

**CITY OF DEER PARK
OCTOBER 19, 2020 - 5:15 PM
CRIME CONTROL DISTRICT MEETING -
FINAL**

George Pinder, President
Dianna Taylor, Vice President
Donald Zuckero
Smokey Mather



**COUNCIL CHAMBERS
710 E SAN AUGUSTINE
DEER PARK, TX 77536**

Wendell Stanley
Floyd Harvey
Bob Hotten

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to seventy five percent (75%) of the total listed occupancy of room capacity during this meeting.

CALL TO ORDER

COMMENTS FROM AUDIENCE

1. Approval of minutes of regular meeting on July 6, 2020.

[MIN 20-125](#)

Recommended Action: Approval

Attachments: [CD MR 070620](#)

2. Consideration of and action on election of officers for 2020-2021.

[OFC 20-004](#)

Recommended Action: Elect Officers for 2020-2021.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

3. Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Crime Control and Prevention District. [POL 20-005](#)

Recommended Action: Review and adopt the Investment Policy.

Department: Finance

Attachments: [CCPD Investment Policy - 2020](#)
[CCPD Investment Policy Review - 10.19.20](#)

4. Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020. [RPT 20-043](#)

Recommended Action: Accept the quarterly financial report for the FY 2019-2020 fourth quarter ended September 30, 2020.

Department: Finance Director Todd

Attachments: [CCPD - 2020 4Q Financials](#)

5. Consideration of and action on a quarterly plan for expenditures for the period of October 1, 2020, through December 31, 2020. [ACT 20-032](#)

Attachments: [CCPD FIRST QUARTER PURCHASE 20 21](#)

6. Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for CCPD Personnel, Vehicles, Facilities, Equipment, Investments and Grant Administration. [AGR 20-041](#)

Recommended Action: Approve amendment #5 to the agreement.

Department: City Manager's Office

Attachments: [Agreement-City CCPD-AMENDMENT-Oct 2020](#)
[Exhibit A - CCPD FY 2020-2021 Budget Approved](#)

7. Announcement of the next regular CCPD Board Meeting on January 18, 2021. [ACT 20-036](#)

Recommended Action: Set the date and time for the next regular CCPD Board Meeting on January 18, 2021 at 5:15 pm.

ADJOURN

/s/Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
October 16, 2020

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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Legislation Details (With Text)

File #: MIN 20-125 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 10/15/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Approval of minutes of regular meeting on July 6, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [CD_MR_070620](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Approval of minutes of regular meeting on July 6, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK

CCPD 1-171

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JULY 6, 2020 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGE PINDER	PRESIDENT
SMOKEY MATHER	MEMBER
DONALD ZUCKERO	MEMBER
FLOYD HARVEY	MEMBER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President George Pinder called the meeting to order at 5:24 p.m. due to a lack of quorum.
2. COMMENTS FROM AUDIENCE – No comments received.
3. APPROVAL OF MINUTES OF REGULAR MEETING ON MAY 18, 2020 – Motion was made by Donald Zuckero and seconded by Smokey Mather to approve the minutes of the regular meeting held on May 18, 2020. Motion carried unanimously.
4. APPROVAL OF MINUTES OF PUBLIC HEARING ON JUNE 15, 2020 – Motion was made by Donald Zuckero and seconded by Floyd Harvey to approve the minutes of the public hearing on June 15, 2020. Motion carried unanimously.
5. CONSIDERATION OF AND ACTION ON APPROVING THE FY 2020-2021 DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BUDGET AND SUBMISSION TO CITY COUNCIL – Treasurer Donna Todd gave an overview of the budget and advised the Board of a revision due to an accounting issue that includes omitting a pension and OPEB expense that is not needed which will bring a reduction of \$10,000 for the budget total. (Exhibit A1-A7)

Assistant City Manager Gary Jackson gave an overview of the final actions of the Board on submitting the budget for the FY2020-2021 and the steps City Council will take on August 18, 2020 to approve the report. If there are any disagreements with the budget, State Statute allows a meeting amongst the Board and City Council to resolve any issues.

Motion was made by Smokey Mather and seconded by Donald Zuckero to approve the FY 2020-2021 Deer Park Crime Control and Prevention District budget and submission to City Council.

6. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2019-2020 THIRD QUARTER ENDING JUNE 30, 2020 – Finance Director Donna Todd gave an overview of the preliminary quarterly financial report of FY 2019-2020. (Exhibit B1-B2)

Motion was made by Donald Zuckero and seconded by Smokey Mather to accept the quarterly financial report for the FY 2019-2020 third quarter ended June 30, 2020.

7. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF JULY 1, 2020 THROUGH SEPTEMBER 30, 2020 – Captain Wade Connor gave an overview of the main projects which include the repair of the berms at the gun range, the beginning of the conceptual phase for the EOC building and moving forward with the building covers and the storage at the firing range. Captain Connor advised the Board of the gun range being opened.
8. ADJOURN – Vice President George Pinder adjourned the meeting at 5:37 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Board Secretary

George Pinder
Vice President



Legislation Details (With Text)

File #: OFC 20-004 **Version:** 1 **Name:**
Type: Election of Officers **Status:** Agenda Ready
File created: 10/15/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on election of officers for 2020-2021.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Consideration of and action on election of officers for 2020-2021.

Summary:

The CCPD statute states:

- The Board shall elect from among its members a president and vice president.
- The board shall appoint a secretary.
- The person who performs the duties of auditor for the municipality shall serve as treasurer of the district.
- Each officer of the board serves for a term of one year.
- A vacancy in a board office shall be filled by the board for the unexpired term.

Current officers are:

President - George Pinder

Vice-President - Dianna Taylor

Secretary - Shannon Bennett

Treasurer - Donna Todd

Fiscal/Budgetary Impact:

N/A

Elect Officers for 2020-2021.



Legislation Details (With Text)

File #: POL 20-005 **Version:** 1 **Name:**
Type: Policy **Status:** Agenda Ready
File created: 10/12/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Crime Control and Prevention District.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [CCPD Investment Policy - 2020](#)
[CCPD Investment Policy Review - 10.19.20](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Crime Control and Prevention District.

Summary: In compliance with the Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act"), the Board has established an Investment Policy. The Act also requires that the Board, not less than annually, adopt a written instrument stating that it has reviewed the Investment Policy and investment strategies. The written instrument must record any changes made to the policy or strategies. The District's Investment Policy was last reviewed in October 2019.

