

# MEMO



**To:** Potential Soccer Program Services Providers

**From:** Charlie Sandberg

Parks and Recreation Director

**Date:** April 18, 2018

**Re:** Soccer Program Services for the City of Deer Park – Addendum #1

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Question #1 - When is the deadline for RFP questions?

Answer #1 - Per the discussion during the Mandatory Pre-Proposal Meeting and this Addendum #1, all written questions are due by NOON, on April 20<sup>th</sup>, 2018. Questions received before that deadline and questions asked during the Mandatory Pre-Proposal Meeting will be answered in Addendum #2. Addendum #2 will be issued on April 20<sup>th</sup>, 2018

Question #2 - Can you share the Mandatory Pre-Proposal Meeting presentation?

Answer #2 - All information used in the presentation during the Mandatory Pre-Proposal Meeting was verbatim from the Request for Proposal for Soccer Program Services for the City of Deer Park. Information can be found at this link: <http://www.deerparktx.org/DocumentCenter/View/6170?bidId=88>

Question #3 - When are the proposal due to the City Secretary Office?

Answer #3 - Sealed proposals, Ten (10) originals and one (1) digital copy on a USB, of the proposal marked "RFP – Soccer Program Services" will be received at the office of the City Secretary, City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, **until 2:00 p.m. on April 24, 2018.**

Please print off Addendum #1, sign addendum acknowledging that you have read the addendum and submit with the proposal.

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Signature

**The Parks and Recreation Department encourages all to Live and Play in the City of Deer Park and is dedicated to providing an exemplary quality of life by offering innovative Park and Recreational experiences to the community consistent with our history, culture and unique character.**

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