



Proposal for Buffet Style Dinner Meals
for the Parks and Recreation Department Theater

Presented by:

Azalea Creek Catering

Azalea Creek Catering is a family owned catering business located in Deer Park, Texas. We pride ourselves on only offering the finest of ingredients making our meals truly enjoyable. Azalea Creek's attentive service will create a relaxing atmosphere for theater guests.

We appreciate the opportunity to submit this bid proposal to you. With over twenty years of combined experience catering in Deer Park and the surrounding areas, we are confident that our quality and service expertise will exceed all expectations.

Janet Broughton

Jason Broughton

Jaime Morris

Managing Partners



We Are pleased to offer Buffet Style Dinner Meals for the Parks and Recreation Department Theater the following meal selections. Our meals include one entrée, one starch, one vegetable, a salad with two dressings, one dessert, and one bread serving. All meals include: iced tea with lemon, water, and coffee with assorted creamers and sweeteners. Also included will be linen napkins and stemmed goblets for tea.

All of our selections are priced at \$16.50 per person.

Sample Menus:

Juicy Baked Turkey & Cornbread Dressing
Served with a Mixed Green Salad, Seasoned Green Beans,
and Assorted Rolls with Butter.
With Spice Cake for Dessert.

Tender Sliced Brisket & Smoked Sausage
Served with Coleslaw, Potato Salad & Baked Beans
with Pickles, Onions, Sliced Jalapenos, and Bread,
Sauce on the Side
With Chocolate cake for Dessert.

Savory Baked Ham with Fruit Sauce
Served with Strawberry Spinach Salad, Buttered New Potatoes,
Black Eyed Peas, and Assorted Rolls with Butter.
With Carrot Cake for Dessert.

Creamy Chicken Tetrazzini
Served with a Caesar Salad,
Glazed Carrots, Green Peas, and Garlic Bread.
With Banana Pudding for Dessert.



Flavorful Enchilada Casserole

Served with Frito Salad, Mexican Rice,
Pinto Beans, and Mexican Cornbread Muffins.
With Piña Colada Cake for Dessert.

Smothered Sirloin Steak

Served with a Mixed Green Salad, Baked Potato Casserole,
Broccoli, Cauliflower & Carrots, and Assorted Rolls and Butter.
With Strawberry Shortcake for Dessert.

Smothered Chicken Breasts

Served with a Mixed Green Salad, Wild & White Rice,
Baked Corn Pudding, and Assorted Rolls and Butter.
With Peach Cobbler for Dessert.

Marinated Grilled Chicken Breast

Served with Fruit Salad, Rice Dressing with Sausage,
Okra & Tomatoes, and Assorted Rolls with Butter.
With Lemon Cake for Dessert.

Bacon-wrapped Chopped Sirloin Steak

Served with Mixed Green Salad, Mashed Potatoes,
Cabbage with Bacon, and Assorted Rolls with Butter.
With Red Velvet Cake for Dessert.



We also offer the following selections for a customized menu of your choice.

Entrees:

Bacon-wrapped Chopped Sirloin Steaks
Baked Chicken with Mushroom Ragout
Baked Turkey and Cornbread Dressing
Baked Ham with Fruit Sauce
Chicken Tetrazzini
Enchilada Casserole
Chicken Marsala

King Ranch Chicken
Marinated Grilled Chicken Breast
Sirloin Beef Tips over Noodles
Smothered Chicken
Smothered Steak
Southern Baked Pork Loin with Gravy
Rosemary & Balsamic Crusted Pork Loin

Starches:

Baked Potato Casserole
Baked Rice Dressing with Sausage
Buttered New Potatoes
Cornbread Dressing
Mashed Potatoes
Tomato & Parmesan Orzo

Macaroni and Cheese
Mexican Rice
Potato Salad
Sweet Potato Casserole
Wild & White Rice

Vegetables:

Baked Corn Pudding
Baked Squash Casserole
Black-eyed Peas
Broccoli and Rice Casserole
Broccoli, Cauliflower, and Carrots
Cabbage with Bacon
Confetti Corn
Cranberry Sauce

Glazed Baby Carrots
Green Bean Casserole
Green Peas and Carrots
Okra and Tomatoes
Pinto Beans
Seasoned Green Beans
Roasted Vegetables
Squash Medley with Peppers and Onions



Salads:

Caesar
Carrot-raisin
Coleslaw

Frito
Fruit
Mixed Greens
Italian Mixed Salad

Harvest Salad
Pea
Strawberry Spinach

Desserts:

Apple Cheese Crisp
Apple Cobbler
Banana Pudding
Carrot Cake
Cheese Cake

Chocolate Cake
Lemon Cake
Peach Cobbler
Piña Colada Cake
Pumpkin Crisp

Punch Bowl Cake
Red Velvet Cake
Spice Cake
Strawberry Shortcake
Black Forest Parfaits

Breads:

Assorted Rolls
French Bread

Garlic Bread
Cornbread Muffins

Texas Toast



References

Jennifer Torres*

DPIED Education Foundation Coordinator

832.242.4498

2 Years of Service

George Anne Bedford*

Aqua Solutions Inc.

832.479.2569

2 Years of Service

Sandy McCafferty*

Deer Park Rotary Club - President

281.770.8162

2 Years of Service

Linda Lee

Texas Non Profit Theaters

817.731.2238

1 Years of Service

Wayne Riddle*

Wayne Riddle Insurance Agency

281.479.5248

2 Years of Service

* Theater Patrons



Previous Clients

City of Deer Park
City of Pasadena
Deer Park Chamber of Commerce
Deer Park ISD
Deer Park Police Department
Deer Park Theater
Deer Park Volunteer Fire Department
First Baptist Church of Deer Park
HEB-Deer Park
Houston Design Center
Intermarine
Maxwell Senior Center
Memorial Assistance Ministries, Houston
Pasadena Chamber of Commerce
Pasadena ISD
PeroxyChem
Salvation Army
Shell Oil
Swen L.P.
Texas Bay Credit Union
Thorntree Stone
Trade Star Inc.

Numerous Private Parties & Weddings

Suppliers

Sysco
Ditta Meat Company
Jake's Finer Foods
Chefs Produce
Gourmet Ranch

Texas Certified Food Manager

This certifies that

Janet Broughton

has successfully completed the **Food Manager Classes** certification course
approved by the Texas Department of State Health Services.

TXDSHS License #10023

License No: TX-71930

Completed: 8/26/2014

Expires: 8/26/2019

Signature: _____



This certification is valid in all Texas cities and counties and must be accepted statewide by regulatory authorities according to Texas state law. This card shall be available to the regulatory authority at all times at the food establishment. Check with your local health department for any requirements regarding the transferral of this certificate per city/county ordinances.

GCHD
205 North Houston
Denison, TX 75021

A handwritten signature in black ink, reading "John H. Teel", written over a horizontal line.

John H. Teel
GCHD Director

www.FoodManagerClasses.com

Texas Certified Food Manager

This certifies that

Jason Broughton

has successfully completed the **Food Manager Classes** certification course
approved by the Texas Department of State Health Services.

TXDSHS License #10023

License No: TX-71931

Completed: 8/26/2014

Expires: 8/26/2019

Signature: _____



This certification is valid in all Texas cities and counties and must be accepted statewide by regulatory authorities according to Texas state law. This card shall be available to the regulatory authority at all times at the food establishment. Check with your local health department for any requirements regarding the transferral of this certificate per city/county ordinances.

GCHD
205 North Houston
Denison, TX 75021

A handwritten signature in black ink, reading "John H. Teel", written over a horizontal line.

John H. Teel
GCHD Director

www.FoodManagerClasses.com

Texas Certified Food Manager

This certifies that

Jaime Morris

has successfully completed the **Food Manager Classes** certification course
approved by the Texas Department of State Health Services.

TXDSHS License #10023

License No: TX-71932

Completed: 8/26/2014

Expires: 8/26/2019

Signature: _____



This certification is valid in all Texas cities and counties and must be accepted statewide by regulatory authorities according to Texas state law. This card shall be available to the regulatory authority at all times at the food establishment. Check with your local health department for any requirements regarding the transferral of this certificate per city/county ordinances.

GCHD
205 North Houston
Denison, TX 75021

A handwritten signature in black ink, reading "John H. Teel", written over a horizontal line.

John H. Teel
GCHD Director

www.FoodManagerClasses.com

Section V: Proposal Pricing

Inclusive Pricing

Proposal pricing is to include all expenses, fees and charges related to the delivery of the specified goods or services. The City will not pay any additional charges other than the proposal price.

I, Azalea Creek Catering, (Company) have reviewed the proposal specifications and proposed contract with the City of Deer Park.

I herein agree to propose by the terms of the Proposal Specifications and herein submit the attached proposal.

SIGNED on this the 3rd day of August, 2016.

Total Cost Submitted Per Meal: \$16.50.

Mandatory Pre-Proposal Meeting

There will be a required Pre-Proposal meeting on Thursday, July 19, 2016 at 2:00 p.m. Central Standard Time at the Theater/Courts Building at 1302 Center Street, Deer Park, Texas 77536.

MANDATORY PRE-PROPOSAL MEETING WILL BE HELD AT THE CITY OF DEER PARK THEATRE/COURTS BUILDING AND IS REQUIRED TO PARTICIPATE IN THIS PROPOSAL!

Did proposer attend? Yes X, NO .

The undersigned certifies that the proposal price contained in the foregoing proposal has been carefully checked and is submitted in duplicate.

2318 Juanita Ln.

Business Mailing Address

Deer Park, TX, 77536

City, State, and Zip Code

281.381.1187

Telephone

Janet Broughton

Authorized Representative's Signature Name

Janet Broughton

Authorized Representative's Printed Name

8.3.16

Date

SUMMARY RESPONSE PAGE**COMPLETE LEGAL NAME of firm submitting proposal:**

Azalea Creek, LLC (DBA: Azalea Creek Catering)

Mailing Address: 2318 Juanita Ln.**City, State, & Zip:** Deer Park, TX, 77536**Phone:** 281.381.1187 **E-mail Contact:** AzaleaCreek@gmail.com**Estimated Annual Contract Amount:**

Total cost submitted per meal =\$ 16.50

Minimum number of meals (X) 120

Minimum estimated total per show =\$ 1,980.00

Minimum number of show (X) 32

Minimal estimated annual total =\$ 63,360.00**Are you offering a discount?** ☐ Yes ☒ No if so, please indicate discount**Authorized Signature** Janet Broughton **Date** 8.3.16

Signature indicates proposer accepts the specifications, terms and conditions of this solicitation and that proposer is neither delinquent on any payment due the City nor involved in any lawsuit against the City.

Print Name Janet Broughton **Title** Managing Partner**Are you proposing as a**☐ Corporation☐ Non-Profit Corporation☒ Limited Liability Company☐ Partnership☐ Individual or Sole Proprietor**M/WBE:** If you are a minority-owned or woman-owned business, please check which type and list any certification number ☐ Black ☐ Hispanic ☐ Asia-India ☐ Asia-Pacific
☐ Native American ☐ Woman-Owned Certification # _____**REFERENCES:**

This solicitation requires references. Please attach to this page a list of five (5) references either currently doing business with you or having purchased goods or services within the past 24 months. For each reference list name, contact person, address, telephone, and e-mail address, years doing business with reference and any other pertinent information to help the City of Deer Park verify the quality of goods or services your firm provides.

CHECKLIST FOR PROPOSALS
Attachment C

Documents to be submitted in response to this request for proposal (REQUEST FOR PROPOSAL)

- X **PROPOSAL PRICING PAGE:** All lines completed
- X **PROPOSAL RESPONSE:** Completed Summary Response Page
- X **DUE DATE** (Proposal must be received & stamped in City Secretary's Office no later than 2:00 PM on August 5, 2016)

Proposals failing to comply with the above will be deemed non-responsive.

These items are to be submitted with your response; however, if a document is inadvertently omitted, it must be received before award recommendation.

- X **Five (5) ADDITIONAL HARD COPY AND ONE (1) PDF DIGITAL COPY OF PROPOSAL**
- X **REFERENCES** (As requested on the Summary Response Page)
- X **INSURANCE AFFIDAVIT** (Attachment F)
- X **INDEMNIFICATION BY CONTRACTOR** (Attachment G)
- X **CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION** (Attachment H)
- X **STANDARD CONTRACT AND ACKNOWLEDGMENT** (Attachment J or K)
- X **STANDARD CONTRACT FOR SERVICES** (Attachment L)
- X **PARTNERSHIP ACKNOWLEDGMENT** (If applicable) (Attachment M)

AFFIDAVIT FOR INSURANCE REQUIREMENTS
Attachment D

To Be Completed By Insurance Agent/Broker and Proposer

Section 1 I, the undersigned Agent/Broker, reviewed the insurance requirements. If the Proposer listed below is awarded a contract by the City of Deer Park for this Request for Proposal, I will furnish the City, within fifteen calendar days of notification of award, an insurance certificate and Declaration Page with Endorsements to show that all insurance requirements have been met, including naming the City of Deer Park as additional insured.

Agent's Name: Wayne Riddle

Agency Name: Wayne Riddle Insurance Agency

Address: 110 W. Pasadena Blvd

City/State/ZIP: Deer Park, TX, 77536

Telephone No: () 281.479.5248 E-mail Address: WRiddle@sbcglobal.net

Proposer's Name/Company: Azalea Creek, LLC

Name of Request for Proposal: Buffet Style Meals for the Theater

Insurance Agent/Broker Signature:  Date: 8.3.16

Section 2 If the above fifteen day requirement is not met, the City of Deer Park has the right to reject this proposal and award the contract to the next lowest Proposer meeting specifications or to the next most favorable proposal. Questions concerning these requirements, and requests for exceptions, must be submitted by date included in Proposers' Instructions.

By submitting a proposal and signing below I affirm the following: I am aware of all costs to provide the required insurance, will do so pending contract award, and will provide a valid insurance certificate meeting all requirements and policy endorsement within fifteen calendar days of notification of award. I further agree to the indemnification statement listed in the insurance requirements.

Signature:  Date: 8.3.16

INDEMNIFICATION BY CONTRACTOR
Attachment E

The contractor agrees to defend, indemnify, and hold harmless the City of Deer Park, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by contractor's breach of any of the terms or provisions of this contract, or by any negligent or strictly liable act or omission of contractor, its officers, agents, employees, or subcontractors, in the performance of this contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the City, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of contractor and City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the City under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Contractor further agrees to defend, at its own expense, and on behalf of City and in the name of City, any claim or litigation brought in connection with any such injury, death, or damage.

The liability that is assumed by Contractor under the terms of this paragraph shall not exceed the sum of the required amount of liability coverage to be carried by the Contractor under this contract.

CONTRACTOR (Company Name) Azalea Creek, LLC

SIGNATURE *Janet Broughton*

PRINTED NAME Janet Broughton

PRINTED TITLE Managing Partner

CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION
Attachment F

I, Wayne Riddle, an authorized
(Name)
representative of Wayne Riddle Insurance Agency, do certify that the
(Insurance Agency)

Workers' compensation policy, of the insured Azalea Creek, LLC,
(Contractor)

On the "Standard Certificate of Insurance Form for the City of Deer Park" meets all current
Texas state laws and requirements.

By: [Signature] Address: 110 W. PASADENA BLVD
DEER PARK TX 77536

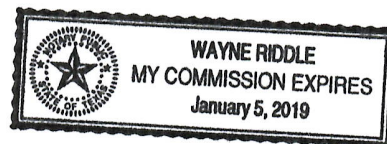
Title: CSR - MGR Date: 8/2/16

On this 7 day of August 2016, personally appeared ROBBYN DAVIS
an authorized representative of WAYNE RIDDLE INSURANCE AGENCY
(Insurance Agency)

Known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to
me that he/she executed the same for the purpose of certifying that the Insured is covered by worker's
compensation in accordance with current Texas state laws.

My commission expires: 01/05/2019

X [Signature]
Notary Public In and For the State of Texas



STANDARD CONTRACT AND ACKNOWLEDGMENT
Attachment H

STATE OF TEXAS

COUNTY OF HARRIS § KNOW ALL PERSONS BY THESE PRESENTS:

CITY OF DEER PARK

I.

Conditioned upon Proposer being awarded by the Deer Park City Council, or award being made administratively, the solicited items set out in this Request for Proposal and upon order of the City of Deer Park, Texas, a municipal corporation located in Harris County, Texas and incorporated as a home rule city under the Constitution of the State of Texas ("City"), Proposer does hereby agree to furnish and/or deliver to City in accordance with the terms of Proposer's submitted Proposal and the Specifications in above referenced Request for Proposal, the services listed as awarded to Proposer in the Deer Park City Council resolution awarding such services, or listed in the Administrative Award. Execution of said Resolution or Administrative Award shall evidence City's acceptance of this contract.

II.

City agrees to pay Proposer for services at the unit price listed upon the Proposal Page and Specifications or at the negotiated rate determined by the Proposer's proposal and any subsequent modifications agreed to by both Proposer and the City, with payment being subject to any discount terms stated or agreed upon, and subject to any payment terms contained elsewhere within the solicitation documents, this contract and its attachments. Any purchase of services so that the cumulative total of payments under this contract exceeds the amount authorized in the City Council Resolution awarding proposal to Proposer may require additional authorization.