The District, having entered into an agreement with the City of Deer Park (the "City") whereby the City shall perform administrative services for the District, has elected to comply with the Act and has established a policy comparable to the investment policy of the City. The City has recently updated and adopted its investment policy in accordance with the Act including a name change in the list of authorized broker/dealers. This change has been incorporated in the District's investment policy and is summarized in the CCPD Investment Policy Review, both of which are attached.

Fiscal/Budgetary Impact: N/A.

Review and adopt the Investment Policy.

ORDER NO. _____

AN ORDER TO REVIEW AND ADOPT THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT INVESTMENT POLICY.

THE BOARD OF DIRECTORS OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT hereby reviews and adopts the following Investment Policy, which conforms with all current State and Federal regulations:

I. POLICY

It is the policy of the Deer Park Crime Control and Prevention District (the "District") to invest funds in a manner that will ensure the preservation of capital, meet the daily cash flow needs of the District, conform to all applicable state statutes and provide reasonable investment returns.

The Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act") prescribes that each city shall adopt rules to govern its investment practices and to define the authority of the investment officer(s). The City of Deer Park (the "City") has adopted a policy in accordance with the Act to address the methods, procedures, and practices established to ensure effective and judicious fiscal management of the City's funds worthy of the public trust. The District, having entered into an agreement with the City whereby the City shall perform administrative services for the District, including cash and investment management, hereby elects to comply with the Act and to establish a policy comparable to the investment policy of the City.

II. SCOPE

This investment policy shall apply to all financial assets and funds under control of the District, other than those expressly excluded herein or by applicable law or valid agreement. These funds include tax revenues, charges for services, and interest earnings.

The overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The Board of Directors of the District (the "Board") and the investment officers shall recognize that the investment activities of the District are a matter of public record.

III. OBJECTIVES AND STRATEGY

The District strives to invest funds in a manner where the rate of return is secondary to safety and liquidity. To accomplish this, the District's principal investment objectives, in priority order, are as follows:

- A. *Suitability.* Each investment must be in conformance with all Federal regulations, state statutes, and other legal requirements—including any order or resolution of the Board and this investment policy.
- B. *Preservation and safety of principal.* Investments of the District shall be handled in a manner that seeks to ensure the preservation of capital and the protection of investment principal in the overall portfolio. All participants in the investment process shall act responsibly as custodians of the public trust.
- C. *Liquidity.* The District's investment portfolio will remain sufficiently liquid to enable the District to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by maintaining appropriate cash equivalent balances, matching investment maturities

with forecasted cash flow requirements, and investing in securities with active secondary markets.

- D. *Marketability.* The District's policy is to buy and hold investments until maturity; however, marketability is of great importance should the need arise to liquidate an investment before maturity.
- E. *Diversification.* Investments shall be diversified, as appropriate, by type and maturity to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer or a specific class of securities. While investments of the District shall be selected to provide for stability of income and reasonable liquidity, the investments shall be structured to meet the projected cash flow needs of the District first, and then to enhance interest income. The stated maturity of any investment in the District's portfolio shall not exceed one year and the weighted average maturity of the District's portfolio shall not exceed 180 days.
- F. *Yield.* The District's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the District's risk constraints and the cash flow characteristics of the portfolio. Given this strategy, the basis used to determine whether reasonable yields are being achieved shall be the rolling average yield of the three-month U.S. Treasury Bill or such other index that most closely matches the average maturity of the portfolio.

IV. AUTHORIZATION

The authority of the District to manage the investment program is derived from Local Government Code, Chapter 363, Crime Control and Prevention Districts. Management responsibility for the investment program is hereby delegated to the Director of Finance of the City of Deer Park, including responsibility for all investment transactions and the related system of controls to regulate the activities of subordinate officials. The City's Director of Finance shall serve as the primary investment officer for the District and shall invest District funds in legally authorized and adequately secured investments in accordance with this policy and the Act. The City Manager and Assistant City Manager of the City of Deer Park shall also serve as investment officers of the District. The investment officers shall be bonded.

V. RESPONSIBILITY AND CONTROL

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of capital and the income to be derived.

In determining whether investment decisions were made exercising prudence, consideration shall be given to the following: the investment of all funds, or funds under the District's control, taken as a whole, rather than the prudence of a single investment; and whether the investment decision is consistent with the written investment policy of the District at that time. Occasional measured losses are inevitable and must be considered within the context of the overall portfolio's return.

An investment officer acting as a "prudent person" exercising due diligence in accordance with written procedures and the investment policy shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse market effects.

The written procedures for the operations of the City's investment program shall also be consistent with this investment policy and shall apply to the investment of District funds. No person may

engage in an investment transaction except as provided under the terms of this policy or these established procedures.

VI. ETHICS AND CONFLICTS OF INTEREST

In addition to any other requirements of law, the investment officers shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. An investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District or who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the District shall file a statement with the District's Board of Directors and with the Texas Ethics Commission disclosing that relationship.

An investment officer has a personal business relationship with a business organization if the investment officer owns 10 percent (10%) or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization, the investment officer receives funds from the business organization exceeding 10 percent (10%) of the investment officer's gross income for the previous year, or the investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

VII. INVESTMENT TRAINING

The investment officers shall attend at least one training session relating to the investment officers' responsibilities under the Act within 12 months after taking office or assuming the duties of investment officer and accumulate not less than 10 hours of instruction relating to investment responsibilities under the Act. Further, an investment officer shall attend at least one investment training session not less than once in a two-year period (beginning on the first day of the District's fiscal year and consisting of the two consecutive fiscal years after that date) and accumulate not less than 8 hours of instruction relating to investment responsibilities under the Act.

Designated training sponsored by any of the following organizations is approved:

- A. Government Finance Officers Association of Texas
- B. Government Treasurer's Organization of Texas
- C. Texas Municipal League
- D. The University of North Texas Center for Public Management

Training must include education in investment controls, security risks, strategy risks, market risks, diversification of the investment portfolio, and compliance with the Act.

VIII. AUTHORIZED INVESTMENTS

In accordance with Federal and state laws, including Section 2256.005(b) of the Act, the following are authorized investments:

- A. Obligations of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;
- B. Direct obligations of the State of Texas or its agencies and instrumentalities;
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the FDIC or by the explicit full faith and credit of the United States;
- D. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- E. A certificate of deposit, or other form of deposit that is placed and secured in accordance with the Act;
- F. An investment pool to the extent and manner provided by law if the District by rule, order or resolution authorizes investment in the particular pool and if the investment pool conforms to the requirements of the Act. To maintain eligibility, an investment pool must conform to the requirements of the Act. Further, the investment pool must be continuously rated no lower than AAA or AAA-m or its equivalent by at least one nationally recognized rating service and must post on their website the specific disclosures required by the Act.

