



Sam Pipkin, President
Charlie Johnson, Vice President
Joe Reynolds
Flynt Blackwell

Scott Combs
Hal Vaughan
Tommy Archer

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to seventy five percent (75%) of the total listed occupancy of room capacity during this meeting.

CALL TO ORDER

COMMENTS FROM AUDIENCE

1. Introduction of new members of the FCPEDMSD Board of Directors.

[APT 20-004](#)

Recommended Action: Welcome the new members and express thanks to Mr. Brashier and Mr. Green for their service on the Board.

2. Approval of minutes of regular meeting on July 06, 2020.

[MIN 20-126](#)

Recommended Action: Approval

Attachments: [FD_MR_070620](#)

3. Consideration of and action on election of officers for 2020-2021.

[OFC 20-005](#)

Recommended Action: Elect Officers.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Fire Control, Prevention and Emergency Medical Services District. [POL 20-004](#)

Recommended Action: Review and adopt the Investment Policy.

Department: Finance

Attachments: [FCPEMSD Investment Policy - 2020](#)
[FCPEMSD Investment Policy Review - 10.19.20](#)

5. Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020. [RPT 20-042](#)

Recommended Action: Accept the quarterly financial report for the FY 2019-2020 fourth quarter ended September 30, 2020.

Department: Finance Director Todd

Attachments: [FCPEMSD - 2020 4Q Financials](#)

6. Quarterly Report regarding budgeted expenditures and projects for the current fiscal year and completed projects from the previous fiscal year. [RPT 20-044](#)

Recommended Action: Accept report as provided and presented.

Attachments: [2020-21 Q1 Quarterly Report](#)

7. Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for FCPEMSD Personnel, Vehicles, Facilities, Equipment, and Investments. [AGR 20-042](#)

Recommended Action: Approve amendment No. 5 to the agreement.

Department: City Manager's Office

Attachments: [Agreement-City&FCPEMSD-AMENDMENT 2020](#)
[FCPEMSD FY 2020-2021 Budget Approved](#)

8. Announcement of the next regular FCPEMSD Board Meeting on January 18, 2021. [ACT 20-037](#)

Recommended Action: Set the date and time for the next regular FCPEMSD Board Meeting on January 18, 2021 at 5:45 pm.

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

/s/Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
October 16, 2020

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: APT 20-004 **Version:** 1 **Name:**
Type: Appointment **Status:** Agenda Ready
File created: 10/16/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Introduction of new members of the FCPEMSD Board of Directors.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Introduction of new members of the FCPEMSD Board of Directors.

Summary:

Two (2) new members have been appointed to the FCPEMSD Board of Directors as follows:

- Mr. Flynt Blackwell
- Mr. Tommy Archer

Mr. Blackwell fills the position previously held by Mr. Eddie Brashier. Mr. Archer fills the position previously held by Mr. John Green.

Fiscal/Budgetary Impact:

N/A

Welcome the new members and express thanks to Mr. Brashier and Mr. Green for their service on the Board.



City of Deer Park

710 E SAN AUGUSTINE
DEER PARK, TX 77536

Legislation Details (With Text)

File #: MIN 20-126 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 10/15/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Approval of minutes of regular meeting on July 06, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [FD_MR_070620](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Approval of minutes of regular meeting on July 06, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK

FD 01-193

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JULY 6, 2020 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
JOHN GREEN	MEMBER
SCOTT COMBS	MEMBER
JOE REYNOLDS	MEMBER
HAL VAUGHAN	MEMBER
JOHN GREEN	MEMBER
DONNA TODD	TREASURER
SHANNON BENNETT	BOARD SECRETARY

1. MEETING CALLED TO ORDER – President Pipkin called the meeting to order at 5:45 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. APPROVAL OF MINUTES OF REGULAR MEETING ON MAY 18, 2020 – Motion was made by Joe Reynolds and seconded by John Green to approve the minutes of regular meeting on May 18, 2020. Motion carried unanimously.
4. APPROVAL OF MINUTES OF PUBLIC HEARING ON JUNE 15, 2020 (Budget) – Motion was made by John Green and seconded by Joe Reynolds to approve the minutes of the public hearing on June 15, 2020. Motion carried unanimously.
5. APPROVAL OF MINUTES OF WORKSHOP MEETING ON JUNE 15, 2020 – Motion was made by Joe Reynolds and seconded by John Green to approve the minutes of the workshop meeting on June 15, 2020. Motion carried unanimously.
6. ANNOUNCEMENT OF RESIGNATION OF FCPEMSD BOARD MEMBER EDWARD BRASHIER – President Pipkin recognized and thanked Edward Brashier for his service with the Houston Fire Department and the Fire Control Prevention and Emergency Services District.

7. CONSIDERATION OF AND ACTION ON APPROVING THE FY 2020-2021 DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET AND SUBMISSION TO CITY COUNCIL – Finance Director Donna Todd gave an overview of the FY 2020-2021 FCPEMSD Budget and advised the Board of line items that cover pension expenses and OPEB expenses that had a \$25,000 reduction in personnel and related expenditures for the Emergency Medical Services and a reduction of \$3,500 in personnel and related expenditures for the Fire Marshal Office. These adjustments reduced the initial proposed budgetary expenditures by \$28,500. (Exhibit B1-B5)

President Pipkin asked, “Just curious, why did that have to be placed in the budget?”

Ms. Todd responded, “It is a non-cash item and I really don’t know if we should have done it last year, we had to do a budget amendment for one of the departments. It was just a very odd situation because we have no way to determine the number. That isn’t a reason not to budget something but it is a non-cash item and the more I was looking into it, I called the auditor and had a discussion about it he said that I did not have to budget for that, so I took it out.”

Assistant City Manager Gary Jackson gave an overview of the final actions of the Board on submitting the budget for the FY2020-2021 and the steps City Council will take on August 18, 2020 to approve the report. If there any disagreements on the budget, State Statue allows a meeting amongst the Board and City Council to resolve any issues.

Motion was made by Scott Combs and seconded by Joe Reynolds to approve the FY 2020-2021 Deer Park Fire Control, Prevention and Emergency Medical Services District Budget and submission to City Council.

8. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2019-2020 THIRD QUARTER ENDING JUNE 30, 2020 – Finance Director Donna Todd gave an overview of the preliminary quarterly financial report for the FY 2019-2020. (Exhibit C1-C2)

Motion was made by Joe Reynolds and seconded by John Green to accept the quarterly financial report for the FY 2019-2020 third quarter ending June 30, 2020.

9. ADJOURN - President Pipkin adjourned the meeting at 5:58 p.m.

ATTEST:

APPROVED:

Shannon Bennett
Board Secretary, TMRC

Sam Pipkin
President



Legislation Details (With Text)

File #: OFC 20-005 **Version:** 1 **Name:**
Type: Election of Officers **Status:** Agenda Ready
File created: 10/15/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on election of officers for 2020-2021.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Consideration of and action on election of officers for 2020-2021.

Summary:

State law states the following:

- The Board shall elect from among its members a president and vice president.
- The board shall appoint a secretary.
- The person who performs the duties of auditor for the municipality shall serve as treasurer of the district.
- Each officer of the board serves for a term of one year.
- A vacancy in a board office shall be filled by the board for the unexpired term.

Current officers are:

President - Sam Pipkin

Vice-President - Charlie Johnson

Secretary - Shannon Bennett

Treasurer - Donna Todd

Fiscal/Budgetary Impact:

N/A

Elect Officers.



Legislation Details (With Text)

File #: POL 20-004 **Version:** 1 **Name:**
Type: Policy **Status:** Agenda Ready
File created: 10/12/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Fire Control, Prevention and Emergency Medical Services District.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [FCPEMSD Investment Policy - 2020](#)
[FCPEMSD Investment Policy Review - 10.19.20](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

Summary: In compliance with the Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act"), the Board has established an Investment Policy. The Act also requires that the Board, not less than annually, adopt a written instrument stating that it has reviewed the Investment Policy and investment strategies. The written instrument must record any changes made to the policy or strategies. The District's Investment Policy was last reviewed in October 2019.

