details of this audit. Also, we encourage you to evaluate your auditor online:

http://www.zoomerang.com/survey.zgi?p=WEB2253RDSEBH3

Sincerely Yours,

Richard Carroll Sr. VP/COO

Encl: Unannounced Audit - RM01-10001

Jeff Ellis & Associates, Inc.

Business Office: PO Box 2160

Windermere, FL 34786 Phone: 800-742-8720 Fax: 407-654-1723

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Client CRPP - City of Deer Park Aquatics

Date 5 /28/2019

Audit ID RM01-10001

Auditor Major, Randi

Audit Type: Unannounced

Weather Sunny

Section One: Individual Lifeguard Evaluation Exceeds

Section Two: Simulated Emergency Evaluation Exceeds

Section Three: Administration Section Evaluation Meets

#### Final Overall Audit Evaluation Score

Reviewed with Debra Culp Email dculp@deerparktx.org

**Exceeds** 

Title Athletics/Aquatics Coordinator Phone 281-478-2067

Comments Fax 281-479-8091

Section 1: This Section received a score of EXCEEDS. Lifeguards were found to exhibit consistent scanning patterns with downward head and eye movement. Lifeguards were Vigilant, Professional and Rescue Ready.

Section 2: This Section received a score of EXCEEDS. Lifeguards met all operating criteria's and incorporated the use of the AED and Oxygen in all Team Management Scenarios. Individual Responsive GiD Aquatic Rescue was found to Meet the standard.

Section 3: All Facility and Administrative Items were found to be in compliance and in good order. Rescue Equipment was readily available and all documents were accounted for.

It has been a pleasure to work with the Deer Park and Rec Team. Great Job on the Audit and best of luck to all of you as we approach the summer months. If you have any questions, comments, or concerns, please direct them to your client manager.

5/28/2019 Page 2 of 14

Section 1A:	Individual Lit	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name	5/28/2019 RM01-10001 1A-01 City of Deer Park Michael Cliburn 1088-4500 Chair 8 Activity Pool	Identification			
	Programming Type	Open swim	Clips	1	-	2
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact		<b>E</b> ✓	M		N	
Individual Lifeguard Evaluation Report Exce			хсе	eds		
Comments Lifeguard was observe	d at Chair 8.					

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Proactive bottom scan is conducted when relinquishing zone responsibilities and Rotation/equipment exchange is conducted without loss of eye contact with Zone of Protection.

Lifeguard Signature	•	Supervisor's Signature	е

5/28/2019 Page 3 of 14

Section 1A:	Individual Li	feguard Evaluation Report		
Section 1A.	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name	y Name City of Deer Park Hannah Pressley ntial Number 1074-8785		cation
	Pool Type	Activity Pool	Clips	2 4
	Programming Type	Open swim	Clips	2 - 4
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact		E ✓	M F N	
Individual Lifeguard	Evaluation Report			Exceeds
Comments				

Lifeguard was observed at Chair 8.

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Proactive bottom scan is conducted when relinquishing zone responsibilities and Rotation/equipment exchange is conducted without loss of eye contact with Zone of Protection.

Lifeguard Signature Supervisor's Signature			
	Lifeguard Signature	\$ Supervisor's Signature	•

5/28/2019 Page 4 of 14

Section 1A:	Individual Li	feguard Evaluation Report				
	Date	5/28/2019	Identific	catio	n	
	Review ID	RM01-10001				
	Section ID	1A-03			9	
	<b>Facility Name</b>	City of Deer Park				196
	Lifeguard Name	Dlisa Promise				
	<b>Credential Number</b>	1034-3391		100	4	
	Pool/Ride Name	Chair 2				
	Pool Type	Activity Pool				
	Programming Type	Open swim	Clips	5	-	6
			E	М	F	N
1) Lifeguard provided surveillance of swimmers (10/20)			•			
2) Lifeguard addressed environmental concerns			•			
3) Lifeguard exhibited professional behavior and demeanor				✓		
4) Lifeguard was Rescue	e Ready			✓		
5) Lifeguard exhibited di	splayed a significant chan	ge in position/scanning pattern		<b>✓</b>		
6) Lifeguard location allo	owed visual surveillance of	f entire Zone of Protection® area		✓		
7) Lifeguard location allo	owed immediate access to	rescue equipment		<b>✓</b>		
8) Lifeguard exhibited proactive bottom scan during rotation						<b>✓</b>
9) Lifeguard exhibited rotation without loss of eye contact						<b>✓</b>
Individual Lifeguard Evaluation Report			E	хсє	eds	
Comments						
Lifeguard was observe	ed at Chair 2.					

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

ifequard Signature	Supervisor's Signature	
iteonaro Signature	Supervisor's Signature	

5/28/2019 Page 5 of 14

Section 1A:	Individual Li	feguard Evaluation Report		
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type Programming Type	5/28/2019 RM01-10001 1A-04 City of Deer Park Angelica Anderson 1087-5251 Chair 5 Lap Swimming Pool Open swim	Identific	cation  8 - 9
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact		E ✓	M F N	
Individual Lifeguard	Evaluation Report			Exceeds
Comments Lifeguard was observe Lifeguard exhibits a pr		escue ready posture/equipment po	sition. Environm	ental

protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Proactive bottom scan is conducted when relinquishing zone responsibilities and Rotation/equipment exchange is conducted without loss of eye contact with Zone of Protection.

Lifeguard SignatureSupe	ervisor's Signature
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5/28/2019 Page 6 of 14

Section 1A:	Individual Lit	feguard Evaluation Report					
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type Programming Type	5/28/2019 RM01-10001 1A-05 City of Deer Park Abigail Moore 1074-8803 Chair 6 Lap Swimming Pool Open swim	Identifi	Identification  Clips 10 - 11			
		орон онин	E	М	F	N	
1) Lifeguard provided surveillance of swimmers (10/20)			<b>✓</b>				
2) Lifeguard addressed environmental concerns			<b>✓</b>				
3) Lifeguard exhibited pro	ofessional behavior and d	emeanor		<b>✓</b>			
4) Lifeguard was Rescue	Ready			<b>✓</b>			
5) Lifeguard exhibited dis	splayed a significant chan	ge in position/scanning pattern		•			
6) Lifeguard location allo	wed visual surveillance of	entire Zone of Protection® area		✓			
7) Lifeguard location allo	wed immediate access to	rescue equipment		<b>✓</b>			
8) Lifeguard exhibited proactive bottom scan during rotation						<b>✓</b>	
9) Lifeguard exhibited rotation without loss of eye contact					<b>✓</b>		
Individual Lifeguard	Evaluation Report			Е	хсє	eds	
Comments							
Lifequard was observe	nd at Chair 6						

Lifeguard was observed at Chair 6.

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifeguard Signature	Supervisor's Signature
---------------------	------------------------

Page 7 of 14 5/28/2019

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name	5/28/2019 RM01-10001 1A-06 City of Deer Park Jacob De La Cerda 1074-3197 Chair 5	Identifi	cation		
	Pool Type	Lap Swimming Pool	Clips	12		12
	Programming Type	Open swim	•			13
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact  Individual Lifeguard Evaluation Report		E  ✓	M			
_	Evaluation Report			E	хсе	eds
Comments Lifeguard was observe	ed at Chair 5.					

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifeguard Signature\_\_\_\_\_Supervisor's Signature\_\_\_\_

5/28/2019 Page 8 of 14

Section 1D:	Individual S	upervisor Evaluation Report				
	Date Review ID	5/28/2019 RM01-10001	Identification			
	Section ID	1D-01				
	Facility Name	City of Deer Park				
	Lifeguard Name	Diego Garcia				
	Credential Number	1034-3371				
	Pool/Ride Name					
	Pool Type	Entire Facility				
	Programming Type		Clips	1	-	2
			E	М	F	N
1) Supervisor displayed	1) Supervisor displayed proactive management of Lifeguards					
2) Supervisor provided task remediation and/or correction			<b>✓</b>			
3) Supervisor exhibited a professional image and behavior			<b>✓</b>			
4) Supervisor carried a visible means of communication				<b>✓</b>		
5) Supervisor was clearly identifiable				<b>✓</b>		
6) Supervisor kept interactions with Lifeguard(s) limited in duration				✓		
7) Supervisor kept intera	ctions with Lifeguard(s) li	mited in duration		✓		
8) Supervisor's attire addressed environmental concerns				<b>✓</b>		

#### Comments

Supervisor was observed around entire facility.

**Individual Supervisor Evaluation Score** 

Supervisor addresses environmental concerns, is clearly identifiable, and displays professional image and behavior.

Exceeds

Supervisor is observed around the pool deck with consistent presence.

Supervisor demonstrates the stop and watch concept in and around the pool observing scanning, as well as, rotation performance.

Lifequard Signature	Supervisor's Signature	
Lifeguaru Signature	Supervisor & Signature	<b>3</b>

5/28/2019 Page 9 of 14

#### Section 2B:

#### **First Responder Evaluation Report**



Date 5/28/2019 **Audit ID** RM01-10001 **SectionID** 2B-01

**Facility Name** City of Deer Park Team Members Diego Garcia

Identification



Clips 16 16

	M	F	N
1) Lifeguard recognizes primary problem.	<b>✓</b>		
2) Lifeguard activated the EAP/Called for assistance including EMS	<b>✓</b>		
3) Lifeguard maintains safety for self and the guest.	<b>✓</b>		
4) Lifeguard assesses/monitors CABs	<b>✓</b>		
5) Lifeguard provides Basic Life Support care as needed.	<b>✓</b>		
6) Lifeguard provides First Aid care as needed	<b>✓</b>		
7) Lifeguard properly utilizes available equipment for BLS or First Aid care	<b>✓</b>		
8) Lifeguard provides appropriate care for secondary concerns	✓		
9) Overall care provided is consistent with current BLS/First Aid Training	✓		
Airway/Circulation Management Simulation Score		М	eets

#### Comments

The lifeguard properly recognizes and provides appropriate first aid care to this guest suffering from nosebleed.

5/28/2019 Page 10 of 14

#### Section 2D:

#### In-Water Unconscious Guest in Distress Simulation Audit Report



 Date
 5/28/2019

 Audit ID
 RM01-10001

SectionID 2D-01

Facility Name City of Deer Park

Team Members Kahla, Chloye, Angelica, Abigail, Kadie,

Hannah, Michael, D'Lisa, Diego, Jacob



1 /

Cline

1 /

	Clips	14		14
	E	М	F	N
1) Lifeguard(s) activated EAP protocols		✓		
2) Lifeguard(s) performed a safe and effective water entry w eq.		✓		
3) Lifeguard(s) executed a safe and successful in-water rescue		✓		
4) Lifeguard(s) provided airway assessment in water			<b>✓</b>	
5) Lifeguard(s) utilized in-water rescue equipment (inc. pocket mask)		✓		
6) Team provided extrication technique; safe for lifeguard and GiD		•		
7) Team met EAP operating criteria for extrication		<b>✓</b>		
8) Team maintained standard precautions during scenario		✓		
9) Team provided circulatory management techniques		•		
10) Team provided airway management technique		✓		
11) Team provided obstructed airway management techniques				<b>✓</b>
12) Team met EAP operating criteria for Oxygen		<b>✓</b>		
13) Team met EAP operating criteria for AED		<b>✓</b>		
14) Team provided overall GiD management		<b>✓</b>		
15) Effective/Verbal Team Communication	•			
In-Water Unconscious Guest in Distress Simulation Score			Me	eets

#### **Comments**

In-water rescue skill is executed to meet standards. It is recommended that upon placing the guest on the rescue tube that the airway be physically opened using a jaw thrust with head tilt and a quick assessment for spontaneous breathing take place. Once this is completed and the guest is not showing signs of spontaneous breathing, rescue breathing using necessary equipment may begin.

Extrication is safe and effective while meeting the EAP Operating Criteria for Unresponsive guest emergencies.

Team displays effective teamwork and communication throughout the scenario.

All Rescue Breathing, CPR, FBAO, Oxygen and AED protocols are demonstrated effectively during on-deck care following extrication.

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#### Section 2G:



#### **Spinal Management Simulation Report**

Date 5/28/2019 **Review ID** RM01-10001

**SectionID** 2G-01

**Facility Name** City of Deer Park

**Team Members** Kahla, Chloye, Angelica, Abigail, Kadie,

Hannah, Michael, D'Lisa, Diego, Jacob



	Clips	15	-	15
	E	М	F	N
1) Lifeguard(s) requested assistance and activated EAP protocols		<b>✓</b>		
2) Lifeguard(s) utilized correct water entry		<b>✓</b>		
3) Lifeguard(s) provided spinal motion restriction to meet objective		<b>✓</b>		
4) Team utilized backboard effectively		<b>✓</b>		
5) Team met EAP operating criteria for extrication		<b>✓</b>		
6) Team provided overall GiD management	•			
7) Team effectively communicated to patient	<b>✓</b>			
8) Established and executed effective team communications	•			

#### **Spinal Management Simulation Score**

**Exceeds** 

#### Comments

In-water skills for spinal motion restriction are well executed and effective.

Backboarding, strapping and head immobilization protocols meet standards and stabilization is consistently maintained throughout the scenario.

Extrication is executed effectively, within the EAP Operating Standards, and was safe for both the guest and the lifeguard team.

Effective communication was demonstrated by the team and also with the GiD.

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#### Section 3A: Facility Evaluation Audit Report



 Date
 5/28/2019

 Audit ID
 RM01-10001

SectionID 3A-01

Facility Name City of Deer Park

	М	R	F	N
1) Number of lifeguards on duty met 10/20 and/or 10/3 Protection Standards	<b>✓</b>			
2) Lifeguards' behavior is consistent with facility zone validation requirements	<b>✓</b>			
3) Lifeguard placement matches Zone Validation® system documentation	<b>✓</b>			
4) Water clarity allows for clear visibility to bottom of all attractions	<b>✓</b>			
5) Walkways are free of slip/trip hazards	<b>✓</b>			
6) General facility signage is present and visible	<b>✓</b>			
7) Specific attraction signage is present and visible	<b>✓</b>			
8) Depth markers are present and visible	•			
9) Non-guarded area access is controlled by fences/gates/signage	•			
10) Spinal Management Equipment is present and maintained	<b>✓</b>			
11) Oxygen & AED equipment is present/functional & documentation is current	<b>✓</b>			
12) AED Trainer is present and maintained	<b>✓</b>			
13) VAT® Manikin or similar stimuli present	<b>✓</b>			
14) First Aid supplies are present	<b>✓</b>			
15) Lifejackets are available for guest use	<b>✓</b>			
Facility Evaluation Score			M	eets

#### **Comments**

All Facility items are present, in order, and meet the standard.

Rescue equipment is available for use and properly maintained.

Water quality at all attractions meets industry standards, allowing for clear visibility to the pool bottom.

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#### Section 3C:

#### **Administration Evaluation Audit Report**



 Date
 5/28/2019

 Audit ID
 RM01-10001

SectionID 3C-01

Facility Name City of Deer Park

	M R F N
1) Lifeguard licenses organized and available	
2) Past classes have been properly closed	
3) Instructor license(s) available	
4) In-service records current and available	
5) Copy of AFO/CPO certification available	
6) Rescue reports available	
7) Incident reports available	
8) VAT® Zone Coverage® diagrams for all staffing levels	
9) VAT® Zone of Protection® area docs for all staffing levels on E&A templates	
10)VAT® Zone Validation® system docs for all staffing levels on E&A templates	
11) VAT® Operational Manikin Drop and Live Active Guest Drill documentation	
12) A VAT® Remediation Program is documented and available	
13) VAT® guest education in evidence	
14) Oxygen equipment logs are present and completed daily	
15) AED equipment logs are present and completed daily	
16) Opening & Closing checklists with "Bottom is clear" line item completed daily	
17) Emergency Action Plan (EAP) documentation is present and available	
18) Variances are available	
19) Supplemental Responder credentials on file and current	
20) Supplemental Responder in-service documentation current	
21) The Risk Management Guide is on site and available	
22) vanGUARD Aquatic Leadership credentials are on site and available	
23) Supervisor(s) are visible in the park	
Administration Evaluation Score	Meets

#### Comments

Supervisors are observed to be present and available during the observational period. Supervisory personnel were observed to be patrolling around the pool deck during the audit.

Supervisors demonstrate proactive management in the form of observation and correction of lifeguards positioning or scanning performance.

Administrative items were readily available for inspection, properly updated and organized.

5/28/2019 Page 14 of 14



7/3/2019

City of Deer Park 710 E. San Augustine Deer Park

ark TX 77536

Dear City of Deer Park

Your facility has just received an Unannounced Observational Audit by one of our National Staff Auditors.

Operational safety audits are randomly conducted to assist clients in evaluating their aquatic safety and risk management operations. The actions, findings, recommendations, and opinion rendered by our auditor representative(s) are limited to the operational conditions that exist during the audit. Accordingly, audits should be utilized as a "risk management tool" to enhance your existing operation.

Upon review of this information, you are encouraged to discuss the results of the audit and inquire about any questions that you may have with the auditor. Please find the documentation to review the details of this audit. Also, we encourage you to evaluate your auditor online:

http://www.zoomerang.com/survey.zgi?p=WEB2253RDSEBH3

Sincerely Yours,

Richard Carroll Sr. VP/COO

Encl: Unannounced Audit - DF01-10022

Jeff Ellis & Associates, Inc.

Business Office: PO Box 2160

Windermere, FL 34786 Phone: 800-742-8720 Fax: 407-654-1723

7/3/2019 Page 1 of 13



**Client** City of Deer Park

**Date** 7 /3 /2019 **Audit ID** DF01-10022

Auditor Flowers, Denzel

Audit Type: Unannounced

Weather Cloudy

Section One: Individual Lifequard Evaluation Exceeds

Section Two: Simulated Emergency Evaluation Exceeds

Section Three: Administration Section Evaluation Meets

#### Final Overall Audit Evaluation Score Exceeds

Reviewed with Cecilia Montelongo Email cmontel98@yahoo.com

Title Aquatic Manager Phone 281-682-7455

Comments Fax

Section 1: Lifeguards and Supervisors were observed to EXCEEDS CARMP standards. Lifeguards on duty provided surveillance of swimmers, were vigilant, and professional. Supervisors were visible and observed to be proactively managing their areas of responsibilities. VAT Simulation drills met standards.

Section 2: Simulated Emergencies were observed to EXCEEDS CARMP standards. Patient care objectives were met and team members displayed confidence and competence in their EAP roles.

Section 3: The facility is well maintained and Supervisors were visible and professional throughout the audit. Administrative documentation was well organized and available for review.

It has been a pleasure to work with the City of Deer Park team . Great Job on the Audit and best of luck to all of you as we approach the summer months. If you have any questions, comments, or concerns, please direct them to your client manager, Steve Miller at steve.miller@jellis.com

7/3/2019 Page 2 of 13

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name	7/3/2019 DF01-10022 1A-01 City of Deer Park Angelica Anderson 1087-5251 Big Pool Leisure Pool	Identific	catio	n	
	Programming Type	Open swim	Clips	1	-	2
2) Lifeguard addressed 3) Lifeguard exhibited positive description of the control	isplayed a significant chan	demeanor  Ige in position/scanning pattern  If entire Zone of Protection® area  In rescue equipment  Ing rotation	E V	M	<b>F</b>	N
Individual Lifeguard	Evaluation Report			E	Exce	eds
Environmental protec	rofessional image and ration exceeds the standa					
Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.						

Lifeguard Signature\_\_ \_\_\_\_\_Supervisor's Signature\_

7/3/2019 Page 3 of 13

Section 1A:	Individual Lif	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type	7/3/2019 DF01-10022 1A-02 City of Deer Park Katherine Burke 1088-4508 Big Pool Leisure Pool	Identifie	cation		4
	Programming Type	Open swim	•		_	•
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact		E Y	M	F	N	
Individual Lifeguard E	Evaluation Report			E	хсе	eds
Comments Lifeguard was observed Lifeguard exhibits a pro		escue ready posture/equipment position.				

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifeguard SignatureSup	pervisor's Signature
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7/3/2019 Page 4 of 13

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type Programming Type	7/3/2019 DF01-10022 1A-03 City of Deer Park Austin Kirkland 1088-4488 Slide Well Catch Pool Open swim	Identifi	catio		6
			E	М	F	N
1) Lifeguard provided su	rveillance of swimmers (1	0/20)	<b>✓</b>			
2) Lifeguard addressed (	environmental concerns		<b>✓</b>			
3) Lifeguard exhibited professional behavior and demeanor				<b>✓</b>		
4) Lifeguard was Rescue	4) Lifeguard was Rescue Ready			✓		
5) Lifeguard exhibited displayed a significant change in position/scanning pattern				✓		
6) Lifeguard location allo	owed visual surveillance of	f entire Zone of Protection® area		✓		
7) Lifeguard location allo	owed immediate access to	rescue equipment		<b>✓</b>		
8) Lifeguard exhibited pr	oactive bottom scan durin	ng rotation				<b>✓</b>
9) Lifeguard exhibited ro	tation without loss of eye	contact				<b>✓</b>
Individual Lifeguard	Individual Lifeguard Evaluation Report Exceeds					
Comments						
Lifeguard was observe	ed at Zone 4.					
Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.						
Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.						

Lifeguard Signature\_\_\_\_\_Supervisor's Signature\_\_\_\_

7/3/2019 Page 5 of 13

Section 1A:	Individual Lit	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name	7/3/2019 DF01-10022 1A-04 City of Deer Park Cody Dorries 1088-4484 Big Pool Leisure Pool	Identifi	catio	n	
	Programming Type	Open swim	Clips	7	-	8
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact			<b>E</b> ✓	M	F	N
Individual Lifeguard	Evaluation Report			E	хсе	eds
Comments Lifeguard was observe	d at Zone 8.					

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifeguard SignatureSupe	ervisor's Signature
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7/3/2019 Page 6 of 13

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type	7/3/2019 DF01-10022 1A-05 City of Deer Park Abigail Woore 1074-8803 Slide Well Leisure Pool	Identification			
	Programming Type	Open swim	Clips	9	-	10
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact				M	<b>F</b>	N
Individual Lifeguard Evaluation Report				E	Exce	eds
Environmental protection Lifeguard is attentive to	ofessional image and re ion exceeds the standa o the Zone of Protectio ifeguard exhibits consi	escue ready posture/equipment position. rd. n and demonstrates swimmer surveillance stent scanning patterns and implements o		I		

Lifeguard Signature\_\_\_\_\_Supervisor's Signature\_\_\_\_

7/3/2019 Page 7 of 13

Section 1D:	Individual Su	upervisor Evaluation Report				
	Date	7/3/2019	Identif	icatio	n	
	Review ID	DF01-10022			1	
	Section ID	1D-01		(5)		
	Facility Name	City of Deer Park		3	7 1	
	Lifeguard Name	Cecilia Montelongo			- 0	
	<b>Credential Number</b>	1034-3372	400	720		
	Pool/Ride Name	Big Pool				
	Pool Type	Leisure Pool		1		
	Programming Type	Open swim	Clips	11	-	
			E	М	F	N
1) Supervisor displayed proactive management of Lifeguards			•			
2) Supervisor provided task remediation and/or correction			<b>✓</b>			
3) Supervisor exhibited a professional image and behavior				<b>✓</b>		
4) Supervisor carried a visible means of communication				<b>✓</b>		
5) Supervisor was clearly identifiable			<b>✓</b>			
6) Supervisor kept interactions with Lifeguard(s) limited in duration			<b>✓</b>			
7) Supervisor kept interactions with Lifequard(s) limited in duration						

#### **Individual Supervisor Evaluation Score**

**Exceeds** 

#### Comments

Supervisor was observed throughout the entire facility.

8) Supervisor's attire addressed environmental concerns

Supervisor is readily identifiable, exhibits professional image and behavior, and is properly protected from the environment.

Supervisor is observed around the pool deck with consistent presence.

Lifeguard Signature	Supervisor's Signature	e

7/3/2019 Page 8 of 13

#### Section 2A: Active Guest-in-Distress Simulation Report



 Date
 7/3/2019

 Audit ID
 DF01-10022

 SectionID
 2A-01

Facility Name City of Deer Park
Lifeguard Name Sean Taggart



Cli	ns	14

	М	F	N
1) Lifeguard(s) activated EAP protocols	<b>✓</b>		
2) Lifeguard(s) performed a safe and effective water entry with equipment	<b>✓</b>		
3) Lifeguard(s) utilized in-water rescue equipment			
4) Lifeguard(s) executed a safe and successful in-water rescue			
5) Lifeguard(s) communicated with GiD	✓		

#### **Active Guest-in-Distress Simulation Score**

Meets

#### Comments

The lifeguard activates the EAP appropriately, enters the pool safely, and executes a safe and successful active guest rescue.

7/3/2019 Page 9 of 13

#### Section 2D: In-Water Unconscious Guest in Distress Simulation Audit Report



 Date
 7/3/2019

 Audit ID
 DF01-10022

 SectionID
 2D-01

Facility Name City of Deer Park

Team Members Sean Taggart, Preston Walker, Angelica

Anderson, Cody Dorries, Drew Hughes, Jeffrey Cheslock, Austin Kirkland, Abigail Morre, Katherine Burke, Haliey Selmser, Ceclia

Montelongo



Clips 12

	E	М	F	N
1) Lifeguard(s) activated EAP protocols		<b>✓</b>		
2) Lifeguard(s) performed a safe and effective water entry w eq.		<b>✓</b>		
3) Lifeguard(s) executed a safe and successful in-water rescue		<b>✓</b>		
4) Lifeguard(s) provided airway assessment in water		<b>✓</b>		
5) Lifeguard(s) utilized in-water rescue equipment (inc. pocket mask)		<b>✓</b>		
6) Team provided extrication technique; safe for lifeguard and GiD		<b>✓</b>		
7) Team met EAP operating criteria for extrication		<b>✓</b>		
8) Team maintained standard precautions during scenario		✓		
9) Team provided circulatory management techniques		<b>✓</b>		
10) Team provided airway management technique		✓		
11) Team provided obstructed airway management techniques		<b>✓</b>		
12) Team met EAP operating criteria for Oxygen		<b>✓</b>		
13) Team met EAP operating criteria for AED		<b>✓</b>		
14) Team provided overall GiD management	<b>✓</b>			
15) Effective/Verbal Team Communication	<b>✓</b>			
In-Water Unconscious Guest in Distress Simulation Score		Е	хсе	eds

#### Comments

In-water care is well executed including the initial opening of the airway, the quick check for spontaneous breathing, and initiation of rescue breathing utilizing necessary equipment while moving towards the extrication point.

Extrication is safe and effective while meeting the EAP Operating Criteria for Unresponsive guest emergencies.

Team displays effective teamwork and communication throughout the scenario.

All Rescue Breathing, CPR, FBAO, Oxygen and AED protocols are demonstrated effectively during on-deck care following extrication.

7/3/2019 Page 10 of 13

#### Section 2G: Spinal Management Simulation Report



 Date
 7/3/2019

 Review ID
 DF01-10022

 SectionID
 2G-01

Facility Name City of Deer Park

Team Members Sean Taggart, Preston Walker, Angelica

Anderson, Cody Dorries, Drew Hughes, Jeffrey Cheslock, Austin Kirkland, Abigail Morre, Katherine Burke, Haliey Selmser, Ceclia

lde	ntific	atior	<u>1</u>	
		No.	. 10	- 17
	A			
			TV.	
			1111	Ma
			<b>1</b>	

13

Clips

					ı
	E	М	F	N	
1) Lifeguard(s) requested assistance and activated EAP protocols		<b>✓</b>			
2) Lifeguard(s) utilized correct water entry		<b>✓</b>			
3) Lifeguard(s) provided spinal motion restriction to meet objective		<b>✓</b>			
4) Team utilized backboard effectively		<b>✓</b>			
5) Team met EAP operating criteria for extrication		<b>✓</b>			
6) Team provided overall GiD management	<b>✓</b>				
7) Team effectively communicated to patient	<b>✓</b>				
8) Established and executed effective team communications	<b>✓</b>				

#### **Spinal Management Simulation Score**

**Exceeds** 

#### Comments

In-water skills for spinal motion restriction are well executed and effective.

Backboarding, strapping and head immobilization protocols meet standards and stabilization is consistently maintained throughout the scenario.

Extrication is executed effectively, within the EAP Operating Standards, and was safe for both the guest and the lifeguard team.

Effective communication was demonstrated by the team and also with the GiD.

7/3/2019 Page 11 of 13

## Section 3A:

# **Facility Evaluation Audit Report**



 Date
 7/3/2019

 Audit ID
 DF01-10022

SectionID 3A-01

Facility Name City of Deer Park

	М	R	F	N
1) Number of lifeguards on duty met 10/20 and/or 10/3 Protection Standards	<b>✓</b>			
2) Lifeguards' behavior is consistent with facility zone validation requirements	<b>✓</b>			
3) Lifeguard placement matches Zone Validation® system documentation	<b>✓</b>			
4) Water clarity allows for clear visibility to bottom of all attractions	<b>✓</b>			
5) Walkways are free of slip/trip hazards	<b>✓</b>			
6) General facility signage is present and visible	<b>✓</b>			
7) Specific attraction signage is present and visible	<b>✓</b>			
8) Depth markers are present and visible	<b>✓</b>			
9) Non-guarded area access is controlled by fences/gates/signage	<b>✓</b>			
10) Spinal Management Equipment is present and maintained	<b>✓</b>			
11) Oxygen & AED equipment is present/functional & documentation is current	<b>✓</b>			
12) AED Trainer is present and maintained	<b>✓</b>			
13) VAT® Manikin or similar stimuli present	<b>✓</b>			
14) First Aid supplies are present	<b>✓</b>			
15) Lifejackets are available for guest use	✓			
Facility Evaluation Score			M	eets

### **Comments**

All Facility items are present, in order, and meet the standard.

Rescue equipment is available for use and properly maintained.

Water quality at all attractions meets industry standards, allowing for clear visibility to the pool bottom.

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### Section 3C:

### **Administration Evaluation Audit Report**



Date 7/3/2019 **Audit ID** DF01-10022

**SectionID** 3C-01

**Facility Name** City of Deer Park

	M R F N
1) Lifeguard licenses organized and available	
2) Past classes have been properly closed	
3) Instructor license(s) available	
4) In-service records current and available	
5) Copy of AFO/CPO certification available	
6) Rescue reports available	
7) Incident reports available	
8) VAT® Zone Coverage® diagrams for all staffing levels	
9) VAT® Zone of Protection® area docs for all staffing levels on E&A templates	
10)VAT® Zone Validation® system docs for all staffing levels on E&A templates	
11) VAT® Operational Manikin Drop and Live Active Guest Drill documentation	
12) A VAT® Remediation Program is documented and available	
13) VAT® guest education in evidence	
14) Oxygen equipment logs are present and completed daily	
15) AED equipment logs are present and completed daily	
16) Opening & Closing checklists with "Bottom is clear" line item completed daily	
17) Emergency Action Plan (EAP) documentation is present and available	
18) Variances are available	
19) Supplemental Responder credentials on file and current	
20) Supplemental Responder in-service documentation current	
21) The Risk Management Guide is on site and available	
22) vanGUARD Aquatic Leadership credentials are on site and available	
23) Supervisor(s) are visible in the park	
Administration Evaluation Score	Meets

Meets

# Comments

Supervisors are observed to be present and available during the observational period.

Supervisory personnel were observed to be patrolling around the pool deck during the audit. Supervisors demonstrate proactive management in the form of observation and correction of lifeguards positioning or scanning performance.

Administrative items were readily available for inspection, properly updated and organized.

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8/8/2019

City of Deer Park 710 E. San Augustine Deer Park

TX 77536

Dear City of Deer Park

Your facility has just received an Unannounced Observational Audit by one of our National Staff Auditors.

Operational safety audits are randomly conducted to assist clients in evaluating their aquatic safety and risk management operations. The actions, findings, recommendations, and opinion rendered by our auditor representative(s) are limited to the operational conditions that exist during the audit. Accordingly, audits should be utilized as a "risk management tool" to enhance your existing operation.

Upon review of this information, you are encouraged to discuss the results of the audit and inquire about any questions that you may have with the auditor. Please find the documentation to review the details of this audit. Also, we encourage you to evaluate your auditor online:

http://www.zoomerang.com/survey.zgi?p=WEB2253RDSEBH3

Sincerely Yours,

Richard Carroll Sr. VP/COO

Encl: Unannounced Audit - EH01-10039

Jeff Ellis & Associates, Inc.

Business Office: PO Box 2160

Windermere, FL 34786 Phone: 800-742-8720 Fax: 407-654-1723

8/8/2019 Page 1 of 14



Client City of Deer Park

Date 8 /8 /2019

Audit ID EH01-10039

Auditor Huber, Emma

Audit Type: Unannounced

Weather Sunny

Section One: Individual Lifeguard Evaluation Exceeds

Section Two: Simulated Emergency Evaluation Exceeds

Section Three: Administration Section Evaluation Meets

Final Overall Audit Evaluation Score Exceeds

Reviewed with Debra Culp Email dculp@deerparktx.org

Title Assistant Supervisor of Phone 281-793-8772

Comments Fax

Section 1: This Section received a score of EXCEEDS. Lifeguards were found to exhibit consistent scanning patterns with downward head and eye movement. Lifeguards were Vigilant, Professional and Rescue Ready.

Section 2: This Section received a score of EXCEEDS. Lifeguards met all operating criteria's and incorporated the use of the AED and Oxygen in all Team Management Scenarios. Individual Responsive GiD Aquatic Rescue was found to Meet the standard.

Section 3: All Facility and Administrative Items were found to be in compliance and in good order. Rescue Equipment was readily available and all documents were accounted for.

It has been a pleasure to work with the City of Deer Park team. Great Job on the audit and best wishes for a very safe and successful year.

If you have any questions, comments, or concerns, please direct them to your Client Director, Steve Miller (steve.miller@jellis.com)

8/8/2019 Page 2 of 14

Section 1A:	Individual Li	feguard Evaluation Report				
Date 8/8/2019 Review ID EH01-10039 Section ID 1A-01 Facility Name City of Deer Park Lifeguard Name Angelica Anderson Credential Number 1087-5251 Pool/Ride Name Zone 5 Pool Type Activity Pool		Identifi	n S			
	Programming Type	Open swim	Clips	1	-	2
<ul> <li>2) Lifeguard addressed (3)</li> <li>3) Lifeguard exhibited pr</li> <li>4) Lifeguard was Rescue</li> <li>5) Lifeguard exhibited di</li> <li>6) Lifeguard location allo</li> <li>7) Lifeguard location allo</li> <li>8) Lifeguard exhibited pr</li> </ul>	rofessional behavior and d e Ready splayed a significant chan	emeanor  ge in position/scanning pattern  entire Zone of Protection® area  rescue equipment g rotation	<b>E</b> ✓	M		
Individual Lifeguard	Evaluation Report			ı	Exce	eds
exceeds the standard.  Lifeguard is attentive t	rofessional image and re o the Zone of Protection	escue ready posture/equipment position and demonstrates swimmer surveillands and implements downward head an	ance to excee	ed the	stan	

8/8/2019 Page 3 of 14

Lifeguard Signature\_\_\_\_\_ Supervisor's Signature\_\_\_\_

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID	8/8/2019 EH01-10039	Identifi	cation		
	Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type	1A-02 City of Deer Park Jeffery Cheslock 1064-1363 Zone 5. Activity Pool				
	Programming Type	Open swim	Clips	2		4
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact		E  ✓	M			
Individual Lifeguard Evaluation Report				Е	хсе	eds
Comments						
Lifeguard is observed	at Zone 5.					

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifequard Signature		0	
i itedijara Sidnatijra	<b>1</b>	Supervisor's Signature	1
Lilogual a Olgitatur	•	Caper visor s Cignatare	•

8/8/2019 Page 4 of 14

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type Programming Type	8/8/2019 EH01-10039 1A-03 City of Deer Park Dreu Hughes 1088-4468 Zone 8 Activity Pool Open swim	Identifi	cation 5		6
2) Lifeguard addressed (3) Lifeguard exhibited pr 4) Lifeguard was Rescue 5) Lifeguard exhibited di 6) Lifeguard location allo 7) Lifeguard location allo 8) Lifeguard exhibited pr	rofessional behavior and d e Ready splayed a significant chan	ge in position/scanning pattern f entire Zone of Protection® area rescue equipment ng rotation	E ✓	M	<b>F</b>	N
Individual Lifeguard	Evaluation Report			E	хсє	eds
exceeds the standard.  Lifeguard is attentive t	rofessional image and re	escue ready posture/equipment position. In and demonstrates swimmer surveilland Ins and implements downward head and e	ce to excee	ed the	stan	

8/8/2019 Page 5 of 14

\_\_\_\_\_Supervisor's Signature\_

Lifeguard Signature\_

Section 1A:	Individual Li	feguard Evaluation Report				
	Date	8/8/2019	Identifi	catio	n	
	Review ID	EH01-10039			-	
	Section ID	1A-04		Daniel Sta	13	
	<b>Facility Name</b>	City of Deer Park			1	
	Lifeguard Name	Jacob Mitchell		-		
	<b>Credential Number</b>	1087-5263		-	$\geq$	
	Pool/Ride Name	Zone 2		(1)	E I	2
	Pool Type	Activity Pool		1997	E.	41.
	<b>Programming Type</b>	Open swim	Clips	7	-	8
			E	М	F	N
1) Lifeguard provided	surveillance of swimmers (1	0/20)	✓			
2) Lifeguard addresse	d environmental concerns		<b>✓</b>			
3) Lifeguard exhibited	professional behavior and d	lemeanor		<b>✓</b>		
4) Lifeguard was Reso	cue Ready			<b>✓</b>		
5) Lifeguard exhibited	displayed a significant chan	ge in position/scanning pattern		✓		
6) Lifeguard location a	allowed visual surveillance of	f entire Zone of Protection® area		<b>✓</b>		
7) Lifeguard location a	allowed immediate access to	rescue equipment		<b>✓</b>		
8) Lifeguard exhibited	proactive bottom scan durin	ng rotation				
9) Lifequard exhibited	rotation without loss of eye	contact				<b>✓</b>
,						•
Individual Lifeauer	d Evaluation Report				vcc	eeds

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifequard Signature	Supervisor's Signature	
Enoguara Oignataro	 Capor vicor o Cignataro	

8/8/2019 Page 6 of 14

Section 1A:	Individual Li	feguard Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type	8/8/2019 EH01-10039 1A-05 City of Deer Park Leila Whatley 1034-3375 Zone 5 Activity Pool	Identifi			
	Programming Type	Open swim	Clips	10	-	11
1) Lifeguard provided surveillance of swimmers (10/20) 2) Lifeguard addressed environmental concerns 3) Lifeguard exhibited professional behavior and demeanor 4) Lifeguard was Rescue Ready 5) Lifeguard exhibited displayed a significant change in position/scanning pattern 6) Lifeguard location allowed visual surveillance of entire Zone of Protection® area 7) Lifeguard location allowed immediate access to rescue equipment 8) Lifeguard exhibited proactive bottom scan during rotation 9) Lifeguard exhibited rotation without loss of eye contact			E ✓	M	F	N
Individual Lifeguard Evaluation Report				E	Exce	eds

# Comments

Lifeguard is observed at Zone 5.

Lifeguard exhibits a professional image and rescue ready posture/equipment position. Environmental protection exceeds the standard.

Lifeguard is attentive to the Zone of Protection and demonstrates swimmer surveillance to exceed the standard. Lifeguard exhibits consistent scanning patterns and implements downward head and eye movements.

Lifequard Signature	S	upervisor's Si	gnature	<b>;</b>

8/8/2019 Page 7 of 14

Section 1D:	Individual Su	upervisor Evaluation Report				
	Date Review ID Section ID Facility Name Lifeguard Name Credential Number Pool/Ride Name Pool Type Programming Type	8/8/2019 EH01-10039 1D-01 City of Deer Park Hailey Selmser 1034-3388 Entire Facility Activity Pool Open swim	Identific	cation 4	n -	4
			E	М	F	N
1) Supervisor displayed	proactive management of	Lifeguards	✓			
2) Supervisor provided to	ask remediation and/or co	rrection		<b>✓</b>		
3) Supervisor exhibited a	a professional image and l	behavior		✓		
4) Supervisor carried a v	visible means of communic	cation		<b>✓</b>		
5) Supervisor was clearly	y identifiable			<b>✓</b>		
6) Supervisor kept intera	actions with Lifeguard(s) lir	mited in duration		<b>✓</b>		
7) Supervisor kept intera	actions with Lifeguard(s) lir	mited in duration		<b>✓</b>		
8) Supervisor's attire add	dressed environmental co	ncerns		<b>✓</b>		
Individual Superviso	r Evaluation Score			E	хсє	eds
Comments Supervisor is observed	d throughout the entire f	facility.				
Supervisor is readily id environment.	Supervisor is readily identifiable, exhibits professional image and behavior, and is properly protected from the environment.					
Supervisor is observed	d around the pool deck	with consistent presence.				

Lifeguard Signature\_\_\_\_\_ Supervisor's Signature\_\_\_\_

8/8/2019 Page 8 of 14

Section 1D:	Individual Su	pervisor Evaluation Report				
	Date 8/8/2019 Review ID EH01-10039 Section ID 1D-02 Facility Name City of Deer Park Lifeguard Name Diego Garcia Credential Number 1034-3371 Pool/Ride Name Entire Facility		Identificat			
	Pool Type Programming Type	Activity Pool Open swim	Clips	9	_	9
1) Supervisor displayed proactive management of Lifeguards 2) Supervisor provided task remediation and/or correction 3) Supervisor exhibited a professional image and behavior 4) Supervisor carried a visible means of communication 5) Supervisor was clearly identifiable 6) Supervisor kept interactions with Lifeguard(s) limited in duration 7) Supervisor's attire addressed environmental concerns		E ✓	M	<b>F</b>	N	
Individual Superviso	r Evaluation Score			E	xce	eds
•	d throughout the entire f	acility. essional image and behavior, and is p	roperly proted	cted fro	om t	he

environment.

Supervisor is observed around the pool deck with consistent presence.

Lifeguard Signat	ture	Supervisor's Signature
Lifeguaru Olgria	uic	ouper visor a digitature

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# Section 2B: First Responder Evaluation Report



 Date
 8/8/2019

 Audit ID
 EH01-10039

 SectionID
 2B-01

Facility Name City of Deer Park
Team Members Reannon Sublett

Entote				
	74	BOMAS .	7	1
		Section 1	1	

14

14

Identification

Clips

	М	F	N
1) Lifeguard recognizes primary problem.	✓		
2) Lifeguard activated the EAP/Called for assistance including EMS	✓		
3) Lifeguard maintains safety for self and the guest.	✓		
4) Lifeguard assesses/monitors CABs	✓		
5) Lifeguard provides Basic Life Support care as needed.	<b>✓</b>		
6) Lifeguard provides First Aid care as needed	<b>✓</b>		
7) Lifeguard properly utilizes available equipment for BLS or First Aid care	<b>✓</b>		
8) Lifeguard provides appropriate care for secondary concerns	<b>✓</b>		
9) Overall care provided is consistent with current BLS/First Aid Training	<b>✓</b>		
		·	,

# **Airway/Circulation Management Simulation Score**

**Meets** 

# Comments

The lifeguard properly recognizes and provides appropriate first aid care to this guest suffering from Epitaxis.