Currently, the following investment pools are approved: TexPool, TexSTAR, and Texas CLASS.

IX. PROHIBITED INVESTMENTS

The following are not authorized investments and are prohibited under this investment policy:

- A. Obligations for which the payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest only bond);
- B. Obligations for which the payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal only bond);
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years;
- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index (inverse floaters);
- E. A securities lending program of the nature permitted by Section 2256.0115 of the Act; and
- F. Commercial paper, including pools which invest in commercial paper.

X. EXISTING INVESTMENTS AND MINIMUM RATING REQUIREMENTS

Investments held on the effective date of this investment policy that are no longer authorized investments under the Act and/or this investment policy do not need to be liquidated before the final stated maturity of the investment. An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The investment officers shall take all prudent measures that are consistent with this investment policy to liquidate any investment that becomes a prohibited investment (e.g., through a rating downgrade after the purchase of the investment). In the event that the credit rating of any investment is publicly placed under review by the credit rating agency maintaining the rating, the primary investment officer shall closely monitor the investment and take such action as he/she deems prudent to protect the value of the investment.

XI. INVESTMENT ADVISORS

The City may from time to time employ qualified individuals or firms as an Investment Advisor to assist the investment officers in carrying out the investment program and complying with the requirements of this investment policy and the Act. Given the City's agreement with the District whereby the City shall perform administrative services for the District, including cash and investment management, the District's funds may also be subject to review by this Investment Advisor. Discretionary control over the District's investments shall remain with the investment officers.

XII. INVESTMENT LIMITS AND DIVERSIFICATION

The asset allocation in the portfolio should be flexible and responsive to the outlook for the economy and the securities markets. Risk management shall be addressed through portfolio diversification, as appropriate, by:

- A. Limiting investments to avoid over concentration by credit risk and maturity;
- B. Limiting investments in issuers that have higher credit risks;
- C. Investing in varying maturities; and
- D. Maintaining a minimum 10 percent (10%) of the total portfolio in cash equivalent instruments to meet ongoing obligations.

XIII. INVESTMENT MANAGEMENT

The investment officers shall exhibit prudence and discretion in the selection and management of investments in order that no individual or group of transactions undertaken shall jeopardize the total capital of the portfolio. The District will not allow speculation (e.g., anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officers shall monitor financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

The investment officers are authorized to solicit quotes for investments orally, in writing, electronically, or in any combination of these methods. Each investment transaction – exclusive of cash equivalent transactions – must be based upon quotations received from multiple qualified financial institutions or authorized broker/dealers. Competing broker/dealers may not have access to the same securities in the secondary market. Therefore, competitive offerings may be evaluated for similar investments and/or a target maturity period rather than for a specific investment or maturity date.

While the District primarily utilizes a buy and hold strategy, active portfolio management may from time to time dictate the sale of securities to better position the overall portfolio. The City Manager or Assistant City Manager must approve the sale of any security prior to maturity or any sale of a security for less than the book value of the security.

XIV. QUALIFIED FINANCIAL INSTITUTIONS AND BROKER/DEALERS

Qualified financial institutions shall include financial institutions, broker/dealers, and other business organizations (e.g., investment pools and discretionary investment management firms) doing business in the State of Texas and licensed or otherwise registered and in good standing, as applicable, with the Texas Department of Securities, the Securities and Exchange Commission, the Financial Industry Regulatory Authority, Inc. ("FINRA"), or other applicable state or national regulatory organizations. If otherwise acceptable, the wholly owned subsidiary or affiliated companies of such regulated firms shall also be deemed qualified. Qualified financial institutions must have an office in Texas. Specifically, the District's depository bank, and any wholly owned subsidiary or affiliated company, is a qualified and authorized financial institution.

The investment officers shall maintain a list of security broker/dealers authorized by this investment policy. All broker/dealers shall maintain complete records of all transactions conducted on behalf of the District and shall make those records available for inspection at the District's request. At least annually, the investment officers shall review the list of broker/dealers authorized to engage in investment transactions with the District and shall make a recommendation as part of the Board's review of the investment policy. As part of this process, the investment officers shall review the quality of service of each broker/dealer. The investment officers may remove an authorized broker/dealer from the list if, in the opinion of the investment officers, the firm has not performed adequately or its financial condition has become unacceptable.

The following broker/dealers are authorized to engage in investment transactions with the District:

- A. Duncan-Williams, Inc.
- B. FHN Financial
- C. Hilltop Securities
- D. Multi-Bank Securities, Inc.
- E. Wells Fargo Securities, LLC

Nothing in this section relieves the District of the responsibility for monitoring the investments made by the District to determine that they are in compliance with this investment policy.

XV. REPORTING

The investment officers shall prepare and submit to each member of the Board an investment report describing in detail the investment position of the District, signed by the investment officers, no less than on a quarterly basis. Currently, the District's investment activity is included on the quarterly report prepared for the City. In accordance with the Act, the report contains sufficient information to provide for a comprehensive review of investment activity, current investments and performance for the period, including any variations from the investment strategy. The report also includes a description of each investment, the maturity date, the beginning and ending book and market values, the accrued interest, and the changes during the period as well as a summary by pooled fund group, as applicable. The annual audit shall include a review of the quarterly reports and a compliance audit of management controls on investments and adherence to the District's established investment policy and procedures.

XVI. INTERNAL CONTROLS

The City maintains a system of internal controls designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and management. Controls deemed most important shall include: control of collusion, separation of duties, separation of transaction authority from accounting and recordkeeping, independent safekeeping and custodial duties, avoidance of bearer-form securities, clear delegation of authority, specific limitations regarding securities losses, written confirmation of telephone transactions, and limiting the number of authorized investment officials. These controls shall also be applicable to the District and shall be reviewed by the City's independent audit firm as part of the annual audit.

XVII. DEPOSITORIES

The District maintains a separate depository account in the name of the District. Consistent with the requirements of the Texas Public Funds Collateral Act, Government Code Chapter 2257 as amended ("Public Funds Collateral Act"), the District shall require all depository institution deposits to be federally insured or collateralized with eligible securities. The District is served by the City's depository bank and is covered by the City's depository agreement and all other related documentation, which include these collateralization requirements. The current depository bank is Wells Fargo Bank, N.A.

