

City Hall Inventory List

	<u>Department</u>	<u>Item Description</u>	<u>Quantity</u>
1	Finance	TV	1
2	Finance	Framed Picture	4
3	Finance	Three Drawer Metal File Cabinet	1
4	Finance	Four Drawer Metal File Cabinet	3
5	Finance	Five Drawer Metal File Cabinet	6
6	Finance	Mini Fridge	1
7	Finance	Desk w/bridge (Great condition)	1
8	Finance	Credenza with Hutch (great condition)	1
9	Finance	Rolling Desk Chairs	3
10	Finance	Guest Chair	2
11	City Manager Office	Executive Desk 6ft. W x 30" H x 42" D	1
12	City Manager Office	Desk - Old (Jay's) 6ft. W x 28.5" H x 3ft. D	1
13	City Manager Office	Executive Desk 71" W x 30" H x 3ft. D	1
14	City Manager Office	Credenza 66"W x 30" H x 21" D	1
15	City Manager Office	Credenza w/Hutch 6ft W x 67" H x 26" D	1
16	City Manager Office	Credenza w/Hutch 71" W x 65" H x 2ft. D	1
17	City Manager Office	Lateral File w/Hutch 38" W x 67" H x 21" D	1
18	City Manager Office	Lateral File Cabinet 30" W x 30" H x 20" D	1
19	City Manager Office	Filing Cabinet Wood 18.5" W x 51" H x 17" D	1
20	City Manager Office	Filing Cabinet 2 Drawer 16" W x 27.5H x 23D	1
21	City Manager Office	Filing Cabinets Metal - Legal	3
22	City Manager Office	Bookshelf 3ft W x 3ft H x 1ft D	1
23	City Manager Office	Bookshelf 3ft W x 6ft H x 1ft D	2
24	City Manager Office	Bookshelf 3ft W x 4ft H x 1ft D	1
25	City Manager Office	Bookshelf 3ft W x 78.5" H x 14.5 D	1
26	City Manager Office	Metal Shelf 4ft W x 7ft H x 18" D	1
27	City Manager Office	Executive Chairs	4
28	City Manager Office	Task Chair Swivel	1
29	City Manager Office	Small End Table 28" W x 22" H x 15" D	1
30	City Manager Office	Printer Stand Wood 30"W x 30"H x 19.5 D	1
31	City Manager Office	Computer Cart Station 28"W x 55"H x 2ft. D	1
32	Common Area	Red Water Fountains	2
33	Common Area	Fireplace Screen	1
34	Common Area	Gas Logs	1
35	Common Area	Magazine Rack/Stand Wooden	1
36	Common Area	Breakroom Bench Seating	2
37	Common Area	60" Round Table	1
38	Common Area	Chrome/Black Breakroom chairs	4
39	Common Area	Wooden end table	1
40	Common Area	Large Trash Can - Kitchen	1
41	Common Area	General Electric White Gas Stove	1
42	Common Area	Conference Table 10ft x 4 ft.	1
43	Common Area	Conference Table 12ft x 4 ft.	1
44	Common Area	Conference Room High Back Chairs	12
45	Common Area	Projector Screen - Wall Mounted	1

46	Common Area	Executive High Back Chairs	7
47	Common Area	High Back Council Chairs	7
48	Common Area	Laptop Cart	1
49	Common Area	Folding Tables assorted sizes	6
50	Common Area	Table 47 1/2" W x 29" H x 23 1/2" D	1
51	Common Area	Conference Tables 8 ft. x 3 ft.	2
52	Common Area	Council Room seating chairs	35
53	Common Area	Trash Cans Round 3ft H	11
54	Common Area	Podium 4ft. H x 3ft.W x 18" D	1
55	Public Works	Large single desk 36"x72" (Great Condition)	2
56	Public Works	Large 'L' shaped desk (Great Condition)	2
57	Public Works	Single wood desk	3
58	Public Works	L shaped desk with hutch	2
59	Public Works	L shaped desk	3
60	Public Works	wood book shelf - 4 shelves	1
61	Public Works	wood hutch - (Great Condition)	2
62	Public Works	wood hutch	2
63	Public Works	handmade wood hutch	1
64	Public Works	wood book shelf - 3 shelves	2
65	Public Works	2 drawer wood lateral file	1
66	Public Works	wood end table	1
67	Public Works	Executive office chair	7
68	Public Works	desk task chair	5
69	Public Works	plastic floor mat for under desk	1
70	Public Works	small tv/computer monitor	1
71	Public Works	handmade wood cabinet for mini fridge	1
72	Public Works	Large gray cork bulletin board	1
73	Public Works	executive quality side chairs	2
74	Public Works	side chairs	18
75	Public Works	small single drawer file with shelf - wood	2
76	Public Works	2 drawer wooden file cabinet	1
77	Public Works	2 drawer lateral file - black metal	1
78	Public Works	6'X3' utility table	1
79	Public Works	2 shelf wood cabinet	1
80	Public Works	wood storage unit	1
81	Public Works	Large handmade plan holder & storage cabinet	1
82	Public Works	wood mail sorter	1
83	Public Works	Literature stand - black metal	1
84	Public Works	HP LaserJet 4100TN printer	1
85	IT	Artwork in black frame	4
86	IT	Black 5 shelf wood book case	1
87	IT	Black Desk Chairs	3
88	IT	Black office chair	2
89	IT	Blue office chair	2
90	IT	Brown 2 door 1 shelf book case	1
91	IT	Brown 2 drawer under desk file cabinet	5
92	IT	Brown 3 drawer under desk file cabinet	6
93	IT	Brown corner desk	3
94	IT	Brown corner desk with pencil tray	2

95	IT	Brown desk pieces (expansions / legs)	9
96	IT	Brown office desk with 2 drawers & keyboard tray	1
97	IT	Brown Wall Shelf with white brackets	1
98	IT	Brown wooden credenza	1
99	IT	Canon Laser Printer MF8350	1
100	IT	Dark Gray Horizontal 5 door 5 shelf locking cabinet	1
101	IT	Gray Sharp TV with remote	1
102	IT	Large Fellows power shred shredder	1
103	IT	Light Gray Horizontal 6 door 6 shelf locking cabinet	2
104	IT	White board with brown trim and marker tray	2
105	IT	White shelf with pair of white brackets	2
106	Human Resources	Five drawer metal file cabinet	4
107	Human Resources	Wood book shelves	3
108	Human Resources	Wood lateral file w/drawers	1
109	Human Resources	Wood cabinet w/shelves and doors	1
110	Human Resources	Executive desk	1
111	Collections	Four Drawer Horizontal Metal Filing Cabinet	1
112	Collections	3x6' Wood Office Desk	1
113	Collections	Large Gray and Brown Wood Desk Work Stations	4
114	Collections	Bookcase	1
115	Collections	Two Drawer Filing Cabinets	3
116	Collections	Two Door Wood Case	1
117	Collections	Computer Table	2
118	Collections	Table with Sliding Doors	2
119	Collections	Office Chairs	3
120	Collections	Three Drawer Small Wood Cabinet	2
121	Collections	Two Drawer Metal Filing Cabinet	1
122	Collections	Four Drawer Wood Filing Cabinet	1
123	Collections	Stool	1
124	Collections	Metal Shelves	7
125	Collections	Rubber Plant	1
126	Mail/Copy Room	Large Bulletin Board	1
127	Mail/Copy Room	Departmental Mailboxes	1
128	Mail/Copy Room	Desk w/Hutch	1
129	Mail/Copy Room	2 Drawer file cabinet	1
130	Mail/Copy Room	Desk	1
131	Mail/Copy Room	Rolling File Cabinet (outgoing mail)	1
132	Mail/Copy Room	Still Picture Projector	1
133	Vault	Moving shelves 30" deep x 10' 1" long	1
134	Vault	Moving shelves 30" deep x 7' ½" long	1
135	Electrical Room	Chair	1
136	Electrical Room	Pedestal Fan	1
137	Electrical Room	Green Rolling Cart	1
138	Receptionist Area	U-Shaped Desk	1
139	Receptionist Area	Small Bookcase Under Desk (2shelf)	1
140	Receptionist Area	Guest Chair	1
141	Receptionist Area	Typewriter	1
142	Receptionist Area	Clear Glass Vase w/artificial white flowers	1
143	Receptionist Area	Glass enclosed Bulletin Board	1

144	City Secretary	L-Shaped Desk	1
145	City Secretary	2 Drawer File Cabinet	1
146	City Secretary	Guest Chair	1
147	City Secretary	Bookcase	1
148	City Secretary	U-Shaped Desk	1
149	City Secretary	2 Drawer File Cabinets	2
150	City Secretary	Guest Chairs	2
151	City Secretary	2 Drawer File Cabinets	2
152	City Secretary	Small File Drawer/Bookcase	1
153	City Secretary	4-Wall Sectional Desk	1
154	City Secretary	Hanging Covered Shelves	4
155	City Secretary	Rolling Cart	1
156	City Secretary	Guest Chair	1
157	City Secretary	Narrow Black Bookcase	1
158	City Secretary	U-Shaped Desk w/Hutch	1