

HOUSTON GROTECH SERVICES

Exterior & Interior Landscape Management

*P.O. BOX 10235, HOUSTON, TEXAS 77206-0235
OFFICE (713)937-0132 * FAX (713)691-3314*

Mowing Services for City of Deer Park

PR-Mowing-22

City Secretary Office at City Hall

710 E. San Augustine

Deer Park, Texas 77536

Bidder: Seril Inc dba Houston Grotech

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HOUSTON GROTECH SERVICES

Exterior & Interior Landscape Management

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Introduction

Mr. Todd Minnis, President
Houston Grotech Services
P.O. Box 10235
Houston, Texas 77206-0235
713-937-0132 phone
Sprintr737@aol.com

January 7, 2022

City Secretary Office at City Hall
710 E. San Augustine
Deer Park, Texas 77536

RE: Grounds Maintenance

Thank you for the opportunity to tour your fine facilities and prepare a comprehensive proposal for the maintenance, repair and upkeep of your exterior landscaped areas.

Grotech has read through and agrees to the Landscaping Services Agreement in the City of Deer Park Invitation to Bid Package.

Grotech has been in business continuously, locally owned and operated since 1983. Our team has completed many multi-site properties similar to yours, including the Woodlands (15 years), Harris County Hospital District (11 years), and several school districts including Fort Bend, HISD and Spring ISD. Our ability to perform our tasks in a people intensive environment has been honed over several decades. Grotech is sensitive to the special requirements, time schedules and event deadlines associated with your facilities. All supervision, labor, materials and equipment necessary will be provided to maintain City of Deer Park's landscape in an attractive and pristine condition AT ALL TIMES. Our management team has carefully examined your sites and are confident that this proposal is responsive to your needs.

Houston Grotech Services (est. 1983), has never been bought or sold and continues to be focused on providing quality service to customers. We pride ourselves on the extremely high percentage of our workforce that have devoted their careers to Houston Grotech. All of Grotech's crew supervisors have been with us a minimum of 10 years. Several of our current team members served our first clients over 30 years ago!

Please do not hesitate contacting me should you have any further questions.

Sincerely,

Todd Minnis
Houston Grotech Services

Mowing Service for City of Deer Park

Section V: Pricing Proposal

Inclusive Pricing

Proposer pricing is to include all expenses, fees and charges related to the delivery of the specified goods or services. The City will not pay any additional charges other than the proposal price. Proposer has the option of proposer on all or selected areas and alternates.

I, Seril Inc. dba Houston Gnotech, (Company) have reviewed the proposal specifications and proposed contract with the City of Deer Park.

I herein agree to attached proposal by the terms of the Proposal Specifications and herein submit the attached proposal. SIGNED on this the 5 day of January, 2022

	Each		Tot
Area "F.3"	<u>\$160</u>	x38	<u>\$6,080.⁰⁰</u>
EMS Center, 1700 East Blvd			
Area "F.4"	<u>\$220.⁰⁰</u>	x38	<u>\$8,360.⁰⁰</u>
Fire Station #2, 711 E. Pasadena Blvd			
Area "F.5"	<u>\$160.⁰⁰</u>		<u>\$6,080.⁰⁰</u>
Fire Station #3, 2211 E. X Street			
Area "F.6"	<u>\$480.⁰⁰</u>	x38	<u>\$18,240.⁰⁰</u>
Activity Center, 500 West 13 th St.			
Area "F.7"	<u>\$160.⁰⁰</u>	x38	<u>\$6,080.⁰⁰</u>
Maxwell, 1201 Center St.			
Area "F.8"	<u>\$400.⁰⁰</u>	x38	<u>\$15,200.⁰⁰</u>
Theatre/Court, 1302 Center St.			
Area "F.9"	<u>\$420.⁰⁰</u>	x38	<u>\$15,960.⁰⁰</u>
Police Department, 911 Center St			
Area "F.10"	<u>\$160.⁰⁰</u>	x38	<u>\$6,080.⁰⁰</u>
Library, 3009 Center St.			

GRAND ANNUAL TOTAL

\$82,080.⁰⁰

(Sum of Area + "F.3"
+"F.4"+"F.5"+"F.6"+"F.7"+"F.8"+"F.9"+"F.10"= Totals)

Mowing Service for City of Deer Park

It is understood and agreed that the above described, item, material and / or equipment, or service shall carry the standard warranty of the manufacturer or provider and be delivered on site in accordance with the attached specifications.

The undersigned certifies that the proposal price contained in the foregoing proposal has been carefully checked and is submitted in duplicate.

PO BOX 10235
Business Mailing Address

Houston, TX 77206
City, State, and Zip Code

713-937-0163
Telephone

Todd A Minnis
Authorized Representative's Signature Name

Todd A. Minnis
Authorized Representatives' Printed Name

1-5-22
Date

Mowing Service for City of Deer Park

SUMMARY RESPONSE PAGE

Mowing Service for the City of Deer Park Municipal Buildings

COMPLETE LEGAL NAME of firm submitting proposal:

Seril Inc dba Houston Grotech

Mailing Address: PO BOX 10235

City, State, & Zip: Houston, TX 77206

Phone: 713-937-0163 E-mail Contact: sprintr737@aol.com

GRAND ANNUAL TOTAL of proposal from Proposed Pricing \$ _____

Are you offering a discount? ☐ Yes ☒ No if so, please indicate discount _____

Authorized Signature Todd A. Minnis Date 1-5-22

Signature indicates proposer accepts the specifications, terms and conditions of this solicitation and that proposer is neither delinquent on any payment due the City nor involved in any lawsuit against the City.

Print Name Todd A. Minnis Title President

Are you proposing as a

☒ Corporation

____ Non-Profit Corporation

____ Limited Liability Company

____ Partnership

____ Individual or Sole Proprietor

M/WBE: If you are a minority-owned or woman-owned business, please check which type and list any certification number _____ Black _____ Hispanic _____ Asia-India _____ Asia-Pacific _____ Native American _____ Woman-Owned Certification # _____

REFERENCES:

This solicitation requires references. Please attach to this page a list of five (5) references either currently doing business with you or having purchased goods or services within the past 24 months. For each reference list name, contact person, address, telephone, and e-mail address, years doing business with reference and any other pertinent information to help the City of Deer Park verify the quality of goods or services your firm provides.

Mowing Service for the City of Deer Park – Buildings

PR-Mowing-22 (updated 1/5/22)

OPERATIONAL PLAN

Attachment O

Please fill out the following as detailed as possible. Attach additional sheets if necessary.

Area "F.3,F.5"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1 48" walk behind mower, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers, 1 Stihl reach hedge trimmer

Time Frame for completion:

2 Hours

Additional comments:

Quality Control Supervisor is independent from the crew and will inspect what we expect

Area "F.4"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1 48" walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers, 1 Stihl reach hedge trimmer

Time Frame for completion:

2 Hours

Additional comments:

Area "F.6"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1 48" walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers, 1 Stihl reach hedge trimmer

Time Frame for completion:

3 Hours

Additional comments:

Mowing Service for the City of Deer Park – Buildings PR-Mowing-22 (updated 1/5/22)

Area "F.7"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1-48" walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers,
1 Stihl reach hedge trimmer

Time Frame for completion:

1 Hour

Additional comments:

Area "F.8"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1-48" walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers,
1 Stihl reach hedge trimmer

Time Frame for completion:

3 Hour

Additional comments:

Area "F.9"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2-60" ZTR's, 1 walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl backpack blowers,
1 Stihl reach hedge trimmer

Time Frame for completion:

3 Hour

Additional comments:

Area "F.10"

Staff: Please identify number and job title. E.g. 1-Foreman, 2-Equipment Operators, etc.

1 Quality Control Supervisor, 1 Foreman, 2 Operators

Mowing Service for the City of Deer Park – Buildings

PR-Mowing-22 (updated 1/5/22)

Equipment: Please identify type and number. E.g. 1-Zero turn 60", 3-String trimmers, etc.

2 60" ZTRS, 1 48" walk behind, 2 Stihl SF240 String Trimmers, 2 Stihl Backpack blowers,
1 Stihl reach hedge trimmer

Time Frame for completion:

1 Hour

Additional comments:

Relevant Work History Examples

	University of Houston	Harris County Hospital District	Harris County Flood Control	Harris County Parks
TYPE OF FACILITY	School	Hospital	Buy out Lots	Parks
# OF EMPLOYEES (on task)	3	5	7	10
NUMBER OF BEDS	69	600	0	
EST TOTAL REVENUE (annual)	\$ 63,000.00	\$ 300,000.00	\$ 500,000.00	\$ 500,000.00
DESCRIPTION OF SERVICES	Lawn Maintenance	Lawn Maintenance	Lawn Maintenance	Lawn Maintenance
DURATION	11 years	3 years	10 years	11 years
SERVICES	Mow, edge, trim, weedeat fertiize, bed maint, tree trim mulch, flowers, planting irrigation	Mow, edge, trim, weedeat fertiize, bed maint, tree trim mulch, flowers, planting irrigation	Mow, edge, trim, weedeat fertiize, bed maint, tree trim mulch, flowers, planting irrigation	Mow, edge, trim, weedeat fertiize, bed maint, tree trim mulch, flowers, planting irrigation
CUSTOMER CONTACT	William Brewster 832-842-2975	Anicelo Villareal 713-873-4861	Zamara Garcia 713-677-9235	Keith Richards 281-932-4077

A list of relevant references:

1. Harris County Flood Control, Zamara Garcia, 713-677-9235, zamara.garcia@hcfcd.hctx.net, 12 years of business
2. Harris County Hospital District, Aniceto Villarreal, 713-873-4861, aniceto.villarreal@harrishealth.org, 4 years of business
3. University of Houston, Willard Brewster, 832-842-2951, wabrewst@central.uh.edu, 5 years of business
4. Gulf Coast Waste, Dennis Parnell, 832-472-1258, dparnell@gcwda.com, 7 years of business
5. Warehouse Associates, Pat Harrison, 281-221-7117, 25 years of business

Mowing Service for City of Deer Park

AFFIDAVIT FOR INSURANCE REQUIREMENTS Attachment F

To Be Completed By Insurance Agent/Broker and Proposer

Section 1 I, the undersigned Agent/Broker, reviewed the insurance requirements. If the Proposer listed below is awarded a contract by the City of Deer Park for this Request for Proposal, I will furnish the City, within fifteen calendar days of notification of award, an insurance certificate and Declaration Page with Endorsements to show that all insurance requirements have been met, including naming the City of Deer Park as additional insured.

Agent's Name: Kira Baker

Agency Name: Creekside Risk Management

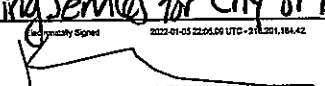
Address: 14811 St Mary's Ln Ste #280

City/State/ZIP: Houston, TX 77079

Telephone No: () 713-984-2410 E-mail Address: kira@creeksiderisk.com

Proposer's Name/Company: Liberty Mutual Insurance Company

Name of Request for Proposal: Mowing Services for City of Deer Park PR-Mowing-22

Insurance Agent/Broker Signature:  Date: 1/5/2022

Section 2 If the above fifteen day requirement is not met, the City of Deer Park has the right to reject this proposal and award the contract to the next lowest Proposer meeting specifications or to the next most favorable proposal. Questions concerning these requirements, and requests for exceptions, must be submitted by date included in Proposers' Instructions.

By submitting a proposal and signing below I affirm the following: I am aware of all costs to provide the required insurance, will do so pending contract award, and will provide a valid insurance certificate meeting all requirements and policy endorsement within fifteen calendar days of notification of award. I further agree to the indemnification statement listed in the Insurance requirements.

Signature: Todd a Minnis Date: 1/5/2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Kira Baker	
Creekside Risk Management		PHONE (A/C, No, Ext): 7139842410	FAX (A/C, No):
14811 Saint Marys Lane		E-MAIL ADDRESS: kira@creeksiderisk.com	
Suite 280		INSURER(S) AFFORDING COVERAGE	
Houston TX 77079		INSURER A: OHIO SECURITY INS CO	
INSURED		INSURER B: SCOTTSDALE INSURANCE CO	
Minnis Services Inc/ SERIL Inc dba Houston Grotech		INSURER C:	
PO Box 10235		INSURER D:	
Houston TX 77206		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	AUTO SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		BLS59370946	01/15/2021	01/15/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 15,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:					\$
A	AUTOMOBILE LIABILITY		BAS59370946	01/15/2021	01/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
						\$
						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	XWSS9370946	01/15/2021	01/15/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	COMMERCIAL PROPERTY		CPS7311381	02/12/2021	02/12/2022	BPP TIV \$300,000
						TI&B TIV \$159,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Deer Park	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Kira Baker

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

SERIL, INC dba Houston Grotech Services

2

☐

Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3

Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.

N/A

4

Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.

N/A

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor or other person doing business with local governmental entity

FORM CIQ

Page 2

5 Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

☐ Yes

☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

☐ Yes

☒ No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☒ No

D. Describe each affiliation or business relationship.

N/A

6 Describe any other affiliation or business relationship that might cause a conflict of interest.

N/A

7

Todd A. Minn

Signature of person doing business with the governmental entity

1-5-22

Date

Mowing Service for City of Deer Park

INDEMNIFICATION BY CONTRACTOR

Attachment G

The contractor agrees to defend, indemnify, and hold harmless the City of Deer Park, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by contractor's breach of any of the terms or provisions of this contract, or by any negligent or strictly liable act or omission of contractor, its officers, agents, employees, or subcontractors, in the performance of this contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the City, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of contractor and City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the City under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Contractor further agrees to defend, at its own expense, and on behalf of City and in the name of City, any claim or litigation brought in connection with any such injury, death, or damage.

The liability that is assumed by Contractor under the terms of this paragraph shall not exceed the sum of the required amount of liability coverage to be carried by the Contractor under this contract.

CONTRACTOR (Company Name) Seril Inc dba Houston Gotech
SIGNATURE Todd A Minnis
PRINTED NAME Todd A. Minnis
PRINTED TITLE President

Mowing Service for City of Deer Park

CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION Attachment H

I, Kira Baker, an authorized
(Name)
representative of Creekside Risk Management, do certify that the
(Insurance Agency)

Workers' compensation policy, of the insured Minnis Services, Inc., SERIL, Inc. DBA Houston Grotech
(Contractor)

On the "Standard Certificate of Insurance Form for the City of Deer Park" meets all current Texas state laws and requirements.

By: Kira Baker Address: 14811 St Mary's Ln Ste #280
Houston, TX 77079

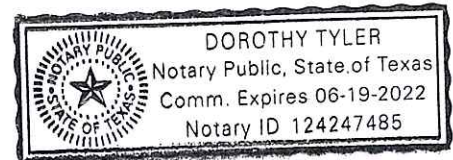
Title: Commercial CSR Date: 1/5/2022

On this 5 day of January, 2022, personally appeared Kira Baker
an authorized representative of Creekside Risk Management 1/5/2022
(Insurance Agency)

Known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose of certifying that the Insured is covered by worker's compensation in accordance with current Texas state laws.

My commission expires: 06/19/22

Dorothy Tyler
Notary Public In and For the State of Texas



Mowing Service for City of Deer Park

STANDARD CONTRACT AND ACKNOWLEDGMENT Attachment J

STATE OF TEXAS
COUNTY OF HARRIS § KNOW ALL PERSONS BY THESE PRESENTS:
CITY OF DEER PARK

I.

Conditioned upon Proposer being awarded by the Deer Park City Council, or award being made administratively, the solicited items set out in this Request for Proposal and upon order of the City of Deer Park, Texas, a municipal corporation located in Harris County, Texas and incorporated as a home rule city under the Constitution of the State of Texas ("City"), Proposer does hereby agree to furnish and/or deliver to City in accordance with the terms of Proposer's submitted Proposal and the Specifications in above referenced Request for Proposal, the services listed as awarded to Proposer in the Deer Park City Council resolution awarding such services, or listed in the Administrative Award. Execution of said Resolution or Administrative Award shall evidence City's acceptance of this contract.

II.

City agrees to pay Proposer for services at the unit price listed upon the Proposal Page and Specifications or at the negotiated rate determined by the Proposer's proposal and any subsequent modifications agreed to by both Proposer and the City, with payment being subject to any discount terms stated or agreed upon, and subject to any payment terms contained elsewhere within the solicitation documents, this contract and its attachments. Any purchase of services so that the cumulative total of payments under this contract exceeds the amount authorized in the City Council Resolution awarding proposal to Proposer may require additional authorization.

III.

It is understood that the following documents, to wit: the Notice to Proposers, the Standard Terms and Conditions, the General Instructions to Proposers, the Special Instructions to Proposers, the Specifications, the Proposal Page or Proposal, and the Summary Response Page are hereby made a part and parcel of this contract and incorporated herein for all purposes.

IV.

The date of any payment, whether net or gross, shall be determined by calculating the number of days after receipt of invoices from Proposer, or after reasonable verification as to the requirements specified, whichever is later.

V.

Venue of any court action brought directly or indirectly by reason of this contract shall be in Harris County, Texas. This contract is made and is to be performed in Harris County, Texas.

VI.