XVIII. COLLATERAL

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act. For pledged securities, the market value of the principal portion of collateral pledged for deposits must at all times be equal to or greater than 102 percent (102%) of the total amount of deposits plus any accrued interest, less the insurance amount provided by the Federal Deposit Insurance Corporation ("FDIC"). For certificates of deposit or other forms of deposit, the District may accept a letter of credit issued by a U.S. Agency or Instrumentality. The value of the letter of credit must be equal to or greater than 100 percent (100%) of the total amount of deposits plus any accrued interest, less the insurance amount provided by the FDIC.

Depository institutions with which the District maintains collateralized deposits shall require the custodian to provide a monthly report of the pledged securities. The investment officers shall monitor collateralization levels to verify market values and total collateral positions. If the value of the securities pledged falls below the required collateral level, the depository institution holding the deposit must pledge additional securities no later than the end of the next succeeding business day.

XIX. CUSTODY AND SAFEKEEPING

To protect against fraud, the deposits and investments of the District shall be secured in accordance with third-party custody and safekeeping procedures approved by the City.

A written collateral or custodial agreement shall be approved by the City with each custodian bank, such custodian being a permitted institution under the Public Funds Collateral Act. The City's agreement with the custodian bank shall also be applicable to the District. Upon receipt of pledged collateral, the custodian bank shall promptly issue and deliver to the District a pledge receipt identifying and evidencing receipt of the collateral.

All security transactions shall be completed on a delivery versus payment ("DVP") basis with the City's safekeeping agent. Securities shall be held with the safekeeping agent until liquidation or maturity.

The investment officers shall maintain the original pledge and safekeeping receipts. The investment officers shall routinely monitor that all securities owned by or collateral pledged to the District are held in an account(s) in the District's name. These records shall also be subject to an annual compliance audit of management controls on investments and adherence to the District's established investment policy and procedures.

XX. PROXY VOTING

The primary investment officer shall execute and deliver any proxies to be voted on behalf of the District based upon his or her judgment, as a prudent investor, as to the outcome of the voting that would be most beneficial to the District.

XXI. CERTIFICATION FORM

A written copy of the investment policy shall be provided to any business organization (local investment pool or discretionary investment management firm) offering to engage in investment activities with the District. Every business organization must execute a certificate in favor of the District substantially in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

- A. Received and reviewed the District's investment policy; and
- B. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards or relates to investment transactions of the District that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officers may not acquire or otherwise obtain any authorized investment from any business organization until a signed document meeting the above stated requirements (e.g., certification form) has been delivered to the District.

XXII. ANNUAL REVIEW

The Board shall review the investment policy and investment strategies not less than annually and shall adopt a written instrument by order stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

**Deer Park Crime Control and Prevention District
Annual Investment Policy Review – 2020
Record of Changes**

To comply with the Texas Public Funds Investment Act, Government Code Ch. 2256 as amended (the "Act"), the governing body of an investing entity shall (1) review its investment policy and investment strategies not less than annually, and (2) adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

The investment policy for the Deer Park Crime Control and Prevention District (the "District") was last reviewed and updated in October 2019.

The District, having entered into an agreement with the City of Deer Park (the "City") whereby the City shall perform administrative services for the District, has elected to comply with the Act and has established a policy comparable to the investment policy of the City. One minor change is being incorporated into the policy this year related to a name change for one of the broker/dealers. Following a move by First Horizon National Corporation (FHN) to unify its family of companies under a single set of brand names, FTN Financial has become FHN Financial. The City Council approved this change as part of its annual review of the City's Investment Policy on September 15, 2020. This change has been included in the District's policy for 2020.

The current list of authorized broker/dealers is as follows:

Duncan-Williams, Inc.
FHN Financial
Hilltop Securities
Multi-Bank Securities, Inc.
Wells Fargo Securities, LLC



Legislation Details (With Text)

File #: RPT 20-043 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 10/12/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020.
Sponsors: Donna Todd
Indexes:
Code sections:
Attachments: [CCPD - 2020 4Q Financials](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Presentation of the Quarterly Financial Report for the FY 2019-2020 Fourth Quarter ended September 30, 2020.

Summary: Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2019-2020 fourth quarter ended September 30, 2020. These preliminary results for the fiscal year are as follows:

Total Revenue - \$1,648,896

Total Expenditures - \$1,564,305, including \$454,583 of capital outlay

Total Assets - \$6,147,449

Total revenue includes sales tax revenue collected through August 2020 (sales taxes are deposited two months after collection). The August and September collections are paid to the City in October and November, respectively, and are accrued into September for the fiscal year.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2019-2020 fourth quarter ended September 30, 2020.

CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
FISCAL YEAR 2020

September 30, 2020 PRELIMINARY

Authority for the Deer Park Crime Control Prevention District is provided by Texas Local Government Code, Chapter 363. The purpose of the District is to enhance the capability of law enforcement and further crime prevention programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the dedicated 0.25% sales and use tax, for an additional period of 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>	
Cash	\$ 2,750,922.38
Accounts Receivable	-
Due To/Due From	8.30
Capital Assets	4,875,092.68
Depreciation	(1,643,216.75)
Construction-In-Progress	-
Deferred Outflows (Pension - GASB 68)	164,642.86
Total Assets	<u>\$ 6,147,449.47</u>
<u>Liabilities & Equity</u>	
Payables	\$ 45,498.48
Capital Leases Payable	-
Net Pension Obligation (GASB 68)	194,591.90
Total OPEB Liability	218,004.47
Due To/Due From	1,901.42
Total Liabilities	<u>459,996.27</u>
<u>Fund Equity</u>	
Fund Balance	5,587,126.76
Deferred Inflows (Pension - GASB 68)	15,735.02
Revenues Over/(Under) Expenditures	84,591.42
Total Fund Equity	<u>5,687,453.20</u>
Total Liabilities & Equity	<u>\$ 6,147,449.47</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	Q1 <u>12/31/19</u>	Q2 <u>03/31/20</u>	Q3 <u>06/30/20</u>	Q4 <u>09/30/20</u>	YTD <u>Total</u>	Amended <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 163,018.74	\$ 428,814.36	\$ 464,987.26	\$ 548,653.19	\$ 1,605,473.55	\$ 1,500,000.00	\$ (105,473.55)
Investment Revenue	1,025.91	1,024.70	926.68	1,000.34	3,977.63	2,800.00	(1,177.63)
Sale of Surplus Material	-	-	-	39,444.75	39,444.75	5,000.00	(34,444.75)
Prior Year Revenue (Reserves)	-	-	-	-	-	1,266,562.00	1,266,562.00
Total Revenue	<u>164,044.65</u>	<u>429,839.06</u>	<u>465,913.94</u>	<u>589,098.28</u>	<u>1,648,895.93</u>	<u>2,774,362.00</u>	<u>1,125,466.07</u>
<u>Expenditures</u>							
Salaries & Benefits	153,910.43	202,768.29	182,981.58	209,483.44	749,143.74	729,854.00	(19,289.74)
Services	69,856.15	18,895.96	15,310.22	16,893.72	120,956.05	172,112.00	51,155.95
Supplies	98,547.42	107,112.68	13,710.92	2,153.34	221,524.36	297,121.00	75,596.64
Repairs & Maintenance	10,200.00	2,500.00	4,797.06	600.74	18,097.80	35,392.00	17,294.20
Other - Salary Contingency	-	-	-	-	-	-	-
Sub-total Operating Expenditures	<u>332,514.00</u>	<u>331,276.93</u>	<u>216,799.78</u>	<u>229,131.24</u>	<u>1,109,721.95</u>	<u>1,234,479.00</u>	<u>124,757.05</u>
Capital Expenditures	<u>22,557.00</u>	<u>382,808.80</u>	<u>13,915.00</u>	<u>35,301.76</u>	<u>454,582.56</u>	<u>1,539,883.00</u>	<u>1,085,300.44</u>
Total Expenditures	<u>355,071.00</u>	<u>714,085.73</u>	<u>230,714.78</u>	<u>264,433.00</u>	<u>1,564,304.51</u>	<u>2,774,362.00</u>	<u>1,210,057.49</u>
Revenue Over/(Under) Expenditures	<u>\$ (191,026.35)</u>	<u>\$ (284,246.67)</u>	<u>\$ 235,199.16</u>	<u>\$ 324,665.28</u>	<u>\$ 84,591.42</u>	<u>\$ -</u>	<u>\$ (84,591.42)</u>

CCPD FY 2019-2020 Sales Tax Revenue Comparison

<u>G/L</u>	<u>Actual</u>		
Oct 2019	\$ -		
Nov 2019	-		
Dec 2019	163,018.74		
Jan 2020	144,631.06		
Feb 2020	163,511.53		
Mar 2020	120,671.77		
Apr 2020	175,830.68		
May 2020	154,444.50		
Jun 2020	134,712.08		
Jul 2020	133,400.76		
Aug 2020	153,295.58		
Sep 2020	261,956.85		
YTD Total	<u>\$ 1,605,473.55</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 1,605,473.55</u>	<u>\$ 1,500,000.00</u>	107.03%

CCPD Sales Tax Revenue History

<u>Month</u>	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	163,018.74	129,313.70	144,488.08	144,617.78
Jan	144,631.06	127,484.11	144,324.10	129,898.74
Feb	163,511.53	151,307.00	164,039.91	164,199.36
Mar	120,671.77	128,543.72	113,102.94	103,194.16
Apr	175,830.68	135,404.16	162,426.63	118,942.19
May	154,444.50	180,386.84	148,330.87	168,849.74
Jun	134,712.08	175,976.00	125,780.26	120,858.58
Jul	133,400.76	154,921.14	120,073.33	137,048.43
Aug	153,295.58	155,830.94	131,921.80	133,256.62
Sep *	261,956.85	470,780.71	381,721.90	387,025.09
Annual	<u>\$ 1,605,473.55</u>	<u>\$ 1,809,948.32</u>	<u>\$ 1,636,209.82</u>	<u>\$ 1,607,890.69</u>
YTD Total	\$ 1,605,473.55	\$ 1,809,948.32	\$ 1,636,209.82	\$ 1,607,890.69



Legislation Details (With Text)

File #: ACT 20-032 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 10/5/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Consideration of and action on a quarterly plan for expenditures for the period of October 1, 2020, through December 31, 2020.
Sponsors:
Indexes:
Code sections:
Attachments: [CCPD FIRST QUARTER PURCHASE 20 21](#)

Date	Ver.	Action By	Action	Result
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Consideration of and action on a quarterly plan for expenditures for the period of October 1, 2020, through December 31, 2020.

Consideration of and action on a quarterly plan for expenditures for the period of October 1, 2020, through December 31, 2020.. An explanation of the status of these items will be provided in the presentation.

Summary:

Approval of quarterly plan for expenditures through CCPD budget

Fiscal/Budgetary Impact:

The 2020-21 CCPD budget was reviewed and approved by the CCPD Board of Directors on July 6, 2020. It was further approved by Deer Park City Council on August 18, 2020. Of the approved items in the budget the attached are expected to be purchased or begin being purchased during the first quarter of the 2020-21 fiscal year.

We will be spending salary amount consistent with personnel assigned to the CCPD budget.

CITY OF DEER PARK
2020 - 2021 CRIME CONTROL DISTRICT BUDGET

Account
#

41000				
-	PERSONNEL & RELATED		BUDGET:	773,770.00
41010	Salaries - Full Time			526,601.00
41000's	Benefits			202,169.00
	Pension/OPEB Expense			10,000.00
41040	Overtime			35,000.00
PERSONNEL BALANCE				\$773,770.00
42000				
-	SERVICES		BUDGET:	164,031.00
42310	Equipment Rental			28,800.00
	Six Rental Vehicles for Pro-Act & Investigations	28,800.00		
42390	Annual Audit			2,000.00
42500	Training			5,000.00
	Roadside Inspection & Weight Enforcement Training	5,000.00		
42520	Dues & Fees			11,308.00
	Vehicle Registrations for PD Fleet	708.00		
	Leads on Line	4,748.00		
	Lexis Nexus (Accurint)	5,852.00		
42790	Software - Other			98,470.00
	OSSI Agency Licensing Fee (RMS)	47,795.00		
	OSSI Consortium Fee	30,441.00		
	Cellebrite UFED Annual License			
	Renewal	3,999.00		
	Extended Warranty for Dispatch Equipment	13,635.00		
	IA Pro & Blue Team software maintenance	2,000.00		
	Cellular service for ProAct Covert Camera Modem	600.00		
42900	Contract Labor			18,453.00
	ERAD Enterprise Service - Fraud Detection	6,000.00		
	Specialized Counsel, Search Warrants, Subpoenas	10,000.00		
	Move furniture to paint Patrol Supervisor's Office	2,453.00		
SERVICES BALANCE				\$164,031.00

