



# City of Deer Park

## Parks and Recreation Department

### Sport Organization Utilization Agreement

#### Baseball

This agreement for the use of athletic facilities is designed to ensure that athletic facilities owned and/or operated by the City of Deer Park, hereinafter referred to as "City" and the Parks and Recreation Department, hereinafter referred to as "Department", are utilized efficiently and safely. All Deer Park sports programs recognized by the City and all Sports Organizations, hereinafter referred to as "Organization", and are intended to enhance and enrich the interest of our citizens and to promote participation in wholesome recreational activities; in addition to an agreement to share the responsibility of caring, improving, and maintaining the facilities.

In order to establish a mutual understanding and working relationship between various Organizations and the City, the following is agreed to by all parties concerned. The City enters into agreements that will best serve the athletes. Any and all fields can be assigned or reassigned to use by any contracted organization on a yearly basis depending on the participation and needs.

#### **A. Term**

1. This agreement shall be for a term of up to one (1) calendar year beginning on the date of full execution hereof concluding on December 31 of each calendar year, unless terminated by either party upon sixty (60) days advanced written notice to the other party. Any Organization that holds a current valid agreement, in compliance with the City, for the use of any athletic facility (ies) for the previous year will have the opportunity to renew that agreement for the following year. Agreements will be taken before City Council annually each December to approve for the following calendar year.

#### **B. Option to renew**

1. Renewal of this agreement for an additional term shall be conditioned upon the following terms:
  - i. That a request for renewal be initiated by the signing of a new agreement by the Organization's president, with a copy of the annual report, prior to October 31st of each year.
  - ii. That the Organization provide the annual report prior to the start of the season:

- a. Copy of approved current constitution and by-laws for Organization.
  - b. List of current Organization officers and board members with addresses, phone numbers, and email.
  - c. Proposed Organization schedule of events.
  - d. Copy of Organization's general liability insurance policy and have the City of Deer Park as additional insured.
- iii. Seek recommendation for approval by City Council from the Parks and Recreation Commission in November of each year.
  - iv. Approval by the City Council in December of each year.

### C. General Agreements

1. **The Organization understands that the City is the sole owner of the facilities and any contribution of services, amenities and cash or donation on the part of the Organization does not imply ownership on behalf of the Organization.**
2. Use of City facilities are primarily for the use of citizens living within the incorporated city limits and/or attends a Deer Park ISD school.
3. The Organization is required to provide a minimum service of Recreational League play.
4. It is suggested that the Organization prioritize usage of the fields in the following manner:
  - i. Recreational league games
  - ii. League sponsored tournaments
  - iii. Select league games
  - iv. Select tournaments
  - v. Third party usage
5. Other priority users include any persons living within the Deer Park Independent School District boundary lines.
  - i. 70% of the Recreational League participation must be comprised of either City of Deer Park residents or those living within the Deer Park Independent School District boundary lines.
6. If an Organization does not meet the above criteria, the Organization must provide annually the "Plan of Action" to increase the local participation percentage in an effort to achieve the criteria.
7. All persons within the established boundaries will be offered the opportunity to participate in all the Organization's programs regardless of gender, race, national origin, religion or disability in accordance with present state and federal law.
8. Organization must operate as a non-profit association, as set forth by the Internal Revenue Service.
  - i. All financial documents and records are subject to audit per request of the City.
  - ii. Only camps or clinics authorized by the City, with all proceeds benefiting the Organization or the City are permitted. The City has first right of refusal.
9. The Organization WILL NOT collect admission fees nor require the public to pay other charges to attend practice, games or recreational tournaments at City facilities per City ordinance.
10. Annually, The Organization must submit with the annual agreement renewal either of the following:



- i. In Lieu of proposal for capital improvements to their designated facility in the minimum amount of \$5,000. Capital improvements may consist of, but are not limited to:
    - a. Fence repairs
    - b. Irrigation repairs and installation
    - c. Field grading work
    - d. Concession stand infrastructure
    - e. Field light repairs and installation
    - f. Other items related to sports field improvements
  - ii. A payment in the amount of \$5,000 for future projects at the Organizations designated facility.
    - a. Funds will be held in a designated City of Deer Park account.
    - b. It is recommended that funds are used prior to reaching an account balance of \$50,000.
    - c. The City of Deer Park may utilize funds at their discretion with recommendation from the Parks and Recreation Commission and approval from the City Council.
- 11. Should the Organization choose to submit an In Lieu of project or payment exceeding the \$5,000 minimum; the following terms would apply:
  - i. The difference of the minimum amount can be applied to the following year's agreement.
  - ii. Should the Organization decide to make a payment towards a specific capital project, funds can be deferred up to three consecutive (3) years or up to an account balance of \$50,000. Three (3) consecutive years begins at initial deferred payment.
    - a. The specific capital project must be recommended by the Parks and Recreation Commission and presented and approved by City Council at initial deferment.
- 12. No construction or alterations may be done on City property/facility without the authorization of the City. Any approved construction will become the sole property of the City at the conclusion of construction and acceptance by the City. All capital improvement projects will go through the relevant formal City process.
- 13. Advertising is permitted at City facilities only with the prior approval of the Parks and Recreation Department.
- 14. The Organization will not allow any other organization, association or group to use the facility without prior approval of the Parks and Recreation Department.
  - i. The City of Deer Park reserve the right to regulate field usage at any time.
- 15. Anyone wishing to utilize the fields outside the organization must go through the City in order to rent the facilities. All Board of Directors members and managers are recommended to have completed a current applicable training program from a recognized state or national youth sports association. It is required that all head coaches involved in the league have such up to date training.
- 16. All league officials, coaches, managers, umpires and any other person(s) involved with the Organization's activities shall have a valid personal background check performed annually and with the results being kept in a confidential file by the Board of Directors.

