

**CITY OF DEER PARK
AUGUST 18, 2020 - 7:30 PM
CITY COUNCIL MEETING - FINAL**



**COUNCIL CHAMBERS
710 E SAN AUGUSTINE
DEER PARK, TX 77536**

Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, City Secretary
Jim Fox, City Attorney

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the City Council meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to fifty percent (50%) of the total listed occupancy of room capacity during this meeting.

Ordinance # 4178

Resolution #2020-05

CALL TO ORDER

The 1763rd meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

PRESENTATIONS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

1. Presentation - Texas City Management Association's 2020 City Council of the Year Award.

[PRE 20-014](#)

Recommended Action: Applause

Department: City Manager's Office

2. Proclamation honoring John & Jeannie Green.

[PRO 20-007](#)

Attachments: [John & Jeannie Green](#)

PUBLIC HEARINGS

3. Public Hearing on the FY 2020-2021 Budget.

[PH 20-024](#)

Recommended Action: Conduct the public hearing on the FY 2020-2021 Budget for the City of Deer Park. No action to be taken.

Department: City Secretary's Office

Attachments: [Budget Calendar FY2020-2021 \(Final\)](#)
[FY20-21 Proposed Budget](#)
[PH Notice - City 20-21 Budget 08.18.20](#)

4. Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.

[PH 20-025](#)

Recommended Action: Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

Department: City Secretary's Office

Attachments: [PH Notice - CCPD 08.18.20](#)
[CCPD - FY20-21 Budget 08.18.20](#)

5. Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.

[PH 20-026](#)

Recommended Action: Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

Department: City Secretary's Office

Attachments: [PH Notice - FCPEMSD 08.18.20](#)
[FCPEMSD - FY20-21 Budget 08.18.20](#)

CONSENT CALENDAR

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

6. Approval of minutes of joint meeting on July 27, 2020. [MIN 20-102](#)

Recommended Action: Approval

Attachments: [CC MW 072720.JOINT CDC PARC](#)

7. Approval of minutes of workshop meeting on August 4, 2020. [MIN 20-100](#)

Recommended Action: Approval

Attachments: [CC MW 080420](#)

8. Approval of minutes of regular meeting on August 4, 2020. [MIN 20-101](#)

Recommended Action: Approval

Attachments: [CC MR 080420](#)

9. Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC. [ACT 20-021](#)

Recommended Action: Recommendation is to approve the acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

Attachments: [Pay App #3 \(Final\)](#)

[ConAffidavit of Bills Paid](#)

[Conditional Waiver & Release on Final Payment](#)

10. Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020. [ACT 20-026](#)

Recommended Action: Accept the quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.

Department: Finance

Attachments: [2020 3Q Financial Report](#)

11. Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck. [AUT 20-045](#)

Recommended Action: Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.

Department: Finance

NEW BUSINESS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

12. Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle. [PUR 20-019](#)

Recommended Action: Approval

Department: Public Works

13. Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting. [TNT 20-002](#)

Recommended Action: Motion to be read as follows: "I move to increase the tax revenue for the 2020 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

Must be record vote

Department: Finance

14. Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate. [TNT 20-003](#)

Recommended Action: Consideration and acceptance of the submitted 2020 Tax Roll and the calculated No-New Revenue Tax Rate and the Voter-Approval Tax Rate.

Department: Finance

Attachments: [HCAD Certification Letter Tax Year 2020](#)

[Notice of PH for Tax Year 2020 TNT](#)

15. Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year. [AGR 20-031](#)

Recommended Action: Recommendation is to approve entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

Attachments: [City - DPISD Facility Usage Agreement \(2020-2021\) 1 \(002\)](#)

16. Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination. [AGR 20-033](#)

Recommended Action: Staff recommends approval.

Attachments: [Jimmy Burke Activity Center Map](#)

[Background for CenterPoint Energy MICRO Emergency Operations Staging Site](#)

[Staging Site Fact Sheet](#)

[CPE Executed Agreement - Jimmy Burke Center](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

17. Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions. [AGR 20-034](#)

Recommended Action: Approve the interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.

Attachments: [Small Cities SRA Template_FINAL Deer Park2](#)

18. Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property. [ORD 20-017](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2019-2020 Budget for the Capital Improvements Fund for the purchase of real property.

Attachments: [Ord - Amend Budget FY20 Land from POH](#)

[Port of Houston - Unimproved Property Contract](#)

[Port of Houston - Metes and Bounds Description and Survey](#)

19. Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County. [PUR 20-018](#)

Recommended Action: Approval is recommended.

Department: City Council

Attachments: [Unimproved Property Contract - port of Houston](#)

20. Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out. [ORD 20-052](#)

Recommended Action: Approval of the attached ordinance is recommended.

Department: City Council

Attachments: [Ordinance - Rescheduling October 6, 2020 City Council Meeting](#)

21. Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget. [ORD 20-057](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [DPCDC - FY20-21 08.18.20](#)

[Ord - Approve DPCDC 20-21 Budget](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

22. Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate. [ORD 20-058](#)

Recommended Action: Approve the ordinance calling a public hearing on the proposed tax rate for tax year 2020, if necessary.

Department: Finance

Attachments: [Ord - Tax Increase PH Tax Year 2020](#)
[Notice of PH for Tax Year 2020 TNT](#)

23. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget. [ORD 20-059](#)

Recommended Action: Approve the ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

Department: City Manager's Office

Attachments: [CCPD - FY20-21 Budget 08.18.20](#)
[Ord - Approve CCPD 20-21 Budget](#)

24. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget. [ORD 20-060](#)

Recommended Action: Approve the ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

Department: City Manager's Office

Attachments: [FCPEMSD - FY20-21 Budget 08.18.20](#)
[Ord - Approve FCPEMSD 20-21 Budget](#)

25. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard. [ORD 20-062](#)

Recommended Action: Approval of the ordinance.

Attachments: [Specifi Use Permit to Hallelujah to the Lord-1305 W Pasadena-08-2020](#)

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

*Shannon Bennett, TRMC
City Secretary*

*Posted on Bulletin Board
August 14, 2020*

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: PRE 20-014 **Version:** 2 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 8/11/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Presentation - Texas City Management Association's 2020 City Council of the Year Award.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/18/2020	2	City Council		

Presentation - Texas City Management Association's 2020 City Council of the Year Award.

Summary:

Every year the Texas City Management Association presents their prestigious "City Council of the Year" award to a deserving municipal governing body. This year's winner is the Deer Park City Council. They received this award for many reasons, but particularly for their leadership in 2019 during the ITC fire. Mr. Brad Stafford, City Manager of Navasota and the President of the Texas City Management Association, will be in attendance on Tuesday night to present this award to the City Council.

Fiscal/Budgetary Impact:

N/A

Applause



Legislation Details (With Text)

File #: PRO 20-007 **Version:** 1 **Name:**
Type: Proclamation **Status:** Agenda Ready
File created: 8/11/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Proclamation honoring John & Jeannie Green.
Sponsors:
Indexes:
Code sections:
Attachments: [John & Jeannie Green](#)

Date	Ver.	Action By	Action	Result
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Proclamation honoring John & Jeannie Green.

Summary: Tonight we will be honoring John & Jeannie Green for their commitment to community service as former members of the Deer Park Volunteer Fire Department. John recently requested burn out status and Jeannie retired from the department June, 2019. John has over 26 years of service and Jeannie has over 16 years of service, a combined total of over 42 years.

Fiscal/Budgetary Impact:



Office of the Mayor

P r o c l a m a t i o n

WHEREAS, today we celebrate and honor John and Jeannie Green for their commitment to community service as former members of the Deer Park Volunteer Fire Department; and

WHEREAS, both John and Jeannie have been an intricate part of the Deer Park Volunteer Fire Department for years. John entered the department March 21, 1994 and Jeannie entered on May 13, 2004, over 42 years combined of community service and commitment to the Deer Park community; and

WHEREAS, John held several positions within the department such as, EMS Captain, Deputy Chief EMS, and served on the Executive Board with notable achievements, just to name a few, Mentor of the Year 2003, Presidents Award 2008 and 2016, Chief's Award 2009. Jeannie served as the Secretary/Treasurer for most of her tenure with the nickname of "Boss Lady", Jeannie also received many awards, such as, Rookie and Mentor of the Year 2004, Presidents Award 2008, 2016 and 2017, Chief's Award 2011, first recipient of the NCCFA 2012 Award. Both John and Jeannie received the notable Odis Chappel Award, John in 2010 and Jeannie in 2013; and

WHEREAS, John and Jeannie have unselfishly dedicated many years to helping this community and continues to set an example to all those who know and love them; and

WHEREAS, we hereby proclaim our appreciation and gratitude to John & Jeannie Green for exemplifying the vital role that volunteer firefighters play within our community.

NOW, THEREFORE, I, JERRY MOUTON, Mayor of the City of Deer Park, along with City Council, hereby proclaim August 18, 2020, as

"JOHN AND JEANNIE GREEN DAY"

in the City of Deer Park and ask our citizens to recognize their many contributions to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Deer Park to be affixed hereto this Eighteenth Day of August, Two Thousand and Twenty, A.D.

**Mayor Jerry Mouton
City of Deer Park**



Legislation Details (With Text)

File #: PH 20-024 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Public Hearing on the FY 2020-2021 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [Budget Calendar FY2020-2021 \(Final\)](#)
[FY20-21 Proposed Budget](#)
[PH Notice - City 20-21 Budget 08.18.20](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Public Hearing on the FY 2020-2021 Budget.

Summary:

The process for preparing the FY 2020-2021 Budget began on April 14-15, 2020, with City Management and the Finance Department conducting budget “kick-off” meetings with various departmental staff citywide. The budget schedule showing all of the critical dates in the budget process is attached. The schedule takes into account the budget timelines specified in various state laws, including Local Government Code, Chapter 102 (Municipal Budget), Local Government Code, Chapter 363 (Crime Control and Prevention District Act), Local Government Code Chapter 344 (Fire Control, Prevention, and Emergency Medical Services District Act), and the City Charter.

The proposed budget for FY 2020-2021 was presented to City Council at a special meeting of City Council on July 27, 2020 at which time the City Council called a Public Hearing to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, to hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the City of Deer Park for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the City of Deer Park. No action to be taken.

CITY OF DEER PARK
BUDGET SCHEDULE FOR FY 2020-2021
(INCLUDES COUNCIL, **CCPD**, **FCPEMSD** & **DPCDC**)

Date	Time	Meeting Description
April 14-15	Various	“Budget Kickoff” meetings to discuss FY 2020-2021 budget process and distribute budget materials.
April 27 – May 22	TBD	City Manager/Assistant City Manager/Finance Director Meetings with Department Heads to discuss FY 2019-2020 budget estimates and FY 2020-2021 budget requests.
May 18	5:15 PM	CCPD Meeting – PD presents proposed FY 2020-2021 CCPD budget to board. Board schedules public hearing on proposed budget (<i>Note: a P&Z Meeting is scheduled this evening.</i>)
May 18	5:45 PM	FCPEMSD Meeting – FD presents proposed FY 2020-2021 FCPEMSD budget to board. Board schedules a public hearing on budget (<i>Note: a P&Z Meeting is scheduled this evening.</i>)
May 26	5:30 PM	DPCDC Board of Directors reviews preliminary FY 2020-2021 DPCDC Budget
May 27		Notice for FCPEMSD public hearing on proposed FCPEMSD budget runs in newspaper.
May 27		Notice for CCPD public hearing on proposed CCPD budget runs in newspaper.
June 15	5:15 PM	CCPD public hearing on CCPD budget.
June 15	5:45 PM	FCPEMSD public hearing on FCPEMSD budget.
June 15	After P.H.	FCPEMSD budget workshop – (follows Public Hearing)
June 25	TBD	Distribute FY 2020-2021 Budget Workbooks to Council.
June 29	5:30 PM	City Council Budget Workshop.
June 30	5:30 PM	City Council Budget Workshop (<i>if necessary</i>).
July 6	5:15 PM	CCPD Meeting to adopt FY 2020-2021 CCPD budget. (<i>Board submits budget to Council</i>)
July 6	5:45 PM	FCPEMSD meeting to adopt FY 2020-2021 FCPEMSD budget. (<i>Board submits budget to Council</i>)
July 21	7:30 PM	City Council calls for public hearing on proposed CCPD and FCPEMSD budgets.
July 27	5:00 PM	City Manager presents proposed budget to City Council. Council calls public hearing on proposed City budget – <i>Special Meeting</i> .
July 27	5:30 PM	DPCDC adopts FY 2020-2021 Budget and submits to Council.
July 27		Submit Notice for Council public hearing on City budget to newspaper.
July 29		Notice for Council public hearing on CCPD budget runs in newspaper.
July 29		Notice for Council public hearing on FCPEMSD budget runs in newspaper.
August 5		Notice for Council public hearing on City budget runs in newspaper.
August 18	7:30 PM	Public Hearing on proposed City budget.
August 18	TBD	Council workshop on FY 2020-2021 DPCDC Budget
August 18	7:30 PM	City Council public hearing on proposed CCPD budget. City Council approves or rejects the CCPD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 18	7:30 PM	City Council public hearing on proposed FCPEMSD budget. City Council approves or rejects the FCPEMSD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 18	7:30 PM	City Council adopts FY 2020-2021 DPCDC Budget
Sept. 15	7:30 PM	City Council adopts FY 2020-2021 Budget.
Oct. 1		FY 2020-2021 begins.

Revised 7/14/20



PROPOSED BUDGET

FY 2020-2021



James J. Stokes
CITY MANAGER

710 E. San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 478-7245 • Fax: (281) 478-7218
E-Mail: jstokes@deerparktx.org

July 27, 2020

The Honorable Mayor and City Council
City of Deer Park

This evening, I present the City Council with the City Manager's proposed budget for Fiscal Year 2020-2021. This budget includes an anticipated ad valorem tax rate of \$0.720000/\$100 valuation, which matches the current fiscal year. This tax rate funds \$16,855,000 of the City's General Fund operations and \$4,527,803 of the City's Debt Service Fund.

Below is a summary of the key components of the proposed budget for Fiscal Year 2020-2021:

- Summary of budget expenditure totals of various funds:

	Proposed FY 2020-2021
General Fund	\$ 44,847,108
Special Revenue Fund	\$ 4,127,211
Debt Service Fund	\$ 6,197,672
Water & Sewer Fund	\$ 11,689,129
Capital Improvements Fund	\$ 3,288,560
Storm Water Utility Fund	\$ 230,482
Golf Course Lease Fund	\$ 502,050
Chapter 380 Reimbursement Fund	\$ 130,000
TOTAL ALL FUNDS	\$ 71,012,212

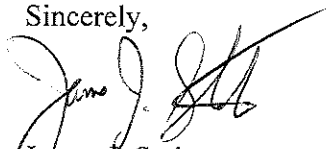
- The proposed FY 2020-2021 General Fund budget calls for no new full-time employees, but does contain several re-classifications of existing staff. While no cost of labor increase for full-time City employees is included, the proposed General Fund budget does include merit-based increases for eligible full-time employees in accordance with the City's approved salary scale, an optional sick leave buyback of 5%, and longevity pay of \$4 per month of service with a cap of 300 months.
- The Water & Sewer Fund is an enterprise fund which derives its revenues from water and sewer rates, not property taxes. Annually, these revenues fund several mandatory expenses and programs required to continue operations in compliance with state and federal regulations for water and wastewater treatment. We continue addressing repairs to aged water/sewer infrastructure. During FY 2020-2021, the City will issue certificates of obligation of approximately \$5.6 million to fund capital expenditures. This is the tenth (and final) year of a 10 year water/sewer capital improvements program. These certificates of obligation are secured by the "full faith and credit" of the City of Deer Park, but a portion of the principal and interest on the obligations will be paid with water and sewer fees. Water and sewer rates will need to be increased by five percent (5%) to fund the cost of operations and debt service. This necessary increase follows an extensive analysis completed last fiscal year by the City's water and sewer rate consultant, which is being updated this year. The rate increase is driven primarily by the need to service debt issued to rehabilitate old infrastructure. No new full-time positions or reclassifications are included in the proposed FY 2020-2021 Water & Sewer Fund budget, but the budget does include funding for two interns hired in the current fiscal year. While no cost of labor increase for full-time City employees is included, the proposed Water & Sewer Fund budget does include merit-based increases for eligible full-time employees in accordance with the City's approved salary scale, an optional sick leave buyback of 5%, and longevity pay of \$4 per month of service with a cap of 300 months.
- Funds are provided in the Debt Service Fund to pay the annual interest and principal payments on previously issued bonds and related costs to service existing debt and issue new debt. Similar to prior years, for FY 2020-2021, a portion of the annual debt obligations for the water and sewer system will also be paid out of the Debt Service Fund. The total amount estimated in FY 2020-2021 for all debt related payments is \$6,197,672.
- The Special Revenue Fund consists of revenue and expenditures related to the City's Hotel Occupancy Tax, Municipal Court fees, Police Forfeiture funds, and grants. For FY 2020-2021, Hotel Occupancy Tax expenditures total \$631,580. Several City events and projects are funded through Hotel Occupancy Tax proceeds, including the annual Reindeer Park, partial co-sponsorship of the San Jacinto Day Festival and Battle Reenactments, and various activities of the Art Park Players. Municipal Court fees will fund related Court expenditures of \$265,397 in FY 2020-2021, and Police Forfeiture funds will cover \$21,734 of Police Department expenditures.
- The Capital Improvements Fund is for the purpose of funding capital improvements on a cash or pay-as-you-go basis, which reduces the use of long-term debt financing.

Numerous projects totaling \$3,288,560 are included in the FY 2020-2021 budget. These include \$1,500,000 for drainage improvements, \$300,000 for new sidewalks, and almost \$534,000 related to traffic signalization projects. There is also a \$450,000 contingency for unforeseen capital needs.

- The Storm Water Utility Fund allows the City to cover expenses associated with the unfunded federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. A fee of \$1.60 per month per residential water utility account and \$1.60 per month per Equivalent Residential Unit (ERU) for commercial businesses will be assessed to fund this program. This is the same rate as the current fiscal year. The Storm Water Utility Fund's budgeted expenditures during FY 2020-2021 total \$230,482, and include lease-purchase payments toward the excavator, which will be paid off in December 2020. This excavator is used to clean ditches and improve the flow of storm water.
- The Golf Course Lease Fund is used to record the expenditures associated with maintaining The Battleground Golf Course and Republic Grill through a lease agreement with Touchstone Golf. For FY 2020-2021, the Golf Course Lease Fund expenditures are budgeted at \$502,050.
- The City has three (3) component units of our local government, which are the Crime Control and Prevention District (CCPD), the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), and the Deer Park Community Development Corporation (DPCDC). The CCPD and FCPEMSD were created by approval of Deer Park voters in May 2011 and renewed by Deer Park voters in May 2016. The DPCDC was approved as a Type B Economic Development Corporation by Deer Park voters in May 2015. Each of these entities operates under the direction of its own Board of Directors. CCPD revenues assist with the purchase of items utilized by the Deer Park Police Department, while FCPEMSD revenues help fund the needs of the Deer Park Volunteer Fire Department. For FY 2020-2021, the CCPD plans expenditures of \$5,601,509 while the FCPEMSD's planned expenditures total \$1,568,172. DPCDC expenditures support seven (7) specific public parks improvement initiatives with expenditures totaling \$1,909,430 in FY 2020-2021.

Production of the City's annual budget remains the largest single undertaking of the year. It only happens because of the dedication and hard work of a strong team of our City staff and elected officials. I thank all of you for your part in another successful effort.

Sincerely,



James J. Stokes
City Manager

CITY OF DEER PARK
PROPOSED BUDGET
FY 2020-2021

This budget is estimated to raise more total property taxes than last year's budget by \$1,440,873, an increase of 7.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Tax Revenue</u>				
31010 Current Taxes	\$ 14,575,780	\$ 15,956,577	\$ 15,912,449	\$ 16,855,000
31020 Industrial District	11,954,014	12,105,000	12,660,382	12,335,000
31110 Delinquent Taxes	81,404	98,000	3,750	72,000
31150 Penalty & Interest	172,674	150,000	140,000	150,000
31180 Tax Certificates	330	200	200	200
31190 Attorney Fees	-	50,000	-	-
31200 Sales Tax Revenue	7,243,047	6,500,000	6,500,000	5,800,000
31210 Franchise Tax Revenue	2,089,400	1,800,000	1,800,000	1,600,000
Total Tax Revenue	36,116,649	36,659,777	37,016,781	36,812,200
<u>Service Fees</u>				
32020 Commercial Garbage Fees	1,199,442	1,275,000	1,279,000	1,314,500
32050 Garbage Sack Fees	16,540	18,000	15,000	16,000
32060 Commercial Garbage Contract Fee	144,483	153,000	153,480	157,740
32070 Commercial Garbage Processing Fee	96,322	102,000	102,320	105,160
32120 Late Charges	10,903	13,886	14,100	14,680
Total Service Fees	1,467,690	1,561,886	1,563,900	1,608,080
<u>Fines</u>				
33070 Uniform Traffic Act	15,992	16,500	10,485	13,500
33080 Arrest Fees	42,364	43,750	30,621	37,000
33090 Warrant Fees	125,487	140,000	123,325	131,500
33100 Court Fines & Fees	1,049,566	1,000,000	758,000	950,000
33110 Pound Fees	22,793	20,000	20,000	20,000
33120 Mowing Fees	21,299	30,000	25,000	25,000
33130 Library Fines	12,586	13,000	10,000	13,000
33140 Time-to-Pay (TTP) Fee	23,346	24,250	16,579	22,500
Total Fines	1,313,433	1,287,500	994,010	1,212,500
<u>Permits & Licenses</u>				
34080 Alarm Permits	51,640	48,200	48,550	48,550
34090 False Alarm Fees	16,100	22,200	18,000	20,000
34100 Building Permits	502,735	400,000	525,000	400,000
34110 Electrical Permits	29,531	32,000	29,000	33,350
34120 Mechanical Permits	40,091	32,000	35,000	38,500
34190 Liquor License	6,770	10,000	9,000	10,000
34200 Specific Use Permits	3,073	4,000	4,000	4,000
34210 Variance Permits	3,250	3,250	3,000	3,000
34220 Geophys Mineral Testing Permit	500	-	-	-
34410 Dog License Fees	1,010	1,350	40	-
34420 Wrecker License Fees	500	500	500	500
34430 Private Ambulance Permits	1,975	2,000	1,800	1,800
Total Permits & Licenses	657,175	555,500	673,890	559,700

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>User Fees</u>				
35040 Rezoning Request Fees	7,000	5,000	8,000	6,000
35050 Recreation Program Fees	39,396	80,000	30,000	50,000
35060 Dance Program Fees	105,831	120,000	70,000	90,000
35070 Theatre Program Fees	51,107	40,000	35,000	40,000
35090 Pool Concessions	2,191	3,000	750	3,000
35100 Instruction Class Fees	48,289	40,000	8,000	20,000
35110 Building Rental Fees	112,832	135,000	70,000	94,500
35120 Coin & Vending Mach. Fees	1,855	1,500	1,100	1,500
35130 Pool Admission Fees	56,289	60,000	30,000	60,000
35150 Plat Filing Fees	9,399	7,000	6,000	6,000
35170 Athletic Fees	152,503	130,000	63,000	100,000
35180 Maxwell Program Fees	25,813	20,000	14,500	10,000
35190 Garage Sale Fees	6,500	7,500	4,500	6,000
35200 Filing Fees	380	400	95	400
35220 Ambulance Fees	786,331	910,000	825,000	910,000
35230 Drill Field Fees	48,689	75,000	45,000	50,000
35240 Police Department Programs	5,123	4,700	4,000	4,000
35250 DPISD SRO Program	374,051	362,073	361,500	362,000
35260 STEP Program	36,980	40,950	30,000	40,000
35270 Fire Marshal Fees	40,210	30,000	40,000	40,000
35290 Aquatic Program Fees	36,717	35,000	15,000	35,000
35300 Pool Rental Fees	8,637	10,000	2,500	10,000
35310 Theatre Ticket Fees	166,910	135,000	24,000	67,500
Total User Fees	2,123,033	2,252,123	1,687,945	2,005,900

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Other Revenue</u>				
36120 Meals for Seniors	24,292	25,000	15,000	15,000
36130 Afterschool Program	362,256	395,000	175,000	275,000
36140 Sale of Surplus Materials	52,184	10,000	25,000	10,000
36200 Investment Revenue	1,570,446	1,040,000	1,592,000	688,000
36260 Copy Fees	7,702	5,000	5,000	5,000
36270 Accident Reports	4,571	3,000	4,000	4,000
36300 Insurance Reimbursement	18,896	-	-	-
36310 Miscellaneous Revenue	354,476	25,000	155,000	31,000
36600 Cash Over/Short	(91)	-	1,700	-
36980 Proceeds from Capital Leases	-	1,438,000	293,779	1,150,000
36990 Intergovernmental Revenue	49,669	-	-	-
Total Other Revenue	2,444,401	2,941,000	2,266,479	2,178,000
<u>Special Revenue</u>				
38300 Texas Forest Service Grant	7,157	7,000	7,000	7,000
38370 SETRAC Grant	-	4,000	-	-
38400 Bulletproof Vest Grant	12,323	-	8,000	8,000
Total Special Revenue	19,480	11,000	15,000	15,000
Total Current Revenue	44,141,861	45,268,786	44,218,005	44,391,380
<u>Resources</u>				
36400 Transfer from Water/Sewer Fund	102,330	104,383	104,383	138,629
36420 Transfer from Municipal Court Fund	209,827	162,839	108,067	79,099
36420 Transfer from Hotel/Motel Tax Fund	216,959	214,000	198,200	238,000
Total Resources	529,116	481,222	410,650	455,728
Total Current Revenue & Resources	44,670,977	45,750,008	44,628,655	44,847,108
Prior Year Revenue	-	-	-	-
Total Revenue & Resources	\$ 44,670,977	\$ 45,750,008	\$ 44,628,655	\$ 44,847,108

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>ADMINISTRATION & FINANCE</u>					
101	Mayor & Council	\$ 38,493	\$ 63,650	\$ 51,250	\$ 58,450
102	City Manager	979,154	1,025,692	983,875	1,048,332
103	Boards & Commissions	12,567	15,408	11,046	15,408
104	Municipal Court	442,311	477,701	465,420	496,163
105	General Government	7,115,421	5,055,311	3,847,517	3,875,104
106	Legal Services	137,315	175,100	166,100	165,100
107	Human Resources	363,480	406,156	399,796	428,764
200	Information Technology	1,664,998	2,103,492	1,987,226	1,780,777
201	Finance	684,832	715,863	711,565	728,629
202	City Secretary	454,576	455,046	426,170	453,658
320	Warehouse	82,076	80,541	84,866	86,195
Total Administration & Finance		<u>11,975,223</u>	<u>10,573,960</u>	<u>9,134,830</u>	<u>9,136,580</u>
<u>COMMUNITY DEVELOPMENT</u>					
401	Planning & Development	1,826,961	1,320,597	1,313,413	1,304,331
405	Traffic	-	777,057	663,046	646,745
430	Administration	823,858	818,873	811,243	823,798
431	Beautification	3,421	30,000	30,000	30,000
432	Park Maintenance	2,265,420	2,994,715	2,812,466	2,396,918
433	Recreation	680,694	819,320	750,115	779,133
434	Athletics & Aquatics	754,400	939,071	889,454	957,788
436	Senior Services	645,522	584,646	561,513	588,924
437	After School Program	387,793	401,775	389,015	387,788
438	Drama	433,709	463,757	439,081	467,257
420	Library	1,033,865	1,253,736	1,150,445	1,176,773
Total Community Development		<u>8,855,643</u>	<u>10,403,547</u>	<u>9,809,791</u>	<u>9,559,455</u>
<u>PUBLIC WORKS</u>					
435	Building Maintenance	852,943	933,721	916,525	990,324
402	Sanitation	4,184,733	4,373,064	4,428,604	4,608,809
403	Street Maintenance	1,981,880	2,078,193	1,949,852	2,084,303
404	Fleet Maintenance	591,618	733,269	638,184	752,299
Total Public Works		<u>7,611,174</u>	<u>8,118,247</u>	<u>7,933,165</u>	<u>8,435,735</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PUBLIC SAFETY</u>					
300	Police Department	10,065,456	10,726,803	10,646,357	10,729,130
301	Humane Services	287,917	445,314	378,295	425,997
310	Emergency Management	451,981	521,475	506,686	446,294
311	Fire Department	848,564	2,542,208	1,033,174	2,118,608
312	Emergency Medical Services	1,487,869	1,443,241	1,374,761	1,582,782
313	Fire Marshal	223,076	248,913	226,648	180,351
Total Public Safety		13,364,863	15,927,954	14,165,921	15,483,162
TOTAL OPERATING BUDGET		41,806,903	45,023,708	41,043,708	42,614,932
<u>TRANSFERS OUT</u>					
Operating Transfer Out - CIP		-	-	2,888,235	1,600,126
Operating Transfer Out - Chapter 380		-	130,000	130,000	130,000
Operating Transfer Out - Disaster Decl.		-	145,000	-	-
Operating Transfer Out - Golf Course Lease		-	451,300	548,500	502,050
TOTAL TRANSFERS OUT		-	726,300	3,566,735	2,232,176
TOTAL EXPENDITURES		\$ 41,806,903	\$ 45,750,008	\$ 44,610,443	\$ 44,847,108

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 17,211	\$ 17,200	\$ 17,200	\$ 17,200
Services	18,985	40,450	29,950	35,450
Supplies	2,297	6,000	4,100	5,800
Total Expenditures	\$ 38,493	\$ 63,650	\$ 51,250	\$ 58,450

PERSONNEL SCHEDULE

Mayor	1	1	1	1
Council Members	6	6	6	6

PROGRAM DESCRIPTION

The Mayor and members of the City Council are elected by the citizens of Deer Park on an alternating basis and serve as the legislative body of the City of Deer Park. They are equal in power and authority and take an oath to faithfully execute the duties of the office to which they are elected. Their duties are the immediate preservation of the public peace, healthy, safety and welfare of the citizens of the City. They are charged with the responsibility of passing legislation in the best interest of the citizens of the City and meet the first and third Tuesday of each month.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social Security/Medicare	\$ 1,223	\$ 1,300	\$ 1,300	\$ 1,300
41160 Public Official Compensation	<u>15,988</u>	<u>15,900</u>	<u>15,900</u>	<u>15,900</u>
Total Personnel & Related	<u>17,211</u>	<u>17,200</u>	<u>17,200</u>	<u>17,200</u>
<u>SERVICES</u>				
42190 Mobile Technology	2,176	2,600	2,600	2,600
42500 Training & Travel	15,430	35,000	25,000	30,000
42510 Subscriptions	300	350	350	350
42550 Community/Employee Affairs	<u>1,079</u>	<u>2,500</u>	<u>2,000</u>	<u>2,500</u>
Total Services	<u>18,985</u>	<u>40,450</u>	<u>29,950</u>	<u>35,450</u>
<u>SUPPLIES</u>				
43010 Office Supplies	294	2,000	1,500	2,000
43030 Operational Supplies	1,749	1,600	1,600	1,700
43040 Data Processing Supplies	177	1,500	500	1,200
43070 Postage	77	600	300	600
43080 Small Tools & Minor Equipment	-	100	100	100
43480 Books	<u>-</u>	<u>200</u>	<u>100</u>	<u>200</u>
Total Supplies	<u>2,297</u>	<u>6,000</u>	<u>4,100</u>	<u>5,800</u>
TOTAL EXPENDITURES	<u>\$ 38,493</u>	<u>\$ 63,650</u>	<u>\$ 51,250</u>	<u>\$ 58,450</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

102 - CITY MANAGER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 958,699	\$ 990,205	\$ 965,175	\$ 1,013,845
Services	14,067	20,287	10,800	19,787
Supplies	4,523	13,200	6,000	12,700
Repairs & Maintenance	1,865	2,000	1,900	2,000
Total Expenditures	\$ 979,154	\$ 1,025,692	\$ 983,875	\$ 1,048,332

PERSONNEL SCHEDULE

City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Economic Development Administrator	1	1	1	1
Executive Assistant	1	1	1	1
Special Projects Coordinator	1	1	1	1
PR/Marketing Specialist	0	1	1	1
PR/Marketing Administrator	1	1	1	1
PR/Marketing Assistant	1	0	0	0
Receptionist - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The City Manager is responsible to the City Council for the proper administration of the affairs of the City's government.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 697,135	\$ 715,067	\$ 707,900	\$ 720,694
41020 Salaries - Part Time	8,093	11,000	8,900	11,000
41040 Salaries - Overtime	12,611	8,000	8,350	8,000
41060 Social Security/Medicare	47,506	56,522	51,210	56,907
41070 TMRS	104,131	109,501	104,960	110,579
41080 Health & Life Insurance	73,563	74,352	68,100	90,852
41090 Workers Compensation	330	538	325	543
41110 Car Allowance	14,520	14,400	14,640	14,400
41140 Section 125 Admin Fee	166	180	178	225
41170 Health Savings Account	644	645	612	645
Total Personnel & Related	<u>958,699</u>	<u>990,205</u>	<u>965,175</u>	<u>1,013,845</u>
<u>SERVICES</u>				
42160 Mobile Telephone	930	2,287	1,800	2,287
42500 Training & Travel	11,527	12,000	6,000	12,000
42510 Subscriptions	500	1,000	500	1,000
42520 Dues & Fees	1,110	5,000	2,500	4,500
Total Services	<u>14,067</u>	<u>20,287</u>	<u>10,800</u>	<u>19,787</u>
<u>SUPPLIES</u>				
43010 Office Supplies	1,418	5,000	2,500	4,500
43040 Data Processing Supplies	293	600	500	600
43050 Printing	1,493	3,000	2,000	3,000
43070 Postage	18	700	450	700
43080 Small Tools & Minor Equipment	917	3,500	200	3,500
43110 Uniforms	384	400	350	400
Total Supplies	<u>4,523</u>	<u>13,200</u>	<u>6,000</u>	<u>12,700</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	<u>1,865</u>	<u>2,000</u>	<u>1,900</u>	<u>2,000</u>
Total Repairs & Maintenance	<u>1,865</u>	<u>2,000</u>	<u>1,900</u>	<u>2,000</u>
TOTAL EXPENDITURES	<u>\$ 979,154</u>	<u>\$ 1,025,692</u>	<u>\$ 983,875</u>	<u>\$ 1,048,332</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 7,514	\$ 7,858	\$ 7,428	\$ 7,858
Services	4,188	6,200	3,041	6,200
Supplies	865	1,350	577	1,350
Total Expenditures	\$ 12,567	\$ 15,408	\$ 11,046	\$ 15,408

PROGRAM DESCRIPTION

Boards and Commissions are appointed by the City Council and those represented in this department include the Planning and Zoning Commission, the Board of Adjustment, and the Library Board.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social Security/Medicare	\$ 534	\$ 558	\$ 528	\$ 558
41160 Public Official Compensation	6,980	7,300	6,900	7,300
Total Personnel & Related	7,514	7,858	7,428	7,858
<u>SERVICES</u>				
42500 Training & Travel	811	2,750	-	2,900
42520 Dues & Fees	699	850	727	700
42550 Community/Employee Affairs	2,678	2,600	2,314	2,600
Total Services	4,188	6,200	3,041	6,200
<u>SUPPLIES</u>				
43050 Printing	160	200	160	200
43070 Postage	705	850	257	850
43480 Books	-	300	160	300
Total Supplies	865	1,350	577	1,350
TOTAL EXPENDITURES	\$ 12,567	\$ 15,408	\$ 11,046	\$ 15,408

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 409,323	\$ 429,851	\$ 430,645	\$ 448,313
Services	25,863	29,650	23,475	29,650
Supplies	5,998	13,200	9,800	13,200
Repairs & Maintenance	1,127	5,000	1,500	5,000
Total Expenditures	\$ 442,311	\$ 477,701	\$ 465,420	\$ 496,163

PERSONNEL SCHEDULE

Judge	1	1	1	1
Alternate Judge	3	3	3	3
Prosecutor	2	2	2	2
Court Administrator	1	1	1	1
Chief Deputy Court Clerk	1	1	1	1
Deputy Court Clerk	3	3	3	3

PROGRAM DESCRIPTION

The Municipal Court is responsible for the judicial process of Class C misdemeanors originating from traffic citations, City ordinance violations, citizen complaints, and misdemeanor arrests. The Court must prepare dockets, schedule trials, process juries, record and collect fine payments, and issue warrants. Additionally, the Court compiles reports and provides these to the State and City offices. The Municipal Court Judge holds court as needed including morning and evening dockets and a separate docket to accommodate juvenile defendants.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 264,056	\$ 278,274	\$ 276,365	\$ 288,449
41040 Salaries - Overtime	1,941	3,000	2,732	3,000
41060 Social Security/Medicare	21,896	23,620	23,500	24,530
41070 TMRS	38,163	39,375	39,900	40,706
41080 Health & Life Insurance	48,129	49,752	50,100	53,436
41090 Workers Compensation	127	205	125	212
41140 Section 125 Admin Fee	144	135	167	135
41160 Public Official Compensation	33,000	33,000	35,750	36,000
41170 Health Savings Account	1,867	2,490	2,006	1,845
Total Personnel & Related	<u>409,323</u>	<u>429,851</u>	<u>430,645</u>	<u>448,313</u>
<u>SERVICES</u>				
42350 Insurance Fidelity	-	200	-	200
42500 Training & Travel	2,082	3,000	1,950	3,000
42510 Subscriptions	-	200	-	200
42520 Dues & Fees	150	250	-	250
42900 Contract Labor	23,631	26,000	21,525	26,000
Total Services	<u>25,863</u>	<u>29,650</u>	<u>23,475</u>	<u>29,650</u>
<u>SUPPLIES</u>				
43010 Office Supplies	242	2,325	775	2,325
43030 Operational Supplies	223	750	375	750
43040 Data Processing Supplies	62	1,625	400	1,625
43050 Printing	500	1,250	1,250	1,250
43070 Postage	4,687	4,750	6,000	4,750
43080 Small Tools & Minor Equipment	284	2,250	1,000	2,250
43480 Books	-	250	-	250
Total Supplies	<u>5,998</u>	<u>13,200</u>	<u>9,800</u>	<u>13,200</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	<u>1,127</u>	<u>5,000</u>	<u>1,500</u>	<u>5,000</u>
Total Repairs & Maintenance	<u>1,127</u>	<u>5,000</u>	<u>1,500</u>	<u>5,000</u>
TOTAL EXPENDITURES	<u>\$ 442,311</u>	<u>\$ 477,701</u>	<u>\$ 465,420</u>	<u>\$ 496,163</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 452,927	\$ 557,500	\$ 566,500	\$ 585,000
Services	2,062,647	2,491,885	2,366,179	2,471,090
Supplies	88,015	103,650	97,511	114,650
Repairs & Maintenance	148,613	183,000	151,530	183,200
Other Operating Expenditures	4,363,219	1,719,276	665,797	521,164
Capital Outlay	-	-	-	-
Total Expenditures	<u>\$ 7,115,421</u>	<u>\$ 5,055,311</u>	<u>\$ 3,847,517</u>	<u>\$ 3,875,104</u>

PROGRAM DESCRIPTION

The general government budget provides funds to operate, repair, and insure City facilities. Additionally this budget provides funding for miscellaneous general governmental expenditures and contingencies not directly associated with a specific department.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social Security/Medicare	\$ 359	\$ 1,000	\$ 500	\$ 1,000
41070 TMRS	636	2,000	1,000	2,000
41080 Health & Life Insurance	408,261	500,000	510,000	525,000
41090 Workers Compensation	31,674	50,000	35,000	37,000
41100 State Unemployment	11,997	4,500	20,000	20,000
Total Personnel & Related	<u>452,927</u>	<u>557,500</u>	<u>566,500</u>	<u>585,000</u>
<u>SERVICES</u>				
42120 Utilities - Electric	501,520	625,000	575,000	610,000
42130 Utilities - Traffic	541,849	620,000	690,000	620,000
42140 Utilities - Gas	29,662	50,000	40,000	50,000
42150 Utilities - Telephone	115,622	210,000	125,000	195,000
42170 Telephone Alerting System	16,950	25,000	25,000	25,000
42180 Utilities - Cable	10,548	8,000	11,079	12,500
42190 Mobile Technology	-	2,000	-	2,000
42310 Equipment & Rental	-	1,500	-	1,500
42320 Building Rental	1,050	4,885	1,000	4,500
42330 Insurance - Liability	146,879	165,000	190,000	190,000
42340 Insurance - Casualty	149,126	155,000	140,000	145,000
42350 Insurance - Fidelity	10,209	11,000	11,000	11,000
42400 Consultant Fees	40,607	52,000	40,000	40,000
42500 Training & Travel	49,665	35,000	36,000	36,000
42510 Subscriptions	2,034	5,000	2,100	2,500
42520 Dues & Fees	176,397	205,000	190,000	200,000
42550 Community/Employee Affairs	34,126	42,500	40,000	42,500
42600 Tax Appraisal Services	183,119	190,000	185,000	198,590
42720 Medical Exams	41,613	50,000	45,000	50,000
42800 Home Demolition/Lot Cleaning	6,643	15,000	10,000	15,000
42900 Contract Labor	5,028	20,000	10,000	20,000
Total Services	<u>2,062,647</u>	<u>2,491,885</u>	<u>2,366,179</u>	<u>2,471,090</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SUPPLIES</u>				
43010 Office Supplies	514	650	550	650
43030 Operational Supplies	58,209	52,000	50,000	62,000
43050 Printing	21,242	29,000	27,000	30,000
43070 Postage	7,272	12,000	11,461	12,000
43080 Small Tools & Minor Equipment	778	5,000	3,500	5,000
43280 Gasoline	-	5,000	5,000	5,000
Total Supplies	88,015	103,650	97,511	114,650
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicle	150	-	150	200
44020 Machinery & Equipment	835	10,000	1,000	10,000
44030 Computer Equipment	-	3,000	-	3,000
44040 Building	4,783	12,500	7,500	12,500
44050 Radio	142,680	150,000	142,680	150,000
44090 Air Conditioner	165	5,000	200	5,000
44120 Grounds	-	2,500	-	2,500
Total Repairs & Maintenance	148,613	183,000	151,530	183,200
<u>OTHER OPERATING EXP.</u>				
45100 Contingency	-	400,000	400,000	400,000
45110 Salary Contingency	-	100,000	100,000	100,000
45300 Operating Transfers - CIP	4,026,425	1,053,479	-	-
45300 Operating Transfers - Golf Course	72,388	-	-	-
45300 Operating Transfers - Storm Water	20,643	159,297	159,297	21,164
45300 Operating Transfers - CCPD	-	6,500	6,500	-
45300 Operating Transfers - Tax Abatement	234,806	-	-	-
45990 Misc Operating Expenditures	8,957	-	-	-
Total Other Operating Exp.	4,363,219	1,719,276	665,797	521,164
<u>CAPITAL OUTLAY</u>				
49010 Land and Land Rights	-	-	-	-
49030 Improvements other than Bldgs	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 7,115,421	\$ 5,055,311	\$ 3,847,517	\$ 3,875,104

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 137,315	\$ 175,100	\$ 166,100	\$ 165,100
Total Expenditures	\$ 137,315	\$ 175,100	\$ 166,100	\$ 165,100

PERSONNEL SCHEDULE

City Attorney	1	1	1	1
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PROGRAM DESCRIPTION

Legal services include the costs for the City Attorney and other legal resources to procure legal services for the City Council and all departments of the City of Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42500 Training & Travel	\$ -	\$ 5,000	\$ 1,000	\$ 5,000
42910 City Attorney - Retainer Fees	30,000	30,000	30,000	30,000
42920 City Attorney - Litigation	23,606	30,100	30,100	30,100
42930 City Attorney - Specialty Svc	10,326	30,000	15,000	20,000
42940 Other Attorney Fees	<u>73,383</u>	<u>80,000</u>	<u>90,000</u>	<u>80,000</u>
Total Services	<u>137,315</u>	<u>175,100</u>	<u>166,100</u>	<u>165,100</u>
 TOTAL EXPENDITURES	 <u>\$ 137,315</u>	 <u>\$ 175,100</u>	 <u>\$ 166,100</u>	 <u>\$ 165,100</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 346,022	\$ 362,306	\$ 356,996	\$ 372,414
Services	13,965	39,600	38,900	52,225
Supplies	3,493	4,250	3,900	4,125
Total Expenditures	\$ 363,480	\$ 406,156	\$ 399,796	\$ 428,764

PERSONNEL SCHEDULE

Director of Human Resources	1	1	1	1
HR Business Partner	1	1	1	1
HR Specialist	1	1	1	1
Temp - Intern	1	1	1	1

PROGRAM DESCRIPTION

The Human Resources (HR) Department is responsible for the operations of the City's personnel function. Primary responsibilities include hiring and maintaining an appropriate work force and maintenance of the associated information resources. HR also maintains position classification and compensation plans in compliance with all applicable State and Federal laws and regulations and is responsible for the design, implementation, and maintenance of the City's employee benefits plan. The department provides for the overall safety program and handles the risk management function, including workers' compensation and property and casualty insurance. The HR Department provides resources for applicants, employees, and retirees of the City.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 245,947	\$ 258,822	\$ 255,700	\$ 262,839
41020 Salaries - Part Time	2,210	-	-	-
41030 Salaries - Temporary	-	-	-	2,000
41040 Salaries - Overtime	167	600	-	-
41060 Social Security/Medicare	17,753	19,959	18,600	20,364
41070 TMRS	36,005	37,256	36,910	37,782
41080 Health & Life Insurance	35,852	37,548	38,635	42,504
41090 Workers Compensation	114	186	113	190
41110 Car Allowance	4,840	4,800	4,800	4,800
41140 Section 125 Admin Fee	45	45	78	90
41170 Health Savings Account	3,089	3,090	2,160	1,845
Total Personnel & Related	<u>346,022</u>	<u>362,306</u>	<u>356,996</u>	<u>372,414</u>
<u>SERVICES</u>				
42010 Public Notices	429	500	500	400
42160 Mobile Telephone	-	900	900	900
42400 Consultant Fees	-	18,500	18,500	36,000
42500 Training & Travel	7,699	14,650	14,000	9,825
42520 Dues & Fees	1,605	1,300	1,300	1,400
42550 Community/Employee Affairs	4,148	3,550	3,200	3,200
42790 Software - Other	84	200	500	500
Total Services	<u>13,965</u>	<u>39,600</u>	<u>38,900</u>	<u>52,225</u>
<u>SUPPLIES</u>				
43010 Office Supplies	1,332	1,200	1,000	1,100
43030 Operational Supplies	1,258	300	300	300
43040 Data Processing Supplies	317	1,800	1,800	1,800
43050 Printing	-	150	200	200
43070 Postage	284	400	300	300
43080 Small Tools & Minor Equipment	16	50	50	50
43110 Uniforms	286	300	200	300
43480 Books	-	50	50	75
Total Supplies	<u>3,493</u>	<u>4,250</u>	<u>3,900</u>	<u>4,125</u>
TOTAL EXPENDITURES	<u>\$ 363,480</u>	<u>\$ 406,156</u>	<u>\$ 399,796</u>	<u>\$ 428,764</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 857,767	\$ 906,707	\$ 900,735	\$ 936,188
Services	418,777	629,823	583,626	527,671
Supplies	22,867	26,764	25,220	29,310
Repairs & Maintenance	151,496	146,195	145,003	128,141
Capital Outlay	214,091	394,003	332,642	159,467
Total Expenditures	\$ 1,664,998	\$ 2,103,492	\$ 1,987,226	\$ 1,780,777

PERSONNEL SCHEDULE

Director of Information Technology	1	1	1	1
Assistant Director of Information Tech	0	0	0	1
Supervisor - Projects & Applications	1	1	1	0
Operations Supervisor	1	1	1	1
Business Analyst I	2	2	2	2
Network Administrator	1	1	1	1
Systems Support Specialist	1	1	1	1
Network Analyst	0	1	1	1
IT Coordinator - Part-Time	0	1	0	0
IT Intern - Part-Time	0	0	1	1

PROGRAM DESCRIPTION

The Information Technology (IT) Services Department is responsible for managing and maintaining the City's computer and communication systems, which include over 100 software applications and more than 1,000 pieces of equipment installed throughout the City's technology network. This encompasses the City's network infrastructure; internet services and security; voice, cellular, data, and radio communications; and building security systems. IT is responsible for hardware and software acquisitions and software implementation, and ensures compliance with associated software licensing requirements. IT performs project management and system analysis and auditing, and also provides system training for end users as needed. IT services also include GIS operations, technical support for the City's website and municipal access channel, as well as all hosted services.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 611,594	\$ 649,331	\$ 638,551	\$ 669,253
41020 Salaries - Part Time	-	17,165	8,845	17,165
41040 Salaries - Overtime	23,527	10,000	22,122	10,000
41060 Social Security/Medicare	46,807	51,302	50,220	52,329
41070 TMRS	91,120	93,313	94,450	95,363
41080 Health & Life Insurance	80,546	80,592	83,350	88,848
41090 Workers Compensation	674	1,179	724	1,205
41140 Section 125 Admin Fee	44	45	78	90
41170 Health Savings Account	3,455	3,780	2,395	1,935
Total Personnel & Related	857,767	906,707	900,735	936,188
<u>SERVICES</u>				
42160 Mobile Telephone	4,474	5,000	5,000	5,000
42190 Mobile Technology	5,405	6,000	5,400	6,000
42500 Training & Travel	26,968	40,872	18,000	27,746
42510 Subscriptions	360	384	384	384
42520 Dues & Fees	133	5,096	970	1,264
42730 GIS Development	14,156	17,488	17,488	17,468
42750 DPTV Development	3,143	7,175	6,675	6,176
42760 Website Development	38,536	21,684	23,600	24,382
42770 Software - Incode	61,373	136,110	97,150	79,739
42780 Software - Microsoft	60,380	60,000	63,039	66,682
42790 Software - Other	113,711	132,610	132,610	145,190
42820 Software - Infrastructure	84,281	128,517	141,185	128,140
42900 Contract Labor	5,857	68,887	72,125	19,500
Total Services	418,777	629,823	583,626	527,671
<u>SUPPLIES</u>				
43010 Office Supplies	798	1,500	1,500	1,500
43030 Operational Supplies	3,748	1,500	1,500	5,300
43040 Data Processing Supplies	1,748	5,820	5,820	5,820
43050 Printing	203	300	300	300
43070 Postage	44	200	200	200
43080 Small Tools & Minor Equipment	13,010	14,544	13,000	13,290
43110 Uniforms	2,365	2,000	2,000	2,000
43280 Gasoline	900	700	700	700
43480 Books	51	200	200	200
Total Supplies	22,867	26,764	25,220	29,310

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	927	1,500	1,500	2,000
44020 Machinery & Equipment	53,242	53,633	47,533	31,567
44030 Computer Equipment	61,274	55,500	61,067	55,500
44040 Building	<u>36,053</u>	<u>35,562</u>	<u>34,903</u>	<u>39,074</u>
Total Repairs & Maintenance	<u>151,496</u>	<u>146,195</u>	<u>145,003</u>	<u>128,141</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	77,505	-
49040 Machinery & Equipment	135,920	314,628	175,762	86,707
49080 Lease Purchase	<u>78,171</u>	<u>79,375</u>	<u>79,375</u>	<u>72,760</u>
Total Capital Outlay	<u>214,091</u>	<u>394,003</u>	<u>332,642</u>	<u>159,467</u>
 TOTAL EXPENDITURES	 <u>\$ 1,664,998</u>	 <u>\$ 2,103,492</u>	 <u>\$ 1,987,226</u>	 <u>\$ 1,780,777</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

201 - FINANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 592,781	\$ 609,163	\$ 623,565	\$ 621,929
Services	74,568	91,500	74,200	91,000
Supplies	17,483	15,000	13,700	15,300
Repairs & Maintenance	-	200	100	400
Total Expenditures	\$ 684,832	\$ 715,863	\$ 711,565	\$ 728,629

PERSONNEL SCHEDULE

Director of Finance	1	1	1	1
Accounting Supervisor	1	1	1	1
Payroll Supervisor/Purchasing Coordinator	0	0	0	1
Accountant	1	1	1	1
Purchasing & Budget Coordinator	1	1	1	0
Payroll & Accounting Specialist	1	1	1	1
Clerk	1	0	0	0
Accounts Payable Clerk	0	1	1	1

PROGRAM DESCRIPTION

The Finance Department provides administrative support to the City and is responsible for the following functions: accounting, payroll, cash and investment management, financial analysis and reporting, debt administration, accounts payable, and purchasing.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 451,807	\$ 465,823	\$ 463,385	\$ 473,998
41040 Salaries - Overtime	2,374	1,000	16,010	2,500
41060 Social Security/Medicare	32,703	35,325	35,210	35,812
41070 TMRS	65,162	65,938	68,525	66,942
41080 Health & Life Insurance	40,398	40,608	40,100	42,204
41090 Workers Compensation	204	334	200	338
41140 Section 125 Admin Fee	133	135	135	135
Total Personnel & Related	<u>592,781</u>	<u>609,163</u>	<u>623,565</u>	<u>621,929</u>
<u>SERVICES</u>				
42160 Mobile Telephone	930	1,000	1,000	1,100
42390 Audit Fees	26,254	35,000	27,500	40,000
42400 Consultant Fee	37,466	43,000	37,000	35,000
42500 Training & Travel	6,556	7,500	4,000	7,500
42520 Dues & Fees	3,362	5,000	3,100	5,000
42900 Contract Labor	-	-	1,600	2,400
Total Services	<u>74,568</u>	<u>91,500</u>	<u>74,200</u>	<u>91,000</u>
<u>SUPPLIES</u>				
43010 Office Supplies	2,536	3,200	2,600	3,300
43030 Operational Supplies	104	200	100	300
43040 Data Processing Supplies	-	200	-	-
43050 Printing	5,328	5,000	5,400	5,500
43070 Postage	4,193	4,400	4,200	4,500
43080 Small Tools & Minor Equipment	4,653	1,500	900	1,200
43110 Uniforms	669	500	500	500
Total Supplies	<u>17,483</u>	<u>15,000</u>	<u>13,700</u>	<u>15,300</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44030 Computer Equipment	-	200	100	400
Total Repairs & Maintenance	-	200	100	400
TOTAL EXPENDITURES	<u>\$ 684,832</u>	<u>\$ 715,863</u>	<u>\$ 711,565</u>	<u>\$ 728,629</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 340,660	\$ 368,155	\$ 347,201	\$ 376,933
Services	76,522	41,241	40,615	31,075
Supplies	21,748	31,200	22,516	31,200
Repairs & Maintenance	15,646	14,450	15,838	14,450
Total Expenditures	\$ 454,576	\$ 455,046	\$ 426,170	\$ 453,658

PERSONNEL SCHEDULE

City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records Technician	1	1	1	1
Secretary	0	1	1	1
Clerk	1	0	0	0
Receptionist - Part-Time	2	2	2	2

PROGRAM DESCRIPTION

The City Secretary is responsible for the maintenance of official City documents and records in accordance with the City's records management program. Additionally, the City Secretary's office ensures compliance with the Open Meetings Act, Public Information Act, and Texas Election Code. Other duties include recording and maintaining the minutes of all public meetings and public hearings of the City Council and the Planning & Zoning Commission, conducting all City related elections, responding to public information requests, and maintaining the City's Code of Ordinances.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 226,452	\$ 239,940	\$ 235,680	\$ 246,547
41020 Salaries - Part Time	17,977	25,600	18,700	25,600
41060 Social Security/Medicare	17,447	19,962	18,930	20,562
41070 TMRS	32,490	33,608	33,700	34,776
41080 Health & Life Insurance	42,113	44,472	37,800	45,468
41090 Workers Compensation	114	193	113	200
41140 Section 125 Admin Fee	45	45	78	45
41170 Health Savings Account	4,022	4,335	2,200	3,735
Total Personnel & Related	340,660	368,155	347,201	376,933
<u>SERVICES</u>				
42010 Public Notices	22,751	11,000	10,504	11,000
42160 Mobile Telephone	-	950	910	950
42310 Equipment Rental	1,731	1,725	1,600	1,725
42500 Training & Travel	6,621	9,920	9,103	9,920
42520 Dues & Fees	340	340	340	340
42790 Software - Other	38,357	14,306	14,352	4,140
42900 Contract Labor	6,722	3,000	3,805	3,000
Total Services	76,522	41,241	40,615	31,075
<u>SUPPLIES</u>				
43010 Office Supplies	873	1,000	927	1,000
43030 Operational Supplies	4,116	4,000	3,000	4,000
43050 Printing	5,351	9,560	9,347	9,560
43070 Postage	379	500	300	500
43080 Small Tools & Minor Equipment	518	100	100	100
43110 Uniforms	672	370	400	470
43460 Election Supplies	8,650	12,110	8,212	12,110
43470 Election Judges & Clerks	864	3,160	-	3,160
43480 Books	325	400	230	300
Total Supplies	21,748	31,200	22,516	31,200

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	15,608	13,450	15,338	13,450
44030 Computer Equipment	<u>38</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>15,646</u>	<u>14,450</u>	<u>15,838</u>	<u>14,450</u>
TOTAL EXPENDITURES	<u>\$ 454,576</u>	<u>\$ 455,046</u>	<u>\$ 426,170</u>	<u>\$ 453,658</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 9,495,437	\$ 10,094,450	\$ 10,093,865	\$ 10,096,777
Services	172,283	209,973	180,695	203,289
Supplies	276,600	295,824	257,150	294,031
Repairs & Maintenance	121,136	126,556	114,647	135,033
Total Expenditures	\$ 10,065,456	\$ 10,726,803	\$ 10,646,357	\$ 10,729,130

PERSONNEL SCHEDULE

Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captain	1	1	1	1
Lieutenants	4	4	4	4
Sergeants	8	8	8	8
Patrol Officers	30	30	30	30
Investigators	6	5	5	5
Pro-Act Investigator	0	1	1	1
Traffic Officers	2	2	2	2
K-9 Officer	1	1	1	1
School Resource Officers	4	4	4	4
Identification Officer	1	1	1	1
Warrant Officer	1	1	1	1
Career Services Officer	1	1	1	1
Dispatcher Supervisor	1	1	1	1
Dispatcher	10	10	10	10
Community Liaison	1	1	1	1
Administrative Assistant	1	1	1	1
Finance and Payroll Coordinator	1	1	1	1
Criminal Intelligence Analyst	1	1	1	1
Records Supervisor	1	1	1	1
Records Technician	3	3	3	3
Property / Evidence Custodian - PSA	1	1	1	1
Public Safety Attendant	6	6	6	6
House Check - Temporary	1	1	1	1

PROGRAM DESCRIPTION

The Police Department is comprised of two units for budgetary purposes: the Administrative Bureau and the Neighborhood Services Bureau. The Administrative Bureau is responsible for administration, recruiting, training, communications, accreditation, records, and fiscal services. The Neighborhood Services Bureau is responsible for patrol, traffic, school crossing guards, investigations, accreditation, holding facility, fleet, crime analysis and community relations. Note: the 18 part-time crossing guards are paid out of a Special Revenue Fund (Fund 19) and the Crime Prevention Officer, Pro-Act Sergeant, two Pro-Act Investigators, and three dispatchers are paid out of the Crime Control and Prevention District (CCPD).

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 6,416,991	\$ 6,925,765	\$ 6,558,973	\$ 6,976,057
41030 Salaries - Temporary	609	1,000	670	1,000
41040 Salaries - Overtime	557,459	428,331	812,218	428,331
41060 Social Security/Medicare	506,093	556,998	524,264	560,717
41070 TMRS	1,000,654	1,039,584	1,063,086	1,047,998
41080 Health & Life Insurance	967,311	1,075,092	1,080,252	1,015,644
41090 Workers Compensation	26,357	45,915	28,018	44,020
41140 Section 125 Admin Fee	1,661	1,755	1,511	1,755
41170 Health Savings Account	18,302	20,010	24,874	21,255
Total Personnel & Related	<u>9,495,437</u>	<u>10,094,450</u>	<u>10,093,865</u>	<u>10,096,777</u>
<u>SERVICES</u>				
42160 Mobile Telephones	17,006	13,704	12,503	13,704
42190 Mobile Technology	14,910	15,000	13,904	15,000
42310 Equipment Rental	12,394	13,361	13,296	13,361
42350 Insurance - Fidelity	273	426	334	426
42440 Advertising	600	1,500	450	1,500
42500 Training & Travel	65,908	78,030	63,985	73,647
42510 Subscriptions	99	99	-	99
42520 Dues & Fees	3,886	5,693	6,009	5,702
42550 Community/Employee Awards	3,119	4,533	3,752	4,537
42720 Medical Exams	2,542	4,600	3,050	4,600
42790 Software - Other	10,218	21,920	21,755	21,895
42900 Contract Labor	41,328	51,107	41,657	48,818
Total Services	<u>172,283</u>	<u>209,973</u>	<u>180,695</u>	<u>203,289</u>
<u>SUPPLIES</u>				
43010 Office Supplies	6,519	9,000	6,779	9,000
43020 Cleaning Supplies	230	170	169	170
43030 Operational Supplies	64,171	67,456	66,292	68,039
43040 Data Processing Supplies	1,693	2,000	1,768	2,758
43050 Printing	1,035	4,002	3,478	5,302
43070 Postage	3,466	3,000	2,588	3,000
43080 Small Tools & Minor Equipment	9,740	10,675	10,545	5,666
43100 Uniform Rental	8,280	7,884	7,849	7,884
43110 Uniforms	33,814	42,005	36,041	42,580
43140 Protective Clothing	23,982	17,437	17,255	17,437
43280 Gasoline	123,181	130,000	102,391	130,000
43290 Diesel	156	1,200	1,029	1,200
43480 Books	333	995	966	995
Total Supplies	<u>276,600</u>	<u>295,824</u>	<u>257,150</u>	<u>294,031</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	49,190	55,917	47,145	55,917
44020 Machinery & Equipment	28,147	31,457	30,827	32,051
44030 Computer Equipment	444	2,008	1,505	2,008
44040 Buildings	37,354	29,979	29,906	37,862
44050 Radios	178	3,395	1,520	3,395
44090 Air Conditioners	<u>5,823</u>	<u>3,800</u>	<u>3,744</u>	<u>3,800</u>
Total Repairs & Maintenance	<u>121,136</u>	<u>126,556</u>	<u>114,647</u>	<u>135,033</u>
 TOTAL EXPENDITURES	 <u>\$ 10,065,456</u>	 <u>\$ 10,726,803</u>	 <u>\$ 10,646,357</u>	 <u>\$ 10,729,130</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

301 - HUMANE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 242,472	\$ 308,012	\$ 288,371	\$ 314,373
Services	18,231	49,075	21,068	52,175
Supplies	25,676	73,427	56,037	43,277
Repairs & Maintenance	1,538	14,800	12,819	16,172
Total Expenditures	\$ 287,917	\$ 445,314	\$ 378,295	\$ 425,997

PERSONNEL SCHEDULE

Animal Control Supervisor	1	1	1	1
Animal Control Officer	2	3	3	3
Animal Shelter Attendant - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Humane Services Department is responsible for all phases of animal control in the City of Deer Park. This includes maintenance of the animal shelter and enforcement of associated ordinances.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

301 - HUMANE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 142,084	\$ 193,024	\$ 163,075	\$ 181,438
41020 Salaries - Part Time	10,421	-	5,110	10,000
41040 Salaries - Overtime	25,758	20,000	32,600	35,000
41060 Social Security/Medicare	13,020	15,892	14,660	16,112
41070 TMRS	24,146	29,664	28,758	28,686
41080 Health & Life Insurance	25,940	47,220	42,779	40,896
41090 Workers Compensation	992	2,077	1,272	2,106
41140 Section 125 Admin Fee	111	135	118	135
Total Personnel & Related	242,472	308,012	288,371	314,373
<u>SERVICES</u>				
42160 Mobile Telephones	3,758	1,920	3,221	2,920
42190 Mobile Technology	614	1,515	1,500	1,515
42500 Training & Travel	1,610	3,400	3,384	4,500
42520 Dues & Fees	115	640	548	640
42790 Software - Other	1,650	3,650	3,595	4,650
42900 Contract Labor	10,484	37,950	8,820	37,950
Total Services	18,231	49,075	21,068	52,175
<u>SUPPLIES</u>				
43010 Office Supplies	405	750	603	1,000
43020 Cleaning Supplies	18,392	-	-	-
43030 Operational Supplies	1,394	41,495	27,043	27,426
43040 Data Processing Supplies	341	350	524	350
43050 Printing	14	250	245	250
43080 Small Tools & Minor Equipment	1,346	22,082	21,960	6,751
43110 Uniforms	1,082	4,500	3,490	3,500
43280 Gasoline	2,702	4,000	2,172	4,000
Total Supplies	25,676	73,427	56,037	43,277

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

301 - HUMANE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	1,146	2,850	2,202	3,850
44020 Machinery & Equipment	-	100	100	472
44040 Buildings	253	11,500	10,168	11,500
44050 Radios	-	100	100	100
44090 Air Conditioners	<u>139</u>	<u>250</u>	<u>249</u>	<u>250</u>
Total Repairs & Maintenance	<u>1,538</u>	<u>14,800</u>	<u>12,819</u>	<u>16,172</u>
TOTAL EXPENDITURES	<u>\$ 287,917</u>	<u>\$ 445,314</u>	<u>\$ 378,295</u>	<u>\$ 425,997</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

310 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 402,648	\$ 407,600	\$ 415,886	\$ 389,419
Services	30,458	29,850	23,275	29,800
Supplies	16,320	18,825	14,525	17,325
Repairs & Maintenance	2,555	5,200	3,000	9,750
Capital Outlay	-	60,000	50,000	-
Total Expenditures	\$ 451,981	\$ 521,475	\$ 506,686	\$ 446,294

PERSONNEL SCHEDULE

Emergency Services Director	1	1	1	1
Station Attendant	2	2	2	2
Office Manager	1	1	1	1

PROGRAM DESCRIPTION

The Emergency Management Department is responsible for protecting the lives and property of citizens in the event of a natural or man-made disaster. The department maintains and updates the City's Emergency Plan, which provides guidelines and resources for all contingencies to which the City may be subjected. This department is also responsible for ensuring that a coordinated and effective emergency response system is developed and maintained, including the EOC, equipment, and resources necessary to provide emergency services in the event of a disaster.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

310 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 282,886	\$ 292,260	\$ 285,601	\$ 273,121
41040 Overtime	6,359	-	14,860	-
41060 Social Security/Medicare	20,727	22,073	22,243	20,640
41070 TMRS	41,496	41,203	42,950	38,582
41080 Health & Life Insurance	47,877	48,504	48,413	55,512
41090 Workers Compensation	598	980	600	784
41140 Section 125 Admin Fee	78	90	123	135
41170 Health Savings Account	2,627	2,490	1,096	645
Total Personnel & Related	402,648	407,600	415,886	389,419
<u>SERVICES</u>				
42160 Mobile Telephones	1,612	1,400	1,650	1,650
42190 Mobile Technology	837	1,000	800	800
42310 Equipment Rental	5,588	6,100	6,000	6,000
42500 Training & Travel	14,511	12,150	6,000	12,150
42510 Subscriptions	1,500	1,725	1,725	1,725
42520 Dues & Fees	5,023	5,100	5,100	5,100
42550 Community/Employee Affairs	1,387	2,375	2,000	2,375
Total Services	30,458	29,850	23,275	29,800
<u>SUPPLIES</u>				
43010 Office Supplies	149	-	-	-
43030 Operational Supplies	285	500	500	500
43070 Postage	-	25	25	25
43080 Small Tools & Minor Equipment	9,020	12,000	10,000	12,000
43110 Uniforms	2,261	2,800	2,000	2,800
43280 Gasoline	3,190	3,500	2,000	2,000
43290 Diesel	1,415	-	-	-
Total Supplies	16,320	18,825	14,525	17,325

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

310 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	2,477	2,500	1,300	5,500
44020 Machinery & Equipment	78	200	1,700	1,750
44040 Buildings	-	1,000	-	1,000
44400 Alarm System	-	1,500	-	1,500
Total Repairs & Maintenance	<u>2,555</u>	<u>5,200</u>	<u>3,000</u>	<u>9,750</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	60,000	50,000	-
Total Capital Outlay	<u>-</u>	<u>60,000</u>	<u>50,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 451,981</u>	 <u>\$ 521,475</u>	 <u>\$ 506,686</u>	 <u>\$ 446,294</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

311 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 164,117	\$ 159,758	\$ 159,758	\$ 159,758
Services	170,542	216,150	188,980	221,870
Supplies	192,563	462,900	351,485	131,400
Repairs & Maintenance	183,963	110,800	93,600	102,580
Capital Outlay	137,379	1,592,600	239,351	1,503,000
Total Expenditures	\$ 848,564	\$ 2,542,208	\$ 1,033,174	\$ 2,118,608

PROGRAM DESCRIPTION

The Fire Department is staffed by volunteers and is responsible for the protection of life and property against fire and other disasters. The City currently has two fire stations. The department maintains equipment and ensures training of the volunteer force and provides fire suppression and emergency medical services.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

311 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41120 City Contribution to VFD	\$ 13,000	\$ 15,600	\$ 15,600	\$ 15,600
41130 City Contribution to VFD Retire.	143,960	137,000	137,000	137,000
41150 Accident & Sickness Policy	7,157	7,158	7,158	7,158
Total Personnel & Related	164,117	159,758	159,758	159,758
<u>SERVICES</u>				
42160 Mobile Telephone	501	550	750	750
42500 Training & Travel	48,086	55,350	35,000	55,350
42510 Subscriptions	9,882	9,400	10,500	10,500
42520 Dues & Fees	6,950	5,900	5,700	5,900
42540 Inspections and Permits	-	425	1,250	1,675
42550 Community/Employee Affairs	26,564	32,150	30,000	28,700
42560 Santa Around Town	7,020	11,000	9,000	10,000
42790 Software - Other	30	4,700	4,780	19,400
42900 Contract Labor	71,509	96,675	92,000	89,595
Total Services	170,542	216,150	188,980	221,870
<u>SUPPLIES</u>				
43010 Office Supplies	987	1,500	1,000	1,500
43030 Operational Supplies	14,420	10,250	10,100	10,250
43040 Data Processing Supplies	129	150	150	150
43050 Printing	50	250	235	250
43070 Postage	151	250	250	250
43080 Small Tools & Minor Equipment	103,397	367,500	270,000	42,500
43110 Uniforms	20,627	27,500	27,250	25,000
43140 Protective Clothing	14,891	18,500	18,500	18,500
43280 Gasoline	17,105	17,000	12,000	15,000
43290 Diesel	20,806	20,000	12,000	18,000
Total Supplies	192,563	462,900	351,485	131,400

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

311 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	44,171	42,100	42,000	45,100
44020 Machinery & Equipment	34,845	19,000	10,000	11,500
44040 Buildings	23,220	19,700	15,000	19,700
44050 Radios	14,636	15,000	14,600	12,280
44090 Air Conditioners	23,415	5,000	4,000	5,000
44130 Drill Field	43,676	10,000	8,000	9,000
Total Repairs & Maintenance	<u>183,963</u>	<u>110,800</u>	<u>93,600</u>	<u>102,580</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other than Bldgs	-	285,000	223,451	185,000
49060 Automobiles & Light Trucks	137,379	-	-	-
49070 Large Trucks/Heavy Rolling Stock	-	1,150,000	-	1,150,000
49080 Lease Purchase	-	157,600	14,000	168,000
49410 Consulting Engineer Fee	-	-	1,900	-
Total Capital Outlay	<u>137,379</u>	<u>1,592,600</u>	<u>239,351</u>	<u>1,503,000</u>
TOTAL EXPENDITURES	<u>\$ 848,564</u>	<u>\$ 2,542,208</u>	<u>\$ 1,033,174</u>	<u>\$ 2,118,608</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 1,194,248	\$ 1,161,991	\$ 1,121,871	\$ 1,159,132
Services	127,567	145,350	117,480	144,925
Supplies	111,199	126,900	123,410	104,825
Repairs & Maintenance	9,817	9,000	12,000	8,900
Capital Outlay	45,038	-	-	165,000
Total Expenditures	\$ 1,487,869	\$ 1,443,241	\$ 1,374,761	\$ 1,582,782

PERSONNEL SCHEDULE

EMS Clerk	1	1	1	1
Paramedic	6	6	6	6
Paramedic - Part-Time	6	6	6	6
Shift Supervisors	4	4	4	4

PROGRAM DESCRIPTION

The EMS Department is responsible for providing emergency medical treatment and ambulance transportation as needed. The four ambulances and two rescue vehicles are operated by the staff of paramedics along with members of the DPVFD. Note: two ambulances are staffed by two full-time paramedics 24/7.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 645,561	\$ 730,476	\$ 622,605	\$ 676,253
41020 Salaries - Part Time	21,633	20,000	24,998	20,000
41040 Salaries - Overtime	217,637	101,650	170,210	161,650
41060 Social Security/Medicare	65,459	64,793	69,785	60,631
41070 TMRS	123,809	118,093	128,696	110,480
41080 Health & Life Insurance	115,136	119,064	99,000	122,016
41090 Workers Compensation	4,210	7,090	4,327	6,587
41140 Section 125 Admin Fee	159	180	222	270
41170 Health Savings Account	644	645	2,028	1,245
Total Personnel & Related	<u>1,194,248</u>	<u>1,161,991</u>	<u>1,121,871</u>	<u>1,159,132</u>
<u>SERVICES</u>				
42160 Mobile Telephones	1,049	1,200	1,100	1,800
42310 Equipment & Rental	-	3,600	2,700	2,700
42500 Training & Travel	24,421	33,250	25,000	29,425
42520 Dues & Fees	119	100	100	100
42530 Disposal Fee	1,800	1,800	1,800	1,800
42540 Inspections and Permits	-	500	500	500
42550 Community/Employee Affairs	852	1,500	1,470	1,200
42790 Software - Other	-	-	3,810	3,000
42900 Contract Labor	99,326	103,400	81,000	104,400
Total Services	<u>127,567</u>	<u>145,350</u>	<u>117,480</u>	<u>144,925</u>
<u>SUPPLIES</u>				
43010 Office Supplies	-	-	-	-
43030 Operational Supplies	78,417	76,050	76,000	71,000
43050 Printing	160	250	240	250
43070 Postage	2	100	50	50
43080 Small Tools & Minor Equipment	29,647	36,500	35,000	19,525
43110 Uniforms	2,885	14,000	12,000	14,000
43280 Gasoline	88	-	120	-
Total Supplies	<u>111,199</u>	<u>126,900</u>	<u>123,410</u>	<u>104,825</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	9,453	8,000	12,000	8,000
44020 Machinery & Equipment	<u>364</u>	<u>1,000</u>	<u>-</u>	<u>900</u>
Total Repairs & Maintenance	<u>9,817</u>	<u>9,000</u>	<u>12,000</u>	<u>8,900</u>
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	<u>45,038</u>	<u>-</u>	<u>-</u>	<u>165,000</u>
Total Capital Outlay	<u>45,038</u>	<u>-</u>	<u>-</u>	<u>165,000</u>
 TOTAL EXPENDITURES	 <u>\$ 1,487,869</u>	 <u>\$ 1,443,241</u>	 <u>\$ 1,374,761</u>	 <u>\$ 1,582,782</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 147,377	\$ 140,973	\$ 142,164	\$ 146,411
Services	20,320	28,800	19,800	27,600
Supplies	24,071	23,690	21,234	5,890
Repairs & Maintenance	386	450	450	450
Capital Outlay	30,922	55,000	43,000	-
Total Expenditures	\$ 223,076	\$ 248,913	\$ 226,648	\$ 180,351

PERSONNEL SCHEDULE

Fire Marshal	1	1	1	1
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PROGRAM DESCRIPTION

The Fire Marshal's Office is responsible for proactive enforcement of the City's Fire Code as part of the efforts to protect against the loss of life and property. The Fire Marshal ensures that existing commercial buildings remain fire safe by educating the business owners and the community at-large in fire safety procedures and practices and by providing technical expertise to the City's building inspectors. The Fire Marshal conducts fire investigations and designs fire safety education programs.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 97,276	\$ 102,093	\$ 101,175	\$ 106,106
41030 Salaries - Temporary	3,240	-	360	-
41040 Salaries - Overtime	7,458	-	1,542	-
41060 Social Security/Medicare	7,701	7,713	7,680	8,000
41070 TMRS	15,022	14,397	14,700	14,953
41080 Health & Life Insurance	14,747	14,760	14,762	15,336
41090 Workers Compensation	89	165	100	171
41170 Health Savings Account	1,844	1,845	1,845	1,845
Total Personnel & Related	147,377	140,973	142,164	146,411
<u>SERVICES</u>				
42160 Mobile Telephone	1,061	1,500	1,100	1,500
42500 Training & Travel	11,113	16,800	8,500	15,600
42520 Dues & Fees	1,381	3,000	3,000	3,000
42550 Community/Employee Affairs	5,420	6,500	6,500	6,500
42790 Software - Other	1,345	1,000	700	1,000
Total Services	20,320	28,800	19,800	27,600
<u>SUPPLIES</u>				
43030 Operational Supplies	727	1,100	1,100	1,100
43050 Printing	205	240	215	240
43070 Postage	-	-	119	-
43080 Small Tools & Minor Equipment	20,649	19,000	17,000	1,200
43110 Uniforms	2,229	3,000	2,500	3,000
43280 Gasoline	261	350	300	350
Total Supplies	24,071	23,690	21,234	5,890

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	386	250	250	250
44020 Machinery & Equipment	-	200	200	200
Total Repairs & Maintenance	<u>386</u>	<u>450</u>	<u>450</u>	<u>450</u>
<u>CAPITAL OUTLAY</u>				
49060 Automobiles & Light Trucks	30,922	55,000	43,000	-
Total Capital Outlay	<u>30,922</u>	<u>55,000</u>	<u>43,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 223,076</u>	 <u>\$ 248,913</u>	 <u>\$ 226,648</u>	 <u>\$ 180,351</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

320 - WAREHOUSE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 81,720	\$ 78,291	\$ 83,073	\$ 83,945
Services	178	350	200	350
Supplies	178	1,200	1,168	1,200
Repairs & Maintenance	-	700	425	700
Total Expenditures	\$ 82,076	\$ 80,541	\$ 84,866	\$ 86,195

PERSONNEL SCHEDULE

Warehouse Attendant	1	1	1	1
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PROGRAM DESCRIPTION

The Warehouse Attendant is responsible for stocking and maintaining an inventory of the most frequently used items within the City and also stores and maintains surplus items sold at the annual City auction.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

320 - WAREHOUSE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 56,378	\$ 57,417	\$ 57,229	\$ 57,326
41040 Salaries - Overtime	-	-	491	-
41060 Social Security/Medicare	3,976	4,349	4,220	4,352
41070 TMRS	8,089	8,118	8,251	8,136
41080 Health & Life Insurance	12,915	7,860	12,525	13,584
41090 Workers Compensation	318	502	312	502
41140 Section 125 Admin Fee	44	45	45	45
Total Personnel & Related	81,720	78,291	83,073	83,945
<u>SERVICES</u>				
42500 Training & Travel	-	25	-	25
42520 Dues & Fees	178	300	200	300
42790 Software - Other	-	25	-	25
Total Services	178	350	200	350
<u>SUPPLIES</u>				
43010 Office Supplies	-	100	-	100
43030 Operational Supplies	-	50	268	50
43040 Data Processing Supplies	-	100	-	100
43080 Small Tools & Minor Equipment	94	500	500	500
43110 Uniforms	84	250	200	250
43280 Gasoline	-	200	200	200
Total Supplies	178	1,200	1,168	1,200
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	-	200	200	200
44020 Machinery & Equipment	-	100	100	100
44030 Computer Equipment	-	200	-	200
44040 Buildings	-	-	25	-
44090 Air Conditioners	-	200	100	200
Total Repairs & Maintenance	-	700	425	700
TOTAL EXPENDITURES	\$ 82,076	\$ 80,541	\$ 84,866	\$ 86,195

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 1,518,207	\$ 1,147,036	\$ 1,158,968	\$ 1,146,347
Services	191,980	139,637	126,500	133,592
Supplies	49,320	20,104	14,225	18,172
Repairs & Maintenance	35,454	7,320	7,220	6,220
Capital Outlay	32,000	6,500	6,500	-
Total Expenditures	\$ 1,826,961	\$ 1,320,597	\$ 1,313,413	\$ 1,304,331

PERSONNEL SCHEDULE

Director of Public Works	1	1	1	1
Engineering Coordinator	1	1	1	1
Electrical Supervisor	1	0	0	0
Chief Building Official	1	1	1	1
Engineering Inspector	2	1	1	1
Engineering Inspector II	0	1	1	1
Inspector III	1	1	1	1
Inspector II	1	0	0	0
Deputy Building Official	0	1	1	1
Traffic Signal Supervisor	1	0	0	0
Maintenance Electrician (HVAC) II	1	0	0	0
Maintenance Electrician	1	0	0	0
PW Operations Coordinator	1	0	0	0
PW Operations Supervisor	0	1	1	1
Surveyor/AutoCAD Operator	1	1	1	0
Maintenance Technician III	1	0	0	0
Code Enforcement Officer	1	1	1	1
Clerk	1	0	0	0
Administrative Assistant	0	1	1	1
Part-Time Surveyor	0	0	1	1
Part-Time Engineering Intern	0	0	0	2
Summer Laborer - Temporary	1	0	0	0

PROGRAM DESCRIPTION

Planning and Development is responsible for coordinating and administering all regulations and policies that regulate development within the City of Deer Park. This includes building inspections, subdivision plat review, subdivision construction plans, etc. The division included the traffic division, which includes the electrical and A/C maintenance at City facilities, until Traffic was established as a separate division starting with the FY 19-20 budget.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 1,096,804	\$ 841,030	\$ 772,515	\$ 780,164
41020 Salaries - Part Time	394	-	59,250	64,100
41040 Salaries - Overtime	12,256	3,000	22,550	3,000
41060 Social Security/Medicare	80,743	63,606	63,558	62,435
41070 TMRS	159,914	118,735	114,250	111,491
41080 Health & Life Insurance	159,546	114,036	120,405	118,548
41090 Workers Compensation	1,069	1,139	699	1,119
41110 Car Allowance	5,445	5,400	5,490	5,400
41140 Section 125 Admin Fee	192	90	97	90
41170 Health Savings Account	1,844	-	154	-
Total Personnel & Related	1,518,207	1,147,036	1,158,968	1,146,347
<u>SERVICES</u>				
42160 Mobile Telephones	8,963	6,478	8,050	8,050
42190 Mobile Technology	3,017	3,260	2,250	2,250
42310 Equipment Rental	8,842	8,130	7,000	7,000
42400 Consultant Fees	93,323	33,000	33,000	33,000
42500 Training & Travel	17,432	17,390	16,000	17,390
42520 Dues & Fees	6,741	4,200	4,200	4,200
42790 Software - Other	18,939	34,579	30,000	29,102
42800 Home Demolition/Lot Cleaning	9,010	16,000	10,000	16,000
42810 Tree Services	3,250	11,600	11,000	11,600
42900 Contract Labor	22,463	5,000	5,000	5,000
Total Services	191,980	139,637	126,500	133,592
<u>SUPPLIES</u>				
43010 Office Supplies	3,176	2,700	2,200	2,968
43030 Operational Supplies	20,015	2,500	2,950	2,954
43040 Data Processing Supplies	2,427	1,800	600	1,800
43080 Small Tools & Minor Equipment	8,661	4,000	2,000	1,500
43110 Uniforms	4,470	1,500	1,500	3,600
43280 Gasoline	8,813	6,754	4,000	4,500
43290 Diesel	566	-	-	-
43480 Books	1,192	850	975	850
Total Supplies	49,320	20,104	14,225	18,172

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	8,618	4,000	3,800	4,000
44020 Machinery & Equipment	4,690	-	-	-
44030 Computer Equipment	-	2,220	2,220	2,220
44040 Buildings	539	-	-	-
44060 Streets	1,861	-	-	-
44300 Furniture & Fixtures	-	1,100	1,200	-
44350 Traffic Signals	19,746	-	-	-
Total Repairs & Maintenance	<u>35,454</u>	<u>7,320</u>	<u>7,220</u>	<u>6,220</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	32,000	-	-	-
49060 Automobiles & Light Trucks	-	6,500	6,500	-
Total Capital Outlay	<u>32,000</u>	<u>6,500</u>	<u>6,500</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,826,961</u>	<u>\$ 1,320,597</u>	<u>\$ 1,313,413</u>	<u>\$ 1,304,331</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

402 - SANITATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 1,476,429	\$ 1,585,667	\$ 1,574,180	\$ 1,594,752
Services	1,918,808	1,815,967	1,954,060	1,962,320
Supplies	268,922	318,380	280,570	309,297
Repairs & Maintenance	200,253	237,700	239,000	292,630
Capital Outlay	320,321	415,350	380,794	449,810
Total Expenditures	<u>\$ 4,184,733</u>	<u>\$ 4,373,064</u>	<u>\$ 4,428,604</u>	<u>\$ 4,608,809</u>

PERSONNEL SCHEDULE

Sanitation Supervisor	1	1	1	1
Assistant Sanitation Supervisor	1	1	1	1
Equipment Operator III	3	3	3	3
Crew Leader	5	5	5	5
Equipment Operator II	1	1	1	1
Sanitation Laborer	11	11	11	11

PROGRAM DESCRIPTION

The Sanitation Department is responsible for the collection and disposal of all residential garbage and trash (commercial waste disposal is outsourced). This division also maintains the City's transfer station and recycling center.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 996,285	\$ 1,059,793	\$ 1,027,304	\$ 1,062,996
41040 Salaries - Overtime	31,058	38,200	82,172	41,200
41060 Social Security/Medicare	74,909	83,014	83,590	83,176
41070 TMRS	148,601	154,963	160,440	155,479
41080 Health & Life Insurance	211,709	229,896	206,725	232,068
41090 Workers Compensation	9,973	15,661	9,564	15,693
41140 Section 125 Admin Fee	281	360	300	360
41170 Health Savings Account	3,613	3,780	4,085	3,780
Total Personnel & Related	<u>1,476,429</u>	<u>1,585,667</u>	<u>1,574,180</u>	<u>1,594,752</u>
<u>SERVICES</u>				
42160 Mobile Telephones	6,384	7,320	5,000	7,320
42190 Mobile Technology	-	420	-	-
42200 Commercial Garbage Collection	1,203,057	1,200,000	1,285,560	1,286,000
42500 Training & Travel	1,968	7,000	3,000	3,000
42520 Dues & Fees	285	1,227	500	1,000
42530 Disposal Fees	707,114	600,000	660,000	665,000
Total Services	<u>1,918,808</u>	<u>1,815,967</u>	<u>1,954,060</u>	<u>1,962,320</u>
<u>SUPPLIES</u>				
43010 Office Supplies	473	600	200	527
43020 Cleaning Supplies	9,331	15,000	10,000	15,000
43030 Operational Supplies	14,628	21,000	15,000	24,685
43050 Printing	160	600	1,045	1,000
43080 Small Tools & Minor Equipment	1,600	12,500	11,500	15,685
43090 Garbage Bags	158,411	163,000	161,045	160,000
43110 Uniforms	11,301	9,680	9,680	9,900
43280 Gasoline	2,151	3,000	2,100	2,500
43290 Diesel	70,867	93,000	70,000	80,000
Total Supplies	<u>268,922</u>	<u>318,380</u>	<u>280,570</u>	<u>309,297</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	185,959	211,700	230,000	215,000
44020 Machinery & Equipment	1,166	15,000	2,000	10,000
44040 Buildings	13,128	10,000	7,000	66,380
44050 Radios	-	250	-	250
44090 Air Conditioners	-	750	-	1,000
Total Repairs & Maintenance	<u>200,253</u>	<u>237,700</u>	<u>239,000</u>	<u>292,630</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	-	25,000
49040 Machinery & Equipment	87,896	31,000	31,000	29,000
49070 Large Trucks/Heavy Rolling Stock	-	211,000	191,804	286,000
49080 Lease Purchase	<u>232,425</u>	<u>173,350</u>	<u>157,990</u>	<u>109,810</u>
Total Capital Outlay	<u>320,321</u>	<u>415,350</u>	<u>380,794</u>	<u>449,810</u>
 TOTAL EXPENDITURES	 <u>\$ 4,184,733</u>	 <u>\$ 4,373,064</u>	 <u>\$ 4,428,604</u>	 <u>\$ 4,608,809</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 827,535	\$ 931,752	\$ 872,917	\$ 952,112
Services	70,602	113,716	104,485	109,450
Supplies	94,272	125,475	116,450	116,541
Repairs & Maintenance	477,993	907,250	856,000	896,050
Capital Outlay	511,478	-	-	10,150
Total Expenditures	\$ 1,981,880	\$ 2,078,193	\$ 1,949,852	\$ 2,084,303

PERSONNEL SCHEDULE

Street Maintenance Supervisor	1	1	1	1
Assistant Street Maintenance Supervisor	0	1	1	1
Crew Leader	1	0	0	0
Equipment Operator III	2	2	2	2
Equipment Operator II	3	3	3	3
Equipment Operator I	1	1	1	1
Laborer	5	0	0	0
Public Works Laborer	0	5	5	5
Summer Laborer - Temporary	6	6	6	6

PROGRAM DESCRIPTION

The Street Maintenance Department is responsible for the repair and maintenance of all City streets and drainage structures. Field duties include patching concrete and asphalt streets, street sweeping, mowing the right-of-ways, cleaning ditches, culverts, catch basins and sewer manholes, and mosquito control.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 561,269	\$ 627,650	\$ 574,066	\$ 631,699
41030 Salaries - Temporary	5,436	18,000	18,000	18,000
41040 Salaries - Overtime	21,125	12,800	32,240	12,800
41060 Social Security/Medicare	43,259	48,816	46,807	50,017
41070 TMRS	83,541	88,548	86,665	90,921
41080 Health & Life Insurance	104,313	123,660	106,999	138,432
41090 Workers Compensation	6,653	10,763	6,572	9,373
41140 Section 125 Admin Fee	178	225	118	225
41170 Health Savings Account	1,761	1,290	1,450	645
Total Personnel & Related	827,535	931,752	872,917	952,112
<u>SERVICES</u>				
42160 Mobile Telephones	3,048	3,260	2,545	2,700
42190 Mobile Technology	129	456	720	750
42310 Equipment Rental	175	5,000	2,000	2,000
42410 Consulting Engineer Fee	1,400	-	-	-
42500 Training & Travel	188	3,000	1,000	2,000
42520 Dues & Fees	529	1,000	600	1,000
42530 Disposal Fees	21,991	26,000	22,620	26,000
42900 Contract Labor	43,142	75,000	75,000	75,000
Total Services	70,602	113,716	104,485	109,450
<u>SUPPLIES</u>				
43010 Office Supplies	107	300	150	300
43030 Operational Supplies	25,647	24,000	24,000	25,456
43080 Small Tools & Minor Equipment	8,354	27,300	27,300	16,780
43110 Uniforms	4,691	5,720	5,800	5,850
43140 Protective Clothing	134	-	-	-
43160 Chemicals	28,298	36,000	32,000	36,000
43280 Gasoline	8,099	10,000	8,200	10,000
43290 Diesel	18,942	22,155	19,000	22,155
Total Supplies	94,272	125,475	116,450	116,541

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	28,045	31,000	30,000	31,000
44020 Machinery & Equipment	34,973	22,000	20,000	22,000
44030 Computer Equipment	109	-	-	-
44040 Buildings	1,970	12,400	12,000	1,200
44050 Radios	-	200	-	200
44060 Streets	400,164	800,000	770,000	800,000
44070 Sidewalks	12,390	35,000	20,000	35,000
44080 Storm Sewer	342	6,500	4,000	6,500
44090 Air Conditioners	-	150	-	150
Total Repairs & Maintenance	<u>477,993</u>	<u>907,250</u>	<u>856,000</u>	<u>896,050</u>
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	20,874	-	-	10,150
49060 Automobiles & Light Trucks	90,604	-	-	-
49100 Streets	<u>400,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>511,478</u>	<u>-</u>	<u>-</u>	<u>10,150</u>
TOTAL EXPENDITURES	<u>\$ 1,981,880</u>	<u>\$ 2,078,193</u>	<u>\$ 1,949,852</u>	<u>\$ 2,084,303</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 425,034	\$ 566,942	\$ 481,176	\$ 570,372
Services	23,498	33,970	34,741	30,050
Supplies	63,570	55,957	51,240	58,877
Repairs & Maintenance	35,830	17,000	13,750	18,000
Capital Outlay	43,686	59,400	57,277	75,000
Total Expenditures	\$ 591,618	\$ 733,269	\$ 638,184	\$ 752,299

PERSONNEL SCHEDULE

Shop Supervisor	1	1	1	1
Welder	1	1	1	1
Mechanic II	4	4	4	4
Mechanic I	1	1	1	1
Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Fleet Maintenance Department is responsible for the repair and maintenance of all vehicles and equipment in the Public Works, Parks and Recreation, Fire, Planning and Development, Humane, Utilities, and Administrative departments. This also includes maintaining an adequate fuel supply for these vehicles and equipment.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 297,405	\$ 380,881	\$ 338,163	\$ 391,489
41040 Salaries - Overtime	5,521	3,000	2,429	3,000
41060 Social Security/Medicare	22,498	29,125	25,650	29,914
41070 TMRS	43,452	54,364	48,683	55,915
41080 Health & Life Insurance	54,415	96,936	63,792	86,748
41090 Workers Compensation	1,552	2,546	1,559	2,616
41140 Section 125 Admin Fee	11	90	-	45
41170 Health Savings Account	180	-	900	645
Total Personnel & Related	<u>425,034</u>	<u>566,942</u>	<u>481,176</u>	<u>570,372</u>
<u>SERVICES</u>				
42160 Mobile Telephones	1,026	1,100	516	550
42500 Training & Travel	915	3,000	1,000	3,000
42520 Dues & Fees	453	1,500	500	1,500
42790 Software - Other	12,099	28,370	22,000	25,000
42900 Contract Labor	9,005	-	10,725	-
Total Services	<u>23,498</u>	<u>33,970</u>	<u>34,741</u>	<u>30,050</u>
<u>SUPPLIES</u>				
43010 Office Supplies	170	210	100	200
43030 Operational Supplies	46,434	40,797	38,000	41,967
43040 Data Processing Supplies	519	600	240	260
43080 Small Tools & Minor Equipment	10,370	7,200	7,000	8,200
43110 Uniforms	2,262	2,500	3,200	3,600
43280 Gasoline	2,693	2,500	1,700	2,500
43290 Diesel	1,122	2,000	1,000	2,000
43480 Books	-	150	-	150
Total Supplies	<u>63,570</u>	<u>55,957</u>	<u>51,240</u>	<u>58,877</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	13,235	11,000	11,000	12,000
44020 Machinery & Equipment	162	3,000	250	3,000
44040 Buildings	<u>22,433</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>
Total Repairs & Maintenance	<u>35,830</u>	<u>17,000</u>	<u>13,750</u>	<u>18,000</u>
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	6,300	7,277	-
49040 Machinery & Equipment	7,279	53,100	50,000	75,000
49060 Automobiles & Light Trucks	<u>36,407</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>43,686</u>	<u>59,400</u>	<u>57,277</u>	<u>75,000</u>
TOTAL EXPENDITURES	<u>\$ 591,618</u>	<u>\$ 733,269</u>	<u>\$ 638,184</u>	<u>\$ 752,299</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

405 - TRAFFIC

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ -	\$ 486,347	\$ 401,308	\$ 487,750
Services	-	2,900	1,775	2,900
Supplies	-	51,370	43,250	51,370
Repairs & Maintenance	-	32,000	31,950	32,000
Capital Outlay	-	204,440	184,763	72,725
Total Expenditures	\$ -	\$ 777,057	\$ 663,046	\$ 646,745

PERSONNEL SCHEDULE

Electrical Supervisor	0	1	1	1
Traffic Signal Supervisor	0	1	1	1
Maintenance Electrician (HVAC) II	0	1	1	1
Maintenance Electrician	0	1	1	1
Maintenance Technician III	0	1	1	0
Traffic Technician	0	0	0	1
Summer Laborer - Temporary	0	1	1	1

PROGRAM DESCRIPTION

The Traffic Division is responsible for maintaining the traffic signals and all traffic signs and street signs throughout the City. The division is also responsible for the electrical and A/C maintenance at City facilities. This division has previously been included in Planning and Development.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

405 - TRAFFIC

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ -	\$ 330,212	\$ 280,172	\$ 331,950
41030 Salaries - Temporary	-	3,456	3,456	3,456
41040 Salaries - Overtime	-	10,100	7,740	10,100
41060 Social Security/Medicare	-	25,919	21,778	26,033
41070 TMRS	-	47,888	41,155	48,168
41080 Health & Life Insurance	-	66,240	45,240	66,108
41090 Workers Compensation	-	552	337	555
41140 Section 125 Admin Fee	-	135	89	135
41170 Health Savings Account	-	1,845	1,341	1,245
Total Personnel & Related	-	486,347	401,308	487,750
<u>SERVICES</u>				
42160 Mobile Telephones	-	1,000	750	1,000
42190 Mobile Technology	-	1,000	150	1,000
42500 Training & Travel	-	600	600	600
42520 Dues & Fees	-	300	275	300
Total Services	-	2,900	1,775	2,900
<u>SUPPLIES</u>				
43010 Office Supplies	-	300	150	300
43030 Operational Supplies	-	27,500	27,500	27,500
43040 Data Processing Supplies	-	200	100	200
43080 Small Tools & Minor Equipment	-	13,500	13,500	13,500
43110 Uniforms	-	2,000	2,000	2,000
43280 Gasoline	-	6,770	-	6,770
43290 Diesel	-	1,000	-	1,000
43480 Books	-	100	-	100
Total Supplies	-	51,370	43,250	51,370

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

405 - TRAFFIC

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	-	4,000	3,800	4,000
44020 Machinery & Equipment	-	2,350	2,000	2,350
44030 Computer Equipment	-	250	-	250
44040 Buildings	-	200	150	200
44050 Radios	-	100	-	100
44060 Streets	-	11,000	12,000	11,000
44090 Air Conditioners	-	100	-	100
44350 Traffic Signals	-	14,000	14,000	14,000
Total Repairs & Maintenance	-	32,000	31,950	32,000
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	77,000	77,000	-
49040 Machinery & Equipment	-	-	-	38,000
49070 Large Trucks/Heavy Rolling Stock	-	101,000	101,975	-
49080 Lease Purchase	-	26,440	5,788	34,725
Total Capital Outlay	-	204,440	184,763	72,725
TOTAL EXPENDITURES	\$ -	\$ 777,057	\$ 663,046	\$ 646,745

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

420 - LIBRARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 826,255	\$ 949,445	\$ 874,662	\$ 949,229
Services	50,390	57,157	45,758	50,135
Supplies	144,620	197,097	182,825	165,209
Repairs & Maintenance	12,600	12,200	12,200	12,200
Capital Outlay	-	37,837	35,000	-
Total Expenditures	\$ 1,033,865	\$ 1,253,736	\$ 1,150,445	\$ 1,176,773

PERSONNEL SCHEDULE

Library Director	1	1	1	1
Asst. Library Director/Library Technical				
Services Supervisor	1	1	1	1
Librarian - Children's	1	1	1	1
Assistant Children's Librarian	1	0	0	0
Reference Assistant	0	1	1	1
Head of Adult Services	1	1	1	1
Library Assistant	1	1	1	1
Library Assistant - Operations Specialist	1	1	1	1
Clerk	4	4	4	4
Library Page - Part-time	3	3	3	3
Library Clerk - Part-time	1	1	1	1
Reference Librarian - Part-time	2	1	1	1
Youth Program Librarian - Part-time	0	1	1	1

PROGRAM DESCRIPTION

In addition to the basic library services of circulating books, audio books, and DVDs, the Library provides computers and laptops for the public to access the Internet along with other electronic resources and Microsoft Office. Services such as reference, referral and interlibrary loan are also available. Special programs for children include the Summer Reading/Read to Me Program, story time for toddlers and preschoolers, family films, crafts and tours of the library. Programs for older children include pre-teen craft, Teen Summer Reading Program, Thursday Movie Matinee, and Teen Tech. Adult programming includes computer classes, Tuesday crochet class, Adult Summer Reading Program, and Mystery Book Club.

Deer Park Public Library is accredited by the Texas State Library and Archives Commission.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 558,611	\$ 609,749	\$ 596,665	\$ 627,788
41020 Salaries - Part Time	47,196	78,670	44,910	78,670
41040 Salaries - Overtime	493	1,000	4,225	1,000
41060 Social Security/Medicare	44,921	52,224	48,900	53,595
41070 TMRS	80,204	86,253	85,900	88,932
41080 Health & Life Insurance	89,610	114,588	85,350	91,068
41090 Workers Compensation	343	601	362	616
41140 Section 125 Admin Fee	70	135	45	45
41170 Health Savings Account	4,807	6,225	8,305	7,515
Total Personnel & Related	826,255	949,445	874,662	949,229
<u>SERVICES</u>				
42160 Mobile Telephone	930	2,289	1,200	2,289
42190 Mobile Technology	912	-	-	-
42500 Training & Travel	2,167	5,000	1,000	2,000
42510 Subscriptions	35,651	37,000	34,600	37,000
42520 Dues & Fees	1,391	3,367	1,450	3,367
42550 Community/Employee Affairs	584	400	400	400
42790 Software - Other	3,430	3,601	3,601	-
42900 Contract Labor	5,325	5,500	3,507	5,079
Total Services	50,390	57,157	45,758	50,135
<u>SUPPLIES</u>				
43010 Office Supplies	2,186	3,000	3,000	3,000
43030 Operational Supplies	45,500	71,843	62,000	53,193
43040 Data Processing Supplies	19,865	22,235	23,105	25,406
43050 Printing	-	500	500	500
43060 Copy Charges	1,666	2,750	1,120	2,000
43070 Postage	1,977	2,250	1,350	1,750
43080 Small Tools & Minor Equipment	6,980	16,019	13,500	860
43110 Uniforms	517	500	250	500
43480 Books	65,929	78,000	78,000	78,000
Total Supplies	144,620	197,097	182,825	165,209

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44040 Buildings	10,225	8,200	8,200	8,200
44090 Air Conditioners	<u>2,375</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Repairs & Maintenance	<u>12,600</u>	<u>12,200</u>	<u>12,200</u>	<u>12,200</u>
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	<u>-</u>	<u>37,837</u>	<u>35,000</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>37,837</u>	<u>35,000</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,033,865</u>	<u>\$ 1,253,736</u>	<u>\$ 1,150,445</u>	<u>\$ 1,176,773</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

430 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 553,739	\$ 582,175	\$ 574,545	\$ 593,628
Services	162,217	136,500	136,500	136,500
Supplies	79,560	88,520	88,520	88,520
Repairs & Maintenance	4,725	5,150	5,150	5,150
Capital Outlay	23,617	6,528	6,528	-
Total Expenditures	\$ 823,858	\$ 818,873	\$ 811,243	\$ 823,798

PERSONNEL SCHEDULE

Director of Parks and Recreation	1	1	1	1
Parks & Rec. - Assistant Director	1	1	1	1
Parks & Rec. Mktg/Technical Coordinator	1	1	1	1
Secretary	1	1	1	1
PR Administrative Coordinator	1	1	1	1
Program Leader - Administration/Marketing	1	1	1	1
Administrative Aide - Part-Time	2	2	2	2

PROGRAM DESCRIPTION

Parks & Recreation Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Parks & Recreation Department. Administrative responsibilities include marketing, accepting reservations, customer service, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Parks & Recreation.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

430 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 362,251	\$ 386,199	\$ 383,900	\$ 398,059
41020 Salaries - Part Time	34,868	36,300	34,850	36,300
41040 Salaries - Overtime	6,015	5,000	6,015	5,000
41060 Social Security/Medicare	29,476	32,242	31,900	33,098
41070 TMRS	55,753	55,001	57,300	56,678
41080 Health & Life Insurance	63,707	64,548	58,800	61,680
41090 Workers Compensation	1,628	2,840	1,735	2,768
41140 Section 125 Admin Fee	41	45	45	45
Total Personnel & Related	<u>553,739</u>	<u>582,175</u>	<u>574,545</u>	<u>593,628</u>
<u>SERVICES</u>				
42160 Mobile Telephones	14,254	17,000	17,000	17,000
42190 Mobile Technology	1,700	2,500	2,500	2,500
42310 Equipment Rental	9,552	14,500	14,500	14,500
42440 Advertising	19,294	30,500	30,500	30,500
42500 Training & Travel	4,657	10,000	10,000	10,000
42520 Dues & Fees	2,685	2,000	2,000	2,000
42790 Software - Other	110,075	60,000	60,000	60,000
Total Services	<u>162,217</u>	<u>136,500</u>	<u>136,500</u>	<u>136,500</u>
<u>SUPPLIES</u>				
43010 Office Supplies	11,916	14,350	14,350	14,350
43030 Operational Supplies	28,026	29,070	29,070	24,070
43040 Data Processing Supplies	-	500	500	500
43050 Printing	27,113	28,500	28,500	28,500
43070 Postage	5,509	12,600	12,600	12,600
43080 Small Tools & Minor Equipment	4,460	1,000	1,000	6,000
43110 Uniforms	2,436	2,000	2,000	2,000
43280 Gasoline	100	500	500	500
Total Supplies	<u>79,560</u>	<u>88,520</u>	<u>88,520</u>	<u>88,520</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

430 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	53	500	500	500
44020 Machinery & Equipment	4,672	4,000	4,000	4,000
44030 Computer Equipment	-	400	400	400
44050 Radios	-	250	250	250
Total Repairs & Maintenance	<u>4,725</u>	<u>5,150</u>	<u>5,150</u>	<u>5,150</u>
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	15,232	6,528	6,528	-
49410 Consulting Engineer Fee	8,385	-	-	-
Total Capital Outlay	<u>23,617</u>	<u>6,528</u>	<u>6,528</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 823,858</u>	<u>\$ 818,873</u>	<u>\$ 811,243</u>	<u>\$ 823,798</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

431 - BEAUTIFICATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 3,421	\$ -	\$ -	\$ -
Supplies	-	10,000	10,000	10,000
Repairs & Maintenance	-	20,000	20,000	20,000
Total Expenditures	\$ 3,421	\$ 30,000	\$ 30,000	\$ 30,000

PROGRAM DESCRIPTION

The Beautification Department provides funding for projects recommended by the City's Beautification Committee and approved by the City Council. The committee establishes beautification guidelines and design standards to enhance the appearance of the City, and selects various locations, landmarks, or corridors within the City as potential project opportunities. The committee seeks funding from Federal, State and local resources to support these beautification efforts.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

431 - BEAUTIFICATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42900 Contract Labor	\$ 3,421	\$ -	\$ -	\$ -
Total Services	3,421	-	-	-
<u>SUPPLIES</u>				
43030 Operational Supplies	-	10,000	10,000	10,000
Total Supplies	-	10,000	10,000	10,000
<u>REPAIRS & MAINTENANCE</u>				
44120 Grounds	-	20,000	20,000	20,000
Total Repairs & Maintenance	-	20,000	20,000	20,000
 TOTAL EXPENDITURES	 \$ 3,421	 \$ 30,000	 \$ 30,000	 \$ 30,000

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

432 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 1,384,583	\$ 1,537,925	\$ 1,365,676	\$ 1,612,718
Services	102,287	140,550	196,000	201,550
Supplies	177,888	183,200	127,750	187,200
Repairs & Maintenance	302,332	243,450	243,450	243,450
Capital Outlay	298,330	889,590	879,590	152,000
Total Expenditures	\$ 2,265,420	\$ 2,994,715	\$ 2,812,466	\$ 2,396,918

PERSONNEL SCHEDULE

Park Operations Supervisor	1	1	1	1
Assistant Park Operations Supervisor	1	1	1	1
Crew Leader	5	5	4	4
Maintenance Technician II	1	1	1	1
Mechanic III	1	1	1	1
Arborist	1	1	1	1
Equipment Operator II	1	1	2	2
Equipment Operator I	9	9	9	9
P & R Laborer - Part-Time	12	12	12	12

PROGRAM DESCRIPTION

The Parks Maintenance Department is responsible for the maintenance of all City grounds, which includes 400 acres of play lots, ball fields, lawns, esplanades, and right-of-ways.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

432 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 926,093	\$ 991,405	\$ 899,430	\$ 995,185
41020 Salaries - Part Time	47,401	121,000	66,475	121,000
41040 Salaries - Overtime	25,011	14,500	17,920	14,500
41060 Social Security/Medicare	73,207	85,369	73,380	85,658
41070 TMRS	136,451	142,078	131,345	142,816
41080 Health & Life Insurance	170,084	173,940	170,300	244,188
41090 Workers Compensation	4,401	7,518	4,589	7,166
41140 Section 125 Admin Fee	163	180	302	270
41170 Health Savings Account	1,772	1,935	1,935	1,935
Total Personnel & Related	<u>1,384,583</u>	<u>1,537,925</u>	<u>1,365,676</u>	<u>1,612,718</u>
<u>SERVICES</u>				
42310 Equipment Rental	4,694	7,000	8,500	7,000
42500 Training & Travel	5,103	7,550	4,000	7,550
42520 Dues & Fees	6,030	3,000	1,500	3,000
42900 Contract Labor	86,460	123,000	182,000	184,000
Total Services	<u>102,287</u>	<u>140,550</u>	<u>196,000</u>	<u>201,550</u>
<u>SUPPLIES</u>				
43030 Operational Supplies	131,759	120,000	91,750	120,000
43080 Small Tools & Minor Equipment	8,655	11,700	11,000	15,700
43110 Uniforms	6,050	13,500	5,000	13,500
43280 Gasoline	27,038	24,000	18,000	24,000
43290 Diesel	4,386	14,000	2,000	14,000
Total Supplies	<u>177,888</u>	<u>183,200</u>	<u>127,750</u>	<u>187,200</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

432 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	15,285	20,000	20,000	20,000
44020 Machinery & Equipment	38,946	25,575	28,000	25,575
44040 Buildings	58,115	41,000	38,575	41,000
44070 Sidewalks	39,294	35,000	35,000	35,000
44120 Grounds	<u>150,692</u>	<u>121,875</u>	<u>121,875</u>	<u>121,875</u>
Total Repairs & Maintenance	<u>302,332</u>	<u>243,450</u>	<u>243,450</u>	<u>243,450</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	129,437	540,000	540,000	140,000
49040 Machinery & Equipment	161,342	197,270	187,270	12,000
49060 Automobiles & Light Trucks		152,320	152,320	-
49110 Sidewalks	<u>7,551</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>298,330</u>	<u>889,590</u>	<u>879,590</u>	<u>152,000</u>
 TOTAL EXPENDITURES	 <u>\$ 2,265,420</u>	 <u>\$ 2,994,715</u>	 <u>\$ 2,812,466</u>	 <u>\$ 2,396,918</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

433 - RECREATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 454,963	\$ 491,825	\$ 448,565	\$ 496,638
Services	52,150	69,850	60,500	69,850
Supplies	171,033	204,645	198,050	204,645
Repairs & Maintenance	2,548	8,000	8,000	8,000
Total Expenditures	\$ 680,694	\$ 819,320	\$ 750,115	\$ 779,133

PERSONNEL SCHEDULE

Recreation Supervisor	1	1	1	1
Youth Programs Coordinator	1	1	1	1
Recreation Specialist	2	2	2	2
Program Aide - Part-Time	11	11	11	11
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The function of the Recreation Department is to offer the citizens of Deer Park a vehicle for leisure activities to include a variety of activities and programs for all ages, including instructional classes and special programs of a seasonal interest, picnics, drama productions, dog shows, etc. The Community Center has several game rooms to provide for active and passive recreational activities.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

433 - RECREATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 256,259	\$ 257,687	\$ 255,200	\$ 260,256
41020 Salaries - Part Time	68,968	100,260	65,150	100,260
41040 Salaries - Overtime	17,714	18,000	15,300	18,000
41060 Social Security/Medicare	24,923	28,432	25,100	28,609
41070 TMRS	39,974	38,755	38,800	39,143
41080 Health & Life Insurance	44,792	45,408	46,700	47,196
41090 Workers Compensation	1,552	2,503	1,535	2,394
41140 Section 125 Admin Fee	137	135	135	135
41170 Health Savings Account	644	645	645	645
Total Personnel & Related	<u>454,963</u>	<u>491,825</u>	<u>448,565</u>	<u>496,638</u>
<u>SERVICES</u>				
42310 Equipment Rental	618	1,500	1,500	1,500
42440 Advertising	1,552	-	-	-
42500 Training & Travel	-	2,000	2,000	2,000
42510 Subscriptions	-	250	250	250
42520 Dues & Fees	1,843	1,750	1,750	1,750
42900 Contract Labor	48,137	57,850	55,000	57,850
42950 Outside Services - Oth Govt Ag	-	6,500	-	6,500
Total Services	<u>52,150</u>	<u>69,850</u>	<u>60,500</u>	<u>69,850</u>
<u>SUPPLIES</u>				
43010 Office Supplies	15	-	-	-
43030 Operational Supplies	164,544	191,395	185,000	191,395
43070 Postage	2,326	-	-	-
43080 Small Tools & Minor Equipment	163	7,000	7,000	7,000
43110 Uniforms	1,008	2,550	2,550	2,550
43280 Gasoline	1,684	3,700	3,500	3,700
43290 Diesel	1,293	-	-	-
Total Supplies	<u>171,033</u>	<u>204,645</u>	<u>198,050</u>	<u>204,645</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

433 - RECREATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	2,548	3,500	3,500	3,500
44020 Machinery & Equipment	-	4,500	4,500	4,500
Total Repairs & Maintenance	<u>2,548</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<u>CAPITAL OUTLAY</u>				
49060 Automobiles & Light Trucks	-	45,000	35,000	-
Total Capital Outlay	<u>-</u>	<u>45,000</u>	<u>35,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 680,694</u>	 <u>\$ 819,320</u>	 <u>\$ 750,115</u>	 <u>\$ 779,133</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

434 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 458,806	\$ 482,511	\$ 379,394	\$ 523,728
Services	143,385	146,100	146,100	148,600
Supplies	121,638	160,560	160,560	150,560
Repairs & Maintenance	23,731	29,900	29,900	29,900
Capital Outlay	6,840	120,000	173,500	105,000
Total Expenditures	\$ 754,400	\$ 939,071	\$ 889,454	\$ 957,788

PERSONNEL SCHEDULE

Athletics & Aquatics Supervisor	1	1	1	1
Athletics & Aquatics Coordinator	1	1	1	1
Recreation Specialist	1	1	1	1
Pool Manager - Temporary	4	4	4	4
Lifeguard - Temporary	28	28	28	28
Program Aide - Part-Time	7	7	7	7
Program Leader - Part-Time	1	1	1	1
Athletic Leader - Temporary	2	2	2	2
Athletic Leader - Part-Time	1	1	1	1
Scorekeeper - Part-Time	8	8	8	8

PROGRAM DESCRIPTION

The Athletics & Aquatics Department offers a wide variety of athletic activities, including softball, basketball, volleyball, tennis, track and field, racquetball, and swimming. This department organizes, sponsors, and administers these activities. The City pool is located in Dow Park and is open from June through August of each year.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

434 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 152,898	\$ 178,191	\$ 125,400	\$ 163,588
41020 Salaries - Part Time	88,364	145,100	110,000	89,100
41030 Salaries - Temporary	137,527	70,744	70,744	165,989
41040 Salaries - Overtime	13,227	12,000	12,700	12,000
41060 Social Security/Medicare	29,869	30,964	24,400	29,840
41070 TMRS	23,623	26,976	19,800	24,915
41080 Health & Life Insurance	11,201	15,720	14,000	35,064
41090 Workers Compensation	1,692	2,726	1,660	2,497
41140 Section 125 Admin Fee	33	90	45	90
41170 Health Savings Account	372	-	645	645
Total Personnel & Related	<u>458,806</u>	<u>482,511</u>	<u>379,394</u>	<u>523,728</u>
<u>SERVICES</u>				
42160 Mobile Telephones	153	-	-	-
42310 Equipment & Other Rentals	2,008	600	600	600
42500 Training & Travel	15,704	13,000	13,000	15,500
42520 Dues & Fees	3,752	3,000	3,000	3,000
42900 Contract Labor	100,918	100,000	100,000	100,000
42950 Outside Services - Oth Govt Ag	20,850	29,500	29,500	29,500
Total Services	<u>143,385</u>	<u>146,100</u>	<u>146,100</u>	<u>148,600</u>
<u>SUPPLIES</u>				
43010 Office Supplies	1,227	-	-	-
43030 Operational Supplies	110,911	144,560	144,560	134,560
43080 Small Tools & Minor Equipment	1,249	2,000	2,000	2,000
43110 Uniforms	5,747	7,500	7,500	7,500
43140 Protective Clothing	2,184	6,000	6,000	6,000
43280 Gasoline	320	500	500	500
Total Supplies	<u>121,638</u>	<u>160,560</u>	<u>160,560</u>	<u>150,560</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

434 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicle Repairs & Maintenance	-	500	500	500
44020 Machinery & Equipment	10,605	6,900	6,900	6,900
44040 Buildings	362	-	-	-
44120 Grounds	264	-	-	-
44170 Swimming Pool	<u>12,500</u>	<u>22,500</u>	<u>22,500</u>	<u>22,500</u>
Total Repairs & Maintenance	<u>23,731</u>	<u>29,900</u>	<u>29,900</u>	<u>29,900</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	120,000	173,500	105,000
49110 Sidewalks	<u>6,840</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>6,840</u>	<u>120,000</u>	<u>173,500</u>	<u>105,000</u>
 TOTAL EXPENDITURES	 <u>\$ 754,400</u>	 <u>\$ 939,071</u>	 <u>\$ 889,454</u>	 <u>\$ 957,788</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

435 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 623,254	\$ 677,466	\$ 660,370	\$ 674,569
Services	28,869	41,000	41,000	41,000
Supplies	75,915	60,550	66,955	68,050
Repairs & Maintenance	99,370	118,705	112,200	163,705
Capital Outlay	25,535	36,000	36,000	43,000
Total Expenditures	\$ 852,943	\$ 933,721	\$ 916,525	\$ 990,324

PERSONNEL SCHEDULE

Building Maintenance Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
Custodian	6	6	6	6
P & R Laborer - Part-Time	6	5	5	5
Program Leader - Part-Time	0	1	1	1

PROGRAM DESCRIPTION

The Building Maintenance Department is responsible for the custodial care of City buildings, and ball field and parks facilities. This department also handles limited maintenance activities such as painting, glass repair, and minor carpentry.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

435 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 365,159	\$ 374,070	\$ 363,000	\$ 358,694
41020 Salaries - Part Time	54,895	100,995	84,300	100,995
41040 Salaries - Overtime	20,396	15,000	30,430	15,000
41060 Social Security/Medicare	31,690	37,063	35,500	35,936
41070 TMRS	60,176	54,763	59,600	52,732
41080 Health & Life Insurance	86,591	89,136	82,800	104,904
41090 Workers Compensation	2,353	4,279	2,610	4,148
41140 Section 125 Admin Fee	255	270	241	270
41170 Health Savings Account	1,739	1,890	1,889	1,890
Total Personnel & Related	<u>623,254</u>	<u>677,466</u>	<u>660,370</u>	<u>674,569</u>
<u>SERVICES</u>				
42500 Training and Travel	778	1,500	1,500	1,500
42520 Dues & Fees	1,732	500	500	500
42900 Contract Labor	26,359	39,000	39,000	39,000
Total Services	<u>28,869</u>	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
<u>SUPPLIES</u>				
43030 Operational Supplies	59,201	48,950	55,355	56,450
43080 Small Tools & Minor Equipment	11,779	7,000	7,000	7,000
43110 Uniforms	813	1,500	1,500	1,500
43280 Gasoline	4,122	3,100	3,100	3,100
Total Supplies	<u>75,915</u>	<u>60,550</u>	<u>66,955</u>	<u>68,050</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

435 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	380	2,000	2,000	2,000
44020 Machinery & Equipment	-	1,500	1,500	1,500
44040 Buildings	95,605	86,505	80,000	131,505
44090 Air Conditioners	<u>3,385</u>	<u>28,700</u>	<u>28,700</u>	<u>28,700</u>
Total Repairs & Maintenance	<u>99,370</u>	<u>118,705</u>	<u>112,200</u>	<u>163,705</u>
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	-	-	10,000
49040 Machinery & Equipment	-	36,000	36,000	-
49060 Automobiles & Light Trucks	<u>25,535</u>	<u>-</u>	<u>-</u>	<u>33,000</u>
Total Capital Outlay	<u>25,535</u>	<u>36,000</u>	<u>36,000</u>	<u>43,000</u>
 TOTAL EXPENDITURES	 <u>\$ 852,943</u>	 <u>\$ 933,721</u>	 <u>\$ 916,525</u>	 <u>\$ 990,324</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

436 - SENIOR SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 173,446	\$ 238,696	\$ 215,563	\$ 242,974
Services	17,622	22,770	22,770	22,770
Supplies	346,456	316,180	316,180	316,180
Repairs & Maintenance	3,026	7,000	7,000	7,000
Capital Outlay	104,972	-	-	-
Total Expenditures	\$ 645,522	\$ 584,646	\$ 561,513	\$ 588,924

PERSONNEL SCHEDULE

Senior Services Supervisor	1	1	1	1
Recreation Specialist	1	1	1	1
Program Aide - Part-Time	7	7	7	7
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Senior Services Department operates the Maxwell Center providing a wide variety of services to the senior adults in Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

