

CITY OF DEER PARK

FD 01-126

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JULY 11, 2016 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

SAM PIPKIN	PRESIDENT
ED BRASHIER	VICE-PRESIDENT
SHANNON BENNETT	ACTING BOARD SECRETARY
DONNA TODD	TREASURER
DON DAVIS	MEMBER
JOHN GREEN	MEMBER
CHARLIE JOHNSON	MEMBER
MICHAEL RECORDS	MEMBER

1. MEETING CALLED TO ORDER – President Pipkin called the meeting to order at 5:45 p.m.
2. APPROVAL OF MINUTES - Motion was made by Don Davis and seconded by Michael Records to approve the minutes of the regular meeting on April 18, 2016. Motion carried unanimously.
3. APPROVAL OF MINUTES - Motion was made by Don Davis and seconded by Ed Brashier to approve the minutes of the special meeting on June 13, 2016. Motion carried unanimously.
4. APPROVAL OF MINUTES - Motion was made by John Green and seconded by Don Davis to approve the minutes of the public hearing meeting on June 13, 2016. (Budget) Motion carried unanimously.
5. CONSIDERATION OF AND ACTION ON APPROVING THE FY 2016-2017 DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET AND SUBMISSION TO CITY COUNCIL – Assistant City Manager Gary Jackson advised the Board of a few changes. In Department 305, a Paramedic Supervisor was moved from the General Fund to the FCPEMSD. The salary was slightly different than what was estimated in the preliminary budget. The Texas Municipal Retirement System (TMRS) rate will increase from 13.99% to 14.53% in January 2017. The health insurance also decreased from 10% to 8%. Total expenditures increased by \$1,243.

Motion was made by Charlie Johnson and seconded by Michael Records approve the FY 2016-2017 Deer Park Fire Control, Prevention and Emergency Medical Services District budget with corrections the changes presented by City Staff.

6. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR FY 2015-2016 THIRD QUARTER ENDED JUNE 30, 2016 – Treasurer Donna Todd presented the Financial Report and highlighted the statement of revenues and expenditures (Exhibit A1-A2)

Motion was made by Ed Brashier and seconded by John Green to accept the Financial Report as presented. Motion carried unanimously.

7. CONSIDERATION OF AND ACTION ON APPROVING AN AMENDMENT TO THE FY 2015-2016 DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET FOR A ONE-TIME SALARY COMPENSATION ADJUSTMENT FOR QUALIFYING EMPLOYEES OF THE DISTRICT – Assistant City Manager Gary Jackson advised the Board of the savings on the expenses side and the revenues greater than what was anticipated on the revenue side. “We wanted to share with employees in a way it would be an on-going part of the base salary. This is a one-time compensation adjustment. We are recommending you not use the word salary because salary is perceived to be more of the base salary. This is for full-time employees. We are trying to define what those exact qualifying criteria will be. If the Board agrees with the concept, we would like to amend the current year’s budget to pay to the employees in August. City Council will set the qualifying criteria at their July 19<sup>th</sup> meeting. This action would be contingent upon approving it for all City employees.”

Motion was made by Charlie Johnson and seconded by Don Davis to amend the FY 2015-2016 FCPEMSD budget to allow the one-time compensation adjustment for all qualifying employees contingent upon the City Council approval. Motion carried unanimously.

President Pipkin commented, “This is Chief Bridges last budget. I would like to thank him and his fellow officers for all their efforts for putting together a good budget and for the work they have done.”

8. ADJOURN - President Pipkin adjourned the meeting at 5:57 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
Acting Board Secretary

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Sam Pipkin  
President

