

SUMMARY RESPONSE PAGE

Licensed Preschool for the City of Deer Park

COMPLETE LEGAL NAME of firm submitting proposal:

Community Center Preschool, LLC

Mailing Address: 610 E. San Augustine

City, State, & Zip: Deer Park, TX 77536

Phone: 281-478-2050 ext. 1119 E-mail Contact: communitycenterpreschool@yahoo.com

GRAND	ANNUAL	TOTAL	OF	PROPOSAL	FROM	PROPOSED	PRICING	\$
<u>\$46,250.⁰⁰</u>								

Authorized Signature Jaime Sanchez Date 3/8/17

Signature indicates proposer accepts the specifications, terms and conditions of this solicitation and that proposer is neither delinquent on any payment due the City nor involved in any lawsuit against the City.

Print Name Jaime Sanchez Title President

Are you proposing as a

☐ Corporation

☐ Non-Profit Corporation

☒ Limited Liability Company

☐ Partnership

☐ Individual or Sole Proprietor

M/WBE: If you are a minority-owned or woman-owned business, please check which type and list any certification number ☐ Black ☐ Hispanic ☐ Asia-India ☐ Asia-Pacific
☐ Native American ☐ Woman-Owned Certification # _____

Proposal Rating/Scoring Values:

City Revenue (Max 40 PTS)

Curriculums, Services and Programs Offered (Max 20 PTS)

Hours of Operation (Max 15 PTS)

Similar Experience with a Municipality (Max 15 PTS)

Number of Operational Days (Max 10 PTS)

March 1, 2017

Jaime R. Sanchez
Community Center Preschool LLC.
610 E. San Augustine Street
Deer Park, Texas 77536

City of Deer Park
Parks and Recreation
610 E. San Augustine Street
Deer Park, Texas 77536

Director of *Parks and Recreation*,

As Owner and Director of *Community Center Preschool, LLC*, I am addressing the Director of *Parks and Recreation* for consideration to occupy and lease, but not limited to, rooms fourteen through eighteen, front office space and restrooms.

Community Center Preschool, LLC has been with the *Parks and Recreation* since August 2010. During this time, we have established a corner stone of education for today's youth. With the help of our highly trained and certified staff, we continue to educate today's youth and build upon the bond between *Parks and Recreation* and the *Community Center Preschool, LLC*.

Together, we have provided a foundation of education to our community. Throughout the past few years, we have built a long-lasting relationship with our clients (parents, students, faculty and staff members of *Parks and Recreation*) which continues to grow today. I strongly feel that the relationship between our two establishments greatly benefits the community of Deer Park. *Parks and Recreation* and *Community Center Preschool, LLC* continues to be one of the leading facilities for our community's educational building blocks, not only for Deer Park but for the neighboring communities as well.

The following is a small list of what *Community Center Preschool, LLC* has to offer:

- Approved & Licensed through the *Department of Family & Protective Services* for the state of Texas
- Approved waiver from licensing for the use of the park at *Parks and Recreation*
- Continued education for over 100+ students, per physical school year
- Owner/ Director and Teachers meet all training requirements set forth by *Texas Minimum Standards*
- *Federal Bureau of Investigation (FBI)* background checks for each employee of *Community Center Preschool LLC*.
- Company is privately insured
- Company provides employee payroll services for its employees

Our philosophy at *Community Center Preschool, LLC* is to take a holistic approach to our youth's development. We encourage early learning education to help promote our children's overall well-being. The staff of *Community Center Preschool* have a diverse professional background, but we all share one thing in common: A devotion to our youth's education, health and development.

Our curriculum includes art, drama, music, science, math concepts and motor coordination. The daily schedule includes both indoor and outdoor activities, a snack time and quiet time. Through a wide variety of age appropriate activities, children will learn colors, numbers, alphabet, shapes, pre-reading and pre-math concepts. The classrooms are set up so that each child can progress at his or her own pace with freedom to choose activities and make some of his or her own decisions. To become self-disciplined, the children are expected to follow rules and listen to teacher instructions. We assessed each child three (3) times each year to track their progress (see SKILLS ASSESSMENT CHECKLIST).

On behalf of *Community Center Preschool, LLC* and its faculty, I would like to thank the City of Deer Park and the Director of *Parks and Recreation* for considering the continued occupancy and lease at the *Parks and Recreation* facility.

Sincerely,

Jaime R. Sanchez
Owner/ Director

Licensed Preschool Program Services

SPECIFICATIONS

SECTION I: Proposal Intent

Schedules

Community Center Preschool LLC's normal dates of operation occur during the latter part of August throughout mid-part of May, solely dependent as to how the *Deer Park Independent School District's (DPISD)* physical calendar year falls.