#### **D. Obligation of the City**

1. To provide athletic facilities to be utilized efficiently and safely to enhance and enrich the interest of our youth and to promote participation in wholesome athletic activities.
2. To ensure the Organization has first rights of refusal.
3. To oversee, manage, and accept all capital improvement projects for athletic facilities.
4. To approve advertising permitted at athletic facilities.
5. The City will provide maintenance and repairs to athletic facilities and more specifically as follows:
  - i. Will prepare all playing surfaces, buildings and grounds on City owned property prior to the beginning of the league season and as deemed necessary by the Department.
    - a. Maintain playing surfaces to include leveling and drainage work deemed necessary by the Department.
    - b. Maintain all, fences, bleachers and gates in a safe and secure condition.
    - c. Maintain structural integrity of concession stands, restrooms and storage buildings including repair or replacement of damaged roofs, doors and windows.
    - d. Make major plumbing repairs for restrooms, sinks, urinals and commodes as deemed necessary by the Department.
    - e. Make major electrical and air conditioning unit repairs as deemed necessary by the Department.
    - f. Paint all structures as deemed necessary by the Department.
    - g. Maintain all area and field lighting. Repair and replace lights, poles, wiring, fuses, transformers and other equipment related to the lighting of each field.
      - a. Attempt to maintain at least 75% of the potential lighting for field or pole during regularly scheduled season.
      - b. The Department will maintain lighting schedules for facilities with automatic lighting system.
    - h. The Organization will appoint three officials at the beginning of each calendar year to have access to the automatic light schedule. The Organization is responsible for notifying the City of permission changes throughout the year. Maintain all field irrigation system(s).
      - a. Watering schedules are managed and authorized by the Department.
      - b. The Department reserves the right to restrict watering schedules if conditions deem it necessary.
    - i. To provide, inspect and maintain AED units, fire extinguishers and pest control service at all City facilities.
  6. Maintain all turf areas on the fields to include, but not limited to mowing, weed control, fertilization and herbicide spraying.
    - i. Department mowing routines allow for mowing of playing surfaces twice a week during scheduled season play.
    - ii. Department mowing routines allow for surrounding grounds mowing once every other week.
    - iii. Mowing routines are subject to change based on field conditions or as deemed necessary by the department.
    - iv. If any organization wants a more frequent mowing routine, it becomes their responsibility.



- a. The Organization must receive prior approval before beginning additional mowing.
  - b. The Organization will be responsible for all damages occurring from additional mowing if damages should occur.
- v. All additional herbicide, fertilization and overseeding applications will be performed by the Department upon request and with funds provided by the Organization.
- 7. Furnish trash receptacles and trash liners.
  - i. Remove all trash deposited in containers minimum twice a week or as deemed necessary the Department.
- 8. Clean and stock restrooms.
  - i. Daily, Monday through Friday, during regularly scheduled season.
  - ii. Saturdays and Sundays when deemed necessary by the Department.
  - iii. Once weekly during off-season.
- 9. Maintain all parking areas.
- 10. Provide utility services for facilities including electrical, water and sewer where required.
- 11. The City will supply support poles and an electrical source for scoreboards.
  - i. Routine maintenance and repairs to scoreboards becomes the responsibility of the Organization after installation.
- 12. The City retains the right and privilege to enter and inspect all buildings and premises at any time.
- 13. The Department will abide by and establish a line of communication between the Organization's President, or designated representative, and a City appointed liaison.
- 14. The City will provide a liaison to attend Organization board meetings as deemed necessary by the Department.
- 15. The Department's obligations under this agreement will be performed as soon as, and to the extent that, budgeted funds and resources are available for performance of its obligations.
  - i. The Department, to the best of our ability, will address all maintenance and repair requests in priority order.
- 16. The City will include promotional opportunities through the Fall/Winter, Spring and Summer Parks and Recreation Brochures, electronic marquees, website and Facebook page.
- 17. The City is obligated to provide a facility location, dependent on availability, with advanced notice, depending on facility and purpose of usage.

#### **E. Obligation of Youth Sports Organization**

- 1. To utilize athletic facilities efficiently and safely to enhance and enrich the interest of our youth and to promote participation in athletic activities.
- 2. Utilize City facilities for the primary use of citizens living within the incorporated city limits. It is suggested that the Organization prioritize usage of the fields in the following manner
  - i. Recreational league games
  - ii. League sponsored tournaments
  - iii. Select league games
  - iv. Select tournaments
  - v. Third party usage

3. The Organization shall furnish the Department an annual report, by October 31<sup>st</sup> of each year, which includes the total number of participants, including the number of resident and non-resident participants and any other information requested by the Department.
4. To seek approval from the Department for any capital improvement projects for athletic facilities.
5. To seek approval from the Department for advertising permitted at athletic facilities.
6. The Organization is obligated to provide the City with a schedule of all City facility usage. This is to include, but not limited to schedules for, games, tournaments, and league ceremonies. Schedules are due quarterly (January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, October 1<sup>st</sup>).
7. The Organization shall at all times during the term of this agreement maintain, in effect general public liability insurance covering the Organization's program(s) at the facility against claims for personal injury, death or damage to property to the limit of not less than one-million (\$1,000,000). The City shall be named as additional insured on such policy and shall be entitled to thirty (30) day notice of cancellation or changes of any kind regarding such insurance and certificates of insurance shall be provided to the City prior to the agreement becoming valid.
8. By the execution of this agreement, the Organization does hereby indemnify and hold harmless the City and its officers, agents and employees from and against any and all suits, actions or claims of any character, type or description, including all expenses of litigation, court cost and attorney's fees, brought or made for or on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or occasioned by, the act or failure to act by the Organization or its agents, volunteers or employees in the use of the facilities as set forth in the agreement.
9. All Board of Directors elections shall be conducted as prescribed by the Organization's by-laws. The election of offices shall be open to any and all qualified individuals. The Organization shall provide public notice of all Board of Directors elections. Notice shall be posted prior to the election. Every reasonable effort shall be made to notify all interested parties prior to the election date.
  - i. The City will provide a liaison to attend Organization board meetings as deemed necessary by the Department.
10. Each Organization is deemed responsible for the conduct of its participants, coaches and spectators. The Department can require an organization to hire an off duty officer for security if they feel it is in the best interest of the City.
11. It shall be the Organization's responsibility to ensure that no alcoholic beverages are permitted on the premises, per City Ordinance. This policy is to be inclusive of any individual under the influence of alcohol. League officials will request any such person to leave the premises and if necessary contact the Police.
12. The use of tobacco products such as cigars, cigarettes, smokeless tobacco and pipes is prohibited in all indoor City property venues including, but not limited to, the building entrance and exit ways. Tobacco use is allowed in designated areas which will be clearly marked with signage and markings.
13. During the term of this agreement the Organization shall operate its own concession stand and all revenues generated from such shall be for the sole and exclusive use of the Organization.