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#### Section 2D:

# In-Water Unconscious Guest in Distress Simulation Audit Report



 Date
 8/8/2019

 Audit ID
 EH01-10039

 SectionID
 2D-01

Facility Name City of Deer Park

Team Members Reannon Sublett, Leila Whatley, Kadie

Burke, Preston Walker, Diego Garcia



13

13

**Clips** 

	E	М	F	N
1) Lifeguard(s) activated EAP protocols		✓		
2) Lifeguard(s) performed a safe and effective water entry w eq.		<b>✓</b>		
3) Lifeguard(s) executed a safe and successful in-water rescue		<b>✓</b>		
4) Lifeguard(s) provided airway assessment in water		<b>✓</b>		
5) Lifeguard(s) utilized in-water rescue equipment (inc. pocket mask)		<b>✓</b>		
6) Team provided extrication technique; safe for lifeguard and GiD		<b>✓</b>		
7) Team met EAP operating criteria for extrication		<b>✓</b>		
8) Team maintained standard precautions during scenario		✓		
9) Team provided circulatory management techniques		<b>✓</b>		
10) Team provided airway management technique		✓		
11) Team provided obstructed airway management techniques		✓		
12) Team met EAP operating criteria for Oxygen		<b>✓</b>		
13) Team met EAP operating criteria for AED		<b>✓</b>		
14) Team provided overall GiD management	✓			
15) Effective/Verbal Team Communication	✓			
In-Water Unconscious Guest in Distress Simulation Score		Е	хсе	eds

### Comments

In-water care is well executed including the initial opening of the airway, the quick check for spontaneous breathing, and initiation of rescue breathing utilizing necessary equipment while moving towards the extrication point.

Extrication is safe and effective while meeting the EAP Operating Criteria for Unresponsive guest emergencies.

Team displays effective teamwork and communication throughout the scenario.

All Rescue Breathing, CPR, FBAO, Oxygen and AED protocols are demonstrated effectively during on-deck care following extrication.

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#### Section 2G:

### **Spinal Management Simulation Report**



 Date
 8/8/2019

 Review ID
 EH01-10039

SectionID 2G-01

Facility Name City of Deer Park

Team Members Reannon Sublett, Leila Whatley, Kadie

Burke, Preston Walker, Diego Garcia



12

Cline

	Clips	12	_	12
	E	M	F	N
1) Lifeguard(s) requested assistance and activated EAP protocols		✓		
2) Lifeguard(s) utilized correct water entry		✓		
3) Lifeguard(s) provided spinal motion restriction to meet objective		✓		
4) Team utilized backboard effectively		✓		
5) Team met EAP operating criteria for extrication		✓		
6) Team provided overall GiD management	<b>✓</b>			
7) Team effectively communicated to patient	<b>✓</b>			
8) Established and executed effective team communications	✓			

### **Spinal Management Simulation Score**

**Exceeds** 

### Comments

In-water skills for spinal motion restriction is well executed and effective.

Backboarding, strapping and head immobilization protocols meet standards and stabilization is consistently maintained throughout the scenario.

Extrication is executed effectively, within the EAP Operating Standards, and was safe for both the guest and the lifeguard team.

Effective communication was demonstrated by the team and also with the GiD.

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# Section 3A:



# **Facility Evaluation Audit Report**

**Date** 8/8/2019 **Audit ID** EH01-10039

**SectionID** 3A-01

**Facility Name** City of Deer Park

	М	R	F	N
1) Number of lifeguards on duty met 10/20 and/or 10/3 Protection Standards	✓			
2) Lifeguards' behavior is consistent with facility zone validation requirements	✓			
3) Lifeguard placement matches Zone Validation® system documentation	✓			
4) Water clarity allows for clear visibility to bottom of all attractions	✓			
5) Walkways are free of slip/trip hazards	✓			
6) General facility signage is present and visible	<b>✓</b>			
7) Specific attraction signage is present and visible	<b>✓</b>			
8) Depth markers are present and visible	<b>✓</b>			
9) Non-guarded area access is controlled by fences/gates/signage	<b>✓</b>			
10) Spinal Management Equipment is present and maintained	<b>✓</b>			
11) Oxygen & AED equipment is present/functional & documentation is current	✓			
12) AED Trainer is present and maintained	✓			
13) VAT® Manikin or similar stimuli present	<b>✓</b>			
14) First Aid supplies are present	✓			
15) Lifejackets are available for guest use	✓			
Facility Evaluation Score			М	eets

**Comments** 

All Facility items are present, in order, and meet the standard.

Rescue equipment is available for use and properly maintained.

Water quality at all attractions meets industry standards, allowing for clear visibility to the pool bottom.

8/8/2019 Page 13 of 14

### Section 3C:

### **Administration Evaluation Audit Report**



**Date** 8/8/2019

Audit ID EH01-10039

SectionID 3C-01

Facility Name City of Deer Park

	М	R	F	N
1) Lifeguard licenses organized and available	✓			
2) Past classes have been properly closed [	✓			
3) Instructor license(s) available	✓			
4) In-service records current and available	✓			
5) Copy of AFO/CPO certification available	✓			
6) Rescue reports available	✓			
7) Incident reports available	✓			
8) VAT® Zone Coverage® diagrams for all staffing levels	✓			
9) VAT® Zone of Protection® area docs for all staffing levels on E&A templates	✓			
10)VAT® Zone Validation® system docs for all staffing levels on E&A templates	✓			
11) VAT® Operational Manikin Drop and Live Active Guest Drill documentation				<b>✓</b>
12) A VAT® Remediation Program is documented and available				<b>✓</b>
13) VAT® guest education in evidence				<b>✓</b>
14) Oxygen equipment logs are present and completed daily	✓			
15) AED equipment logs are present and completed daily	<b>/</b>			
16) Opening & Closing checklists with "Bottom is clear" line item completed daily	✓			
17) Emergency Action Plan (EAP) documentation is present and available	<b>✓</b>			
18) Variances are available				<b>✓</b>
19) Supplemental Responder credentials on file and current				<b>✓</b>
20) Supplemental Responder in-service documentation current				<b>✓</b>
21) The Risk Management Guide is on site and available	✓			
22) vanGUARD Aquatic Leadership credentials are on site and available	✓			
23) Supervisor(s) are visible in the park	✓			

### **Administration Evaluation Score**

**Meets** 

# Comments

Supervisors are observed to be present and available during the observational period. Supervisory personnel were observed to be patrolling around the pool deck during the audit.

Supervisors demonstrate proactive management in the form of observation and correction of lifeguards positioning or scanning performance.

Administrative items were readily available for inspection, properly updated and organized.

8/8/2019 Page 14 of 14