We are requesting full use of rooms 14, 15, 16, 17, 18, restrooms and front office space.

During this time, said rooms will be in preparations for (but not limited to) "Open House", faculty strategy meetings, curriculum training sessions and overview, and the upcoming physical school year.

The first full week in September, of physical year, will be our official first day of school. We will closely follow *DPISD's* school schedule with little to no variance. Any schedule changes will be mandated by the Director and or Assistant Director of *Community Center Preschool LLC*; all parties that are in need of notice will be notified in-person, by phone, letter or electronically.

Faculty hours of operations will be Monday – Friday from 7 a.m. to 3 p.m.

Class room hours of operations will be Monday – Friday from 8 a.m. to 2 p.m.

A list of school closures are attached but can be subject to change, due to unforeseen circumstances. (i.e. inclement weather, emergencies, etc. . .)

General Standards

The Director of *Community Center Preschool LLC*, Jaime Sanchez, will be the main point of contact (MPOC).

In the absence of MPOC, the Asst. Director, Tara West, will be the secondary point of contact (SPOC).

In case of emergency (ICE), in which neither contacts are accessible, Roland Sanchez may be contacted.

Licensed Preschool Program Services

SPECIFICATIONS

SECTION 1: Proposal Intent (cont. . .)

Equipment

Community Center Preschool LLC, will fully furnish all classrooms and provide instructions to our students, in accordance with *TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES Child-Care Licensing Division*.

SECTION III: Fees

Upon final contract negotiations and addendums have been reached, *Community Center Preschool LLC*, is prepared to offer a flat rate of \$5,000.00 a month for September 2017 through May 2017.

In preparation for upcoming physical school year, *Community Center Preschool LLC*, is prepared to offer \$1,250.00 for the use of said classrooms for the week of August 28, 2017 through August 31, 2017.

SECTION IV: List of Requirements for Preschool Program

All requirements set forth by the *City of Deer Park: Solicitation Overview*, have been met in good faith and in sound judgment.

Required documentation stated in *CHECKLIST FOR PROPOSALS: Attachment C*, have been attached.

Proof of all proceeding documents pertaining to *SECTION IV: List of Requirements for Preschool Program*, that are not required in submission of proposal, can be provided upon request.

CONFLICT OF INTEREST QUESTIONNAIRE
Attachment E

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>		<div style="border: 1px solid black; padding: 2px; text-align: center; font-weight: bold;">OFFICE USE ONLY</div> <div style="border: 1px solid black; padding: 2px; min-height: 100px;"> Date Received </div>
<div style="border: 1px solid black; padding: 2px;"> 1 Name of vendor who has a business relationship with local governmental entity. </div>	<div style="border: 1px solid black; padding: 2px; font-size: 1.2em;"> Community Center Preschool, LLC </div>	
<div style="border: 1px solid black; padding: 2px;"> 2 <input checked="" type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.) </div>		
<div style="border: 1px solid black; padding: 2px;"> 3 Name of local government officer about whom the information is being disclosed. </div>		
<div style="border: 1px solid black; padding: 2px; font-size: 1.2em;"> Jaime Sanchez </div> <div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Name of Officer </div>		
<div style="border: 1px solid black; padding: 2px;"> 4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. </div>		
<p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>		
<div style="border: 1px solid black; padding: 2px;"> 5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more. </div>		
<div style="border: 1px solid black; padding: 2px;"> 6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1). </div>		
<div style="border: 1px solid black; padding: 2px;"> 7 </div>		
<div style="border: 1px solid black; padding: 2px; font-size: 1.2em;"> Jaime Sanchez </div> <div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Signature of vendor doing business with the governmental entity </div>		<div style="border: 1px solid black; padding: 2px; font-size: 1.2em;"> 3/8/17 </div> <div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Date </div>

Licensed Preschool Program Services

AFFIDAVIT FOR INSURANCE REQUIREMENTS
Attachment F

To Be Completed By Insurance Agent/Broker and Proposer

Section 1 I, the undersigned Agent/Broker, reviewed the insurance requirements. If the Proposer listed below is awarded a contract by the City of Deer Park for this Request for Proposal, I will furnish the City, within fifteen calendar days of notification of award, an insurance certificate and Declaration Page with Endorsements to show that all insurance requirements have been met, including naming the City of Deer Park as additional insured.