43000				
-	SUPPLIES		BUDGET:	176,180.00
43050	Election equipment, supplies & staffing			0.00
43070	Postage			327.00
43080	Small tools & Minor Equipment			\$173,128.00
	AED's & trauma kit supplies for 5 patrol Tahoes	7,090.00		
	Airlink modems for 5 patrol Tahoes	8,850.00		
	DataLux Tracer systems, DL Swipes & Printers (5)	30,661.00		
	Equipment build out for 5 new patrol Tahoes	77,275.00		
	Equipment for 2 DOT Enforcement Vehicles	1,500.00		
	I.D Printer for Admin Office	2,000.00		
	Plastix Plus Consoles & Organizers for 5 patrol veh.	14,010.00		
	ProLaser III Radars w.2yr warranty (2)	5,400.00		
	Replacement parts for Crossing Guard radios	837.00		
	Covert Camera for ProAct	2,490.00		
	SWAT Equipment	16,995.00		
	SWAT Tripod shooting rest	1,010.00		
	Tool chest/cabinet for armor supplies at firing range	1,500.00		
	Track Xtreme GPS Tracing Device w/1yr access	1,000.00		
	Vericom V-sense Brake Meter			
	Computer	1,750.00		
	Vortex Crossfire HD Binoculars for ProAct	760.00		
43140	Protective Clothing			\$2,725.00
	Rifle vests for new officers (3)	2,725.00		
	SUPPLIES BALANCE			\$176,180.00
44000 -	Maintenance		BUDGET:	49,462.00
44020	Equipment Maintenance			\$5,130.00
	Datalux Tracer Maintenance	1,500.00		
	2 Year Warranty for DVD Burner Robot	3,630.00		
44040	Building Maintenance			\$13,387.00
	Paint interior walls of the PD hall way	6,400.00		
	Paint interior walls of the Sgt. Office	2,719.00		
	Replace carpet in Patrol Sgt. Office	4,268.00		
44120	Grounds Maintenance			\$30,945.00
	Grounds maintenance for Firing Range	30,000.00		
	Re-strip parking spaces & fire lanes at the range	945.00		
				\$49,462.00
49000				
-	CAPITAL OUTLAY		BUDGET:	4,448,066.00
49020	Building			4,036,285.00
	Awning for Emergency Generator	5,499.00		
	Building covers and storage at the Firing Range	150,000.00		
	EOC Construction	3,500,000.00		
	EOC Final Structural Design	240,000.00		

	EOC Programming Conceptual Phase	30,000.00	
	Install Backflow Preventer in PD Mechanical Room	7,770.00	
	Metal Roof & Downspout Restoration	103,016.00	
49040	Specialized Equipment		112,723.00
	WatchGuard In-Car Video System (5)	45,763.00	
	Replace Fire Alarm Control Panel in EOC	8,000.00	
	Emergency Generator Restoration	15,000.00	
	Haenni WL101 Wheel Load Scales for DOT Enforcement (8)	43,960.00	
49060	Vehicles		299,058.00
	Patrol Tahoes (5)	214,198.00	
	28' Self Contained Mobile Command Post	84,860.00	
49080	OSSI Fees		0.00
	OSSI Enterprise Fund	0.00	
	OSSI System Licensing Fees	0.00	
CAPITAL OUTLAY BALANCE			<hr/> \$4,448,066.00
TOTAL REMAINING BALANCE			\$5,611,509.00
BUDGETED EXPENDITURES			5,611,509.00

YELLOW HIGHLIGHTS INDICATE PROJECTED PURCHASES FIRST QUARTER



Legislation Details (With Text)

File #: AGR 20-041 **Version:** 1 **Name:**

Type: Agreement **Status:** Agenda Ready

File created: 10/15/2020 **In control:** Crime Control District

On agenda: 10/19/2020 **Final action:**

Title: Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for CCPD Personnel, Vehicles, Facilities, Equipment, Investments and Grant Administration.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [Agreement-City CCPD-AMENDMENT-Oct 2020](#)
[Exhibit A - CCPD FY 2020-2021 Budget Approved](#)

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Consideration of and action on amendment No. 5 to the agreement with the City of Deer Park for CCPD Personnel, Vehicles, Facilities, Equipment, Investments and Grant Administration.

Summary:

In May of 2011 the citizens of Deer Park voted to create the Deer Park Crime Control Prevention District (CCPD). In November of 2011 the City Council and the CCPD Board of Directors entered into an agreement for Personnel, Vehicles, Facilities and Equipment. The CCPD has no staff and rather than duplicate services, the City and CCPD entered into this agreement, whereby, the City performs administrative services for the district such as purchasing and hiring and supervising employees. The original agreement was for the 2011-2012 fiscal year but contained a provision allowing the parties to amend the agreement. The agreement was amended four times as follows: in 2012 for FY 2012-2013, in 2013 for FY 2013-2014, in 2014 for FY 2014-2015, in 2015 for FY 2015-2016.

In May 2016, the citizens of Deer Park voted to continue the CCPD for a period of ten (10) years. In October 2016, a new agreement between the City and the CCPD was approved rather than continuing to amend the original agreement each year. For FY 2017-2018, an amendment to the agreement was approved. In October of 2018, a second amendment was approved to cover the 2018-2019 fiscal year. Also, in FY 2018-2019 a third amendment to the agreement was approved to add grant administration, either through City personnel or on a contract for services basis administered by the City. In October of 2019, a fourth amendment was approved to cover the 2019-2020 fiscal year. At this time, a fifth amendment is proposed to cover FY 2020-2021.

Fiscal/Budgetary Impact:

Approve amendment #5 to the agreement.

AMENDMENT NO. 5 TO THE AGREEMENT FOR PERSONNEL, VEHICLES, FACILITES, EQUIPMENT, INVESTMENTS, AND GRANT ADMINISTRATION

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

WHEREAS, an Agreement for Personnel, Vehicles, Facilities and Equipment (the “Agreement”) was executed in October 2016, by and between the CITY OF Deer Park, a municipal corporation located in Harris County, Texas, (the “City”) and the DEER PARK CRIME CONTROL AND PREVENTION DISTRICT, a crime control and prevention district created under Chapter 363 of the Texas Local Government Code, as amended, (the “Act”) and located in Harris County, Texas, (the “District”).