III.

It is understood that the following documents, to wit: the Notice to Proposers, the Standard Terms and Conditions, the General Instructions to Proposers, the Special Instructions to Proposers, the Specifications, the Proposal Page or Proposal, and the Summary Response Page are hereby made a part and parcel of this contract and incorporated herein for all purposes.

IV.

The date of any payment, whether net or gross, shall be determined by calculating the number of days after receipt of invoices from Proposer, or after reasonable verification as to the requirements specified, whichever is later.

V.

Venue of any court action brought directly or indirectly by reason of this contract shall be in Harris County, Texas. This contract is made and is to be performed in Harris County, Texas.

VI.

If Proposer fails in any manner to fully perform each and all of the terms, conditions and covenants of this contract, he shall be in default and notice of default shall be given to Proposer by the Purchasing Agent of the City. In the event that Proposer continues in default for a period of seven (7) days after receipt of the above-mentioned notice of default, City may terminate or cancel this contract or at its option may purchase similar services on the open market and recover from Proposer any difference in price thereof.

Theatre Dinner Show Meals

SIGNED this the 3rd day of August, A.D. 2016.

Signature

Janet Broughton

Name Janet Broughton

Title Managing Partner

Company Name Azalea Creek, LLC

**STANDARD CONTRACT AND ACKNOWLEDGMENT
CORPORATE ACKNOWLEDGMENT
Attachment I**

THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared:

Janet Broughton

(Print Name)

Managing Partner

(Print Title)

of the corporation known as Azalea Creek, LLC, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said corporation, that he or she was duly authorized to perform the same by appropriate resolution of the board of directors of such corporation and that she or he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

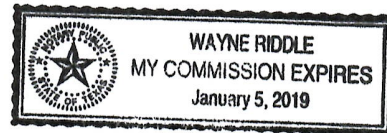
GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 3 day of Aug, A.D., 20 16

Wayne Riddle
Notary Public In and For

HARRIS County, TEXAS

My Commission expires:

1-5-19



STANDARD CONTRACT FOR SERVICES

Attachment J

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made and entered into this 3rd day of August A.D. 2016, by and between **The City of Deer Park**, of the County of Harris and the State of Texas, acting through It's Mayor, **Jerry Mouton**, thereunto duly authorized so to do, Party of the First Part, hereinafter termed **OWNER**, and Azalea Creek, LLC of Deer Park, County of Harris

Name of Contractor Contractor's City Name of County and State of Texas, Party of the Second Part, hereinafter termed **CONTRACTOR**.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the services of certain services described as follows:

All extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, and supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said services, in accordance with the conditions and prices stated in the Proposal attached hereto, printed or written explanatory matter thereof, and the Specifications and addenda thereof, as prepared by the City of Deer Park, herein entitled the CITY, each of which has been identified by the CONTRACTOR and the CITY, together with the CONTRACTOR'S written Proposal, the General Conditions of the Agreement, all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within thirty (30) days after the date written notice to do so shall have been given to him, and to substantially complete the same within ____ working days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the

Theatre Dinner Show Meals
Contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first
above written.

The City of Deer Park

Azalea Creek, LLC

Party of the First Part

Party of the Second Part

(OWNER)

(CONTRACTOR)

By: _____

By: _____

Mayor Jerry Mouton

Title: _____

Attest By: _____

Attest By: _____

(SEAL)

(SEAL)

PARTNERSHIP ACKNOWLEDGMENT

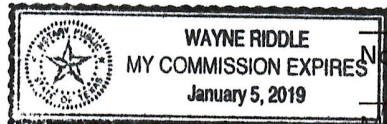
Attachment K

THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day appeared:

Janet Broughton
(Print Name)
Managing Partner
(Print Title)

of Azalea Creek, LLC a partnership, known to me to be the person and partner whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said partnership, and that she or he was duly authorized as a partner of such partnership to perform same for the purpose and consideration therein expressed, and in the capacity therein stated. GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 3 day of August, A.D., 2016.



Wayne Riddle
Notary Public In and For
HARRIS County, TEXAS
My Commission expires:
1-5-19

SINGLE ACKNOWLEDGMENT

THE STATE OF _____
COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, A.D., 2____

Notary Public In and For
_____ County, _____
My Commission expires:
