

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK REVISING THE PERSONNEL POLICY MANUAL OF THE CITY OF DEER PARK BY AMENDING CHAPTER 4, ADDING SUB-SECTION 4.13 RELATING TO EMERGENCY PAY.

WHEREAS, The Personnel Policy Manual of the City of Deer Park was adopted by Resolution 80-4, dated February 22, 1980; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated November 3, 1987; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated May 20, 2003 to add an Employee Travel Policy; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated January 21, 2014 to update the Employee Travel Policy; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated December 2, 2014 to update the Employee Holiday Leave Schedule; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated March 7, 2017 to update the Employee Travel Policy; and

WHEREAS, The City Council of the City of Deer Park desires to revise the Personnel Policy Manual by amending Chapter 4, adding Subsection 4.13 relating to Emergency Pay attached hereto;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS:

Section 1. The Personnel Policy Manual of the City of Deer Park is hereby revised by amending Chapter 6, adding Sub-Section 4.13 relating to Emergency Pay attached hereto and made a part of this Resolution for all purposes.

Section 2. The Human Resources of the City of Deer Park is hereby directed to revise the Personnel Policy Manual by adding the Emergency Pay Policy to the Personnel Policy Manual.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney