



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, City Secretary
Jim Fox, City Attorney

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to seventy five percent (75%) of the total listed occupancy of room capacity during this meeting.

CALL TO ORDER

COMMENTS FROM AUDIENCE

1. Discussion of issues relating to an ordinance establishing a "No Parking Zone" along portions of Academy Street. [DIS 20-096](#)

Recommended Action: Discussion only in Workshop
Department: City Council , Police and Public Works
Attachments: [Academy No Parking Area](#)
[Amend 66-180-Parking Regulations-Academy and College Park-09-2020 \(004\)](#)

2. Discussion of issues relating to entering into a Memorandum of Understanding with Airobotics. [DIS 20-097](#)

Recommended Action: Discussion only in Workshop.
Department: City Manager's Office
Attachments: [Deer Park 1 SQM area](#)
[MOU - Airobotics and CoDP \(002\)](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

3. Discussion of issues relating to the 2020 National Cybersecurity Awareness Month presentation.

[PRE 20-018](#)

Recommended Action: Presentation only with a related item on the regular Council meeting agenda for proclaiming October 2020 as "National Cybersecurity Awareness Month".

4. Discussion of issues relating to an ordinance amending the fee schedule for water and sewer deposits.

[DIS 20-094](#)

Recommended Action: Discussion only during workshop.

Department: Public Works

ADJOURN

/s/Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
October 16, 2020

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: DIS 20-096 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 10/14/2020 **In control:** City Council Workshop
On agenda: 10/20/2020 **Final action:**
Title: Discussion of issues relating to an ordinance establishing a “No Parking Zone” along portions of Academy Street.
Sponsors: City Council, Police, Public Works
Indexes:
Code sections:
Attachments: [Academy No Parking Area](#)
[Amend 66-180-Parking Regulations-Academy and College Park-09-2020 \(004\) JS](#)

Date	Ver.	Action By	Action	Result
10/20/2020	1	City Council Workshop		

Discussion of issues relating to an ordinance establishing a “No Parking Zone” along portions of Academy Street.

Summary:

Earlier this year, Mr. Terry Miles who resides at 717 Academy addressed Council regarding parking issues along his street. Academy makes a 90 degree turn in the 700 block, and making for a dangerous traffic situation when cars are parked on the street. Over the past few months, this matter has been assessed by the Police Department and Public Works Department. They recommend the City prohibit on-street parking between 706 Academy and 718 Academy on the eastern and southern portion of the street. Only Mr. Miles’ house would be directly impacted with these new parking restrictions, and he is supportive of this change. Attached please find a copy of an ordinance prepared by City Attorney Jim Fox which authorizes this new “No Parking” area. Also attached is a photo displaying the portion of Academy to be impacted with this change.

Fiscal/Budgetary Impact:

Minimal costs associated with creating new No Parking signs

Discussion only in Workshop

PROJECT NO.:
3903-20



● No Parking Signs

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 66-180 SCHEDULE I OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, TEXAS, PROVIDING ADDITIONAL TRAFFIC REGULATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. The City Council of the City of Deer Park, Texas hereby finds again and now as set forth in Section 66-180 of the Code of Ordinances of said City, adopted September 15, 2015.

2. That there be added to the end of Section 66-180 Schedule I, of the Code of Ordinances of the City of Deer Park the following location for official traffic control devices bearing the words "No Parking":

Commencing at the intersection of the centerline of College Park Avenue and the easterly projection of the south right-of-way line of Academy Drive:

Thence in a westerly direction along and coincident with the south right-of-way line of Academy Drive, a distance of 667.00 feet, to a "No Parking" sign, marking the beginning of a "No Parking Zone", and the beginning of a curve to the left;

THENCE, along and coincident with said curve to the left, and the southerly and easterly right-of-way line of Academy Drive, an arc distance of 147.50 feet, to a "No Parking" sign and the end of said "No Parking Zone".

3. This Ordinance applies only to offenses committed on or after its effective date, and an action for an offense committed before this Ordinance's effective date is governed by the Ordinance existing before the effective date, which Ordinance is to be continued in effect for this purpose as if this Ordinance was not in force.

4. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

5. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2020 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: DIS 20-097 **Version:** 2 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 10/14/2020 **In control:** City Council Workshop
On agenda: 10/20/2020 **Final action:**
Title: Discussion of issues relating to entering into a Memorandum of Understanding with Airobotics.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Deer Park 1 SQM area](#)
[MOU - Airobotics and CoDP \(002\)](#)

Date	Ver.	Action By	Action	Result
10/20/2020	2	City Council Workshop		

Discussion of issues relating to entering into a Memorandum of Understanding with Airobotics.

Summary:

Earlier this year, the company Airobotics opened an office to serve the greater Houston area and Mr. Tim Culp, formerly of the Deer Park Chamber of Commerce, began working for them in the position of Vice President of Community Relations. Airobotics is a commercial drone company which offers many applications including inspections, surveying, mapping, etc. They have an interest in developing municipal applications and recently approached the City about conducting trial services for us at no cost. These services would include flying drones over a one square mile portion of northeast Deer Park to make the following assessments:

- Pre-incident assessments of roadways, foliage, drainage systems allows for plans to be developed about vulnerable areas and threats
- Pavement Condition Index - fly roadways and observe concrete pavement for assessment and grading
- Drainage ditch assessment / inventory - drainage ditch conditional assessment pre-/post-disaster for future FEMA / insurance funding requests
- Building assessment - building conditional assessment pre-/post-disaster for future FEMA / insurance funding requests
- Water leak detection - infrared scan of large diameter / older water pipelines for leak observation. Perform this flight after a period without rain.

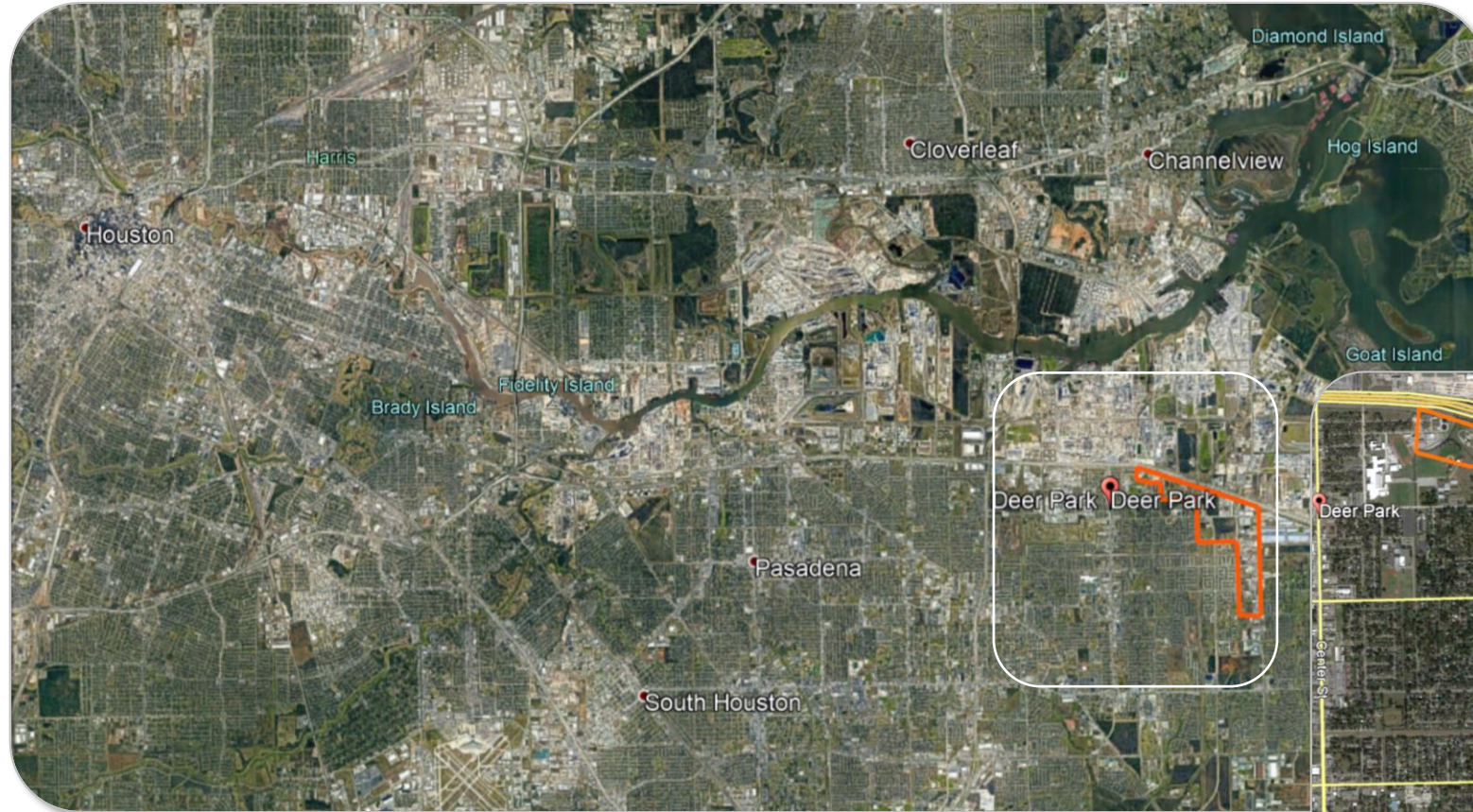
A copy of the proposed study area is included with this packet. Of note, it does not involve flying over any residential subdivisions within Deer Park. The areas to be studied include industrial/commercial areas and city facilities. While there is no fee for their services, Airobotics has asked the City to sign the attached Memorandum of Understanding. This document has been reviewed and approved by City Attorney Fox. On Tuesday evening, Mr. Culp and other officials with Airobotics will be present to discuss their company, their proposed work, and the Memorandum of Understanding.

Fiscal/Budgetary Impact:

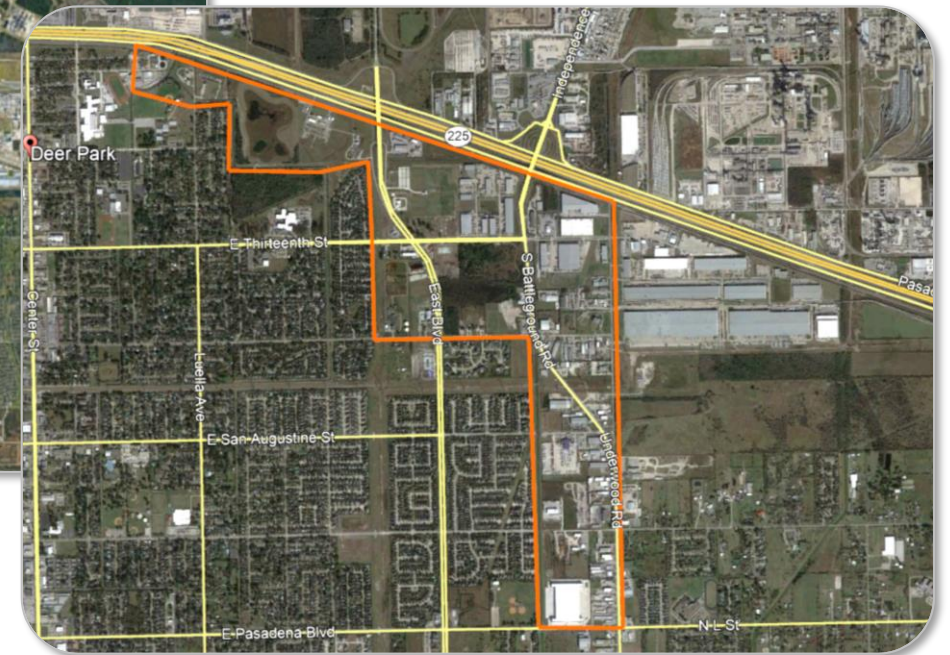
No cost to the City.

Discussion only in Workshop.

THE CITY OF DEER PARK



Aera of Interest
1 square mile



AREA ASSETS

Public Facilities

- Water Treatment Plants
- Fire Department
- Soccer Field

Private Facilities

- Light Industrial
- Commercial
- Construction Sites

Utilities

- High/Low Voltage Power Lines
- Gas Pipelines and Substations
- Drainage
- Water Pipelines
- Telecommunication Cellular/RF

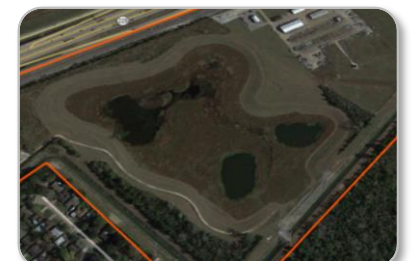
Transportation

- Train
- Highway
- City Roads



ASSETS & APPLICATIONS

Assets and Facilities		Potential Application	Specifications		Stakeholders	
Power Lines and Utilities	1.	Power utilities inspections	1. 2. 3.	Mapping & 3D modeling E.O / Thermal video and pics Lidar and geo measurements	1. 2.	City of Deer Park Power Company
Telecommunication Utilities	1.	Telecommunication utilities inspections	1. 2. 3.	Mapping & 3D modeling Video and pics Lidar and geo measurements	1.	Providers
Highway and Roads	1. 2. 3. 4. 5. 6.	Bridge inspection Transportation utilities inspections Accident/Incident investigation First responder fire First responder medic First responder police	1. 2. 3.	Mapping & 3D modeling Video and pics Lidar and geo measurements	1. 2. 3.	City of Deer Park City Of Houston Harris County Sheriff
Gas and Water Utilities	1. 2.	Water utilities inspections Gas utilities inspections	1. 2.	Video and pics Lidar and geo measurements	1. 2.	City of Deer Park Providers
Rail Lines	1.	Railway lines inspection	1. 2. 3.	Mapping & 3D modeling Video and pics Lidar and geo measurements	1. 2. 3.	City of Deer Park City Of Houston Port Terminal Railroad
Sewage Treatment	1.	Sewage utilities inspections	1. 2.	Video and pics Lidar and geo measurements	1. 2.	City of Deer Park Providers
Drainage Construction	1. 2. 3.	Construction compliance to design progress monitoring Drainage & storm water survey	1. 2. 3.	Mapping & 3D modeling Video and pics Lidar and geo measurements	1. 2.	City of Deer Park Contractor
Light Industry	1.	Tax and building enforcement	1. 2.	Video and pics Lidar and geo measurements	1. 2.	City of Deer Park Owners
Commercial Compounds	1. 2. 3.	Landscaping and future construction simulations Insurance claims/U.W Flood mapping	1. 2. 3.	Mapping & 3D modeling E.O / Thermal video and pics Lidar and geo measurements	1. 2. 3.	City of Deer Park Insurance providers Emergency Services





Memorandum of Understanding between City of Deer Park and Airobotics

This Memorandum of Understanding ("MOU") is entered into this 20th day of October, 2020 by and between Airobotics and City of Deer Park ("CoDP") for the purposes specified in section 1 below. Airobotics and CoDP may be individually referred to as a "Party" and collectively as the "Parties."

Section 1. Objective

The Parties are entering into this MOU for the purpose of collecting data and/or images inside the city limits of Deer Park, Texas (which is under the responsibility and management of CoDP) as agreed by both Parties, utilizing Airobotics' proprietary system. This collection is for, but not limited to, Pre-incident assessment, pavement conditions index, drainage ditch assessment/inventory, building assessment, and water leak detection. Airobotics has developed an end to end proprietary solution, inter alia, for the collection of aerial data and images to be used by municipalities in a multitude of applications. (See appendix A for area of operation)

It is the intention of the Parties that the participation in this MOU will be mutually beneficial and will be conducted for the benefit of both parties.

Section 2. Duration and Amendments

This MOU shall take effect upon signing by the Parties and shall remain in effect until either a formal agreement is formed or this MOU is terminated. Neither Party may assign or transfer all or any portion of this MOU without the prior written consent of the other Party, except that either Party may assign this MOU without the other Party's consent in connection with a merger, reorganization, consolidation, change of control, or sale of all or substantially all of its assets. The MOU may be terminated by either party subject to the provisions of Section 6 below.

The provisions of this MOU may only be amended by mutual written agreement by the Parties.

Section 3. Duration and Timeline

- September 24, 2020: Meeting with both parties to discuss content of MOU
- September 30, 2020: Airobotics to present MOU.
- October 20, 2020: Present MOU to Deer Park City Council for approval
- October 13-31, 2020: Airobotics will notify business owners in the area of operation
- October 20-31, 2020: Airobotics conducts flights to collect data for POC.

This timeline is preliminary with the goal of completing all aerial operation by the end of October.



Section 4 - Intellectual Property

The Parties agree all intellectual property subject to this MOU and any Formal Agreement executed by the Parties will be addressed as follows.

Each Party owns and retains all right, title and interest, worldwide, in any and all of its Intellectual Property (namely, copyrights, patents, know-how, inventions, industrial designs, trademarks, trade names, market data and analysis and trade dress) owned by such Party prior or independently from the MOU. Any and all right, title and interest, worldwide in any and all of its Intellectual Property (namely, copyrights, patents, know-how, inventions, industrial designs, trademarks, trade names, market data and analysis and trade dress) resulting from the provisions of the Services by Airobotics hereunder shall vest solely in Airobotics.

Section 5 - Confidentiality

The existence of this MOU between the Parties is not confidential. The details of the agreement is confidential and is not to be disclosed unless required by law and only to the minimum extent required by law. All disclosures related to the set up and operation of this MOU need the approval of the other Party.

Section 6 – Termination of Formal Agreement

This MOU may be superseded by a formal and more legally comprehensive agreement or other formal agreement (a “Formal Agreement”). Under this MOU the Parties agree that either party has a right to terminate the agreement for cause or convenience by providing a minimum of 60 day notice in writing to the other party.

The Parties have caused this MOU to be executed by its duly authorized representatives, as evidence by their signatures below

CITY OF DEER PARK

AIROBOTICS

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Legislation Details (With Text)

File #: PRE 20-018 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 10/9/2020 **In control:** City Council Workshop
On agenda: 10/20/2020 **Final action:**
Title: Discussion of issues relating to the 2020 National Cybersecurity Awareness Month presentation.
Sponsors:
Indexes: Leadership/Governance, Public Safety
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
10/20/2020	1	City Council Workshop		

Discussion of issues relating to the 2020 National Cybersecurity Awareness Month presentation.

Summary:

Held every October, National Cybersecurity Awareness Month (NCSAM) is a collaborative effort between government and industry to ensure every American has the resources they need to stay safe and secure online while increasing the resilience of the Nation against cyber threats.

This year's overarching theme is "OWN IT. SECURE IT. PROTECT IT." NCSAM 2020 will emphasize the role each individual plays in online safety and stress the importance of taking proactive steps to enhance cybersecurity at home and in the workplace.

Staff will present a short informative video about NCSAM 2020. (<https://www.youtube.com/watch?v=c2EKyWwCIOI>)

Fiscal/Budgetary Impact:

None.

Presentation only with a related item on the regular Council meeting agenda for proclaiming October 2020 as "National Cybersecurity Awareness Month".



Legislation Details (With Text)

File #: DIS 20-094 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 10/9/2020 **In control:** City Council Workshop
On agenda: 10/20/2020 **Final action:**
Title: Discussion of issues relating to an ordinance amending the fee schedule for water and sewer deposits.
Sponsors: Public Works
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
10/20/2020	1	City Council Workshop		

Discussion of issues relating to an ordinance amending the fee schedule for water and sewer deposits.

Summary:

The City has recently evaluated the fee schedule related to water and sewer deposits. There were inconsistencies in the deposit requirements for residential customers, multifamily residential customers (e.g., apartments), and commercial customers. It was apparent that some of these deposit amounts had not been reviewed or updated for many years. In an effort to update the deposit requirements to protect the City and to apply a consistent standard, the following changes to the fee schedule are being proposed and will be presented in an ordinance for consideration in the regular City Council meeting to follow:

The fee schedule in Appendix B changes would be:

Section 106-24(a)(1)

Water and sewer deposits for residential customers \$100.00 \$125.00

Additional deposit for delinquent customer \$10.00 \$25.00

Section 106-24(b)(2)

Water and sewer deposits for multifamily residential \$15.00 \$125.00
customers, per residential unit

Based on usage, additional fees may be assessed by
utility manager

Section 106-24(c)

Water and sewer deposits for commercial customers \$30.00 \$125.00

Based on usage, additional fees may be assessed by
utility manager

Fiscal/Budgetary Impact:

Increase in water and sewer deposits.

Discussion only during workshop.