436 - SENIOR SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 78,238	\$ 100,340	\$ 99,980	\$ 103,382
41020 Salaries - Part Time	59,526	93,230	68,700	93,230
41040 Salaries - Overtime	224	1,000	3,000	1,000
41060 Social Security/Medicare	10,420	14,857	13,100	15,088
41070 TMRS	13,815	14,420	16,100	14,870
41080 Health & Life Insurance	10,825	14,064	13,950	14,616
41090 Workers Compensation	76	140	88	143
41170 Health Savings Account	322	645	645	645
Total Personnel & Related	<u>173,446</u>	<u>238,696</u>	<u>215,563</u>	<u>242,974</u>
<u>SERVICES</u>				
42310 Equipment Rentals	3,801	4,800	4,800	4,800
42500 Training & Travel	2,258	2,000	2,000	2,000
42520 Dues & Fees	287	400	400	400
42900 Contract Labor	11,276	15,570	15,570	15,570
Total Services	<u>17,622</u>	<u>22,770</u>	<u>22,770</u>	<u>22,770</u>
<u>SUPPLIES</u>				
43030 Operational Supplies	222,068	309,680	309,680	309,680
43080 Small Tools & Minor Equipment	119,909	2,500	2,500	2,500
43110 Uniforms	907	1,500	1,500	1,500
43280 Gasoline	3,572	2,500	2,500	2,500
Total Supplies	<u>346,456</u>	<u>316,180</u>	<u>316,180</u>	<u>316,180</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

436 - SENIOR SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	1,534	3,000	3,000	3,000
44020 Machinery & Equipment	656	4,000	4,000	4,000
44040 Buildings	836	-	-	-
Total Repairs & Maintenance	<u>3,026</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<u>CAPITAL OUTLAY</u>				
49020 Buildings	36,664	-	-	-
49040 Machinery & Equipment	5,683	-	-	-
49060 Automobiles & Light Trucks	62,625	-	-	-
Total Capital Outlay	<u>104,972</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 645,522</u>	 <u>\$ 584,646</u>	 <u>\$ 561,513</u>	 <u>\$ 588,924</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

437 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 268,711	\$ 286,825	\$ 279,065	\$ 286,738
Services	2,970	6,300	6,300	6,300
Supplies	79,155	78,750	73,750	90,750
Repair & Maintenance	5,984	4,000	4,000	4,000
Capital Outlay	30,973	25,900	25,900	-
Total Expenditures	\$ 387,793	\$ 401,775	\$ 389,015	\$ 387,788

PERSONNEL SCHEDULE

Program Leader - Part-Time	5	5	5	5
Afterschool Aide - Part-Time	16	16	16	16

PROGRAM DESCRIPTION

The After School Activity Program (ASAP) operates during the school year only for the benefit of children who might otherwise be unsupervised during after school hours. The program offers leisure education designed to help the children develop a positive self image by learning teamwork, cooperation, improved study habits, and decision making skills.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

437 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41020 Salaries - Part Time	\$ 243,501	\$ 257,400	\$ 251,300	\$ 257,400
41060 Social Security/Medicare	18,628	19,691	19,225	19,691
41070 TMRS	5,132	8,000	7,480	8,000
41090 Workers Compensation	1,450	1,734	1,060	1,647
Total Personnel & Related	268,711	286,825	279,065	286,738
<u>SERVICES</u>				
42500 Training & Travel	2,962	3,500	3,500	3,500
42510 Subscriptions	-	300	300	300
42520 Dues & Fees	8	500	500	500
42790 Software - Other	-	2,000	2,000	2,000
Total Services	2,970	6,300	6,300	6,300
<u>SUPPLIES</u>				
43010 Office Supplies	188	-	-	-
43030 Operational Supplies	68,954	68,000	63,000	80,000
43080 Small Tools & Minor Equipment	1,411	1,250	1,250	1,250
43110 Uniforms	6,977	7,000	7,000	7,000
43290 Diesel	1,625	2,500	2,500	2,500
Total Supplies	79,155	78,750	73,750	90,750
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	5,984	4,000	4,000	4,000
Total Repair & Maintenance	5,984	4,000	4,000	4,000
<u>CAPITAL OUTLAY</u>				
49080 Lease Purchase	30,973	25,900	25,900	-
Total Capital Outlay	30,973	25,900	25,900	-
TOTAL EXPENDITURES	\$ 387,793	\$ 401,775	\$ 389,015	\$ 387,788

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

438 - DRAMA

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 316,896	\$ 338,577	\$ 313,901	\$ 342,077
Services	25,030	25,400	25,400	25,400
Supplies	91,783	98,680	98,480	98,480
Repairs & Maintenance	-	1,100	1,300	1,300
Total Expenditures	\$ 433,709	\$ 463,757	\$ 439,081	\$ 467,257

PERSONNEL SCHEDULE

Artistic/Managing Supervisor	1	1	1	1
Technical Production Coordinator	1	1	1	1
Theater/Drama Specialist II	1	1	1	1
Program Aide - Part-Time	2	2	2	2
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Art Park Players is the City's community theatre offering many shows each season and participating in many City events throughout the year. Art Park Players is the only dinner theatre in the Houston area offering several dinner shows each year and many special one-night-only productions. There is also a Junior Art Park Players theatre program, which helps students gain self-confidence as they develop their creativity through participation in classes and programs.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

438 - DRAMA

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 182,871	\$ 188,336	\$ 187,400	\$ 189,894
41020 Salaries - Part Time	46,546	59,772	38,565	59,772
41040 Salaries - Overtime	3,013	3,000	3,000	3,000
41060 Social Security/Medicare	17,016	18,958	17,150	19,064
41070 TMRS	26,668	26,852	27,250	27,087
41080 Health & Life Insurance	40,133	40,608	39,900	42,204
41090 Workers Compensation	649	1,051	636	1,056
Total Personnel & Related	316,896	338,577	313,901	342,077
<u>SERVICES</u>				
42160 Mobile Telephone	640	-	-	-
42310 Equipment Rental	3,412	4,200	4,200	4,200
42500 Training & Travel	-	2,200	2,200	2,200
42520 Dues & Fees	12,998	12,000	12,000	12,000
42900 Contract Labor	7,980	7,000	7,000	7,000
Total Services	25,030	25,400	25,400	25,400
<u>SUPPLIES</u>				
43030 Operational Supplies	68,481	73,330	78,330	78,330
43080 Small Tools & Minor Equipment	23,302	24,350	19,150	19,150
43110 Uniforms	-	1,000	1,000	1,000
Total Supplies	91,783	98,680	98,480	98,480

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

438 - DRAMA

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	-	500	500	500
44020 Machinery & Equipment	-	500	700	700
44030 Computer Equipment	-	100	100	100
Total Repairs & Maintenance	-	1,100	1,300	1,300
TOTAL EXPENDITURES	\$ 433,709	\$ 463,757	\$ 439,081	\$ 467,257

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
SPECIAL REVENUE FUNDS REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Tax Revenue</u>				
31230 Hotel/Motel Taxes	\$ 629,796	\$ 622,809	\$ 481,154	\$ 481,154
Total Tax Revenue	629,796	622,809	481,154	481,154
<u>Fines</u>				
33150 Court Security Fee	29,487	30,000	22,173	28,000
33160 Judicial Fee	5,896	5,700	3,084	2,100
33170 Child Safety Fee	51,757	40,000	31,447	37,500
33180 TTPJI Fee	5,836	6,000	6,433	6,000
33190 Court Technology Fee	39,316	40,000	26,295	37,500
33200 Juvenile Case Manager Fee	58,793	60,000	32,847	55,000
33220 Jury Fund Fee	-	-	143	400
Total Fines	191,085	181,700	122,422	166,500
<u>User Fees</u>				
35210 School Crossing Guards	94,809	95,000	95,000	95,000
Total User Fees	94,809	95,000	95,000	95,000
<u>Other Revenue</u>				
36200 Investments	877	600	500	300
36310 Miscellaneous Revenue	-	-	-	-
36990 Intergovernmental Revenue	-	638,480	809,600	2,900,000
Total Other Revenue	877	639,080	810,100	2,900,300
<u>Special Revenue</u>				
38120 Forfeitures	19,567	1,000	10,000	1,000
38300 Texas Forest Service Grant	20,000	-	-	-
38430 TPWD - Wetlands	400,000	-	-	-
38440 TPWD - Hike & Bike Trails	-	310,000	8,500	308,500
Total Special Revenue	439,567	311,000	18,500	309,500
Total Current Revenue	1,356,134	1,849,589	1,527,176	3,952,454
<u>Prior Year Revenue</u>				
36400 Prior Year Revenue - Hotel/Motel	-	248,221	109,086	150,426
36400 Prior Year Revenue - Police	-	11,037	2,137	20,434
36400 Prior Year Revenue - Court	-	67,676	65,476	10,150
36400 Prior Year Revenue - Grants	-	-	-	-
Total Prior Year Revenue	-	326,934	176,699	181,010
Total Revenue	\$ 1,356,134	\$ 2,176,523	\$ 1,703,875	\$ 4,133,464

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
SPECIAL REVENUE FUND EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
General - Hotel Tax	\$ 199,014	\$ 337,000	\$ 119,000	\$ 120,000
City Promotion - Hotel Tax	290,758	321,850	302,850	342,900
Arts Program - Hotel Tax	150,685	157,680	126,490	148,680
Historical - Hotel Tax	473,565	54,500	41,900	20,000
Municipal Court Fund	370,406	342,579	307,207	265,397
Police Forfeiture	11,039	12,637	12,637	21,734
Grants	<u>572,449</u>	<u>948,480</u>	<u>818,100</u>	<u>3,208,500</u>
Total Expenditures	<u>\$ 2,067,916</u>	<u>\$ 2,174,726</u>	<u>\$ 1,728,184</u>	<u>\$ 4,127,211</u>

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND REVENUES & RESOURCES**

HOTEL	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Tax Revenue</u>				
31230 Hotel/Motel Taxes	\$ 629,796	\$ 622,809	\$ 481,154	\$ 481,154
Total Tax Revenue	<u>629,796</u>	<u>622,809</u>	<u>481,154</u>	<u>481,154</u>
<u>Other Revenue</u>				
36310 Miscellaneous Revenue	-	-	-	-
36400 Prior Year Revenue - Hotel/Motel	-	248,221	109,086	150,426
Other Revenue	<u>-</u>	<u>248,221</u>	<u>109,086</u>	<u>150,426</u>
Total Revenue	<u>\$ 629,796</u>	<u>\$ 871,030</u>	<u>\$ 590,240</u>	<u>\$ 631,580</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
601	General - Hotel Tax	\$ 199,014	\$ 337,000	\$ 119,000	\$ 120,000
602	City Promotion - Hotel Tax	290,758	321,850	302,850	342,900
603	Arts Program - Hotel Tax	150,685	157,680	126,490	148,680
605	General - Historical	<u>473,565</u>	<u>54,500</u>	<u>41,900</u>	<u>20,000</u>
TOTAL EXPENDITURES		<u>\$ 1,114,022</u>	<u>\$ 871,030</u>	<u>\$ 590,240</u>	<u>\$ 631,580</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

EXPENDITURE SUMMARY

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Supplies	\$ 187,014	\$ 125,000	\$ 87,000	\$ 108,000
Other Operating Expenditures	12,000	12,000	12,000	12,000
Capital Outlay	-	200,000	20,000	-
Total Expenditures	\$ 199,014	\$ 337,000	\$ 119,000	\$ 120,000

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the general promotion of tourism within the City of Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SUPPLIES</u>				
43030 Operational Supplies	71,689	105,000	80,000	95,000
43080 Small Tools & Minor Equipment	<u>115,325</u>	<u>20,000</u>	<u>7,000</u>	<u>13,000</u>
Total Supplies	<u>187,014</u>	<u>125,000</u>	<u>87,000</u>	<u>108,000</u>
<u>OTHER OPERATING EXP.</u>				
45300 Operating Transfers	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Total Other Operating Expenditures	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	20,000	-
49040 Machinery & Equipment	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>200,000</u>	<u>20,000</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 199,014</u>	<u>\$ 337,000</u>	<u>\$ 119,000</u>	<u>\$ 120,000</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

EXPENDITURE SUMMARY

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 114,061	\$ 143,700	\$ 139,750	\$ 140,750
Supplies	8,738	13,150	13,900	13,150
Other Operating Expenses	<u>167,959</u>	<u>165,000</u>	<u>149,200</u>	<u>189,000</u>
Total Expenditures	<u>\$ 290,758</u>	<u>\$ 321,850</u>	<u>\$ 302,850</u>	<u>\$ 342,900</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for advertising and marketing efforts to promote tourism and attract visitors to the City of Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42160 Mobile Telephone	\$ 1,777	\$ 1,800	\$ 1,850	\$ 1,850
42190 Mobile Technology	2,769	5,000	1,000	2,000
42320 Building Rental	10,350	11,400	11,400	11,400
42440 Advertising	61,616	85,000	85,000	85,000
42500 Training & Travel	3,471	5,000	5,000	5,000
42520 Dues & Fees	10,853	13,500	13,500	13,500
42900 Contract Labor	23,225	22,000	22,000	22,000
Total Services	114,061	143,700	139,750	140,750
<u>SUPPLIES</u>				
43030 Operational Supplies	257	500	500	500
43050 Printing	5,931	10,500	10,500	10,500
43070 Postage	552	1,500	500	1,500
43080 Small Tools & Minor Equipment	1,998	650	2,400	650
Total Supplies	8,738	13,150	13,900	13,150
<u>OTHER OPERATING EXP.</u>				
45300 Operating Transfers	167,959	165,000	149,200	189,000
Total Other Operating Expenditures	167,959	165,000	149,200	189,000
TOTAL EXPENDITURES	\$ 290,758	\$ 321,850	\$ 302,850	\$ 342,900

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

EXPENDITURE SUMMARY

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Supplies	\$ 63,574	\$ 81,680	\$ 81,680	\$ 81,680
Repairs & Maintenance	-	-	1,210	-
Other Operating Expenditures	37,000	37,000	37,000	37,000
Capital Outlay	50,111	39,000	6,600	30,000
Total Expenditures	\$ 150,685	\$ 157,680	\$ 126,490	\$ 148,680

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the promotion of the arts within the City of Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SUPPLIES</u>				
43030 Operational Supplies	\$ 61,065	\$ 81,680	\$ 81,680	\$ 81,680
43080 Small Tools & Minor Equipment	2,509	-	-	-
Total Supplies	63,574	81,680	81,680	81,680
<u>REPAIRS & MAINTENANCE</u>				
44040 Buildings	-	-	1,210	-
Total Repairs & Maintenance	-	-	1,210	-
<u>OTHER OPERATING EXP.</u>				
45300 Operating Transfers	37,000	37,000	37,000	37,000
Total Other Operating Expenditures	37,000	37,000	37,000	37,000
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	50,111	39,000	6,600	30,000
Total Capital Outlay	50,111	39,000	6,600	30,000
TOTAL EXPENDITURES	\$ 150,685	\$ 157,680	\$ 126,490	\$ 148,680

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

EXPENDITURE SUMMARY

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 473,257	\$ 16,500	\$ 10,100	\$ 5,000
Supplies	308	18,000	11,800	5,000
Repairs & Maintenance	-	20,000	20,000	10,000
Total Expenditures	\$ 473,565	\$ 54,500	\$ 41,900	\$ 20,000

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for projects recommended by the Historical and Tourism Committee.
The City Council approves all projects.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND**

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42400 Consultant Fee	\$ 5,195	\$ 5,000	\$ 5,000	\$ -
42500 Training & Travel	-	-	100	-
42900 Contract Labor	<u>468,062</u>	<u>11,500</u>	<u>5,000</u>	<u>5,000</u>
Total Services	<u>473,257</u>	<u>16,500</u>	<u>10,100</u>	<u>5,000</u>
<u>SUPPLIES</u>				
43030 Operational Supplies	308	10,000	5,000	5,000
43080 Small Tools & Minor Equipment	<u>-</u>	<u>8,000</u>	<u>6,800</u>	<u>-</u>
Total Supplies	<u>308</u>	<u>18,000</u>	<u>11,800</u>	<u>5,000</u>
<u>REPAIRS & MAINTENANCE</u>				
44040 Buildings	-	10,000	10,000	-
44120 Grounds	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>10,000</u>
 TOTAL EXPENDITURES	 <u>\$ 473,565</u>	 <u>\$ 54,500</u>	 <u>\$ 41,900</u>	 <u>\$ 20,000</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 19-20	ESTIMATED 19-20	REQUESTED 20-21	PROPOSED 20-21
<u>601 - General - Hotel Tax</u>				
Special Event - Reindeer Park	\$ 95,000	\$ 70,000	\$ 85,000	\$ 85,000
San Jacinto Day Festival and Battle Reenactment	10,000	10,000	10,000	10,000
Christmas Light Decorations - City Buildings	20,000	7,000	13,000	13,000
Funding for PT Administrative Aide (50% of salary)	12,000	12,000	12,000	12,000
Wayfinding Signage	200,000	20,000	-	-
<u>602 - City Promotion - Hotel Tax</u>				
Economic Alliance Contract	22,000	22,000	22,000	22,000
Advertising/Promotions Expenses	85,000	85,000	85,000	85,000
Brochures	10,000	10,000	10,000	10,000
Funding for PR/Marketing Administrator	99,000	99,000	106,000	106,000
Funding for PT Receptionist(s) at Visitors Center	11,000	11,000	11,000	11,000
Funding for Public Relations/Marketing Specialist	55,000	39,200	72,000	72,000
Office space rental (PR/Market. Spec./Visitors Center)	11,400	11,400	11,400	11,400
Mobile Telephone	1,800	1,850	1,850	1,850
Mobile Technology	5,000	1,000	2,000	2,000
Travel & Training (PR/Marketing Spec.)	5,000	5,000	5,000	5,000
Dues & Fees (PR/Marketing Spec.)	13,500	13,500	13,500	13,500
Operational Supplies	500	500	500	500
Printing Supplies	500	500	500	500
Furniture (PR/Marketing Spec. & Visitors Center)	300	2,200	300	300
Computer Equipment	350	200	350	350
Postage (PR/Marketing Spec.)	1,500	500	1,500	1,500
<u>603 - Arts Program</u>				
Working Capital for Theatre Productions	81,680	81,680	81,680	81,680
Funding for Theatre/Drama Specialist (salary)	20,000	20,000	20,000	20,000
Funding for PT Staff @ Theatre (salary)	17,000	17,000	17,000	17,000
Building Supplies	-	1,210	-	-
New Mac Computer Tower & Screens	9,000	6,600	-	-
Replacing Curtains at Theatre	30,000	-	30,000	30,000

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 19-20	ESTIMATED 19-20	REQUESTED 20-21	PROPOSED 20-21
<u>605 - Historical</u>				
Expenditures for Cabin/Grounds	20,000	20,000	10,000	10,000
Historical Preservation Supplies	10,000	5,000	5,000	5,000
Historical Preservation Activities	4,500	4,500	5,000	5,000
Cabinets	8,000	6,800	-	-
Consultant Fee - Golf Bridge	5,000	5,000	-	-
Registration Fee	-	100	-	-
Historic Bridge Truss Repair	7,000	500	-	-
TOTAL PROPOSED EXPENDITURES	<u>\$ 871,030</u>	<u>\$ 590,240</u>	<u>\$ 631,580</u>	<u>\$ 631,580</u>

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
MUNICIPAL COURT FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Fines</u>				
33150 Court Security Fee	\$ 29,487	\$ 30,000	\$ 22,173	\$ 28,000
33160 Judicial Fee	5,896	5,700	3,084	2,100
33170 Child Safety Fee	51,757	40,000	31,447	37,500
33180 TTPJI Fee	5,836	6,000	6,433	6,000
33190 Court Technology Fee	39,316	40,000	26,295	37,500
33200 Juvenile Case Manager Fee	58,793	60,000	32,847	55,000
33220 Jury Fund Fee	-	-	143	400
Total Fines	191,085	181,700	122,423	166,500
<u>User Fees</u>				
35210 School Crossing Guards	94,809	95,000	95,000	95,000
Total User Fees	94,809	95,000	95,000	95,000
Total Current Revenue	285,894	276,700	217,423	261,500
<u>Prior Year Revenue</u>				
36400 Judicial Fee	-	800	3,644	-
36400 Child Safety Fee	-	-	-	1,150
36400 TTPJI Fee	-	3,000	711	9,000
36400 Court Technology Fee	-	29,058	28,927	-
36400 Juvenile Case Manager Fee	-	34,818	32,194	-
Total Prior Year Revenue	-	67,676	65,476	10,150
Total Revenue	\$ 285,894	\$ 344,376	\$ 282,899	\$ 271,650

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
104	Security Fee	\$ 59,430	\$ 29,403	\$ 18,759	\$ 25,752
	Judicial Fee	9,689	6,500	6,500	-
	Child Safety Fee	124,724	133,800	133,800	133,650
	Court Technology	67,921	69,058	69,058	36,748
	Juvenile Case Manager Fee	102,777	94,818	70,090	53,947
	TTPJI Fee	5,865	9,000	9,000	15,000
	Jury Fund Fee	-	-	-	300
TOTAL EXPENDITURES		<u>\$ 370,406</u>	<u>\$ 342,579</u>	<u>\$ 307,207</u>	<u>\$ 265,397</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

SECURITY FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 369	\$ 600	\$ 600	\$ 600
Other Operating Expenditures	59,061	28,803	18,159	25,152
Total Expenditures	\$ 59,430	\$ 29,403	\$ 18,759	\$ 25,752

PROGRAM DESCRIPTION

Art.102.017 COURT COSTS; COURTHOUSE SECURITY FUND; MUNICIPAL COURT BUILDING SECURITY FUND; JUSTICE COURT BUILDING SECURITY FUND.

(d) Except as provided by Subsection (d-1), the clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as appropriate, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer, as appropriate, for deposit in a fund to be known as the courthouse security fund or a fund to be known as the municipal court building security fund, as appropriate. A fund designated by this subsection may be used only to finance security personnel for a district, county, justice or municipal court , as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- (7) signage;
- (8) confiscated weapon inventory and tracking systems;
- (9) locks, chains, alarms, or similar security devices;
- (10) the purchase or repair of bullet-proof glass; and
- (11) continuing education on security issues for court personnel and security personnel.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

SECURITY FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42520 Dues & Fees	\$ 369	\$ 600	\$ 600	\$ 600
Total Services	369	600	600	600
<u>OTHER OPERATING EXP.</u>				
45300 Operating Transfers	59,061	28,803	18,159	25,152
Total Other Operating Expenditures	59,061	28,803	18,159	25,152
TOTAL EXPENDITURES	\$ 59,430	\$ 29,403	\$ 18,759	\$ 25,752

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

JUDICIAL FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 9,689	\$ 6,500	\$ 6,500	\$ -
Total Expenditures	\$ 9,689	\$ 6,500	\$ 6,500	\$ -

PROGRAM DESCRIPTION

Sec. 133.105. FEE FOR SUPPORT OF COURT-RELATED PURPOSES.

(b) The treasurer shall deposit 60 cents of each fee collected under this section in the general fund of the municipality or county to promote the efficient operation of the municipal or county courts and the investigation, prosecution, and enforcement of offenses that are within the jurisdiction of the courts.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

JUDICIAL FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social/Security Medicare	\$ 689	\$ 500	\$ 500	\$ -
41160 Public Official Compensation	<u>9,000</u>	<u>6,000</u>	<u>6,000</u>	<u>-</u>
Total Personnel & Related	<u>9,689</u>	<u>6,500</u>	<u>6,500</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 9,689</u>	 <u>\$ 6,500</u>	 <u>\$ 6,500</u>	 <u>\$ -</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 104,149	\$ 108,200	\$ 110,977	\$ 108,050
Services	240	500	323	500
Supplies	335	5,100	2,500	5,100
Other Operating Expenditures	20,000	20,000	20,000	20,000
Total Expenditures	\$ 124,724	\$ 133,800	\$ 133,800	\$ 133,650

PERSONNEL SCHEDULE

School Resource Officer	2	0	0	0
School Crossing Guards - Part Time	19	19	19	19

PROGRAM DESCRIPTION

Art. 102.014. COURT COSTS FOR CHILD SAFETY FUND IN MUNICIPALITIES.

(g) In a municipality with a population less than 850,000 according to the most recent federal decennial census, the money collected under this article in a municipal court case must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may either deposit the additional money in an interest-bearing account or expend it for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41020 Salaries - Part Time	\$ 96,393	\$ 100,000	\$ 102,000	\$ 100,000
41040 Salaries - Overtime	-	-	640	-
41060 Social Security/Medicare	7,374	7,650	8,000	7,650
41070 TMRS	-	-	-	-
41080 Health & Life Insurance	-	-	-	-
41090 Workers Compensation	382	550	337	400
Total Personnel & Related	<u>104,149</u>	<u>108,200</u>	<u>110,977</u>	<u>108,050</u>
<u>SERVICES</u>				
42500 Training & Travel	<u>240</u>	<u>500</u>	<u>323</u>	<u>500</u>
Total Services	<u>240</u>	<u>500</u>	<u>323</u>	<u>500</u>
<u>SUPPLIES</u>				
43030 Operational Supplies	-	100	-	100
43080 Small Tools & Minor Equipment	-	3,000	1,000	3,000
43110 Uniforms	<u>335</u>	<u>2,000</u>	<u>1,500</u>	<u>2,000</u>
Total Supplies	<u>335</u>	<u>5,100</u>	<u>2,500</u>	<u>5,100</u>
<u>OTHER OPERATING EXPENDITURES</u>				
45300 Operating Transfers - General Fund	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Repair & Maintenance	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL EXPENDITURES	<u>\$ 124,724</u>	<u>\$ 133,800</u>	<u>\$ 133,800</u>	<u>\$ 133,650</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 29,028	\$ 44,840	\$ 44,840	\$ 34,248
Repair & Maintenance	10,904	5,000	5,000	2,500
Other Operating Expenditures	27,989	19,218	19,218	-
Total Expenditures	\$ 67,921	\$ 69,058	\$ 69,058	\$ 36,748

PROGRAM DESCRIPTION

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND.

(d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record, including:

- (1) computer systems;
- (2) computer networks;
- (3) computer hardware;
- (4) computer software;
- (5) imaging systems;
- (6) electronic kiosks;
- (7) electronic ticket writers; and
- (8) docket management systems.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42310 Equipment & Other Rentals	\$ 2,783	\$ 3,000	\$ 3,000	\$ 1,500
42500 Training & Travel	3,455	4,000	4,000	2,000
42520 Dues & Fees	44	-	-	-
42770 Software - Incode	22,746	37,640	37,640	30,548
42900 Contract Labor	-	200	200	200
Total Services	<u>29,028</u>	<u>44,840</u>	<u>44,840</u>	<u>34,248</u>
<u>REPAIR & MAINTENANCE</u>				
44020 Machinery & Equipment	<u>10,904</u>	<u>5,000</u>	<u>5,000</u>	<u>2,500</u>
Total Repair & Maintenance	<u>10,904</u>	<u>5,000</u>	<u>5,000</u>	<u>2,500</u>
<u>OTHER OPERATING EXPENDITURES</u>				
45300 Operating Transfers - General Fund	<u>27,989</u>	<u>19,218</u>	<u>19,218</u>	<u>-</u>
Total Other Operating Expenditures	<u>27,989</u>	<u>19,218</u>	<u>19,218</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 67,921</u>	<u>\$ 69,058</u>	<u>\$ 69,058</u>	<u>\$ 36,748</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Other Operating Expenditures	\$ 102,777	\$ 94,818	\$ 70,090	\$ 53,947
Total Expenditures	\$ 102,777	\$ 94,818	\$ 70,090	\$ 53,947

PROGRAM DESCRIPTION

Art. 102.0174. COURT COSTS; JUVENILE CASE MANAGER FUND

(a) In this article, "fund" means a juvenile case manager fund.

(b) The governing body of a municipality by ordinance may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a municipal court to pay a juvenile case manager fee not to exceed \$5 as a cost of court.

(f) The clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as applicable, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer for deposit in the fund.

(g) A fund created under this section may be used only to finance the salary and benefits of a juvenile case manager employed under Article 45.056.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>OTHER OPERATING EXPENDITURES</u>				
45300 Operating Transfer - General Fund	\$ 102,777	\$ 94,818	\$ 70,090	\$ 53,947
Total Repair & Maintenance	<u>102,777</u>	<u>94,818</u>	<u>70,090</u>	<u>53,947</u>
TOTAL EXPENDITURES	<u>\$ 102,777</u>	<u>\$ 94,818</u>	<u>\$ 70,090</u>	<u>\$ 53,947</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

TTPJI FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ -	\$ -	\$ -	\$ 6,500
Supplies	5,865	9,000	9,000	8,500
Total Expenditures	\$ 5,865	\$ 9,000	\$ 9,000	\$ 15,000

PROGRAM DESCRIPTION

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

TTPJI FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social/Security Medicare	\$ -	\$ -	\$ -	\$ 500
41160 Public Official Compensation	-	-	-	6,000
Total Personnel & Related	-	-	-	6,500
<u>SUPPLIES</u>				
43030 Operational Supplies	1,525	2,000	2,000	2,000
43040 Data Processing Supplies	2,029	4,000	4,000	3,500
43080 Small Tools & Minor Equipment	572	1,000	1,000	1,000
43110 Uniforms	1,739	2,000	2,000	2,000
Total Supplies	5,865	9,000	9,000	8,500
TOTAL EXPENDITURES	\$ 5,865	\$ 9,000	\$ 9,000	\$ 15,000

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

EXPENDITURE SUMMARY

JURY FUND FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ -	\$ -	\$ -	\$ 300
Total Expenditures	\$ -	\$ -	\$ -	\$ 300

PROGRAM DESCRIPTION

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
MUNICIPAL COURT FUND**

JURY FUND FEE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42900 Contract Labor	\$ -	\$ -	\$ -	\$ 300
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>300</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300</u>

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
POLICE FORFEITURE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Other Revenue</u>				
36200 Investment Revenue	\$ 877	\$ 600	\$ 500	\$ 300
Total Other Revenue	877	600	500	300
<u>Special Revenue</u>				
38120 Forfeiture	19,567	1,000	10,000	1,000
Total Special Revenue	19,567	1,000	10,000	1,000
Total Current Revenue	20,444	1,600	10,500	1,300
Prior Year Revenue	-	11,037	2,137	20,434
Total Revenue	\$ 20,444	\$ 12,637	\$ 12,637	\$ 21,734

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
POLICE FORFEITURE FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
300	Police	<u>\$ 11,039</u>	<u>\$ 12,637</u>	<u>\$ 12,637</u>	<u>\$ 21,734</u>
TOTAL EXPENDITURES		<u>\$ 11,039</u>	<u>\$ 12,637</u>	<u>\$ 12,637</u>	<u>\$ 21,734</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
POLICE FORFEITURE FUND**

EXPENDITURE SUMMARY

300 - POLICE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 11,039	\$ 12,637	\$ 12,637	\$ 21,734
Total Expenditures	\$ 11,039	\$ 12,637	\$ 12,637	\$ 21,734

PROGRAM DESCRIPTION

The acquisition and disposition of forfeited property is provided for in Art. 59 of the Texas Code of Criminal Procedure. Contraband subject to seizure and subsequent forfeiture includes property of any nature including real, personal, tangible, or intangible that is used in the commission of offense as described in Art.59.01. Following a judicial process, seized property can be forfeited and deposited in a fund in the municipality for use by the police department. The police department is required to submit a budget to the City Council listing and defining the categories of expenditures. The funding must be used, by statute, solely for the law enforcement supplies, and any other items used by officers in direct law enforcement duties. The police department is required within 30 days of the end of the fiscal year to complete and forward to the Attorney General a Chapter 59 Asset Forfeiture Audit Reporting Form that describes the beginning balance at the start of the fiscal year, all funds received during the fiscal year, all pending seizures at the time of the report, interest earned on the funds, and expenditures made.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
POLICE FORFEITURE FUND**

300 - POLICE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
42500 Training & Travel	\$ 11,039	\$ 12,637	\$ 12,637	\$ 21,734
Total Services	<u>11,039</u>	<u>12,637</u>	<u>12,637</u>	<u>21,734</u>
TOTAL EXPENDITURES	<u>\$ 11,039</u>	<u>\$ 12,637</u>	<u>\$ 12,637</u>	<u>\$ 21,734</u>

CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
GRANTS FUND REVENUES & RESOURCES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Special Revenue</u>				
36990 Intergovernmental Revenue	\$ -	\$ 638,480	\$ 809,600	\$ 2,900,000
38300 Texas Forest Service Grant	20,000	-	-	-
38430 TPWD - Wetlands	400,000	-	-	-
38440 TPWD - Hike & Bike Trails	-	310,000	8,500	308,500
Total Special Revenue	<u>420,000</u>	<u>948,480</u>	<u>818,100</u>	<u>3,208,500</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 420,000</u>	<u>\$ 948,480</u>	<u>\$ 818,100</u>	<u>\$ 3,208,500</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GRANTS FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Police Department	\$ 1,445	\$ 638,480	\$ 729,600	\$ -
Fire Department	20,000	-	-	-
Planning & Development	3,386	-	-	-
Storm Water	-	-	80,000	2,900,000
Park Maintenance	<u>547,618</u>	<u>310,000</u>	<u>8,500</u>	<u>308,500</u>
TOTAL EXPENDITURES	<u>\$ 572,449</u>	<u>\$ 948,480</u>	<u>\$ 818,100</u>	<u>\$ 3,208,500</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GRANTS FUND**

EXPENDITURE SUMMARY

TOTAL GRANTS FUND

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 5,131	\$ -	\$ -	\$ -
Supplies	20,000	-	-	-
Capital Outlay	547,318	948,480	818,100	3,208,500
Total Expenditures	\$ 572,449	\$ 948,480	\$ 818,100	\$ 3,208,500

PROGRAM DESCRIPTION

Grant Funding may be available in the form of direct grant funding, matching grants, donations, etc. This budget includes expenditures of grant monies from the Texas Parks and Wildlife Department for development of the wetlands in the City and for hike and bike trails. The City will also contribute matching funds to these projects.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GRANTS FUND**

TOTAL GRANTS FUND

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
<i><u>FEMA - Gun Range (Berm)</u></i>				
42400 Consultant Fee	\$ 1,445	\$ -	\$ -	\$ -
<i><u>FEMA - Storm Outfall</u></i>				
42400 Consultant Fee	3,386	-	-	-
<i><u>TPWD - Park Maintenance</u></i>				
42440 Advertising	300	-	-	-
Total Services	5,131	-	-	-
<u>SUPPLIES</u>				
<i><u>Texas Forest Service - Fire Department</u></i>				
43080 Small Tools & Equipment	20,000	-	-	-
Total Supplies	20,000	-	-	-
<u>CAPITAL OUTLAY</u>				
<i><u>FEMA - Gun Range (Berm)</u></i>				
49020 Buildings	-	638,480	729,600	-
<i><u>FEMA - Storm Water (Outfall)</u></i>				
49140 Storm Drainage	-	-	80,000	-
<i><u>CDBG - Storm Water</u></i>				
49140 Storm Drainage	-	-	-	2,900,000
<i><u>TPWD - Wetlands</u></i>				
49030 Improvements Other Than Bldgs.	515,366	-	-	-
<i><u>TPWD - Hike & Bike Trails</u></i>				
49030 Improvements Other Than Bldgs.	31,952	310,000	8,500	308,500
Total Capital Outlay	547,318	948,480	818,100	3,208,500
TOTAL EXPENDITURES	\$ 572,449	\$ 948,480	\$ 818,100	\$ 3,208,500

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
DEBT SERVICE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Tax Revenue</u>				
31010 Current Taxes	\$ 4,527,447	\$ 4,498,424	\$ 4,485,511	\$ 4,527,803
31110 Delinquent Taxes	30,257	41,000	1,250	32,000
Total Tax Revenue	4,557,704	4,539,424	4,486,761	4,559,803
<u>Other Revenue</u>				
36200 Investment Revenue	45,293	32,000	31,500	13,500
36220 Interest from Other Funds	134,937	30,000	30,000	25,000
36310 Miscellaneous Revenue	-	-	-	-
36400 Transfer from Other Funds - DPCDC	1,218,909	1,308,447	1,308,447	1,309,430
36960 Proceeds from Premium on Bonds	-	-	-	-
36970 Proceeds from Refunding Bonds	-	-	-	-
Total Other Revenue	1,399,139	1,370,447	1,369,947	1,347,930
Total Current Revenue	5,956,843	5,909,871	5,856,708	5,907,733
Prior Year Revenue	-	-	-	289,939
Total Revenue	\$ 5,956,843	\$ 5,909,871	\$ 5,856,708	\$ 6,197,672

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEBT SERVICE FUND EXPENDITURE SUMMARY**

DESCRIPTION		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
45240	Payments to Escrow Agent	\$ -	\$ -	\$ -	\$ -
45250	Paying Agent Fees	3,629	100,000	5,000	100,000
45270	Principal Payments	3,702,989	4,353,223	4,247,820	4,778,255
45280	Interest Payments	877,996	1,104,900	1,042,921	1,319,417
45300	Operating Transfers	<u>787,068</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES		<u>\$ 5,371,682</u>	<u>\$ 5,558,123</u>	<u>\$ 5,295,741</u>	<u>\$ 6,197,672</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - GENERAL FUND DEBT

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021	\$ 4,778,255.00	\$ 1,319,416.57	\$ 6,097,671.57
2022	6,109,590.00	1,258,525.13	7,368,115.13
2023	6,294,340.00	1,071,392.93	7,365,732.93
2024	6,023,750.00	891,830.65	6,915,580.65
2025	5,289,750.00	730,086.28	6,019,836.28
2026	3,196,500.00	607,679.97	3,804,179.97
2027	2,536,500.00	512,831.54	3,049,331.54
2028	1,646,750.00	430,931.73	2,077,681.73
2029	1,708,750.00	364,617.35	2,073,367.35
2030	1,782,500.00	298,446.79	2,080,946.79
2031	1,344,500.00	243,167.11	1,587,667.11
2032	1,393,250.00	195,786.62	1,589,036.62
2033	1,232,250.00	150,459.06	1,382,709.06
2034	1,034,250.00	111,844.24	1,146,094.24
2035	833,000.00	80,612.87	913,612.87
2036	665,000.00	56,003.50	721,003.50
2037	502,250.00	36,300.25	538,550.25
2038	404,250.00	20,414.62	424,664.62
2039	229,250.00	8,920.62	238,170.62
2040	<u>133,000.00</u>	<u>2,327.50</u>	<u>135,327.50</u>
TOTAL	<u>\$ 47,137,685.00</u>	<u>\$ 8,391,595.33</u>	<u>\$ 55,529,280.33</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
APPLICATION OF DEBT SERVICE PAYMENTS**

ISSUANCE	PURPOSE	P & I Payments
Series 2010, GO Refunding Dated 05/01/10	General Fund = Public Safety - 23%; Parks - 4%; Streets - 2%; Maxwell Center - 2%; Public Buildings - 2%; and City Hall - 1%	\$ 397,800
Series 2011, GO Refunding Dated 12/01/11	Water/Sewer System - 100% 0.65	108,903
Series 2011, CO Dated 12/01/11	Water/Sewer System - 100% 0.65	90,825
Series 2012, GO Refunding Dated 11/01/12	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4%	697,450
Series 2012, CO Dated 11/01/12	Water/Sewer System - 100% 0.65	133,158
Series 2013, CO Dated 11/01/13	Water/Sewer System - 100% 0.65	157,264
Series 2014, GO Dated 11/01/14	Parks - 100%	72,350
Series 2014, GO Refunding Dated 11/01/14	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4% (Note: Water/Sewer Fund - 61.7%)	105,258
Series 2014, CO Dated 11/01/14	Water/Sewer System - 100% 0.65	157,701
Series 2015, CO Dated 09/01/15	Streets - 80%; Humane - 20%;	841,425
Series 2015-A, CO Dated 12/01/15	Water/Sewer System - 100% 0.65	155,444
Series 2016, CO Dated 02/16/16	Parks - 100% (Deer Park Community Development Corporation)	752,964
Series 2016, Ltd Tax Refunding Dated 04/01/16	Parks - 20%; Library - 18%; Drainage - 38%; Streets - 16%; City Hall - 8%	680,125
Series 2016-A, CO Dated 11/01/16	Water/Sewer System - 100% 0.65	136,719
Series 2017, CO Dated 02/14/17	Parks - 100% (Deer Park Community Development Corporation)	464,815
Series 2017-A, CO Dated 12/01/17	Water/Sewer System - 100% 0.65	113,068
Series 2018, CO Dated 12/01/18	Water/Sewer System - 100% 0.65	137,114
Series 2019, CO Dated 12/01/19	Water/Sewer System - 100% 0.65	105,070
Series 2019, Ltd Tax Ref'g Dated 12/01/19	Drainage - 100%	582,575
Proposed Series 2020, CO Dated 12/01/20	Water/Sewer System - 100% 0.65	115,995
Proposed Series 2021, CO Dated 01/19/21	Parks - 100% (Deer Park Community Development Corporation)	91,650
		<u>\$ 6,097,672</u>

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
WATER & SEWER FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Service Fees</u>				
32100 Water Usage	\$ 5,395,039	\$ 6,274,640	\$ 5,881,097	\$ 6,251,534
32110 Sewer Usage	5,088,439	5,864,933	5,549,745	5,824,193
32120 Late Charges	177,923	206,000	197,000	200,000
32210 Reconnect Fees	21,997	21,000	18,000	22,000
Total Service Fees	10,683,398	12,366,573	11,645,842	12,297,727
<u>Permits & Licenses</u>				
34150 Tapping Permits	12,487	11,500	12,000	12,000
34170 Plumbing Permits	26,680	30,000	26,000	26,000
34440 BPAT (Backflow) License	1,425	-	-	-
Total Permits & Licenses	40,592	41,500	38,000	38,000
<u>Other Revenue</u>				
36200 Investment Revenue	44,181	30,000	20,000	15,000
36310 Miscellaneous Revenue	15,548	2,500	7,500	2,500
36600 Cash Over/Short	8	-	-	-
Total Other Revenue	59,737	32,500	27,500	17,500
Total Current Revenue	10,783,727	12,440,573	11,711,342	12,353,227
Prior Year Revenue	-	700,480	358,917	-
Total Revenue	\$ 10,783,727	\$ 13,141,053	\$ 12,070,259	\$ 12,353,227

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
WATER & SEWER FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>ADMINISTRATIVE</u>					
500	Public Works Administration	\$ 399,295	\$ 440,720	\$ 419,620	\$ 473,334
510	Central Collections	644,496	710,589	676,684	716,705
550	Employee Benefits & Other	<u>180,271</u>	<u>361,830</u>	<u>205,630</u>	<u>227,143</u>
Total Administrative		<u>1,224,062</u>	<u>1,513,139</u>	<u>1,301,934</u>	<u>1,417,182</u>
<u>OPERATIONS</u>					
501	Water & Sewer Maintenance	1,354,514	2,103,348	1,613,824	2,070,686
502	Waste Water Treatment Plant	1,059,519	1,627,075	1,308,470	1,510,651
503	Water Treatment Plant	2,953,073	4,465,002	4,219,147	3,463,424
511	Meter Readers	<u>330,848</u>	<u>352,042</u>	<u>335,839</u>	<u>429,207</u>
Total Operations		<u>5,697,954</u>	<u>8,547,467</u>	<u>7,477,280</u>	<u>7,473,968</u>
<u>DEBT SERVICE</u>					
900	Fiscal Charges	6,871	7,000	6,900	7,500
900	Principal Payments	1,682,041	1,841,777	1,912,180	1,701,745
900	Interest Payments	<u>1,095,229</u>	<u>1,231,670</u>	<u>1,221,965</u>	<u>1,088,734</u>
Total Debt Service		<u>2,784,141</u>	<u>3,080,447</u>	<u>3,141,045</u>	<u>2,797,979</u>
TOTAL EXPENDITURES		<u>\$ 9,706,157</u>	<u>\$ 13,141,053</u>	<u>\$ 11,920,259</u>	<u>\$ 11,689,129</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 247,576	\$ 278,530	\$ 284,060	\$ 296,144
Services	135,535	146,590	125,210	159,840
Supplies	13,708	15,350	10,350	17,350
Repairs & Maintenance	2,476	250	-	-
Total Expenditures	\$ 399,295	\$ 440,720	\$ 419,620	\$ 473,334

PERSONNEL SCHEDULE

Asst. Director of Public Works	1	1	1	1
Engineering Aide I	1	1	1	1
Clerk	2	2	2	2

PROGRAM DESCRIPTION

Public Works Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Public Works Department. Administrative responsibilities include radio dispatch, telephone requests, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Public Works.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 188,489	\$ 212,575	\$ 206,085	\$ 213,107
41040 Salaries - Overtime	-	500	6,237	500
41060 Social Security/Medicare	14,132	16,215	16,032	16,253
41070 TMRS	27,158	30,197	30,350	30,310
41080 Health & Life Insurance	16,438	17,580	24,195	35,064
41090 Workers Compensation	115	218	138	220
41140 Section 125 Admin Fee	-	-	67	45
41170 Health Savings Account	1,244	1,245	956	645
Total Personnel & Related	<u>247,576</u>	<u>278,530</u>	<u>284,060</u>	<u>296,144</u>
<u>SERVICES</u>				
42160 Mobile Telephone	2,370	2,330	2,075	2,330
42330 Insurance - Liability	40,898	40,000	44,301	44,500
42340 Insurance - Casualty	49,709	43,900	33,084	36,000
42390 Audit Fees	12,756	17,000	13,000	17,000
42400 Consultant Fees	25,524	40,000	30,000	55,760
42500 Training & Travel	1,183	2,285	1,500	2,000
42520 Dues & Fees	1,166	75	250	250
42550 Community/Employee Affairs	1,929	1,000	1,000	2,000
Total Services	<u>135,535</u>	<u>146,590</u>	<u>125,210</u>	<u>159,840</u>
<u>SUPPLIES</u>				
43010 Office Supplies	2,264	3,000	2,000	3,000
43030 Operational Supplies	2,144	2,000	1,500	2,500
43040 Data Processing Supplies	-	250	-	500
43050 Printing	592	2,000	1,000	2,000
43070 Postage	2,010	2,000	1,000	2,000
43080 Small Tools & Minor Equipment	316	2,000	1,000	2,500
43110 Uniforms	4,716	3,500	3,500	4,500
43280 Gasoline	379	250	-	-
43480 Books	1,287	350	350	350
Total Supplies	<u>13,708</u>	<u>15,350</u>	<u>10,350</u>	<u>17,350</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	<u>2,476</u>	<u>250</u>	<u>-</u>	<u>-</u>
Total Repairs & Maintenance	<u>2,476</u>	<u>250</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 399,295</u>	<u>\$ 440,720</u>	<u>\$ 419,620</u>	<u>\$ 473,334</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 915,741	\$ 963,862	\$ 972,499	\$ 987,443
Services	115,786	166,860	129,935	155,250
Supplies	82,987	111,910	101,140	105,743
Repairs & Maintenance	240,000	243,273	240,250	226,250
Other Operating Exp.	-	500,000	100,000	500,000
Capital Outlay	-	117,443	70,000	96,000
Total Expenditures	\$ 1,354,514	\$ 2,103,348	\$ 1,613,824	\$ 2,070,686

PERSONNEL SCHEDULE

Water/Sewer Maintenance Supervisor	1	1	1	1
Assistant W/S Maintenance Supervisor	0	1	1	1
Maintenance Tech III	1	1	1	1
Maintenance Tech II	1	1	1	1
Maintenance Tech I	1	1	1	1
Crew Leader	1	1	1	1
Equipment Operator III	1	1	1	1
Equipment Operator II	1	0	0	0
Equipment Operator I	2	2	2	2
Water/Sewer Laborer	0	3	3	3
Laborer	3	0	0	0
Summer Laborer	2	2	2	2

PROGRAM DESCRIPTION

The Water & Sewer Maintenance division is responsible for maintenance of the potable water distribution system, which includes water taps, setting meters, line installation, fire hydrant maintenance, emergency repairs, and general upkeep of the ground water wells and associated equipment. This also includes the maintenance of the City's sanitary sewer collection system, which includes sewer taps and connections, point repairs, cleaning lines and manholes, and maintenance of the lift stations. The maintenance crews respond to citizen calls, as needed.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 600,046	\$ 631,898	\$ 629,634	\$ 650,714
41030 Salaries - Temporary	4,129	6,966	6,966	6,966
41040 Salaries - Overtime	45,515	40,000	50,310	40,000
41060 Social Security/Medicare	46,741	50,281	51,102	52,560
41070 TMRS	91,531	92,867	97,190	97,251
41080 Health & Life Insurance	121,229	133,296	130,100	131,652
41090 Workers Compensation	3,702	5,884	3,592	5,630
41140 Section 125 Admin Fee	100	135	135	135
41170 Health Savings Account	2,748	2,535	3,470	2,535
Total Personnel & Related	915,741	963,862	972,499	987,443
<u>SERVICES</u>				
42120 Utilities - Electric	105,243	155,000	120,000	145,000
42140 Utilities - Gas	399	400	400	400
42150 Utilities - Telephone	321	400	400	400
42160 Mobile Telephone	2,859	3,200	1,915	2,200
42190 Mobile Technology	262	460	120	250
42310 Equipment Rental	-	300	-	300
42500 Training & Travel	5,106	5,500	5,500	5,500
42520 Dues & Fees	1,596	1,600	1,600	1,200
Total Services	115,786	166,860	129,935	155,250
<u>SUPPLIES</u>				
43010 Office Supplies	122	300	100	300
43030 Operational Supplies	12,776	16,045	16,040	18,043
43080 Small Tools & Minor Equipment	9,855	17,090	17,000	13,000
43110 Uniforms	5,452	3,975	4,000	5,400
43280 Gasoline	20,340	21,000	16,000	17,000
43290 Diesel	10,762	11,500	8,000	10,000
43440 Water Meters & Boxes	23,680	42,000	40,000	42,000
Total Supplies	82,987	111,910	101,140	105,743

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	22,443	15,650	22,000	25,000
44020 Machinery & Equipment	5,686	18,298	10,000	18,000
44040 Buildings	530	-	-	-
44050 Radios	-	250	250	250
44100 Sanitary Sewer	155,003	145,000	145,000	145,000
44150 Water Mains & Hydrants	56,338	64,075	63,000	38,000
Total Repairs & Maintenance	<u>240,000</u>	<u>243,273</u>	<u>240,250</u>	<u>226,250</u>
<u>OTHER OPERATING EXP.</u>				
45100 Contingency	-	500,000	100,000	500,000
Total Other Operating Expenditures	<u>-</u>	<u>500,000</u>	<u>100,000</u>	<u>500,000</u>
<u>CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	-	72,900	70,000	-
49060 Automobiles & Light Trucks	-	44,543	-	96,000
Total Capital Outlay	<u>-</u>	<u>117,443</u>	<u>70,000</u>	<u>96,000</u>
TOTAL EXPENDITURES	<u>\$ 1,354,514</u>	<u>\$ 2,103,348</u>	<u>\$ 1,613,824</u>	<u>\$ 2,070,686</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

502 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 529,570	\$ 596,740	\$ 564,875	\$ 633,216
Services	409,380	543,950	433,310	476,500
Supplies	65,784	56,800	51,100	70,635
Repairs & Maintenance	54,785	84,585	65,585	138,200
Other Operating Exp.	-	95,000	-	100,000
Capital Outlay	-	250,000	193,600	92,100
Total Expenditures	\$ 1,059,519	\$ 1,627,075	\$ 1,308,470	\$ 1,510,651

PERSONNEL SCHEDULE

Sewer Plant Supervisor	1	1	1	1
Lab Technician	1	1	1	1
Crew Leader	1	1	1	1
Sewer Plant Operator "C"	1	1	1	1
Maintenance Technician III	1	1	1	1
Maintenance Technician I	1	1	1	1
Summer Laborer - Temporary	2	2	2	2

PROGRAM DESCRIPTION

The Waste Water Treatment Plant operation provides for the treatment of all waste water according to the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). These operations include maintenance of the plant and operation of the plant laboratory.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

502 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 326,001	\$ 363,771	\$ 329,820	\$ 384,348
41030 Salaries - Temporary	-	6,966	6,966	6,966
41040 Salaries - Overtime	61,023	53,500	77,694	53,500
41060 Social Security/Medicare	27,734	31,954	30,870	33,477
41070 TMRS	54,870	58,654	58,251	61,580
41080 Health & Life Insurance	58,325	79,380	59,692	90,672
41090 Workers Compensation	1,488	2,380	1,447	2,493
41140 Section 125 Admin Fee	129	135	135	180
Total Personnel & Related	529,570	596,740	564,875	633,216
<u>SERVICES</u>				
42120 Utilities - Electric	274,634	400,000	275,000	330,000
42140 Utilities - Gas	631	800	750	800
42160 Mobile Telephone	1,513	1,700	165	-
42310 Equipment Rental	1,014	1,000	6,000	5,000
42500 Training & Travel	1,223	3,000	1,500	3,500
42520 Dues & Fees	588	1,000	22,500	1,000
42530 Disposal Fees	48,893	50,400	50,000	51,000
42540 Inspections & Permits	37,395	38,000	37,395	38,000
42710 Water Analysis	39,194	43,200	40,000	43,200
42900 Contract Labor	4,295	4,850	-	4,000
Total Services	409,380	543,950	433,310	476,500
<u>SUPPLIES</u>				
43010 Office Supplies	739	600	500	800
43030 Operational Supplies	8,157	10,400	10,000	18,000
43040 Data Processing Supplies	445	500	-	250
43080 Small Tools & Minor Equipment	23,511	7,700	7,000	12,500
43110 Uniforms	1,744	1,800	1,800	2,700
43120 Lab Supplies	59	2,500	1,500	2,500
43130 Lab Equipment	4,937	2,500	1,500	2,500
43160 Chemicals	22,502	25,000	25,000	25,585
43280 Gasoline	276	800	300	800
43290 Diesel	3,414	5,000	3,500	5,000
Total Supplies	65,784	56,800	51,100	70,635

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

502 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	2,894	4,500	2,000	3,000
44020 Machinery & Equipment	5,231	4,885	3,000	10,000
44040 Buildings	346	200	585	200
44180 Mechanical Equipment	46,314	75,000	60,000	125,000
Total Repairs & Maintenance	54,785	84,585	65,585	138,200
<u>OTHER OPERATING EXP.</u>				
45100 Contingency	-	95,000	-	100,000
Total Other Operating Expenditures	-	95,000	-	100,000
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	-	27,500
49040 Machinery & Equipment	-	250,000	193,600	19,600
49060 Automobiles & Light Trucks	-	-	-	45,000
Total Capital Outlay	-	250,000	193,600	92,100
TOTAL EXPENDITURES	\$ 1,059,519	\$ 1,627,075	\$ 1,308,470	\$ 1,510,651

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

503 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 802,730	\$ 883,048	\$ 835,989	\$ 815,381
Services	362,103	406,770	314,850	356,470
Supplies	1,525,410	1,488,984	1,558,405	1,593,200
Repairs & Maintenance	262,830	115,200	1,039,903	196,200
Other Operating Exp.	-	95,000	-	100,000
Capital Outlay	-	1,476,000	470,000	402,173
Total Expenditures	\$ 2,953,073	\$ 4,465,002	\$ 4,219,147	\$ 3,463,424

PERSONNEL SCHEDULE

Water Plant Supervisor	1	1	1	1
Assistant Water Plant Supervisor	0	1	1	1
Lab Technician	1	1	1	1
Water Plant Operator "B"	2	1	1	1
Water Plant Operator "C"	3	3	3	4
Water Plant Operator "C"/Maint. Tech I	1	1	1	1
Maintenance Technician I	2	2	2	1
Summer Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Water Treatment Plant operation provides for the purification and total processing of all raw water received at the plant. Raw water is processed using various chemicals and the purified water is then pumped into the distribution system. Water quality is controlled by the in-house laboratory to ensure compliance with all State and Federal guidelines. Existing water wells and storage tanks are operated and controlled from the plant through computerized telemetry to retrieve, monitor and analyze data.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

503 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 533,597	\$ 570,336	\$ 539,400	\$ 547,853
41030 Salaries - Temporary	151	2,900	2,900	2,900
41040 Salaries - Overtime	44,346	40,000	71,186	40,000
41060 Social Security/Medicare	42,958	46,311	46,100	44,695
41070 TMRS	83,928	86,034	87,276	83,132
41080 Health & Life Insurance	93,481	131,040	84,945	91,188
41090 Workers Compensation	3,473	5,512	3,370	4,788
41140 Section 125 Admin Fee	152	270	167	180
41170 Health Savings Account	644	645	645	645
Total Personnel & Related	802,730	883,048	835,989	815,381
<u>SERVICES</u>				
42120 Utilities - Electric	166,874	225,000	185,000	225,000
42160 Mobile Telephones	3,370	5,720	5,000	5,720
42400 Consultant Fees	4,458	8,950	4,550	8,950
42410 Consulting Engineer Fees	112,986	-	-	-
42500 Training & Travel	4,107	10,000	9,000	8,000
42520 Dues & Fees	34,355	37,500	37,500	37,500
42530 Disposal Fees	-	-	-	55,000
42540 Inspection Fees	1,425	4,800	4,800	4,800
42710 Water Analysis	8,210	10,000	9,000	10,000
42790 Software - Other	-	60,000	60,000	-
42900 Contract Labor	26,318	44,800	-	1,500
Total Services	362,103	406,770	314,850	356,470
<u>SUPPLIES</u>				
43010 Office Supplies	513	500	850	850
43030 Operational Supplies	14,788	20,000	20,000	20,350
43050 Printing	341	200	200	200
43070 Postage	208	250	355	400
43080 Small Tools & Minor Equipment	14,895	25,934	25,000	25,000
43110 Uniforms	3,715	3,500	4,200	4,700
43140 Protective Clothing	87	-	-	-
43160 Chemicals	443,329	369,050	440,000	473,000
43280 Gasoline	2,215	2,350	1,600	2,000
43290 Diesel	-	2,000	1,200	1,500
43480 Books	392	200	-	200
43500 Raw Water	1,044,927	1,065,000	1,065,000	1,065,000
Total Supplies	1,525,410	1,488,984	1,558,405	1,593,200

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

503 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	1,370	1,000	2,500	2,000
44020 Machinery & Equipment	24,723	16,550	15,000	96,550
44030 Computer Equipment	1,146	-	-	-
44040 Building	22,257	-	-	-
44110 Sludge Removal from Lagoon	29,058	-	932,403	-
44150 Water Mains & Fire Hydrants	22	-	-	-
44160 Water Wells	8,094	22,900	20,000	22,900
44180 Mechanical Equipment	176,160	74,750	70,000	74,750
Total Repairs & Maintenance	<u>262,830</u>	<u>115,200</u>	<u>1,039,903</u>	<u>196,200</u>
<u>OTHER OPERATING EXP.</u>				
45100 Contingency	-	95,000	-	100,000
Total Other Operating Expenditures	<u>-</u>	<u>95,000</u>	<u>-</u>	<u>100,000</u>
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	-	-	80,500
49030 Improvements Other Than Bldgs.	-	1,000,000	-	127,413
49040 Machinery & Equipment	-	476,000	470,000	194,260
Total Capital Outlay	<u>-</u>	<u>1,476,000</u>	<u>470,000</u>	<u>402,173</u>
TOTAL EXPENDITURES	<u>\$ 2,953,073</u>	<u>\$ 4,465,002</u>	<u>\$ 4,219,147</u>	<u>\$ 3,463,424</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

510 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 345,111	\$ 359,080	\$ 356,553	\$ 371,353
Services	217,563	238,302	234,049	250,800
Supplies	76,297	105,707	80,082	87,052
Repairs & Maintenance	5,525	7,500	6,000	7,500
Total Expenditures	\$ 644,496	\$ 710,589	\$ 676,684	\$ 716,705

PERSONNEL SCHEDULE

Utility Billing/Tax Assessor Collector	1	1	1	1
Deputy Tax Collector	1	1	1	1
Secretary	1	0	0	0
Administrative Assistant	0	1	1	1
Clerk (Utility)	2	2	2	2

PROGRAM DESCRIPTION

Central Collections is responsible for the billing and collection of revenues for ad valorem (property) taxes and utility billing including water, sewer, and commercial garbage services. The department also receives payment for other services including fees for building permits, plumbing and electrical permits, and other miscellaneous payments.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