Agent's Name: Bruce Harlan
Agency Name: Bruce Harlan Ins. Agency
Address: 19066 E. Sam Houston Pkwy S.
City/State/ZIP: Pasadena, TX 77503
Telephone No: (713) 947 7860 E-mail Address: iamban90@gmail.com
Bidder's Name/Company: EVanston Ins. Comp. / Markel
Name of Request for Proposal: The Community Center Preschool, LLC
Insurance Agent/Broker Signature: Bruce Harlan Date: 3/8/2017

Section 2 If the above fifteen calendar day requirement is not met, the City of Deer Park has the right to reject this proposal and award the contract to the next lowest proposer meeting specifications or to the next most favorable proposal. Questions concerning these requirements, and requests for exceptions, must be submitted by date included in Proposer's Instructions.

By submitting a proposal and signing below I affirm the following: I am aware of all costs to provide the required insurance, will do so pending contract award, and will provide a valid insurance certificate meeting all requirements and policy endorsement within fifteen calendar days of notification of award. I further agree to the indemnification statement listed in the insurance requirements.

Signature: Jaime Sanchez Date: 3/8/2017

GENERAL LIABILITY INSURANCE

All coverage options must be included. Minimum limits of liability are as follows:

Bodily Injury Liability	\$1,000,000 each person
	\$1,000,000 each occurrence
Property Damage Liability	\$1,000,000 each occurrence or
	\$1,000,000 CSL (Combined Single Limit)
Minimum Required General Liability Aggregate - \$2,000,000	

INDEMNIFICATION BY CONTRACTOR
Attachment G

The contractor agrees to defend, indemnify, and hold harmless the City of Deer Park, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by contractor's breach of any of the terms or provisions of this contract, or by any negligent or strictly liable act or omission of contractor, its officers, agents, employees, or subcontractors, in the performance of this contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the City, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of contractor and City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the City under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Contractor further agrees to defend, at its own expense, and on behalf of City and in the name of City, any claim or litigation brought in connection with any such injury, death, or damage.

The liability that is assumed by Contractor under the terms of this paragraph shall not exceed the sum of the required amount of liability coverage to be carried by the Contractor under this contract.

CONTRACTOR (Company Name) Community Center Preschool, LLC
SIGNATURE Jaime Sanchez
PRINTED NAME Jaime Sanchez
PRINTED TITLE President

**CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION
Attachment H**

I, Bruce Harlan, an authorized
(Name)
representative of Bruce Harlan Ins. Agency, do certify that the
(Insurance Agency)

Workers' compensation policy, of the insured none at this time / Quote on file.
(Contractor)

On the "Standard Certificate of Insurance Form for the City of Deer Park" meets all current Texas state laws and requirements.

By: _____ Address: _____

Title: _____ Date: _____

On this ____ day of _____, personally appeared _____

an authorized representative of Bruce Harlan
(Insurance Agency)

Known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose of certifying that the Insured is covered by worker's compensation in accordance with current Texas state laws.

My commission expires: _____

Notary Public In and For the State of Texas

STANDARD CONTRACT AND ACKNOWLEDGMENT
Attachment J

STATE OF TEXAS

COUNTY OF HARRIS § KNOW ALL PERSONS BY THESE PRESENTS:

CITY OF DEER PARK

I.

Conditioned upon Proposer being awarded by the Deer Park City Council, or award being made administratively, the solicited items set out in this Request for Proposal and upon order of the City of Deer Park, Texas, a municipal corporation located in Harris County, Texas and incorporated as a home rule city under the Constitution of the State of Texas ("City"), Proposer does hereby agree to furnish and/or deliver to City in accordance with the terms of Proposer's submitted Proposal and the Specifications in above referenced Request for Proposal, the services listed as awarded to Proposer in the Deer Park City Council resolution awarding such services, or listed in the Administrative Award. Execution of said Resolution or Administrative Award shall evidence City's acceptance of this contract.

II.

Any purchase of services so that the cumulative total of payments under this contract exceeds the amount authorized in the City Council Resolution awarding bid to Bidder may require additional authorization.

III.

It is understood that the following documents, to wit: the Notice to Proposers, the Standard Terms and Conditions, the General Instructions to Proposers, the Special Instructions to Proposers, the Specifications, the Bid Page or Proposal, and the Summary Response Page are hereby made a part and parcel of this contract and incorporated herein for all purposes.

IV.

The date of any payment, whether net or gross, shall be determined by calculating the number of days after receipt of invoices from Proposer, or after reasonable verification as to the requirements specified, whichever is later.

V.

Venue of any court action brought directly or indirectly by reason of this contract shall be in Harris County, Texas. This contract is made and is to be performed in Harris County, Texas.

VI.

If Proposer fails in any manner to fully perform each and all of the terms, conditions and covenants of this contract, he shall be in default and notice of default shall be given to Proposer by the Purchasing Agent of the City. In the event that Proposer continues in default for a period of seven (7) days after receipt of the above-mentioned notice of default, City may terminate or cancel this contract or at its option may purchase similar services on the open market and recover from Proposer any difference in price thereof.

