

TASK ORDER

Task Order No. 16-004-F

Task Order

In accordance with AIA Prime Agreement between City of Deer Park, Texas ("Owner") and Halff Associates ("Architect") for Professional Services –dated February 16, 2016 ("Agreement"), Owner and Architect agree as follows:

1. Specific Project Data

A. Title: Maxwell Center Expansion – Additional Services

B. Description: Additional services for construction phase services due to the Contractor's extended construction schedule. Services to adding five (5) bi-weekly meeting to the contracted eight (8) monthly progress meetings held between the Owner, Architect, Engineer, and Contractor. This increase is due to extended construction schedules and the need to continue professional construction administration services to project completion, anticipated for November 2018. Commencement of construction began on November 16, 2017. At project completion, the Architect will have conducted and participated in twenty-two (22) bi-weekly progress meeting.

The itemized services are as follows:

Month of Service	Additional Professional Services Fee	Description of Additional Professional Services
August 2018	\$2,150	One (1) additional bi-weekly meeting not billed (8/21/18); meeting minutes; contractor pay application review/approval
September 2018	\$4,300	Two (2) additional bi-weekly meetings not billed (9/4/18 & 9/18/18); meeting minutes; contractor pay application review/approval
October 2018	\$4,300	One (1) additional bi-weekly meeting (10/9/18) and punch walk (10/23/18); meeting minutes; punch report; contractor pay application review/approval
November 2018	\$3,250	One (1) meeting for final acceptance (11/2/18); meeting minutes; final acceptance report; processing close-out documents; contractor final pay and retainage application review/approval
TOTAL	\$14,000	

C. City of Deer Park Project Number: 16-004-F

TASK ORDER

D. Prime Agreement, Contract Number: PR-16-410-001

2. **Services of Architect**

Professional services for the proposed Maxwell Center expansion and parking lot improvements to include additional construction phase services.

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in the Agreement subject to the following: Refer to Prime Agreement.

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Construction Phase Services</u>	<u>To be included with the Current</u>
<u></u>	<u>Schedule</u>
<u></u>	<u></u>

5. **Payments to Architect**

A. Owner shall pay Landscape Architect for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum or Not to Exceed Amount of Compensation for Services</i>
Basic Services	Lump Sum addition to the Task Phase 3 original contract, dated Feb. 16, 2016.	\$14,000.00

B. The terms of payment are set forth in the AIA Prime Agreement unless modified in this Task Order.

6. **Other Modifications to Agreement:**

[Supplement or modify Agreement and Exhibits, if appropriate.]

7. **Attachments:** NA

8. **Documents Incorporated By Reference:** The Original Agreement effective February 16, 2016.

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Terms and Conditions: Execution of this Task Order by Owner and Architect shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Architect is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is October 9, 2018.

OWNER:

ARCHITECT :

By: _____

By: _____

Name: Jerry Mouton, Jr.

Name: Tim May, PLA, LEED ap

Title: Mayor, City of Deer Park, Texas

Title: Director of Planning/ Landscape
Architecture

Date: _____

Date: _____

ATTEST:

Shannon Bennett, City Secretary

STATE OF TEXAS

} CORPORATE

COUNTY OF HARRIS

} ACKNOWLEDGEMENT

On this ____ day of _____, 2018, Tim May personally appeared before me and proved to me through satisfactory evidence of identification to be the person who signed this document in my presence.

[SEAL]

Notary Public

My Commission Expires: _____

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DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Charlie Sandberg

Name: Tim May, PLA, LEED ap

Title: Director, Parks and Recreation

Title: Director of Planning/ Landscape
Architecture

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