- i. The Organization shall furnish and maintain all equipment needed and/or used in the concession stand. The Organization shall abide and comply by all city, county and state health and fire code requirements.
  - ii. It shall be the responsibility of the Organization to contact the Harris County Health Department for an annual inspection of the concession stand and to acquire all necessary health code licenses prior to opening for any season.
    - a. Dependent upon the issue, it shall be the responsibility of the Organization to make any alterations or repairs required by the Harris County Health Department.
    - b. It shall be the responsibility of the Organization to provide an annual report to the Department as proof of meeting Harris County Health Department code requirements.
  - iii. The Organization may sublet its concessions based on the following conditions:
    - a. Receive written permission to sublet concessions from the Department.
    - b. Concession contractor will be required to acquire a vendor permit from the Department.
- 14. The Organization will be responsible for all game preparations of fields.
  - i. No one under 16 years of age is allowed to operate any motorized equipment used in field preparation or materials transport, to include but not limited to golf carts, infield groomers, 4-wheelers, riding lawnmowers and motorized vehicles.
- 15. The Organization shall provide all bases and base stubs, pitching rubbers, marking chalk/paint and application equipment. The installation of pitching rubbers, bases and base stubs are to be installed per the manufactures instructions.
- 16. At anytime a mechanical batting machine or batting cage is being used, for instruction or practice, an adult league authorized official over the age of 21 must be present to supervise. It shall be the responsibility of the organization to ensure that any league official operating or supervising the use of a mechanical batting machine has been instructed in the proper operation procedures and with all safety precautions.
- 17. The Organization shall report any facility damage, dangerous or unsafe conditions, or unusual or suspicious situations to the Department as soon as possible but no longer than the next business day.
  - i. At no time or under any circumstances is any organization official or bystander allowed to attempt to correct any of these problems.
- 18. The Organization has the right to sell and install signs along the fences and scoreboards of certain designated fields located on the facility. All revenues generated from such use shall be for the sole and exclusive use of the Organization. The Department, before installation, shall approve signs including installation materials and methods.
- 19. The Organization shall:
  - i. Prohibit its coaches and players from hitting balls into any fences unless it occurs in the natural course of a game. This policy is also to include surrounding structures and buildings. Failure to enforce this policy may result in the Organization incurring costs associated with the repairs of the fencing, structures and buildings.
  - ii. Be responsible for keeping the area clean of all trash, paper, boxes, cartons, cans, containers, etc. generated by the concessions stand, spectators, or participants. All such

- items shall be placed in City provided trash receptacles. This includes, but not limited to, all fields, dugouts, restrooms, concession stands, storage areas, commons areas and parking lots.
- iii. The Organization is responsible for changing out trash bags in trash receptacles if the trash bag is more than half-full. Trash bags are to be placed in dumpsters located at each City owned facility.
  - iv. Supply all locks necessary and provide the Department with either code or keys for locks. At their discretion, the Organization has the right to lock access gates to protect prepped fields. The City reserves the right to remove any locks as deemed necessary by the Department and at the Organization's expense.
    - a. Prepped fields are defined as Game-Ready, which includes infields dragged, batter boxes chalked, foul lines chalked and bases placed in their proper locations.
    - b. Organization shall not lock a prepped field more than three (3) hours before the start of a game or tournament.
    - c. Organizations may lock fields during inclement weather when field conditions are not conducive for play.
  - v. Fields are to remain open following the conclusion of practices, games and tournaments and are to remain open until permissible by the above conditions. Do all watering of fields as needed and allowed by the Department.
  - vi. Supply all scoreboards and maintain all boards including bulb replacement.
  - vii. Keep buildings and rooms clean and free of litter. Storerooms shall be maintained in an orderly and safe condition. Restrooms are not to be used as storerooms for any equipment or supplies.
  - viii. Maintain the premises in a safe and aesthetic manner, i.e. keep all drags and other equipment stored and inaccessible to children.
20. Organizations are responsible for observing proper flag etiquette when displaying state and national flags on facility property.
21. The Organization shall have at least two identified league officials, over the age of 21, to be on duty at all games to supervise activities and conduct including supervision of parking lots.
22. The Organization shall have an official inspect every field (playing surfaces) prior to the first game each day/night of league play for any safety concerns such as holes in the infield or outfield, secure bases, fences, backstops or anything that might be a hazard. All corrections shall be made by the Organization prior to the start of the first game and if this cannot be accomplished play will be suspended until the Department is notified and any repairs can be made.
23. The Organization shall have a written "emergency situation" plan in effect. This plan shall include the shelter in-place plans, evacuation plans and routes and all necessary supervisory assignments and duties.
- i. At least one board member shall be assigned as an Emergency Response Officer to be in charge of all procedures, equipment and shall be responsible for the training of all board members, coaches and volunteers.
  - ii. The Organization shall make "emergency situation" response information available to any out of town teams playing in league play, league tournaments or post-season play. Such



information shall be included in any and all packets or information given to visiting coaches or managers.

24. Organization officials, coaches or volunteers are restricted from driving vehicles of any description on park walkways or turf areas without prior permission.
25. **The operation of motor vehicles and/or parking vehicles on turf areas is prohibited by City ordinance. It is the organization's responsibility to make sure all of their officials, coaches, spectators, participants and volunteers are aware of and comply with this ordinance.**
26. The Organization will abide by and establish a line of communication between the Organization's President, or designated representative, and a City appointed liaison.
  - i. The Organization's President, or designated representative, is required to attend all scheduled City sports organization meetings.
27. The Organization may provide information to be included in promotional opportunities through the Fall/Winter, Spring and Summer Parks and Recreation Brochures, electronic marquees, website and Facebook page.
28. The Organization is authorized to use a City facility location, dependent on availability, and approval from the Parks and Recreation Department. :
29. The Organization should utilize the following recommendations in the event of severe weather:
  - i. Postpone or suspend activity if a thunderstorm appears imminent before or during an activity or contest (irrespective of whether lightning is seen or thunder heard) until the hazard has passed. Signs of imminent thunderstorm activity are darkening clouds, high winds, and thunder or lightning activity.
  - ii. Have a means of monitoring local weather forecasts and warnings.
  - iii. When thunder is heard within 30 seconds of a visible lightning strike, or a cloud-to-ground lightning bolt is seen, the thunderstorm is close enough to strike your location with lightning. Suspend play for thirty minutes and take shelter immediately.
  - iv. Once activities have been suspended, wait at least thirty minutes following the last sound of thunder or lightning flash prior to resuming an activity or returning outdoors.
  - v. All individuals have the right to leave an athletic site in order to seek a safe structure if the person feels in danger of impending lightning activity, without fear of repercussions or penalty from anyone.

#### **F. Tournaments**

1. The Department will be notified of all tournaments by the Organization no later than two (2) weeks prior to tournament taking place. Notification of tournament to include dates, who is hosting the tournament, contact information for tournament host, and whom any and all net proceeds benefit.
2. Organization may allow any teams affiliated with organization to utilize facilities for tournaments beginning March 1 – October 31 of each year.
3. Facilities may be utilized outside of the allotted time period for tournaments with prior permission from the Parks and Recreation Department. The Organization sponsoring such a tournament will be responsible for all field preparation including any required marking paint, field maintenance, litter control and crowd control during the duration of the tournament.
4. Concession operations will remain with the Organization or as authorized through this agreement.