If Proposer fails in any manner to fully perform each and all of the terms, conditions and covenants of this contract, he shall be in default and notice of default shall be given to Proposer by the Purchasing Agent of the City. In the event that Proposer continues in default for a period of seven (7) days after receipt of the above-mentioned notice

Mowing Service for City of Deer Park

of default, City may terminate or cancel this contract or at its option may purchase similar services on the open market and recover from Proposer any difference in price thereof.

SIGNED this the 5 day of January, A.D. 2021.

Signature Todd A. Minnis

Name Todd A. Minnis

Title President

Company Name Seril Inc, dba Houston Centech

Mowing Service for City of Deer Park

STANDARD CONTRACT AND ACKNOWLEDGMENT
CORPORATE ACKNOWLEDGMENT
Attachment K

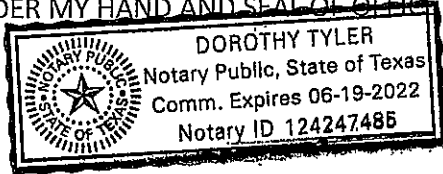
THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared:

Todd A. Minner
(Print Name)
President
(Print Title)

of the corporation known as Seril Inc dba Houston Grotech, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said corporation, that he or she was duly authorized to perform the same by appropriate resolution of the board of directors of such corporation and that she or he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 5 day of January, A.D., 2022.



Dorothy Tyler
Notary Public In and For
Harris County, Texas
My Commission expires:
06/19/22

Mowing Service for City of Deer Park

STANDARD CONTRACT FOR SERVICES

Attachment L

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made and entered into this 7 day of January A.D. 2022 by and between The City of Deer Park, of the County of Harris and the State of Texas, acting through It's Mayor, **Jerry Mouton**, thereunto duly authorized so to

do, Party of the First Part, hereinafter termed **OWNER**, and Seril Inc dba Houston Gntech of

Houston, County of Harris
Contractor's City Name of County

and State of Texas, Party of the Second Part, hereinafter termed **CONTRACTOR**.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the services of certain services described as follows:

Mowing Service for City of Deer Park

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, and supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said services, in accordance with the conditions and prices stated in the Proposal attached hereto, printed or written explanatory matter thereof, and the Specifications and addenda thereof, as prepared by the City of Deer Park, herein entitled the CITY, each of which has been identified by the CONTRACTOR and the CITY, together with the CONTRACTOR'S written Proposal, the General Conditions of the Agreement, all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within thirty (30) days after the date written notice to do so shall have been given to him, and to substantially complete the same within working days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the Contract.

Mowing Service for City of Deer Park

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

The City of Deer Park

Party of the First Part

(OWNER)

By: _____

Mayor Jerry Mouton Jr.

Seril Inc dba Houston Gntech

Party of the Second Part

(CONTRACTOR)

By: Todd a Minnis

Title: President

Attest By: _____

Attest By: _____

(SEAL)

(SEAL)

ADDENDUM NO. 1

TO

**Mowing Services for the City
of Deer Park -Buildings**

City of Deer Park

PR-Mowing-22

City of Deer Park
710 E. San Augustine
Deer Park, TX 77536

Wednesday, January 5, 2022

NOTICE TO PROPOSERS:

From The City of Deer Park, the following clarification to question received on this RFP shall be made:

Question 1: On the notice to bidders there is a reference to cashiers check, certified check or bid bond, but attachment I says no bonding requirements. I assume that is for performance type of bonds, right?

Answer 1: No bonding is not required.

Question 2: Attachment O shows D.1, D.2 and E.1, E.2, but the bid sheet only shows F series of locations.

Answer2: This attachment has been updated and will be updated to Civcast. Please utilize the new operation plan document.

Question 3: How many acres is each location?

Answer 3: The following are the estimated sizes for each location in acres. These are estimates and may not be exact:

F.3 - 0.5 acres
F.4 - 1.24 acres
F.5 - 0.85 acres
F.6 - 4.25 acres
F.7 - 0.25 acres
F.8 - 3.9 acres
F.9 - 2.39 acres
F.10 - 0.76 acres

Question 4: Are there bid tabs or even just the numbers previously bid for PR-Mowing-22 City of Deer Park?

Answer 4: No, this is a new contract so the City does not have previous bid tabs or numbers for this

project. In addition, the City received no bids when the project was previously advertise.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON THE PROPOSAL FORM MAY BE CAUSE FOR DISQUALIFICATION.

ACKNOWLEDGEMENT: Todd A. Minnaro 1-5-22
Proposer Signature Date