The District, having entered into an agreement with the City of Deer Park (the "City") whereby the City shall perform administrative services for the District, has elected to comply with the Act and has established a policy comparable to the investment policy of the City. The City has recently updated and adopted its investment policy in accordance with the Act including a name change to the list of authorized broker/dealers. This change has been incorporated in the District's investment policy and is summarized in the FCPEMSD Investment Policy Review, both of which are attached.

Fiscal/Budgetary Impact: N/A.

Review and adopt the Investment Policy.

ORDER NO. _____

AN ORDER TO REVIEW AND ADOPT THE DEER PARK FIRE CONTROL, PREVENTION AND EMS DISTRICT INVESTMENT POLICY.

THE BOARD OF DIRECTORS OF THE DEER PARK FIRE CONTROL, PREVENTION, AND EMS DISTRICT hereby reviews and adopts the following Investment Policy, which conforms with all current State and Federal regulations:

I. POLICY

It is the policy of the Deer Park Fire Control, Prevention, and EMS District (the "District") to invest funds in a manner that will ensure the preservation of capital, meet the daily cash flow needs of the District, conform to all applicable state statutes and provide reasonable investment returns.

The Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act") prescribes that each city shall adopt rules to govern its investment practices and to define the authority of the investment officer(s). The City of Deer Park (the "City") has adopted a policy in accordance with the Act to address the methods, procedures, and practices established to ensure effective and judicious fiscal management of the City's funds worthy of the public trust. The District, having entered into an agreement with the City whereby the City shall perform administrative services for the District, including cash and investment management, hereby elects to comply with the Act and to establish a policy comparable to the investment policy of the City.

II. SCOPE

This investment policy shall apply to all financial assets and funds under control of the District, other than those expressly excluded herein or by applicable law or valid agreement. These funds include tax revenues, charges for services, and interest earnings.

The overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The Board of Directors of the District (the "Board") and the investment officers shall recognize that the investment activities of the District are a matter of public record.

III. OBJECTIVES AND STRATEGY

The District strives to invest funds in a manner where the rate of return is secondary to safety and liquidity. To accomplish this, the District's principal investment objectives, in priority order, are as follows:

- A. *Suitability.* Each investment must be in conformance with all Federal regulations, state statutes, and other legal requirements—including any order or resolution of the Board and this investment policy.
- B. *Preservation and safety of principal.* Investments of the District shall be handled in a manner that seeks to ensure the preservation of capital and the protection of investment principal in the overall portfolio. All participants in the investment process shall act responsibly as custodians of the public trust.
- C. *Liquidity.* The District's investment portfolio will remain sufficiently liquid to enable the District to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by maintaining appropriate cash equivalent balances, matching investment maturities

with forecasted cash flow requirements, and investing in securities with active secondary markets.

- D. *Marketability.* The District's policy is to buy and hold investments until maturity; however, marketability is of great importance should the need arise to liquidate an investment before maturity.
- E. *Diversification.* Investments shall be diversified, as appropriate, by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer or a specific class of securities. While investments of the District shall be selected to provide for stability of income and reasonable liquidity, the investments shall be structured to meet the projected cash flow needs of the District first, and then to enhance interest income. The stated maturity of any investment in the District's portfolio shall not exceed one year and the weighted average maturity of the District's portfolio shall not exceed 180 days.
- F. *Yield.* The District's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the District's risk constraints and the cash flow characteristics of the portfolio. Given this strategy, the basis used to determine whether reasonable yields are being achieved shall be the rolling average yield of the three-month U.S. Treasury Bill or such other index that most closely matches the average maturity of the portfolio.

IV. AUTHORIZATION

The authority of the District to manage the investment program is derived from Local Government Code, Chapter 344, Fire Control, Prevention and Emergency Medical Services Districts. Management responsibility for the investment program is hereby delegated to the Director of Finance of the City of Deer Park, including responsibility for all investment transactions and the related system of controls to regulate the activities of subordinate officials. The City's Director of Finance shall serve as the primary investment officer for the District and shall invest District funds in legally authorized and adequately secured investments in accordance with this policy and the Act. The City Manager and Assistant City Manager of the City of Deer Park shall also serve as investment officers of the District. The investment officers shall be bonded.

V. RESPONSIBILITY AND CONTROL

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of capital and the income to be derived.

In determining whether investment decisions were made exercising prudence, consideration shall be given to the following: the investment of all funds, or funds under the District's control, taken as a whole, rather than the prudence of a single investment; and whether the investment decision is consistent with the written investment policy of the District at that time. Occasional measured losses are inevitable and must be considered within the context of the overall portfolio's return.

An investment officer acting as a "prudent person" exercising due diligence in accordance with written procedures and the investment policy shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse market effects.

The written procedures for the operations of the City's investment program shall also be consistent with this investment policy and shall apply to the investment of District funds. No person may

engage in an investment transaction except as provided under the terms of this policy or these established procedures.

VI. ETHICS AND CONFLICTS OF INTEREST

In addition to any other requirements of law, the investment officers shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. An investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District or who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District shall file a statement with the District's Board of Directors and with the Texas Ethics Commission disclosing that relationship.

An investment officer has a personal business relationship with a business organization if the investment officer owns 10 percent (10%) or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization, the investment officer receives funds from the business organization exceeding 10 percent (10%) of the investment officer's gross income for the previous year, or the investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

VII. INVESTMENT TRAINING

The investment officers shall attend at least one training session relating to the investment officers' responsibilities under the Act within 12 months after taking office or assuming the duties of investment officer and accumulate not less than 10 hours of instruction relating to investment responsibilities under the Act. Further, an investment officer shall attend at least one investment training session not less than once in a two-year period (beginning on the first day of the District's fiscal year and consisting of the two consecutive fiscal years after that date) and accumulate not less than 8 hours of instruction relating to investment responsibilities under the Act.

Designated training sponsored by any of the following organizations is approved:

- A. Government Finance Officers Association of Texas
- B. Government Treasurer's Organization of Texas
- C. Texas Municipal League
- D. The University of North Texas Center for Public Management

Training must include education in investment controls, security risks, strategy risks, market risks, diversification of the investment portfolio, and compliance with the Act.

VIII. AUTHORIZED INVESTMENTS

In accordance with Federal and state laws, including Section 2256.005(b) of the Act, the following are authorized investments:

- A. Obligations of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
- B. Direct obligations of the State of Texas or its agencies and instrumentalities;
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the FDIC or by the explicit full faith and credit of the United States;
- D. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- E. A certificate of deposit, or other form of deposit that is placed and secured in accordance with the Act;
- F. An investment pool to the extent and manner provided by law if the District by rule, order or resolution authorizes investment in the particular pool and if the investment pool conforms to the requirements of the Act. To maintain eligibility, an investment pool must conform to the requirements of the Act. Further, the investment pool must be continuously rated no lower than AAA or AAA-m or its equivalent by at least one nationally recognized rating service and must post on their website the specific disclosures required by the Act.

Currently, the following investment pools are approved: TexPool, TexSTAR, and Texas CLASS.

IX. PROHIBITED INVESTMENTS

The following are not authorized investments and are prohibited under this investment policy:

- A. Obligations for which the payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest only bond);
- B. Obligations for which the payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal only bond);
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years;
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index (inverse floaters);
- E. A securities lending program of the nature permitted by Section 2256.0115 of the Act; and
- F. Commercial paper, including pools which invest in commercial paper.

X. EXISTING INVESTMENTS AND MINIMUM RATING REQUIREMENTS

Investments held on the effective date of this investment policy that are no longer authorized investments under the Act and/or this investment policy do not need to be liquidated before the final stated maturity of the investment. An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The investment officers shall take all prudent measures that are consistent with this investment policy to liquidate any investment that becomes a prohibited investment (e.g., through a rating downgrade after the purchase of the investment). In the event that the credit rating of any investment is publicly placed under review by the credit rating agency maintaining the rating, the primary investment officer shall closely monitor the investment and take such action as he/she deems prudent to protect the value of the investment.

XI. INVESTMENT ADVISORS

The City may from time to time employ qualified individuals or firms as an Investment Advisor to assist the investment officers in carrying out the investment program and complying with the requirements of this investment policy and the Act. Given the City's agreement with the District whereby the City shall perform administrative services for the District, including cash and investment management, the District's funds may also be subject to review by this Investment Advisor. Discretionary control over the District's investments shall remain with the investment officers.

XII. INVESTMENT LIMITS AND DIVERSIFICATION

The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the securities markets. Risk management shall be addressed through portfolio diversification, as appropriate, by:

- A. Limiting investments to avoid over concentration by credit risk and maturity;
- B. Limiting investments in issuers that have higher credit risks;
- C. Investing in varying maturities; and
- D. Maintaining a minimum 10 percent (10%) of the total portfolio in cash equivalent instruments to meet ongoing obligations.

XIII. INVESTMENT MANAGEMENT

The investment officers shall exhibit prudence and discretion in the selection and management of investments in order that no individual or group of transactions undertaken shall jeopardize the total capital of the portfolio. The District will not allow speculation (e.g., anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officers shall monitor financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

The investment officers are authorized to solicit quotes for investments orally, in writing, electronically, or in any combination of these methods. Each investment transaction – exclusive of cash equivalent transactions – must be based upon quotations received from multiple qualified financial institutions or authorized broker/dealers. Competing broker/dealers may not have access to the same securities in the secondary market. Therefore, competitive offerings may be evaluated for similar investments and/or a target maturity period rather than for a specific investment or maturity date.

While the District primarily utilizes a buy and hold strategy, active portfolio management may from time to time dictate the sale of securities to better position the overall portfolio. The City Manager or Assistant City Manager must approve the sale of any security prior to maturity or any sale of a security for less than the book value of the security.

XIV. QUALIFIED FINANCIAL INSTITUTIONS AND BROKER/DEALERS

Qualified financial institutions shall include financial institutions, broker/dealers, and other business organizations (e.g., investment pools and discretionary investment management firms) doing business in the State of Texas and licensed or otherwise registered and in good standing, as applicable, with the Texas Department of Securities, the Securities and Exchange Commission, the Financial Industry Regulatory Authority, Inc. ("FINRA"), or other applicable state or national regulatory organizations. If otherwise acceptable, the wholly owned subsidiary or affiliated companies of such regulated firms shall also be deemed qualified. Qualified financial institutions must have an office in Texas. Specifically, the District's depository bank, and any wholly owned subsidiary or affiliated company, is a qualified and authorized financial institution.

The investment officers shall maintain a list of security broker/dealers authorized by this investment policy. All broker/dealers shall maintain complete records of all transactions conducted on behalf of the District and shall make those records available for inspection at the District's request. At least annually, the investment officers shall review the list of broker/dealers authorized to engage in investment transactions with the District and shall make a recommendation as part of the Board's review of the investment policy. As part of this process, the investment officers shall review the quality of service of each broker/dealer. The investment officers may remove an authorized broker/dealer from the list if, in the opinion of the investment officers, the firm has not performed adequately or its financial condition has become unacceptable.

The following broker/dealers are authorized to engage in investment transactions with the District:

- A. Duncan-Williams, Inc.
- B. FHN Financial
- C. Hilltop Securities
- D. Multi-Bank Securities, Inc.
- E. Wells Fargo Securities, LLC

Nothing in this section relieves the District of the responsibility for monitoring the investments made by the District to determine that they are in compliance with this investment policy.

XV. REPORTING

The investment officers shall prepare and submit to each member of the Board an investment report describing in detail the investment position of the District, signed by the investment officers, no less

than on a quarterly basis. Currently, the District's investment activity is included on the quarterly report prepared for the City. In accordance with the Act, the report contains sufficient information to provide for a comprehensive review of investment activity, current investments and performance for the period, including any variations from the investment strategy. The report also includes a description of each investment, the maturity date, the beginning and ending book and market values, the accrued interest, and the changes during the period as well as a summary by pooled fund group, as applicable. The annual audit shall include a review of the quarterly reports and a compliance audit of management controls on investments and adherence to the District's established investment policy and procedures.

XVI. INTERNAL CONTROLS

The City maintains a system of internal controls designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and management. Controls deemed most important shall include: control of collusion, separation of duties, separation of transaction authority from accounting and recordkeeping, independent safekeeping and custodial duties, avoidance of bearer-form securities, clear delegation of authority, specific limitations regarding securities losses, written confirmation of telephone transactions, and limiting the number of authorized investment officials. These controls shall also be applicable to the District and shall be reviewed by the City's independent audit firm as part of the annual audit.

XVII. DEPOSITORIES

The District maintains a separate depository account in the name of the District. Consistent with the requirements of the Texas Public Funds Collateral Act, Government Code Chapter 2257 as amended ("Public Funds Collateral Act"), the District shall require all depository institution deposits to be federally insured or collateralized with eligible securities. The District is served by the City's depository bank and is covered by the City's depository agreement and all other related documentation, which include these collateralization requirements. The current depository bank is Wells Fargo Bank, N.A.

XVIII. COLLATERAL

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act. For pledged securities, the market value of the principal portion of collateral pledged for deposits must at all times be equal to or greater than 102 percent (102%) of the total amount of deposits plus any accrued interest, less the insurance amount provided by the Federal Deposit Insurance Corporation ("FDIC"). For certificates of deposit or other forms of deposit, the District may accept a letter of credit issued by a U.S. Agency or Instrumentality. The value of the letter of credit must be equal to or greater than 100 percent (100%) of the total amount of deposits plus any accrued interest, less the insurance amount provided by the FDIC.

Depository institutions with which the District maintains collateralized deposits shall require the custodian to provide a monthly report of the pledged securities. The investment officers shall monitor collateralization levels to verify market values and total collateral positions. If the value of the securities pledged falls below the required collateral level, the depository institution holding the deposit must pledge additional securities no later than the end of the next succeeding business day.

XIX. CUSTODY AND SAFEKEEPING

To protect against fraud, the deposits and investments of the District shall be secured in accordance with third-party custody and safekeeping procedures approved by the City.

A written collateral or custodial agreement shall be approved by the City with each custodian bank, such custodian being a permitted institution under the Public Funds Collateral Act. The City's agreement with the custodian bank shall also be applicable to the District. Upon receipt of pledged collateral, the custodian bank shall promptly issue and deliver to the District a pledge receipt identifying and evidencing receipt of the collateral.

All security transactions shall be completed on a delivery versus payment ("DVP") basis with the City's safekeeping agent. Securities shall be held with the safekeeping agent until liquidation or maturity.

The investment officers shall maintain the original pledge and safekeeping receipts. The investment officers shall routinely monitor that all securities owned by or collateral pledged to the District are held in an account(s) in the District's name. These records shall also be subject to an annual compliance audit of management controls on investments and adherence to the District's established investment policy and procedures.

XX. PROXY VOTING

The primary investment officer shall execute and deliver any proxies to be voted on behalf of the District based upon his or her judgment, as a prudent investor, as to the outcome of the voting that would be most beneficial to the District.

XXI. CERTIFICATION FORM

A written copy of the investment policy shall be provided to any business organization (local investment pool or discretionary investment management firm) offering to engage in investment activities with the District. Every business organization must execute a certificate in favor of the District substantially in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

- A. Received and reviewed the District's investment policy; and
- B. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards or relates to investment transactions of the District that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officers may not acquire or otherwise obtain any authorized investment from any business organization until a signed document meeting the above stated requirements (e.g., certification form) has been delivered to the District.

XXII. ANNUAL REVIEW

The Board shall review the investment policy and investment strategies not less than annually and shall adopt a written instrument by order stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

**Deer Park Fire Control, Prevention and EMS District
Annual Investment Policy Review – 2020
Record of Changes**

To comply with the Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act"), the governing body of an investing entity shall (1) review its investment policy and investment strategies not less than annually, and (2) adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

The investment policy for the Deer Park Fire Control, Prevention and EMS District (the "District") was last reviewed and updated in October 2019.

The District, having entered into an agreement with the City of Deer Park (the "City") whereby the City shall perform administrative services for the District, has elected to comply with the Act and has established a policy comparable to the investment policy of the City. One minor change is being incorporated into the policy this year related to a name change for one of the broker/dealers. Following a move by First Horizon National Corporation (FHN) to unify its family of companies under a single set of brand names, FTN Financial has become FHN Financial. The City Council approved this change as part of its annual review of the City's Investment Policy on September 15, 2020. This change has been included in the District's policy for 2020.

The current list of authorized broker/dealers is as follows:

Duncan-Williams, Inc.
FHN Financial
Hilltop Securities
Multi-Bank Securities, Inc.
Wells Fargo Securities, LLC



Legislation Details (With Text)

File #: RPT 20-042 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 10/12/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020.
Sponsors: Donna Todd
Indexes:
Code sections:
Attachments: [FCPEMSD - 2020 4Q Financials](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020.

Summary: Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2019-2020 fourth quarter ended September 30, 2020. These preliminary results for the fiscal year are as follows:

Total Revenue - \$1,601,693

Total Expenditures - \$1,736,509, including \$435,349 of capital outlay

Total Assets - \$2,443,781

Total revenue includes sales tax revenue collected through August 2020 (sales taxes are deposited two months after collection). The August and September collections are paid to the City in October and November, respectively, and are accrued into September for the fiscal year.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2019-2020 fourth quarter ended September 30, 2020.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)
FISCAL YEAR 2020**

September 30, 2020 PRELIMINARY

Authority for the Deer Park Fire Control, Prevention, and Emergency Medical Services District is provided by Texas Local Government Code, Chapter 344. The purpose of the District is to enhance fire control and prevention and emergency medical services programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the 0.25% sales and use tax, for an additional 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>		
Cash		
Due To/Due From	\$	286,920.39
Capital Assets		1,113.80
Depreciation		3,223,111.60
Construction In Progress		(1,269,588.89)
Deferred Outflows (Pension - GASB 68)		-
Total Assets		202,224.37
	\$	<u>2,443,781.27</u>
<u>Liabilities & Equity</u>		
Payables		
Capital Leases Payable	\$	165,400.58
Net Pension Obligation (GASB 68)		913,240.90
Total OPEB Liability		205,021.43
Due To/Due From		454,674.59
Total Liabilities		1,358.66
		<u>1,739,696.16</u>
<u>Fund Equity</u>		
Fund Balance		817,106.46
Deferred Inflows (Pension - GASB 68)		21,794.57
Revenues Over/(Under) Expenditures		(134,815.92)
Total Fund Equity		<u>704,085.11</u>
Total Liabilities & Equity	\$	<u>2,443,781.27</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	Q1 <u>12/31/19</u>	Q2 <u>03/31/20</u>	Q3 <u>06/30/20</u>	Q4 <u>09/30/20</u>	YTD <u>Total</u>	Adopted <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 162,425.45	\$ 426,549.26	\$ 461,792.49	\$ 550,028.08	\$ 1,600,795.28	\$ 1,500,000.00	\$ (100,795.28)
Investment Revenue	97.16	130.87	146.57	187.85	562.45	2,400.00	1,837.55
Miscellaneous Revenue	-	-	-	335.58	335.58	-	(335.58)
Prior Year Revenue (Reserves)	-	-	-	-	-	-	-
Total Revenue	<u>162,522.61</u>	<u>426,680.13</u>	<u>461,939.06</u>	<u>550,551.51</u>	<u>1,601,693.31</u>	<u>1,942,381.00</u>	<u>340,687.69</u>
<u>Expenditures</u>							
Salaries & Benefits	180,472.73	246,103.10	241,901.18	267,379.38	935,856.39	817,451.00	(118,405.39)
Services	39,109.49	30,544.76	30,715.49	62,776.96	163,146.70	265,640.00	102,493.30
Supplies	5,864.00	13,981.75	21,491.90	86,311.22	127,648.87	246,690.00	119,041.13
Maintenance	19,288.07	1,897.27	31,477.89	21,845.25	74,508.48	110,000.00	35,491.52
Other (Contingency)	-	-	-	-	-	-	-
Sub-total Operating Expenditures	<u>244,734.29</u>	<u>292,526.88</u>	<u>325,586.46</u>	<u>438,312.81</u>	<u>1,301,160.44</u>	<u>1,439,781.00</u>	<u>138,620.56</u>
Capital Expenditures	<u>40,741.62</u>	<u>141,315.45</u>	<u>39,384.12</u>	<u>213,907.60</u>	<u>435,348.79</u>	<u>502,600.00</u>	<u>67,251.21</u>
Total Expenditures	<u>285,475.91</u>	<u>433,842.33</u>	<u>364,970.58</u>	<u>652,220.41</u>	<u>1,736,509.23</u>	<u>1,942,381.00</u>	<u>205,871.77</u>
Revenue Over/(Under) Expenditures	\$ <u>(122,953.30)</u>	\$ <u>(7,162.20)</u>	\$ <u>96,968.48</u>	\$ <u>(101,668.90)</u>	\$ <u>(134,815.92)</u>	\$ <u>-</u>	\$ <u>134,815.92</u>

	Fire Dept	EMS	Fire Marshal	Q4 Total	YTD Total
<u>Expenditures by Department:</u>					
Salaries & Benefits	\$ -	\$ 243,551.66	\$ 23,827.72	\$ 267,379.38	\$ 935,856.39
Services	42,300.06	17,172.50	3,304.40	62,776.96	163,146.70
Supplies	78,319.87	7,991.35	-	86,311.22	127,648.87
Maintenance	19,676.27	1,988.98	180.00	21,845.25	74,508.48
Other (Contingency)	-	-	-	-	-
Operating Expenditures	<u>140,296.20</u>	<u>270,704.49</u>	<u>27,312.12</u>	<u>438,312.81</u>	<u>1,301,160.44</u>
Capital Expenditures	<u>59,792.60</u>	<u>154,115.00</u>	<u>-</u>	<u>213,907.60</u>	<u>435,348.79</u>
Total Expenditures	\$ <u>200,088.80</u>	\$ <u>424,819.49</u>	\$ <u>27,312.12</u>	\$ <u>652,220.41</u>	\$ <u>1,736,509.23</u>

FCPEMSD FY 2019-2020 Sales Tax Revenue Comparison

<u>G/L</u>	<u>Actual</u>		
Oct 2019	\$ -		
Nov 2019	-		
Dec 2019	162,425.45		
Jan 2020	144,147.01		
Feb 2020	162,431.11		
Mar 2020	119,971.14		
Apr 2020	175,186.64		
May 2020	152,841.86		
Jun 2020	133,763.99		
Jul 2020	136,234.82		
Aug 2020	152,796.70		
Sep 2020	260,996.56		
YTD Total	\$ 1,600,795.28	<u>Budget</u>	<u>% of Budget</u>
Annual	\$ 1,600,795.28	\$ 1,500,000.00	106.72%

FCPEMSD Sales Tax Revenue History

<u>Month</u>	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	162,425.45	137,878.96	158,447.04	143,494.98
Jan	144,147.01	135,480.77	151,915.82	129,091.19
Feb	162,431.11	164,852.84	166,066.65	164,825.60
Mar	119,971.14	144,803.32	114,881.51	104,229.29
Apr	175,186.64	143,460.98	171,509.24	121,076.75
May	152,841.86	205,507.15	155,168.13	171,752.37
Jun	133,763.99	186,479.62	125,248.64	125,816.05
Jul	136,234.82	154,626.05	124,629.84	138,851.40
Aug	152,796.70	153,731.26	134,837.02	139,741.26
Sep *	260,996.56	467,239.81	388,734.25	400,240.30
Annual	\$ 1,600,795.28	\$ 1,894,060.76	\$ 1,691,438.14	\$ 1,639,119.19
YTD Total	\$ 1,600,795.28	\$ 1,894,060.76	\$ 1,691,438.14	\$ 1,639,119.19



Legislation Details (With Text)

File #: RPT 20-044 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 10/13/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Quarterly Report regarding budgeted expenditures and projects for the current fiscal year and completed projects from the previous fiscal year.
Sponsors:
Indexes:
Code sections:
Attachments: [2020-21 Q1 Quarterly Report](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Quarterly Report regarding budgeted expenditures and projects for the current fiscal year and completed projects from the previous fiscal year.