510 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 242,931	\$ 251,972	\$ 250,200	\$ 259,871
41040 Salaries - Overtime	677	2,500	2,580	2,500
41060 Social Security/Medicare	17,551	19,054	18,840	19,873
41070 TMRS	34,605	35,568	36,130	37,148
41080 Health & Life Insurance	49,144	49,716	48,600	51,684
41090 Workers Compensation	114	180	113	187
41140 Section 125 Admin Fee	89	90	90	90
Total Personnel & Related	<u>345,111</u>	<u>359,080</u>	<u>356,553</u>	<u>371,353</u>
<u>SERVICES</u>				
42010 Public Notices	-	400	100	100
42150 Utilities - Telephone	9,527	10,000	9,800	10,000
42160 Mobile Telephone	930	900	910	1,000
42310 Equipment Rentals	-	1,200	100	1,200
42500 Training & Travel	9,057	11,700	2,000	4,900
42510 Subscriptions	1,286	1,400	1,300	1,400
42520 Dues & Fees	88,626	95,000	100,125	105,000
42610 Software - Tax Services	15,972	17,400	17,400	17,400
42770 Software - Incode	76,118	77,502	82,614	87,000
42790 Software - Other	298	400	300	400
42900 Contract Labor	15,749	22,400	19,400	22,400
Total Services	<u>217,563</u>	<u>238,302</u>	<u>234,049</u>	<u>250,800</u>
<u>SUPPLIES</u>				
43010 Office Supplies	2,618	3,500	2,000	3,500
43040 Data Processing Supplies	1,437	2,500	2,000	2,500
43050 Printing	7,419	11,000	3,000	4,000
43070 Postage	63,249	79,000	66,000	75,000
43080 Small Tools & Minor Equipment	1,574	9,657	7,000	2,000
43480 Books	-	50	82	52
Total Supplies	<u>76,297</u>	<u>105,707</u>	<u>80,082</u>	<u>87,052</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

510 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	4,454	6,000	5,000	6,000
44030 Computer Equipment	<u>1,071</u>	<u>1,500</u>	<u>1,000</u>	<u>1,500</u>
Total Repairs & Maintenance	<u>5,525</u>	<u>7,500</u>	<u>6,000</u>	<u>7,500</u>
 TOTAL EXPENDITURES	 <u>\$ 644,496</u>	 <u>\$ 710,589</u>	 <u>\$ 676,684</u>	 <u>\$ 716,705</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

511 - METER READERS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 302,714	\$ 317,536	\$ 311,789	\$ 323,313
Services	7,005	10,640	6,000	11,920
Supplies	9,831	12,666	9,050	12,786
Repairs & Maintenance	11,298	11,200	9,000	12,200
Total Expenditures	\$ 330,848	\$ 352,042	\$ 335,839	\$ 429,207

PERSONNEL SCHEDULE

Crew Leader	1	1	1	1
Meter Readers	4	4	4	4

PROGRAM DESCRIPTION

The Meter Readers are responsible for reading water meters and connecting or disconnecting water service for utility customers. The department also handles meter repairs and replacements.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

511 - METER READERS

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 209,880	\$ 217,684	\$ 216,100	\$ 223,971
41040 Salaries - Overtime	288	2,000	2,000	2,000
41060 Social Security/Medicare	15,323	16,636	16,250	17,098
41070 TMRS	30,089	31,056	31,200	31,962
41080 Health & Life Insurance	43,982	46,200	44,400	46,272
41090 Workers Compensation	1,208	1,980	1,210	1,830
41140 Section 125 Admin Fee	100	135	167	180
41170 Health Savings Account	1,844	1,845	462	-
Total Personnel & Related	302,714	317,536	311,789	323,313
<u>SERVICES</u>				
42160 Mobile Telephone	4,161	4,500	3,000	3,000
42190 Mobile Technology	-	-	-	1,400
42790 Software - Other	-	220	-	100
42900 Contract Labor	2,844	5,920	3,000	7,420
Total Services	7,005	10,640	6,000	11,920
<u>SUPPLIES</u>				
43010 Office Supplies	-	50	-	50
43020 Cleaning Supplies	-	50	-	50
43030 Operational Supplies	1,872	1,200	1,000	1,200
43080 Small Tools & Minor Equipment	1,161	940	700	2,940
43110 Uniforms	1,342	1,200	1,350	1,320
43140 Protective Clothing	-	226	-	226
43280 Gasoline	5,456	8,000	6,000	6,000
43440 Water Meters & Boxes	-	1,000	-	1,000
Total Supplies	9,831	12,666	9,050	12,786
<u>REPAIRS & MAINTENANCE</u>				
44010 Vehicles	8,148	7,000	5,500	8,000
44030 Computer Equipment	3,150	4,200	3,500	4,200
Total Repairs & Maintenance	11,298	11,200	9,000	12,200
<u>4900 CAPITAL OUTLAY</u>				
49020 Buildings	-	-	-	35,000
49060 Automobiles & Light Trucks	-	-	-	33,988
Total Capital Outlay	-	-	-	68,988

TOTAL EXPENDITURES	<u>\$ 330,848</u>	<u>\$ 352,042</u>	<u>\$ 335,839</u>	<u>\$ 429,207</u>
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**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 57,172	\$ 218,000	\$ 61,800	\$ 67,000
Services	126	150	150	150
Other Operating Expenditures	<u>122,973</u>	<u>143,680</u>	<u>143,680</u>	<u>159,993</u>
Total Expenditures	<u>\$ 180,271</u>	<u>\$ 361,830</u>	<u>\$ 205,630</u>	<u>\$ 227,143</u>

PROGRAM DESCRIPTION

Employee Benefits is set up as a control center for personnel costs including the City's portion of FICA, TMRS, hospitalization insurance, workers' compensation insurance, and state unemployment insurance. Employee benefits are now budgeted on a department level with only the associated City portion included here starting in fiscal year 2013-2014.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41060 Social Security/Medicare	\$ -	\$ 500	\$ 500	\$ 500
41070 TMRS	-	1,000	1,000	1,000
41080 Health & Life Insurance	44,502	50,000	50,000	50,000
41090 Workers Compensation	12,670	16,000	9,800	15,000
41100 State Unemployment	-	500	500	500
41970 Pension Expense	-	50,000	-	-
41980 OPEB Expense	-	100,000	-	-
Total Personnel & Related	<u>57,172</u>	<u>218,000</u>	<u>61,800</u>	<u>67,000</u>
<u>SERVICES</u>				
42520 Dues & Fees	<u>126</u>	<u>150</u>	<u>150</u>	<u>150</u>
Total Services	<u>126</u>	<u>150</u>	<u>150</u>	<u>150</u>
<u>OTHER OPERATING EXP.</u>				
45300 Oper. Transfer - Storm Water	20,643	39,297	39,297	21,164
45300 Oper. Transfer - General Fund	<u>102,330</u>	<u>104,383</u>	<u>104,383</u>	<u>138,829</u>
Total Other Operating Expenditures	<u>122,973</u>	<u>143,680</u>	<u>143,680</u>	<u>159,993</u>
TOTAL EXPENDITURES	<u>\$ 180,271</u>	<u>\$ 361,830</u>	<u>\$ 205,630</u>	<u>\$ 227,143</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

900 - WATER & SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Fiscal Charges	\$ 6,871	\$ 7,000	\$ 6,900	\$ 7,500
Principal Payments	1,682,041	1,841,777	1,912,180	1,701,745
Interest Payments	<u>1,095,229</u>	<u>1,231,670</u>	<u>1,221,965</u>	<u>1,088,734</u>
Total Expenditures	<u>\$ 2,784,141</u>	<u>\$ 3,080,447</u>	<u>\$ 3,141,045</u>	<u>\$ 2,797,979</u>

PROGRAM DESCRIPTION

These debt service payments and fiscal charges (e.g., paying agent fees, escrow fees, etc.) relate to debt issued to fund projects for the City's water and sanitary sewer systems.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET**

900 - WATER & SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>OTHER OPERATING EXP.</u>				
<u>45250 Fiscal Charges</u>				
Paying Agent Fees	\$ 6,871	\$ 7,000	\$ 6,900	\$ 7,500
Total Fiscal Charges	6,871	7,000	6,900	7,500
 <u>45310 Principal Payments</u>				
2010 GO Ref Bonds \$6,295,000 (% Alloc)	216,976	136,782	214,985	-
2011 GO Ref Bonds \$3,490,000	228,750	234,000	234,000	188,500
2011 CO \$3,390,000	116,250	124,800	124,800	110,500
2012 CO \$4,725,000	127,500	152,100	152,100	182,000
2013 CO \$6,925,000	112,500	124,800	124,800	159,250
2014 GO Ref Bonds \$1,915,000 (% Alloc)	145,065	144,995	144,995	144,995
2014 CO \$6,275,000	180,000	195,000	195,000	169,000
2015-A CO \$7,110,000	183,750	195,000	195,000	169,000
2016-A CO \$6,885,000	135,000	144,300	144,300	123,500
2017-A CO \$5,150,000	108,750	144,300	144,300	123,500
2018 CO \$6,300,000	127,500	136,500	136,500	117,000
2019 CO \$4,185,000	-	109,200	101,400	91,000
2020 CO \$5,555,000 - <i>Proposed</i>	-	-	-	123,500
Total Principal Payments	1,682,041	1,841,777	1,912,180	1,701,745
 <u>45310 Interest Payments</u>				
2010 GO Ref Bonds \$6,295,000 (% Alloc)	20,767	7,029	11,048	-
2011 GO Ref Bonds \$3,490,000	28,735	23,400	23,400	13,748
2011 CO \$3,390,000	74,091	73,671	73,671	58,175
2012 CO \$4,725,000	82,689	83,150	83,150	65,294
2013 CO \$6,925,000	161,288	164,112	164,112	132,811
2014 GO Ref Bonds \$1,915,000 (% Alloc)	33,257	28,922	29,634	24,572
2014 CO \$6,275,000	154,181	154,616	154,616	123,874
2015-A CO \$7,110,000	148,481	149,585	149,585	119,681
2016-A CO \$6,885,000	156,019	159,412	159,412	130,406
2017-A CO \$5,150,000	105,075	106,704	106,704	86,483
2018 CO \$6,300,000	130,646	170,707	170,707	137,641
2019 CO \$4,185,000	-	110,362	95,926	104,130
2020 CO \$5,555,000 - <i>Proposed</i>	-	-	-	91,919
Total Interest Payments	1,095,229	1,231,670	1,221,965	1,088,734
 TOTAL EXPENDITURES	 \$ 2,784,141	 \$ 3,080,447	 \$ 3,141,045	 \$ 2,797,979

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - WATER/SEWER DEBT

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021	\$ 1,701,745.00	\$ 1,088,733.29	\$ 2,790,478.29
2022	1,760,410.00	1,067,244.62	2,827,654.62
2023	1,815,660.00	1,011,637.32	2,827,297.32
2024	2,341,250.00	947,475.85	3,288,725.85
2025	1,940,250.00	879,224.97	2,819,474.97
2026	2,008,500.00	814,521.53	2,823,021.53
2027	2,073,500.00	746,049.71	2,819,549.71
2028	2,148,250.00	672,298.27	2,820,548.27
2029	2,226,250.00	594,550.15	2,820,800.15
2030	2,307,500.00	514,886.96	2,822,386.96
2031	2,385,500.00	434,510.39	2,820,010.39
2032	2,466,750.00	351,160.88	2,817,910.88
2033	2,167,750.00	271,809.69	2,439,559.69
2034	1,790,750.00	205,110.76	1,995,860.76
2035	1,547,000.00	149,709.63	1,696,709.63
2036	1,235,000.00	104,006.50	1,339,006.50
2037	932,750.00	67,414.75	1,000,164.75
2038	750,750.00	37,912.88	788,662.88
2039	425,750.00	16,566.88	442,316.88
2040	<u>247,000.00</u>	<u>4,322.50</u>	<u>251,322.50</u>
TOTAL	<u>\$ 34,272,315.00</u>	<u>\$ 9,979,147.53</u>	<u>\$ 44,251,462.53</u>

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
STORM WATER FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Service Fees</u>				
32120 Late Charges	\$ 7,320	\$ 7,500	\$ 7,700	\$ 7,500
32300 Residential Storm Water Fee	193,068	191,600	191,900	191,900
32310 Commercial Storm Water Fee	145,632	200,000	162,300	162,300
33210 Storm Water Violations	-	-	-	-
Total Service Fees	<u>346,020</u>	<u>399,100</u>	<u>361,900</u>	<u>361,700</u>
<u>Resources</u>				
36400 Transfer from Water/Sewer	41,286	39,297	39,297	21,164
36420 Transfer from General Fund	-	159,297	159,297	21,164
Total Resources	<u>41,286</u>	<u>198,594</u>	<u>198,594</u>	<u>42,328</u>
Total Current Revenue	387,306	597,694	560,494	404,028
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 387,306</u>	<u>\$ 597,694</u>	<u>\$ 560,494</u>	<u>\$ 404,028</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
STORM WATER FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Storm Water	<u>\$ 240,326</u>	<u>\$ 594,299</u>	<u>\$ 474,782</u>	<u>\$ 230,482</u>
TOTAL EXPENDITURES	<u>\$ 240,326</u>	<u>\$ 594,299</u>	<u>\$ 474,782</u>	<u>\$ 230,482</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
STORM WATER FUND**

EXPENDITURE SUMMARY

410 - STORM WATER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 135,989	\$ 159,723	\$ 164,992	\$ 164,326
Services	9,464	12,875	4,081	11,950
Supplies	3,770	10,301	3,805	11,226
Repairs & Maintenance	-	20,200	2,900	20,200
Capital Outlay	91,103	391,200	299,004	22,780
Total Expenditures	\$ 240,326	\$ 594,299	\$ 474,782	\$ 230,482

PERSONNEL SCHEDULE

Assistant City Engineer	1	0	0	0
City Engineer	0	1	1	1

PROGRAM DESCRIPTION

The Storm Water Department is responsible for the City's compliance with the federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The City is required to develop a storm water management program to address a minimum of six control measures. The program can be developed and implemented in phases over a five-year period.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
STORM WATER FUND**

410 - STORM WATER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 100,017	\$ 114,802	\$ 115,436	\$ 117,875
41040 Salaries - Overtime	364	-	4,299	-
41060 Social Security/Medicare	6,700	8,761	8,587	9,017
41070 TMRS	14,077	16,353	17,115	16,856
41080 Health & Life Insurance	14,760	19,680	19,460	20,448
41090 Workers Compensation	38	82	50	85
41140 Section 125 Admin Fee	33	45	45	45
Total Personnel & Related	<u>135,989</u>	<u>159,723</u>	<u>164,992</u>	<u>164,326</u>
<u>SERVICES</u>				
42160 Mobile Telephone	1,136	1,890	910	1,200
42400 Consultant Fees	7,320	5,000	2,271	5,000
42440 Advertising	-	350	-	350
42500 Training & Travel	868	3,835	500	4,000
42520 Dues & Fees	40	900	300	500
42540 Inspections & Permits	100	400	100	400
42790 Software - Other	-	500	-	500
Total Services	<u>9,464</u>	<u>12,875</u>	<u>4,081</u>	<u>11,950</u>
<u>SUPPLIES</u>				
43010 Office Supplies	155	200	50	100
43030 Operational Supplies	3,535	7,000	2,500	7,000
43050 Printing	80	100	-	100
43080 Small Tools & Minor Equipment	-	2,000	800	2,876
43110 Uniforms	-	350	350	450
43140 Protective Clothing	-	151	-	200
43480 Books	-	500	105	500
Total Supplies	<u>3,770</u>	<u>10,301</u>	<u>3,805</u>	<u>11,226</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
STORM WATER FUND**

410 - STORM WATER

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>REPAIRS & MAINTENANCE</u>				
44030 Computer Equipment	-	200	2,900	200
44080 Storm Sewer	-	20,000	-	20,000
Total Repairs & Maintenance	-	20,200	2,900	20,200
<u>CAPITAL OUTLAY</u>				
49070 Trucks & Heavy Rolling Stock	-	300,000	207,901	-
49080 Lease Purchase	91,103	91,200	91,103	22,780
Total Other Operating Exp.	91,103	391,200	299,004	22,780
TOTAL EXPENDITURES	\$ 240,326	\$ 594,299	\$ 474,782	\$ 230,482

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
GOLF COURSE LEASE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Other Revenue</u>				
36400 Transfer from Other Funds	\$ 72,387	\$ 451,300	\$ 548,500	\$ 502,050
Total Other Revenue	72,387	451,300	548,500	502,050
<u>Restricted Revenue</u>				
37180 Golf Course Equipment Reimbursement	59,984	70,000	21,000	-
Total Restricted Revenue	59,984	70,000	21,000	-
 Total Revenue	 \$ 132,371	 \$ 521,300	 \$ 569,500	 \$ 502,050

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GOLF COURSE LEASE FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Golf Course Lease	<u>\$ 132,371</u>	<u>\$ 521,300</u>	<u>\$ 569,500</u>	<u>\$ 502,050</u>
TOTAL EXPENDITURES	<u>\$ 132,371</u>	<u>\$ 521,300</u>	<u>\$ 569,500</u>	<u>\$ 502,050</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GOLF COURSE LEASE FUND**

EXPENDITURE SUMMARY

450 - GOLF COURSE LEASE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 78,893	\$ 70,000	\$ 118,500	\$ 132,000
Repairs & Maintenance	12,679	50,000	50,000	70,000
Capital Outlay	40,799	401,300	401,000	297,555
Total Expenditures	\$ 132,371	\$ 521,300	\$ 569,500	\$ 502,050

PROGRAM DESCRIPTION

The Golf Course Lease Fund was established to maintain the Battleground at Deer Park Golf Course through a lease agreement. Responsibilities include the 18-hole golf course, 3-hole teaching facility, driving range, clubhouse, and grounds around the clubhouse.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
GOLF COURSE LEASE FUND**

450 - GOLF COURSE LEASE

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42120 Utilities - Electric	\$ 5,511	\$ -	\$ 40,500	\$ 54,000
42310 Equipment Rental	<u>73,382</u>	<u>70,000</u>	<u>78,000</u>	<u>78,000</u>
Total Services	<u>78,893</u>	<u>70,000</u>	<u>118,500</u>	<u>132,000</u>
<u>4300 SUPPLIES</u>				
43080 Small Tools & Minor Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,495</u>
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,495</u>
<u>REPAIRS & MAINTENANCE</u>				
44040 Buildings	12,679	30,000	30,000	50,000
44090 Air Conditioners	-	10,000	10,000	10,000
44120 Grounds	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>12,679</u>	<u>50,000</u>	<u>50,000</u>	<u>70,000</u>
<u>CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	40,799	-	-	202,900
49040 Machinery & Equipment	-	401,300	401,000	10,300
49080 Lease Purchase	<u>-</u>	<u>-</u>	<u>-</u>	<u>84,355</u>
Total Capital Outlay	<u>40,799</u>	<u>401,300</u>	<u>401,000</u>	<u>297,555</u>
TOTAL EXPENDITURES	<u>\$ 132,371</u>	<u>\$ 521,300</u>	<u>\$ 569,500</u>	<u>\$ 502,050</u>

CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND REVENUES & RESOURCES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Other Revenue</u>				
36200 Investment Revenue	\$ 3,278	\$ 2,000	\$ 1,300	\$ 300
36400 Transfer from General Fund	4,026,425	1,053,479	2,888,235	1,600,126
36980 Proceeds from Capital Leases	-	-	-	-
Total Other Revenue	<u>4,029,703</u>	<u>1,055,479</u>	<u>2,889,535</u>	<u>1,600,426</u>
<u>Prior Year Revenue</u>				
Prior Year Reserves	-	4,285,771	468,167	1,688,134
Prior Year Revenue	<u>-</u>	<u>4,285,771</u>	<u>468,167</u>	<u>1,688,134</u>
Total Revenue	<u>\$ 4,029,703</u>	<u>\$ 5,341,250</u>	<u>\$ 3,357,702</u>	<u>\$ 3,288,560</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY BY DEPARTMENT**

DEPARTMENT		ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
105	General Government	\$ 1,162,070	\$ -	\$ 6,800	\$ -
200	Information Technology	4,600	91,250	-	-
300	Police	-	-	-	-
310	Emergency Management	112,590	75,000	188,681	-
311	Fire Department	-	-	-	-
312	Emergency Medical Services	1,116,127	500,000	311,699	-
401	Planning & Development	24,480	3,000,000	1,513,000	1,600,000
402	Sanitation	-	-	-	175,000
403	Street Maintenance	972	300,000	956,722	300,000
405	Traffic	-	-	-	533,560
420	Library	-	-	-	-
430	Parks & Recreation Administration	-	110,000	95,000	-
432	Park Maintenance	845,811	465,000	130,000	150,000
433	Recreation	-	50,000	35,000	-
434	Athletics & Aquatics	43,800	-	-	-
435	Building Maintenance	217,371	-	120,800	80,000
438	Drama	-	-	-	-
450	Golf Course Lease	62,898	-	-	-
946	Land & Land Rights - Other	2,900			
	Operating Transfers	357,533			
	Contingency	-	750,000	-	450,000
TOTAL EXPENDITURES		\$ 3,951,152	\$ 5,341,250	\$ 3,357,702	\$ 3,288,560

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND**

EXPENDITURE SUMMARY

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 14,226	\$ -	\$ -	\$ -
Supplies	56,826	-	55,550	-
Repairs & Maintenance	99,806	300,000	967,548	300,000
Other Operating Expenditures	357,533	750,000	-	450,000
Capital Outlay	<u>3,422,761</u>	<u>4,291,250</u>	<u>2,334,604</u>	<u>2,538,560</u>
Total Expenditures	<u>\$ 3,951,152</u>	<u>\$ 5,341,250</u>	<u>\$ 3,357,702</u>	<u>\$ 3,288,560</u>

PROGRAM DESCRIPTION

The Capital Improvements Fund is established to provide designated funding for capital improvements on a cash or pay-as-you-go basis. This fund may be used as an alternative to long-term debt financing for selected capital improvements. Projects included in this fund are capital expenses of at least \$25,000.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND**

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>SERVICES</u>				
42900 Contract Labor	\$ 14,226	\$ -	\$ -	\$ -
Total Services	14,226	-	-	-
<u>SUPPLIES</u>				
43080 Small Tools & Minor Equipment	56,826	-	55,550	-
Total Supplies	56,826	-	55,550	-
<u>REPAIRS & MAINTENANCE</u>				
44060 Streets	-	-	656,722	-
44070 Sidewalks	972	300,000	300,000	300,000
44120 Grounds	69,425	-	-	-
44300 Furniture & Fixtures	29,409	-	10,826	-
Total Repairs & Maintenance	99,806	300,000	967,548	300,000
<u>OTHER OPERATING EXP.</u>				
45100 Contingency	-	750,000	-	450,000
45300 Operating Transfers	357,533	-	-	-
Total Other Operating Expenditures	357,533	750,000	-	450,000
<u>CAPITAL OUTLAY</u>				
49010 Land & Land Rights	917,643	-	6,800	100,000
49020 Buildings	1,580,714	500,000	323,123	80,000
49030 Improvements other than Bldgs.	685,863	650,000	433,681	150,000
49040 Machinery & Equipment	151,065	91,250	23,000	708,560
49090 Parking Lots	1,400	-	-	-
49140 Storm Drainage	4,600	3,000,000	1,513,000	1,500,000
49410 Consulting Engineer Fee	2,450	-	-	-
49420 Consulting Fee - Architect	79,026	50,000	35,000	-
Total Capital Outlay	3,422,761	4,291,250	2,334,604	2,538,560
TOTAL EXPENDITURES	\$ 3,951,152	\$ 5,341,250	\$ 3,357,702	\$ 3,288,560

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>105 - General Government</u>			
Land - Pasadena Blvd	\$ -	\$ 6,800	\$ -
<u>200 - Information Technology</u>			
Communications Tower at Fire Station 3	91,250	-	-
<u>310 - Emergency Management</u>			
Add Marquee Sign to FS #3 / EMS Complex	75,000	100,163	-
Outdoor Whelen System - Phase 2 & Phase 3	-	88,518	-
<u>312 - Emergency Medical Services</u>			
EMS Building - City's portion	500,000	245,323	-
EMS Building - Small Tools & Minor Equip.	-	55,550	-
EMS Building - Furniture & Fixtures	-	10,826	-
<u>401 - Planning & Development</u>			
Drainage Projects	3,000,000	1,500,000	1,500,000
Grant Management - Bayou Bend	-	-	100,000
FEMA - Storm Outfall Repair (City share)	-	13,000	-
<u>402 - Sanitation</u>			
Generator - 200kwh	-	-	175,000
<u>403 - Street Maintenance</u>			
Drainage - Jefferson Ave	-	656,722	-
New Sidewalks	300,000	300,000	300,000
<u>405 - Traffic</u>			
Traffic Signal Preemption Equipment	-	-	291,060
Flashing Yellow Turn Signals	-	-	242,500
<u>430 - Parks & Recreation Administration</u>			
Add Marquee Sign to new Soccer Complex	55,000	40,000	-
Replace Existing Marquee - JBAC	55,000	55,000	-
<u>432 - Park Maintenance</u>			
Repaving of Pony Field Parking Lot - P-Street	100,000	80,000	-
Soccer Field - Drainage, Grading, Dirt, Concession Stand	365,000	-	-
Dow Park Concession Stand	-	50,000	150,000
<u>433 - Recreation</u>			
Architectural Services for Activity/Visitation Center	50,000	35,000	-
<u>435 - Building Maintenance</u>			
Entry Way at Theatre Courts Bldg	-	77,800	80,000
Drainage at Theatre Courts Bldg.	-	20,000	-
Dow Park Security Cameras	-	23,000	-
<u>Unallocated Funds</u>			
Contingency	750,000	-	450,000
TOTAL PROPOSED EXPENDITURES	\$ 5,341,250	\$ 3,357,702	\$ 3,288,560

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT**

The purpose of the Deer Park Crime Control Prevention District ("CCPD") is to enhance the capability of law enforcement and to further crime prevention programs in the City. Authority for the CCPD is provided by Texas Local Government Code, Chapter 363, known as the Crime Control and Prevention District Act. On May 11, 2011, voters in the City of Deer Park approved the CCPD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the CCPD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The CCPD is governed by a seven member board appointed by the City Council.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	35,785	7,800	14,900	10,500
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
Total Revenue	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>TAX REVENUE</u>				
31200 Sales Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Total Tax Revenue	<u>1,809,948</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>OTHER REVENUE</u>				
36140 Sale of Surplus Material	10,330	5,000	5,000	8,000
36200 Investment Revenue	3,956	2,800	3,400	2,500
36300 Insurance Reimbursement	21,499	-	-	-
36400 Transfers from Other Funds	-	-	6,500	-
Total Other Revenue	<u>35,785</u>	<u>7,800</u>	<u>14,900</u>	<u>10,500</u>
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
TOTAL REVENUE	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Total Police Services	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509
TOTAL EXPENDITURES	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 556,630	\$ 729,854	\$ 730,739	\$ 763,770
Services	158,187	172,112	151,800	164,031
Supplies	160,942	297,121	264,989	176,180
Repairs & Maintenance	40,167	35,392	25,392	49,462
Capital Outlay	-	1,481,094	1,327,779	4,448,066
Total Expenditures	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 402,134	\$ 517,745	\$ 509,500	\$ 526,601
41040 Salaries - Overtime	20,117	20,000	37,615	35,000
41060 Social Security/Medicare	31,194	40,809	41,012	42,589
41070 TMRS	60,537	76,175	78,203	79,612
41080 Health & Life Insurance	40,004	60,876	60,780	75,120
41090 Workers Compensation	1,577	2,824	1,721	2,778
41140 Section 125 Admin Fee	100	135	135	135
41170 Health Savings Account	967	1,290	1,773	1,935
41970 Pension Expense	-	5,000	-	-
41980 OPEB Expense	-	5,000	-	-
Total Personnel & Related	556,630	729,854	730,739	763,770
<u>SERVICES</u>				
42310 Equipment Rental	25,675	43,200	28,800	28,800
42390 Audit Fee	2,000	2,000	2,000	2,000
42430 Surveyor Fee	6,120	-	-	-
42500 Training & Travel	675	-	-	5,000
42520 Dues & Fees	9,881	10,555	12,000	11,308
42790 Software - Other	104,036	110,357	103,000	98,470
42900 Contract Labor	9,800	6,000	6,000	18,453
42940 Outside Services	-	-	-	-
Total Services	158,187	172,112	151,800	164,031
<u>SUPPLIES</u>				
43070 Postage	-	327	327	327
43080 Small Tools & Minor Equipment	148,728	265,892	233,760	173,128
43140 Protective Clothing	12,214	30,902	30,902	2,725
Total Supplies	160,942	297,121	264,989	176,180
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	-	5,392	5,392	5,130
44040 Buildings	17,771	-	-	13,387
44050 Radios	10,940	-	-	-
44090 Air Conditioners	2,768	-	-	-
44120 Grounds Maintenance	8,688	30,000	20,000	30,945
Total Repairs & Maintenance	40,167	35,392	25,392	49,462

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	910,000	850,000	4,036,285
49040 Machinery & Equipment	-	222,861	204,062	112,723
49060 Automobiles & Light Trucks	-	348,233	273,717	299,058
Total Capital Outlay	-	1,481,094	1,327,779	4,448,066
TOTAL OPERATING BUDGET	915,926	2,715,573	2,500,699	5,601,509
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES
DISTRICT

The purpose of the Deer Park Fire Control, Prevention, and Emergency Medical Services District ("FCPEMSD") is to enhance fire control and prevention and emergency medical services programs in the City. Authority for the FCPEMSD is provided by Texas Local Government Code, Chapter 344, known as the Fire Control, Prevention, and Emergency Medical Services District Act. On May 11, 2011, voters in the City of Deer Park approved the FCPEMSD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the FCPEMSD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The FCPEMSD is governed by a seven member board appointed by the City Council.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	18-19	19-20	19-20	20-21
Tax Revenue	\$ 1,894,061	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	2,730	2,400	440	300
Prior Year Revenue	<u>-</u>	<u>439,981</u>	<u>295,814</u>	<u>217,872</u>
Total Revenue	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	18-19	19-20	19-20	20-21
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,894,061	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Total Tax Revenue	<u>1,894,061</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	<u>2,730</u>	<u>2,400</u>	<u>440</u>	<u>300</u>
Total Other Revenue	<u>2,730</u>	<u>2,400</u>	<u>440</u>	<u>300</u>
Prior Year Revenue	<u>-</u>	<u>439,981</u>	<u>295,814</u>	<u>217,872</u>
TOTAL REVENUE	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	96,374	121,710	125,300	117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	287,600	230,600	182,600
Total Fire Services	236,371	645,200	565,400	525,200
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	639,622	695,789	797,183	724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	215,000	209,000	-
Total Emergency Medical Services	743,867	1,148,719	1,185,113	899,263
<u>FIRE MARSHAL</u>				
Personnel & Related	96,025	121,662	72,041	116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	-
Total Fire Marshal	111,184	148,462	95,741	143,709
TOTAL EXPENDITURES	\$ 1,091,422	\$ 1,942,381	\$ 1,846,254	\$ 1,568,172

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 96,374	\$ 121,710	\$ 125,300	\$ 117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Capital Outlay	<u>19,762</u>	<u>287,600</u>	<u>230,600</u>	<u>182,600</u>
Total Expenditures	<u>\$ 236,371</u>	<u>\$ 645,200</u>	<u>\$ 565,400</u>	<u>\$ 525,200</u>

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
42190 Mobile Technology	\$ 5,362	\$ 5,000	\$ 4,500	\$ 5,000
42390 Audit Fees	2,000	2,000	2,000	2,000
42520 Dues & Fees	8	110	100	100
42540 Inspections & Permits	26,735	27,600	25,000	27,600
42790 Software - Other	-	12,000	18,700	7,200
42900 Contract Labor	62,269	75,000	75,000	76,000
Total Services	96,374	121,710	125,300	117,900
<u>4300 SUPPLIES</u>				
43030 Operational Supplies	-	10,000	10,000	12,400
43080 Small Tools & Minor Equipment	14,110	55,390	35,000	38,300
43140 Protective Clothing	67,659	80,000	80,000	80,000
43480 Books	-	2,000	2,000	2,000
Total Supplies	81,769	147,390	127,000	132,700
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	17,622	46,000	45,000	46,000
44020 Machinery & Equipment	2,284	7,500	7,500	7,500
44040 Buildings	4,729	8,000	3,000	8,000
44050 Radios	2,041	5,000	5,000	7,500
44130 Drill Field	9,192	15,000	15,000	15,000
44300 Furniture & Fixtures	2,598	7,000	7,000	8,000
Total Repairs & Maintenance	38,466	88,500	82,500	92,000

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4900 CAPITAL OUTLAY</u>				
49040 Machinery & Equipment	-	75,000	25,000	25,000
49060 Automobiles & Light Trucks	-	55,000	48,000	-
49080 Lease Purchase	<u>19,762</u>	<u>157,600</u>	<u>157,600</u>	<u>157,600</u>
Total Capital Outlay	<u>19,762</u>	<u>287,600</u>	<u>230,600</u>	<u>182,600</u>
 TOTAL EXPENDITURES	 <u>\$ 236,371</u>	 <u>\$ 645,200</u>	 <u>\$ 565,400</u>	 <u>\$ 525,200</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 639,622	\$ 695,789	\$ 797,183	\$ 724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Capital Outlay	-	215,000	209,000	-
Total Expenditures	\$ 743,867	\$ 1,148,719	\$ 1,185,113	\$ 899,263

PERSONNEL SCHEDULE

Assistant Chief EMS	1	1	1	1
EMS Captain	1	1	1	1
Paramedics	6	6	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 348,326	\$ 408,146	\$ 416,635	\$ 400,363
41020 Salaries - Part Time	5,361	12,000	12,000	12,000
41040 Salaries - Overtime	125,257	80,000	173,737	130,000
41060 Social Security/Medicare	35,911	38,094	45,426	41,322
41070 TMRS	68,204	69,394	83,849	75,528
41080 Health & Life Insurance	49,223	53,640	61,026	55,728
41090 Workers Compensation	2,761	4,445	2,719	4,822
41140 Section 125 Admin Fee	7	-	41	-
41170 Health Savings Account	4,572	5,070	1,750	5,070
41970 Pension Expense	-	10,000	-	-
41980 OPEB Expense	-	15,000	-	-
Total Personnel & Related	<u>639,622</u>	<u>695,789</u>	<u>797,183</u>	<u>724,833</u>
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,243	5,500	2,300	5,500
42500 Training and Travel	-	7,500	4,100	-
42520 Dues & Fees	493	2,700	2,700	2,700
42540 Inspections & Permits	-	29,000	29,000	31,720
42550 Community/Employee Affairs	3,725	6,830	6,830	6,830
42790 Software - Other	17,732	19,400	19,000	18,260
42900 Contract Labor	44,755	52,000	46,000	50,420
Total Services	<u>68,948</u>	<u>122,930</u>	<u>109,930</u>	<u>115,430</u>
<u>4300 SUPPLIES</u>				
43030 Operational Supplies	865	26,000	26,000	26,000
43080 Small Tools & Minor Equipment	1,630	72,000	26,000	16,000
Total Supplies	<u>2,495</u>	<u>98,000</u>	<u>52,000</u>	<u>42,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	4,374	16,000	16,000	16,000
44020 Machinery & Equipment	28,428	1,000	1,000	1,000
Total Repairs & Maintenance	<u>32,802</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4900 CAPITAL OUTLAY</u>				
49060 Automobiles & Light Trucks	-	55,000	54,000	-
49070 Truck & Heavy Rolling Stock	-	160,000	155,000	-
Total Capital Outlay	-	215,000	209,000	-
 TOTAL EXPENDITURES	 \$ 743,867	 \$ 1,148,719	 \$ 1,185,113	 \$ 899,263

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 96,025	\$ 121,662	\$ 72,041	\$ 116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Total Expenditures	\$ 111,184	\$ 148,462	\$ 95,741	\$ 143,709

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	1	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 65,707	\$ 69,257	\$ 52,225	\$ 68,097
41020 Salaries - Part Time	8,043	17,500	357	17,500
41040 Salaries - Overtime	47	6,000	2,000	6,000
41060 Social Security/Medicare	5,617	7,052	4,222	6,964
41070 TMRS	9,435	10,665	7,640	10,514
41080 Health & Life Insurance	6,048	6,204	4,600	6,444
41090 Workers Compensation	484	839	512	745
41170 Health Savings Account	644	645	485	645
41970 Pension Expense	-	1,000	-	-
41980 OPEB Expense	-	2,500	-	-
Total Personnel & Related	96,025	121,662	72,041	116,909
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,056	2,000	2,000	2,000
42550 Community/Employee Affairs	1,331	9,000	9,000	9,000
42790 Software - Other	10,000	7,500	6,400	7,500
42900 Contract Labor	-	2,500	2,000	2,500
Total Services	13,387	21,000	19,400	21,000
<u>4300 SUPPLIES</u>				
43030 Operational Supplies	-	300	300	300
43080 Small Tools & Minor Equipment	208	1,000	500	1,000
Total Supplies	208	1,300	800	1,300
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	1,564	2,500	2,500	2,500
44020 Machinery & Equipment	-	2,000	1,000	2,000
Total Repairs & Maintenance	1,564	4,500	3,500	4,500
TOTAL EXPENDITURES	\$ 111,184	\$ 148,462	\$ 95,741	\$ 143,709

DEER PARK COMMUNITY DEVELOPMENT CORPORATION

The Deer Park Community Development Corporation ("DPCDC" or "Corporation") is a fund established by a dedicated one-half of one percent sales and use tax approved by the voters in May 2015 for economic development purposes. The authority for the DPCDC is provided by Texas Local Government Code, Chapter 505, Type B Corporations. The Corporation is governed by a seven member board appointed by the City Council. The DPCDC was formed for the purpose of financing the following public park purposes and events as authorized by Chapter 505 and the Election: (a) replacement of restroom facilities in Dow Park with a new pavilion structure that includes a stage, restrooms, and a concession stand; (b) renovation and expansion of the Community Center and Gym to include an indoor pool; (c) expansion of the existing Maxwell Center and parking lot; (d) renovation of baseball fields including but not limited to the Spencerview sports complex (Durant Fields); (e) renovation of the girls softball facilities at the Youth Sports Complex; (f) development of soccer fields; and (g) the development of hike and bike trails.

The dedicated one-half of one percent sales and use tax became effective on October 1, 2015 and the first sales tax receipts for the Corporation were received in December 2015.

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
Tax Revenue	\$ 3,616,248	\$ 3,000,000	\$ 3,100,000	\$ 2,700,000
Other Revenue	<u>5,423</u>	<u>4,000</u>	<u>2,900</u>	<u>2,500</u>
Total Revenue	<u>\$ 3,621,671</u>	<u>\$ 3,004,000</u>	<u>\$ 3,102,900</u>	<u>\$ 2,702,500</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 3,616,248	\$ 3,000,000	\$ 3,100,000	\$ 2,700,000
Total Tax Revenue	<u>3,616,248</u>	<u>3,000,000</u>	<u>3,100,000</u>	<u>2,700,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	5,423	4,000	2,900	2,500
Total Other Revenue	<u>5,423</u>	<u>4,000</u>	<u>2,900</u>	<u>2,500</u>
TOTAL REVENUE	<u>\$ 3,621,671</u>	<u>\$ 3,004,000</u>	<u>\$ 3,102,900</u>	<u>\$ 2,702,500</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 2,000	\$ 4,400	\$ 2,400	\$ 3,500
Supplies	-	3,500	1,700	3,500
Other Operating Expenditures	<u>1,215,475</u>	<u>1,951,449</u>	<u>1,241,798</u>	<u>1,902,430</u>
Total Expenditures	<u>\$ 1,217,475</u>	<u>\$ 1,959,349</u>	<u>\$ 1,245,898</u>	<u>\$ 1,909,430</u>

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ 400	\$ 1,000
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,400</u>	<u>3,500</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	100	100
4305 Printing	-	3,300	1,500	3,300
4307 Postage	-	100	100	100
Total Supplies	<u>-</u>	<u>3,500</u>	<u>1,700</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	1,215,475	1,308,449	1,216,798	1,309,430
4591 Pay-As-You-Go	-	525,000	25,000	475,000
Total Operating Transfers	<u>1,215,475</u>	<u>1,951,449</u>	<u>1,241,798</u>	<u>1,902,430</u>
TOTAL EXPENDITURES	<u>\$ 1,217,475</u>	<u>\$ 1,959,349</u>	<u>\$ 1,245,898</u>	<u>\$ 1,909,430</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2020-2021 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS

On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2021	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2020-2021 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	4.250%	\$ 690,000.00	\$ 34,224.75	\$ 28,739.25	\$ 752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	<u>745,000.00</u>	<u>5,922.75</u>	<u>-</u>	<u>750,922.75</u>
TOTAL		<u>\$ 4,305,000.00</u>	<u>\$ 121,356.75</u>	<u>\$ 87,132.00</u>	<u>\$ 4,513,488.75</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2020-2021 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	1.890%	\$ 435,000.00	\$ 16,962.75	\$ 12,852.00	\$ 464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	460,000.00	4,347.00	-	464,347.00
TOTAL		<u>\$ 1,795,000.00</u>	<u>\$ 42,808.50</u>	<u>\$ 25,845.75</u>	<u>\$ 1,863,654.25</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2021

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2021

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2022	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2023	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2024	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2025	3.000%	<u>1,350,000.00</u>	<u>20,250.00</u>	<u>-</u>	<u>1,370,250.00</u>
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the second of two issuances approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

**CITY OF DEER PARK
2020 - 2021 ANNUAL BUDGET
CHAPTER 380 REIMBURSEMENT FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>Other Revenue</u>				
36400 Transfer from General Fund	\$ 234,806	\$ 130,000	\$ 130,000	\$ 130,000
Total Other Revenue	<u>234,806</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
 Total Current Revenue	 234,806	 130,000	 130,000	 130,000
 Prior Year Revenue	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 Total Revenue	 <u>\$ 234,806</u>	 <u>\$ 130,000</u>	 <u>\$ 130,000</u>	 <u>\$ 130,000</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CHAPTER 380 REIMBURSEMENT FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Chapter 380 (Tax Abatement) Fund	<u>\$ 234,806</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>
TOTAL EXPENDITURES	<u>\$ 234,806</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CHAPTER 380 REIMBURSEMENT FUND**

EXPENDITURE SUMMARY

CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Other Operating Expenditures	\$ 234,806	\$ 130,000	\$ 130,000	\$ 130,000
Total Expenditures	\$ 234,806	\$ 130,000	\$ 130,000	\$ 130,000

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CHAPTER 380 REIMBURSEMENT FUND**

CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>OTHER OPERATING EXP.</u>				
45990 Misc. Operating Expenditures	\$ 234,806	\$ 130,000	\$ 130,000	\$ 130,000
Total Other Operating Expenditures	<u>234,806</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
TOTAL EXPENDITURES	<u>\$ 234,806</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>

NOTICE OF BUDGET HEARING

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on the 18th day of August, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed Budget for said City for the year beginning October 1, 2020, which has been filed with the City Secretary and is available for inspection by all interested persons.

The proposed budget for FY 2020-2021 reflects the following levels of revenues and expenditures:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 44,847,108	\$ 44,847,108
Water & Sewer Fund	\$ 12,353,227	\$ 11,689,129
Debt Service Fund	\$ 6,197,672	\$ 6,197,672
Special Revenue Fund	\$ 4,133,464	\$ 4,127,211
Capital Improvements Fund	\$ 3,288,560	\$ 3,288,560
Storm Water Fund	\$ 404,028	\$ 230,482
Golf Course Lease Fund	\$ 502,050	\$ 502,050
Chapter 380 Reimbursement Fund	\$ 130,000	\$ 130,000
TOTAL BUDGET	\$ 71,856,109	\$ 71,012,212

This budget is estimated to raise more total property taxes than last year's budget by \$1,440,873, an increase of 7.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

DATED at Deer Park, Texas, the 28th day of July, 2020.

Shannon Bennett, TRMC
City Secretary



Legislation Details (With Text)

File #: PH 20-025 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [PH Notice - CCPD 08.18.20](#)
[CCPD - FY20-21 Budget 08.18.20](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Crime Control and Prevention District for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 18, 2020 at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2020-2021 Crime Control and Prevention District Budget.

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 22, 2020

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	35,785	7,800	14,900	10,500
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
Total Revenue	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>TAX REVENUE</u>				
31200 Sales Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Total Tax Revenue	<u>1,809,948</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>OTHER REVENUE</u>				
36140 Sale of Surplus Material	10,330	5,000	5,000	8,000
36200 Investment Revenue	3,956	2,800	3,400	2,500
36300 Insurance Reimbursement	21,499	-	-	-
36400 Transfers from Other Funds	-	-	6,500	-
Total Other Revenue	<u>35,785</u>	<u>7,800</u>	<u>14,900</u>	<u>10,500</u>
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
TOTAL REVENUE	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 556,630	\$ 729,854	\$ 730,739	\$ 763,770
Services	158,187	172,112	151,800	164,031
Supplies	160,942	297,121	264,989	176,180
Repairs & Maintenance	40,167	35,392	25,392	49,462
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	1,481,094	1,327,779	4,448,066
Total Expenditures	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 402,134	\$ 517,745	\$ 509,500	\$ 526,601
41040 Salaries - Overtime	20,117	20,000	37,615	35,000
41060 Social Security/Medicare	31,194	40,809	41,012	42,589
41070 TMRS	60,537	76,175	78,203	79,612
41080 Health & Life Insurance	40,004	60,876	60,780	75,120
41090 Workers Compensation	1,577	2,824	1,721	2,778
41140 Section 125 Admin Fee	100	135	135	135
41170 Health Savings Account	967	1,290	1,773	1,935
41970 Pension Expense	-	5,000	-	-
41980 OPEB Expense	-	5,000	-	-
Total Personnel & Related	556,630	729,854	730,739	763,770
<u>SERVICES</u>				
42310 Equipment Rental	25,675	43,200	28,800	28,800
42390 Audit Fee	2,000	2,000	2,000	2,000
42430 Surveyor Fee	6,120	-	-	-
42500 Training & Travel	675	-	-	5,000
42520 Dues & Fees	9,881	10,555	12,000	11,308
42790 Software - Other	104,036	110,357	103,000	98,470
42900 Contract Labor	9,800	6,000	6,000	18,453
42940 Outside Services	-	-	-	-
Total Services	158,187	172,112	151,800	164,031
<u>SUPPLIES</u>				
43050 Printing	-	-	-	-
43070 Postage	-	327	327	327
43080 Small Tools & Minor Equipment	148,728	265,892	233,760	173,128
43140 Protective Clothing	12,214	30,902	30,902	2,725
Total Supplies	160,942	297,121	264,989	176,180
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	-	5,392	5,392	5,130
44040 Buildings	17,771	-	-	13,387
44050 Radios	10,940	-	-	-
44090 Air Conditioners	2,768	-	-	-
44120 Grounds Maintenance	8,688	30,000	20,000	30,945
Total Repairs & Maintenance	40,167	35,392	25,392	49,462

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>OTHER OPERATING EXP.</u>				
45110 Salary Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	910,000	850,000	4,036,285
49030 Improvements Other than Bldgs	-	-	-	-
49040 Machinery & Equipment	-	222,861	204,062	112,723
49060 Automobiles & Light Trucks	-	348,233	273,717	299,058
49080 Lease Purchase	-	-	-	-
49410 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	-	1,481,094	1,327,779	4,448,066
TOTAL OPERATING BUDGET	915,926	2,715,573	2,500,699	5,601,509
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

41000s	PERSONNEL & RELATED		
41010	Salaries - Full Time		\$ 526,601
41040	Overtime		35,000
	Various Benefits (Total)		202,169
	TOTAL PERSONNEL		763,770
42000s	SERVICES		
42310	Equipment Rental		28,800
	Rental Vehicles for ProAct Team & CID Sergeant	28,800	
42390	Annual Audit		2,000
42500	Training & Travel		5,000
	Roadside Inspection & Weight Enforcement Training	5,000	
42520	Dues & Fees		11,308
	Vehicle Registrations for PD Fleet	708	
	Leads on Line	4,748	
	Lexis Nexis (Accurint)	5,136	
	Increase Lexis Nexis (Accurint) for Volunteers	600	
	Increase Lexis Nexis (Accurint) annual 5% increase	116	
42790	Software - Other		98,470
	OSSI Agency Licensing Fee (RMS License)	47,795	
	OSSI Consortium Fee	30,441	
	Cellebrite UFED Annual License Renewal	3,999	
	IA Pro & Blue Team Software Maintenance	2,000	
	Extended Warranty for Dispatch Equipment	13,006	
	Increase Extended Warranty for Dispatch	629	
	Cellular Service for ProAct Covert Camera Modem	600	
42900	Contract Labor		18,453
	ERAD Enterprise Service - Fraud Detection	6,000	
	Specialized Counsel, Search Warrants, Subpoenas	10,000	
	Move Furniture to Paint Patrol Supervisors' Office	2,453	
	TOTAL SERVICES		164,031
43000s	SUPPLIES		
43070	Postage		327
43080	Equipment		173,128
	AED's & trauma kit supplies for 5 new patrol Tahoes	7,090	
	Airlink modems for 5 new patrol Tahoes	8,850	
	DataLux Tracer Systems, DL Swipes & Printers (5)	30,661	
	Equipment build out for 5 new patrol Tahoes	77,275	
	I.D. Printer for Admin Office	2,000	
	Plastix Plus Consoles/Organizers for 5 patrol Tahoes	14,010	
	ProLaser III Radars with 2-Year Warranty (2)	5,400	
	Replacement parts for Crossing Guard radios	837	
	Covert Camera for ProAct	2,490	
	SWAT Equipment	16,995	
	SWAT Tripod Shooting Rest	1,010	
	Tool chest/cabinet for armor supplies at Range	1,500	
	Track Xtreme GPS Tracking Device (1-Year Access)	1,000	
	Vericom V-Sense Brake Meter Computer	1,750	
	Vortex Crossfire HD Binoculars for ProAct Unit	760	
	Equipment for two (2) DOT Enforcement Vehicles	1,500	

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

43140	Protective Clothing		2,725
	Rifle Vests for new officers (3)	2,725	
	TOTAL SUPPLIES		<u>176,180</u>
40000s	MAINTENANCE		
44020	Equipment Maintenance		5,130
	Datalux Tracer Maintenance/Repairs	1,500	
	2-Year Warranty for DVD Burner Robot	3,630	
44040	Building Maintenance		13,387
	Paint Interior Walls of the PD Hallway	6,400	
	Paint Interior Walls of Patrol Sgt. Office	2,719	
	Replace Carpet in Patrol Supervisors' Office	4,268	
44120	Grounds Maintenance		30,945
	Property Maintenance for Firing Range	30,000	
	Re-stripe parking spaces/fire lanes at Firing Range	945	
	TOTAL MAINTENANCE		<u>49,462</u>
49000s	CAPITAL OUTLAY		
49020	Building		4,036,285
	Programming Conceptual Phase - EOC	30,000	
	Final Structural Design - EOC	240,000	
	Construction of EOC	3,500,000	
	Building Covers and Storage at the Firing Range	150,000	
	Metal Roof & Downspout Restoration	103,016	
	Awning for Emergency Generator	5,499	
	Install Backflow Preventer - Mechanical Room at PD	7,770	
49040	Specialized Equipment		112,723
	Watch Guard In-Car Video System (5)	45,763	
	Replace Fire Alarm Control Panel in EOC	8,000	
	Emergency Generator Restoration	15,000	
	Eight (8) Haenni WL101 Wheel Load Scales	43,960	
49060	Vehicles		299,058
	Patrol Tahoes (5)	214,198	
	28' Self Contained Mobile Command Post	84,860	
	TOTAL CAPITAL OUTLAY		<u>4,448,066</u>
	TOTAL BUDGETED EXPENDITURES		<u>\$ 5,601,509</u>



Legislation Details (With Text)

File #: PH 20-026 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [PH Notice - FCPEMSD 08.18.20](#)
[FCPEMSD - FY20-21 Budget 08.18.20](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 18, 2020, at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2020-2021 Fire Control, Prevention and Emergency Medical Services District Budget.

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 22, 2020

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

REVENUE SUMMARY

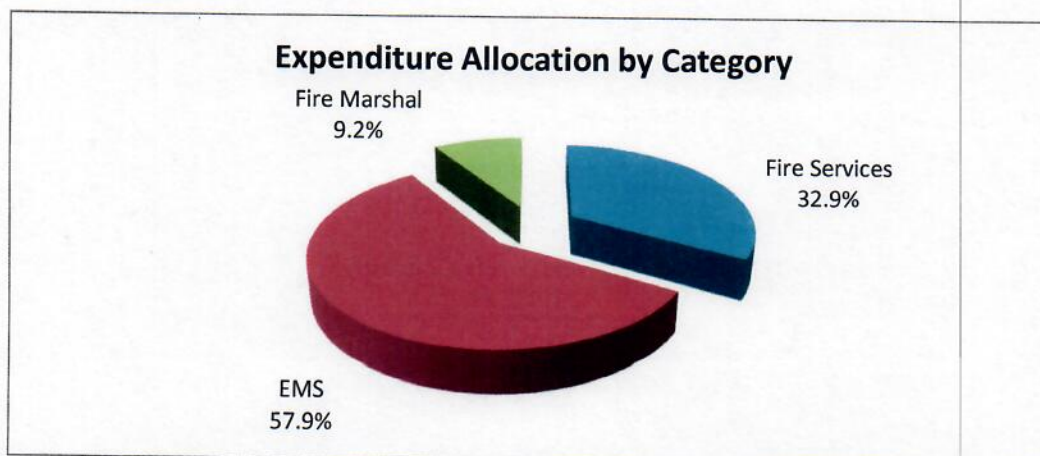
	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	18-19	19-20	19-20	20-21
Tax Revenue	\$ 1,894,061	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	2,730	2,400	440	300
Prior Year Revenue	-	439,981	295,814	217,872
Total Revenue	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,894,061	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Total Tax Revenue	<u>1,894,061</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	2,730	2,400	440	300
3631 Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>2,730</u>	<u>2,400</u>	<u>440</u>	<u>300</u>
Prior Year Revenue	<u>-</u>	<u>439,981</u>	<u>295,814</u>	<u>217,872</u>
TOTAL REVENUE	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	96,374	121,710	125,300	117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	287,600	230,600	182,600
Total Fire Services	236,371	645,200	565,400	525,200
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	639,622	695,789	797,183	724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	215,000	209,000	-
Total Emergency Medical Services	743,867	1,148,719	1,185,113	899,263
<u>FIRE MARSHAL</u>				
Personnel & Related	96,025	121,662	72,041	116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	-
Total Fire Marshal	111,184	148,462	95,741	143,709
TOTAL EXPENDITURES	\$ 1,091,422	\$ 1,942,381	\$ 1,846,254	\$ 1,568,172



CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 735,647	\$ 817,451	\$ 869,224	\$ 841,742
Services	178,709	265,640	254,630	254,330
Supplies	84,472	246,690	179,800	176,000
Repairs & Maintenance	72,832	110,000	103,000	113,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	502,600	439,600	182,600
Total Expenditures	\$ 1,091,422	\$ 1,942,381	\$ 1,846,254	\$ 1,568,172

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 414,033	\$ 477,403	\$ 468,860	\$ 468,460
4102 Salaries - Part Time	13,404	29,500	12,357	29,500
4104 Salaries - Overtime	125,304	86,000	175,737	136,000
4106 Social Security/Medicare	41,528	45,146	49,648	48,286
4107 TMRS	77,639	80,059	91,489	86,042
4108 Health & Life Insurance	55,271	59,844	65,626	62,172
4109 Workers Compensation	3,245	5,284	3,231	5,567
4114 Section 125 Admin Fee	7	-	41	-
4117 Health Savings Account	5,216	5,715	2,235	5,715
4197 Pension Expense	-	11,000	-	-
4198 OPEB Expense	-	17,500	-	-
Total Personnel & Related	<u>735,647</u>	<u>817,451</u>	<u>869,224</u>	<u>841,742</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	9,661	12,500	8,800	12,500
4239 Audit Fees	2,000	2,000	2,000	2,000
4250 Training and Travel	-	7,500	4,100	-
4252 Dues & Fees	501	2,810	2,800	2,800
4254 Inspections & Permits	26,735	56,600	54,000	59,320
4255 Community/Employee Affairs	5,056	15,830	15,830	15,830
4256 Santa Around Town	-	-	-	-
4279 Software - Other	27,732	38,900	44,100	32,960
4290 Contract Labor	<u>107,024</u>	<u>129,500</u>	<u>123,000</u>	<u>128,920</u>
Total Services	<u>178,709</u>	<u>265,640</u>	<u>254,630</u>	<u>254,330</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	865	36,300	36,300	38,700
4307 Postage	-	-	-	-
4308 Small Tools & Minor Equipment	15,948	128,390	61,500	55,300
4314 Protective Clothing	67,659	80,000	80,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	2,000	2,000
Total Supplies	<u>84,472</u>	<u>246,690</u>	<u>179,800</u>	<u>176,000</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	23,560	64,500	63,500	64,500
4402 Machinery & Equipment	30,712	10,500	9,500	10,500
4404 Buildings	4,729	8,000	3,000	8,000
4405 Radios	2,041	5,000	5,000	7,500
4413 Drill Field	9,192	15,000	15,000	15,000
4430 Furniture & Fixtures	2,598	7,000	7,000	8,000
Total Repairs & Maintenance	72,832	110,000	103,000	113,500
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	-	75,000	25,000	25,000
4906 Automobiles & Light Trucks	-	110,000	102,000	-
4907 Large Trucks/Heavy Rolling Stock	-	160,000	155,000	-
4908 Lease Purchase	19,762	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
4942 Consulting Architect Fee	-	-	-	-
Total Capital Outlay	19,762	502,600	439,600	182,600
TOTAL EXPENDITURES	\$ 1,091,422	\$ 1,942,381	\$ 1,846,254	\$ 1,568,172

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 96,374	\$ 121,710	\$ 125,300	\$ 117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	287,600	230,600	182,600
Total Expenditures	\$ 236,371	\$ 645,200	\$ 565,400	\$ 525,200

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
42190 Mobile Technology	\$ 5,362	\$ 5,000	\$ 4,500	\$ 5,000
42390 Audit Fees	2,000	2,000	2,000	2,000
42520 Dues & Fees	8	110	100	100
42540 Inspections & Permits	26,735	27,600	25,000	27,600
42550 Community & Employee Awards	-	-	-	-
42560 Santa Around Town	-	-	-	-
42790 Software - Other	-	12,000	18,700	7,200
42900 Contract Labor	62,269	75,000	75,000	76,000
Total Services	96,374	121,710	125,300	117,900
<u>4300 SUPPLIES</u>				
43010 Office Supplies	-	-	-	-
43030 Operational Supplies	-	10,000	10,000	12,400
43070 Postage	-	-	-	-
43080 Small Tools & Minor Equipment	14,110	55,390	35,000	38,300
43140 Protective Clothing	67,659	80,000	80,000	80,000
43460 Election Supplies	-	-	-	-
43480 Books	-	2,000	2,000	2,000
Total Supplies	81,769	147,390	127,000	132,700
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	17,622	46,000	45,000	46,000
44020 Machinery & Equipment	2,284	7,500	7,500	7,500
44040 Buildings	4,729	8,000	3,000	8,000
44050 Radios	2,041	5,000	5,000	7,500
44130 Drill Field	9,192	15,000	15,000	15,000
44300 Furniture & Fixtures	2,598	7,000	7,000	8,000
Total Repairs & Maintenance	38,466	88,500	82,500	92,000
<u>4500 OTHER OPERATING EXP.</u>				
45100 Contingency	-	-	-	-
45110 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	-	-	-	-

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4900 CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	-	-
49040 Machinery & Equipment	-	75,000	25,000	25,000
49060 Automobiles & Light Trucks	-	55,000	48,000	-
49070 Truck & Heavy Rolling Stock	-	-	-	-
49080 Lease Purchase	19,762	157,600	157,600	157,600
49410 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>19,762</u>	<u>287,600</u>	<u>230,600</u>	<u>182,600</u>
 TOTAL EXPENDITURES	 <u>\$ 236,371</u>	 <u>\$ 645,200</u>	 <u>\$ 565,400</u>	 <u>\$ 525,200</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 639,622	\$ 695,789	\$ 797,183	\$ 724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	215,000	209,000	-
Total Expenditures	\$ 743,867	\$ 1,148,719	\$ 1,185,113	\$ 899,263

PERSONNEL SCHEDULE

Assistant Chief EMS	1	1	1	1
EMS Captain	1	1	1	1
Paramedics	6	6	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 348,326	\$ 408,146	\$ 416,635	\$ 400,363
41020 Salaries - Part Time	5,361	12,000	12,000	12,000
41040 Salaries - Overtime	125,257	80,000	173,737	130,000
41060 Social Security/Medicare	35,911	38,094	45,426	41,322
41070 TMRS	68,204	69,394	83,849	75,528
41080 Health & Life Insurance	49,223	53,640	61,026	55,728
41090 Workers Compensation	2,761	4,445	2,719	4,822
41140 Section 125 Admin Fee	7	-	41	-
41170 Health Savings Account	4,572	5,070	1,750	5,070
41970 Pension Expense	-	10,000	-	-
41980 OPEB Expense	-	15,000	-	-
Total Personnel & Related	<u>639,622</u>	<u>695,789</u>	<u>797,183</u>	<u>724,833</u>
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,243	5,500	2,300	5,500
42500 Training and Travel	-	7,500	4,100	-
42520 Dues & Fees	493	2,700	2,700	2,700
42540 Inspections & Permits	-	29,000	29,000	31,720
42550 Community/Employee Affairs	3,725	6,830	6,830	6,830
42790 Software - Other	17,732	19,400	19,000	18,260
42900 Contract Labor	<u>44,755</u>	<u>52,000</u>	<u>46,000</u>	<u>50,420</u>
Total Services	<u>68,948</u>	<u>122,930</u>	<u>109,930</u>	<u>115,430</u>
<u>4300 SUPPLIES</u>				
43010 Office Supplies	-	-	-	-
43030 Operational Supplies	865	26,000	26,000	26,000
43080 Small Tools & Minor Equipment	1,630	72,000	26,000	16,000
43480 Books	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>2,495</u>	<u>98,000</u>	<u>52,000</u>	<u>42,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	4,374	16,000	16,000	16,000
44020 Machinery & Equipment	<u>28,428</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>32,802</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4500 OTHER OPERATING EXP.</u>				
45110 Salary Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>				
49020 Buildings	-	-	-	-
49040 Machinery & Equipment	-	-	-	-
49060 Automobiles & Light Trucks	-	55,000	54,000	-
49070 Truck & Heavy Rolling Stock	-	160,000	155,000	-
49410 Consulting Engineer Fee	-	-	-	-
49420 Consulting Architect Fee	-	-	-	-
Total Capital Outlay	-	215,000	209,000	-
 TOTAL EXPENDITURES	 <u>\$ 743,867</u>	 <u>\$ 1,148,719</u>	 <u>\$ 1,185,113</u>	 <u>\$ 899,263</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

EXPENDITURE SUMMARY

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 96,025	\$ 121,662	\$ 72,041	\$ 116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 111,184	\$ 148,462	\$ 95,741	\$ 143,709

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	1	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET**

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 65,707	\$ 69,257	\$ 52,225	\$ 68,097
41020 Salaries - Part Time	8,043	17,500	357	17,500
41040 Salaries - Overtime	47	6,000	2,000	6,000
41060 Social Security/Medicare	5,617	7,052	4,222	6,964
41070 TMRS	9,435	10,665	7,640	10,514
41080 Health & Life Insurance	6,048	6,204	4,600	6,444
41090 Workers Compensation	484	839	512	745
41140 Section 125 Admin Fee	-	-	-	-
41170 Health Savings Account	644	645	485	645
41970 Pension Expense	-	1,000	-	-
41980 OPEB Expense	-	2,500	-	-
Total Personnel & Related	<u>96,025</u>	<u>121,662</u>	<u>72,041</u>	<u>116,909</u>
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,056	2,000	2,000	2,000
42550 Community/Employee Affairs	1,331	9,000	9,000	9,000
42790 Software - Other	10,000	7,500	6,400	7,500
42900 Contract Labor	-	2,500	2,000	2,500
Total Services	<u>13,387</u>	<u>21,000</u>	<u>19,400</u>	<u>21,000</u>
<u>4300 SUPPLIES</u>				
43030 Operational Supplies	-	300	300	300
43080 Small Tools & Minor Equipment	208	1,000	500	1,000
Total Supplies	<u>208</u>	<u>1,300</u>	<u>800</u>	<u>1,300</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	1,564	2,500	2,500	2,500
44020 Machinery & Equipment	-	2,000	1,000	2,000
44040 Buildings	-	-	-	-
Total Repairs & Maintenance	<u>1,564</u>	<u>4,500</u>	<u>3,500</u>	<u>4,500</u>
TOTAL EXPENDITURES	<u>\$ 111,184</u>	<u>\$ 148,462</u>	<u>\$ 95,741</u>	<u>\$ 143,709</u>

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

		311 - FIRE SERVICES	
42000s	SERVICES		
42190	Mobile Technology		\$ 5,000
	Air cards for iPads	5,000	
42390	Audit Fees		2,000
	Annual Audit	2,000	
42520	Dues and Fees		100
	Registration renewal for vehicles; banking fees	100	
42540	Inspections and Permits		27,600
	Breathing Air - quarterly inspections	5,000	
	SCBA - annual inspection	2,500	
	Jaws and Hydraulic Tools - annual inspection	1,500	
	Hoses, pumps, ladders - annual inspection	11,000	
	Generators - annual inspection and load test	5,000	
	Ice machines - annual inspection	2,600	
42790	Software - Other		7,200
	ESO Fire Incident Reporting Modules (cost share)	6,000	
	Civic Plus Website hosting for VFD	1,200	
42900	Contract Labor		76,000
	VFD Quarterly Stipends	70,000	
	Maintenance and janitorial services at Drill Field	6,000	
	TOTAL SERVICES		117,900
43000s	SUPPLIES		
43030	Operational Supplies		12,400
	Traffic cones, micro blaze, gloves, etc.	12,400	
43080	Small Tools & Minor Equipment		38,300
	Replace or purchase small tools, accessories, etc.	26,300	
	30-minute carbon cylinder replacement program	12,000	
43140	Protective Clothing		80,000
	Bunker gear, gloves, helmets, boot and hoods	80,000	
43480	Books		2,000
	SFFMA Academy Books	2,000	
	TOTAL SUPPLIES		132,700
44000s	REPAIRS & MAINTENANCE		
44010	Vehicles		46,000
	Repair and maintenance of autos and light trucks	33,000	
	Annual preventative maintenance & inspections	13,000	
44020	Machinery & Equipment		7,500
	Ice machine repair - total of five (5) machines	2,000	
	Generator repair	4,000	
	Compressor repair	1,500	
44040	Building		8,000
	Miscellaneous repairs and maintenance	8,000	
44050	Radios		7,500
	Repair of radios & communication equipment	7,500	
44130	Drill Field		15,000
	Consumables, i.e., hay, propane, etc.	4,000	
	Services-towing vehicle(s) to drill field	2,000	
	Prop Maintenance	2,000	
	Heat tiles, mannequins, etc.	2,000	
	LPG Fuel	5,000	
44300	Furniture & Fixtures		8,000
	Replace furniture at 3 stations, as needed	8,000	
	TOTAL REPAIRS & MAINTENANCE		92,000
49000s	CAPITAL OUTLAY		
49040	Machinery and Equipment		25,000
	Extractor/dryer set for one fire station	25,000	
49080	Lease Purchase		157,600
	Lease purchase financing for new Ladder Truck	157,600	
	TOTAL CAPITAL OUTLAY		182,600
	TOTAL BUDGETED EXPENDITURES		\$ 525,200

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

		312 - EMERGENCY MEDICAL SERVICES	
41000s	PERSONNEL & RELATED		
41010	Salaries - Full Time	\$	400,363
41020	Salaries - Part Time		12,000
41040	Overtime		130,000
	Various Benefits (Total)		182,470
	TOTAL PERSONNEL		724,833
42000s	SERVICES		
42190	Mobile Technology		5,500
	Air cards for ambulance and duty vehicles	2,500	
	Data plan for modems	3,000	
42520	Dues and Fees		2,700
	CLIA Lab Fees	250	
	Ambulance License Renewal (\$150 x 4 Units)	600	
	Ambulance Operating License Renewal Fee	500	
	SETRAC Annual Dues	250	
	EMS Personnel License Renewal Avg 10 @ \$96	960	
	Continuing Ed State Renewal for in-house training	75	
	Vehicle Registrations	65	
42540	Inspections and Permits		31,720
	Annual PM inspections of stretchers	9,000	
	Quarterly inspection of AED, LP15, Lucase Devices	20,970	
	Generator PM and load test	500	
	Annual fire suppression inspection	1,250	
42550	Community Awards		6,830
	EMS Week - appreciation lunches, etc.	500	
	EMS Day - food, activities and promo items	3,500	
	Telecommunication Week - lunches, etc.	400	
	EMS Recruitment items (festivals, events, etc.)	2,430	
42790	Software - Other		18,260
	Pediatric Emergency Standards	1,100	
	ESO Solutions - report writing software	5,000	
	ESO Solutions - CAD import	2,000	
	ESO Solutions - HDE (Health Data Exchange)	1,000	
	Gateway EDI/Trizetto ACH	1,700	
	EMS Technology/Operative IQ (inventory)	2,160	
	When To Work Scheduling Software	500	
	Sunguard Freedom One Solution-mobile app (1)	100	
	Target Solutions recordkeeping (cost share)	4,700	
42900	Contract Labor		50,420
	Volunteer Stipends (\$8,500 / quarter)	34,000	
	ASSP Coordinator Fee	16,000	
	Annual fire alarm monitoring	420	
	TOTAL SERVICES		115,430
43000s	SUPPLIES		
43030	Operational Supplies		26,000
	EMS medical supplies, medications, etc.	15,000	
	Disposable PPE, Spider Straps, etc.	500	
	Warehouse supplies (gloves, cleaning, etc.)	1,500	
	Cyano-kits cyanide exposure treatment kits	3,500	
	Miscellaneous	5,500	
43080	Small Tools & Minor Equipment		16,000
	Replacement gear bags	4,000	
	Rescue tool replacement	4,000	
	Replacement or new vehicle tools & equipment	5,000	
	Miscellaneous replacement supplies/equipment	3,000	
	TOTAL SUPPLIES		42,000
44000s	REPAIRS & MAINTENANCE		
44010	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Miscellaneous unforeseen maintenance	5,000	
44020	Machinery & Equipment		1,000
	AED, LP1 and Lucas repairs	500	
	Stretcher repairs	500	
	TOTAL REPAIRS & MAINTENANCE		17,000
	TOTAL BUDGETED EXPENDITURES	\$	899,263

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

41000s PERSONNEL & RELATED		313 - FIRE MARSHAL	
41010	Salaries - Full Time	\$	68,097
41020	Salaries - Part Time		17,500
41040	Overtime		6,000
	Various Benefits (Total)		25,312
	TOTAL PERSONNEL		116,909
42000s SERVICES			
42190	Mobile Technology		2,000
	Air cards used for iPads (for FMO inspections)	2,000	
42550	Community Awards		9,000
	Fire prevention and community awareness materials (5,000	
	Challenge coins	1,000	
	Fire prevention parade incidentals	3,000	
42790	Software - Other		7,500
	ESO Fire/Property/Inspection Module	3,000	
	ESO FH (Previous Version-Old Database)	2,500	
	Miscellaneous	2,000	
42900	Contract Labor		2,500
	Manpower to cover Spark during PR events	2,500	
	TOTAL SERVICES		21,000
43000s SUPPLIES			
43030	Operational Supplies		300
	Miscellaneous operational supplies	300	
43080	Small Tools & Minor Equipment		1,000
	Miscellaneous tools and equipment	1,000	
	TOTAL SUPPLIES		1,300
44000s REPAIRS & MAINTENANCE			
44010	Vehicles		2,500
	Repairs and maintenance, as needed	2,500	
44020	Machinery & Equipment		2,000
	Fire prevention education & investigation trailer	2,000	
	TOTAL REPAIRS & MAINTENANCE		4,500
TOTAL BUDGETED EXPENDITURES		\$	143,709



Legislation Details (With Text)

File #: MIN 20-102 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/12/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Approval of minutes of joint meeting on July 27, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MW_072720.JOINT_CDC_PARC](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Approval of minutes of joint meeting on July 27, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK
710 EAST SAN AUGUSTINE STREET
DEER PARK, TEXAS 77536

CC 81-01
CDC 1-234

Minutes

of

A JOINT WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS, THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION AND PARKS AND RECREATION COMMISSION HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 27, 2020 BEGINNING AT 6:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
TJ HAIGHT	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE A. SINOR	COUNCILWOMAN

MEMBERS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION PRESENT:

GEORGETTE FORD	PRESIDENT
LAURA HICKS	VICE PRESIDENT
ERIC RIPLEY	MEMBER
DOUG BURGESS	MEMBER
FAYLENE DEFRANCIS	MEMBER
LES ELLARD	MEMBER

MEMBERS OF THE PARKS AND RECREATION COMMISSION PRESENT:

GEORGETTE FORD	CHAIRMAN
JO KIEFER	VICE CHAIRMAN
SHERRY REDWINE	MEMBER
JAMIE COX	MEMBER
ERIC RIPLEY	MEMBER

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
CHARLIE SANDBERG	PARKS & RECREATION DIRECTOR

1. MEETING CALLED TO ORDER – Mayor Mouton opened the meeting on behalf of the City Council, President Georgette Ford opened on behalf of the Deer Park Community Development Corporation and Vice Chairman Jo Kiefer opened on behalf of the Parks and Recreation Commission at 6:00 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. THE DEER PARK CITY COUNCIL, THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION AND THE DEER PARK PARKS AND RECREATION COMMISSION WILL DISCUSS ISSUES RELATING TO TYPE B SPECIAL ELECTION CURRENTLY SCHEDULED FOR NOVEMBER 3, 2020 – City Manager James Stokes gave an overview of the adoption of an ordinance calling for a Special Type B Economic Development Sales and Use Tax Election on May 2, 2020 to authorize purposes of the Type B revenues in addition to the purpose approved by the voters at the 2015 Election. On March 13, 2020, the Governor of Texas issued a proclamation certifying that COVID-19 posed an imminent threat of disaster in the State and declaring a state of disaster for all counties in the State, and the Governor has subsequently extended the disaster declaration and in response to the Governor's Proclamation, the Texas Secretary of State provided guidance to election officials, advising election officials to postpone elections to be held on May 2, 2020 to the November 3, 2020 uniform election date. Mr. Stokes advised all three individual groups, City Council, Community Development Corporation and the Parks and Recreation Commission of the option to reconsider the Special Election date to May 2021 due to possibility of uncertain issues that may occur with a November election to include the unknown impact COVID-19 has had on the sales and use tax revenues and the Special Election options placed at the bottom of the ballot.

Assistant City Manager Gary Jackson gave an overview of the ballot proposition that includes the seven specific projects that were approved by resolution which states the cost shall not exceed 20 million dollars. Mr. Jackson discussed the potential broadening of the list of allowable projects with this Special Election and the financial bonding capacity and the ability to collect 42,000,000 dollars for bond debt over a 25 year period. The key factors, if the election is postponed, could have an uncertain effect like higher project costs that may exceed projected revenues and possible inflation. The intention is to move forward and balance all factors including COVID-19.

Mayor Mouton asked, "The question to begin with is, do we maintain the November election or do we move it to May 2021?"

Councilman Patterson commented, "Yes, I say move it to May. I don't think we have any other option."

Deer Park Community Development Corporation Vice President Laura Hicks asked, “If things are still uncertain, can we move it beyond May 2021?”

Mr. Stokes responded, “Yes, you can. There are only two dates a year that you can have an election, in November or in May. You can have the election in November of 2021, and that would not be a year in which there is a statewide ballot or a national ballot for president or governor, those are only in even numbered years. You can also look at having an election in May of 2022, but the longer you push that out, the more you are into the problem that was described earlier of limited choices with the amount of money. In 2015, we committed to spend 6 million dollars to improve the Community Center. Since then, we have decided that it is not going to go nearly far enough to even have a swimming pool or any other things we envisioned.”

Deer Park Community Development Corporation President Georgette Ford commented, “I am assuming everyone understands that we would have to get together again because the numbers we used in the proposed budget and as we just saw, are not even close.”

Mr. Stokes commented, “If Council wants to delay this, into late Fall, when we get closer to call an election in May, we can regroup and hear from Stephen Springs, the Architect, and what he is showing for costs and talk about if we can still fund it. We would then have several months of sales tax collection and not just a couple of months.”

Mayor Mouton commented, “All of this is valid, but in some point in time, for all the reasons Mr. Stokes stated, and the fact that we still got something out of last election, we are going to have to make a go of it. It will probably be the best time to do it this coming May.”

Councilman Martin asked, “You mentioned cancelling the election. It’s not just for the Type B, it’s for Council seats 4, 5 and 6?”

Mr. Stokes responded, “No. There are two elections, a General Election, which is for Council seats 4, 5 and 6, and a Special Election. We would be cancelling the Special Election.”

After a lengthy discussion, it was the consensus of the City Council, Deer Park Community Development Corporation and the Parks and Recreation Commission to move the Special Election to May 2021.

4. ADJOURN – Mayor Mouton adjourned the workshop meeting on behalf of City Council, President Georgette Ford adjourned on behalf of the Deer Park Community Development Corporation and Vice Chairman Jo Kiefer adjourned on behalf of the Parks and Recreation Commission at 6:25 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton, Mayor
City of Deer Park

Georgette Ford, President
Deer Park Community Development
Corporation

Jo Kiefer, Vice Chairman
Parks and Recreation Commission



Legislation Details (With Text)

File #: MIN 20-100 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/10/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Approval of minutes of workshop meeting on August 4, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MW_080420](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Approval of minutes of workshop meeting on August 4, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 4, 2020 BEGINNING AT 7:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.
SHERRY GARRISON
TJ HAIGHT
TOMMY GINN
BILL PATTERSON
RON MARTIN
RAE SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSISTANT CITY MANAGER
CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 7:00 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. DISCUSSION OF ISSUES RELATING TO THE CONSTRUCTION UPDATE OF SHELL CREDIT UNION PARKING GARAGE AND SKYWALK –Chris Adams, from SLI Group, introduced SLI Group representatives, Brandon McGee, Ronny Guyote, Nicole Hernandez and Jose Rodriguez. Brandon McGee and Ronny Guyote presented details on the construction of the parking garage to Council. Mr. McGee advised Council of the ADS storm water detention system, spread footings, access road and the options of the timeline schedule for the sky bridge lift plan. The daytime plan includes traffic control set up to begin on Friday, October 2, 2020 at 10:00 a.m. to prepare for the following day. On Saturday October 3, 2020, work will begin at 8:00 a.m. with the crane arrival and will continue through the day setting the truss from garage to and between intermediate columns. Removal of the crane and traffic control should take place in the evening after 5:00 p.m. A nighttime lift was discussed, but is not the safest or most productive plan due to the noise disturbance to the residents with light towers in four corners and the traffic of eighteen wheelers moving in and out of the construction site and additional noise of chains and

sledgehammers. Road closures are proposed during the sky bridge lift to include full closure and partial closure during the construction. Mr. McGee advised Council of the Logistics Plan and presented the general functionality of the pedestrian tunnel, protective fencing, a temporary access drive for the credit union traffic, water filled barriers and netting, the weight of the crane pressure and the proposed Detour Plan during the construction. (Exhibit A1-A8)

After a lengthy discussion, it is Council's preference to move forward with a daytime plan of construction of the Shell Credit Union parking garage and sky bridge.

4. DISCUSSION OF ISSUES RELATING TO AN AGREEMENT TO RENEW THE SCHOOL RESOURCE OFFICERS (SRO)/CROSSING GUARD INTER-LOCAL AGREEMENT WITH THE DEER PARK INDEPENDENT SCHOOL DISTRICT (DPISD) FOR THE 2020-2021 SCHOOL YEAR – Police Chief Greg Grigg advised Council that the contract has the same specifications as prior years and in addition, the Deer Park Independent School District has agreed to continue to pay the Crossing Guards 90% of their wages and the School Resource Officers 70% of their wages of the hours normally worked during the school year. The City has agreed to continue to pay the remaining 10% for the Crossing Guards, and 30% for the School Resource Officers.
5. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:29 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton Jr.
Mayor



Legislation Details (With Text)

File #: MIN 20-101 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/10/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Approval of minutes of regular meeting on August 4, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MR_080420](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Approval of minutes of regular meeting on August 4, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes of

THE 1762ND REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 4, 2020 AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.
SHERRY GARRISON
TOMMY GINN
TJ HAIGHT
BILL PATTERSON
RON MARTIN
RAE SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSISTANT CITY MANAGER
CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. COMMENTS FROM THE AUDIENCE – No comments received.
3. INVOCATION – The invocation was given by Councilwoman Sinor.
4. PLEDGE OF ALLEGIANCE – Councilman Martin led the Pledge of Allegiance to the United States Flag and led the Texas Flag Pledge.
5. AWARDING BID OF THE REHABILITATION OF THE COY STREET 500,000 ELEVATED WATER STORAGE TANK – Motion was made by Councilwoman Garrison and seconded by Councilman Patterson to award the project based on the lowest bid and the engineer's recommendation to DSP Industrial, in the amount of \$419,000. Motion carried 7 to 0.
6. CONSENT CALENDAR – Motion was made by Councilman Ginn and seconded by Councilman Patterson to approve the consent calendar as follows:
 - a. Approval of minutes of budget workshop meeting on June 29, 2020.

- b. Approval of minutes of workshop meeting on July 21, 2020.
- c. Approval of minutes of regular meeting on July 21, 2020.
- d. Approval of tax refund to Underwood Associates in the amount of \$2,029.95 due to a value decrease granted by Harris County Appraisal District.
- e. Approval of tax refund to Global New Millennium Partners LTD. in the amount of \$537.74 due to a value decrease granted by Harris County Appraisal District.
- f. Approval of tax refund to Hessy A. & Sonia E. Khodra in the amount of \$605.96 due to a homestead exemption granted by Harris County Appraisal District.
- g. Approval of the surplus property list and authorization to auction this surplus property via the Internet through Rene Bates Auctioneers.
- h. Acceptance of completion and release of retainage for the 18" Force Main Rehabilitation Project Phase I.
- i. Acceptance of completion and release of retainage for the New Orleans Outfall Rehabilitation Drainage Project.
- j. Acceptance of completion and release of retainage for the Deer Park Meadows Sanitary Sewer Rehabilitation Project.
- k. Acceptance of the Quarterly Investment Report for the quarter ended June 30, 2020.
- l. Authorization to purchase and the installation of four (4) bleachers from Game Court Services via the BuyBoard Contract #502-16.
- m. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of April 1, 2020 - June 30, 2020.

Motion carried 7 to 0.

- 7. CONSIDERATION OF AND ACTION ON AN AGREEMENT WITH HARRIS COUNTY TO CONDUCT A JOINT ELECTION ON NOVEMBER 3, 2020 – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor entering into an agreement with Harris County to conduct a joint election on November 3, 2020. Motion carried 7 to 0.
- 8. CONSIDERATION OF AND ACTION ON AN AGREEMENT TO RENEW THE SCHOOL RESOURCE OFFICERS (SRO)/CROSSING GUARD INTER-LOCAL AGREEMENT WITH THE DEER PARK INDEPENDENT SCHOOL DISTRICT (DPISD) FOR THE 2020/2021 SCHOOL YEAR – Motion was made by Councilman Haight and seconded by Councilman Patterson entering into an agreement to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent

School District (DPISD) for the 2020/2021 school year. Motion carried 7 to 0.

9. CONSIDERATION OF AND ACTION ON AUTHORIZATION TO SUBMIT A PUBLIC ASSISTANCE (PA) GRANT APPLICATION TO FEMA AND TO PARTICIPATE IN THE HARRIS COUNTY COVID-19 SMALL CITIES CORONAVIRUS RELIEF FUNDS (CRF) FOR REIMBURSEMENT FOR COVID-19 RELATED EXPENSES – Motion was made by Councilwoman Sinor and seconded by Councilman Patterson to authorize the submission of a Public Assistance (PA) grant application to FEMA and to participate in the Harris County COVID-19 Small Cities Coronavirus Relief Funds (CRF) for reimbursement for COVID-19 related expenses. Motion carried 7 to 0.
10. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING A MEMBER OF THE FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF DEER PARK – After a proposed ordinance was read by caption, motion was made by Councilman Haight and seconded by Councilwoman Sinor to adopt on first reading Ordinance No. 4175, captioned as follows:

AN ORDINANCE APPOINTING ONE (1) BOARD MEMBER OF THE FIRE CONTROL AND PREVENTION AND EMERGENCY MEDICAL SERVICE DISTRICT BOARD OF THE CITY OF DEER PARK, TEXAS. (Tommy Archer)

Motion carried 7 to 0.

11. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING ORDINANCE NO.4141 FOR A GENERAL ELECTION ORIGINALLY SET ON MAY 2, 2020 RESETTING TO NOVEMBER 3, 2020 TO ELECT THREE COUNCILMEMBERS – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilman Patterson to adopt on first reading Ordinance No. 4176, captioned as follows:

AN ORDINANCE AMENDING ORDINANCE NO. 4141 RESCHEDULING A GENERAL ELECTION IN THE CITY OF DEER PARK, TEXAS, ORIGINALLY SET FOR MAY 2, 2020, RESETTING THE GENERAL ELECTION TO NOVEMBER 3, 2020 FOR THE ELECTION OF THREE COUNCIL MEMBERS, POSITIONS FOUR, FIVE AND SIX; ESTABLISHING THE ELECTION PRECINCTS FOR SUCH ELECTION; THE POLLING PLACE THEREFORE; AND PROVIDING FOR NOTICE.

Motion carried 7 to 0.

12. CONSIDERATION OF AND ACTION ON AN ORDINANCE CANCELLING THE NOVEMBER 3, 2020 TYPE B SPECIAL ELECTION – After a proposed ordinance was read by caption, motion was made by Councilman Patterson and seconded by Councilman Ginn to adopt on first reading Ordinance No. 4176, captioned as follows:

ORDINANCE CANCELLING SPECIAL ELECTION FOR ADOPTION OF TYPE B
SALES AND USE TAX AND PROVIDING FOR OTHER MATTERS INCIDENTAL
AND RELATED THERETO.

Motion carried 7 to 0.

13. ADJOURN – Mayor Mouton adjourned the meeting at 7:36 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton, Jr.
Mayor



Legislation Details (With Text)

File #:	ACT 20-021	Version:	1	Name:	
Type:	Acceptance	Status:		Agenda Ready	
File created:	6/23/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Pay App #3 (Final) ConAffidavit of Bills Paid Conditional Waiver & Release on Final Payment				

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

Summary:

Frost Construction, LLC. has completed the demolition of the Court and Theatre building arches and is now ready for Council acceptance and release of final payment. The project was completed in the amount of \$51,000.

The final payment for this project is \$2,550 which will complete the \$51,000 project total.

The project is completed and the contract is ready to be closed out and final payment issued.

Attached is a copy for the final payment application #3, conditional waiver and release of final payment and affidavit of all bills paid.

Fiscal/Budgetary Impact:

\$ 51,000 Capital Improvement Fund Contingency

Recommendation is to approve the acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

Application and Certificate for Payment

TO OWNER: CITY OF DEER PARK
P.O. BOX 700
DEER PARK, TX 77536

PROJECT: F567
Deer Park Courthouse Repairs
1301 Center St.
Deer Park, TX 77536

APPLICATION NO: 3
PERIOD TO: 7/31/20
CONTRACT FOR:
CONTRACT DATE:
PROJECT NOS:

Distribution to:
OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

FROM CONTRACTOR:
Frost Construction Company, Inc.
8820 Will Clayton Pkwy, Ste. H
Humble, TX 77338

VIA ARCHITECT:
Carnes Engineering, Inc.

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	51,000.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	51,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	51,000.00
5. RETAINAGE:		
a. 0.0 % of Completed Work (Column D + E) on G703	\$	0.00
b. 0.0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	51,000.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	48,450.00
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	2,550.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]

Date: 07/31/20

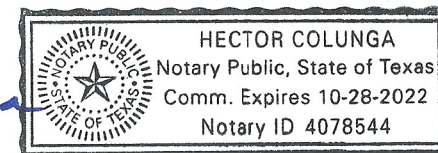
State of:

County of:

Subscribed and sworn to before me this 31st day of July, 2020

Notary Public: [Signature]

My Commission expires: 10/28/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Continuation G703

Page 2 of 2

JobId: F567
Deer Park Courthouse Repairs

Application no.: 3
Application date: 7/1/20
Period to: 7/31/20
Architect's project no.:

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	WORK COMPLETED		Materials Presently Stored (not in D)	Total Compl. and Stored To Date (D+F)	% Compl. (Prev.)	Balance To Finish (Prev.)	Retainage (Prev.)
			From Prev. Application	Amount This Period					
1	DEMO	14,300.00	14,300.00	0.00	0.00	14,300.00	100	0.00	0.00
2	STONE CLADDING	4,300.00	4,300.00	0.00	0.00	4,300.00	100	0.00	0.00
3	METAL STUDS	3,400.00	3,400.00	0.00	0.00	3,400.00	100	0.00	0.00
4	SHEATHING	2,200.00	2,200.00	0.00	0.00	2,200.00	100	0.00	0.00
5	PRESSURE WASH / CLEAN	2,800.00	2,800.00	0.00	0.00	2,800.00	100	0.00	0.00
6	GENERAL CONDITIONS	20,200.00	20,200.00	0.00	0.00	20,200.00	100	0.00	0.00
7	INSURANCE	1,300.00	1,300.00	0.00	0.00	1,300.00	100	0.00	0.00
8	BONDS	2,500.00	2,500.00	0.00	0.00	2,500.00	100	0.00	0.00
		51,000.00	51,000.00	0.00	0.00	51,000.00	100	0.00	0.00

AFFIDAVIT OF BILLS PAID

STATE OF TEXAS

COUNTY OF HARRIS

I, the undersigned, a representative of Frost Construction Company, Inc.

under its contract with the **City of Deer Park** for the construction of the following:

**Deer Park Courthouse Repairs
1301 Center St.
Deer Park, TX 77536**

do hereby certify under oath that all bills for this project have been paid in accordance
with the contract documents and specifications.

Scott Frost

CONTRACTOR'S REPRESENTATIVE'S NAME

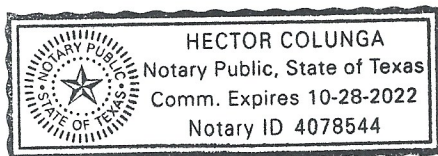
07/31/20
DATE

Scott Frost

SIGNATURE OF CONTRACTOR'S REPRESENTATIVE

Sworn to and subscribed before me by said Scott Frost,

on 31st day of July, 2020, to certify which witness my hand and seal of office.



Hector Colunga
NOTARY PUBLIC

07/31/20
DATE

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

Project: **Deer Park Courthouse Repairs**

Job No.: **F567**

On receipt by the signer of this document of a check from **City of Deer Park** (maker of check) in the sum of **\$2,550.00** payable to **Frost Construction Co., Inc.** (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of **City of Deer Park** (owner) located at **1301 Center St; Deer Park, TX 77536** (location) to the following extent: **Deer Park Courthouse Repairs** (job description).

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to **Frost Construction Co., Inc.** (person with whom signer contracted). Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

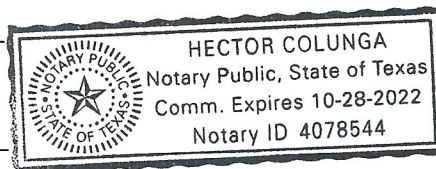
Date **07/31/20**

Frost Construction Co., Inc. (Company name)
By **Scott Frost** (Signature)
Scott Frost (Title)

This instrument was executed and acknowledged before me on this **31st** day of **July**, **2020**, by **Scott Frost**, known to me as the person whose name is subscribed above, as **President** [title] of **Frost Construction Co., Inc.** on behalf of and as the authorized act of said entity.

Hector Colunga
Notary Public in and for the State of **Texas**

My Commission Expires: **10/28/2022**





Legislation Details (With Text)

File #:	ACT 20-026	Version:	1	Name:	
Type:	Acceptance	Status:		Agenda Ready	
File created:	7/29/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.				
Sponsors:	Finance				
Indexes:					
Code sections:					
Attachments:	2020 3Q Financial Report				

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.

Summary:

The City's quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020 reports the preliminary and unaudited results for the first nine months of the fiscal year (October 2019 - June 2020). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$52.8 million. The annual budget for these revenues, as amended, is \$57.8 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$20.9 million through June 2020. The industrial in-lieu of taxes revenues of approximately \$12.7 million through June 2020 represent 104.6 percent of the amount budgeted for these revenues. The City's sales tax revenues of \$4.3 million through the third quarter and, despite the impact of Covid-19, are 4.5 percent higher than the prior year's third quarter due to the favorable results earlier in the fiscal year. Total expenditures of the Governmental Funds are approximately \$45.1 million for the third quarter to-date.

Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total approximately \$8.4 million through June 2020, which is 7.9 percent higher than the prior year's third quarter results. This difference reflects the 10 percent increase in water and sewer rates in the current fiscal year and also the slight 1.1 percent increase in water usage for the first nine months of the fiscal year. Total expenses of these enterprise funds are \$8.9 million through the third quarter.

The \$1.3 million of expenditures in the Capital Improvements Fund for the fiscal year-to-date through June 2020 primarily represent drainage projects but also include expenditures for the new EMS

Annex at Fire Station #3.

Revenues for the special revenue districts (the Crime Control and Prevention District and the Fire Control Prevention and EMS District), primarily represent sales tax collections. For the nine months to-date, combined revenues for both districts total approximately \$2.1 million and combined expenditures total approximately \$2.4 million, which is primarily operating expenditures. Third quarter revenues of approximately \$2.2 million for the City's Type B Corporation, the Deer Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. Expenditures of approximately \$1.2 million for the nine months to-date primarily represent funding for debt service payments.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.



**FISCAL YEAR 2020
QUARTERLY FINANCIAL REPORT
FOR THE THIRD QUARTER ENDED
June 30, 2020
(Preliminary & Unaudited)**

**CITY OF DEER PARK
FISCAL YEAR 2020
QUARTERLY FINANCIAL REPORT
THIRD QUARTER ENDED JUNE 30, 2020
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CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results			Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GOVERNMENTAL FUNDS							
REVENUE SUMMARY:							
General Fund	\$ 20,979,675	\$ 13,724,198	\$ 4,288,955	\$ 38,992,768	\$ 45,812,708	\$ 6,819,940	14.89%
Debt Service Fund	7,407,048	3,250,126	90,383	10,747,557	5,909,871	(4,837,686)	--
Golf Course Lease Fund	-	19,613	-	19,613	521,300	501,687	96.24%
Special Revenue Funds	42,674	228,250	181,034	451,958	5,532,168	5,080,210	91.83%
Capital Improvement Bond Funds	78,100	2,480,163	30,786	2,589,049	-	(2,589,049)	*
Total Governmental Funds Revenue	28,507,497	19,702,290	4,591,158	52,800,945	57,776,047	4,975,102	8.61%
EXPENDITURE SUMMARY:							
General Fund							
General & Administrative	1,895,302	1,997,818	1,673,734	5,566,854	10,493,419	4,926,565	46.95%
Police Department & Humane Services	2,282,826	2,894,496	2,640,492	7,817,814	11,181,317	3,363,503	30.08%
Fire Department & Emergency Services	522,956	763,418	655,950	1,942,324	4,755,837	2,813,513	59.16%
Planning & Development	277,317	332,180	302,592	912,089	1,320,597	408,508	30.93%
Sanitation	945,831	1,072,062	1,143,007	3,160,900	4,373,064	1,212,164	27.72%
Street Maintenance	326,080	321,046	300,459	947,585	2,078,193	1,130,608	54.40%
Parks & Recreation	1,334,878	1,799,105	1,374,854	4,508,837	5,966,769	1,457,932	24.43%
Library	208,311	318,649	268,637	795,597	1,253,736	458,139	36.54%
Other	248,542	331,068	254,421	835,031	813,810	(21,221)	--
Employee Benefits	-	-	-	-	-	-	-
Operating Transfers	-	-	-	-	596,300	596,300	100.00%
Total General Fund	8,043,043	9,829,842	8,614,146	26,487,031	42,833,042	16,346,011	38.16%
Debt Service Fund	5,026,539	4,771,601	-	9,798,140	5,558,123	(4,240,017)	--
Golf Course Lease Fund	24,609	121,109	345,816	491,534	521,300	29,766	5.71%
Special Revenue Funds	167,519	379,260	560,868	1,107,647	5,530,371	4,422,724	79.97%
Capital Improvement Bond Funds	2,644,589	2,572,258	1,969,234	7,206,081	-	(7,206,081)	*
Total Governmental Funds Expenditures	15,906,299	17,674,070	11,510,064	45,090,433	54,442,836	9,352,403	17.18%
Governmental Funds Revenues O(U) Expenditures	\$ 12,601,198	\$ 2,028,220	\$ (6,918,906)	\$ 7,710,512	\$ 3,333,211		
UTILITY FUNDS							
REVENUE SUMMARY:							
Water/Sewer Fund	\$ 1,848,458	\$ 2,735,372	\$ 2,877,918	\$ 7,461,748	\$ 13,141,053	\$ 5,679,305	43.22%
Storm Water Fund	169	540,279	57	540,505	-	(540,505)	*
Other	60,863	251,256	90,324	402,443	597,694	195,251	32.67%
Total Utility Fund Revenue	1,909,490	3,526,907	2,968,299	8,404,696	13,738,747	5,334,051	38.82%
EXPENSES SUMMARY:							
General & Administrative	249,913	282,837	209,436	742,186	1,151,309	409,123	35.54%
Water Expenses	867,711	2,058,954	1,103,666	4,030,531	6,568,350	2,537,819	38.64%
Sewer Expenses	247,313	261,678	278,818	787,809	1,627,075	839,266	51.58%
Storm Water Expenses	-	25,193	-	25,193	-	(25,193)	*
Debt Service & Related Fees	1,565	2,520,929	-	2,522,494	3,080,447	557,953	18.11%
Operating Transfers	-	-	-	-	143,680	143,680	100.00%
Other	136,302	446,869	143,628	726,799	946,341	219,542	23.20%
Employee Benefits	19,546	12,855	12,227	44,628	218,150	173,522	79.54%
Total Utility Fund Expenses	1,522,350	5,609,315	1,747,975	8,679,640	13,735,352	4,855,712	35.35%
Utility Fund Revenues O(U) Expenses	\$ 387,140	\$ (2,082,408)	\$ 1,220,324	\$ (474,944)	\$ 3,395		
CAPITAL IMPROVEMENTS FUND							
REVENUE SUMMARY:							
Capital Improvements Fund Revenue	\$ 629	\$ 377	\$ 211	\$ 1,217	\$ 5,393,768	\$ 5,392,551	99.98%
Total Capital Improvements Fund Revenue	629	377	211	1,217	5,393,768	5,392,551	99.98%
EXPENDITURE SUMMARY:							
General Government	-	2,845	3,948	6,793	-	(6,793)	*
IT Services	-	-	1,129	1,129	91,250	90,121	98.76%
Emergency Management	-	-	-	-	127,518	127,518	100.00%
Emergency Medical Services	306,904	4,786	-	311,690	500,000	188,310	37.66%
Planning & Development	-	-	269,662	269,662	3,000,000	2,730,338	91.01%
Street Maintenance	-	656,722	-	656,722	300,000	(356,722)	--
Storm Water	-	-	-	-	110,000	110,000	100.00%
Park Maintenance	57	100	-	157	465,000	464,843	99.97%
Recreation	-	-	21,437	21,437	50,000	28,563	57.13%
Athletics & Aquatics	-	-	-	-	-	-	-
Building Maintenance	-	10,203	37,049	47,252	-	(47,252)	*
Drama	-	-	2,174	2,174	-	(2,174)	*
Drainage Improvements	-	-	-	-	-	-	-
Contingency	-	-	-	-	750,000	750,000	100.00%
Total Capital Improvements Fund Expenditures	306,961	674,656	335,399	1,317,016	5,393,768	4,076,752	75.58%
Capital Improvements Fund Revenues O(U) Expenditures	\$ (306,332)	\$ (674,279)	\$ (335,188)	\$ (1,315,799)	\$ -		

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
Senior Citizens Fund	\$ 512	\$ 307	\$ 171		\$ 990	\$ -	\$ (990)	-
Total Fiduciary Funds Revenue	<u>512</u>	<u>307</u>	<u>171</u>		<u>990</u>	<u>-</u>	<u>(990)</u>	-
EXPENDITURE SUMMARY:								
Senior Citizens Fund	-	-	-		-	-	-	-
Total Fiduciary Funds Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	-
Fiduciary Funds Revenues O/(U) Expenditures	<u>\$ 512</u>	<u>\$ 307</u>	<u>\$ 171</u>		<u>\$ 990</u>	<u>\$ -</u>		
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 164,045	\$ 429,839	\$ 465,614		\$ 1,059,498	\$ 2,774,362	\$ 1,714,864	61.81%
Fire Control Prevention and EMS District	162,523	426,680	462,234		1,051,437	1,942,381	890,944	45.87%
Total Special Revenue Districts Revenue	<u>326,568</u>	<u>856,519</u>	<u>927,848</u>		<u>2,110,935</u>	<u>4,716,743</u>	<u>2,605,808</u>	55.25%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	353,821	715,336	230,715		1,299,872	2,774,362	1,474,490	53.15%
Fire Control Prevention and EMS District	287,890	431,608	365,235		1,084,733	1,942,381	857,648	44.15%
Total Special Revenue Districts Expenditures	<u>641,711</u>	<u>1,146,944</u>	<u>595,950</u>		<u>2,384,605</u>	<u>4,716,743</u>	<u>2,332,138</u>	49.44%
Special Revenue Districts Revenues O/(U) Expenditures	<u>\$ (315,143)</u>	<u>\$ (290,425)</u>	<u>\$ 331,898</u>		<u>\$ (273,670)</u>	<u>\$ -</u>		
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 328,941	\$ 893,834	\$ 938,768		\$ 2,161,543	\$ 3,004,000	\$ 842,457	28.04%
Total DPDC Fund Revenue	<u>328,941</u>	<u>893,834</u>	<u>938,768</u>		<u>2,161,543</u>	<u>3,004,000</u>	<u>842,457</u>	28.04%
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	1,165,610	2,000		1,167,610	1,959,349	791,739	40.41%
Total DPDC Fund Expenditures	<u>-</u>	<u>1,165,610</u>	<u>2,000</u>		<u>1,167,610</u>	<u>1,959,349</u>	<u>791,739</u>	40.41%
DPDC Revenues O/(U) Expenditures	<u>\$ 328,941</u>	<u>\$ (271,776)</u>	<u>\$ 936,768</u>		<u>\$ 993,933</u>	<u>\$ 1,044,651</u>		
<u>FUND BALANCE</u>								
Beginning Fund Balance - General Fund	\$ 41,670,098	\$ 54,606,730	\$ 58,501,026		\$ 41,670,098			
Revenues Over/(Under) Expenditures	12,936,632	3,894,296	(4,325,191)		12,505,737			
Ending Fund Balance - General Fund	<u>\$ 54,606,730</u>	<u>\$ 58,501,026</u>	<u>\$ 54,175,835</u>		<u>\$ 54,175,835</u>			
Beginning Fund Balance - Water Sewer Fund	\$ 19,569,416	\$ 19,957,683	\$ 17,467,763		\$ 19,569,416			
Revenues Over/(Under) Expenditures	388,267	(2,489,920)	1,197,584		(904,069)			
Ending Fund Balance - Water Sewer Fund	<u>\$ 19,957,683</u>	<u>\$ 17,467,763</u>	<u>\$ 18,665,347</u>		<u>\$ 18,665,347</u>			

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	FY20 YTD Actual	FY19 YTD Actual	Difference O/(U) Prior YTD	FY19 FYE Total
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 20,979,675	\$ 13,724,138	\$ 4,268,955		\$ 38,992,768	\$ 37,827,716	\$ 1,165,052	\$ 44,670,977
Debt Service Fund	7,407,048	3,250,126	90,383		10,747,557	5,910,157	4,837,400	5,956,842
Golf Course Lease Fund	-	19,613	-		19,613	22,611	(2,998)	132,372
Special Revenue Funds	42,674	228,250	181,034		451,958	551,921	(99,963)	2,212,409
Capital Improvement Bond Funds	78,100	2,480,163	30,786		2,589,049	2,619,124	(30,075)	4,147,650
Total Governmental Funds Revenue	28,507,497	19,702,290	4,591,158		52,800,945	46,931,529	5,869,416	57,120,250
EXPENDITURE SUMMARY:								
General Fund								
General & Administrative	1,895,302	1,997,818	1,673,734		5,566,854	5,344,581	222,273	11,893,147
Police Department & Humane Services	2,282,826	2,894,496	2,640,492		7,817,814	7,022,032	795,782	10,353,373
Fire Department & Emergency Services	522,956	763,418	655,950		1,942,324	2,092,527	(150,203)	3,011,482
Planning & Development	277,317	332,180	302,592		912,089	1,260,829	(348,740)	1,826,961
Sanitation	945,831	1,072,062	1,143,007		3,160,900	2,915,469	245,431	4,184,733
Street Maintenance	326,080	321,046	300,459		947,585	1,323,975	(376,390)	1,981,880
Parks & Recreation	1,334,878	1,799,105	1,374,854		4,508,837	4,235,593	273,244	6,847,760
Library	208,311	318,649	268,637		795,597	722,757	72,840	1,033,865
Other	249,542	331,068	254,421		835,031	686,622	148,409	673,694
Operating Transfers	-	-	-		-	-	-	-
Total General Fund	8,043,043	9,829,842	8,614,146		26,487,031	25,604,385	882,646	41,806,905
Debt Service Fund	5,026,539	4,771,601	-		9,798,140	4,779,166	5,018,974	5,371,682
Golf Course Lease Fund	24,609	121,109	345,816		491,534	83,028	408,506	132,372
Special Revenue Funds	167,519	379,260	560,868		1,107,647	554,757	552,890	2,436,329
Capital Improvement Bond Funds	2,644,589	2,572,258	1,989,234		7,206,081	9,818,088	(2,612,007)	8,354,008
Total Governmental Funds Expenditures	15,906,299	17,674,070	11,510,064		45,090,433	40,839,424	4,251,009	58,101,296
Governmental Funds Revenues O/(U) Expenditures	\$ 12,601,198	\$ 2,028,220	\$ (6,918,906)		\$ 7,710,512	\$ 6,092,105	\$ 1,618,407	\$ (981,046)
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,848,458	\$ 2,735,372	\$ 2,877,918		\$ 7,461,748	\$ 6,844,944	\$ 616,804	\$ 10,783,727
Storm Water Fund	169	540,279	57		540,505	556,526	(16,021)	387,306
Other	60,863	251,256	90,324		402,443	389,299	13,144	760,258
Total Utility Funds Revenue	1,909,490	3,526,907	2,968,299		8,404,696	7,790,769	613,927	11,931,291
EXPENSES SUMMARY:								
General & Administrative	249,913	282,837	209,436		742,186	727,123	15,063	1,043,791
Water Expenses	867,711	2,058,954	1,103,866		4,030,531	3,020,636	1,009,895	4,307,587
Sewer Expenses	247,313	261,678	278,818		787,809	706,836	80,973	1,059,519
Storm Water Expenses	-	25,193	-		25,193	33,887	(8,694)	167,096
Debt Service & Related Fees	1,565	2,520,929	-		2,522,494	2,224,105	298,389	2,784,141
Operating Transfers	-	-	-		-	-	-	122,973
Other	136,302	446,869	143,628		726,799	413,751	313,048	503,717
Employee Benefits	19,546	12,655	12,227		44,628	43,017	1,611	495,719
Total Utility Funds Expenses	1,522,350	5,609,315	1,747,975		8,879,640	7,169,355	1,710,285	10,484,543
Utility Funds Revenues O/(U) Expenses	\$ 387,140	\$ (2,082,408)	\$ 1,220,324		\$ (474,944)	\$ 621,414	\$ (1,096,358)	\$ 1,446,748
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 629	\$ 377	\$ 211		\$ 1,217	\$ 2,471	\$ 1,254	\$ 4,029,703
Total Capital Improvements Fund Revenue	629	377	211		1,217	2,471	1,254	4,029,703
EXPENDITURE SUMMARY:								
General Government	-	2,845	3,948		6,793	825,239	(818,446)	1,162,070
IT Services	-	-	1,129		1,129	-	1,129	4,600
Emergency Management	-	-	-		-	-	-	112,590
Emergency Medical Services	306,904	4,786	-		311,690	-	311,690	1,116,127
Planning & Development	-	-	269,662		269,662	-	269,662	24,480
Street Maintenance	-	656,722	-		656,722	-	656,722	972
Park Maintenance	57	100	-		157	71,625	(71,468)	845,810
Athletics & Aquatics	-	-	-		-	43,800	(43,800)	43,800
Building Maintenance	-	10,203	37,049		47,252	-	47,252	217,371
Golf Course	-	-	2,174		2,174	-	2,174	62,898
Land & Land Rights	-	-	-		-	-	-	2,900
Operating Transfers	-	-	-		-	-	-	357,533
Total Capital Improvements Fund Expenditures	306,961	674,656	313,962		1,295,579	940,664	354,915	3,951,151
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (306,332)	\$ (674,279)	\$ (313,751)		\$ (1,294,362)	\$ (938,193)	\$ (353,661)	\$ 78,552

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	FY20 YTD Actual	FY19 YTD Actual	Difference O/(U) Prior YTD	FY19 FYE Total
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
Senior Citizens Fund	\$ 512	\$ 307	\$ 171		\$ 990	\$ 2,011	\$ (1,021)	\$ 2,668
Total Fiduciary Funds Revenue	<u>512</u>	<u>307</u>	<u>171</u>		<u>990</u>	<u>2,011</u>	<u>(1,021)</u>	<u>2,668</u>
EXPENDITURE SUMMARY:								
Senior Citizens Fund	-	-	-		-	-	-	-
Total Fiduciary Funds Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fiduciary Funds Revenues O/(U) Expenditures	<u>\$ 512</u>	<u>\$ 307</u>	<u>\$ 171</u>		<u>\$ 990</u>	<u>\$ 2,011</u>	<u>\$ (1,021)</u>	<u>\$ 2,668</u>
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 164,045	\$ 429,839	\$ 465,614		\$ 1,059,498	\$ 1,031,286	\$ 28,212	\$ 1,845,733
Fire Control Prevention and EMS District	162,523	426,680	462,234		1,051,437	1,121,002	(69,565)	1,896,791
Total Special Revenue Districts Revenue	<u>326,568</u>	<u>856,519</u>	<u>927,848</u>		<u>2,110,935</u>	<u>2,152,288</u>	<u>(41,353)</u>	<u>3,742,524</u>
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	353,821	715,336	230,715		1,299,872	935,892	363,980	1,357,944
Fire Control Prevention and EMS District	287,890	431,608	365,235		1,084,733	2,570,162	(1,485,429)	4,064,513
Total Special Revenue Districts Expenditures	<u>641,711</u>	<u>1,146,944</u>	<u>595,950</u>		<u>2,384,605</u>	<u>3,506,054</u>	<u>(1,121,449)</u>	<u>5,422,457</u>
Special Revenue Districts Revenues O/(U) Expenditures	<u>\$ (315,143)</u>	<u>\$ (290,425)</u>	<u>\$ 331,898</u>		<u>\$ (273,670)</u>	<u>\$ (1,353,766)</u>	<u>\$ 1,080,096</u>	<u>\$ (1,679,933)</u>
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 328,941	\$ 893,834	\$ 938,768		\$ 2,161,543	\$ 2,070,501	\$ 91,042	\$ 3,621,671
Total DPCDC Fund Revenue	<u>328,941</u>	<u>893,834</u>	<u>938,768</u>		<u>2,161,543</u>	<u>2,070,501</u>	<u>91,042</u>	<u>3,621,671</u>
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	1,165,610	2,000		1,167,610	1,158,865	10,745	1,217,475
Total DPCDC Fund Expenditures	<u>-</u>	<u>1,165,610</u>	<u>2,000</u>		<u>1,167,610</u>	<u>1,158,865</u>	<u>10,745</u>	<u>1,217,475</u>
DPCDC Revenues O/(U) Expenditures	<u>\$ 328,941</u>	<u>\$ (271,776)</u>	<u>\$ 936,768</u>		<u>\$ 993,933</u>	<u>\$ 913,636</u>	<u>\$ 80,297</u>	<u>\$ 2,404,196</u>

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GENERAL FUND								
REVENUE SUMMARY:								
Taxes	\$ 19,673,761	\$ 12,209,940	\$ 2,699,995		\$ 34,583,696	\$ 36,659,777	\$ 2,076,081	5.66%
Service Fees	261,794	398,885	387,703		1,048,382	1,561,886	513,504	32.88%
Fines	279,552	306,324	174,342		760,218	1,287,500	527,282	40.95%
Permits & Licenses	108,856	86,883	67,191		262,930	555,500	292,570	52.67%
User Fees	446,486	508,443	249,908		1,204,837	2,252,123	1,047,286	46.50%
Other	209,226	213,663	709,816		1,132,705	3,484,922	2,352,217	67.50%
Special Revenue	-	-	-		-	11,000	11,000	100.00%
Total Revenue	20,979,675	13,724,138	4,288,955		38,992,768	45,812,708	6,819,940	14.89%
EXPENDITURE SUMMARY:								
Mayor & Council	9,929	5,162	4,769		19,860	63,650	43,790	68.80%
City Manager	203,518	266,807	221,338		691,663	1,025,692	334,029	32.57%
Boards & Commissions	3,598	3,319	1,883		8,800	15,408	6,608	42.89%
Municipal Court	99,376	126,607	105,743		331,726	477,701	145,975	30.56%
General Government	686,279	626,623	497,792		1,810,694	5,055,311	3,244,617	64.18%
Legal Services	12,976	78,278	37,431		128,685	175,100	46,415	26.51%
Personnel	80,685	104,475	86,707		271,867	406,156	134,289	33.06%
IT Services	552,276	483,902	452,214		1,488,392	2,103,492	615,100	29.24%
Finance	142,122	196,692	174,709		513,523	715,863	202,340	28.27%
City Secretary	104,543	105,953	91,148		301,644	455,046	153,402	33.71%
Police	2,215,036	2,799,403	2,578,865		7,593,304	10,726,803	3,133,499	29.21%
Humane Services	67,790	95,093	61,627		224,510	454,514	230,004	50.60%
Emergency Management	97,300	119,578	105,139		322,017	521,475	199,458	38.25%
Fire Department	99,968	167,894	102,876		370,738	2,542,208	2,171,470	85.42%
Ambulance Services	286,914	385,851	408,369		1,081,134	1,443,241	362,107	25.09%
Fire Marshal	38,774	90,095	39,566		168,435	248,913	80,478	32.33%
Central Warehouse	18,814	23,521	20,276		62,611	80,541	17,930	22.26%
Planning & Development	277,317	332,180	302,592		912,089	1,320,597	408,508	30.93%
Sanitation	945,831	1,072,062	1,143,007		3,160,900	4,373,064	1,212,164	27.72%
Street Maintenance	326,080	321,046	300,459		947,585	2,078,193	1,130,608	54.40%
Fleet Maintenance	142,679	165,529	125,944		434,152	733,269	299,117	40.79%
Traffic	88,049	142,018	108,201		338,268	777,057	438,789	56.47%
Library	208,311	318,649	268,637		795,597	1,253,736	458,139	36.54%
Parks & Rec Administration	153,174	221,864	163,267		538,305	818,873	280,568	34.26%
Beautification	-	-	-		-	30,000	30,000	100.00%
Park Maintenance	424,885	627,626	491,361		1,543,872	2,994,715	1,450,843	48.45%
Recreation	129,087	224,836	106,659		460,582	819,320	358,738	43.78%
Athletics & Aquatics	137,284	144,192	205,299		486,775	992,571	505,796	50.96%
Building Maintenance	188,784	248,881	198,934		636,599	933,721	297,122	31.82%
Senior Services	114,419	107,986	87,911		310,316	584,646	274,330	46.92%
After School Program	95,537	108,724	45,636		249,897	401,775	151,878	37.80%
Drama	91,708	114,996	75,787		282,491	463,757	181,266	39.09%
Employee Benefits	-	-	-		-	-	-	-
Operating Transfer to Golf Course Lease	-	-	-		-	451,300	451,300	100.00%
Operating Transfer to Chapter 380	-	-	-		-	130,000	130,000	100.00%
Operating Transfer to Disaster Declarations Fund	-	-	-		-	145,000	145,000	100.00%
Total Expenditures	8,043,043	9,829,842	8,614,146		26,487,031	45,812,708	19,325,677	42.18%
General Fund Revenues O/(U) Expenditures	\$ 12,936,632	\$ 3,894,296	\$ (4,325,191)		\$ 12,505,737	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 41,670,098	\$ 54,606,730	\$ 58,501,026	\$ 41,670,098
Revenues Over/(Under) Expenditures	12,936,632	3,894,296	(4,325,191)	12,505,737
Ending Fund Balance	\$ 54,606,730	\$ 58,501,026	\$ 54,175,835	\$ 54,175,835

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>DEBT SERVICE FUND</u>								
REVENUE SUMMARY:								
Taxes	\$ 2,416,208	\$ 2,072,574	\$ 84,342		\$ 4,573,124	\$ 4,539,424	\$ (33,700)	**
Proceeds from Refunding Bonds	4,240,000	-	-		4,240,000	-	(4,240,000)	*
Other	750,840	1,177,552	6,041		1,934,433	1,370,447	(563,986)	**
Total Revenue	7,407,048	3,250,126	90,383		10,747,557	5,909,871	(4,837,686)	**
EXPENDITURE SUMMARY:								
Paying Agent Fees/Escrow Payment/Issuance Costs	5,026,539	1,201	-		5,027,740	100,000	(4,927,740)	**
Principal Payments	-	4,247,749	-		4,247,749	4,353,223	105,474	2.42%
Interest Payments	-	522,651	-		522,651	1,104,900	582,249	52.70%
Total Expenditures	5,026,539	4,771,601	-		9,798,140	5,558,123	(4,240,017)	**
Debt Service Fund Revenues O/(U) Expenditures	\$ 2,380,509	\$ (1,521,475)	\$ 90,383		\$ 949,417	\$ 351,748		
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 5,766,586	\$ 8,147,095	\$ 6,625,620		\$ 5,766,586			
Revenues Over/(Under) Expenditures	2,380,509	(1,521,475)	90,383		949,417			
Ending Fund Balance	\$ 8,147,095	\$ 6,625,620	\$ 6,716,003		\$ 6,716,003			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>GOLF COURSE LEASE FUND</u>								
REVENUE SUMMARY:								
User Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
Other Revenue	-	-	-	-	-	451,300	451,300	100.00%
Restricted Revenue	-	19,613	-	-	19,613	70,000	50,387	71.98%
Total Revenue	-	19,613	-	-	19,613	521,300	501,687	96.24%
EXPENDITURE SUMMARY:								
Operating Expenditures	24,609	7,538	47,477	-	79,624	120,000	40,376	33.65%
Capital Expenditures	-	113,571	298,339	-	411,910	401,300	(10,610)	**
Total Expenditures	24,609	121,109	345,816	-	491,534	521,300	29,766	5.71%
Golf Course Lease Fund Revenues O/(U)								
Expenditures	\$ (24,609)	\$ (101,496)	\$ (345,816)	\$ -	\$ (471,921)	\$ -		
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 141,289	\$ 116,680	\$ 15,184	\$ -	\$ 141,289			
Revenues Over/(Under) Expenditures	(24,609)	(101,496)	(345,816)	-	(471,921)			
Ending Fund Balance	\$ 116,680	\$ 15,184	\$ (330,632)	\$ -	\$ (330,632)			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE FUNDS</u>								
REVENUE SUMMARY:								
Hotel Occupancy Tax Fund	\$ -	\$ 146,706	\$ 139,782		\$ 286,488	\$ 871,030	\$ 584,542	67.11%
Police Forfeiture Fund	2,890	6,244	56		9,190	12,637	3,447	27.28%
Other	660	28,864	18,358		47,882	-	(47,882)	*
Municipal Court Fund	38,751	46,230	22,723		107,704	344,376	236,672	68.72%
Disaster Declarations	-	-	-		-	-	-	*
Grant Fund	-	-	-		-	4,174,125	4,174,125	100.00%
East Blvd Fund	30	-	-		30	-	(30)	*
Street Assessment Fund	343	206	115		664	-	(664)	*
Chapter 380	-	-	-		-	130,000	130,000	100.00%
Total Revenue	42,674	228,250	181,034		451,958	5,532,168	5,080,210	91.83%
EXPENDITURE SUMMARY:								
Hotel Occupancy Tax Fund	122,657	49,515	44,568		216,740	871,030	654,290	75.12%
Police Forfeiture Fund	1,633	-	330		1,963	12,637	10,674	84.47%
Other	6,226	10,388	4,714		21,338	-	(21,338)	*
Municipal Court Fund	37,003	52,163	43,638		132,804	342,579	209,775	61.23%
Disaster Declarations	-	-	-		-	-	-	*
Grant Fund	-	267,184	467,618		734,802	4,174,125	3,439,323	82.40%
East Blvd Fund	-	-	-		-	-	-	*
Street Assessment Fund	-	-	-		-	-	-	*
Chapter 380	-	-	-		-	130,000	130,000	100.00%
Total Expenditures	167,519	379,260	560,868		1,107,647	5,530,371	4,422,724	79.97%
Special Revenue Funds Revenues O/(U) Expenditures	\$ (124,845)	\$ (151,010)	\$ (379,834)		\$ (655,689)	\$ 1,797		