5. All policies and regulations that apply to the Organization listed in the lease agreement apply to all select teams and hosting entities.

**G. Third party usage**

1. Use of any City facility is restricted to Organizations that are members of and/or affiliated with a City Council approved Sports Organization Utilization Agreement.
2. Outside third party usage must be contracted and approved through the Parks and Recreation Department.
  - a. All Third party usage must carry general liability insurance with limits no less than one (1) million dollars.
3. The Organizations regular league play, practices and associated events take precedence over all third party team play, practices, games, tournaments and associated events.
4. The Association's Board of Directors have the first right of refusal on the availability of fields and dates of all games, practices and tournaments.
5. Concession operations will remain with the Organization or as authorized through this agreement.
  - i. Third Party user may bring in their own private concessions vendor, but not utilize on site concession facility without prior approval from the organization and the Parks and Recreation Department.
  - ii. Private concessions vendor must carry all required Harris County health permits in order to sell concessions.
6. Third Party user will be responsible for all field preparation including any required marking paint, field maintenance, litter control and crowd control.
7. All policies and regulations that apply to the Organization listed in the lease agreement apply to all.
8. The City may allow third party users to utilize facilities for practices, games and tournaments beginning March 1 – October 31 of each year.
  - i. If approved by the Parks and Recreation Department, facilities may be utilized outside of the scheduled use.
9. The Department will receive notification of third party usage of facilities no later than two (2) weeks prior to utilization for tournaments and games. Practices are subject to availability and approval of by the Department until 12:00 pm on day of rental.
10. Payments: The City will receive from the third party renter payment prior to usage.

**H. Rain-out Policy**

1. Organization must abide by the City adopted Rainout Policy dated August 1, 2016 (Exhibit A).

**I. Default**

1. If any event of default of any of the obligations or in the performance of any of the terms, conditions, or provisions of any instrument or document evidencing the obligations secured by this agreement or in the performance of any covenant contained herein shall occur; then the following course of action shall be taken:

- i. Documentation and discussion with the organization of non-compliance from the Parks and Recreation Department.



- ii. Written notice of non-compliance from the Parks and Recreation Department.
- iii. Second written notice of non-compliance from the Parks and Recreation Department with stipulation requiring corrective action within in thirty (30) days of issuance.
- iv. Failure to take corrective actions after the second written notice of non-compliance will result in a staff discussion with City of Deer Park Administration.
- v. Recommended course of action from City of Deer Park Administration may be presented to the Parks and Recreation commission by staff should a suitable solution not be determined.
- vi. Parks and Recreation Commission will recommend to City Council a suitable course of action.
- vii. City Council will make a recommendation up to possible termination of the Sports Organization Utilization Agreement.

Annual Report Attachments:

- 1. Current Copy of board approved Organization constitution and by-laws.
- 2. Proof of Insurance.
- 3. List of current officers and Board of Directors.
- 4. Proposed annual calendar of events.
- 5. Copies of all receipts for any current agreement's contributions must be provided to determine the total funds contributed to the facilities in lieu of payment for current agreement.
- 6. If requesting, written contribution request in lieu of payment.

In case any one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

Nothing in this agreement shall be construed to make the City or its respective agents or representatives liable in situations it is otherwise immune from liability.

Each party represents to the other that the individual signing this agreement below has been duly authorized to do so by its respective governing body and that this agreement is binding and enforceable as to each party.

I have read and I understand the policies and regulations stated herein and agree to abide by them. Failure to abide by these policies and/or regulations may be cause for the revocation of the agreement.

The City of Deer Park enters an agreement with: \_\_\_\_\_ for the sole purpose of playing games and/or tournaments and related activities upon the above agreement, terms and conditions, that certain tract(s) of land in the City of Deer Park, Harris County, Texas to wit:

The City of Deer Park, Texas \_\_\_\_\_ located in \_\_\_\_\_ in said city. This agreement shall be effective from ~~January~~ <sup>July</sup> 1, 20\_\_ through December 31, 20\_\_ but may be sooner.

Signed in duplicate, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Authorized organization:

Name: Jacob F. Guerra

Signature: [Signature]

Park Board Chairman:

Name: Georgette Ford

Signature: [Signature]

Parks and Recreation Department Director

Name: Chris Sandoz

Signature: [Signature]

City of Deer Park Mayor

Name: \_\_\_\_\_

Signature: \_\_\_\_\_



## **EXHIBIT A**

### **Deer Park Athletic Field**

#### **Rain-out Policy**

Practices and games will be held, as long as conditions are safe for participants and do not violate our rules or park guidelines. As a standard, the City of Deer Park will do our best to alert the leagues and rentals via email or phone call with as much notice as possible on practice/game day should fields be unplayable. Please keep in mind that Park closures and practice/game cancellations are determined by the City of Deer Park Parks and Recreation Department which reserves the right to cancel practices/games at any time depending on the current weather and field conditions.

Please call 281-478-2099 for a recorded message that will provide information in reference to Rainouts and Cancellations during the week after 3:00pm or visit the City of Deer Park Athletics Website at: [www.deerparktx.gov/athletics](http://www.deerparktx.gov/athletics) for status updates. City of Deer Park staff will work with league officials, citizen field rentals, and tournament directors when making decisions on field conditions and the playability of fields at the various athletic sports complexes. League and tournament officials make the final call if their event will play or not based on 1) current weather conditions and 2) if the fields have not been previously closed by the City of Deer Park.

#### *City of Deer Park Athletic Sports Complexes - Determining Field Playability*

Standing water occurs because the ground is saturated. Removing standing water does not eliminate the saturation. It is the saturation, and not standing water, that causes damage and unsafe conditions. Determining the playability of an athletic field is crucial to the continued health of the turf and the sustainability of the field throughout the season. More importantly, determining the playability is vital to the safety and best interests of the participants and patrons to the City of Deer Park athletic sports complexes. The Department will close its athletic fields if City of Deer Park staff determines that fields are too wet for play, or if other issues arise that would compromise patron safety.

League officials have the responsibility to close fields for play when safety and/or field damage is possible.

*An athletic field should be considered closed for play if any part of the field becomes unsafe for field users or if conditions exist where use will cause damage to the field.*

An athletic field should be considered closed if any of the following conditions exist:

1. There is standing water present on any part of the field that cannot be removed without causing damage to the field.
2. There are muddy conditions present that will not dry by the start of the game.
3. While walking on the field water can be seen or heard with any footstep.

4. If water gathers around the sole of a shoe or boot on any portion of the field.
5. While walking in turf areas any impression of your footprint is left in the surface.
6. While walking on the infield portion of the field, an impression of ½" deep or more is left by a footprint.

*Additional reasons for cancelling games:*

1. It has rained most of the day of the scheduled game and there is standing water on the field.
2. It has rained for several days prior to the scheduled game and the fields are wet to the point where playing the game will destroy the playing surface.
3. It is raining at the time of the scheduled game and the temperature is low enough to make conditions unbearable for the children.
4. The presence of lightning - 3 strikes and you're out. The first lightning strike will cause a 30-minute delay, with subsequent strikes re-setting the 30-minute delay. Three strikes within 30 minutes will result in cancellation.
5. The potential for severe weather is significant enough that it warrants cancellation for the safety of participants and patrons.



## EXHIBIT B

### Glossary of Terms

1. **Recognized Organization** – A recognized sports organization with the City of Deer Park is an organization that has been formally recognized by City Council as an established sports group within the City. Recognized organizations are eligible to use City facilities or Deer Park ISD facilities at discount fee rates or at no cost per the inter-local agreement. A recognized organization must have:
  - a. Established structure
  - b. Recommendation from Parks and Recreation Commission
  - c. Approval from City Council
2. **Sports Organization Utilization Agreement**- An agreement to establish a mutual understanding and working relationship between various organizations and the City.
3. **Recreation(al) Play**: An interclub league in which the use of invitations, recruiting, or any similar process to roster players to any team on the basis of talent or ability is prohibited and a system of rostering players is used to establish a fair or balanced distribution of playing talent among all teams participating.
4. **Non-Recreation (al) Play**: Teams and Tournaments that do not meet the established criteria of "Glossary of Terms, Item 3" are to be considered non-recreation(al).
5. **First Right of Refusal** – a contractual right that gives the agreement holder first priority to utilize the facilities according to specified terms in this agreement.
6. **Third Party Usage** - A person or group besides the two primarily involved in the Sports Organization Utilization Agreement.
7. **Parks and Recreation Commission** - Under the supervision of the city manager, the Parks and Recreation Commission shall provide, conduct, and supervise public playgrounds, athletic fields, recreation centers, and other recreational facilities and activities on any property owned or controlled by the city. The commission shall consult, advise, and cooperate with other groups concerned with providing recreation in and for the city.
8. **Capital Improvement Project** - A Capital Project is a project that helps maintain or improve a City asset, often called infrastructure.

## DEER PARK BASEBALL

### Rules and Standard Operating Procedures

#### Field Locations and Age Divisions:

##### Spencerview Complex (formerly Durant)

- Shetland (4, 5, and 6 Year Olds)
- Pinto (7U)

##### Minchen Complex (formerly Little League)

- Pinto (8U)
- Mustang (9 and 10 Year Olds)
- Bronco (11 and 12 Year Olds)

##### Dow Park Complex (formerly Pony Fields)

- Pony (13 and 14 Year Olds)
- Colt (15 and 16 Year Olds)
- Palomino (17, 18 and 19 Year olds)

### PONY © AND OFFICIAL BASEBALL RULES WILL APPLY WITH THE FOLLOWING EXCEPTIONS:

#### I. Equipment, Safety Guidelines and Sportsmanship:

##### A. Bats, cleats:

1. Metal baseball cleats are only permitted in the Pony, Colt, and Palomino Division.

##### B. Protective Equipment:

1. Deer Park Baseball strongly recommends ALL players wear an athletic supporter with cup.
2. Catchers, or any player on the team who may be catching in a game or practice, MUST wear supporter and cup, protective helmet, chest protector, shin guards, and mask with throat protector (unless they are the hockey style) at all times. This section excludes T-Ball where only a helmet is required.
3. If a catcher is found not wearing proper equipment, he must be removed from the catcher position until he is properly equipped.
4. Managers or adult coaches may warm up a pitcher between innings without a protective mask.
5. Players warming up a pitcher must wear protective helmet and mask.
6. Adults may coach on the base lines without protective helmets.
7. Player coaches must wear helmets.
8. Any player without a complete uniform (league issue hat, league issue jersey, pants, belt, and cap) may be restricted from play by his manager or the umpires. The intent of this rule is to encourage kids to be properly dressed and promote respect for the game.
9. Protective batting helmet masks are recommended for the Shetland, Pinto, Mustang, and Bronco age divisions.
10. Players must wear a helmet until they are inside the dugout. If a player removes the helmet before the dugout, the first time is a warning and the second time is ejection.



C. *Safety Guidelines:*

1. *Sliding:*

- a) No base runner may intentionally run into a fielder just to knock the ball out of his possession. The runner must strenuously try to avoid contact at all times.
- b) If the catcher (fielder) must move into the base path between home and third base to receive the throw, base runner must give way (run around) him to allow him to make the play.
- c) If a runner attempting to advance a base intentionally makes contact with the fielder (catcher) by sliding into him above the waist, or using a "football" type rolling block or other similar actions, the umpire will call the runner out and if he considers it a flagrant violation the umpire may eject the runner for unsportsmanlike conduct.
- d) In the event of injury during the play, the umpire may discontinue play at any time regardless of whether or not the ball is in play, if the umpire feels the injured player requires immediate attention.
- e) With a runner on third base, the batter takes a full swing while the runner is attempting to steal home, the batter is ejected and the manager will be ejected from the field. The ball is dead.
- f) If a batter shows bunt and then proceeds to take a full swing ("fake bunt – swing away") the umpire will stop play and the batter is out, the manager is ejected for the remainder of the game and if it happens again in the game, the player will be called out.

2. *Practice Sessions:*

- a) A Manager or Coach of Record for the team practicing must be present for any practice to occur.

II. **Team Volunteers and Board Members On-Duty:**

A. *Mandatory Volunteers:*

1. Each team will provide:

- a) At least two field maintenance people.
  - i. Early game is responsible for prepping field for game play. For example placing bases and chalking field of play.
  - ii. Late game is responsible for returning bases to the shed and raking playing surface.
- b) One person for the press box for each game.
- c) The visiting team will provide a person to announce and operate the scoreboard.
- d) The home team will provide a person to serve as the official scorer. The official scorebook will remain in the press box for the duration of the game.
- e) These duties may be switched if both persons agree.
- f) Failure to provide volunteers may result in forfeit of game.

B. *Maintenance of Deer Park Baseball Fields and Facilities:*

- 1. After each game, the teams will rake the pitcher's mound and home plate. This will help ensure that each game will have a good playing surface and the field will have less chance of retaining water if it rains overnight.

## FINAL 2018

2. Each Manager of the last scheduled game of the day/evening is responsible for insuring that all DPB facilities are secure at the end of day/night.
  - a) Failure to do so will carry a one game suspension the first time.
  - b) A second failure will carry a three game suspension.
3. All managers are requested to be mindful of the importance of the concession stand to the league, and to make sure parents and supporters do not bring drinks and food from outside the ball park. Support Your League!

### III. Being a Manager or a Coach:

#### A. Purpose:

1. Managing and coaching baseball is about teaching the players how to play the game of baseball.
2. At Deer Park Baseball, we are dedicated to guiding the future adults that come into our league in the ways of being a better citizen during and after baseball.

#### B. Appointment:

1. Managers will be appointed in spring and in fall by the Board of Directors and shall be responsible for the selection of their team members and team conduct on the field of play.
2. Returning managers will be considered first when filling teams.
3. All managers and assistants including volunteers will be subject to a background investigation.
4. Managers shall be selected for a one (1) season term and are subject to dismissal by the Board of Directors for any conduct considered detrimental to the best interest of the organization.
5. Managers will be responsible for returning all DPB equipment to the Equipment Manager and be required to pay for any lost DPB equipment.
6. Managers are responsible to acquire a sponsor for their team for the spring season.
7. Deposit for equipment will be \$100.

### IV. Discipline:

#### A. Team Discipline:

1. The DPB organization will follow the discipline rules established in the PONY rules and regulations section of the book.
2. The manager is responsible for the conduct of his players and parents at all times.
3. A batter that unintentionally throws his bat will be warned by the umpire the first time.
4. Should the same batter unintentionally throw his bat for a second or more times during a game, he shall be declared out. No runners shall be allowed to advance, DEAD BALL.
5. Any player or coach who exhibits unsportsmanlike behavior (intentionally kicks or throws equipment, uses profane language in anger, fights, etc.) WILL BE EJECTED FROM THE GAME IMMEDIATELY and also be suspended from their next game, including play-offs.
6. Umpires' decisions, when this happens, will have the full support of the Board.
7. A player ejected from the game must remain on his team bench; unless a parent or legal guardian accompanies him/her, then the player may sit in the stands or leave the field. The player will also be suspended from their next game, including play-offs. The player will serve



the one (1) game suspension in uniform on the bench or will be subject to discipline from the Board of Directors.

8. If the player is requested to leave the field of play and player's parent(s) or legal guardian is present, he must do so.
9. If an umpire requests the manager's assistance in disciplinary actions, the manager must comply or face ejection and/or forfeiture of the game.
10. Managers and players are also subject to suspensions by the League when warranted.

**B. *Managers/Assistants, Parents and Fans:***

1. Our league will NOT tolerate any prolonged outburst directed at the other team, coaches, umpires, or league officials.
2. If the manager cannot control his fans, he will be subject to suspension, as outlined by the Board of Directors of Deer Park Baseball.
3. Abusive behavior or language of any kind to the other team will also NOT be tolerated.
4. A manager or coach who has been ejected from the game MUST leave the ballpark and may be suspended from their next game pending review from the Discipline Committee. Play-off games are included. Failure to leave the ballpark will result in forfeiture.
5. A disruptive fan can be asked to leave the immediate area by the umpire. If they do not leave, authorities will be called.
6. Disciplinary action to be taken against any manager, coach, player or spectator shall be decided on a case-by-case basis by the Discipline Committee.
7. Suspensions may be appealed to the Board of Directors within twenty-four (24) hours from the time of ejection in writing with signature or email to the Vice President of their respective complex.

**C. *Dugout Responsibilities:***

1. Adults inside the fence during the game will be determined by age division.
2. If a player has to leave, the manager will be notified.
3. All team members will have on identical uniforms (pants, jerseys, hats, belts and socks). Jerseys MUST be tucked inside the pants at ALL times.
4. All managers and coaches will have matching team hats. Solid color shorts will be allowed.
5. All managers and coaches are to stay within the fenced dugout or on deck area except official time outs.
6. When the team is at bat, the manager and a coach will be at the coaches' box on first and third base.
7. A team player will be allowed at first base ONLY if wearing a batting helmet.
8. No player is allowed outside the dugout unless he is in the on deck area, or a pitcher and catcher warming up in the bullpen or playing defense.

**V. *Player Registration and Draft Selection:***

**Definitions:**

**Frozen Player** – A player that is dedicated to a new manager in writing that cannot be drafted

**A. *Registration for Pony / Colt / Palomino:***

1. Returning players must register prior to the draft.
2. Returning players not wanting to return to his/her team will be placed back in the regular draft.

**FINAL 2018**

3. Players who have been cut from the high school team or who currently play on the high school team may play in their respective division.

**B. *Registration for Blended League (Bronco Division and Down):***

1. Players will be redrafted each year.
2. Freezes allowed: Manager, Coach of Record, and two (2) additional freezes. If a coach utilizes the 4<sup>th</sup> freeze, that player will be taken in the 1<sup>st</sup> round of his respective draft.
  - a) During fall seasons only six freezes will be allowed.

**C. *Tryouts:***

1. All new players as well as players re-entering the draft must attend at least one (1) tryout to be eligible to be drafted to a team.
2. All players in the draft will be drafted.
3. No refunds will be given after the player has been drafted to a team.
4. Siblings will be drafted in consecutive rounds and must be declared when the first sibling is selected.
5. Players not registered before draft or who do not attend a tryout will be a hat pick during the draft.
6. Frozen players do not have to try out.

**D. *General Draft:***

1. The draft order for all divisions will be determined by the draw of a number. The draft sequence will follow a left-to-right, right-to-left format (snake draft).
2. All freezes must be selected and presented to the age division coordinator with parent signed permission slip prior to the start of tryouts.
3. It will be an open draft and each team will select until the team is full or until all players are selected. The number of players per team may change to accommodate teams for the league. Freeze will be placed in the 3<sup>rd</sup> round if accompanied by a sibling that sibling will be drafted in the 4<sup>th</sup> round. Manager and Coach of Record children will be placed in the 9<sup>th</sup> and 10<sup>th</sup> round. Manager and Coach of Record siblings will be placed in the 8<sup>th</sup> round. Sibling of frozen player will be placed in the 4<sup>th</sup> round. Trades will be allowed for thirty (30) minutes after the conclusion of the draft. Frozen players and hat picks may not be traded. The Vice President must approve all trades.
4. Managers in the league may have three (3) frozen players. If the manager and coach of record have no sons playing then they must have a signed letter from player's parent approving the freeze.