Summary:

The Fire Chief and Assistant Chief - EMS will provide a report to the Board regarding budgeted projects that were completed in the previous fiscal year and those that are budgeted for the current fiscal year.

Fiscal/Budgetary Impact:

This report serves only as an update on budgeted projects.

Accept report as provided and presented.



City of Deer Park

Fire Control Prevention and Emergency Medical Services District

FY 2019-2020

Completed Expenditures

Fire

- o Replaced Unit 401 with accessories - Assistant Chief's vehicle
- o Continued lease/purchase of Pierce 107' ladder truck; payoff 2025
- o Continued annual inspection and preventative maintenance on:
 - Breathing air compressors, SCBA, hoses, pumps, aerial ladders, stationary generators, ice machines and fire apparatus
- o Purchased 18 sets of bunker gear along with boots, hoods and gloves
- o Purchased HD Bunker Gear Extractor and Dryer; year 1 of 3 year project
- o Purchased Fire Incident Reporting software; cost share with FMO
- o Implemented replacement program of 30 minute carbon cylinders; project replacing 15 per year
- o Day to day operational supplies, small tools and minor equipment
- o Monthly and annual software renewal, i.e., on-line continuing education for volunteers

EMS

- o Replaced Squad 2 with accessories - Assistant Chief of EMS vehicle
- o Purchased remount and refurbished Medic 1
- o Purchased five (5) modems for the LifePak 15 monitors so they can transmit data to receiving hospital
- o Continued annual inspection and preventative maintenance on:
 - Stretchers and AED's (automatic electronic defibrillator)
- o Day to day operational supplies, small tools and minor equipment
- o Monthly and annual software renewal, i.e., drug ordering and tracking, staff scheduling, ambulance billing, tracking and on-line continuing education for paramedics

Fire Marshal's Office

- o Purchased Fire Incident Reporting software; cost share with Fire Department
- o Monthly and annual software renewal, i.e., property and inspection records



City of Deer Park

Fire Control Prevention and Emergency Medical Services District

FY 2020-2021

Approved Projected Expenditures

Fire

- o Purchase second set HD Bunker Gear Extractor and Dyer; year 2 of 3 year project
- o Continue with lease/purchase of Pierce 107' ladder truck; payoff 2025
- o Continue with annual inspection and preventative maintenance on:
 - Breathing air compressors, SCBA, hoses, pumps, aerial ladders, stationary generators, ice machines and fire apparatus
- o Purchase additional sets of bunker gear, boots and glove
- o Continue with replacement program of 30 minute carbon cylinders; project replacing 15 per year
- o Day to day operational supplies, small tools and minor equipment
- o Monthly and annual software renewal, i.e., on-line continuing education for volunteers and fire incident reporting

EMS

- o Continue with annual inspection and preventative maintenance on:
 - Stretchers and AED's (automatic electronic defibrillator)
- o Day to day operational supplies, small tools and minor equipment
- o Monthly and annual software renewal, i.e., drug ordering and tracking, staff scheduling, ambulance billing, tracking and on-line continuing education for paramedics

Fire Marshal's Office

- o Monthly and annual software renewal, i.e., fire incident reporting, property and inspection records



Legislation Details (With Text)

File #: AGR 20-042 **Version:** 1 **Name:**
Type: Agreement **Status:** Agenda Ready
File created: 10/15/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for FCPEMSD Personnel, Vehicles, Facilities, Equipment, and Investments.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Agreement-City&FCPEMSD-AMENDMENT 2020](#)
[FCPEMSD FY 2020-2021 Budget Approved](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for FCPEMSD Personnel, Vehicles, Facilities, Equipment, and Investments.

Summary:

In May of 2011, the citizens of Deer Park voted to create the Deer Park Fire Control, Prevention and Emergency Medical Services District. In November of 2011, the City Council and the FCPEMSD Board of Directors entered into an agreement for Personnel, Vehicles, Facilities and Equipment. The FCPEMSD has no staff and rather than duplicate services, the City and FCPEMSD entered into this agreement, whereby, the City performs administrative services for the district such as purchasing and hiring and supervising employees. The original agreement was for the 2011-2012 fiscal year but contained a provision allowing the parties to amend the agreement. The agreement was amended four times as follows: in 2012 for FY 2012-2013, in 2013 for FY 2013-2014, in 2014 for FY 2014-2015, in 2015 for FY 2015-2016.

In May of 2016, the citizens of Deer Park voted to continue the FCPEMSD for a period of ten (10) years. In October 2016, a new agreement between the City and the FCPEMSD was approved rather than continuing to amend the original agreement each year. For FY 2017-2018, an amendment to the agreement was approved. In October of 2018, a second amendment to the agreement was approved to cover the 2018-2019 fiscal year. Also, in FY 2018-2019 a third amendment to the agreement was approved to add grant administration, either through City personnel or on a contract for services basis administered by the City. In October of 2019, a fourth amendment to the agreement was approved to cover the 2019-2020 fiscal year. At this time, a fifth amendment is proposed to cover FY 2020-2021.

Fiscal/Budgetary Impact:

Approve amendment No. 5 to the agreement.

**AMENDMENT NO. 5 TO AGREEMENT FOR PERSONNEL, SERVICES,
VEHICLES, FACILITES EQUIPMENT, INVESTMENTS, AND GRANT
ADMINISTRATION**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

WHEREAS, an Agreement for Personnel, Services, Vehicles, Facilities and Equipment (the “Agreement”) was made in December 2016, by and between the CITY OF DEER PARK, a municipal corporation located in Harris County, Texas, (the “City”) and the DEER PARK FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT, a fire control, prevention, and emergency medical services district created under Chapter 344 of the Texas Local Government Code, as amended, (the “Act”) and located in Harris County, Texas, (the “District”). For and in consideration of the mutual covenants herein contained, it is agreed as follows:

WHEREAS, Section 5 of said Agreement provides that term of the Agreement shall be October 1, 2016, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time). The agreement further provides that it may be extended by mutual consent of the governing bodies of both parties. Any such extension or amendment of this agreement will be in writing.

WHEREAS, in 2017 Amendment No. 1 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on October 1, 2017, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, in 2018 Amendment No. 2 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on October 1, 2018, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, in 2018 Amendment No. 3 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be amended to include the City would provide for Grant administration, either through City personnel or on a contract for services basis administered by the City, and said services be included in the agreement.

WHEREAS, in 2019 Amendment No. 4 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on

October 1, 2019, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, for and in consideration of the mutual covenants herein contained, it is agreed by the City and the District that the Agreement shall be extended for one additional year, beginning on October 1, 2020, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It is further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, the Agreement is hereby amended to include the following additional provisions:

1. Funds to be provided by the District.

For and in consideration of the services to be provided by the City in furtherance of the District's programs, the District shall provide the funds to the City for the actual costs of such programs for FY 2020-2021. A summary of the funds to be provided by the District for FY 2020-2021 is below. The adopted budget for FY 2020-2021 is included in the attached Exhibit A.

<i>Type of Expenditure</i>	<i>Amount</i>
Fire Services	
Personnel & Related	\$ 0.00
Services	117,900.00
Supplies	132,700.00
Repair & Maintenance	92,000.00
Other Operating Exp.	0.00
Capital Outlay	<u>182,600.00</u>
Total Fire Services Expenditures	<u>\$ 525,200.00</u>
Emergency Medical Services	
Personnel & Related	\$ 724,833.00
Services	115,430.00
Supplies	42,000.00
Repair & Maintenance	17,000.00
Other Operating Expenditures	0.00
Capital Outlay	<u>0.00</u>
Total Emergency Medical Services	<u>\$ 899,263.00</u>
Fire Marshal	
Personnel & Related	\$ 116,909.00

Services	21,000.00
Supplies	1,300.00
Repair & Maintenance	4,500.00
Other Operating Expenditures	0.00
Capital Outlay	<u>0.00</u>
Total Fire Marshal Expenditures	<u>\$ 143,709.00</u>
Total Expenditures	<u>\$ 1,568,172.00</u>

Unless otherwise provided, all payments required to be made herein shall be payable on or before 30 days after the District receives the sales and use tax levied pursuant to the provisions of the Act from the State comptroller. While the District receives such funds from the State on a monthly basis, the District's obligations under this Agreement are on a yearly basis. As such, any funds received by the District during an agreement year and/or any prior year shall be applied to the actual expenses incurred during each year, regardless of when they are received.