SIGNED this the 8 day of March, A.D. 2017.

Signature Jaime Sanchez

Name Jaime Sanchez

Title President

Company Name Community Center Preschool, LLC

STANDARD CONTRACT AND ACKNOWLEDGMENT
CORPORATE ACKNOWLEDGMENT
Attachment K

THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared:

Jaime Sanchez

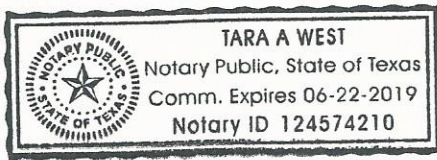
(Print Name)

President

(Print Title)

of the corporation known as Community Center Preschool, LLC, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said corporation, that he or she was duly authorized to perform the same by appropriate resolution of the board of directors of such corporation and that she or he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 8 day of March, A.D., 2017.



Tara A West
Notary Public In and For
Harris County, Texas
My Commission expires:
6-22-2019

STANDARD CONTRACT FOR SERVICES

Attachment L

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made and entered into this 8 day of March A.D. 2017, by and between **The City of Deer Park**, of the County of Harris and the State of Texas, acting through It's Mayor, **Jerry Mouton**, thereunto duly authorized so to do, Party of the First Part, hereinafter termed **OWNER**, and Community Center Preschool, LLC, of Deer Park, County of Harris

Name of Contractor Contractor's City Name of County

and State of Texas, Party of the Second Part, hereinafter termed **CONTRACTOR**.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the services of certain services described as follows:

Licensed Preschool for City of Deer Park

Name of Project

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, and supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said services, in accordance with the conditions and prices stated in the Bid attached hereto, printed or written explanatory matter thereof, and the Specifications and addenda thereof, as prepared by the City of Deer Park, herein entitled the CITY, each of which has been identified by the CONTRACTOR and the CITY, together with the CONTRACTOR'S written Bid, the General Conditions of the Agreement, all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within thirty (30) days after the date written notice to do so shall have been given to him, and to substantially complete the same within 10 working days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the bid, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the Contract.

PARTNERSHIP ACKNOWLEDGMENT

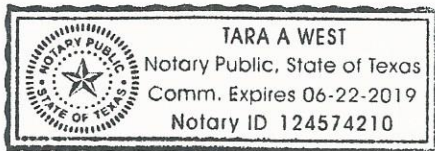
Attachment M

THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day appeared:

Jaime Sanchez
(Print Name)
President
(Print Title)

of Community Center Preschool, LLC a partnership, known to me to be the person and partner whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said partnership, and that she or he was duly authorized as a partner of such partnership to perform same for the purpose and consideration therein expressed, and in the capacity therein stated. GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 8 day of March, A.D., 2017.



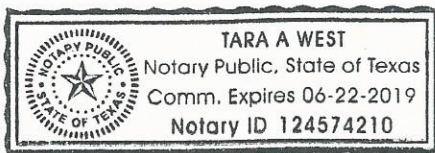
Tara A West
Notary Public In and For
Harris County, Texas
My Commission expires:
6-22-2019

SINGLE ACKNOWLEDGMENT

THE STATE OF Texas
COUNTY OF Harris

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jaime Sanchez known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 8 day of March, A.D., 2017



Tara A West
Notary Public In and For
Harris County, Texas
My Commission expires:
6-22-2019

Section V: Agreement

I, Community Center Preschool, LLC, (Company) have reviewed the proposal specifications and proposed contract with the City of Deer Park.

I herein agree to abide by the terms of the Proposal Specifications and herein submit the attached proposal SIGNED on this the 8 day of March, 2017.

Mandatory Pre-Proposal Meeting

There will be a Pre-Proposal meeting on Friday, February 24, 2017 at 10:00AM. Central Standard Time. The meeting will be in Room 12 at the Community Center, which is located at 610 E. San Augustine in Deer Park.

Did Proposer attend? Yes ✓, NO .

The undersigned certifies that the proposal contained in the foregoing proposal has been reviewed and is submitted in duplicate.