WHEREAS, Section 5 of said Agreement provides that term of the Agreement shall be October 1, 2016, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time). The agreement further provides that it may be extended by mutual consent of the governing bodies of both parties. Any such extension or amendment of this agreement will be in writing.

WHEREAS, in 2017 Amendment No. 1 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on October 1, 2017, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, in 2018 Amendment No. 2 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on October 1, 2018, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, in 2018 Amendment No. 3 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be amended to include that the City would provide for Grant administration, either through City personnel or on a contract for services basis administered by the City, and said services be included the agreement.

WHEREAS, in 2019 Amendment No. 4 to the agreement was approved, wherein, it was agreed by the City and the District that the Agreement be extended for one additional year, beginning on October 1, 2019, and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It was further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, for and in consideration of the mutual covenants herein contained, it is agreed by the City and the District that the Agreement shall be extended for one additional year, beginning on October 1, 2020,

and ending one year after the date the District first levies taxes for District purposes, unless sooner terminated by either party hereto pursuant to the terms hereof or unless the District is dissolved prior to such time. It is further agreed that this Agreement may be further extended by mutual consent of the governing bodies of both parties, and that any such extension or amendment will be in writing.

WHEREAS, the Agreement is hereby amended to include the following additional provisions:

1. Funds to be provided by the District.

For and in consideration of the services to be provided by the City in furtherance of the District's programs, the District shall provide the funds to the City for the actual costs of such programs for FY 2020-2021. A summary of the funds to be provided by the District for FY 2020-2021 is below. The adopted budget for FY 2020-2021 is included in the attached Exhibit A.

<i>Type of Expenditure</i>	<i>Amount</i>
Personnel & Related	\$ 763,770.00
Services	\$ 164,031.00
Supplies	\$ 176,180.00
Repairs & Maintenance	\$ 49,462.00
Other Operating Expenditures	\$ 0.00
Capital Outlay	\$ <u>4,448,066.00</u>
Total Expenditures	\$ <u>5,601,509.00</u>

Unless otherwise provided, all payments required to be made herein shall be payable on or before 30 days after the District receives the sales and use tax levied pursuant to the provisions of the Act from the State comptroller. While the District receives such funds from the State on a monthly basis, the District's obligations under this Agreement are on a yearly basis. As such, any funds received by the District during an agreement year and/or any prior year shall be applied to the actual expenses incurred during each year, regardless of when they are received.

The City understands and agrees that the District's obligation for payment under this Agreement shall at no time exceed the amount of sales and use tax revenue received by the District in any agreement year. If adequate funds are not received, the District shall have the obligation to pay the revenues actually received and the City shall be obligated to expend only to the extent that such revenues cover the programs enumerated hereinabove.

All other provisions of the Agreement shall remain in full force and effect.

The officers executing this Agreement on behalf of the parties hereby represent that such officers have full authority to execute this Agreement and to bind the party he/she represents.

IN WITNESS WHEREOF, the parties have made and executed this contract in multiple copies, each of which shall be an original.

CITY OF DEER PARK

**DEER PARK CRIME CONTROL AND
PREVENTION DISTRICT**

JERRY MOUTON, JR., Mayor

ATTEST:

SHANNON BENNETT, City Secretary

Date Signed: _____

_____, President

ATTEST:

SHANNON BENNETT, Secretary

Date Signed: _____

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Other Revenue	35,785	7,800	14,900	10,500
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
Total Revenue	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROJECTED 20-21
<u>TAX REVENUE</u>				
31200 Sales Tax Revenue	\$ 1,809,948	\$ 1,500,000	\$ 1,550,000	\$ 1,350,000
Total Tax Revenue	<u>1,809,948</u>	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,350,000</u>
<u>OTHER REVENUE</u>				
36140 Sale of Surplus Material	10,330	5,000	5,000	8,000
36200 Investment Revenue	3,956	2,800	3,400	2,500
36300 Insurance Reimbursement	21,499	-	-	-
36400 Transfers from Other Funds	<u>-</u>	<u>-</u>	<u>6,500</u>	<u>-</u>
Total Other Revenue	<u>35,785</u>	<u>7,800</u>	<u>14,900</u>	<u>10,500</u>
Prior Year Revenue	<u>84,127</u>	<u>1,207,773</u>	<u>945,799</u>	<u>4,241,009</u>
TOTAL REVENUE	<u>\$ 1,929,860</u>	<u>\$ 2,715,573</u>	<u>\$ 2,510,699</u>	<u>\$ 5,601,509</u>

**CITY OF DEER PARK
2020 021ANNUALBUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
Personnel & Related	\$ 556,630	\$ 729,854	\$ 730,739	\$ 763,770
Services	158,187	172,112	151,800	164,031
Supplies	160,942	297,121	264,989	176,180
Repairs & Maintenance	40,167	35,392	25,392	49,462
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	1,481,094	1,327,779	4,448,066
Total Expenditures	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>PERSONNEL & RELATED</u>				
41010 Salaries - Full Time	\$ 402,134	\$ 517,745	\$ 509,500	\$ 526,601
41040 Salaries - Overtime	20,117	20,000	37,615	35,000
41060 Social Security/Medicare	31,194	40,809	41,012	42,589
41070 TMRS	60,537	76,175	78,203	79,612
41080 Health & Life Insurance	40,004	60,876	60,780	75,120
41090 Workers Compensation	1,577	2,824	1,721	2,778
41140 Section 125 Admin Fee	100	135	135	135
41170 Health Savings Account	967	1,290	1,773	1,935
41970 Pension Expense	-	5,000	-	-
41980 OPEB Expense	-	5,000	-	-
Total Personnel & Related	556,630	729,854	730,739	763,770
<u>SERVICES</u>				
42310 Equipment Rental	25,675	43,200	28,800	28,800
42390 Audit Fee	2,000	2,000	2,000	2,000
42430 Surveyor Fee	6,120	-	-	-
42500 Training & Travel	675	-	-	5,000
42520 Dues & Fees	9,881	10,555	12,000	11,308
42790 Software - Other	104,036	110,357	103,000	98,470
42900 Contract Labor	9,800	6,000	6,000	18,453
42940 Outside Services	-	-	-	-
Total Services	158,187	172,112	151,800	164,031
<u>SUPPLIES</u>				
43050 Printing	-	-	-	-
43070 Postage	-	327	327	327
43080 Small Tools & Minor Equipment	148,728	265,892	233,760	173,128
43140 Protective Clothing	12,214	30,902	30,902	2,725
Total Supplies	160,942	297,121	264,989	176,180
<u>REPAIRS & MAINTENANCE</u>				
44020 Machinery & Equipment	-	5,392	5,392	5,130
44040 Buildings	17,771	-	-	13,387
44050 Radios	10,940	-	-	-
44090 Air Conditioners	2,768	-	-	-
44120 Grounds Maintenance	8,688	30,000	20,000	30,945
Total Repairs & Maintenance	40,167	35,392	25,392	49,462

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 18-19	BUDGET 19-20	ESTIMATED 19-20	PROPOSED 20-21
<u>OTHER OPERATING EXP.</u>				
45110 Salary Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>CAPITAL OUTLAY</u>				
49020 Buildings	-	910,000	850,000	4,036,285
49030 Improvements Other than Bldgs	-	-	-	-
49040 Machinery & Equipment	-	222,861	204,062	112,723
49060 Automobiles & Light Trucks	-	348,233	273,717	299,058
49080 Lease Purchase	-	-	-	-
49410 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	-	1,481,094	1,327,779	4,448,066
TOTAL OPERATING BUDGET	915,926	2,715,573	2,500,699	5,601,509
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 915,926	\$ 2,715,573	\$ 2,500,699	\$ 5,601,509

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

41000s	PERSONNEL & RELATED		
41010	Salaries - Full Time		\$ 526,601
41040	Overtime		35,000
	Various Benefits (Total)		202,169
	TOTAL PERSONNEL		763,770
42000s	SERVICES		
42310	Equipment Rental		28,800
	Rental Vehicles for ProAct Team & CID Sergeant	28,800	
42390	Annual Audit		2,000
42500	Training & Travel		5,000
	Roadside Inspection & Weight Enforcement Training	5,000	
42520	Dues & Fees		11,308
	Vehicle Registrations for PD Fleet	708	
	Leads on Line	4,748	
	Lexis Nexis (Accurint)	5,136	
	Increase Lexis Nexis (Accurint) for Volunteers	600	
	Increase Lexis Nexis (Accurint) annual 5% increase	116	
42790	Software - Other		98,470
	OSSI Agency Licensing Fee {RMS License}	47,795	
	OSSI Consortium Fee	30,441	
	Cellebrite UFED Annual License Renewal	3,999	
	IA Pro & Blue Team Software Maintenance	2,000	
	Extended Warranty for Dispatch Equipment	13,006	
	Increase Extended Warranty for Dispatch	629	
	Cellular Service for ProAct Covert Camera Modem	600	
42900	Contract Labor		18,453
	ERAD Enterprise Service - Fraud Detection	6,000	
	Specialized Counsel, Search Warrants, Subpoenas	10,000	
	Move Furniture to Paint Patrol Supervisors' Office	2,453	
	TOTAL SERVICES		164,031
43000s	SUPPLIES		
43070	Postage		327
43080	Equipment		173,128
	AED's & trauma kit supplies for 5 new patrol Tahoes	7,090	
	Airlink modems for 5 new patrol Tahoes	8,850	
	DataLux Tracer Systems, DL Swipes & Printers (5)	30,661	
	Equipment build out for 5 new patrol Tahoes	77,275	
	I.D. Printer for Admin Office	2,000	
	Plastix Plus Consoles/Organizers for 5 patrol Tahoes	14,010	
	Prolaser III Radars with 2-Year Warranty (2)	5,400	
	Replacement parts for Crossing Guard radios	837	
	Covert Camera for ProAct	2,490	
	SWAT Equipment	16,995	
	SWAT Tripod Shooting Rest	1,010	
	Tool chest/cabinet for armor supplies at Range	1,500	
	Track Xtreme GPS Tracking Device (1-Year Access)	1,000	
	Vericom V-Sense Brake Meter Computer	1,750	
	Vortex Crossfire HD Binoculars for ProAct Unit	760	
	Equipment for two (2) DOT Enforcement Vehicles	1,500	

**CITY OF DEER PARK
2020-2021 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT**

43140	Protective Clothing		2,725
	Rifle Vests for new officers (3)	2,725	
	TOTAL SUPPLIES		<u>176,180</u>
40000s	MAINTENANCE		
44020	Equipment Maintenance		5,130
	Datalux Tracer Maintenance/Repairs	1,500	
	2-Year Warranty for DVD Burner Robot	3,630	
44040	Building Maintenance		13,387
	Paint Interior Walls of the PD Hallway	6,400	
	Paint Interior Walls of Patrol Sgt. Office	2,719	
	Replace Carpet in Patrol Supervisors' Office	4,268	
44120	Grounds Maintenance		30,945
	Property Maintenance for Firing Range	30,000	
	Re-stripe parking spaces/fire lanes at Firing Range	945	
	TOTAL MAINTENANCE		<u>49,462</u>
49000s	CAPITAL OUTLAY		
49020	Building		4,036,285
	Programming Conceptual Phase - EOC	30,000	
	Final Structural Design - EOC	240,000	
	Construction of EOC	3,500,000	
	Building Covers and Storage at the Firing Range	150,000	
	Metal Roof & Downspout Restoration	103,016	
	Awning for Emergency Generator	5,499	
	Install Backflow Preventer - Mechanical Room at PD	7,770	
49040	Specialized Equipment		112,723
	Watch Guard In-Car Video System (5)	45,763	
	Replace Fire Alarm Control Panel in EOC	8,000	
	Emergency Generator Restoration	15,000	
	Eight (8) Haenni WL 101 Wheel Load Scales	43,960	
49060	Vehicles		299,058
	Patrol Tahoes (5)	214,198	
	28' Self Contained Mobile Command Post	84,860	
	TOTAL CAPITAL OUTLAY		<u>4,448,066</u>
	TOTAL BUDGETED EXPENDITURES		<u>\$ 5,601,509</u>



Legislation Details (With Text)

File #: ACT 20-036 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 10/16/2020 **In control:** Crime Control District
On agenda: 10/19/2020 **Final action:**
Title: Announcement of the next regular CCPD Board Meeting on January 18, 2021.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
10/19/2020	1	Crime Control District		

Announcement of the next regular CCPD Board Meeting on January 18, 2021.

Summary:

The next regular CCPD Board Meeting will be on January 18, 2021 at 5:15 pm.

Fiscal/Budgetary Impact:

N/A

Set the date and time for the next regular CCPD Board Meeting on January 18, 2021 at 5:15 pm.