The City understands and agrees that the District's obligation for payment under this Agreement shall at no time exceed the amount of sales and use tax revenue received by the District in any agreement year. If adequate funds are not received, the District shall have the obligation to pay the revenues actually received and the City shall be obligated to expend only to the extent that such revenues cover the programs enumerated hereinabove.

All other provisions of the Agreement shall remain in full force and effect.

The officers executing this Agreement on behalf of the parties hereby represent that such officers have full authority to execute this Agreement and to bind the party he/she represents.

IN WITNESS WHEREOF, the parties have made and executed this contract in multiple copies, each of which shall be an original.

CITY OF DEER PARK

**DEER PARK FIRE CONTROL,
PREVENTION AND EMERGENCY
MEDICAL SERVICES DISTRICT**

JERRY MOUTON, JR., Mayor

SAM PIPKIN, President

ATTEST:

ATTEST:

SHANNON BENNETT, City Secretary

SHANNON BENNETT, Secretary

Date Signed: _____

Date Signed: _____

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

REVENUE SUMMARY

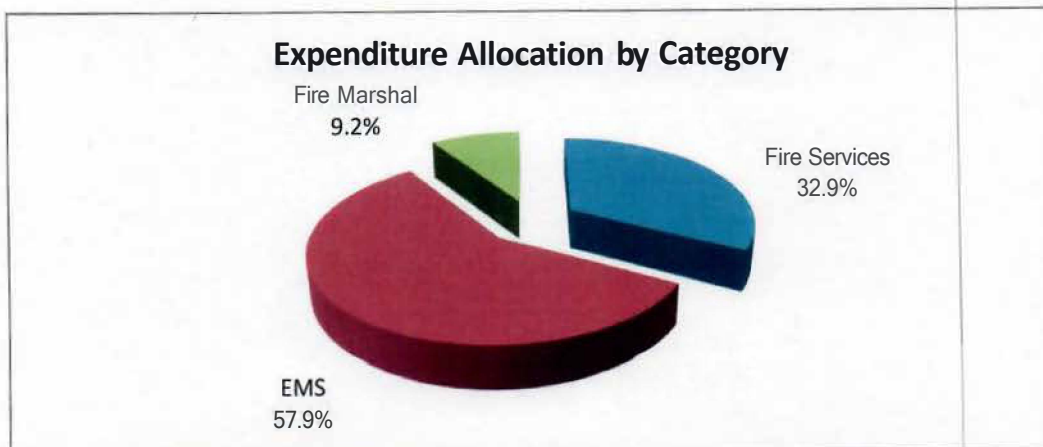
	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	18-19	19-20	19-20	20-21
Tax Revenue	\$ 1,894,061	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	2,730	2,400	440	300
Prior Year Revenue	-	439,981	295,814	217,872
Total Revenue	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	18-19	19-20	19-20	20-21
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	<u>\$ 1,894,061</u>	<u>\$ 1,500,000</u>	<u>\$ 1,550,000</u>	<u>\$ 1,350,000</u>
Total Tax Revenue	<u>1,894,061</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	2,730	2,400	440	300
3631 Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>2,730</u>	<u>2,400</u>	<u>440</u>	<u>300</u>
Prior Year Revenue	<u>-</u>	<u>439,981</u>	<u>295,814</u>	<u>217,872</u>
TOTAL REVENUE	<u>\$ 1,896,791</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>FIRE SERVICES</u>				
Personnel & Related	-	-	-	-
Services	96,374	121,710	125,300	117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	287,600	230,600	182,600
Total Fire Services	236,371	645,200	565,400	526,200
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	639,622	695,789	797,183	724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	215,000	209,000	-
Total Emergency Medical Services	743,867	1,148,719	1,185,113	899,263
<u>FIRE MARSHAL</u>				
Personnel & Related	96,025	121,662	72,041	116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	-
Total Fire Marshal	111,184	148,462	95,741	143,709
TOTAL EXPENDITURES	\$ 1,109,142	\$ 1,942,381	\$ 1,846,254	\$ 1,568,172



CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 735,647	\$ 817,451	\$ 869,224	\$ 841,742
Services	178,709	265,640	254,630	254,330
Supplies	84,472	246,690	179,800	176,000
Repairs & Maintenance	72,832	110,000	103,000	113,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	19,762	502,600	439,600	182,600
Total Expenditures	\$ 1,109,142	\$ 1,194,381	\$ 1,846,254	\$ 1,156,817

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

TOTALFCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 414,033	\$ 477,403	\$ 468,860	\$ 468,460
4102 Salaries - Part Time	13,404	29,500	12,357	29,500
4104 Salaries - Overtime	125,304	86,000	175,737	136,000
4106 Social Security/Medicare	41,528	45,146	49,648	48,286
4107 TMRS	77,639	80,059	91,489	86,042
4108 Health & Life Insurance	55,271	59,844	65,626	62,172
4109 Workers Compensation	3,245	5,284	3,231	5,567
4114 Section 125 Admin Fee	7	-	41	-
4117 Health Savings Account	5,216	5,715	2,235	5,715
4197 Pension Expense	-	11,000	-	-
4198 OPEB Expense	-	17,500	-	-
Total Personnel & Related	<u>735,647</u>	<u>817,451</u>	<u>869,224</u>	<u>841,742</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	9,661	12,500	8,800	12,500
4239 Audit Fees	2,000	2,000	2,000	2,000
4250 Training and Travel	-	7,500	4,100	-
4252 Dues & Fees	501	2,810	2,800	2,800
4254 Inspections & Permits	26,735	56,600	54,000	59,320
4255 Community/Employee Affairs	5,056	15,830	15,830	15,830
4256 Santa Around Town	-	-	-	-
4279 Software - Other	27,732	38,900	44,100	32,960
4290 Contract Labor	<u>107,024</u>	<u>129,500</u>	<u>123,000</u>	<u>128,920</u>
Total Services	<u>178,709</u>	<u>265,640</u>	<u>254,630</u>	<u>254,330</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	865	36,300	36,300	38,700
4307 Postage	-	-	-	-
4308 Small Tools & Minor Equipment	15,948	128,390	61,500	55,300
4314 Protective Clothing	67,659	80,000	80,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	2,000	2,000
Total Supplies	<u>84,472</u>	<u>246,690</u>	<u>179,800</u>	<u>176,000</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	23,560	64,500	63,500	64,500
4402 Machinery & Equipment	30,712	10,500	9,500	10,500
4404 Buildings	4,729	8,000	3,000	8,000
4405 Radios	2,041	5,000	5,000	7,500
4413 Drill Field	9,192	15,000	15,000	15,000
4430 Furniture & Fixtures	<u>2,598</u>	<u>7,000</u>	<u>7,000</u>	<u>8,000</u>
Total Repairs & Maintenance	<u>72,832</u>	<u>110,000</u>	<u>103,000</u>	<u>113,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Operating Exp.	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	-	75,000	25,000	25,000
4906 Automobiles & Light Trucks	-	110,000	102,000	-
4907 Large Trucks/Heavy Rolling Stock	-	160,000	155,000	-
4908 Lease Purchase	19,762	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
4942 Consulting Architect Fee	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>19,762</u>	<u>502,600</u>	<u>439,600</u>	<u>182,600</u>
TOTAL EXPENDITURES	<u>\$ 1,091,422</u>	<u>\$ 1,942,381</u>	<u>\$ 1,846,254</u>	<u>\$ 1,568,172</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Services	\$ 96,374	\$ 121,710	\$ 125,300	\$ 117,900
Supplies	81,769	147,390	127,000	132,700
Repairs & Maintenance	38,466	88,500	82,500	92,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>19,762</u>	<u>287,600</u>	<u>230,600</u>	<u>182,600</u>
Total Expenditures	<u>\$ 236,371</u>	<u>\$ 645,200</u>	<u>\$ 565,400</u>	<u>\$ 525,200</u>