610 E. San Augustine
Business Mailing Address

Jaime Sanchez
Authorized Representative's Signature Name

Deer Park, Tx 77536
City, State, and Zip Code

Jaime Sanchez
Authorized Representative's Printed Name

281-478-2050 ext. 1119
Telephone

3/8/2017
Date

Licensed Preschool Program Services

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

The City of Deer Park

Party of the First Part

(OWNER)

By: _____

Mayor Jerry Mouton

Community Center Preschool, LLC

Party of the Second Part

CONTRACTOR)

By: Jaime Sanchez

Title: President

Attest By: _____

Attest By: _____

(SEAL)

(SEAL)



Randy Stockburger
12750 Citrus Park Lane - Suite 110
Tampa, FL 33625
Phone: 813-371-1030 Ext. 2004
RSTOCKBURGER@ALLRISKS.COM

Confirmation of Insurance
The Community Center Preschool, LLC

October 13, 2016

Bruce Harlan Insurance Agency Attn: Bruce Harlan
1866 E Sam Houston Pkwy S, Pasadena, TX 77503

Insured: **The Community Center Preschool, LLC**
610 E San Augustine Drive
Deer Park, TX 77536
Policy Number: 2CX8746 **Renewal of Policy** 2AA102574
State Of Location: TX
Issuing Company: **Evanston Insurance Company**
Coverage: Commercial Package
Policy Period: 10/18/2016 12:01 AM To 10/18/2017 12:01 AM

This is to confirm that we have procured coverage for the above captioned insured per your instructions, subject to all terms and conditions from the insurance carrier as attached:

Note :

Minimum earned premium may apply to this policy. See attached carrier binder for specifics. Please note that all fees are fully earned at inception.

Please review any minimum and deposit, audit, and/or cancellation provisions on the attached carrier binder for details regarding possible return premiums and additional premium charges.

This insurance is subject to all terms and conditions of the cover note, certificate of insurance and/or policy which may be issued.

This Confirmation of Insurance shall be automatically terminated and voided by delivery of the cover note, certificate of insurance or policy to the insured or its representative.

Thank you for your business.

All Risks, LTD.
Randy Stockburger (Broker)
RSTOCKBURGER@ALLRISKS.COM
813-371-1030 Ext. 2004

Eric Pray (Associate Underwriter)
epray@allrisks.com
813-371-1030



EVANSTON INSURANCE COMPANY

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

POLICY NUMBER: 2CX8746

x "X" If Supplemental Declarations Is Attached

RETROACTIVE DATE	
THIS INSURANCE DOES NOT APPLY TO "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" WHICH OCCURS BEFORE THE RETROACTIVE DATE, IF ANY, SHOWN BELOW.	
RETROACTIVE DATE:	NONE
(ENTER DATE OR "NONE" IF NO RETROACTIVE DATE APPLIES)	

LIMITS OF INSURANCE		
General Aggregate Limit (other than Products/Completed Operations)	\$2,000,000	
Products/Completed Operations Aggregate Limit	\$INCLUDED	
Personal and Advertising Injury Limit	\$1,000,000	Any One Person or Organization
Each Occurrence Limit	\$1,000,000	
Damage to Premises Rented to You Limit	\$100,000	Any One Premises
Medical Expense Limit	\$5,000	Any One Person

ALL PREMISES YOU OWN, RENT OR OCCUPY		
Loc No. ADDRESS OF ALL PREMISES YOU OWN, RENT OR OCCUPY		
01	610 E SAN AUGUSTINE DRIVE	DEER PARK TX 77536

CLASSIFICATION AND PREMIUM								
Loc No.	Code No.	Rating Basis	*Premium Basis	Other Basis	Rate		Advance Premium	
					Pr/Co	All Other	Pr/Co	All Other
01	41715	Other	122	PER CHILD	INCLUDED	19.80	\$INCLUDED	\$ 2,416.00
DAY CARE CENTERS (FOR-PROFIT)								
01	49950	Each	1			FLAT	\$	\$ 100.00
ADDITIONAL INSURED-FULLY EARNED								
01						FLAT	\$	\$ 362.00
MISCELLANEOUS PROFESSIONAL LIABILITY COVERAGE								
*(a) Area *(c) Total Cost *(m) Admissions *(p) Payroll *(s) Gross Sales (u) Units *(r) Gross Receipts (e) Each (o) Other Premium Basis identified with a "*" is per 1000 of selected basis.								Total Advance Premium \$ 2,878.00

These declarations, together with the Common Policy Conditions and Coverage Form(s) and any Endorsement(s), complete the above numbered policy.

FORMS AND ENDORSEMENTS	
SEE FORMS SCHEDULE - MDIL 1001	



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM
LIQUOR LIABILITY COVERAGE FORM
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE FORM

SCHEDULE

Person Or Entity:	CITY OF DEER PARK TEXAS
Address:	610 E SAN AUGUSTINE DRIVE, DEER PARK, TX 77536
Interest Of The Above:	LANDLORD
Additional Premium:	\$ INCLUDED (Check box if fully earned <input checked="" type="checkbox"/>)

- A. Who Is An Insured is amended to include as an additional insured the person or entity shown in the Schedule of this endorsement, but only with respect to negligent acts or omissions of the Named Insured and only with respect to any coverage not otherwise excluded in the policy.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

Our agreement to accept an additional insured provision in a contract is not an acceptance of any other provisions of the contract or the contract in total.