**E. *Roster Maintenance:***

1. All teams will be required to maintain a minimum number of players set by the league.
2. All player replacements must take place within seven (7) days of the roster vacancy and will be governed by the Vice President of the complex in which the age group is assigned.
3. Direct player contact by the Manager is not permitted. The Coordinator will contact all replacement players in the order of waiting list registration and will be placed on the team roster in that order.
4. Managers are required to report any player that has quit or is injured for extended period of time to the age division coordinator within 24 hours. Failure to do so will result in forfeit of all games played in that time period.



**VI. About the Game:**

**A. Warm Ups:**

1. There will be NO batting or throwing of any type of baseball (except whiffle balls) against the fences during warm ups, including outside the batting cages. NO EXCEPTIONS!!!
2. Game balls will be furnished by the league.

**B. Game Start:**

1. The game clock will start when the head umpire signifies the game has started and it will be his / her responsibility to maintain the game clock.

**C. Game Duration:**

1. Please refer to the PONY rule book for game time duration, unless specified in your age divisions rules.
2. No inning will start after 1 hour and 45 minutes of playing time.
3. If an inning is started prior to the expiration of the time limit, the game shall continue until that inning is completed.
4. Umpires have the authority to extend the time limit when they deem appropriate in the event of time-consuming injuries, rain delays, or light failure.
5. Starting times for the games will be posted on the league website if different from the regular start times.
6. It is important that games start on time. For this reason, infield practice:
  - a) Will not be allowed between games.
  - b) Warm up in the outfield will be allowed between games after the previous game has been completed.
  - c) The home team should be warmed up and on the field ready to throw the first pitch by the designated start time.
7. Courtesy runners are NOT permitted EXCEPT:
  - a) A substitute runner (one not in the defensive line-up) WILL RUN FOR THE CATCHER when there are 2 outs.
  - b) In the case of a team only having 9 players, the player making the last out BEFORE the catcher bats will be the courtesy runner.

**D. Complete Game:**

1. Game time and innings duration will be determined by age division.
2. However, a complete game shall also be declared in the following instances:
  - a) When the home team is leading by 10 or more runs at the end of four innings or any inning thereafter.
  - b) When the home team is leading by 10 or more runs at the end of 3-1/2 innings or any inning thereafter.
  - c) When a game is shortened for any reason (rain, light failure, etc.), if at least four innings have been played (3-1/2 innings if home team is ahead).

## FINAL 2018

- d) If 4 innings (3-1/2 if home team is ahead) have not been played due to rain, light failure, etc., then the game will be completed at the next available time and date unless the manager of the team behind in the score wishes to accept the score for the innings played.
- e) Game will resume at the time in which it was halted, and will be a completed game when time has expired.
- 3. Games may end in a tie.

### E. *Post-Game Proceedings:*

- 1. Clean Up:
  - a) Managers are asked to have their post-game talk out of the dugout area.
  - b) The dugout shall be cleaned before vacating. Failure to comply with this regulation

could result in a forfeit.

## VII. **Pitching:**

### A. *Pitching Rules:*

- 1. PONY PITCHING RULES APPLY to regular season games per division.

## VIII. **Playing Time:**

### A. *Minimum Play:*

- 1. Please refer to the PONY rules and regulations book for minimum playtime.
- 2. All divisions will bat the roster.
- 3. Any player ejected from the game is an out when the spot comes up in the batting order.
- 4. If a manager has to discipline a player, he must report the player's name being disciplined and reason to the division coordinator.
- 5. If a player gets during his at bat and needs to leave the game, then a pinch runner will be allowed.
- 6. The injured player will NOT be allowed to return for the remainder of the game to prevent further damage to the original injury.
- 7. Both managers are required to sign the official scorekeeper's book at the completion of play. Failure to do so will result in the manager or coach of record being given a one (1) game suspension.

## IX. **Weather Problems:**

### A. *Stormy Weather:*

- 1. If the game HAS NOT started, the On-Duty Officer and/or any Board Members on site will make the decision whether or not to start the game if very bad weather (lightening, etc.) is imminent. If the game has started the umpire in charge will make the decision.
- 2. Games posted on the website are the official game times and location.

## X. **Standings and Championship:**

### A. *Standings:*

**FINAL 2018**

1. Regular season standings will be calculated based on winning percentage. All games played will count, along with added losses.
2. In the case of a tie, PONY tournament tie breaking rules will apply.

**XI. Post Season:**

**A. Post Season Tournament Team:**

1. Shetland, Pinto, Mustang, and Bronco tournament team manager will be the order of finish for the regular season of play pending board approval.
  - a) The Board reserves the right to amend this on a case by case basis.
2. Pony, Colt and Palomino teams will be selected by the President and voted on by the Executive Board of Directors.

**XII. Miscellaneous:**

**A. Injuries:**

1. Deer Park Baseball officials should be notified within 24 hours in all cases of injury to a player.
2. An accident form must be completed for all injuries that require medical attention.

**B. Board of Directors:**

1. Board members are expected to attend 50% of all meetings during the calendar year.

**C. Executive Board of Directors:**

1. The Executive Board of Directors is comprised of seven (7) members that include: President, three (3) Vice Presidents (Minchen / Spencerview / Dow Complexes), Treasurer, Secretary and a Past President. This board will give directive to the General Board of Directors for final voting approval.
2. The Executive Board of Directors will appoint executive and general board members to serve as a discipline committee for the organization.
3. In order to be elected to the Executive Board of Directors, you must serve a minimum of one (1) year on the General Board of Directors.
4. The Treasurer will be appointed to the Executive Board of Directors when the spot becomes vacated by the President of the league to be approved by the board.
5. The Executive Board will serve two year terms. The President, Minchen Vice President, and secretary will be elected in even number years with the Spencerview and Dow Vice Presidents being elected in odd number years.

**D. General Board of Directors:**

1. The election of the General Board of Directors is held annually by ballot with candidate's names presented for vote. Candidates are elected by the Board of Directors.
2. Removal of a General Board Member will be by  $\frac{3}{4}$  votes of all board members.
3. Annually the Board of Directors has the right to change or amend the Deer Park Baseball By-Laws.

**E. Questions and/or Complaints:**

1. Any person with questions or complaints should direct those questions or complaints directly to the board member on duty.
2. If unable to resolve, then the question or complaint should be put in writing, dated, and signed, and sent to the president of the league. Email information is located on the website.



3. The Board will consider the question/complaint, and, if necessary, request the presence of the complainant at a Board meeting.

## BOARD AND CONTACTS

### Deer Park Baseball Board of Directors

Position	Name	Email	Telephone #
President	Jacob Guerra	jguerra.dp11@gmail.com	832-754-7668
Vice President (Spencerview Complex)	Chris Moody	cmoody62@yahoo.com	832-480-3060
Vice President (Minchen Complex)	Lorenzo Pina	renzos23@gmail.com	832-878-5737
Vice President (Dow Complex)	Lionel Corcolis	lcorcolis@yahoo.com	832-278-9955
Vice President (Past President)	TJ Haight	tj.haight@yahoo.com	281-844-2374
Treasurer	Jamie Munoz	Jamie@mccorvey.com	713-301-9272
Secretary	Brooke Thompson	bthompson02@hotmail.com	281-704-1146
4U Division Coordinator	Edward Villasana	villasanaedward@yahoo.com	832-306-0278
5U Division Coordinator	Arthur Saucedo	arthursaucedo.dp11@yahoo.com	713-449-0129
6U Division Coordinator	Chase Coppedge	jccoppedge@aol.com	832-215-8247
7U Division Coordinator	Jason Antu	jantu.dpb@gmail.com	832-314-2008
8U Division Coordinator	Gereme Pullin	geremepullin@yahoo.com	281-709-3895
9U Division Coordinator	Doug Collier	dcollier2016@gmail.com	713-447-0839
10U Division Coordinator	Bruce McDonald	brucemcdonald26@hotmail.com	832-538-2479
11U/12U Division Coordinator	Jessica Hill	jessica.hill@albemarle.com	832-528-0372
14U Division Coordinator	Jennifer Fountain	ja24fountain@gmail.com	832-368-8299
19U Division Coordinator			
Spencerview Field Manager	Anthony Castillo		832-860-9485
Minchen Field Manager	Israel Guerrero	Israelgue1@gmail.com	
Dow Field Manager			
Team Mom Agent	Ashley Saucedo	ashleysaucedo.dp11@yahoo.com	281-725-7252
Equipment Manager	Donald Denney	donna1ddenney@att.net	
Sponsorship Coordinator	Sonya Burnett	sonjam00@aol.com	832-282-8881
Uniform Agent	Sonya Burnett	sonjam00@aol.com	832-282-8881
Safety Officer	Margot Melendez	margotm1976@gmail.com	832-503-1870
Social Media	Lionel Corcolis	lcorcolis@yahoo.com	832-278-9955
All-Star Coordinator / Tournament Director	Jacob Guerra	jguerra.dp11@gmail.com	832-754-7668
Website Coordinator	Cordelia Orozco	corozco.dpb@gmail.com	713-443-1397
Umpire Coordinator	Doug McBride		



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
4/3/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Gagliardi Insurance Services, Inc.</b> 109 S. 13th St. #117B Philadelphia, PA 19107 License#: #809840		<b>CONTACT NAME:</b> <b>PHONE (A/C No. Ext):</b> 1 (800) -995-9768 <b>FAX (A/C No.):</b> (408) 414-8199 <b>E-MAIL ADDRESS:</b> sales@gsportsinsurance.com		
<b>INSURED</b> <b>Deer Park Pony Baseball</b> P.O. Box 1291 Deer Park, TX 77536 832-754-7668 832-754-7668		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC#</b>
		<b>INSURER A:</b> New York Marine & General Ins.		<b>16608</b>
		<b>INSURER B:</b> Starr Indemnity & Liability Co		<b>38318</b>
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS. LTR	TYPE OF INSURANCE	ADDL. INSD.	SUBR. WVD.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS			
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Abuse &amp; Molestation</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		PK201800012200	3/14/2018	3/14/2019	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>0</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG Participant Legal Liab \$ <b>1,000,000</b> COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$			
	<input type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PK201800012200	3/14/2018	3/14/2019	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$									EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						Y/N <input type="checkbox"/> N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>B Accident Medical</b>								BAP 640000	3/14/2018

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate holder is included as an additional insured, but only with respect to the liability arising out of the negligence of the named insured. All policy terms and conditions apply.

## CERTIFICATE HOLDER

City of Deer Park  
P.O. Box 700  
610 E. San Augustine  
Deer Park, TX 77536

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Donna Gagliardi*

© 1988-2016 ACORD CORPORATION. All rights reserved.





# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
4/3/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Gagliardi Insurance Services, Inc. 109 S. 13th St. #117B Philadelphia, PA 19107 License#: #809840		<b>CONTACT NAME:</b> <b>PHONE (A/C No. Ext):</b> 1 (800) -995-9768 <b>FAX (A/C No.):</b> (408) 414-8199 <b>E-MAIL ADDRESS:</b> sales@gsportsinsurance.com		
<b>INSURED</b> Deer Park Pony Baseball P.O. Box 1291 Deer Park, TX 77536 832-754-7668 832-754-7668		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC#</b>
		INSURER A: New York Marine & General Ins.		16608
		INSURER B: Starr Indemnity & Liability Co		38318
		INSURER C:		
		INSURER D:		
		INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Abuse & Molestation GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		PK201800012200	3/14/2018	3/14/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG Participant Legal Liab \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			BAP 640000	3/14/2018	3/14/2019	Limit \$100K AD&D \$10K DED \$250 Dental \$3K

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Proof of coverage.

## CERTIFICATE HOLDER

Deer Park Pony Baseball  
P.O. Box 1291  
Deer Park, TX 77536

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
**4/3/2018**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Gagliardi Insurance Services, Inc.</b> 109 S. 13th St. #117B Philadelphia, PA 19107 License#: #809840	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C No. Ex):</b> 1(800)-995-9768 <b>FAX (A/C No.):</b> (408) 414-8199 <b>E-MAIL ADDRESS:</b> sales@gsportsinsurance.com	
<b>INSURED</b> <b>Deer Park Pony Baseball</b> P.O. Box 1291 Deer Park, TX 77536 832-754-7668 832-754-7668	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> New York Marine & General Ins.	16608
	<b>INSURER B:</b> Starr Indemnity & Liability Co	38318
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Abuse &amp; Molestation</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		PK201800012200	3/14/2018	3/14/2019	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Anyone person) \$ <b>0</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG Participant Legal Liab \$ <b>1,000,000</b>
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	<b>Accident Medical</b>			BAP 640000	3/14/2018	3/14/2019	Limit \$100K AD&D \$10K DED \$250 Dental \$3K

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate holder is included as an additional insured, but only with respect to the liability arising out of the negligence of the named insured. All policy terms and conditions apply.

**CERTIFICATE HOLDER**

**Pony Baseball Softball Inc.**  
1951 Pony Place  
P.O.Box 225  
Washington, PA 01530

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2018 ACORD CORPORATION. All rights reserved.