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4200 SERVICES</u>				
42190 Mobile Technology	\$ 5,362	\$ 5,000	\$ 4,500	\$ 5,000
42390 Audit Fees	2,000	2,000	2,000	2,000
42520 Dues & Fees	8	110	100	100
42540 Inspections & Permits	26,735	27,600	25,000	27,600
42550 Community & Employee Awards	-	-	-	-
42560 Santa Around Town	-	-	-	-
42790 Software - Other	-	12,000	18,700	7,200
42900 Contract Labor	<u>62,269</u>	<u>75,000</u>	<u>75,000</u>	<u>76,000</u>
Total Services	<u>96,374</u>	<u>121,710</u>	<u>125,300</u>	<u>117,900</u>
<u>4300 SUPPLIES</u>				
43010 Office Supplies	-	-	-	-
43030 Operational Supplies	-	10,000	10,000	12,400
43070 Postage	-	-	-	-
43080 Small Tools & Minor Equipment	14,110	55,390	35,000	38,300
43140 Protective Clothing	67,659	80,000	80,000	80,000
43460 Election Supplies	-	-	-	-
43480 Books	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Supplies	<u>81,769</u>	<u>147,390</u>	<u>127,000</u>	<u>132,700</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	17,622	46,000	45,000	46,000
44020 Machinery & Equipment	2,284	7,500	7,500	7,500
44040 Buildings	4,729	8,000	3,000	8,000
44050 Radios	2,041	5,000	5,000	7,500
44130 Drill Field	9,192	15,000	15,000	15,000
44300 Furniture & Fixtures	<u>2,598</u>	<u>7,000</u>	<u>7,000</u>	<u>8,000</u>
Total Repairs & Maintenance	<u>38,466</u>	<u>88,500</u>	<u>82,500</u>	<u>92,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
45100 Contingency	-	-	-	-
45110 Salary Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2020-2021 ANNUAL BUDGET

311 - FIRE SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4900 CAPITAL OUTLAY</u>				
49030 Improvements Other Than Bldgs.	-	-	-	-
49040 Machinery & Equipment	-	75,000	25,000	25,000
49060 Automobiles & Light Trucks	-	55,000	48,000	-
49070 Truck & Heavy Rolling Stock	-	-	-	-
49080 Lease Purchase	19,762	157,600	157,600	157,600
49410 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>19,762</u>	<u>287,600</u>	<u>230,600</u>	<u>182,600</u>
TOTAL EXPENDITURES	<u>\$ 236,371</u>	<u>\$ 645,200</u>	<u>\$ 565,400</u>	<u>\$ 525,200</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

312- EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 639,622	\$ 695,789	\$ 797,183	\$ 724,833
Services	68,948	122,930	109,930	115,430
Supplies	2,495	98,000	52,000	42,000
Repairs & Maintenance	32,802	17,000	17,000	17,000
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	215,000	209,000	-
Total Expenditures	\$ 743,867	\$ 1,148,719	\$ 1,185,113	\$ 899,263

PERSONNEL SCHEDULE

Assistant Chief EMS	1	1	1	1
EMS Captain	1	1	1	1
Paramedics	6	6	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2020-2021 ANNUAL BUDGET

312 -EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 348,326	\$ 408,146	\$ 416,635	\$ 400,363
41020 Salaries - Part Time	5,361	12,000	12,000	12,000
41040 Salaries - Overtime	125,257	80,000	173,737	130,000
41060 Social Security/Medicare	35,911	38,094	45,426	41,322
41070 TMRS	68,204	69,394	83,849	75,528
41080 Health & Life Insurance	49,223	53,640	61,026	55,728
41090 Workers Compensation	2,761	4,445	2,719	4,822
41140 Section 125AdmIn Fee	7	-	41	-
41170 Health Savings Account	4,572	5,070	1,750	5,070
41970 Pension Expense	-	10,000	-	-
41980 OPEB Expense	-	15,000	-	-
Total Personnel & Related	<u>639,622</u>	<u>695,789</u>	<u>797,183</u>	<u>724,833</u>
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,243	5,500	2,300	5,500
42500 Training and Travel	-	7,500	4,100	-
42520 Dues & Fees	493	2,700	2,700	2,700
42540 Inspections & Permits	-	29,000	29,000	31,720
42550 Community/Employee Affairs	3,725	6,830	6,830	6,830
42790 Software - Other	17,732	19,400	19,000	18,260
42900 Contract Labor	<u>44,755</u>	<u>52,000</u>	<u>46,000</u>	<u>50,420</u>
Total Services	<u>68,948</u>	<u>122,930</u>	<u>109,930</u>	<u>115,430</u>
<u>4300 SUPPLIES</u>				
43010 Office Supplies	-	-	-	-
43030 Operational Supplies	865	26,000	26,000	26,000
43080 Small Tools & Minor Equipment	1,630	72,000	26,000	16,000
43480 Books	-	-	-	-
Total Supplies	<u>2,495</u>	<u>98,000</u>	<u>52,000</u>	<u>42,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
44010 Vehicles	4,374	16,000	16,000	16,000
44020 Machinery & Equipment	<u>28,428</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>32,802</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

312 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
4500 OTHER OPERATING EXP.				
45110 Salary Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
4900 CAPITAL OUTLAY				
49020 Buildings	-	-	-	-
49040 Machinery & Equipment	-	-	-	-
49060 Automobiles & Ugh! Trucks	-	55,000	54,000	-
49070 Truck & Heavy Rolling Stock	-	160,000	155,000	-
49410 Consulting Engineer Fee	-	-	-	-
49420 Consulting Architect Fee	-	-	-	-
Total Capital Outlay	-	215,000	209,000	-
 TOTAL EXPENDITURES	 \$ 743,867	 \$ 1,148,719	 \$ 1,185,113	 \$ 899,263

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

EXPENDITURE SUMMARY

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 96,025	\$ 121,662	\$ 72,041	\$ 116,909
Services	13,387	21,000	19,400	21,000
Supplies	208	1,300	800	1,300
Repairs & Maintenance	1,564	4,500	3,500	4,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	<u>\$ 111,184</u>	<u>\$ 148,462</u>	<u>\$ 95,741</u>	<u>\$ 143,709</u>

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	1	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for Inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2020-2021 ANNUAL BUDGET

313 - FIRE MARSHAL

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>4100 PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 65,707	\$ 69,257	\$ 52,225	\$ 68,097
41020 Salaries - Part Time	8,043	17,500	357	17,500
41040 Salaries - Overtime	47	6,000	2,000	6,000
41060 Social Security/Medicare	5,617	7,052	4,222	6,964
41070 TMRS	9,435	10,665	7,640	10,514
41080 Health & Life Insurance	6,048	6,204	4,600	6,444
41090 Workers Compensation	484	839	512	745
41140 Section 125 Admin Fee	-	-	-	-
41170 Health Savings Account	644	645	485	645
41970 Pension Expense	-	1,000	-	-
41980 OPEB Expense	-	2,500	-	-
Total Personnel & Related	<u>96,025</u>	<u>121,662</u>	<u>72,041</u>	<u>116,909</u>
<u>4200 SERVICES</u>				
42190 Mobile Technology	2,056	2,000	2,000	2,000
42550 Community/Employee Affairs	1,331	9,000	9,000	9,000
42790 Software - Other	10,000	7,500	6,400	7,500
42900 Contract Labor	-	2,500	2,000	2,500
Total Services	<u>13,387</u>	<u>21,000</u>	<u>19,400</u>	<u>21,000</u>
<u>4300 SUPPLIES</u>				
43030 Operational Supplies	-	300	300	300
43080 Small Tools & Minor Equipment	<u>208</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Total Supplies	<u>208</u>	<u>1,300</u>	<u>800</u>	<u>1,300</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 O Vehicles	1,564	2,500	2,500	2,500
44020 Machinery & Equipment	-	2,000	1,000	2,000
44040 Buildings	-	-	-	-
Total Repairs & Maintenance	<u>1,564</u>	<u>4,500</u>	<u>3,500</u>	<u>4,500</u>
TOTAL EXPENDITURES	<u>\$ 111,184</u>	<u>\$ 148,462</u>	<u>\$ 95,141</u>	<u>\$ 143,109</u>

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

		311- FIRE SERVICES	
420005	SERVICES		
42190	Mobile Technology	\$	5,000
	Air cards for iPads	5,000	
42390	Audit Fees		2,000
	Annual Audit	2,000	
42520	Dues and Fees		100
	Registration renewal for vehicles; banking fees	100	
42540	Inspections and Permits		27,600
	Breathing Air - quarterly inspections	5,000	
	SCBA - annual inspection	2,500	
	Jaws and Hydraulic Tools - annual inspection	1,500	
	Hoses, pumps, ladders - annual inspection	11,000	
	Generators - annual inspection and load test	5,000	
	Ice machines - annual inspection	2,600	
42790	Software - Other		7,200
	ESO Fire Incident Reporting Modules (cost share)	6,000	
	Civic Plus Website hosting for VFO	1,200	
42900	Contract Labor		76,000
	VFD Quarterly Stipends	70,000	
	Maintenance and Janitorial services at Drill Field	6,000	
	TOTAL SERVICES		117,900
43000s	SUPPLIES		
43030	Operational Supplies		12,400
	Traffic cones, micro blaze, gloves, etc.	12,400	
43080	Small Tools & Minor Equipment		38,300
	Replace or purchase small tools, accessories, etc.	26,300	
	30-minute carbon cylinder replacement program	12,000	
43140	Protective Clothing		80,000
	Bunker gear, gloves, helmets, boot and hoods	80,000	
43480	Books		2,000
	SFFMA Academy Books	2,000	
	TOTAL SUPPLIES		132,700
44000s	REPAIRS & MAINTENANCE		
44010	Vehicles		46,000
	Repair and maintenance of autos and light trucks	33,000	
	Annual preventative maintenance & inspections	13,000	
44020	Machinery & Equipment		7,500
	Ice machine repair - total of five (5) machines	2,000	
	Generator repair	4,000	
	Compressor repair	1,500	
44040	Building		8,000
	Miscellaneous repairs and maintenance	8,000	
44050	Radios		7,500
	Repair of radios & communication equipment	7,500	
44130	Drill Field		15,000
	Consumables, i.e., hay, propane, etc.	4,000	
	Services-towing vehicle(s) to drill field	2,000	
	Prop Maintenance	2,000	
	Heat tiles, mannequins, etc.	2,000	
	LPG Fuel	5,000	
44300	Furniture & Fixtures		8,000
	Replace furniture at 3 stations, as needed	8,000	
	TOTAL REPAIRS & MAINTENANCE		92,000
490005	CAPITAL OUTLAY		
49040	Machinery and Equipment		25,000
	Extractor/dryer set for one fire station	25,000	
49080	Lease Purchase		157,600
	Lease purchase financing for new Ladder Truck	157,600	
	TOTAL CAPITAL OUTLAY		182,600
	TOTAL BUDGETED EXPENDITURES	\$	525,200

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

312 - EMERGENCY MEDICAL SERVICES

41000s	PERSONNEL & RELATED		
41010	Salaries - Full time	\$	400,363
41020	Salaries - Part Time		12,000
41040	Overtime		130,000
	Various Benefits (Total)		182,470
	TOTAL PERSONNEL		724,833
420005	SERVICES		
42190	Mobile Technology		5,500
	Air cards for ambulance and duty vehicles	2,500	
	Data plan for modems	3,000	
42520	Dues and Fees		2,700
	CLIA Lab Fees	250	
	Ambulance License Renewal (\$150 x 4 Units)	600	
	Ambulance Operating License Renewal Fee	500	
	SETRAC Annual Dues	250	
	EMS Personnel license Renewal Avg 10 @ \$96	960	
	Continuing Ed State Renewal for In-house training	75	
	Vehicle Registrations	65	
42540	Inspections and Permits		31,720
	Annual PM Inspections of stretchers	9,000	
	Quarterly Inspection of AED, LP15, Lucase Devices	20,970	
	Generator PM and load test	500	
	Annual fire suppression inspection	1,250	
42550	Community Awards		6,830
	EMS Week - appreciation lunches, etc.	500	
	EMS Day - food, activities and promo items	3,500	
	Telecommunication Week- lunches, etc.	400	
	EMS Recruitment items (festivals, events, etc.)	2,430	
42790	Software - Other		18,260
	Pediatric Emergency Standards	1,100	
	ESO Solutions - report writing software	5,000	
	ESO Solutions - CAD Import	2,000	
	ESO Solutions - HOE (Health Data Exchange)	1,000	
	Gateway EDI/Trizetto ACH	1,700	
	EMS Technology/Operative IQ (Inventory)	2,160	
	When To Work Scheduling Software	500	
	Sunguard Freedom One Solution-mobile app (1)	100	
	Target Solutions recordkeeping (cost share)	4,700	
42900	Contract Labor		50,420
	Volunteer Stipends (\$8,500 / quarter)	34,000	
	ASSP Coordinator Fee	16,000	
	Annual fire alarm monitoring	420	
	TOTAL SERVICES		115,430
430005	SUPPLIES		
43030	Operational Supplies		26,000
	EMS medical supplies, medications, etc.	15,000	
	Disposable PPE, Spider Straps, etc.	500	
	Warehouse supplies (gloves, deaning. etc.)	1,500	
	cvano-kits cyanide exposure treatment kits	3,500	
	Miscellaneous	5,500	
43080	Small Tools & Minor Equipment		16,000
	Replacement gear bags	4,000	
	Rescue tool replacement	4,000	
	Replacement or new vehicle tools & equipment	5,000	
	Miscellaneous replacement supplies/equipment	3,000	
	TOTAL SUPPLIES		42,000
440005	REPAIRS & MAINTENANCE		
44010	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Miscellaneous unforeseen maintenance	5,000	
44020	Machinery & Equipment		1,000
	AED, LPI and Lucas repairs	500	
	Stretcher repairs	500	
	TOTAL REPAIRS & MAINTENANCE		17,000
	TOTAL BUDGETED EICPENDITURES	\$	899,263

**CITY OF DEER PARK
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

			313- FIRE MARSHAL
410005	PERSONNEL & RELATED		
41010	Salaries - Full Time		\$ 68,097
41020	Salaries - Part Time		17,500
41040	Overtime		6,000
	Various Benefits (Total)		25,312
	TOTAL PERSONNEL		116,909
420005	SERVICES		
42190	Mobile Technology		2,000
	Air cards used for iPads (for FMO Inspections)	2,000	
42550	Community Awards		9,000
	Fire prevention and community awareness materials I	5,000	
	Challenge coins	1,000	
	Fire prevention parade Incidentals	3,000	
42790	Software - Other		7,500
	ESO Fire/Property/Inspection Module	3,000	
	E.50 FH (Previous Version-Old Database)	2,500	
	Miscellaneous	2,000	
42900	Contract Labor		2,500
	Manpower to cover Spark during PR events	2,500	
	TOTAL SERVICES		21,000
43000s	SUPPLIES		
43030	Operational Supplies		300
	Miscellaneous operational supplies	300	
43080	Small Tools & Minor Equipment		1,000
	Miscellaneous tools and equipment	1,000	
	TOTAL SUPPLIES		1,300
44000,	REPAIRS & MAINTENANCE		
44010	Vehicles		2,500
	Repairs and maintenance, as needed	2,500	
44020	Machinery & Equipment		2,000
	Fire prevention education & investigation trailer	2,000	
	TOTAL REPAIRS & MAINTENANCE		4,500
	TOTAL BUDGETED EXPENDITURES		\$ 143,709



Legislation Details (With Text)

File #: ACT 20-037 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 10/16/2020 **In control:** Fire Control District
On agenda: 10/19/2020 **Final action:**
Title: Announcement of the next regular FCPEMSD Board Meeting on January 18, 2021.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/19/2020	1	Fire Control District		

Announcement of the next regular FCPEMSD Board Meeting on January 18, 2021.

Summary:

The next regular FCPEMSD Board Meeting will be on January 18, 2021 at 5:45 pm.

Fiscal/Budgetary Impact:

N/A

Set the date and time for the next regular FCPEMSD Board Meeting on January 18, 2021 at 5:45 pm.