FUND BALANCE

Beginning Fund Balance	\$ 1,202,344	\$ 1,077,499	\$ 926,489	\$ 1,202,344
Revenues Over/(Under) Expenditures	(124,845)	(151,010)	(379,834)	(655,689)
Ending Fund Balance	\$ 1,077,499	\$ 926,489	\$ 546,655	\$ 546,655

Ending Fund Balance by Fund:

022 - Disaster Declarations	\$ 95,240	\$ 95,240	\$ 95,240	\$ 95,240
086 - Chapter 380	-	-	-	-
101 - Hotel Occupancy Tax Fund	463,926	561,117	656,331	656,331
102 - Police Forfeiture Fund	51,972	58,216	57,942	57,942
103 - Other	414,419	432,885	446,529	446,529
104 - Municipal Court Fund	126,462	120,529	99,614	99,614
105 - Grant Fund	(173,054)	(440,238)	(907,856)	(907,856)
301 - East Blvd Fund	30	30	30	30
302 - Street Assessment Fund	98,504	98,710	98,825	98,825
Total Special Revenue Funds	\$ 1,077,499	\$ 926,489	\$ 546,655	\$ 451,415

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
CAPITAL IMPROVEMENT BOND FUNDS								
REVENUE SUMMARY:								
CIBF 2005	\$ 1,409	\$ 845	\$ 452		\$ 2,706	\$ -	\$ (2,706)	*
CIBF 2007	2,085	1,250	679		4,014	-	(4,014)	*
CIBF 2011	501	208,726	168		209,395	-	(209,395)	*
CIBF 2012	1,072	249,918	358		251,348	-	(251,348)	*
CIBF 2013	216	266,530	71		266,817	-	(266,817)	*
CIBF 2014 (CO)	1,452	351,869	370		353,691	-	(353,691)	*
CIBF 2015	7,561	4,591	1,987		14,139	-	(14,139)	*
CIBF 2015-A	2,413	349,229	787		352,429	-	(352,429)	*
CIBF 2016 & 2017 (DPCDC)	1,196	717	400		2,313	-	(2,313)	*
CIBF 2016-A	21,540	301,194	6,244		328,978	-	(328,978)	*
CIBF 2017-A	13,446	262,491	4,168		280,105	-	(280,105)	*
CIBF 2018	22,338	299,520	7,582		329,440	-	(329,440)	*
CIBF 2019	2,871	183,283	7,520		193,674	-	(193,674)	*
Total Revenue	78,100	2,480,163	30,786		2,589,049	-	(2,589,049)	*
EXPENDITURE SUMMARY:								
CIBF 2005	1,409	845	452		2,706	-	(2,706)	*
CIBF 2007	114,228	136,198	169,428		419,854	-	(419,854)	*
CIBF 2011	-	48,425	-		48,425	-	(48,425)	*
CIBF 2012	-	54,276	-		54,276	-	(54,276)	*
CIBF 2013	-	106,400	-		106,400	-	(106,400)	*
CIBF 2014 (CO)	-	100,987	-		100,987	-	(100,987)	*
CIBF 2015	398,391	299,019	1,987		699,397	-	(699,397)	*
CIBF 2015-A	23,560	97,763	-		121,323	-	(121,323)	*
CIBF 2016 & 2017 (DPCDC)	5,000	32,062	24,018		61,080	-	(61,080)	*
CIBF 2016-A	708,917	928,363	1,241,855		2,879,135	-	(2,879,135)	*
CIBF 2017-A	767,500	201,851	178,407		1,147,758	-	(1,147,758)	*
CIBF 2018	625,584	519,937	313,087		1,458,608	-	(1,458,608)	*
CIBF 2019	-	46,132	60,000		106,132	-	(106,132)	*
Total Expenditures	2,644,589	2,572,258	1,989,234		7,206,081	-	(7,206,081)	*
CIBF Revenues O/(U) Expenditures	\$ (2,566,489)	\$ (92,095)	\$ (1,958,448)		\$ (4,617,032)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 5,708,469	\$ 3,141,980	\$ 3,049,885	\$ 5,708,469
Revenues Over/(Under) Expenditures	(2,566,489)	(92,095)	(1,958,448)	(4,617,032)
Ending Fund Balance	\$ 3,141,980	\$ 3,049,885	\$ 1,091,437	\$ 1,091,437

Ending Fund Balance by Fund:

303 - Series 2005	\$ 269,867	\$ 269,867	\$ 269,867	\$ 269,867
304 - Series 2007	561,566	426,618	257,869	257,869
306 - Series 2015	583,562	289,134	289,134	289,134
307 - Series 2016 & 2017 (DPCDC)	572,764	541,419	517,801	517,801
504 - Series 2011	529,278	689,579	689,747	689,747
505 - Series 2012	414,340	609,982	610,340	610,340
506 - Series 2013	(92,972)	67,159	67,230	67,230
507 - Series 2014 CO	530,619	781,500	781,870	781,870
508 - Series 2015-A	643,784	895,250	896,038	896,038
509 - Series 2016-A	(2,077)	(629,245)	(1,864,857)	(1,864,857)
510 - Series 2017-A	(442,796)	(382,157)	(556,396)	(556,396)
511 - Series 2018	(428,826)	(649,243)	(954,748)	(954,748)
512 - Series 2019	2,871	140,022	87,542	87,542
Total CIBF	\$ 3,141,980	\$ 3,049,885	\$ 1,091,437	\$ 1,091,437

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>WATER/SEWER FUND</u>								
REVENUE SUMMARY:								
Service Fees	\$ 1,826,020	\$ 2,714,998	\$ 2,862,746		\$ 7,403,764	\$ 12,366,573	\$ 4,962,809	40.13%
Permits & Licenses	11,283	10,861	11,949		34,093	41,500	7,407	17.85%
Other	11,155	9,513	3,223		23,891	732,980	709,089	96.74%
Total Revenue	1,848,458	2,735,372	2,877,918		7,461,748	13,141,053	5,679,305	43.22%
EXPENDITURE SUMMARY:								
Public Works Administration	138,746	86,086	76,804		301,636	440,720	139,084	31.56%
Water & Sewer Maintenance	294,853	409,094	319,103		1,023,050	2,103,348	1,080,298	51.36%
Wastewater Treatment	247,313	261,678	278,818		787,809	1,627,075	839,266	51.58%
Water Treatment Plant	572,858	1,649,860	784,763		3,007,481	4,465,002	1,457,521	32.64%
Central Collections	111,167	196,751	132,632		440,550	710,589	270,039	38.00%
Meter Readers	74,143	88,039	75,987		238,169	352,042	113,873	32.35%
Employee Benefits	19,546	12,855	12,227		44,628	218,150	173,522	79.54%
Paying Agent Fees	1,565	299	-		1,864	7,000	5,136	73.37%
Principal Payments	-	1,912,180	-		1,912,180	1,841,777	(70,403)	**
Interest Expense	-	608,450	-		608,450	1,231,670	623,220	50.60%
Transfer to Storm Water	-	-	-		-	39,297	39,297	100.00%
Transfer to General Fund	-	-	-		-	104,383	104,383	100.00%
Total Expenditures	1,460,191	5,225,292	1,680,334		8,365,817	13,141,053	4,775,236	36.34%
Water/Sewer Fund Revenues O/(U) Expenditures	\$ 388,267	\$ (2,489,920)	\$ 1,197,584		\$ (904,069)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 19,569,416	\$ 19,957,683	\$ 17,467,763	\$ 19,569,416
Revenues Over/(Under) Expenditures	388,267	(2,489,920)	1,197,584	(904,069)
Ending Fund Balance	\$ 19,957,683	\$ 17,467,763	\$ 18,665,347	\$ 18,665,347

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	2020 Budget	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
OTHER UTILITY FUNDS								
REVENUE SUMMARY:								
Storm Water Utility Fund	\$ 60,863	\$ 90,635	\$ 90,324		\$ 241,822	\$ 597,694	\$ 355,872	59.54%
TWDB Series 2002	-	160,621	-		160,621	-	(160,621)	*
Wastewater/Sanitary Sewer - Series 2002	169	540,279	57		540,505	-	(540,505)	*
Total Revenue	61,032	791,535	90,381		942,948	597,694	(345,254)	**
EXPENDITURE SUMMARY:								
Storm Water Utility Fund	62,159	343,274	67,641		473,074	594,299	121,225	20.40%
TWDB Series 2002	-	15,556	-		15,556	-	(15,556)	*
Wastewater/Sanitary Sewer - Series 2002	-	25,193	-		25,193	-	(25,193)	*
Total Expenditures	62,159	384,023	67,641		513,823	594,299	80,476	13.54%
Other Utility Funds Revenues O/(U) Expenditures	\$ (1,127)	\$ 407,512	\$ 22,740		\$ 429,125	\$ 3,395		

FUND BALANCE

Beginning Fund Balance	\$ 5,091,086	\$ 5,089,959	\$ 5,497,471	\$ 5,091,086
Revenues Over/(Under) Expenditures	(1,127)	407,512	22,740	429,125
Ending Fund Balance	\$ 5,089,959	\$ 5,497,471	\$ 5,520,211	\$ 5,520,211

Ending Fund Balance by Fund:

425 - Storm Water Utility Fund	\$ 493,422	\$ 240,783	\$ 263,466	\$ 263,466
501 - 2000 Sewer Rehab	466,209	466,209	466,209	466,209
502 - 2002 TWDB	2,186,629	2,331,694	2,331,694	2,331,694
503 - 2002 WW SS	1,943,699	2,458,785	2,458,842	2,458,842
	\$ 5,089,959	\$ 5,497,471	\$ 5,520,211	\$ 5,520,211

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Other	\$ 629	\$ 377	\$ 211		\$ 1,217	\$ 5,393,768	\$ 5,392,551	99.98%
Total Revenue	629	377	211		1,217	5,393,768	5,392,551	99.98%
EXPENDITURE SUMMARY:								
General Government	-	2,845	3,948		6,793	-	(6,793)	*
IT Services	-	-	1,129		1,129	91,250	90,121	98.76%
Emergency Management	-	-	-		-	127,518	127,518	100.00%
Fire Department	-	-	-		-	-	-	*
Emergency Medical Services	306,904	4,786	-		311,690	500,000	188,310	37.66%
Planning & Development	-	-	269,662		269,662	3,000,000	2,730,338	91.01%
Street Maintenance	-	656,722	-		656,722	300,000	(356,722)	**
Parks & Rec Administration	-	-	-		-	110,000	110,000	100.00%
Park Maintenance	57	100	-		157	465,000	464,843	99.97%
Recreation	-	-	21,437		21,437	50,000	28,563	57.13%
Athletics & Aquatics	-	-	-		-	-	-	*
Building Maintenance	-	10,203	37,049		47,252	-	(47,252)	*
Drama	-	-	2,174		2,174	-	(2,174)	*
Drainage Improvements	-	-	-		-	-	-	*
Contingency	-	-	-		-	750,000	750,000	100.00%
Total Expenditures	306,961	674,656	335,399		1,317,016	5,393,768	4,076,752	75.58%
Capital Improvements Fund Revenues O/(U)								
Expenditures	\$ (306,332)	\$ (674,279)	\$ (335,188)		\$ (1,315,799)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 6,754,218	\$ 6,447,886	\$ 5,773,607	\$ 6,754,218
Revenues Over/(Under) Expenditures	(306,332)	(674,279)	(335,188)	(1,315,799)
Ending Fund Balance	\$ 6,447,886	\$ 5,773,607	\$ 5,438,419	\$ 5,438,419

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>General Government</u>								
Property Taxes (previous land purchases)	\$ -	\$ 2,845	\$ 3,948		\$ 6,793	\$ -	\$ (6,793)	*
<u>IT Services</u>								
Communication Tower at Fire Station #3	-	-	1,129		1,129	91,250	90,121	98.76%
<u>Emergency Management</u>								
Add Marquee Sign to FS #3 / EMS Complex	-	-	-		-	127,518	127,518	100.00%
<u>Emergency Medical Services</u>								
EMS Annex at Fire Station #3	306,804	4,786	-		311,690	500,000	188,310	37.66%
<u>Planning & Development</u>								
Drainage Projects	-	-	269,662		269,662	3,000,000	2,730,338	91.01%
<u>Street Maintenance</u>								
Jefferson Ave. Drainage Rehabilitation	-	656,722	-		656,722	300,000	(356,722)	-118.91%
<u>Parks & Rec Administration</u>								
Add Marquee Sign to new Soccer Complex	-	-	-		-	55,000	55,000	100.00%
Replace Existing Marquee - JBAC	-	-	-		-	55,000	55,000	100.00%
<u>Park Maintenance</u>								
Soccer Field Drainage, Grading, Sod, Dirt, Concessi	-	-	-		-	365,000	365,000	100.00%
Repaving of Pony Field Parking Lot - P-Street	-	-	-		-	100,000	100,000	100.00%
Dow Park Concession Stand	57	100	-		157	-	(157)	*
<u>Recreation</u>								
Architectural Services for Activity/Visitation Center	-	-	21,437		21,437	50,000	28,563	57.13%
<u>Building Maintenance</u>								
Repair arch at Court/Theatre Building	-	10,203	37,049		47,252	-	(47,252)	*
<u>Drama</u>								
Repair arch at Court/Theatre Building	-	-	2,174		2,174	-	(2,174)	*
<u>Contingency</u>								
Unallocated funds	-	-	-		-	750,000	750,000	100.00%
Total Expenditures	\$ 306,961	\$ 674,656	\$ 335,399		\$ 1,317,016	\$ 5,393,768	\$ 4,076,752	75.58%

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2019</u>	<u>Qtr 2</u> <u>3/31/2020</u>	<u>Qtr 3</u> <u>6/30/2020</u>	<u>Qtr 4</u> <u>9/30/2020</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>FIDUCIARY FUND</u>								
REVENUE SUMMARY:								
Senior Citizens Fund	\$ 512	\$ 307	\$ 171		\$ 990	\$ -	\$ (990)	*
Total Revenue	<u>512</u>	<u>307</u>	<u>171</u>		<u>990</u>	<u>-</u>	<u>(990)</u>	*
EXPENDITURE SUMMARY:								
Senior Citizens Fund	-	-	-		-	-	-	*
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 512	\$ 307	\$ 171		\$ 990	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 117,510	\$ 118,022	\$ 118,329	\$ 117,510
Revenues Over/(Under) Expenditures	<u>512</u>	<u>307</u>	<u>171</u>	<u>990</u>
Ending Fund Balance	<u>\$ 118,022</u>	<u>\$ 118,329</u>	<u>\$ 118,500</u>	<u>\$ 118,500</u>

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	Qtr 4 9/30/2020	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 164,045	\$ 429,839	\$ 465,614		\$ 1,059,498	\$ 2,774,362	\$ 1,714,864	61.81%
Fire Control Prevention and EMS District	162,523	426,680	462,234		1,051,437	1,942,381	890,944	45.87%
Total Revenue	326,568	856,519	927,848		2,110,935	4,716,743	2,605,808	55.25%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	353,821	715,336	230,715		1,299,872	2,774,362	1,474,490	53.15%
Fire Control Prevention and EMS District	287,890	431,608	365,235		1,084,733	1,942,381	857,648	44.15%
Total Expenditures	641,711	1,146,944	595,950		2,384,605	4,716,743	2,332,138	49.44%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (315,143)	\$ (290,425)	\$ 331,898		\$ (273,670)	\$ -		

FUND BALANCE

Beginning Fund Balance - CCPD	\$ 5,587,127	\$ 5,397,351	\$ 5,111,854	\$ 5,587,127
Revenues Over/(Under) Expenditures	(189,776)	(285,497)	234,899	(240,374)
Ending Fund Balance - CCPD	\$ 5,397,351	\$ 5,111,854	\$ 5,346,753	\$ 5,346,753
Beginning Fund Balance - FCPMSD	\$ 817,106	\$ 691,739	\$ 686,811	\$ 817,106
Revenues Over/(Under) Expenditures	(125,367)	(4,928)	96,999	(33,296)
Ending Fund Balance - FCPMSD	\$ 691,739	\$ 686,811	\$ 783,810	\$ 783,810

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2019	Qtr 2 3/31/2020	Qtr 3 6/30/2020	YTD Actual	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
DEER PARK COMMUNITY DEVELOPMENT CORPORATION								
REVENUE SUMMARY:								
Taxes	\$ 328,075	\$ 892,984	\$ 938,226	\$ 2,159,285	\$ 3,000,000	\$ 840,715		28.02%
Other	866	850	542	2,258	4,000	1,742		43.55%
Total Revenue	328,941	893,834	938,768	2,161,543	3,004,000	842,457		28.04%
EXPENDITURE SUMMARY:								
Operating Expenditures	-	-	-	-	125,900	125,900		100.00%
Transfer for Pay-As-You-Go Expenditures	-	-	-	-	525,000	525,000		100.00%
Transfer to Debt Service Fund	-	1,165,610	2,000	1,167,610	1,308,449	140,839		10.76%
Total Expenditures	-	1,165,610	2,000	1,167,610	1,959,349	791,739		40.41%
Deer Park Community Development Corporation Fund Revenues O/(U) Expenditures	\$ 328,941	\$ (271,776)	\$ 936,768	\$ 993,933	\$ 1,044,651			
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 6,183,768	\$ 6,512,709	\$ 6,240,933	\$ 6,183,768				
Revenues Over/(Under) Expenditures	328,941	(271,776)	936,768	993,933				
Ending Fund Balance	\$ 6,512,709	\$ 6,240,933	\$ 7,177,701	\$ 7,177,701				

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY OF AD VALOREM (PROPERTY) TAX
FISCAL YEAR 2018 - FISCAL YEAR 2020**

Fiscal Month	FY 2018		FY 2019		FY 2020	
	Ad Valorem *	Industrial	Ad Valorem *	Industrial	Ad Valorem *	Industrial
Oct	\$ 557,875	\$ -	\$ 776,805	\$ -	\$ 820,008	\$ -
Nov	1,135,062	112,192	1,246,036	794,360	1,276,333	909,166
Dec	8,821,471	12,804,889	9,031,855	10,706,189	8,899,740	10,662,344
Jan	7,099,642	65,586	7,849,748	406,679	7,910,478	1,078,983
Feb	1,260,444	65,825	1,393,806	46,786	1,429,422	4,854
Mar	350,748	6,032	187,973	-	117,052	5,035
Apr	151,861	2,393	114,527	-	96,011	-
May	220,283	1,679	246,336	-	223,948	-
Jun	122,553	-	112,752	-	102,368	-
Jul	47,056	-	7,679	-	-	-
Aug	73,086	-	33,109	-	-	-
Sep	19,501	-	7,833	-	-	-
Total	<u>\$ 19,859,582</u>	<u>\$ 13,058,596</u>	<u>\$ 21,008,459</u>	<u>\$ 11,954,014</u>	<u>\$ 20,875,360</u>	<u>\$ 12,660,382</u>
YTD	<u>\$ 19,719,939</u>	<u>\$ 13,058,596</u>	<u>\$ 20,959,838</u>	<u>\$ 11,954,014</u>	<u>\$ 20,875,360</u>	<u>\$ 12,660,382</u>
% of Budget	108.86%	115.34%	108.94%	100.37%	100.63%	104.59%
Budget	\$ 18,114,583	\$ 11,321,524	\$ 19,240,128	\$ 11,910,000	\$ 20,744,001	\$ 12,105,000
% of Budget	109.63%	115.34%	109.19%	100.37%	100.63%	104.59%
<u>Tax Rate:</u>	<u>\$ 0.720000</u>	/ \$100 valuation	<u>\$ 0.720000</u>	/ \$100 valuation	<u>\$ 0.720000</u>	/ \$100 valuation
General	\$ 0.533514	/ \$100 valuation	\$ 0.549389	/ \$100 valuation	\$ 0.561659	/ \$100 valuation
Debt Service	\$ 0.186486	/ \$100 valuation	\$ 0.170611	/ \$100 valuation	\$ 0.158341	/ \$100 valuation

* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK
SUMMARY OF SALES & MIXED BEVERAGE TAX
FISCAL YEAR 2018 - FISCAL YEAR 2020**

Payment		City of Deer Park			CCPD			FCPEMSD		
Received	Collected	FY 2018	FY 2019	FY 2020	FY 2018	FY 2019	FY 2020	FY 2018	FY 2019	FY 2020
Oct	Aug	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	Sep	737	775	896	-	-	-	-	-	-
Dec	Oct	602,950	519,061	655,283	144,488	129,314	163,019	158,447	137,879	162,425
Jan	Nov	584,456	517,068	586,864	144,324	127,484	144,631	151,916	135,481	144,147
Feb	Dec	666,769	610,264	680,928	164,040	151,307	163,512	166,067	164,853	162,431
Mar	Jan	453,779	519,639	519,726	113,103	128,544	120,672	114,881	144,803	119,971
Apr	Feb	603,046	550,468	699,452	162,427	135,404	175,831	171,509	143,461	175,187
May	Mar	604,228	729,462	629,699	148,331	180,387	154,444	155,168	205,507	152,842
Jun	Apr	508,044	690,363	549,074	125,780	175,976	134,712	125,249	186,480	133,764
Jul	May	517,106	611,244		120,073	154,921		124,630	154,626	
Aug	Jun	534,090	630,438		131,922	155,831		134,837	153,731	
Sep	Jul	1,563,853	1,864,265		381,722	470,780		388,734	467,240	
Total		<u>\$ 6,639,058</u>	<u>\$ 7,243,047</u>	<u>\$ 4,321,922</u>	<u>\$ 1,636,210</u>	<u>\$ 1,809,948</u>	<u>\$ 1,056,821</u>	<u>\$ 1,691,438</u>	<u>\$ 1,894,061</u>	<u>\$ 1,050,767</u>
YTD		<u>\$ 4,024,009</u>	<u>\$ 4,137,100</u>	<u>\$ 4,321,922</u>	<u>\$ 1,002,493</u>	<u>\$ 1,028,416</u>	<u>\$ 1,056,821</u>	<u>\$ 1,043,237</u>	<u>\$ 1,118,464</u>	<u>\$ 1,050,767</u>
% of Budget		68.79%	63.65%	66.49%	73.35%	71.66%	70.45%	76.33%	77.93%	70.05%
Budget		\$ 5,850,000	\$ 6,500,000	\$ 6,500,000	\$ 1,366,800	\$ 1,435,200	\$ 1,500,000	\$ 1,366,800	\$ 1,435,200	\$ 1,500,000
% of Budget		113.49%	111.43%	66.49%	119.71%	126.11%	70.45%	123.75%	131.97%	70.05%

Payment		DPCDC		
Received	Collected	FY 2018	FY 2019	FY 2020
Oct	Aug	\$ -	\$ -	\$ -
Nov	Sep	356	375	433
Dec	Oct	301,475	259,518	327,642
Jan	Nov	291,347	257,598	292,657
Feb	Dec	333,372	305,118	340,464
Mar	Jan	226,877	259,805	259,863
Apr	Feb	300,273	273,805	348,840
May	Mar	302,101	364,717	314,849
Jun	Apr	254,009	345,166	274,537
Jul	May	256,298	303,702	
Aug	Jun	267,032	315,204	
Sep	Jul	780,900	931,240	
Total		<u>\$ 3,314,040</u>	<u>\$ 3,616,248</u>	<u>\$ 2,159,285</u>
YTD		<u>\$ 2,009,810</u>	<u>\$ 2,066,102</u>	<u>\$ 2,159,285</u>
% of Budget		74.44%	73.79%	71.98%
Budget		\$ 2,700,000	\$ 2,800,000	\$ 3,000,000
% of Budget		122.74%	129.15%	71.98%

The following is an approximation of sales tax revenue by category based on a 16-year average from 2002-2017. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

Retail	33.74%
Wholesale	17.68%
Manufacturing	13.92%
Accommodation/Food Service	10.97%
Construction	8.33%
Real Estate/Rental/Leasing	6.68%
All Other	8.68%

**CITY OF DEER PARK
SUMMARY OF FRANCHISE TAXES
FISCAL YEAR 2018 - FISCAL YEAR 2020**

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Oct	\$ 100,369	\$ 99,590	\$ 99,711
Nov	103,012	197,171	103,385
Dec	200,022	103,810	198,233
Jan	45,804	42,616	138,482
Feb	271,515	277,180	271,755
Mar	195,030	99,685	3,827
Apr	46,304	141,042	101,377
May	319,161	407,207	267,318
Jun	209,573	19,124	115,088
Jul	44,952	138,940	
Aug	358,842	357,460	
Sep	<u>151,364</u>	<u>53,731</u>	
Total	<u>\$ 2,045,948</u>	<u>\$ 1,937,556</u>	<u>\$ 1,299,176</u>
YTD	<u>\$ 1,490,790</u>	<u>\$ 1,387,425</u>	<u>\$ 1,299,176</u>
% of Budget	76.45%	73.02%	72.18%
Budget	<u>\$ 1,950,000</u>	<u>\$ 1,900,000</u>	<u>\$ 1,800,000</u>
% of Budget	104.92%	101.98%	72.18%

Franchise taxes represent fees to use the public right-of-way for a private purpose.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE
FISCAL YEAR 2020**

<u>Series</u>	<u>Original</u>	<u>Debt</u>	<u>Fiscal Year Debt Service Payments</u>			
	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest 3/15</u>	<u>Interest 9/15</u>	<u>Total</u>
2010 Certificates of Obligation	\$ 7,805,000	\$ 430,000	\$ 430,000.00	\$ 9,675.00	\$ -	\$ 439,675.00
2010 GO & GO Refunding Bonds	6,295,000	930,000	540,000.00	19,950.00	7,800.00	567,750.00
2011 Certificates of Obligation	3,390,000	2,590,000	160,000.00	48,425.00	46,025.00	254,450.00
2011 GO Refunding Bonds	3,490,000	1,150,000	300,000.00	17,250.00	12,750.00	330,000.00
2012 Certificates of Obligation	4,725,000	4,130,000	195,000.00	54,276.25	52,326.25	301,602.50
2012 GO Refunding Bonds	4,510,000	2,645,000	630,000.00	33,275.00	26,975.00	690,250.00
2013 Certificates of Obligation	6,925,000	6,475,000	160,000.00	106,400.00	104,000.00	370,400.00
2014 Certificates of Obligation	6,275,000	5,550,000	250,000.00	100,987.50	97,237.50	448,225.00
2014 GO & GO Refunding Bonds	2,920,000	2,485,000	275,000.00	39,812.50	35,687.50	350,500.00
2015 Certificates of Obligation	7,310,000	4,625,000	710,000.00	72,925.00	58,725.00	841,650.00
2015-A Certificates of Obligation	7,110,000	6,345,000	250,000.00	97,762.50	94,012.50	441,775.00
2016 Certificates of Obligation	9,450,000	4,985,000	680,000.00	39,630.75	34,224.75	753,855.50
2016 Limited Tax Refunding	6,260,000	5,815,000	480,000.00	94,862.50	85,262.50	660,125.00
2016-A Certificates of Obligation	6,885,000	6,360,000	185,000.00	103,112.50	101,262.50	389,375.00
2017 Certificates of Obligation	2,700,000	2,220,000	425,000.00	20,979.00	16,962.75	462,941.75
2017-A Certificates of Obligation	5,150,000	4,875,000	185,000.00	69,325.00	67,475.00	321,800.00
2018 Certificates of Obligation	6,300,000	6,130,000	175,000.00	111,177.50	107,677.50	393,855.00
2019 Certificates of Obligation	4,185,000	4,185,000	130,000.00	41,131.67	81,850.00	252,981.67
2019 Limited Tax Refunding	4,240,000	4,240,000	-	50,073.33	103,600.00	153,673.33
Total General Obligation Debt		<u>\$ 76,165,000</u>	<u>\$ 6,160,000.00</u>	<u>\$ 1,131,031.00</u>	<u>\$ 1,133,853.75</u>	<u>\$ 8,424,884.75</u>

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS
FISCAL YEAR 2020**

<u>Series</u>	<u>Original</u>	<u>Debt</u>	<u>Fiscal Year Debt Service Payments</u>			
	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
2010 Certificates of Obligation	\$ 7,805,000	\$ 430,000	\$ 430,000.00	\$ 9,675.00	\$ -	\$ 439,675.00
2010 GO & GO Refunding Bonds	6,295,000	930,000	540,000.00	19,950.00	7,800.00	567,750.00
2011 Certificates of Obligation	3,390,000	2,590,000	160,000.00	48,425.00	46,025.00	254,450.00
2011 GO Refunding Bonds	3,490,000	1,150,000	300,000.00	17,250.00	12,750.00	330,000.00
2012 Certificates of Obligation	4,725,000	4,130,000	195,000.00	54,276.25	52,326.25	301,602.50
2012 GO Refunding Bonds	4,510,000	2,645,000	630,000.00	33,275.00	26,975.00	690,250.00
2013 Certificates of Obligation	6,925,000	6,475,000	160,000.00	106,400.00	104,000.00	370,400.00
2014 Certificates of Obligation	6,275,000	5,550,000	250,000.00	100,987.50	97,237.50	448,225.00
2014 GO & GO Refunding Bonds	2,920,000	2,485,000	275,000.00	39,812.50	35,687.50	350,500.00
2015 Certificates of Obligation	7,310,000	4,625,000	710,000.00	72,925.00	58,725.00	841,650.00
2015-A Certificates of Obligation	7,110,000	6,345,000	250,000.00	97,762.50	94,012.50	441,775.00
2016 Certificates of Obligation	9,450,000	4,985,000	680,000.00	39,630.75	34,224.75	753,855.50
2016 Limited Tax Refunding	6,260,000	5,815,000	480,000.00	94,862.50	85,262.50	660,125.00
2016-A Certificates of Obligation	6,885,000	6,360,000	185,000.00	103,112.50	101,262.50	389,375.00
2017 Certificates of Obligation	2,700,000	2,220,000	425,000.00	20,979.00	16,962.75	462,941.75
2017-A Certificates of Obligation	5,150,000	4,875,000	185,000.00	69,325.00	67,475.00	321,800.00
2018 Certificates of Obligation	6,300,000	6,130,000	175,000.00	111,177.50	107,677.50	393,855.00
2019 Certificates of Obligation	4,185,000	4,185,000	130,000.00	41,131.67	81,850.00	252,981.67
2019 Limited Tax Refunding	4,240,000	4,240,000	-	50,073.33	103,600.00	153,673.33
Total Debt Service		\$ 76,165,000	\$ 6,160,000.00	\$ 1,131,031.00	\$ 1,133,853.75	\$ 8,424,884.75

ALLOCATION OF DEBT SERVICE BY FUND

<u>Series</u>	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
<u>General Fund</u>						
2010 Certificates of Obligation	\$ 7,805,000	\$ 430,000	\$ 430,000.00	\$ 9,675.00	\$ -	\$ 439,675.00
2010 GO & GO Refunding Bonds	1,573,750	694,431 #	403,218.00	14,896.66	5,824.26	423,938.92
2011 Certificates of Obligation	847,500	569,800 #	35,200.00	10,653.50	10,125.50	55,979.00
2011 GO Refunding Bonds	872,500	253,000 #	66,000.00	3,795.00	2,805.00	72,600.00
2012 Certificates of Obligation	1,181,250	908,800 #	42,900.00	11,940.77	11,511.77	66,352.54
2012 GO Refunding Bonds	4,510,000	2,645,000	630,000.00	33,275.00	26,975.00	690,250.00
2013 Certificates of Obligation	1,731,250	1,424,500 #	35,200.00	23,408.00	22,880.00	81,488.00
2014 Certificates of Obligation	1,568,750	1,221,000 #	55,000.00	22,217.25	21,392.25	98,609.50
2014 GO & GO Refunding Bonds	1,483,750	1,448,440 #	130,005.00	24,264.10	22,314.02	176,583.12
2015 Certificates of Obligation	7,310,000	4,625,000	710,000.00	72,925.00	58,725.00	841,650.00
2015-A Certificates of Obligation	1,777,500	1,395,900 #	55,000.00	21,507.75	20,682.75	97,190.50
2016 Certificates of Obligation	9,450,000	4,985,000	680,000.00	39,630.75	34,224.75	753,855.50
2016 Limited Tax Refunding	6,260,000	5,815,000	480,000.00	94,862.50	85,262.50	660,125.00
2016-A Certificates of Obligation	1,721,250	1,399,200 #	40,700.00	22,684.75	22,277.75	85,662.50
2017 Certificates of Obligation	2,700,000	2,220,000	425,000.00	20,979.00	16,962.75	462,941.75
2017-A Certificates of Obligation	1,287,500	1,072,500 #	40,700.00	15,251.50	14,844.50	70,796.00
2018 Certificates of Obligation	1,575,000	1,348,600 #	38,500.00	24,459.05	23,689.05	86,648.10
2019 Certificates of Obligation	920,700	920,700 #	28,600.00	9,048.97	18,007.00	55,655.97
2019 Limited Tax Refunding	4,240,000	4,240,000	-	50,073.33	103,600.00	153,673.33
		37,616,671	4,326,023.00	525,547.88	522,103.85	5,373,674.73
<u>Water/Sewer Fund</u>						
2010 GO & GO Refunding Bonds	\$ 4,721,250	\$ 235,569 #	136,782.00	5,053.34	1,975.74	143,811.08
2011 Certificates of Obligation	2,542,500	2,020,200 #	124,800.00	37,771.50	35,899.50	198,471.00
2011 GO Refunding Bonds	2,617,500	897,000 #	234,000.00	13,455.00	9,945.00	257,400.00
2012 Certificates of Obligation	3,543,750	3,221,400 #	152,100.00	42,335.48	40,814.48	235,249.96
2013 Certificates of Obligation	5,193,750	5,050,500 #	124,800.00	82,992.00	81,120.00	288,912.00
2014 Certificates of Obligation	4,706,250	4,329,000 #	195,000.00	78,770.25	75,845.25	349,615.50
2014 GO & GO Refunding Bonds	1,436,250	1,036,560 #	144,995.00	15,548.40	13,373.48	173,916.88
2015-A Certificates of Obligation	5,332,500	4,949,100 #	195,000.00	76,254.75	73,329.75	344,584.50
2016-A Certificates of Obligation	5,163,750	4,960,800 #	144,300.00	80,427.75	78,984.75	303,712.50
2017-A Certificates of Obligation	3,862,500	3,802,500 #	144,300.00	54,073.50	52,630.50	251,004.00
2018 Certificates of Obligation	4,725,000	4,781,400 #	136,500.00	86,718.45	83,988.45	307,206.90
2019 Certificates of Obligation	3,264,300	3,264,300 #	101,400.00	32,082.70	63,843.00	197,325.70
		38,548,329	1,833,977.00	605,483.12	611,749.90	3,051,210.02
		\$ 76,165,000	\$ 6,160,000.00	\$ 1,131,031.00	\$ 1,133,853.75	\$ 8,424,884.75

Allocation to General and Water/Sewer Fund

**CITY OF DEER PARK
SUMMARY OF WATER & SEWER CONSUMPTION BILLED
FISCAL YEAR 2018 - FISCAL YEAR 2020**

Fiscal Month	FY 2018		FY 2019		FY 2020	
	<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>		<u>Consumption (1,000 gallons)</u>	
	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>	<u>Water *</u>	<u>Sewer</u>
Oct	96,359	85,569	106,100	90,830	100,595	86,785
Nov	94,515	83,389	80,133	71,332	84,500	73,086
Dec	89,559	79,484	82,029	74,997	82,815	74,050
Jan	94,056	85,029	76,544	71,918	78,426	72,623
Feb	79,719	73,955	78,649	74,414	72,871	67,271
Mar	75,531	70,705	72,329	68,967	75,551	71,060
Apr	77,202	73,050	71,112	67,810	69,074	64,413
May	83,179	75,117	81,055	73,146	82,254	73,850
Jun	93,516	83,304	85,979	72,928	95,638	82,718
Jul	115,051	98,802	100,310	86,811		
Aug	95,891	80,527	88,994	76,343		
Sep	115,808	88,528	97,288	81,129		
Total	<u>1,110,386</u>	<u>977,459</u>	<u>1,020,522</u>	<u>910,625</u>	<u>741,724</u>	<u>665,856</u>
YTD	<u>783,636</u>	<u>709,602</u>	<u>733,930</u>	<u>666,342</u>	<u>741,724</u>	<u>665,856</u>

* Includes water and irrigation meters



Legislation Details (With Text)

File #: AUT 20-045 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 8/11/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.

Summary:

The Fire Department was approved to purchase a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck in October 2019. The new unit will replace Engine 11, which will remain as a reserve (back-up) apparatus while the current back-up apparatus will be used as a trade-in. This pumper truck is being purchased from Siddons-Martin Emergency Group through the Houston-Galveston Area Council Cooperative Purchasing Program at a cost of \$1,142,914. An amount of \$14,000 is included in the current fiscal year budget for one month of the lease cost and \$168,000 is included in the FY 2020-2021 budget for the first full year of lease payments. The City would like to request bids for various financing options to determine the best alternative to fund this purchase.

Fiscal/Budgetary Impact:

The Fiscal Year 2020-2021 budget includes an amount of \$168,000 in Account No. 010-311-49080, Lease Purchase for the first full year of the lease payments.

Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.



Legislation Details (With Text)

File #: PUR 20-019 **Version:** 1 **Name:**

Type: Purchase **Status:** Agenda Ready

File created: 8/11/2020 **In control:** City Council

On agenda: 8/18/2020 **Final action:**

Title: Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle.

Sponsors: Public Works

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle.

Summary:

The project will consist of repairing the 6" waterline crossing Pasadena Blvd and the 36" storm pipe crossing the Dowling Circle and Pasadena Blvd intersection. . The existing waterline is leaking causing the soil to undermine the Storm Sewer below. This has caused the storm to separate by several inches and the paving to sink at the intersection approximately 6 inches. The project will be constructed by SKE, Inc. and purchased through the Buy Board Cooperative Purchasing Program. The cost of the project totals \$146,721.68.

Fiscal/Budgetary Impact:

This project is funded through the Water/Sewer contingency Fund (\$43,140.87) and CIP Contingency (\$103,580.81).

Approval



Legislation Details (With Text)

File #:	TNT 20-002	Version:	1	Name:	
Type:	Truth & Taxation	Status:		Agenda Ready	
File created:	7/29/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.				
Sponsors:	Finance				
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.

Summary: The Texas Constitution sets forth general requirements for truth-in-taxation, which include a number of public notices to inform taxpayers about local property taxes. When a proposed tax rate exceeds the no-new-revenue tax rate (formerly the effective tax rate), the taxing unit's governing body must vote to place a proposal to adopt the tax rate on the agenda of a future public meeting as an action item. This vote must be recorded and the proposal must specify the desired tax rate. If the motion passes, the taxing unit must schedule a public hearing on the proposed tax rate.

For tax year 2020 (Fiscal Year 2020-2021), the no-new-revenue tax rate is \$0.715264 per \$100 valuation and the voter-approval tax rate (formerly the rollback tax rate) is \$0.731826 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which exceeds the no-new-revenue tax rate by \$0.004736. Because this proposed rate exceeds the no-new-revenue tax rate, the City Council must vote to place a proposal to adopt that tax rate on the agenda of a future public meeting as an action item and in so doing, must specify the rate. If the motion passes, the City Council must schedule a public hearing on the proposed tax rate at which time they may adopt the new rate.

The recommended date for said public hearing is Tuesday, September 15, 2020, at 7:30 p.m. to be held in the Council Chamber at City Hall, 710 E. San Augustine, Deer Park, TX 77536. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the meeting to adopt the tax rate would be at the regular meeting of the City Council on Tuesday, September 15, 2020 also in the Council Chamber at City Hall and following the public hearing.

Fiscal/Budgetary Impact:

Current ad valorem taxes represent approximately 38 percent of the total General Fund revenue in the proposed Fiscal Year 2020-2021 budget.

Motion to be read as follows: "I move to increase the tax revenue for the 2020 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

****Must be record vote****



Legislation Details (With Text)

File #: TNT 20-003 **Version:** 1 **Name:**
Type: Truth & Taxation **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [HCAD Certification Letter Tax Year 2020](#)
[Notice of PH for Tax Year 2020 TNT](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate.

Summary: In accordance with Section 26.04 of the Texas Property Tax Code, the following items are presented for Council consideration relative to Tax Year 2020:

Total Appraised Value = \$ Not Available *

Total Exemptions = \$ Not Available *

Total Taxable Value = \$3,201,298,735 (HCAD Estimate)

Total Taxable Value of New Property = \$63,354,429

Total Taxable Value of Annexed Property = \$9,689,659

Total Uncertified = \$ Not Available *

Calculated No-New Revenue Tax Rate (formerly the Effective Tax Rate) = \$0.715264/\$100

Calculated Voter-Approval Tax Rate (formerly the Rollback Tax Rate) = \$0.731826/\$100

* These values are currently not available from HCAD. Because the certified roll is not available at this time, HCAD can only provide a certified estimate of the taxable value (see letter attached). Note: these values are not used in the truth-in-taxation calculation.

Fiscal/Budgetary Impact:

Current ad valorem taxes represent approximately 38 percent of the total General Fund revenue in the proposed Fiscal Year 2020-2021 budget.

Consideration and acceptance of the submitted 2020 Tax Roll and the calculated No-New Revenue Tax Rate and the Voter-Approval Tax Rate.



Harris County Appraisal District

13013 Northwest Freeway
Houston TX 77040
Telephone: (713) 812-5800

P.O. Box 920975
Houston TX 77292-0975
Information Center: (713) 957-7800



Office of Chief Appraiser

Honorable Jerry Mouton
Mayor
City of Deer Park
P O Box 700
Deer Park, TX 77536-0700

July 24, 2020

Board of Directors

Ann Harris Bennett, Chairman
Tax Assessor-Collector, Ex-Officio Director
Mike Sullivan, Secretary
Glenn E. Peters, Assistant Secretary
Al Odom, Director
Jim Robinson, Director
Martina Lemond Dixon, Director
Elizabeth Santos, Director

Re: 2020 Sec. 26.01(a-1) Estimate
City of Deer Park

Chief Appraiser
Roland Altinger
Deputy Chief Appraiser
Jason Cunningham
Taxpayer Liaison Officer
Teresa S. Terry

Dear Mayor Mouton:

As required by Texas Tax Code Sec. 26.01(a-1), we have prepared an estimate of taxable value for the above taxing jurisdiction for 2020.

While we have taken our best estimate of potential hearing loss into account, 2020 protests are still being received and formal hearings held during the next several months may cause further value reductions. Also, if fewer protests are filed, your value could possibly increase.

Your final taxable value will also be impacted by late-filed exemption applications, late applications for productivity valuation, correction motions under Tax Code Sec. 25.25, and possible post-ARB appeals through binding arbitration, appeals to district court, or appeals to the State Office of Administrative Hearings.

The impact of the COVID-19 pandemic on operations has caused almost daily changes to many of our processes. Protests will continue to be scheduled and rescheduled into the winter of 2020, if not later. Due to social distancing requirements, the ARB capacity has been very limited and COVID-19 issues have occasionally caused changes to schedules. Many temporary disaster exemptions have been received, however the Attorney General's opinion (No. KP-0299) indicated that economic loss not associated with physical damage was not eligible for the exemption. There is still some uncertainty regarding how this may impact your taxable value moving forward.

Given these limitations, the estimated 2020 taxable value for the taxing unit identified above is:

\$3,201,298,735

The enclosed worksheet also provides additional estimated values that may be useful in your tax rate calculations.

Please do not hesitate to contact your HCAD jurisdiction coordinator or my office if you have questions regarding this estimate or other matters affecting appraisal district operations.

Sincerely,

Roland Altinger
Chief Appraiser

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of .72 per \$100 valuation has been proposed by the governing body of City of Deer Park.

PROPOSED TAX RATE	\$0.720000 per \$100
NO-NEW REVENUE TAX RATE	\$0.715264 per \$100
VOTER-APPROVAL TAX RATE	\$0.731826 per \$100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Deer Park from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Deer Park may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Deer Park is proposing to increase property taxes for the 2020 tax year.

A public hearing on the proposed tax rate will be held on September 15, 2020 at 7:30 pm at 710 E. San Augustine St Deer Park TX 77536.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Deer Park is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Deer Park at their offices or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

The members of the governing body voted on the proposed tax increase as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Deer Park last year to the taxes proposed to be imposed on the average residence homestead by City of Deer Park this year:

	2019	2020	Change
Total Tax Rate (per \$100 of value)	\$0.720000	\$0.720000	<i>decrease of</i> \$0.000000 OR 0.00%
Average homestead taxable value	\$159,880	\$168,719	<i>increase of</i> 5.52%
Tax on average homestead	\$1,151	\$1,215	<i>increase of</i> \$64 OR 5.52%
Total tax levy on all properties	\$20,242,432	\$20,785,277	<i>increase of</i> \$542,846 OR 2.68%

For assistance with tax calculations, please contact the tax assessor for City of Deer Park at 281-478-7231 or customerservice@deerparktx.org, or visit www.deerparktx.gov for more information.



Legislation Details (With Text)

File #: AGR 20-031 **Version:** 1 **Name:**
Type: Agreement **Status:** Agenda Ready
File created: 7/23/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

Sponsors:

Indexes:

Code sections:

Attachments: [City - DPISD Facility Usage Agreement \(2020-2021\) 1 \(002\)](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

Summary:

Deer Park ISD and the City of Deer Park staff have met and agreed upon the attached proposed facility usage agreement for the 2020-2021 academic school year.

Please see attached document.

Fiscal/Budgetary Impact:

None

Recommendation is to approve entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

INTERLOCAL AGREEMENT

THE STATE OF TEXAS

COUNTY OF HARRIS

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into by and between the **City of Deer Park, Texas** (the “City”), acting by and through its governing body, and the **Deer Park Independent School District** (the “District”), acting by and through its governing body. This Agreement is made pursuant to Chapter 791 of the Texas Government Code (the Interlocal Cooperation Act) to the extent it applies to this Agreement.

R E C I T A L S:

The Parties hereto recognize the benefits derived by residents, citizens, and taxpayers located within Deer Park, Texas, by having the City and the District provide usage of each entity’s facilities for certain events and activities.

Chapter 791 of the Texas Government Code authorizes Interlocal agreements between local governmental entities such as the City of Deer Park and the Deer Park Independent School District. Chapter 791 authorizes such entities to contract for governmental function services, section 791.011; including parks and recreation and other governmental functions in which the contracting parties are mutually interested.

The City of Deer Park, Texas and the Deer Park Independent School District find that entering into an Interlocal Agreement for parks and recreation and other governmental functions in which both parties are mutually interested serves a public purpose of the City of Deer Park and Deer Park Independent School District.

NOW, THEREFORE, the City of Deer Park, Texas, and the Deer Park Independent School District, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

T E R M S:

I.

The City and the District shall allow for the usage of each entity’s facilities for the provision of parks and recreation and other governmental functions. There shall be no expenses charged to either party for the usage of facilities outlined in this Agreement, except as otherwise noted within the Agreement.

II.

Facilities used are as follows:

- The City shall allow year round usage of the Battleground Golf Course by students participating in the Varsity and Jr. Varsity Golf Program of Deer Park High School. Usage shall include daily greens fees (excluding golf cart rental), use of the Course's practice holes, and driving range practice balls. Deer Park High School's Golf Coach shall be responsible for informing staff at the Battleground Golf Course of all students affiliated with the Deer Park High School Golf Program.
- The City shall allow the District no cost rentals of the Dow Park Pavilion, Jimmy Burke Activity Center, Claude Burgess Center, City of Deer Park swimming pool
- The City shall allow the District to enter in the annual sports challenge event hosted by the City of Deer Park.
- The City shall provide After School Programs for students of San Jacinto Elementary School, Deer Park Elementary School, Carpenter Elementary School, Dabbs Elementary School, Bonnette Junior High School –and Deer Park Junior High School, .The District shall allow the City to utilize designated areas with the campuses of these respective schools for students to gather and wait until the City can pick up and transport students off campus to the City's designated afterschool location.
- The City shall assist the District with Cross Country Meets by providing assistance, including but not limited to, location, equipment, staff, and clocks. This shall occur on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Tennis Team to host tournaments at the Dow Park Tennis Facility. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Softball Team to host one (1) tournament at the Youth Sports Complex and permit gate fees. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Soccer Team to host a tournament at the City Soccer facility(s). Usage shall take place on dates requested by the District, not less than sixty (60) days prior to the event.
- The City shall allow the District's High School Physics Class to use the Deer Park Municipal Swimming Pool for their annual Boat Regatta Competition. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The District shall allow usage of the Clyde Abshiershief Football Stadium and the Deer Park High School – North Campus Stadium for up to eleven (11) consecutive Saturdays beginning August, 2020 and ending November, 2020 for football use by the Deer Park youth football program(s). This shall not include use of the press box(s) located on the west side of the stadium(s). The District may suspend this usage at any time for a duration to be determined by the District, should the District believe usage of the field/stadium may be harmful to the athletes and/or detrimental to the field/stadium. In the event this occurs, the District shall allow usage of another District-owned football field/stadium, or the District may allow use of Clyde Abshiershire Stadium and the Deer Park High School – North Campus Stadium for a makeup game at a time to be determined by the District.

- The District shall allow usage of the auditorium at Deer Park High School – North Campus for the annual Dance Recital of the dance program affiliated with the City of Deer Park’s Parks & Recreation Department. Usage shall take place on May 28-29, 2021, unless an alternate date otherwise is requested by the City.
- The District shall allow usage of gymnasiums at Deer Park Jr. High School, Fairmont Junior High School ~~and Bonnette Jr. High School, and Bonnette Junior High School~~ plus the practice fields of Deer Park High School – North Campus, for events associated with the City’s annual sports challenge. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of gymnasiums at Bonnette Junior High School, Carpenter Elementary School, Deer Park Elementary School, San Jacinto Elementary School, Dabbs Elementary School, Deepwater Elementary, Fairmont Elementary, Deer Park Junior High School, Deepwater Junior High School and Fairmont Junior High School for practices and games associated with the City’s youth basketball program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of one gymnasium at either Deer Park Junior High School and Bonnette Junior High School –for sports camps associated with the City’s summer athletic program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of the natatorium at Deer Park High School – South Campus for lifeguard training classes. Usage shall occur on two (2) dates requested by the City, not less than thirty (30) days prior to the events.
- The District shall allow usage of the Deer Park High School – North Campus Stadium including all necessary track equipment to include but not be limited to restrooms, mats, hurdles, high bar, starter blocks, etc. for events associated with the City’s Summer Track Program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of the gymnasiums at the Bonnette Junior High School, Deer Park Junior High School, ~~Bonnette Junior High School~~, Deepwater Junior High School, Fairmont Junior High School and North Campus High School for both youth and adult programming. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.

III.

Both the City and the District recognize the other entity exists to provide services to its constituents, first and foremost. Usage of the City’s facilities by the District, or the District’s facilities by the City, shall be secondary to each entity using its own facilities for its own core services and purposes. This agreement is intended to allow each entity to assist the other in mitigating costs associated with its delivering its programs and services. It is not intended to allow or create situations whereby one entity inconveniences the other’s delivery of its programs and services. To the extent this occurs, the City and the District shall work together to alleviate such circumstances while retaining the spirit of this agreement. Once a reservation is confirmed by both entities, both entities shall provide at least a 48-hour notice for cancelations to assist with any necessary changes.

IV.

Either entity shall retain the right to request payment from the other entity when the entity providing a facility incur costs which otherwise would be not incurred except because of the usage. When making such request, the requesting entity shall seek payment at reasonable rates, which recover reasonable costs associated with the affiliated activities of building usage. Such costs may include, but are not limited to, additional energy consumption and facility staffing. When requested, costs will be invoiced by the entity, which incurred the expense and paid within thirty (30) days by the entity, which used the other's facilities.

V.

Both entities recognize facility usage needs may arise at any time, which were not foreseen, and therefore not made part of this agreement. When this occurs, either entity may request usage of the other's facilities at no cost. The City Manager of the City and the Superintendent of Schools of the District shall have the authority to honor such requests of the other.

VI.

Neither party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its officers, employees, agents, and volunteers as a result of its execution of this Agreement and the performance of the covenants contained herein.

The condition of the facilities and related equipment and items associated with usage is the sole responsibility of its owner. If damage occurs, the financial responsibility is the owner's and may be recovered through insurance acquired by the owner, or through other resources available to the owner. The other entity is not responsible for damage to facilities and related equipment or injury to any person, or for actions of the owner.

VII.

This agreement shall be valid through August 1, 2021. The governing body of either Party may terminate this agreement, provided written prior notice has been provided by the terminating Party to the other Party no less than ninety (90) days prior to any action taken to terminate this agreement.

VIII.

Any notice required to be given under this Agreement shall be in writing and shall be duly served when it is deposited, enclosed in a wrapper with the proper postage affixed and duly certified, return-receipt requested, in a United States post office, addressed to the City of Deer Park or the Deer Park Independent School District at the following addresses:

To the District: Deer Park Independent School District
Office of the Superintendent
2800 Texas Ave.
Deer Park, TX 77536

To the City: City of Deer Park, Texas
Office of the Mayor
710 E. San Augustine
Deer Park, TX 77536

IX.

The parties shall observe and comply with all applicable federal, Texas, and local laws, rules, ordinances, and regulations affecting the conduct of services provided and the performance of obligations undertaken by this Agreement. In case any one or more provisions contained in this Agreement is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

X.

This agreement shall be construed in a manner consistent with Chapter 791 of the Texas Government Code, as may hereafter be amended.

XI.

Mandatory and exclusive venue of any dispute between the Parties to this agreement shall be in Harris County, Texas.

XII.

This Agreement is not intended to be an exclusive agreement, and each Party may enter into other similar agreements. Nothing in this Agreement shall be represented or construed to alter, supplant, or replace any other agreements.

IN WITNESS THEREOF, this instrument has been executed on behalf of the City of Deer Park, Texas by a duly authorized representative of the City of Deer Park, Texas, and on behalf of the Deer Park Independent School District by a duly authorized representative of the Deer Park Independent School District.

Attest/Seal:

CITY OF DEER PARK

By: _____

By: _____

Print Name: _____
City Secretary

Print Name: _____
Mayor

Date Signed: _____

Date Signed: _____

DEER PARK ISD

By: _____

By: _____

Print Name: _____

Print Name: _____
Board President

Date Signed: _____

Date Signed: _____



Legislation Details (With Text)

File #:	AGR 20-033	Version:	1	Name:	
Type:	Agreement	Status:		Agenda Ready	
File created:	8/4/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Jimmy Burke Activity Center Map Background for CenterPoint Energy MICRO Emergency Operations Staging Sites Staging Site Fact Sheet CPE Executed Agreement - Jimmy Burke Center				

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination.

Summary:

This agreement was in place from 2009-2017 and expired at the end of 2017. CenterPoint has requested that the prior agreement be re-enacted. The agreement primarily establishes a Staging Site for CenterPoint resources at the Jimmy Burke Activity Center during times of large-scale emergency response activities.

This renewal does include a provision allowing the City to notify CenterPoint should the Jimmy Burke Activity Center parking area be unavailable, such as due to construction. Also included are additional coordination efforts between the City and CenterPoint to enable the sharing of resources and food vendors, when necessary.

The proposed agreement would expire on December 31, 2023.

Fiscal/Budgetary Impact:


This agreement creates no budgetary impact.

Staff recommends approval.

Jimmy Burke Activity Center

Write a description for your map.

Legend

-  Jimmy Burke Activity Center



Background for CenterPoint Energy MICRO Emergency Operations Staging Sites

CenterPoint Energy has historically utilized large-scale Emergency Operations Staging Sites to bring in mutual assistance crews from across the country which include electrical workers, tree clearing crews, and logistic support. These large-scale sites, such as the Sam Houston Race Park as shown below, have proven extremely beneficial to restoring power after significant storm events.



Due to Covid 19, CenterPoint Energy must seek alternative storm recovery solutions in order to adhere to social distancing, while at the same time restore and provide electrical service. Thus, we are seeking voluntary use of private properties for MICRO Emergency Operations Sites (Micro Sites), which are intended to provide workers a place to station equipment, vehicles and provide logistic support for restoration efforts. The duration of the Micro Sites will vary based on the severity of a storm and would range from one to three weeks.

CenterPoint Energy Staging Site Agreement Fact Sheet

2020-2021

I. Agreement Purpose

The purpose of CenterPoint Energy's Staging Site Agreement is to secure authorization from key property owners to allow CenterPoint Energy the use of their property for purposes of staging power restoration crews (linemen and tree trimmers) entering the Houston area to assist with power restoration following a major weather event, including hurricane, flood or ice storm. Strategically selected properties have been identified to position these incoming crews as close to the customers as possible to minimize drive time in the mornings and evenings.

II. Staging Site Purpose

A staging site allows CenterPoint Energy to organize incoming crews at a central location to 1) park trucks, 2) eat breakfast and dinner, 3) pick up material, and 3) await bus transportation to their designated hotel which is located close by. Currently 14 primary sites have been identified in Houston, Lake Jackson and surrounding counties including Fort Bend and Brazoria.

III. Key Components of the Staging Site Agreement

1. Property owner grants CenterPoint Energy the use of the designated property.
2. The term of the agreement is specified, typically 2 to 3 years.
3. Rental terms are stated, typically no rent due to emergency conditions.
4. Risk of loss terms stated including insurance provided by CenterPoint Energy.
5. Termination of agreement.
6. Return property to original condition after use. CenterPoint Energy will repair any damage done to pavement, fences, landscaping, lighting, etc. once the restoration is complete.

Note: CenterPoint Energy wants the property owners to let us return the following year

IV. Actions after Staging Site Agreement is Executed

1. CenterPoint Energy will work with property owner to produce plot plans of the staging site layout.
2. CenterPoint Energy will monitor tropical storm activity and notify property owner if the Staging Site will be utilized. This notification could occur pre or post landfall.

EMERGENCY OPERATIONS STAGING AREA SITE AGREEMENT

This agreement is made and entered into between the property owner, City of Deer Park, Texas (hereinafter referred to as Landlord) and CenterPoint Energy Houston Electric, LLC, a Texas limited liability company (hereinafter referred to as Tenant).

As a result of extreme damage to the greater Houston area electrical infrastructure due to a severe emergency event, such as a hurricane, Tenant will be performing emergency power restoration throughout the entire CenterPoint Energy service territory. Following the severe emergency, Tenant will be performing permanent repairs (in many instances replacing temporary repairs) to the entire greater Houston area electrical infrastructure as a result of damage caused by the emergency.

Tenant will be using the Jimmy Burke Activity Center, 500 W. 13th Street, Deer Park as agreed to in Exhibit A (Site Map) (hereinafter referred to as The Property) as a staging area site for materials, equipment, vehicles, service providers and personnel all in support of the permanent repair project to the electrical infrastructure. Now, therefore, it is mutually agreed between the parties as follows:

1. **Premises** – The Premises is hereby defined as that certain portion of The Property as agreed to by the Landlord and Tenant and identified as the “Approved Staging Area” on Exhibit A attached hereto. Tenant hereby accepts the Premises in its “as is” condition and Landlord makes no representations, statements, warranties, (express or implied) in respect to the Premises condition and has no further responsibility or liability for its latent defects or general conditions.
2. **Term** – The term of this agreement shall commence on the effective date of September 1, 2020 and shall, unless sooner terminated as provided herein, continue through December 31, 2023.
3. **Use of Premises** – Tenant will use the Premises as a staging area site for materials, equipment, vehicles, service providers and personnel all in support of the permanent repair project to the electrical infrastructure. Tenant will provide, at its own cost and responsibility, all facilities, portable and temporary in nature, required as determined by Tenant to perform the electrical infrastructure repair project. The facilities may include portable buildings complete with temporary power, tents, trailers, vehicle fueling facilities, portable sanitation facilities, portable water facilities, waste management facilities, exterior lighting and other temporary facilities as required by Tenant.
4. **Rent** – There is no rent or any other compensation due Landlord by Tenant under this agreement.
5. **Indemnity and Insurance** – Tenant agrees to indemnify and hold harmless Landlord, its agents, directors and employees from any and all claims, damages, liabilities, or expenses arising out of the Tenant’s use of the Premises or Property and any act of omission or negligence of Tenant, its agents, invitees or employees while on and using the Premises or Property. Tenant will maintain \$2 million of General Liability Insurance, \$2M of Automobile Liability Insurance, and \$3M of Excess Liability Insurance for the duration of this agreement. Tenant will provide a certificate of insurance evidencing the coverage. Tenant’s insurance shall be primary coverage, without any right of contribution from any insurance carried by Landlord. Tenant agrees to include Landlord as an additional insured on the insurance coverage evidenced herein.

6. **Care of the Premises** – Tenant will provide for the physical security of the Premises, the contents, the facilities, and Tenant's personnel during the period of time that Tenant occupies the Premises as a staging site and Landlord shall have no responsibility for same.
7. **Termination of Agreement** – This agreement shall terminate on December 31, 2022 (the Expiration Date), provided, however, that Tenant may give Landlord a one-week notice of termination in writing at any time during the term.
8. **Return of Property to Landlord** – Tenant shall return the Property to the Landlord promptly at the termination of this agreement clear of any of Tenant's portable or temporary facilities, contents or possessions in substantially the same condition in which it was received, ordinary wear and tear excepted. Tenant shall, at its own cost, restore the Property (to the same condition as the Property was immediately prior to this agreement) in Landlord's reasonable judgment.
9. **Assignment of Agreement** – Tenant shall not, without Landlord's prior written consent, sublet or assign the Premises or any part thereof.
10. **Cooperation for Food Services** – Whereas Tenant will be establishing food service facilities for their response personnel, Landlord and Tenant will work together, in the event of activation of this agreement, to provide food service to Landlord's First Responders, including firefighters, police officers, and others as designated by Landlord. Landlord will reimburse Tenant for the actual cost of providing such services upon the Tenant's departure from the site.
11. **Availability of Property** – Landlord has the right to give notice to Tenant of any timeframes in which the Premises will be unavailable to Tenant. This notice will be provided one week in advance, where feasible.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be duly executed as of the date first herein written.

LANDLORD:

City of Deer Park, Texas

BY: _____

NAME: Jerry L. Mouton, Jr.

TITLE: Mayor

TENANT:

CENTERPOINT ENERGY HOUSTON
ELECTRIC, LLC

BY:  _____

NAME: David L. Hess

TITLE: Manager, Warehouse & Logistics

Attachment: Exhibit A



Legislation Details (With Text)

File #:	AGR 20-034	Version:	1	Name:	
Type:	Agreement	Status:		Agenda Ready	
File created:	8/7/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Small Cities SRA Template FINAL Deer Park2				

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.

Summary:

At the August 4, 2020 regular Deer Park City Council meeting, the City Council authorized city staff to submit a Public Assistance (PA) grant application to FEMA and to participate in the Harris County COVID-19 Small Cities Coronavirus Relief Funds (CRF) for reimbursement for COVID-19 related expenses

In order to participate in the Harris County Coronavirus Relief Fund (CRF) Small Cities program, the City is required to enter into an interlocal agreement with Harris County containing terms and conditions applicable to payments distributed in the form of grants to local units of governments from the Coronavirus Relief Fund established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). Other state and federal requirements and conditions may apply to this grant, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.; Chapter 783 of the Texas Government Code; and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts.

The interlocal grant agreement is attached.

The Coronavirus Relief Fund (CRF) was established by the federal CARES act, which appropriated \$150 billion to assist state and local governments in addressing the economic impacts of the Coronavirus. Harris County received a direct allocation of \$426 million. Harris County has established the Small City Assistance Program in an amount not to exceed \$28.5 million. Each of the cities (other than the City of Houston) in Harris County is eligible to receive up to \$55 per capita in reimbursement through the Harris County Small City Assistance Program. The 2018 census population for Deer Park was 33,931, which at \$55 per capita equates to a maximum of \$1,866,205 in reimbursement.

The FEMA PA grant provides provide up to 75% in federal reimbursement for the eligible expenses incurred. The remaining 25% must be provided by local funds. Normally, the 25% local match cannot come from other federal funds. However, a federal exception has been made for COVID-19. Therefore, once the City submits its FEMA PA request for 75% reimbursement, it can submit a request to Harris County Coronavirus Relief Funds (CRF) for the remaining 25% of eligible reimbursements. Also, some expenditures qualify for reimbursement under the Coronavirus Relief Funds that do not qualify under the FEMA PA grant program. However, each city must certify that the reimbursements Harris County CRF Small City Assistance Program:

- a) are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
- b) were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
- c) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Fiscal/Budgetary Impact:

The Harris County CRF Small City Assistance Program can provide up to a maximum of \$1,866,205 in reimbursement of eligible COVID-19 related expenses. This is in addition to the reimbursement for eligible COVID-19 related expenses though the FEMA PA grant.

Approve the interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.



CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

INTERLOCAL GRANT AGREEMENT AND CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Interlocal Agreement (the “Agreement”) is made and entered into by and between Harris County, a body corporate and politic under the laws of the State of Texas (“County”), acting by and through its governing body the Harris County Commissioners Court, and Deer Park (“City” or “grantee” or “subrecipient”), pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ann. §§ 791.001 – 791.030. Harris County and City are referred to herein collectively as the “Parties” and individually as a “Party.”

Harris County will reimburse the City for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19 for a not to exceed amount of \$1,866,205.00 as evidenced in the Notice of Subrecipient Grant Award, approved by Harris County Commissioners Court on July 14, 2020, attached hereto as Exhibit A and incorporated herein by reference. The Parties agree that the amount specified in Exhibit A is just and fair compensation for expenses incurred due to the COVID-19 public health emergency. The Parties agree that a public purpose will be served by using the grant funds to reimburse local municipalities for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19. Harris County agrees that all funds used to pay for the obligations of this Grant Agreement will be taken from current fiscal funds.

About This Document

In this document, grantees will find the terms and conditions applicable to payments distributed in the form of grants to local units of governments from the Coronavirus Relief Fund established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Other state and federal requirements and conditions may apply to your grant, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.; Chapter 783 of the Texas Government Code; and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts.

To the extent the terms and conditions of this grant agreement do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this grant agreement and in all cases, according to its fair meaning. The parties acknowledge that each party and its counsel have reviewed this grant agreement and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in

the interpretation of this grant agreement. Any vague, ambiguous or conflicting terms shall be interpreted and construed in such a manner as to accomplish the purpose of the grant agreement.

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EXHIBITS FOLLOW

1 Grant Agreement Requirements and Conditions

1.1 Applicability of Grant Agreement and Provisions

The Grant Agreement is subject to the additional terms, conditions, and requirements of other laws, rules, regulations and plans recited herein and is intended to be the full and complete expression of and constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and all prior and contemporaneous understandings, agreements, promises, representations, terms and conditions, both oral and written, are superseded and replaced by this Grant Agreement.

Notwithstanding any expiration or termination of this Grant Agreement, the rights and obligations pertaining to the grant close-out, cooperation and provision of additional information, return of grant funds, audit rights, records retention, public information, and any other provision implying survivability shall remain in effect after the expiration or termination of this Grant Agreement.

1.2 Legal Authority to Apply

The grantee certifies that it possesses legal authority to apply for the grant. A resolution, motion or similar action has been or will be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required.

1.3 Grant Acceptance

The Notice of Subrecipient Grant Award remains an offer until the fully executed copy of this Grant Agreement is received by Harris County.

1.4 Project Period

Funding has been authorized for eligible expenditures incurred between March 1, 2020 and December 30, 2020. All expenditures must be incurred, and all services must be received within the performance period. Harris County will not be obligated to reimburse expenses incurred after the performance period. A cost is incurred when the responsible unit of government has expended funds to cover the cost.

1.5 General Responsibility

Per the CARES Act, CRF grant funds may only be used to cover expenses that –

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. were not accounted for in the budget most recently approved as of March 27, 2020 for the government; and
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

The US Department of Treasury (Treasury) provided additional guidance on the permissible use of grant funds, including nonexclusive examples of eligible expenses in the following categories:

1. Medical expenses,
2. Public health expenses,
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency,
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures,
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, and
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Further explanation of these categories and examples can be found at the following link:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

The grantee certifies compliance with these eligible expenses by executing the CARES Act Coronavirus Relief Fund Eligibility Certification Form, which is attached hereto as Exhibit B and incorporated for all purposes.

The grantee is responsible for the integrity of the fiscal and programmatic management of the grant project; accountability for all funds awarded; and compliance with Harris County administrative rules, policies and procedures, and applicable federal and state laws and regulations.

The grantee will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant are met.

1.6 Amendments and Changes to the Grant Agreement

Harris County and the grantee may agree to make adjustments to the grant. Adjustments include, but are not limited to, modifying the scope of the grant project, adding funds to previously un-awarded cost items or categories changing funds in any awarded cost items or category, deobligating awarded funds or changing grant officials.

The grantee has no right or entitlement to reimbursement with grant funds. Harris County and grantee agree that any act, action or representation by either Party, their agents or employees that purports to waive or alter the terms of the Grant Agreement or increase the maximum liability of Harris County is void unless a written amendment to this Grant Agreement is first executed and documented. The grantee agrees that nothing in this Grant Agreement will be interpreted to create an obligation or liability of Harris County in excess of the "Allocation Ceiling" as set forth in the Notice of Subrecipient Grant Award.

Any alterations, additions, or deletions to the terms of this Grant Agreement must be documented to be binding upon the Parties. Notwithstanding this requirement, it is understood and agreed by Parties hereto, that changes in local, state and federal rules, regulations or laws applicable hereto, may occur during the term of this Grant Agreement and that any such changes shall be automatically incorporated into this Grant Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

1.7 Jurisdictional Cooperation

Notwithstanding anything to the contrary, Harris County may, in its sole discretion, deny reimbursement for any expenses representing a transfer of funds from grantee to another political subdivision or agency unless a written request for such reimbursement is approved by Harris County in advance.

1.8 Public Information and Meetings

Notwithstanding any provisions of this Grant Agreement to the contrary, the grantee acknowledges that Harris County and this Grant Agreement are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"). The grantee acknowledges that Harris County will comply with the PIA, as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas.

The grantee acknowledges that information created or exchanged in connection with this Grant Agreement, including all reimbursement documentation submitted to Harris County, is subject to the PIA, whether created or produced by the grantee or any third party, and the grantee agrees that information not otherwise excepted from

disclosure under the PIA, will be available in a format that is accessible by the public at no additional charge to Harris County. The grantee will cooperate with Harris County in the production of documents or information responsive to a request for information.

1.9 Remedies for Non-Compliance

If Harris County determines that the grantee materially fails to comply with any term of this grant agreement, whether stated in a federal or state statute or regulation, an assurance, a notice of award, or any other applicable requirement, Harris County, in its sole discretion may take actions including:

1. Temporarily withholding cash payments pending correction of the deficiency or more severe enforcement action by Harris County;
2. Disallowing or denying use of funds for all or part of the cost of the activity or action not in compliance;
3. Disallowing claims for reimbursement;
4. Wholly or partially suspending or terminating this grant;
5. Requiring return or offset of previous reimbursements;
6. Prohibiting the grantee from applying for or receiving additional funds for other grant programs administered by Harris County until repayment to Harris County is made and any other compliance or audit finding is satisfactorily resolved;
7. Reducing the grant award maximum liability of Harris County;
8. Terminating this Grant Agreement;
9. Imposing a corrective action plan;
10. Withholding further awards; or
11. Taking other remedies or appropriate actions.

The grantee costs resulting from obligations incurred during a suspension or after termination of this grant are not allowable unless Harris County expressly authorizes them in the notice of suspension or termination or subsequently.

Harris County, at its sole discretion, may impose sanctions without first requiring a corrective action plan.

1.10 False Statements by Grantee

By acceptance of this grant agreement, the grantee makes all the statements, representations, warranties, guarantees, certifications and affirmations included in this grant agreement. If applicable, the grantee will comply with the requirements of 31 USC § 3729, which set forth that no grantee of federal payments shall submit a false claim for payment.

If any of the statements, representations, certifications, affirmations, warranties, or guarantees are false or if the grantee signs or executes the grant agreement with a false statement or it is subsequently determined that the grantee has violated any of the statements, representations, warranties, guarantees, certifications or affirmations included in this grant agreement, then Harris County may consider this act a possible default under this grant agreement and may terminate or void this grant agreement for cause and pursue other remedies available to Harris County under this grant agreement and applicable law. False statements or claims made in connection with Harris County grants may result in fines, imprisonment, and debarment from participating in federal grants or contract, and/or other remedy available by law, potentially including the provisions of 38 USC §§ 3801-3812, which details the administrative remedies for false claims and statements made.

1.11 Conflict of Interest Safeguards

The grantee will establish safeguards to prohibit its employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain, whether for themselves or others, particularly those with whom they have family, business, or other ties. The grantee will operate with complete independence and objectivity without actual, potential, or apparent conflict of interest with respect to its performance under this Grant Agreement. The grantee certifies as to its own organization, that to the best of their knowledge and belief, no member of grantee's organization or Harris County, nor any employee, or person, whose salary is payable in whole or in part by a member of grantee organization or Harris County, has direct or indirect financial interest in the award of this Grant Agreement, or in the services to which this Grant Agreement relates, or in any of the profits, real or potential, thereof.

1.12 Fraud, Waste, and Abuse

The grantee understands that Harris County does not tolerate any type of fraud, waste, or misuse of funds received from Harris County. Harris County's policy is to promote consistent, legal, and ethical organizational behavior, by assigning responsibilities and providing guidelines to enforce controls. Any violations of law, Harris County policies, or standards of ethical conduct will be investigated, and appropriate actions will be taken. The grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal and state grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

In the event grantee becomes aware of any allegation or a finding of fraud, waste, or misuse of funds received from Harris County that is made against the grantee, the grantee is required to immediately notify Harris County of said allegation or finding and to continue to inform Harris County of the status of any such on-going investigations. The grantee must also promptly refer to Harris County any credible evidence that a principal, employee, agent, grantee, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Grantees must also immediately notify Harris County in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify Harris County in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand, notices, subpoenas, lawsuits, or indictments to Harris County.

1.13 Termination of the Agreement

Harris County may, at its sole discretion, terminate this Grant Agreement, without recourse, liability or penalty against Harris County, upon written notice to grantee. In the event grantee fails to perform or comply with an obligation or a term, condition or provision of this Grant Agreement, Harris County may, upon written notice to grantee, terminate this agreement for cause, without further notice or opportunity to cure. Such notification of Termination for Cause will state the effective date of such termination, and if no effective date is specified, the effective date will be the date of the notification.

Harris County and grantee may mutually agree to terminate this Grant Agreement. Harris County in its sole discretion will determine if, as part of the agreed termination, grantee is required to return any or all of the disbursed grant funds.

Termination is not an exclusive remedy, but will be in addition to any other rights and remedies provided in equity, by law, or under this Grant Agreement, including those remedies listed at 2 C.F.R. 200.207 and 2 C.F.R. 200.338 – 200.342. Following termination by Harris County, grantee shall continue to be obligated to Harris County for the return of grant funds in accordance with applicable provisions of this Grant Agreement. In the event of termination under this Section, Harris County's obligation to reimburse grantee is limited to allowable costs incurred and paid by the grantee prior to the effective date of termination, and any allowable costs determined by Harris County in its sole discretion to be reasonable and necessary to cost-effectively wind up the grant. Termination of this Grant Agreement for any reason or expiration of this Grant Agreement shall not release the Parties from any liability or obligation set forth in this Grant Agreement that is expressly stated to survive any such termination or expiration.

1.14 Limitation of Liability

Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of either Party.

The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.

The grantee agrees that no provision of this Grant Agreement is in any way intended to constitute a waiver by Harris County, its officers, employees, agents, or contractors of any privileges, rights, defenses, remedies, or immunities from suit and liability that Harris County may have by operation of law.

1.15 Dispute Resolution

The Parties' representatives will meet as needed to implement the terms of this Grant Agreement and will make a good faith attempt to informally resolve any disputes.

Notwithstanding any other provision of this Grant Agreement to the contrary, unless otherwise requested or approved in writing by Harris County, the grantee shall continue performance and shall not be excused from performance during the period any breach of Grant Agreement claim or dispute is pending.

The laws of the State of Texas govern this Grant Agreement and all disputes arising out of or relating to this Grant Agreement, without regard to any otherwise applicable conflict of law rules or requirements. Venue for any grantee-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement shall be commenced exclusively in the Harris County District Court or the United States District Court, Southern District of Texas - Houston Division. Venue for any Harris County-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement may be commenced in a Texas state district court or a United States District Court selected by Harris County in its sole discretion.

The grantee hereby irrevocably and unconditionally consents to the exclusive jurisdiction of the courts referenced above for the purpose of prosecuting and/or defending such litigation. The grantee hereby waives and agrees not to assert by way of motion, as a defense, or otherwise, in any suit, action or proceeding, any claim that the grantee is not personally subject to the jurisdiction of the above-named courts; the suit, action or proceeding is brought in an inconvenient forum; and/or the venue is improper.

1.16 Liability for Taxes

The grantee agrees and acknowledges that grantee is an independent contractor and shall be entirely responsible for the liability and payment of grantee's and grantee's employees' taxes of whatever kind, arising out of the performances in this Grant Agreement. The grantee agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and workers' compensation. Harris County shall not be liable to the grantee, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or workers' compensation or any benefit available to an employee.

1.17 Required State Assurances

The grantee must comply with the applicable State Assurances included within the State Uniform Grant Management Standards (UGMS), Section III, Subpart B, _14, which are incorporated herein for all purposes as though set forth word for word.

1.18 System for Award Management (SAM) Requirements

- A. The grantee agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and, if applicable, the federal funding agency). These requirements include maintaining current registrations and the currency of the information in SAM. The grantee will review and update information at least annually until submission of the final financial report required under the award or receipt of final payment, whichever is later, as required by 2 CFR Part 25.
- B. The grantee will comply with Executive Orders 12549 and 12689 that requires "a contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM)", in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority. The grantee certifies it will verify each vendor's status to ensure the vendor is not debarred, suspended, otherwise excluded or declared ineligible by checking the SAM before doing/renewing business with that vendor.
- C. The grantee certifies that it and its principals are eligible to participate in this Grant Agreement and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and the grantee is in compliance with the State of Texas statutes and rules relating to procurement and that the grantee is not listed in the federal government's terrorism watch list as described in Executive Order 13224.

1.19 No Obligation by Federal Government

The Parties acknowledge and agree that the federal government is not a party to this Grant Agreement and is not subject to any obligations or liabilities to either Party, third party or subcontractor pertaining to any matter resulting from this Grant Agreement.

1.20 Notice

Notice may be given to the grantee via email, hand-delivery, or United States Mail. Notices to the grantee will be sent to the name and address supplied by grantee.

1.21 Force Majeure

Neither the grantee nor Harris County shall be required to perform any obligation under this Grant Agreement or be liable or responsible for any loss or damage resulting from its failure to perform so long as performance is delayed by force majeure or acts of God, including but not limited to strikes, lockouts or labor shortages, embargo, riot, war, revolution, terrorism, rebellion, insurrection, pandemic, flood, natural disaster, or interruption of utilities from external causes. Each Party must inform the other in writing, with proof of receipt, within three (3) business days of the existence of such force majeure, or otherwise waive this right as a defense.

1.22 Franchise Tax Certification

If grantee is a taxable entity subject to the Texas Franchise Tax (Chapter 171, Texas Tax Code), then grantee certifies that it is not currently delinquent in the payment of any franchise (margin) taxes or that grantee is exempt from the payment of franchise (margin) taxes.

1.23 Severability

If any provisions of this Grant Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provision shall be modified or deleted in such manner so as to afford the Party for whose benefit it was intended the fullest benefit commensurate with making this Grant Agreement, as modified, enforceable, and the remainder of this Grant Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

1.24 E-Verify

If applicable, by entering into this Grant Agreement, grantee will certify and ensure that it utilizes and will continue to utilize, for the term of this Grant Agreement, the U.S. Department of Homeland Security's e-Verify system to determine the eligibility of (a) all persons employed during the contract term to perform duties within Texas; and (b) all persons (including subcontractors) assigned by the grantee pursuant to the Grant Agreement.

1.25 Compliance with Federal Law, Regulations, and Executive Orders

Grantee acknowledges that federal financial assistance funds will be used to fund the Grant Agreement. Grantee will comply with all applicable federal law, regulations, executive orders, policies, procedures, and directives.

1.26 Clean Air Act

The following is only applicable if the amount of the contract exceeds \$150,000.

- a. Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

1.27 Federal Water Pollution Control Act

- a. Grantee agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

1.28 Suspension and Debarment

- a. This Grant Agreement is a covered transaction for purposes of 2 C.F.R. pt 180 and 2 C.F.R. pt. 3000. Grantee certifies that grantee, grantee's principals (defined at 2 C.F.R. Sec. 180.995), or its affiliates (defined at 2 C.F.R. Sec. 180.905) are excluded (defined at 2 C.F.R. Sec. 180.940) or disqualified (defined at 2 C.F.R. Sec. 180.935).
- b. Grantee must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by Harris County. If it is later determined that grantee did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, in addition to remedies available to Harris County, the Federal Government may pursue available remedies, including but limited to suspension and/or debarment.

1.29 Energy Conservation

If applicable, grantee agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

1.30 Procurement of Recovered Materials

- a. In the performance of this Grant Agreement, grantee shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
 - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. Meeting contract performance requirements; or
 - iii. At a reasonable price.
- b. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

1.31 Terminated Contracts

The grantee has not had a contract terminated or been denied the renewal of any contract for noncompliance with policies or regulations of any state or federally funded program within the past five (5) years nor is it currently prohibited from contracting with a governmental agency. If the grantee does have such a terminated contract, the grantee shall identify the contract and provide an explanation for the termination. The grantee acknowledges that this Grant Agreement may be terminated and payment withheld or return of grant funds required if this certification is inaccurate or false.

2 Property and Procurement Requirements

2.1 Property Management and Inventory

The grantee must ensure equipment purchased with grant funds is used for the purpose of the grant and as approved by Harris County. The grantee must develop and implement a control system to prevent loss, damage or theft of property and investigate and document any loss, damage or theft of property funded under this Grant.

The grantee must account for any real and personal property acquired with grant funds or received from the Federal Government in accordance with 2 CFR 200.310 Insurance coverage through 200.316 Property trust relationship and 200.329 Reporting on real property. This documentation must be maintained by the grantee, according to the requirements listed herein, and provided to Harris County upon request, if applicable.

When original or replacement equipment acquired under this award by the grantee is no longer needed for the original project or program or for other activities currently or previously supported by the federal awarding agency or Harris County, the grantee must make proper disposition of the equipment pursuant to 2 CFR 200.

The grantee will maintain specified equipment management and inventory procedures for equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place, with a per-unit cost of \$5,000 or greater. The equipment and inventory procedures include:

- A. The grantee must keep an inventory report on file containing equipment purchased with any grant funds during the grant period. The inventory report must agree with the approved grant budget and the final Financial Status Report and shall be available to Harris County at all times upon request.
- B. The grantee must maintain property/inventory records which, at minimum, include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, the cost of the property, the percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- C. The grantee shall permanently identify all such equipment by appropriate tags or labels affixed to the equipment. Exceptions to this requirement are limited to items where placing of the marking is not possible due to the nature of the equipment.

2.2 Consulting Contracts

Pre-approval of costs related to consulting contracts is required and the value of consulting contracts entered into by the grantee may not exceed 5% of the total funds received by the local unit of government.

2.3 Procurement Practices and Policies

The grantee must follow applicable federal and state law, federal procurement standards specified in regulations governing federal awards to non-federal entities, their established policy, and best practices for procuring goods or services with grant funds. Procurement activities must follow the most restrictive of federal, state and local procurement regulations. Contracts must be routinely monitored for delivery of services or goods.

2.4 Contract Provisions Under Federal Awards

All contracts made by a grantee under a federal award must contain the provisions outlined in 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Appendix II to Part 200 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

3 Audit and Records Requirements

3.1 Cooperation with Monitoring, Audits, and Records Requirements

All records and expenditures are subject to, and grantee agrees to comply with, monitoring and/or audits conducted by the United States Department of Treasury's Inspector General (DOTIG), Harris County, and the State Auditor's Office (SAO) or designee. The grantee shall maintain under GAAP or GASB, adequate records that enable DOTIG, Harris County, and SAO to ensure proper accounting for all costs and performances related to this Grant Agreement.

3.2 Single Audit Requirements

Any grantee expending \$750,000 or more in federal funds in a fiscal year may be subject to Single Audit Requirements in 2 CFR, Part 200, Subpart F – Audit Requirements, at https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

The grantees expending more than \$750,000 in grant funds in a fiscal year are subject to the requirements in the Texas Single Audit Circular, at <https://comptroller.texas.gov/purchasing/docs/ugms.pdf>. The audit must be completed and the data collection and reporting package described in 2 CFR 200.512 must be submitted to the Federal Audit Clearinghouse (FAC) within 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period, whichever is earlier.

3.3 Requirement to Address Audit Findings

If any audit, monitoring, investigations, review of awards, or other compliance review reveals any discrepancies, inadequacies, or deficiencies which are necessary to correct in order to maintain compliance with this Grant Agreement, applicable laws, regulations, or the grantee's obligations hereunder, the grantee agrees to propose and submit to Harris County a corrective action plan to correct such discrepancies or inadequacies within thirty (30) calendar days after the grantee's receipt of the findings. The grantee's corrective action plan is subject to the approval of Harris County.

The grantee understands and agrees that the grantee must make every effort to address and resolve all outstanding issues, findings, or actions identified by DOTIG, Harris County, or SAO through the corrective action plan or any other corrective plan. Failure to promptly and adequately address these findings may result in grant funds being withheld, other related requirements being imposed, or other sanctions and penalties. The grantee agrees to complete any corrective action approved by Harris County within the time period specified by Harris County and to the satisfaction of Harris County, at the sole cost of the grantee. The grantee shall provide to Harris County periodic status reports regarding the grantee's resolution of any audit, corrective action plan, or other compliance activity for which the grantee is responsible.

3.4 Records Retention

- A. The grantee shall maintain appropriate audit trails to provide accountability for all expenditures of grant funds, reporting measures, and funds received from Harris County under this Grant Agreement. Audit trails maintained by the grantee will, at a minimum, identify the supporting documentation prepared by the grantee to permit an audit of its accounting systems and payment verification with respect to the expenditure of any funds awarded under this Grant Agreement.
- B. The grantee must maintain fiscal records and supporting documentation for all expenditures resulting from this Grant Agreement pursuant to 2 CFR 200.333 and state law.

1. The grantee must retain these records and any supporting documentation for a minimum of seven (7) years from the later of the completion of this project's public objective, submission of the final expenditure report, any litigation, dispute, or audit.
2. Records related to real property and equipment acquired with grant funds shall be retained for seven (7) years after final disposition.
3. Harris County may direct a grantee to retain documents for longer periods of time or to transfer certain records to Harris County or federal custody when it is determined that the records possess long term retention value.

4 Prohibited and Regulated Activities and Expenditures

4.1 Prohibited Costs

- A. Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Revenue replacement is not a permissible use of these grant funds. In accordance with Section 3.1 all record and expenditures are subject to review.
- B. Damages covered by insurance.
- C. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- D. Duplication of benefits including expenses that have been or will be reimbursed under any other federal or state program.
- E. Reimbursement to donors for donated items or services.
- F. Workforce bonuses other than hazard pay or overtime.
- G. Severance pay.
- H. Legal settlements.

4.2 Political Activities

Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- A. Unless specifically authorized to do so by federal law, grant recipients or their grantees or contractors are prohibited from using grant funds directly or indirectly for political purposes, including lobbying or advocating for legislative programs or changes; campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties; and voter registration or get-out-the-vote campaigns. Generally, organizations or entities which receive federal funds by way of grants, contracts, or cooperative agreements do not lose their rights as organizations to use their own, private, non-federal resources for "political" activities because of or as a consequence of receiving such federal funds. These recipient organizations must thus use private or other non-federal money, receipts, contributions, or dues for their political activities, and may not charge off to or be reimbursed from federal contracts or grants for the costs of such activities.
- B. Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- C. Grant-funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.

- D. Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.
- E. As applicable, the grantee and each contracting tier will comply with 31 USC § 1352, which provides that none of the funds provided under an award may be expended by the grantee to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal. Grantee shall file the required certification attached hereto and incorporated for all purposes as Exhibit C. Each contracting tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

5 Financial Requirements

5.1 Direct Deposit

A completed direct deposit form from the grantee must be provided to Harris County prior to receiving any payments..

5.2 Payments and Required Documentation

Funding for this Grant Agreement is appropriated under the Coronavirus Aid, Relief, and Economic Security Act, 2020 (Public Law 116-136) enacted on March 27, 2020, as amended, to facilitate protective measures for and recovery from the public health emergency in areas affected by COVID-19, which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). All expenditures under this Grant Agreement must be made in accordance with this Grant Agreement and any other applicable laws, rules or regulations. Further, grantee acknowledges that all funds are subject to recapture and repayment for non-compliance pursuant to Section 5.7 below.

Reimbursement requests may be requested following full reporting to Harris County of eligible expenses incurred.

All documentation for expenditures paid during the project period must be submitted to Harris County on or before the grant liquidation date.

5.3 Reimbursements

Harris County will be obligated to reimburse the grantee for the expenditure of actual and allowable allocable costs incurred and paid by the grantee pursuant to this Grant Agreement. Harris County is not obligated to pay unauthorized costs or to reimburse expenses that were incurred by the grantee prior to the commencement or after the termination of this Grant Agreement.

5.4 Refunds and Deductions

If Harris County determines that the grantee has been overpaid any grant funds under this Grant Agreement, including payments made inadvertently or payments made but later determined to not be actual and allowable allocable costs, the grantee shall return to Harris County the amount identified by Harris County as an overpayment. The grantee shall refund any overpayment to Harris County within thirty (30) calendar days of the receipt of the notice of the overpayment from Harris County unless an alternate payment plan is specified by Harris County.

5.5 Recapture of Funds

The discretionary right of Harris County to terminate for convenience under Section 1.13 notwithstanding, Harris County shall have the right to terminate the Grant Agreement and to recapture, and be reimbursed for any payments made by Harris County: (i) that are not allowed under applicable laws, rules, and regulations; or (ii) that are otherwise inconsistent with this Grant Agreement, including any unapproved expenditures.

5.6 Liquidation Period

Grant funds will liquidate 90 calendar days following the project period end date or on December 30, 2020, whichever is earlier. Funds not obligated by the end of the grant period and not expended by the liquidation date will revert to Harris County.

5.7 Project Close Out

Harris County will close-out the grant award when it determines that all applicable administrative actions and all required work of the grant have been completed by the grantee.

The grantee must submit all financial, performance, and other reports as required by the terms and conditions of the grant award.

The grantee must promptly refund any balances of unobligated cash that Harris County paid and that are not authorized to be retained by the grantee for use in other projects.

5.8 Miscellaneous Provisions

It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. The City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.

The County is not obligated or liable to any party other than City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies upon any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.

A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.

The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.

The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.

Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

[EXHIBITS AND SIGNATURE PAGE FOLLOWS]

DEER PARK

By _____

Date: _____

HARRIS COUNTY

By: _____
LINA HIDALGO
COUNTY JUDGE

APPROVED AS TO FORM:
VINCE RYAN
COUNTY ATTORNEY

By: _____
Randy Keenan
Assistant County Attorney
C.A. File 20GEN1941

EXHIBIT A

Notice of Subrecipient Grant Award
(follows behind)



HARRIS COUNTY, TEXAS

BUDGET MANAGEMENT DEPARTMENT

Administration Building
1001 Preston, Suite 500
Houston, TX 77002
(713) 274-1100

COVID 19 Agenda Item

July 14, 2020

To: County Judge Hidalgo, and
Commissioners Ellis, Garcia,
Radack, and Cagle

Fm: Shain Carrizal *HSC*

Re: **CARES Act – Establishment of the Small City Assistance Program**

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The CARES Act established the Coronavirus Relief Fund (CRF), and Harris County received a direct allocation of \$426 million. On April 28, 2020 Commissioners Court authorized forming a committee consisting of a representative from each office of Commissioners Court to work with BMD/HRRM and all relevant departments to make recommendations on the expenditures of the funds. Attached for your approval is a recommendation from the committee to establish the Small City Assistance Program in an amount not to exceed \$28.5 million.

The committee will continue to work with Guidehouse in making further recommendations to Commissioners Court before the CRF expiration date of December 30, 2020.

Thank you for your consideration.

Attachment

Presented to Commissioners Court

July 14, 2020

Approve: E/G



COVID-19 Small City Assistance Program July 10, 2020

BACKGROUND

The COVID-19 pandemic is stretching the ability of State, County, and City governments to both meet their obligations to protect their citizens and to ensure complete economic recovery and long-term resiliency. While each situation is unique, we understand that Harris County faces considerable demands resulting from this outbreak and the 34 cities it represents, and the County seeks to establish a program to provide appropriate reimbursement of Coronavirus Relief Funds (CRF) to the respective small cities.

PROGRAM PURPOSE

The COVID-19 Small City Assistance Program's purpose is to provide financial assistance for the needs of cities with <500K population.

The following are the program considerations:

Coordination. Need to ensure that the County's response is coordinated so that it addresses the unprecedented public health and societal impacts impacting the small cities.

Grants Management. Need to ensure support of the management of grant applications, eligibility verification, grant awards, management of grant and subrecipient agreements, and management of approval processes for funds requested by cities within Harris County related to the CRF.

Eligibility. Need to ensure expenses incurred and to be reimbursed to the small cities are captured in a manner that makes them reimbursable in accordance with U.S. Department of Treasury guidance for the Coronavirus Relief Fund

Compliance. Need to ensure that the County is complying with the rules and regulations that will ensure expenses are reimbursable and avoid a loss of stakeholder and community confidence.

ELIGIBILITY CRITERIA

Cities with <500K population that demonstrate need for financial assistance may qualify for assistance by meeting any of the following criteria:

Criteria	Name	Description	Additional Considerations
#1	FEMA 25% Match	Cities would submit their approved FEMA Public Assistance (PA) requests showing the 75% reimbursement requested. Harris County then provides the remaining 25% of eligible reimbursements.	provided technical assistance cities apply for FEMA PA
#2	Eligible activities not covered by other funding sources	Expenses incurred by small cities that are typically not covered by FEMA or other grants, that are eligible for CRF. This includes, but is not limited to, the following activities: - COVID dedicated payroll expenses - Paid sick and medical leave - Government payroll support program - Unemployment insurance costs - Telework capability improvement	Educate cities about these expense activities

#3	Other COVID Related Expenses	Other related expenses not identified in Options #1 and #2 that will be evaluated by the County for duplication of benefits on a case-by-case basis	Educate cities about these expense activities
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ALLOCATION MAXIMUMS

Per the chart below, \$55 per capita is used to determine a ceiling of available CRF funding per small city within Harris County. This amount is based on the criteria established by the Texas Department of Emergency Management (TDEM) for other cities and counties in Texas with <500K populations.

City	2018 Census Population Data	Allocation Ceiling
Baytown	72,879	\$4,008,345
Bellaire	18,966	\$1,043,130
Bunker Hill Village	3,982	\$219,010
Deer Park	33,931	\$1,866,205
El Lago	2,727	\$149,985
Friendswood	11,575	\$636,625
Galena Park	10,931	\$601,205
Hedwig Village	2,669	\$146,795
Hilshire Village	819	\$45,045
Humble	16,041	\$882,255
Hunters Creek Village	4,891	\$269,005
Jacinto City	10,625	\$584,375
Jersey Village	7,962	\$437,910
Katy	15,251	\$838,805
La Porte	35,423	\$1,948,265
League City	1,984	\$109,120
Missouri City	6,273	\$345,015
Morgan's Point	345	\$18,975
Nassau Bay	4,037	\$222,035
Pasadena	153,219	\$8,427,045
Pearland	5,237	\$288,035
Piney Point Village	3,449	\$189,695
Seabrook	14,291	\$786,005
Shoreacres	1,611	\$88,605
South Houston	17,583	\$967,065
Southside Place	1,881	\$103,455
Spring Valley Village	4,333	\$238,315
Stafford	309	\$16,995
Taylor Lake Village	3,625	\$199,375
The Woodlands	13,000*	\$715,000
Tomball	11,761	\$646,855
Waller	600	\$33,000
Webster	11,201	\$616,055
West University Place	15,676	\$862,180
Total	519,087	\$28,549,785

*Estimated census data for the portion of The Woodlands included in Harris County, per The Woodlands Area Economic Development Partnership

TECHNICAL ASSISTANCE

With the purpose of helping small cities, especially those not familiar with federal funding, the small cities will be provided with technical assistance to better understand the process of successfully identifying eligible CRF activities, and guidance around other potential funding sources (ex. FEMA PA). The main components of the technical assistance will include (but is not limited to)¹:

1. Conducting outreach activities to:
 - Inform small cities about the program
 - Engaging City management to actively participate in program
2. Hosting webcast and online training for:
 - Overall process of the County's program for small cities
 - Eligible activities under the CRF grant and overlap with other funding sources
 - Workflows, forms, tools, and documentation requirements for reimbursement
 - Brief overview of other federal funding sources
3. Providing tools and templates for reimbursement requests including:
 - Excel based cost tracking mechanism
 - Checklist of eligible activities with required documentation
 - Frequently asked questions (FAQs)
 - Workflow steps for transparency
4. Providing one-on-one support including:
 - Questions around eligibility and/or process
 - Developing reimbursement requests
 - Understanding any rejected/returned reimbursement requests

AGREEMENT FOR DISTRIBUTION

To receive CRF distributions, the small city mayor or city manager must review, agree to the terms and conditions, and sign certification forms similar to those developed by TDEM. ² The CRF Terms and Conditions released by TDEM addresses the grant acceptance, project period, general responsibility, amendments and changes to the grant agreement, and jurisdictional cooperation that a subrecipient must adhere to when receiving CRF distributions.

¹ See Attachment A for framework of technical assistance

² See Appendix for example of modified CARES Act Coronavirus Relief Fund Eligibility Certification from TDEM

APPENDIX
CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION³

I, _____, am the Mayor or City Manager of _____ ("Municipality"), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County ("County") for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the United States Department of the Treasury.
8. I acknowledge that the Municipality's proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
 - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below.

By: _____

Signature: _____

Title: _____

Date: _____

³ Per Texas Department of Emergency Management, tdem.texas.gov, with modifications

ATTACHMENT A
TIMELINE OF TECHNICAL ASSISTANCE AND ADMINISTRATION

The following table details technical assistance and administration activities provided to the County and small cities within Harris County. All activities will be ongoing through December 30, 2020 with auditing and close-out activities continuing into 2021.

Month Activity Begins	Activity
July	<ul style="list-style-type: none"> - Outreach effort to notify small cities about the Small City Assistance Program including webcasts about the overall process - Small cities execute certification form ahead of receiving CRF distribution from the County
August	<ul style="list-style-type: none"> - Training to help cities identify expenses eligible for FEMA PA and other federal funding sources - Providing training materials about other federal funding sources - Assistance to apply for other federal funding - Provide a mapped flow of documentation and requirements of the Grant Management program lifecycle to small cities to understand all necessary documentation - Provide tools and templates for tracking costs for reimbursement - Provide eligible cost checklists for CRF reimbursement - Assistance to develop reimbursement requests including holding office hours to answer questions about eligibility - Training cities about duplication of benefits, how to prevent them, and how to notify the County if any assistance that could fall into this category is received
September	<ul style="list-style-type: none"> - Track the disbursement of funds, at the County level, to ensure they are being used as they were intended and in a timely fashion - Provide access to workflows, forms, tools, and documentation requirements for reimbursement of each individual transaction
October	<ul style="list-style-type: none"> - Support to understand any denied benefits and reapply, if possible
November	<ul style="list-style-type: none"> - Trainings about how subrecipients can properly close out use of funds received and what documentation is required
December	<ul style="list-style-type: none"> - Report on the assistance provided to small cities, the maximization of benefits realized from various federal funding sources, and measure CRF distribution utilized

EXHIBIT B

CARES Act Coronavirus Relief Fund Eligibility Certification Form
(follows behind)

CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION

I, _____, am the Mayor or City Manager of _____ ("Municipality"), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County ("County") for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the County or United States Department of the Treasury.
8. I acknowledge that the Municipality's proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
 - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below. I acknowledge acceptance of the grant and all exhibits in this Grant Agreement, and to abide by all terms and conditions.

Name:

Title:

Signature:

Date:

EXHIBIT C Certification
Regarding Lobbying (follows
behind)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned grantee, _____, certifies, to the best of his or her knowledge that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. Sec. 1352 (as amended by the Lobbying Disclosure Act of 119). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The grantee, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, grantee understands and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq. apply to his certification and disclosure, if any.

Initial Here: _____

ORDER OF COMMISSIONERS COURT
Authorizing Execution of an Interlocal Grant Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL GRANT AGREEMENT
BETWEEN HARRIS COUNTY AND DEER PARK TO REIMBURSE THE CITY FOR
ELEGIBLE EXPENSES FROM THE CORONAVIRUS RELIEF FUND**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that the Harris County Judge is authorized to execute, for and on behalf of Harris County, the Interlocal Grant Agreement between the Harris County and Deer Park, pursuant to Tex. Gov't Code Ann. §§ 791.001 – 791.030, for the County to reimburse the City for eligible expenses with a grant from the Coronavirus Relief Fund as authorized and established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act. The Interlocal Grant Agreement is incorporated by reference for all purposes as though fully set out in this Order word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.



Legislation Details (With Text)

File #: ORD 20-017 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 2/12/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY20 Land from POH](#)
[Port of Houston - Unimproved Property Contract](#)
[Port of Houston - Metes and Bounds Description and Survey](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property.

Summary:

At this time, the City has the opportunity to purchase real property from the Port of Houston Authority of Harris County for future use. This property is located in the 600 block of West 13th Street and adjoins multiple properties owned by the City, including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park. The Port of Houston Authority has owned the property for many years and recently agreed to sell it to the City for its appraised value. A copy of the Unimproved Property Contract and the Metes and Bounds Description is attached.

The property is described as follows: a tract of land containing 1.4538 acres of land, more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas, said 1.4538 acre tract of land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by a General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas.

It is necessary to amend the Fiscal Year 2019-2020 Capital Improvements Fund budget in the amount of \$205,000.00 to accommodate this transaction, to be funded by the contingency of the Capital Improvements Fund, which is available for this purpose.

Fiscal/Budgetary Impact:

Increase the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the amount of \$205,000.00 for the purchase of real property for future use (Account 090-105-49010, Land and Land Rights) to be funded by the contingency of the Capital Improvements Fund, which is available for this purpose.

Approve the ordinance to amend the Fiscal Year 2019-2020 Budget for the Capital Improvements Fund for the purchase of real property.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2019-2020 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2020 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That the City has the opportunity to purchase real property located in the 600 block of West 13th Street that adjoins multiple properties owned by the City, including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park, for future use.

III.

That the real property is described as a tract of land containing 1.4538 acres of land, more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas, said 1.4538 acre tract of land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by a General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas.

IV.

That this 1.4538 acres of land, more or less, located in the 600 block of West 13th Street, is owned by the Port of Houston Authority of Harris County, which has recently agreed to sell this 1.4538 acres of land, more or less, to the City for its appraised value of \$205,000.00.

V.

That the City recommends the purchase of the 1.4538 acres of land, more or less, located in the 600 block of West 13th Street and adjoining multiple properties owned by the City, for future use.

VI.

That, if approved, it is necessary to amend the budget for the fiscal year ending September 30, 2020 to appropriate an additional \$205,000.00 for the purchase of the 1.4538 acres of land, more or less, located in the 600 block of West 13th Street and adjoining multiple properties owned by the City.

VII.

That funding for the amendment to the expenditures of the adopted budget for the fiscal year ending September 30, 2020 will include the total amount of \$205,000.00 from the contingency of the Capital Improvements Fund, which is available for this purpose.

VIII.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2019, be, and the same is hereby, in all respects finally approved and amended as so described and shall be, and is hereby, filed with the City Secretary of said City.

IX.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

X.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

XI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2020 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney

UNIMPROVED PROPERTY CONTRACT

1. **PARTIES:** The parties to this contract are Port of Houston Authority of Harris County, (Seller) and City of Deer Park, Texas (Buyer). Seller agrees to sell and convey to Buyer and Buyer agrees to buy from Seller the Property defined below.
2. **PROPERTY:** An Tract of Land containing 1.4538 acres of Land , more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas said 1.4538 acre tract of Land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas, said 1.04538 acre tract of land being more particularly described by metes and bounds attaced hereto, or as described on attached exhibit together with all rights, privileges and appurtenances pertaining thereto, including but not limited to: water rights, claims, permits, strips and gores, easements, and cooperative or association memberships (the Property). RESERVATIONS: Any reservation for oil, gas, or other minerals, water, timber, or other interests is made in accordance with an attached addendum.
3. **SALES PRICE:**

A.	Cash portion of Sales Price payable by Buyer at closing	\$ <u>205,000.00</u>
B.	Sum of all financing described in the attached: Not Applicable	\$ <u>0</u>
C.	Sales Price (Sum of A and B)	\$ <u>205,000.00</u>
4. **LICENSE HOLDER DISCLOSURE:** Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable: N/A
5. **EARNEST MONEY:** Within 3 days after the Effective Date, Buyer must deliver \$0 as earnest money. If Buyer fails to deliver the earnest money within the time required, Seller may terminate this contract or exercise Seller's remedies under Paragraph 15, or both, by providing notice to Buyer before Buyer delivers the earnest money. If the last day to deliver the earnest money falls on a Saturday, Sunday, or legal holiday, the time to deliver the earnest money is extended until the end of the next day that is not a Saturday, Sunday, or legal holiday. **Time is of the essence for this paragraph.**
6. **TITLE POLICY AND SURVEY:**

- A. TITLE POLICY: Seller shall furnish to Buyer at Seller's expense an owner policy of title insurance (Title Policy) issued by American Title Company (Title Company) in the amount of the Sales Price, dated at or after closing, insuring Buyer against loss under the provisions of the Title Policy, subject to the promulgated exclusions (including existing building and zoning ordinances) and the following exceptions:
- (1) Restrictive covenants common to the platted subdivision in which the Property is located.
 - (2) The standard printed exception for standby fees, taxes and assessments.
 - (3) Liens created as part of the financing described in Paragraph 3.
 - (4) Utility easements created by the dedication deed or plat of the subdivision in which the Property is located.
 - (5) Reservations or exceptions otherwise permitted by this contract or as may be approved by Buyer in writing.
 - (6) The standard printed exception as to marital rights.
 - (7) The standard printed exception as to waters, tidelands, beaches, streams and related matters.
 - (8) The standard printed exception as to discrepancies, conflicts, shortages in area or boundary lines, encroachments or protrusions, or overlapping improvements: will be amended to read, "shortages in area" at the expense of Buyer.
 - (9) The exception or exclusion regarding minerals approved by the Texas Department of Insurance.
- B. COMMITMENT: Within 20 days after the Title Company receives a copy of this contract, Seller shall furnish to Buyer a commitment for title insurance (Commitment) and, at Buyer's expense, legible copies of restrictive covenants and documents evidencing exceptions in the Commitment (Exception Documents) other than the standard printed exceptions. Seller authorizes the Title Company to deliver the Commitment and Exception Documents to Buyer at Buyer's address shown in Paragraph 21. If the Commitment and Exception Documents are not delivered to Buyer within the specified time, the time for delivery will be automatically extended up to 15 days or 3 days before the Closing Date, whichever is earlier. If the Commitment and Exception Documents are not delivered within the time required, Buyer may terminate this contract and the earnest money will be refunded to Buyer.
- C. SURVEY: The survey must be made by a registered professional land surveyor

acceptable to the Title Company and Buyer's lender(s). Within 45 days after the Effective Date of this contract, Buyer shall obtain a new survey at Buyer's expense. Buyer is deemed to receive the survey on the date of actual receipt or the date specified in this paragraph, whichever is earlier.

D. **OBJECTIONS:** Buyer may object in writing to (i) defects, exceptions, or encumbrances to title: disclosed on the survey other than items 6A(1) through (7) above; or disclosed in the Commitment other than items 6A(1) through (8) above; (ii) any portion of the Property lying in a special flood hazard area (Zone V or A) as shown on the current Federal Emergency Management Agency map; or (iii) any exceptions which prohibit the following use or activity: N/A. Buyer must object the earlier of (i) the Closing Date or (ii) 30 days after Buyer receives the Commitment, Exception Documents, and the survey. Buyer's failure to object within the time allowed will constitute a waiver of Buyer's right to object; except that the requirements in Schedule C of the Commitment are not waived. Provided Seller is not obligated to incur any expense, Seller shall cure the timely objections of Buyer or any third party lender within 15 days after Seller receives the objections (Cure Period) and the Closing Date will be extended as necessary. If objections are not cured within the Cure Period, Buyer may, by delivering notice to Seller within 5 days after the end of the Cure Period: (i) terminate this contract and the earnest money will be refunded to Buyer; or (ii) waive the objections. If Buyer does not terminate within the time required, Buyer shall be deemed to have waived the objections. If the Commitment or Survey is revised or any new Exception Document(s) is delivered, Buyer may object to any new matter revealed in the revised Commitment or Survey or new Exception Document(s) within the same time stated in this paragraph to make objections beginning when the revised Commitment, Survey, or Exception Document(s) is delivered to Buyer.

E. **TITLE NOTICES:**

(1) **ABSTRACT OR TITLE POLICY:** Buyer is advised to have an abstract of title covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a Title Policy. If a Title Policy is furnished, the Commitment should be promptly reviewed by an attorney of Buyer's choice due to the time limitations on Buyer's right to object.

(2) **MEMBERSHIP IN PROPERTY OWNERS ASSOCIATION(S):** The Property is not subject to mandatory membership in a property owners association(s). If the Property is subject to mandatory membership in a property owners association(s), Seller notifies Buyer under §5.012, Texas Property Code, that, as a purchaser of property in the residential community identified in Paragraph 2 in which the Property is located, you are obligated to be a member of the owners association(s). Restrictive covenants governing the use and occupancy of the Property and all

dedicatory instruments governing the establishment, maintenance, and operation of this residential community have been or will be recorded in the Real Property Records of the county in which the Property is located. Copies of the restrictive covenants and dedicatory instrument may be obtained from the county clerk. **You are obligated to pay assessments to the property owners association(s). The amount of the assessments is subject to change. Your failure to pay the assessments could result in enforcement of the association's lien on and the foreclosure of the Property.**

Section 207.003, Property Code, entitles an owner to receive copies of any document that governs the establishment, maintenance, or operation of a subdivision, including, but not limited to, restrictions, bylaws, rules and regulations, and a resale certificate from a property owners' association. A resale certificate contains information including, but not limited to, statements specifying the amount and frequency of regular assessments and the style and cause number of lawsuits to which the property owners' association is a party, other than lawsuits relating to unpaid ad valorem taxes of an individual member of the association. These documents must be made available to you by the property owners' association or the association's agent on your request.

If Buyer is concerned about these matters, the TREC promulgated Addendum for Property Subject to Mandatory Membership in a Property Owner's Association should be used.

- (3) STATUTORY TAX DISTRICTS: If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fee of the district prior to final execution of this contract.
- (4) TIDE WATERS: If the Property abuts the tidally influenced waters of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included in the contract. An addendum containing the notice promulgated by TREC or required by the parties must be used.
- (5) ANNEXATION: If the Property is located outside the limits of a municipality, Seller notifies Buyer under §5.011, Texas Property Code, that the Property may now or later be included in the extraterritorial jurisdiction of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and extraterritorial jurisdiction. To determine if the Property is located within a municipality's extraterritorial jurisdiction or is likely to be located within a municipality's extraterritorial jurisdiction, contact all municipalities located in the general proximity of the Property

for further information.

- (6) **PROPERTY LOCATED IN A CERTIFICATED SERVICE AREA OF A UTILITY SERVICE PROVIDER:** Notice required by §13.257, Water Code: The real property, described in Paragraph 2, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned Buyer hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in Paragraph 2 or at closing of purchase of the real property.
- (7) **PUBLIC IMPROVEMENT DISTRICTS:** If the Property is in a public improvement district, §5.014, Property Code, requires Seller to notify Buyer as follows: As a purchaser of this parcel of real property you are obligated to pay an assessment to a municipality or county for an improvement project undertaken by a public improvement district under Subchapter A, Chapter 372, Local Government Code, or Chapter 382. The assessment may be due annually or in periodic installments. More information concerning the amount of the assessment and the due dates of that assessment may be obtained from the municipality or county levying the assessment. The amount of the assessments is subject to change. Your failure to pay the assessments could result in a lien on and the foreclosure of your property.
- (8) **TEXAS AGRICULTURAL DEVELOPMENT DISTRICT:** The property is not located in a Texas Agricultural District. For additional information, contact the Texas Department of Agriculture.
- (9) **TRANSFER FEES:** If the Property is subject to a private transfer fee obligation, §5.205, Property Code, requires Seller to notify Buyer as follows: The private transfer fee obligation may be governed by Chapter 5, Subchapter G of the Texas Property Code.
- (10) **PROPANE GAS SYSTEM SERVICE AREA:** If the Property is located in a propane gas system service area owned by a distribution system retailer, Seller must give Buyer written notice as required by §141.010, Texas Utilities Code. An addendum containing the notice approved by

TREC or required by the parties should be used.

- (11) **NOTICE OF WATER LEVEL FLUCTUATIONS:** If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or(2) drought or flood conditions."

7. PROPERTY CONDITION:

- A. **ACCESS, INSPECTIONS AND UTILITIES:** Seller shall permit Buyer and Buyer's agents access to the Property at reasonable times. Buyer may have the Property inspected by inspectors selected by Buyer and licensed by TREC or otherwise permitted by law to make inspections. Seller at Seller's expense shall immediately cause existing utilities to be turned on and shall keep the utilities on during the time this contract is in effect.
NOTICE: Buyer should determine the availability of utilities to the Property suitable to satisfy Buyer's needs.

- B. **ACCEPTANCE OF PROPERTY CONDITION:** "As Is" means the present condition of the Property with any and all defects and without warranty except for the warranties of title and the warranties in this contract. Buyer's agreement to accept the Property As Is under Paragraph 7B(1) or (2) does not preclude Buyer from inspecting the Property under Paragraph 7A, from negotiating repairs or treatments in a subsequent amendment, or from terminating this contract during the Option Period, if any.

Buyer accepts the Property As Is.

- C. **COMPLETION OF REPAIRS:** Unless otherwise agreed in writing: (i) Seller shall complete all agreed repairs and treatments prior to the Closing Date; and (ii) all required permits must be obtained, and repairs and treatments must be performed by persons who are licensed to provide such repairs or treatments or , if no license is required by law, are commercially engaged in the trade of providing such repairs or treatments. At Buyer's election, any transferable warranties received by Seller with respect to the repairs and treatments will be transferred to Buyer at Buyer's expense. If Seller fails to complete any agreed repairs and treatments prior to the Closing Date, Buyer may exercise remedies under Paragraph 15 or extend the Closing Date up to 5 days, if necessary, for Seller to complete repairs and treatments.
- D. **ENVIRONMENTAL MATTERS:** Buyer is advised that the presence of wetlands, toxic substances, including asbestos and wastes or other environmental

hazards, or the presence of a threatened or endangered species or its habitat may affect Buyer's intended use of the Property. If Buyer is concerned about these matters, an addendum promulgated by TREC or required by the parties should be used.

E. **SELLER'S DISCLOSURES:** Except as otherwise disclosed in this contract, Seller has no knowledge of the following:

- (1) any flooding of the Property which has had a material adverse effect on the use of the Property;
- (2) any pending or threatened litigation, condemnation, or special assessment affecting the Property;
- (3) any environmental hazards that materially and adversely affect the Property;
- (4) any dumpsite, landfill, or underground tanks or containers now or previously located on the Property;
- (5) any wetlands, as defined by federal or state law or regulation, affecting the Property; or
- (6) any threatened or endangered species or their habitat affecting the Property.

8. **BROKERS' FEES:** All obligations of the parties for payment of brokers' fees are contained in separate written agreements.

9. **CLOSING:**

- A. The closing of the sale will be on or before September 30, 2020, or within 7 days after objections made under Paragraph 6D have been cured or waived, whichever date is later (Closing Date). If either party fails to close this sale by the Closing Date, the non-defaulting party may exercise the remedies contained in Paragraph 15.
- B. At closing:
 - (1) Seller shall execute and deliver a special warranty deed conveying title to the Property to Buyer and showing no additional exceptions to those permitted in Paragraph 6 and furnish tax statements or certificates showing no delinquent taxes on the Property.
 - (2) Buyer shall pay the Sales price in good funds acceptable to the escrow agent.

- (3) Seller and Buyer shall execute and deliver any notices, statements, certificates, affidavits, releases, loan documents and other documents reasonably required for the closing of the sale and the issuance of the Title Policy.
- (4) There will be no liens, assessments, or security interests against the Property which will not be satisfied out of the sales proceeds unless securing the payment of any loans assumed by Buyer and assumed loans will not be in default.

10. POSSESSION:

- A. Buyer's Possession: Seller shall deliver to Buyer possession of the Property in its present or required condition upon closing and funding.
- B. Leases:
 - (1) After the Effective Date, Seller may not execute any lease (including but not limited to mineral leases) or convey any interest in the Property without Buyer's written consent.
 - (2) If the Property is subject to any lease to which Seller is a party, Seller shall deliver to Buyer copies of the lease(s) and any move-in condition form signed by the tenant within 7 days after the Effective Date of the contract.

11. SPECIAL PROVISIONS: City Attorney Jim G. Fox is also the Fee attorney for American Title- Deer Park.

12. SETTLEMENT AND OTHER EXPENSES:

- A. The following expenses must be paid at or prior to closing:
 - (1) Expenses payable by Seller (Seller's Expenses):
 - (a) Releases of existing liens, including prepayment penalties and recording fees; release of Seller's loan liability; tax statements or certificates; preparation of deed; one-half of escrow fee; and other expenses payable by Seller under this contract.
 - (b) Seller shall also pay an amount not to exceed \$0 to be applied in the following order: Buyer's Expenses which Buyer is prohibited from paying by FHA, VA, Texas Veterans Land Board or other governmental loan programs, and then to Buyer's Expenses as allowed by the lender.

(2) Expenses payable by Buyer (Buyer's Expenses): Appraisal fees; loan application fees; origination charges; credit reports; preparation of loan documents; interest on the notes from date of disbursement to one month prior to dates of first monthly payments; recording fees; copies of easements and restrictions; loan title policy with endorsements required by lender; loan-related inspection fees; photos; amortization schedules; one-half of escrow fee; all prepaid items, including required premiums for flood and hazard insurance, reserve deposits for insurance, ad valorem taxes and special governmental assessments; final compliance inspection; courier fee; repair inspection; underwriting fee; wire transfer fee; expenses incident to any loan; Private Mortgage Insurance Premium (PMI), VA Loan Funding Fee, or FHA Mortgage Insurance Premium (MIP) as required by the lender; and other expenses payable by Buyer under this contract.

B. If any expense exceeds an amount expressly stated in this contract for such expense to be paid by a party, that party may terminate this contract unless the other party agrees to pay such excess. Buyer may not pay charges and fees expressly prohibited by FHA, VA, Texas Veteran's Land Board or other governmental loan program regulations.

13. PRORATIONS AND ROLLBACK TAXES:

A. **PRORATIONS:** Taxes for the current year, interest, maintenance fees, assessments, dues and rents will be prorated through the Closing Date. The tax proration may be calculated taking into consideration any change in exemptions that will affect the current year's taxes. If taxes for the current year vary from the amount prorated at closing, the parties shall adjust the prorations when tax statements for the current year are available. If taxes are not paid at or prior to closing, Buyer shall pay taxes for the current year.

B. **ROLLBACK TAXES:** If this sale or Buyer's use of the Property after closing results in the assessment of additional taxes, penalties or interest (Assessments) for periods prior to closing, the Assessments will be the obligation of Buyer. If Assessments are imposed because of Seller's use or change in use of the Property prior to closing, the Assessments will be the obligation of Seller. Obligations imposed by this paragraph will survive closing.

14. CASUALTY LOSS: If any part of the Property is damaged or destroyed by fire or other casualty after the Effective Date of this contract, Seller shall restore the Property to its previous condition as soon as reasonably possible, but in any event by the Closing Date. If Seller fails to do so due to factors beyond Seller's control, Buyer may (a) terminate this contract and the earnest money will be refunded to Buyer (b) extend the time for performance up to 15 days and the Closing Date will be extended as necessary or (c) accept the Property in its damaged condition with an assignment of insurance proceeds, if permitted by Seller's insurance carrier, and receive credit from Seller at closing in the

amount of the deductible under the insurance policy. Seller's obligations under this paragraph are independent of any other obligations of Seller under this contract.