When coverage does not apply for the Named Insured, no coverage or defense will apply for the additional insured.

No coverage applies to the additional insured shown in the Schedule of this endorsement for injury or damage of any type to any "employee" of the Named Insured or to any obligation of the additional insured to indemnify another because of damages arising out of such injury or damage.

- B. With respect to the insurance afforded to this additional insured, the following is added to limits of insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable limits of insurance shown in the Declarations.

All other terms and conditions remain unchanged.



WORKERS' COMPENSATION INSURANCE PROGRAM

Quote Number: EE4BEC

Presented By:

BRUCE HARLAN

1866 E Sam Houston Pkwy S

Pasadena, TX 77503-3408

713-947-7860

PRODUCER NUMBER #1968353

LICENSE NUMBER #1291037

Prepared For:

COMMUNITY CENTER PRE SCHOOL

610 E San Augustine St

Deer Park, TX 77536

March 3, 2017

DISCLAIMER - This is only a proposal for insurance, and is not an insurance policy, or part of or incorporated into an insurance policy. It only provides an estimate of premium, not the final premium amount. The coverages summarized in this quote proposal and any estimate of premium are based on information received through the prospective insured and may not include all available coverages. Coverage descriptions are abbreviated and do not indicate in force coverage. The need for any additional or optional coverages should be discussed with your insurance agent. The issuance of an insurance policy contract with the actual premium amount is contingent upon the application of underwriting criteria and is subject to rates approved or mandated by the appropriate state regulatory authority. Only the insurance policy would provide coverage and its terms and conditions supersede this proposal. In the event of any conflict between this proposal and the policy language, the policy language would prevail.



Why Our Agency?

Our personnel are not only professional insurance experts, they are also friendly, courteous and responsible. After all, servicing our clients is what made our Agency one of the best in the country.

Because we are insurance specialists, our commercial lines staff handles the placing of all commercial risks quickly and accurately.

Unique benefits you receive as a preferred commercial client include personalized service on your policy as well as an annual Insurance Review. It is our mission to exceed your expectations by providing superior products and service.

We appreciate the opportunity to serve as your Business Insurance Partner. If you have any questions, please call.

ESTIMATED ANNUAL PREMIUM

Quote Effective Date: 03/03/2017

Mid-Century Insurance Company

COVERAGE LIMITS

		All Benefits provided by State Law
A. Workers Compensation		
B. Employers Liability	Bodily Injury by Accident (each accident)	100,000
	Bodily Injury by Disease (each employee)	100,000
	Bodily Injury by Disease (annual aggregate)	500,000
Entity 1	COMMUNITY CENTER PRE SCHOOL	
	Federal Employer Identification Number: *****0001	

Location By State

State: TX Entity Number: 1 Location: 1
610 E San Augustine St, Deer Park, TX-77536

Classification Description	Class Code	Net Rate	Estimated Payroll
9101 8 DAY CAR CENTER: ALL OTHER EMPLOYEES AND DRIVERS	9101	1.8896	\$400000
Included Executive Officer: Jamie Sanchez	9101	1.8896	\$58240

Premium Adjustments	Factor	Amount
UNMODIFIED PREMIUM		\$ 14,893.00
SCHEDULE MOD	0.7000	\$ 4,468.00-
\$5000 PER ACCIDENT 5000	0.1330	\$ 1,387.00-
BALANCE TO MINIMUM	250.0000	\$ 0.00
TERRORISM RISK INS	0.0200	\$ 92.00
PREMIUM DISCOUNT	0.0420	\$ 380.00-
EXPENSE CONSTANT	0.0000	\$ 200.00
Non-Premium Charges		
TX MAINTENANCE TAX SURCHARGE	.00000000	\$ 0.00

Total Premium:

Total Unmodified Premium	\$ 14,893.00
Total Premium All States	\$ 8,950.00
Total Non-Premium Charges	\$
Policy Total Premium	\$ 8,950.00

New Payment Option:

Workers Comp offers Farmers RealTime BillingSM which is a pay plan with more convenience and benefits: pay based on actual payroll, you pay as you go, stabilize and maximize your cash flow. Please contact your agent for more information.



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
Child-Care Licensing Division

Recognizes

that

Jaime Sanchez

Complies with the director qualifications stated in 40 TAC § 746.1015(a)(7)

Issued

November 13, 2012

By: _____

A handwritten signature in black ink, appearing to be "J. Sanchez", written over a horizontal line.

Child-Care Licensing Staff

This Department of Family and Protective Services Child-Care Director's Certificate is valid only for the person named above and cannot be bought, sold or transferred. This certificate verifies that the above named person meets the qualifications for the standards listed above at the time that this certificate was issued. The Department does not endorse the character or background of the certificate holder.

TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
Child-Care Licensing Division



Community Center Preschool, LLC
610 E SAN AUGUSTINE ST
DEER PARK, TX 77536 -4265

Has been issued a LICENSE to operate:

Community Center Preschool, LLC
610 E SAN AUGUSTINE ST
DEER PARK, TX 77536 -4265

as a Licensed Child Care Program caring for:

Total Capacity:
102

Ages :
(Toddlers(18 months - 2 years)
Pre-Kindergarten (3 years - 4 years)

Amendment Date: August 30, 2013

License Number: 1499641

This LICENSE is hereby issued: May 13, 2013
This License is valid until revoked or surrendered.

By: 
Child-Care Licensing Staff

Attention Licensee:

- This license must be displayed in a prominent place where parents and others may see it during operating hours.
- This license is valid only for the location noted above and cannot be bought, sold or transferred.
- This license is the property of the Department of Family and Protective Services and must be returned to the Child-Care Licensing Division when it is no longer valid.

Attention Parents:

.To verify the status of this License or to check the compliance history, please call your local licensing office or visit www.txchildcaresearch.org.



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER
H.L. Whitman, Jr.

October 11, 2016

Jaime Sanchez
610 E SAN AUGUSTINE ST
DEER PARK, TX 77536-4265

Operation #1499641
Community Center Preschool, LLC

Dear Jaime Sanchez:

Your request for a Variance of 746.4305 of the Minimum Standard Rules for a(n) Licensed Child Care Program has been reviewed. After careful consideration of your request and the safety of children in your care, your request has been Granted.

Your Variance is effective on 10/06/2016 and expires 10/06/2018. This is subject to the following conditions, if applicable, and violations of any of these conditions will cause a deficiency in the standard and the Variance will be rescinded.

(1) The center must have an approved written plan to ensure the safety of the children on the playground.

(2) The playground area must be maintained in accordance to licensing standards (Division 1, Minimum Safety Requirements, 746.4601-746.4609 and Division 5, Surfacing, 746.401-746.4913). The playground must be inspected prior to each class use. Maintenance/safety concerns must be noted and communicated to the Parks Dept. If maintenance is needed, only the grassy area is to be used.

(3) If public children are on the playground, field trip ratio must be maintained as specified in 746.1801.

(4) Each class must utilize a face to name transition sheet for the playground. The sheet should include: the class name/age group, assigned caregivers (legal name), date, child's first and last name, times-leaving room, arriving/departing playground, & arriving to room.

(5) Emergency contact information/consent for medical treatment must be taken.

Jaime Sanchez
October 11, 2016
Page 2

(6) A complete first-aid kit must be taken.

(7) The classroom caregiver must be able to contact the director, assistant director and/or person in charge inside the building (two-way radio and/or cell phone).

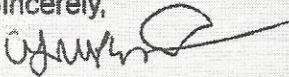
(8) Colored cones must be placed as a boundary marker for the four point mulch station and/or grassy area.

(9) Children may play in the approved designated locations, playground/grassy area, and not use the spider web climber and rock wall.

If circumstances related to the Variance change, notify your licensing representative immediately.

Please contact me if you have any questions.

Sincerely,



CRYSTAL PFLUGHAUPT
Licensing Representative
832.693.0832

cc:
Email, Jaime Sanchez

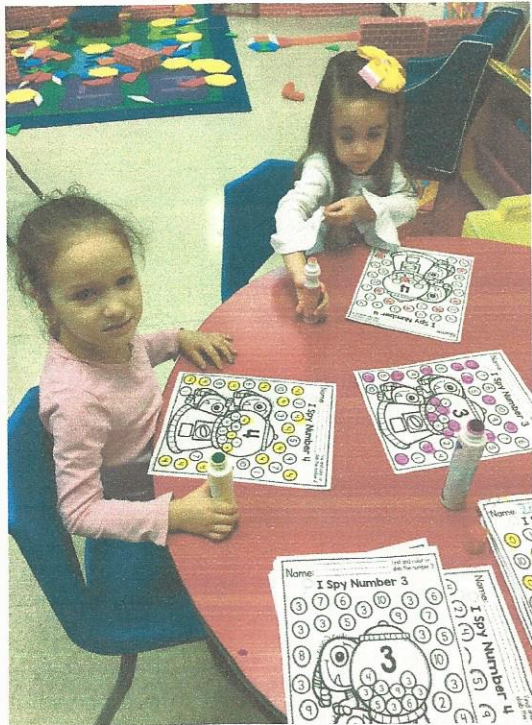
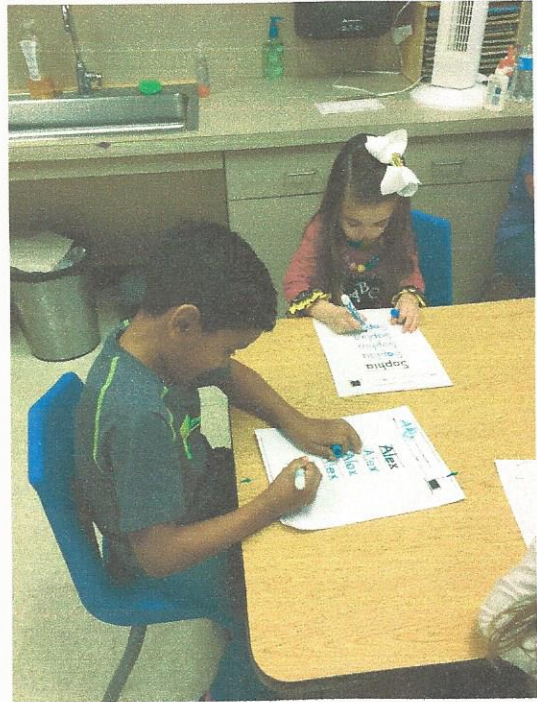
Identify Numbers	Oct	Jan	May	Counting Objects	Oct	Jan	May
0				0			
1				1			
2				2			
3				3			
4				4			
5				5			
6				6			
7				7			
8				8			
9				9			
10				10			

Upper case alphabet recognition	Oct	Jan	May	Lower case alphabet recognition	Oct	Jan	May	Sound recognition
A				a				
B				b				
C				c				
D				d				
E				e				
F				f				
G				g				
H				h				
I				i				
J				j				
K				k				
L				l				
M				m				
N				n				
O				o				
P				p				
Q				q				
R				r				
S				s				
T				t				
U				u				
V				v				
W				w				
X				x				
Y				y				
Z				z				

Identifies body parts	Oct	Jan	May
Arms			
Legs			
Ears			
Nose			
Hair			
Hands			
Feet			
Mouth			
Head			
Hips			
Wrist			
Jaw			
Shoulder			
Elbow			
Chest			
Chin			
Heel			
Ankle			
Toes			
Thumb			
Knee			
Neck			
Teeth			
Back			
Stomach			
Waist			

Rote counts	Oct	Jan	May

Letter Sound To Word Recognition			
	1	2	3
Aa			
Bb			
Cc			
Dd			
Ee			
Ff			
Gg			
Hh			
Jj			
Kk			
Ll			
Mm			
Nn			
Oo			
Pp			
Qq			
Rr			
Ss			
Tt			
Uu			
Vv			
Ww			
Xx			
Yy			
Zz			



COMMUNITY CENTER PRESCHOOL, LLC
2017-2018 School Calendar

Open House - September 1, 2017

First day of instruction - September 5, 2017

Community Center Preschool will have an estimated
166 days of instruction from September 5, 2017-
May 31, 2018.

Subject: proposal questions

From: Jaime Sanchez (communitycenterpreschool@yahoo.com)

To: sswigert@deerparktx.org;

Date: Friday, March 3, 2017 11:16 AM

Mr. Swigert,

Upon preparing my bid I came across a few topics that I had questions about. One, do I need to fill out the form Conflict of Interest? The way I'm reading it, it doesn't sound like it pertains to me. Second, I see where I am required to have a Workers Compensation Policy. The State of Texas does not require businesses to hold such policies and I have been told by my insurance agent that these policies are not cheap (I have requested a quote for such policy). However, I do meet the minimum requirements for all other insurance request. Is there any way to have the Workers Comp Policy portion of the RPF waived? Third, on page 24 under Licensed Preschool for City of Deer Park there is a section that reads "The CONTRACTOR hereby agrees to commence work within (30) days" and so on....This sounds like I am performing a service for the city. I'm not certain that is something I fill out. I would like to take this opportunity and thank you for any assistance in the above matter.

Jaime Sanchez
Director

MEMO

TO: Potential Licensed Preschool Program Service

FROM: Charlie Sandberg, Assistant Director PARD

DATE: March 7, 2017

RE: Licensed Preschool Program Services – Addendum #1

Question # 1 – Do I need to complete the Conflict of interest form?

Answer # 1 – Yes this is a required form.

Question #2 – Is it required to have Workman's Compensation Policy?

Answer #2 – Yes this is a requirement Policy.

Question #3 – Is this a service for the City of Deer Park?

Answer #3 – Yes this is a service contracted by the City of Deer Park.

Please print off Addendum #1, sign addendum acknowledging that you have read the addendum and submit with the bid.


Signature