15. **DEFAULT:** If Buyer fails to comply with this contract, Buyer will be in default, and Seller may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money as liquidated damages, thereby releasing both parties from this contract. If Seller fails to comply with this contract for any other reason, Seller will be in default and Buyer may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money, thereby releasing both parties from this contract.
16. **MEDIATION:** It is the policy of the State of Texas to encourage resolution of disputes through alternative dispute resolution procedures such as mediation. Any dispute between Seller and Buyer related to this contract which is not resolved through informal discussion will be submitted to a mutually acceptable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.
17. **ATTORNEY'S FEES:** A Buyer, Seller, Listing Broker, Other Broker, or escrow agent who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney's fees and all costs of such proceeding.
18. **ESCROW:**
 - A. **ESCROW:** The escrow agent is not (i) a party to this contract and does not have liability for the performance or nonperformance of any party to this contract, (ii) liable for interest on the earnest money and (iii) liable for the loss of any earnest money caused by the failure of any financial institution in which the earnest money has been deposited unless the financial institution is acting as escrow agent.
 - B. **EXPENSES:** At closing, the earnest money must be applied first to any cash down payment, then to Buyer's Expenses and any excess refunded to Buyer. If no closing occurs, escrow agent may (i) require a written release of liability of the escrow agent from all parties, (ii) require payment of unpaid expenses incurred on behalf of a party, and (iii) only deduct from the earnest money the amount of unpaid expenses incurred on behalf of the party receiving the earnest money.
 - C. **DEMAND:** Upon termination of this contract, either party or the escrow agent may send a release of earnest money to each party and the parties shall execute counterparts of the release and deliver same to the escrow agent. If either party fails to execute the release, either party may make a written demand to the escrow agent for the earnest money. If only one party makes written demand for the earnest money, escrow agent shall promptly provide a copy of the demand to the other party. If escrow agent does not receive written objection to the demand

from the other party within 15 days, escrow agent may disburse the earnest money to the party making demand reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and escrow agent may pay the same to the creditors. If escrow agent complies with the provisions of this paragraph, each party hereby releases escrow agent from all adverse claims related to the disbursal of the earnest money.

- D. **DAMAGES:** Any party who wrongfully fails or refuses to sign a release acceptable to the escrow agent within 7 days of receipt of the request will be liable to the other party for liquidated damages in an amount equal to the sum of: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.
- E. **NOTICES:** Escrow agent's notices will be effective when sent in compliance with Paragraph 21. Notice of objection to the demand will be deemed effective upon receipt by escrow agent.

- 19. REPRESENTATIONS:** All covenants, representations and warranties in this contract survive closing. If any representation of Seller in this contract is untrue on the Closing Date, Seller will be in default. Unless expressly prohibited by written agreement, Seller may continue to show the Property and receive, negotiate and accept back up offers.
- 20. FEDERAL TAX REQUIREMENTS:** If Seller is a "foreign person," as defined by Internal Revenue Code and its regulations, or if Seller fails to deliver an affidavit or a certificate of non-foreign status to Buyer that Seller is not a "foreign person," then Buyer shall withhold from the sales proceeds an amount sufficient to comply with applicable tax law and deliver the same to the Internal Revenue Service together with appropriate tax forms. Internal Revenue Service regulations require filing written reports if currency in excess of specified amounts is received in the transaction.
- 21. NOTICES:** All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by fax as follows:

To Buyer at:

City of Deer Park, Texas
713 E San Augustine
Deer Park, Tx. 77536
Phone: (281) 479-2394
Fax: (281) 478-7217
E-mail: cityhall@deerparktx.org

To Seller at:

Port of Houston Authority of Harris County

Phone: (____) _____

Fax: (____) _____ -
E-mail: _____

- 22. AGREEMENT OF PARTIES:** This contract contains the entire agreement of the parties and cannot be changed except by their written agreement. Addenda which are a part of this contract are: None.
- 23. TERMINATION OPTION:** None
- 24. CONSULT AN ATTORNEY BEFORE SIGNING:** TREC rules prohibit real estate license holders from giving legal advice. READ THIS CONTRACT CAREFULLY.

Buyer's
Attorney is: Jim G. Fox
P.O. Box 1005
Deer Park, Texas 77536
Phone: (281) 479-5253
Fax: (281) 479-9537
E-mail: JIM@DOVERFOX.COM

Seller's
Attorney is: _____

Phone: (____) _____
Fax: (____) _____
E-mail: _____

EXECUTED the ____ day of _____, 2020. (Effective Date). (ATTORNEY FILL IN THE DATE OF FINAL ACCEPTANCE.)

BUYER

City of Deer Park, Texas, a Texas corporation,

Jerry Mouton, Mayor

713 E San Augustine
Deer Park, Tx. 77536
Phone: (281) 479-2394

Initialed for identification by Buyer ____ and Seller _____

SELLER

Port of Houston Authority of Harris County, a
Texas corporation,

_____,

Phone: (____) _____

EARNEST MONEY RECEIPT

Receipt of \$0 Earnest Money in the form of [*____*] is acknowledged.

Escrow Agent: [*____*]

Date/Time: _____

Received by: _____

E-mail Address: [*____*]

[*____*]

Phone: [*____*]

[*____*], Texas [*____*]

Fax: [*____*]

CONTRACT RECEIPT

Receipt of the Contract is acknowledged.

Escrow Agent: [*____*]

Date: _____

Received by: _____

E-mail Address: [*____*]

[*____*]

Phone: [*____*]

[*____*], Texas [*____*]

Fax: [*____*]

PREPARED IN THE OFFICE OF:

DOVER & FOX PC
5003 COLLEGE PARK
DEER PARK, TEXAS 77536
Tel: (281) 479-5253
Fax: (281) 479-9537

Initialed for identification by Buyer ____ and Seller _____

METES AND BOUNDS DESCRIPTION
1.3398 ACRES | 58,364 SQUARE FEET OF LAND
THOMAS EARLE SURVEY, ABSTRACT NO. 18
CITY OF LA PORTE, HARRIS COUNTY, TEXAS

Being a 1.3398 acre tract of land situated in the Thomas Earle Survey, Abstract No. 18, Harris County, Texas and being all of that certain called 1.4538 acre tract, conveyed to Port of Houston Authority of Harris County, Texas by deed recorded under Harris County Clerks File No. F346725 on October 18, 1977, save and except the west 30 feet, as granted to the City of Deer Park, by deed recorded under Harris County Clerk's File No. D978020 on July 25, 1973. Said 1.3398 acre tract being more fully described by metes and bounds as follows:

- All bearings referenced herein are based on Texas State Plane Coordinate System, Texas South Central Zone

COMMENCING at a 5/8 inch iron rod with plastic cap found for corner, said iron rod being the northern most northeast boundary corner of a called 2.2956 acre tract, conveyed to GSL Partners Sub Six, LLC, by deed recorded under Harris County Clerks File No. 20120596168 on December 27, 2012, same being the northwest boundary corner of a called 3.9779 acre tract of land, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. E009140 on October 29, 1973, and being located in the south right-of-way line of 13th Street, a called 100 foot wide public right-of-way, dedicated in deed to the City of Deer Park, recorded under Harris County Clerk's File No. D978020 on July 25, 1973;

THENCE North 86° 55' 20" East, along the south right-of-way line of said 13th Street, for a distance of 30.00 feet, to a point for corner, said corner being located at the northeast boundary corner of said 3.9779 acre tract, same being the northwest boundary corner of a called 0.1139 acre tract, conveyed to City of Deer Park, by said deed recorded under Harris County Clerk's File No. D978020, and being the beginning of a curve to the right;

THENCE continuing along the south right-of-way line of said 13th Street, and with said curve to the right, having a radius of 1,046.72 feet, a delta angle of 1° 38' 33", and a chord bearing and distance of North 88° 01' 10" East – 30.01 feet, for an arc distance of 30.01 feet, to 5/8 inch iron rod with plastic cap set for corner, said corner being the northeast boundary corner of said 0.1139 acre tract, same being the **POINT OF BEGINNING** of the herein described tract of land, and the beginning of a curve to the right;

THENCE continuing along the south right-of-way line of said 13th Street, the northerly boundary line of said 1.4538 acre tract, and with said curve to the right, having a radius

of 1,046.72 feet, a delta angle of $26^{\circ} 30' 38''$, and a chord bearing and distance of South $77^{\circ} 54' 14''$ East – 480.00 feet, for an arc distance of 484.31 feet, to 5/8 inch iron rod with plastic set for corner, said corner being the southeast boundary corner of said 1.4538 acre tract, same being the northeast boundary corner of a called 7.9414 acre tract, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. M751360 on August 1, 1990;

THENCE South $87^{\circ} 11' 25''$ West, along the southern boundary line of said 1.4538 acre tract, same being the north boundary line of said 7.9414 acre tract, for a distance of 540.41 feet to a 5/8 inch iron rod with plastic cap set for corner, said corner being located at the northwest boundary corner of said 7.9414 acre tract, same being the southeast boundary corner of said 0.1139 acre tract, and the northeast boundary corner of a called 2.9518 acre tract, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. E023991 on November 6, 1973;

THENCE North $03^{\circ} 08' 52''$ West, along the east boundary line of said 3.9779 acre tract, for a distance of 164.98 feet, to the **POINT OF BEGINNING** and containing within these calls, 58,364 square feet of 1.3398 acres of land.

A survey map or plat has been prepared in conjunction with this metes and bounds description, dated 8-11-2020. (TSI Job No. 20-200)

The square footage totals as shown hereon are based on a mathematical closure of the courses and distances reflected herein. It does not include the tolerances that may be present due to positional accuracy of the boundary monumentation.

Compiled by:

TOTAL SURVEYORS, INC.

T.B.P.L.S. Firm Registration No. 10075300
4301 Center Street, Deer Park, Texas 77536
281-479-8719, 8-11-2020



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1,046.72'	30.01'	30.01'	N 88°01'10" E	1°38'33"
C2	1,046.72'	484.31'	480.00'	S 77°54'14" E	26°30'38"

LINE	BEARING	DISTANCE
L1	N 86°55'20" E	30.00'

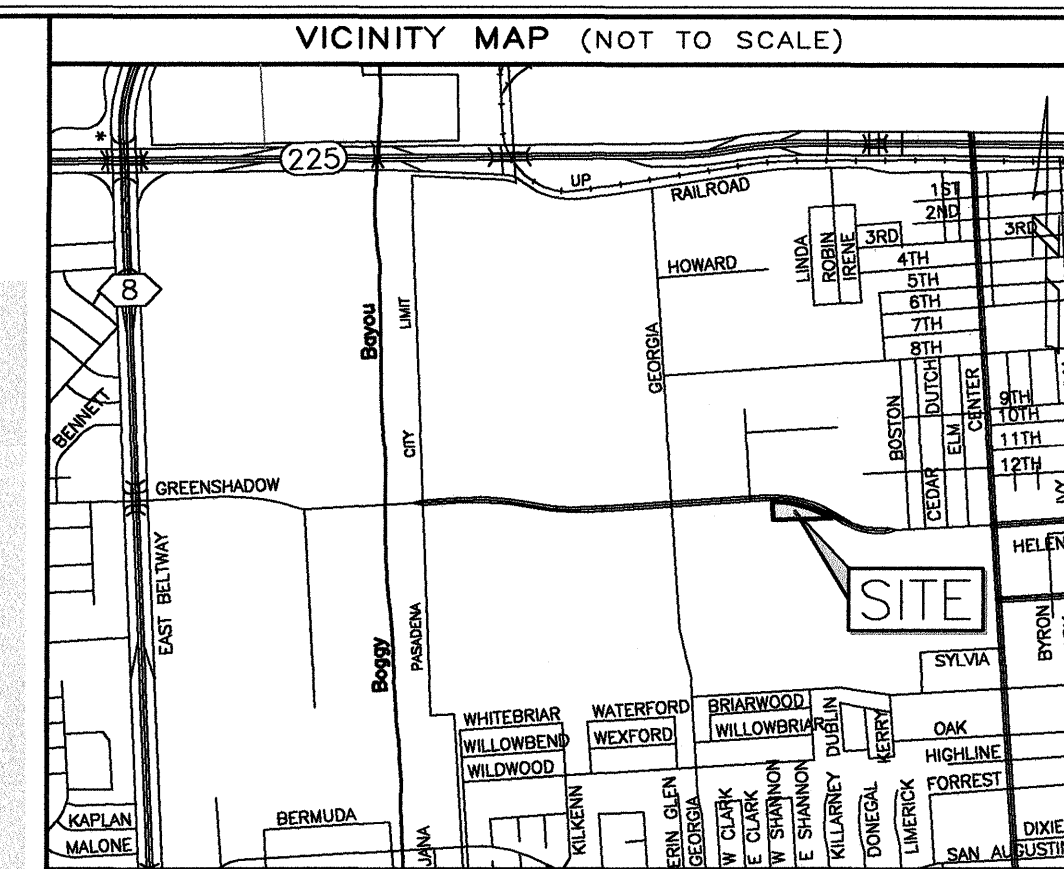


CALLER 1.6842 ACRES
SRINIVASA R. PINNAPUREDDY AND SUJATHA R. PINNAPUREDDY
TO
NIKNESSAN HOLDINGS, LLC—WEST 13TH STREET SERIES
H.C.C.F. No. RP-2019-342726
8-6-2019

THOMAS EARLE SURVEY
ABSTRACT No. 18

CALLED 0.9044 ACRES
 GLEN TOLAR
 TO
 BIG SLIDE MANAGEMENT COMPANY, L.L.C.
 H.C.C.F. No. 20070270038
 5-3-2007

CALLED 2.000 ACRES
 FARREL CORPORATION
 TO
 STIEBER INVESTMENTS, LLC
 H.C.C.F. No. Z198937
 4-3-2006



HARRIS COUNTY FLOODPLAIN REFERENCE MARK NUMBER 07040

BRASS DISC STAMPED RM 070405 AT INTERSECTION OF THIRTEENTH STREET & MEADOW LARK LOCATED ON CONCRETE
HEADWALL NORTHEAST OF THE INTERSECTION IN THE SAN JACINTO RIVER WATERSHED NEAR STREAM C 104-00-00.
ELEVATION: 26.52 FEET NAVD 1988, 2001 ADJUSTED.

THE BEARINGS AND COORDINATES SHOWN HEREON WERE OBTAINED FROM GPS OBSERVATIONS AND ARE REFERENCED TO NAD83 HORIZONTAL PROJECTION ZONE TEXAS SOUTH CENTRAL 4204.

I HAVE EXAMINED THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 48201C0910 M, DATED JANUARY 6th 2010, AND HAVE DETERMINED THAT THE TRACT HEREBY SURVEYED LIES PARTIALLY WITHIN ZONE "X SHADED" OR AREAS DETERMINED TO BE INSIDE THE 500-YEAR FLOODPLAIN, AND PARTIALLY WITHIN ZONE "AE" OR AREAS DETERMINED TO BE INSIDE THE 100-YEAR FLOODPLAIN.

NOTE: THE INFORMATION IN THIS STATEMENT WAS OBTAINED FROM THE FEMA FLOOD MAP SERVICE CENTER. THIS MAP IS FOR USE IN ADMINISTERING THE NATIONAL FLOOD INSURANCE PROGRAM. IT DOES NOT NECESSARILY IDENTIFY AREAS SUBJECT TO FLOODING UNDER SPECIFIC CONDITIONS.

THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY THE SURVEYOR. ALL INFORMATION REGARDING RECORDED EASEMENTS, BUILDING LINES AND ANY OTHER DOCUMENTS THAT MIGHT AFFECT THE QUALITY OF TITLE TO THE TRACT SHOWN HEREON WAS ABSTRACTED BY STEWART TITLE GUARANTY COMPANY, G.F. No. 3022920-01838, EFFECTIVE DATE MAY 5, 2010.

10.b. RIGHT OF WAY AND EASEMENT 10 FEET WIDE GRANTED TO NATURAL GAS PIPELINE COMPANY OF AMERICA, AS FORTH IN INSTRUMENT FILED FOR RECORD UNDER HARRIS COUNTY CLERK'S FILE NO. D936639.

1. NO LOCATION OF WETLAND AREAS, FAULT LINES, TOXIC WASTE OR ANY OTHER ENVIRONMENTAL ISSUES WERE

1. NO LOCATION OF WETLAND AREAS, FAULT LINES, TOXIC WASTE OR ANY OTHER ENVIRONMENTAL ISSUES WERE DETERMINED AT THE TIME OF SURVEY, SUCH MATTERS SHOULD BE DIRECTED BY THE CLIENT TO THE APPROPRIATE AGENCIES OR EXPERTS.
2. THE SQUARE FOOTAGE TOTALS AS SHOWN HEREIN ARE BASED ON A MATHEMATICAL CLOSURE OF THE COURSES AND DISTANCES REFLECTED ON THIS SURVEY. IT DOES NOT INCLUDE THE TOLERANCES THAT MAY BE PRESENT DUE TO MEASUREMENT, ACCUMULATION OF SURVEYING, OR INSTRUMENT MALFUNCTIONING.
3. INGRESS TO AND EGRESS FROM THE SUBJECT PROPERTY IS PROVIDED BY 13TH STREET, WHICH IS A PAVED, DEDICATED PUBLIC RIGHT-OF-WAY.
4. NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS AT THE TIME OF SURVEY.
5. NO EVIDENCE WAS FOUND FOR PROPOSED CHANGES IN STREET RIGHT-OF-WAY LINES AND NO OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS AT THE TIME OF SURVEY.
6. NO OBSERVED EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, PUMP OR SANITARY LANDFILL AT THE TIME OF SURVEY.
7. SUBJECT TO ALL BUILDING LINES, PLATING LINES, ZONING, ENVIRONMENTAL RESTRICTIVE COVENANTS, AND CITY ORDINANCES NOW IN FORCE IN THE CITY OF LEE'S BLVD, HARRIS COUNTY, TEXAS.

I, KEVIN K. KOLB, HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND AND UNDER MY SUPERVISION ON 8-8-2020, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A BOUNDARY SURVEY.

WITNESS MY HAND AND SEAL THIS 11TH DAY OF AUGUST, 2020.

[illegible]

OF
1.3398 ACRES OF LAND

(58,364 SQUARE FEET)
BEING ALL OF THAT CERTAIN CALLED 1.4538 ACRES
TRACT, CONVEYED TO PORT OF HOUSTON
AUTHORITY OF HARRIS COUNTY, TEXAS BY DEED
RECORDED UNDER HARRIS COUNTY CLERK'S FILE
No. F346725 ON 10-18-1977, SAVE AND EXCEPT
THE WEST 30 FEET, AS GRANTED TO THE CITY OF
DEER PARK, BY DEED RECORDED UNDER HARRIS
COUNTY CLERK'S FILE No. D978020 ON 7-25-1973
AND BEING FURTHER SITUATED WITHIN THE
THOMAS EARLE SURVEY,
ABSTRACT No. 18
CITY OF DEER PARK, HARRIS COUNTY, TEXAS

OWNER(s)	PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS	COUNTY	HARRIS
ADDRESS	0 13TH STREET DEER PARK TX 77536	STATE	TEXAS

SCALE 1" = 30'



SCALE		1" = 30'	
PAPER SIZE		24"x36" LANDSCAPE	
PROJECT No.		20-200	
FIELD DATA		DRAFTING	
CREW	JG	BY	EEB
DATE	8-8-2020	DATE	8-11-2020

4301 CENTER STREET, DEER PARK, TEXAS
PHONE: 281.479.8719 | TOTALSURVEYORS.CO
T B P | S FIRM REGISTRATION No. 10075300

SHEET 1 OF 1



Legislation Details (With Text)

File #: PUR 20-018 **Version:** 2 **Name:**

Type: Purchase **Status:** Agenda Ready

File created: 8/11/2020 **In control:** City Council

On agenda: 8/18/2020 **Final action:**

Title: Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County.

Sponsors: City Council

Indexes:

Code sections:

Attachments: [Unimproved Property Contract - port of Houston](#)

Date	Ver.	Action By	Action	Result
8/18/2020	2	City Council		

Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County.

Summary:

With this action, Council is purchasing a 1.4538 parcel of property from the Port of Houston Authority in the amount of \$205,000.00. A copy of the purchase contract is attached. This property is located in the 600 block of West 13th Street. It adjoins multiple properties owned by the City including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park. The Port of Houston Authority has owned the property for many years, and recently agreed to sell it to the City of Deer Park for its appraised value.

Fiscal/Budgetary Impact:

\$205,000.00

Approval is recommended.

UNIMPROVED PROPERTY CONTRACT

1. **PARTIES:** The parties to this contract are Port of Houston Authority of Harris County, (Seller) and City of Deer Park, Texas (Buyer). Seller agrees to sell and convey to Buyer and Buyer agrees to buy from Seller the Property defined below.
2. **PROPERTY:** An Tract of Land containing 1.4538 acres of Land , more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas said 1.4538 acre tract of Land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas, said 1.04538 acre tract of land being more particularly described by metes and bounds attaced hereto, or as described on attached exhibit together with all rights, privileges and appurtenances pertaining thereto, including but not limited to: water rights, claims, permits, strips and gores, easements, and cooperative or association memberships (the Property). RESERVATIONS: Any reservation for oil, gas, or other minerals, water, timber, or other interests is made in accordance with an attached addendum.
3. **SALES PRICE:**
 - A. Cash portion of Sales Price
payable by Buyer at closing \$ 205,000.00
 - B. Sum of all financing described in the attached: Not
Applicable \$ 0
 - C. Sales Price (Sum of A and B) \$ 205,000.00
4. **LICENSE HOLDER DISCLOSURE:** Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable: N/A
5. **EARNEST MONEY:** Within 3 days after the Effective Date, Buyer must deliver \$0 as earnest money. If Buyer fails to deliver the earnest money within the time required, Seller may terminate this contract or exercise Seller's remedies under Paragraph 15, or both, by providing notice to Buyer before Buyer delivers the earnest money. If the last day to deliver the earnest money falls on a Saturday, Sunday, or legal holiday, the time to deliver the earnest money is extended until the end of the next day that is not a Saturday, Sunday, or legal holiday. **Time is of the essence for this paragraph.**
6. **TITLE POLICY AND SURVEY:**
 - A. TITLE POLICY: Seller shall furnish to Buyer at Seller's expense an owner policy

of title insurance (Title Policy) issued by American Title Company (Title Company) in the amount of the Sales Price, dated at or after closing, insuring Buyer against loss under the provisions of the Title Policy, subject to the promulgated exclusions (including existing building and zoning ordinances) and the following exceptions:

- (1) Restrictive covenants common to the platted subdivision in which the Property is located.
- (2) The standard printed exception for standby fees, taxes and assessments.
- (3) Liens created as part of the financing described in Paragraph 3.
- (4) Utility easements created by the dedication deed or plat of the subdivision in which the Property is located.
- (5) Reservations or exceptions otherwise permitted by this contract or as may be approved by Buyer in writing.
- (6) The standard printed exception as to marital rights.
- (7) The standard printed exception as to waters, tidelands, beaches, streams and related matters.
- (8) The standard printed exception as to discrepancies, conflicts, shortages in area or boundary lines, encroachments or protrusions, or overlapping improvements: will be amended to read, "shortages in area" at the expense of Buyer.
- (9) The exception or exclusion regarding minerals approved by the Texas Department of Insurance.

B. COMMITMENT: Within 20 days after the Title Company receives a copy of this contract, Seller shall furnish to Buyer a commitment for title insurance (Commitment) and, at Buyer's expense, legible copies of restrictive covenants and documents evidencing exceptions in the Commitment (Exception Documents) other than the standard printed exceptions. Seller authorizes the Title Company to deliver the Commitment and Exception Documents to Buyer at Buyer's address shown in Paragraph 21. If the Commitment and Exception Documents are not delivered to Buyer within the specified time, the time for delivery will be automatically extended up to 15 days or 3 days before the Closing Date, whichever is earlier. If the Commitment and Exception Documents are not delivered within the time required, Buyer may terminate this contract and the earnest money will be refunded to Buyer.

C. SURVEY: The survey must be made by a registered professional land surveyor acceptable to the Title Company and Buyer's lender(s). Within 45 days after the

Effective Date of this contract, Buyer shall obtain a new survey at Buyer's expense. Buyer is deemed to receive the survey on the date of actual receipt or the date specified in this paragraph, whichever is earlier.

- D. **OBJECTIONS:** Buyer may object in writing to (i) defects, exceptions, or encumbrances to title: disclosed on the survey other than items 6A(1) through (7) above; or disclosed in the Commitment other than items 6A(1) through (8) above; (ii) any portion of the Property lying in a special flood hazard area (Zone V or A) as shown on the current Federal Emergency Management Agency map; or (iii) any exceptions which prohibit the following use or activity: N/A. Buyer must object the earlier of (i) the Closing Date or (ii) 30 days after Buyer receives the Commitment, Exception Documents, and the survey. Buyer's failure to object within the time allowed will constitute a waiver of Buyer's right to object; except that the requirements in Schedule C of the Commitment are not waived. Provided Seller is not obligated to incur any expense, Seller shall cure the timely objections of Buyer or any third party lender within 15 days after Seller receives the objections (Cure Period) and the Closing Date will be extended as necessary. If objections are not cured within the Cure Period, Buyer may, by delivering notice to Seller within 5 days after the end of the Cure Period: (i) terminate this contract and the earnest money will be refunded to Buyer; or (ii) waive the objections. If Buyer does not terminate within the time required, Buyer shall be deemed to have waived the objections. If the Commitment or Survey is revised or any new Exception Document(s) is delivered, Buyer may object to any new matter revealed in the revised Commitment or Survey or new Exception Document(s) within the same time stated in this paragraph to make objections beginning when the revised Commitment, Survey, or Exception Document(s) is delivered to Buyer.

E. **TITLE NOTICES:**

- (1) **ABSTRACT OR TITLE POLICY:** Buyer is advised to have an abstract of title covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a Title Policy. If a Title Policy is furnished, the Commitment should be promptly reviewed by an attorney of Buyer's choice due to the time limitations on Buyer's right to object.
- (2) **MEMBERSHIP IN PROPERTY OWNERS ASSOCIATION(S):** The Property is not subject to mandatory membership in a property owners association(s). If the Property is subject to mandatory membership in a property owners association(s), Seller notifies Buyer under §5.012, Texas Property Code, that, as a purchaser of property in the residential community identified in Paragraph 2 in which the Property is located, you are obligated to be a member of the owners association(s). Restrictive covenants governing the use and occupancy of the Property and all dedicatory instruments governing the establishment, maintenance, and operation of this residential community have been or will be recorded in the Real Property Records of the county in which the Property is located. Copies of the

restrictive covenants and dedicatory instrument may be obtained from the county clerk. **You are obligated to pay assessments to the property owners association(s). The amount of the assessments is subject to change. Your failure to pay the assessments could result in enforcement of the association's lien on and the foreclosure of the Property.**

Section 207.003, Property Code, entitles an owner to receive copies of any document that governs the establishment, maintenance, or operation of a subdivision, including, but not limited to, restrictions, bylaws, rules and regulations, and a resale certificate from a property owners' association. A resale certificate contains information including, but not limited to, statements specifying the amount and frequency of regular assessments and the style and cause number of lawsuits to which the property owners' association is a party, other than lawsuits relating to unpaid ad valorem taxes of an individual member of the association. These documents must be made available to you by the property owners' association or the association's agent on your request.

If Buyer is concerned about these matters, the TREC promulgated Addendum for Property Subject to Mandatory Membership in a Property Owner's Association should be used.

- (3) STATUTORY TAX DISTRICTS: If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fee of the district prior to final execution of this contract.
- (4) TIDE WATERS: If the Property abuts the tidally influenced waters of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included in the contract. An addendum containing the notice promulgated by TREC or required by the parties must be used.
- (5) ANNEXATION: If the Property is located outside the limits of a municipality, Seller notifies Buyer under §5.011, Texas Property Code, that the Property may now or later be included in the extraterritorial jurisdiction of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and extraterritorial jurisdiction. To determine if the Property is located within a municipality's extraterritorial jurisdiction or is likely to be located within a municipality's extraterritorial jurisdiction, contact all municipalities located in the general proximity of the Property for further information.
- (6) PROPERTY LOCATED IN A CERTIFICATED SERVICE AREA OF A

UTILITY SERVICE PROVIDER: Notice required by §13.257, Water Code: The real property, described in Paragraph 2, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned Buyer hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in Paragraph 2 or at closing of purchase of the real property.

- (7) **PUBLIC IMPROVEMENT DISTRICTS:** If the Property is in a public improvement district, §5.014, Property Code, requires Seller to notify Buyer as follows: As a purchaser of this parcel of real property you are obligated to pay an assessment to a municipality or county for an improvement project undertaken by a public improvement district under Subchapter A, Chapter 372, Local Government Code, or Chapter 382. The assessment may be due annually or in periodic installments. More information concerning the amount of the assessment and the due dates of that assessment may be obtained from the municipality or county levying the assessment. The amount of the assessments is subject to change. Your failure to pay the assessments could result in a lien on and the foreclosure of your property.
- (8) **TEXAS AGRICULTURAL DEVELOPMENT DISTRICT:** The property is not located in a Texas Agricultural District. For additional information, contact the Texas Department of Agriculture.
- (9) **TRANSFER FEES:** If the Property is subject to a private transfer fee obligation, §5.205, Property Code, requires Seller to notify Buyer as follows: The private transfer fee obligation may be governed by Chapter 5, Subchapter G of the Texas Property Code.
- (10) **PROPANE GAS SYSTEM SERVICE AREA:** If the Property is located in a propane gas system service area owned by a distribution system retailer, Seller must give Buyer written notice as required by §141.010, Texas Utilities Code. An addendum containing the notice approved by TREC or required by the parties should be used.
- (11) **NOTICE OF WATER LEVEL FLUCTUATIONS:** If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and

maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or(2) drought or flood conditions."

7. PROPERTY CONDITION:

- A. **ACCESS, INSPECTIONS AND UTILITIES:** Seller shall permit Buyer and Buyer's agents access to the Property at reasonable times. Buyer may have the Property inspected by inspectors selected by Buyer and licensed by TREC or otherwise permitted by law to make inspections. Seller at Seller's expense shall immediately cause existing utilities to be turned on and shall keep the utilities on during the time this contract is in effect.

NOTICE: Buyer should determine the availability of utilities to the Property suitable to satisfy Buyer's needs.

- B. **ACCEPTANCE OF PROPERTY CONDITION:** "As Is" means the present condition of the Property with any and all defects and without warranty except for the warranties of title and the warranties in this contract. Buyer's agreement to accept the Property As Is under Paragraph 7B(1) or (2) does not preclude Buyer from inspecting the Property under Paragraph 7A, from negotiating repairs or treatments in a subsequent amendment, or from terminating this contract during the Option Period, if any.

Buyer accepts the Property As Is.

- C. **COMPLETION OF REPAIRS:** Unless otherwise agreed in writing: (i) Seller shall complete all agreed repairs and treatments prior to the Closing Date; and (ii) all required permits must be obtained, and repairs and treatments must be performed by persons who are licensed to provide such repairs or treatments or , if no license is required by law, are commercially engaged in the trade of providing such repairs or treatments. At Buyer's election, any transferable warranties received by Seller with respect to the repairs and treatments will be transferred to Buyer at Buyer's expense. If Seller fails to complete any agreed repairs and treatments prior to the Closing Date, Buyer may exercise remedies under Paragraph 15 or extend the Closing Date up to 5 days, if necessary, for Seller to complete repairs and treatments.
- D. **ENVIRONMENTAL MATTERS:** Buyer is advised that the presence of wetlands, toxic substances, including asbestos and wastes or other environmental hazards, or the presence of a threatened or endangered species or its habitat may affect Buyer's intended use of the Property. If Buyer is concerned about these matters, an addendum promulgated by TREC or required by the parties should be used.

E. **SELLER'S DISCLOSURES:** Except as otherwise disclosed in this contract, Seller has no knowledge of the following:

- (1) any flooding of the Property which has had a material adverse effect on the use of the Property;
- (2) any pending or threatened litigation, condemnation, or special assessment affecting the Property;
- (3) any environmental hazards that materially and adversely affect the Property;
- (4) any dumpsite, landfill, or underground tanks or containers now or previously located on the Property;
- (5) any wetlands, as defined by federal or state law or regulation, affecting the Property; or
- (6) any threatened or endangered species or their habitat affecting the Property.

8. **BROKERS' FEES:** All obligations of the parties for payment of brokers' fees are contained in separate written agreements.

9. **CLOSING:**

A. The closing of the sale will be on or before September 30, 2020, or within 7 days after objections made under Paragraph 6D have been cured or waived, whichever date is later (Closing Date). If either party fails to close this sale by the Closing Date, the non-defaulting party may exercise the remedies contained in Paragraph 15.

B. At closing:

- (1) Seller shall execute and deliver a special warranty deed conveying title to the Property to Buyer and showing no additional exceptions to those permitted in Paragraph 6 and furnish tax statements or certificates showing no delinquent taxes on the Property.
- (2) Buyer shall pay the Sales price in good funds acceptable to the escrow agent.
- (3) Seller and Buyer shall execute and deliver any notices, statements, certificates, affidavits, releases, loan documents and other documents reasonably required for the closing of the sale and the issuance of the Title Policy.

- (4) There will be no liens, assessments, or security interests against the Property which will not be satisfied out of the sales proceeds unless securing the payment of any loans assumed by Buyer and assumed loans will not be in default.

10. POSSESSION:

- A. Buyer's Possession: Seller shall deliver to Buyer possession of the Property in its present or required condition upon closing and funding.
- B. Leases:
 - (1) After the Effective Date, Seller may not execute any lease (including but not limited to mineral leases) or convey any interest in the Property without Buyer's written consent.
 - (2) If the Property is subject to any lease to which Seller is a party, Seller shall deliver to Buyer copies of the lease(s) and any move-in condition form signed by the tenant within 7 days after the Effective Date of the contract.

11. SPECIAL PROVISIONS: City Attorney Jim G. Fox is also the Fee attorney for American Title- Deer Park.

12. SETTLEMENT AND OTHER EXPENSES:

- A. The following expenses must be paid at or prior to closing:
 - (1) Expenses payable by Seller (Seller's Expenses):
 - (a) Releases of existing liens, including prepayment penalties and recording fees; release of Seller's loan liability; tax statements or certificates; preparation of deed; one-half of escrow fee; and other expenses payable by Seller under this contract.
 - (b) Seller shall also pay an amount not to exceed \$0 to be applied in the following order: Buyer's Expenses which Buyer is prohibited from paying by FHA, VA, Texas Veterans Land Board or other governmental loan programs, and then to Buyer's Expenses as allowed by the lender.
 - (2) Expenses payable by Buyer (Buyer's Expenses): Appraisal fees; loan application fees; origination charges; credit reports; preparation of loan documents; interest on the notes from date of disbursement to one month prior to dates of first monthly payments; recording fees; copies of easements and restrictions; loan title policy with endorsements required by lender; loan-related inspection fees; photos; amortization schedules; one-half of

escrow fee; all prepaid items, including required premiums for flood and hazard insurance, reserve deposits for insurance, ad valorem taxes and special governmental assessments; final compliance inspection; courier fee; repair inspection; underwriting fee; wire transfer fee; expenses incident to any loan; Private Mortgage Insurance Premium (PMI), VA Loan Funding Fee, or FHA Mortgage Insurance Premium (MIP) as required by the lender; and other expenses payable by Buyer under this contract.

- B. If any expense exceeds an amount expressly stated in this contract for such expense to be paid by a party, that party may terminate this contract unless the other party agrees to pay such excess. Buyer may not pay charges and fees expressly prohibited by FHA, VA, Texas Veteran's Land Board or other governmental loan program regulations.

13. PRORATIONS AND ROLLBACK TAXES:

- A. **PRORATIONS:** Taxes for the current year, interest, maintenance fees, assessments, dues and rents will be prorated through the Closing Date. The tax proration may be calculated taking into consideration any change in exemptions that will affect the current year's taxes. If taxes for the current year vary from the amount prorated at closing, the parties shall adjust the prorations when tax statements for the current year are available. If taxes are not paid at or prior to closing, Buyer shall pay taxes for the current year.
- B. **ROLLBACK TAXES:** If this sale or Buyer's use of the Property after closing results in the assessment of additional taxes, penalties or interest (Assessments) for periods prior to closing, the Assessments will be the obligation of Buyer. If Assessments are imposed because of Seller's use or change in use of the Property prior to closing, the Assessments will be the obligation of Seller. Obligations imposed by this paragraph will survive closing.

- 14. CASUALTY LOSS:** If any part of the Property is damaged or destroyed by fire or other casualty after the Effective Date of this contract, Seller shall restore the Property to its previous condition as soon as reasonably possible, but in any event by the Closing Date. If Seller fails to do so due to factors beyond Seller's control, Buyer may (a) terminate this contract and the earnest money will be refunded to Buyer (b) extend the time for performance up to 15 days and the Closing Date will be extended as necessary or (c) accept the Property in its damaged condition with an assignment of insurance proceeds, if permitted by Seller's insurance carrier, and receive credit from Seller at closing in the amount of the deductible under the insurance policy. Seller's obligations under this paragraph are independent of any other obligations of Seller under this contract.

- 15. DEFAULT:** If Buyer fails to comply with this contract, Buyer will be in default, and Seller may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money as liquidated damages, thereby releasing both parties from this contract. If Seller fails to comply with

this contract for any other reason, Seller will be in default and Buyer may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money, thereby releasing both parties from this contract.

- 16. MEDIATION:** It is the policy of the State of Texas to encourage resolution of disputes through alternative dispute resolution procedures such as mediation. Any dispute between Seller and Buyer related to this contract which is not resolved through informal discussion will be submitted to a mutually acceptable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.
- 17. ATTORNEY'S FEES:** A Buyer, Seller, Listing Broker, Other Broker, or escrow agent who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney's fees and all costs of such proceeding.
- 18. ESCROW:**
- A. **ESCROW:** The escrow agent is not (I) a party to this contract and does not have liability for the performance or nonperformance of any party to this contract, (ii) liable for interest on the earnest money and (iii) liable for the loss of any earnest money caused by the failure of any financial institution in which the earnest money has been deposited unless the financial institution is acting as escrow agent.
- B. **EXPENSES:** At closing, the earnest money must be applied first to any cash down payment, then to Buyer's Expenses and any excess refunded to Buyer. If no closing occurs, escrow agent may (i) require a written release of liability of the escrow agent from all parties, (ii) require payment of unpaid expenses incurred on behalf of a party, and (iii) only deduct from the earnest money the amount of unpaid expenses incurred on behalf of the party receiving the earnest money.
- C. **DEMAND:** Upon termination of this contract, either party or the escrow agent may send a release of earnest money to each party and the parties shall execute counterparts of the release and deliver same to the escrow agent. If either party fails to execute the release, either party may make a written demand to the escrow agent for the earnest money. If only one party makes written demand for the earnest money, escrow agent shall promptly provide a copy of the demand to the other party. If escrow agent does not receive written objection to the demand from the other party within 15 days, escrow agent may disburse the earnest money to the party making demand reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and escrow agent may pay the same to the creditors. If escrow agent complies with the provisions of this paragraph, each party hereby releases escrow agent from all adverse claims related to the disbursement of the earnest money.
- D. **DAMAGES:** Any party who wrongfully fails or refuses to sign a release acceptable

to the escrow agent within 7 days of receipt of the request will be liable to the other party for liquidated damages in an amount equal to the sum of: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.

E. NOTICES: Escrow agent's notices will be effective when sent in compliance with Paragraph 21. Notice of objection to the demand will be deemed effective upon receipt by escrow agent.

19. REPRESENTATIONS: All covenants, representations and warranties in this contract survive closing. If any representation of Seller in this contract is untrue on the Closing Date, Seller will be in default. Unless expressly prohibited by written agreement, Seller may continue to show the Property and receive, negotiate and accept back up offers.

20. FEDERAL TAX REQUIREMENTS: If Seller is a "foreign person," as defined by Internal Revenue Code and its regulations, or if Seller fails to deliver an affidavit or a certificate of non-foreign status to Buyer that Seller is not a "foreign person," then Buyer shall withhold from the sales proceeds an amount sufficient to comply with applicable tax law and deliver the same to the Internal Revenue Service together with appropriate tax forms. Internal Revenue Service regulations require filing written reports if currency in excess of specified amounts is received in the transaction.

21. NOTICES: All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by fax as follows:

To Buyer at:

City of Deer Park, Texas
713 E San Augustine
Deer Park, Tx. 77536
Phone: (281) 479-2394
Fax: (281) 478-7217
E-mail: cityhall@deerparktx.org

To Seller at:

Port of Houston Authority of Harris County

Phone: (____) _____
Fax: (____) _____-____
E-mail: _____

22. AGREEMENT OF PARTIES: This contract contains the entire agreement of the parties and cannot be changed except by their written agreement. Addenda which are a part of this contract are: None.

23. TERMINATION OPTION: None

24. CONSULT AN ATTORNEY BEFORE SIGNING: TREC rules prohibit real estate license holders from giving legal advice. READ THIS CONTRACT CAREFULLY.

Buyer's
Attorney is: Jim G. Fox
P.O. Box 1005
Deer Park, Texas 77536
Phone: (281) 479-5253
Fax: (281) 479-9537
E-mail: JIM@DOVERFOX.COM

Seller's
Attorney is: _____

Phone: (____) _____
Fax: (____) _____
E-mail: _____

EXECUTED the ____ day of _____, 2020. (Effective Date). (ATTORNEY FILL IN THE DATE OF FINAL ACCEPTANCE.)

BUYER

City of Deer Park, Texas, a Texas corporation,

Jerry Mouton, Mayor

713 E San Augustine
Deer Park, Tx. 77536
Phone: (281) 479-2394

SELLER

Port of Houston Authority of Harris County, a Texas corporation,

_____,

Initialed for identification by Buyer ____ and Seller _____

Phone: (____) _____

EARNEST MONEY RECEIPT

Receipt of \$0 Earnest Money in the form of [*____*] is acknowledged.

Escrow Agent: [*____*]

Date/Time: _____

Received by: _____

E-mail Address: [*____*]

[*____*]

Phone: [*____*]

[*____*], Texas [*____*]

Fax: [*____*]

CONTRACT RECEIPT

Receipt of the Contract is acknowledged.

Escrow Agent: [*____*]

Date: _____

Received by: _____

E-mail Address: [*____*]

[*____*]

Phone: [*____*]

[*____*], Texas [*____*]

Fax: [*____*]

PREPARED IN THE OFFICE OF:

DOVER & FOX PC
5003 COLLEGE PARK
DEER PARK, TEXAS 77536
Tel: (281) 479-5253
Fax: (281) 479-9537

Initialed for identification by Buyer ____ and Seller _____



Legislation Details (With Text)

File #:	ORD 20-052	Version:	1	Name:	
Type:	Ordinance	Status:		Agenda Ready	
File created:	7/17/2020	In control:		City Council	
On agenda:	8/18/2020	Final action:			
Title:	Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out.				
Sponsors:	City Council				
Indexes:					
Code sections:					
Attachments:	Ordinance - Rescheduling October 6, 2020 City Council Meeting				

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out.

Summary:

Each year on the first Tuesday of October, the City of Deer Park participates in National Night Out. According to its founders, this program promotes, "Police-community partnerships, crime prevention, and neighborhood camaraderie." As part of the program, block parties are organized and held in neighborhoods throughout the City. Deer Park's Mayor, Councilmembers, Police Officers, Fire officials, and other City staff attend National Night Out parties all around our community. To accommodate this, the start time of the first City Council Meeting of October needs to be moved from 7:30 p.m. to 5:30 p.m. This may be accomplished by passage of the attached ordinance.

Fiscal/Budgetary Impact:

N/A

Approval of the attached ordinance is recommended.

ORDINANCE NO. _____

AN ORDINANCE RESCHEDULING THE REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS; DESIGNATING ANOTHER TIME FOR SAID MEETING TO BE HELD; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

- 1.** That the regular meeting of the City Council of the City of Deer Park, Texas, on October 6, 2020, at 7:30 p.m. is rescheduled, so the Mayor and Council may participate in National Night Out activities that evening.
- 2.** That the City Council of the City of Deer Park, Texas, will meet on Tuesday, October 6, 2020, in the City Council Chambers in the City Hall of said City at 5:30 p.m. The next regular meeting thereafter shall be held at the same time and place on October 20, 2020, as previously set out by Ordinance. **3.** It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of The State of Texas.
- 4.** The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare in that it is necessary that a time for the regular meetings of the City Council be designated which will allow a quorum of the Council to be present, so that its functioning as the governing body of the City of Deer Park, Texas will not be stalled or impeded, thereby creating an emergency, on account of which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2020 **by a vote of** **“Ayes”** **and** **“Noes”**.

MAYOR, City of Deer Park

ATTEST:

City Secretary

APPROVED:

City Attorney

National Night Out
2020



Legislation Details (With Text)

File #: ORD 20-057 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [DPCDC - FY20-21 08.18.20](#)
[Ord - Approve DPCDC 20-21 Budget](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.

Summary:

The bylaws of the Deer Park Community Development Corporation ("DPCDC" or "Corporation") provide that the Corporation's fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2020-2021 was presented for discussion at the May 26, 2020 DPCDC Board of Directors meeting. The Board approved the Fiscal Year 2020-2021 DPCDC Budget at the July 27, 2020 Board meeting and recommended that the budget be submitted to the City Council for approval. Section 501.073 of the Local Government Code states that the Corporation's authorizing unit (City Council) will approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation (note: financial statements are submitted and reviewed quarterly).

This Fiscal Year 2020-2021 budget for the DPCDC includes total revenues of \$2,702,500 (tax revenue and investment revenue) and total expenditures of \$1,909,430 (services, supplies and operating transfers to the City). The operating transfers are primarily to pay for the debt service costs on the bonds funding the approved Type B capital projects, including estimated issuance and debt service costs for the final debt issuance of \$5,850,000 planned in 2021. These transfers also include pay-as-you-go funding for approved capital projects.

The City Council is scheduled to discuss the DPCDC budget at the August 18, 2020 workshop and is then scheduled to adopt the budget at the regular meeting to follow at 7:30 PM (note: the final Fiscal Year 2020-2021 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 15, 2020).

Fiscal/Budgetary Impact:

The proposed DPCDC budget includes all anticipated revenues to be derived in Fiscal Year 2020-2021 from the ½ percent (0.50%) Type B sales and use tax as well as proposed expenditures for the fiscal year.

Approve the ordinance.

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
Tax Revenue	\$ 3,616,248	\$ 3,000,000	\$ 3,100,000	\$ 2,700,000
Other Revenue	5,423	4,000	2,900	2,500
Prior Year Revenue	-	-	-	-
Total Revenue	\$ 3,621,671	\$ 3,004,000	\$ 3,102,900	\$ 2,702,500

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 3,616,248	\$ 3,000,000	\$ 3,100,000	\$ 2,700,000
Total Tax Revenue	<u>3,616,248</u>	<u>3,000,000</u>	<u>3,100,000</u>	<u>2,700,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	5,423	4,000	2,900	2,500
Total Other Revenue	<u>5,423</u>	<u>4,000</u>	<u>2,900</u>	<u>2,500</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,621,671</u>	<u>\$ 3,004,000</u>	<u>\$ 3,102,900</u>	<u>\$ 2,702,500</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 2,000	\$ 4,400	\$ 2,400	\$ 3,500
Supplies	-	3,500	1,700	3,500
Other Operating Expenditures	<u>1,215,475</u>	<u>1,951,449</u>	<u>1,241,798</u>	<u>1,902,430</u>
Total Expenditures	<u>\$ 1,217,475</u>	<u>\$ 1,959,349</u>	<u>\$ 1,245,898</u>	<u>\$ 1,909,430</u>

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ 400	\$ 1,000
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,400</u>	<u>3,500</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	100	100
4305 Printing	-	3,300	1,500	3,300
4307 Postage	-	100	100	100
Total Supplies	<u>-</u>	<u>3,500</u>	<u>1,700</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	1,215,475	1,308,449	1,216,798	1,309,430
4591 Pay-As-You-Go	-	525,000	25,000	475,000
Total Operating Transfers	<u>1,215,475</u>	<u>1,951,449</u>	<u>1,241,798</u>	<u>1,902,430</u>
 TOTAL EXPENDITURES	 <u>\$ 1,217,475</u>	 <u>\$ 1,959,349</u>	 <u>\$ 1,245,898</u>	 <u>\$ 1,909,430</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION		PROPOSED 20-21												
<u>4200 Services</u>														
4201 Public Notices	Estimate for two public hearings (\$100); bid notice (\$1,600); miscellaneous other (\$200)	\$ 1,000												
4239 Audit Fee	DPCDC share of annual audit costs (apportioned as a flat fee, similar to special revenue districts)	2,000												
4250 Training & Travel	Estimate for legislative training, etc.	500												
<u>4300 Supplies</u>														
4301 Office Supplies	Estimate for miscellaneous office supplies	100												
4305 Printing	Estimate for miscellaneous printing (\$100); two (2) project renderings (\$3,200)	3,300												
4307 Postage	Estimate for miscellaneous correspondence	100												
<u>4500 Other Operating Transfers</u>														
4525 Other Bond Related Fees	Estimated issuance costs - Proposed Series 2021: Issuance Costs (@ 2% PAR) 117,000 Paying Agent Fees 1,000	118,000												
4530 Operating Transfers	Transfer to the City for debt service payments as follows related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax: <table><tr><td></td><td><u>Series 2016</u></td><td><u>Series 2017</u></td><td><u>Series 2020</u> (Proposed)</td></tr><tr><td>Principal</td><td>690,000</td><td>435,000</td><td>-</td></tr><tr><td>Interest</td><td>62,964</td><td>29,815</td><td>91,651</td></tr></table> Project costs will be paid through the capital projects (bond fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund, with the 2019 estimates as follows: Hike & Bike Trails (construction) 475,000		<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)	Principal	690,000	435,000	-	Interest	62,964	29,815	91,651	1,309,430 <
	<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)											
Principal	690,000	435,000	-											
Interest	62,964	29,815	91,651											

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
PROJECT COSTS APPROVED BY THE VOTERS**

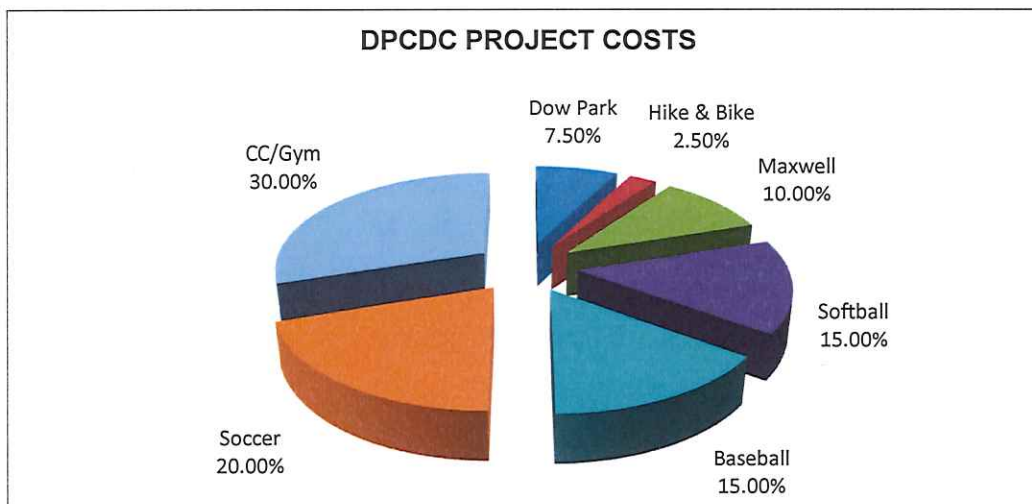
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2021	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>



CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	4.250%	\$ 690,000.00	\$ 34,224.75	\$ 28,739.25	\$ 752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	<u>745,000.00</u>	<u>5,922.75</u>	<u>-</u>	<u>750,922.75</u>
TOTAL		<u>\$ 4,305,000.00</u>	<u>\$ 121,356.75</u>	<u>\$ 87,132.00</u>	<u>\$ 4,513,488.75</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	1.890%	\$ 435,000.00	\$ 16,962.75	\$ 12,852.00	\$ 464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	<u>460,000.00</u>	<u>4,347.00</u>	<u>-</u>	<u>464,347.00</u>
TOTAL		<u>\$ 1,795,000.00</u>	<u>\$ 42,808.50</u>	<u>\$ 25,845.75</u>	<u>\$ 1,863,654.25</u>

CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
ANNUAL DEBT SERVICE PAYMENTS

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2021

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2021

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2021	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2022	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2023	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2024	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2025	3.000%	<u>1,350,000.00</u>	<u>20,250.00</u>	<u>-</u>	<u>1,370,250.00</u>
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the second of two issuances approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

On May 26, 2020, the Deer Park Community Development Corporation (“Corporation”) Board of Directors discussed the Fiscal Year 2020-2021 Budget of the Corporation, and on July 27, 2020, the Board took action to approve the Fiscal Year 2020-2021 Budget and submit said budget to the City Council.

II.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.

III.

Pursuant to the provisions of Section 501.073 of the Local Government Code, the City Council of the City of Deer Park, Texas, as the Corporation’s authorizing unit, shall approve all programs and expenditures of the Corporation.

IV.

The City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Deer Park Community Development Corporation as submitted.

V.

The meetings at which the Board of Directors of the Corporation discussed and approved the Fiscal Year 2020-2021 budget for submission to the City Council were open to the public, and public notice of the time, place and purpose of said meetings were given, all as required by Chapter 551 of the Government Code of the State of Texas.

VI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2020 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 20-058 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [Ord - Tax Increase PH Tax Year 2020](#)
[Notice of PH for Tax Year 2020 TNT](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate.

Summary: The Texas Constitution sets forth general requirements for truth-in-taxation, including a number of public notices to inform taxpayers about local property taxes. For tax year 2020 (fiscal year 2020-2021), the no-new revenue tax rate (formerly the effective tax rate) is \$0.715264 per \$100 valuation and the voter-approval tax rate (formerly the rollback tax rate) is \$0.731826 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which is the basis for the ad valorem tax revenue in the proposed Fiscal Year 2020-2021 budget. Because the proposed tax rate exceeds the no-new revenue tax rate, the City Council must specify the proposed tax rate and take a record vote to adopt the rate at a future meeting. If the record vote to specify a proposed tax rate of \$0.720000 per \$100 valuation and adopt that rate at a future meeting passes, City Council must schedule a public hearing on that proposed tax rate.

In anticipation that City Council may take such action, the recommended date for said public hearing, should it be required, is Tuesday, September 15, 2020, at 7:30 p.m. in the Council Chamber at City Hall, 710 E. San Augustine, Deer Park, TX 77536. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the City Council will be asked to consider and vote on adoption of the tax rate at the regular meeting of the City Council on Tuesday, September 15, 2020, a public meeting that will follow this public hearing.

Fiscal/Budgetary Impact:

N/A.

Approve the ordinance calling a public hearing on the proposed tax rate for tax year 2020, if necessary.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK SETTING THE DATE AND TIME FOR A PUBLIC HEARING OF THE PROPOSED PROPERTY TAX INCREASE FOR THE YEAR BEGINNING JANUARY 1, 2021.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

Pursuant to the provisions of Sections 26.05 and 26.06 of The Property Tax Code of the State of Texas, the City Council of the City of Deer Park, Texas, has called, and does hereby call a Public Hearing to be held on **Tuesday, September 15, 2020 at 7:30 p.m.** in the City Council Chamber of City Hall at 710 E. San Augustine Street, Deer Park, Texas 77536, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed property tax increase for the City of Deer Park, Texas, for the year beginning **January 1, 2021**, which has been filed with the City Secretary and is available for inspection by all interested persons.

II.

The City Secretary is hereby directed to give notice of said hearing to the public as required by law.

III.

That on Tuesday, September 15, 2020 at 7:30 p.m. in the City Council Chamber of City Hall at 710 E. San Augustine Street, Deer Park, Texas 77536 at the regular meeting of the City Council, a public meeting that will follow this public hearing, the City Council of the City of Deer Park, Texas will vote on the proposed tax rate for the City of Deer Park, Texas, for the year beginning January 1, 2021.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 20-059 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 7/29/2020 **In control:** City Council

On agenda: 8/18/2020 **Final action:**

Title: Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [CCPD - FY20-21 Budget 08.18.20](#)
[Ord - Approve CCPD 20-21 Budget](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

Summary:

The Crime Control and Prevention District Act, Chapter 363 of the Texas Local Government Code, prescribes the process for adopting the annual budget for the Crime Control and Prevention District (CCPD). On June 15, 2020, the CCPD Board of Directors conducted a public hearing on the proposed FY 2020-2021 CCPD Budget. On July 6, 2020, the CCPD Board of Directors approved the FY 2020-2021 CCPD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 18, 2020 at 7:30 PM. Afterward, during the regular meeting, the City Council will consider action on the budget. This is in accordance with the Crime Control and Prevention District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2020. Attached is the proposed budget for the CCPD, which if adopted, will be included in the FY 2020-2021 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

Adoption of the FY 2020-2021 CCPD Budget is necessary to carry out the programs adopted by the CCPD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by the voters.

Approve the ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Crime Control and Prevention District Budget, which was approved by the Crime Control and Prevention District Board of Directors on July 6, 2020.

II.

Pursuant to the provisions of Section 363.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 18, 2020, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2020-2021 budget for the Crime Control and Prevention District.

III.

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Crime Control and Prevention District.

IV.

The City Secretary gave notice of said hearing to the public as required by law.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2020 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 20-060 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/29/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [FCPEMSD - FY20-21 Budget 08.18.20](#)
[Ord - Approve FCPEMSD 20-21 Budget](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

Summary:

The Fire Control, Prevention, and Emergency Medical Services District Act, Chapter 344 of the Texas Local Government Code, prescribes the process for adopting an annual budget for the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD). On June 15, 2020, the FCPEMSD Board of Directors conducted a public hearing on the proposed FY 2020-2021 FCPEMSD Budget. On July 6, 2020, the FCPEMSD Board of Directors approved the FY 2020-2021 FCPEMSD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 18, 2020 at 7:30 PM. Afterward, in the regular meeting, the City Council will consider action on the budget. This is in accordance with the Fire Control, Prevention, and Emergency Medical Services District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2020. Attached is the proposed budget for the FCPEMSD, which if adopted, will be included in the FY 2020-2021 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

The FY 2020-2021 FCPEMSD Budget is necessary to carry out the programs adopted by the FCPEMSD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by

the voters.

Approve the ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget, which was approved by the Fire Control, Prevention, and Emergency Medical Services District Board of Directors on July 6, 2020.

II.

Pursuant to the provisions of Section 344.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 18, 2020, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2020-2021 budget for the Fire Control, Prevention, and Emergency Medical Services District.

III.

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Fire Control, Prevention, and Emergency Medical Services District.

IV.

The City Secretary gave notice of said hearing to the public as required by law.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2020 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 20-062 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/5/2020 **In control:** City Council
On agenda: 8/18/2020 **Final action:**
Title: Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

Sponsors:

Indexes:

Code sections:

Attachments: [Specifi Use Permit to Hallelujah to the Lord-1305 W Pasadena-08-2020](#)

Date	Ver.	Action By	Action	Result
8/18/2020	1	City Council		

Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

Summary:

The Planning and Zoning Commission held a Preliminary Public hearing on August 3, 2020. It is their recommendation to grant, the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

Fiscal/Budgetary Impact:

Approval of the ordinance.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO HALLELUJAH TO THE LORD, TO HOLD WORSHIP SERVICES AND CONDUCT BIBLE STUDIES ON A SITE LOCATED AT 1305 W. PASADENA BOULEVARD, DEER PARK, TEXAS.

WHEREAS, HALLELUJAH TO THE LORD, the owner of a site at 1305 W. Pasadena Boulevard, Deer Park, Harris County, Texas, has made application for a Specific Use Permit pursuant to section 11.4 of Ordinance No. 819, the Zoning Ordinance of the City of Deer Park, Texas, for **HALLELUJAH TO THE LORD** to hold worship services and conduct Bible studies on said property; and

WHEREAS, following due notice, the Planning and Zoning Commission of the City of Deer Park, Texas, held a Public Hearing upon such application and, having investigated the manner in which the proposed location and character of such Specific Use will affect the Zoning Ordinance and the comprehensive plan of the City of Deer Park, Texas, made final report and recommendation to the City Council of the City of Deer Park, Texas, recommending that such application be granted; and

WHEREAS, the City Council of the City of Deer Park, Texas, finds that the granting and approval of said application for such Specific Use Permit will not adversely affect the character and appropriate use of the area of neighborhood in which it is proposed to be located, will not substantially depreciate the value of adjacent and nearby properties for use in accordance with the regulations of the Zoning District in which they are located; will not be detrimental in keeping with the spirit and intent of said Zoning Ordinance; will not adversely affect traffic, public utilities, public health, public safety and the general welfare under the conditions hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **HALLELUJAH TO THE LORD**, be, and is hereby, granted a Specific Use Permit for the purpose of holding worship services and conducting Bible studies on a site located at 1305 W. Pasadena Boulevard in Deer Park, Texas, subject to **HALLELUJAH TO THE LORD**, complying with all the requirements of any Ordinance regarding operation of businesses that hold worship services and conduct Bible studies and shall be subject to the final approval of the City Engineer for this permit to be valid.

2. A copy of this Ordinance, duly certified by the City Secretary and approved by the City Engineer of the City of Deer Park, Texas shall operate as the Permit.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was give, all as required by Chapter 551 of the Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that it is necessary that the improvements provided for by this Ordinance can become available at the earliest possible moment, so as to regulate religious ceremonies in the City, which will improve the moral life and safety of the citizens of Deer Park, Texas, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2020 by a vote of _____ “Ayes” and _____ “Noes”.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney