<u>Timeline for Sole Source request to the Texas Department of Information Resources</u>

On 10/22/2018 a request was sent to Texas Department of Information Resources requesting and exemption from the commodity items purchasing requirement described in Subchapter B of Chapter 212 of Texas Administrative Code under Rule 212.20.

As of 12/10/2018, no responses have been received from the Department of Information Resources to the City of Deer Park.

Between 11/26/2018 and 12/10/2018 three follow up calls were made to The Texas Department of Information Services to Kelly Parker (Sole Source Department) at 512-475-1647. Messages were left with no response and no call back.

According to Title 1 Part 10 Chapter 212 and Subchapter C under Rule 212.20 under "D", if the Department of Information Resources has not issued a written denial of the exemption request within fifteen (15) business days following the date of its receipt of the request, or the date of receipt of requested additional information, the request for the exemption shall be deemed to have been approved for an amount equal to the total dollar amount of the proposed purchase or for the period of time described in the exemption request.

As of 12/10/2018, thirty-five (35) business days have followed from the original day of the request and therefore **the sole source exemption is deemed to have been approved for the amount of $105,000.00 according to the stated rule.**

Texas Administrative Code

TITLE 1	ADMINISTRATION
PART 10	DEPARTMENT OF INFORMATION RESOURCES
CHAPTER 212	PURCHASES OF COMMODITY ITEMS
SUBCHAPTER C	EXEMPTIONS
RULE §212.20	Written Request and Approval Process

(a) A state agency may submit a written request to the department for an exemption from the commodity items purchasing requirement described in Subchapter B of this chapter. The state agency shall not take any action on the contemplated purchase until the request for exemption is either approved or denied by the department.

(b) A request for an exemption must be in writing and include sufficient documentation to support the validity of the request. The department may request additional information in order to determine whether the proposed purchase is in the best interest of the state. The department shall not issue an exemption approval for a purchase that has already taken place. The department shall not issue an exemption approval solely on the basis that a solicitation has already been issued.

(c) Upon review of a written request for exemption, the department shall issue, in writing, either an approval or denial. A written approval shall include all pertinent terms and conditions of the exemption, including but not limited to, the dollar limit, expiration date, the quantity, list of specific commodity items, and any other conditions related to the proposed purchase. A written denial shall include the basis for the denial.

(d) If the department has not issued a written denial of the exemption request within fifteen (15) business days following the date of its receipt of the request, or the date of receipt of requested additional information, the request for the exemption shall be deemed to have been approved for an amount equal to the total dollar amount of the proposed purchase or for the period of time described in the exemption request.

Source Note: The provisions of this §212.20 adopted to be effective September 22, 2005, 30 TexReg 5948; amended to be effective November 17, 2011, 36 TexReg 7662; amended to be effective November 23, 2015, 40 TexReg 8195

City of Deer Park
710 E San Augustine
Deer Park, Texas 77536

Texas Department of Information Resources
P.O. Box 13564
Austin, TX 78711-3564

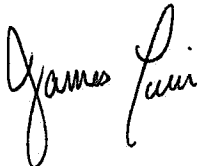**RE: Sole source exemption request**

To whom it may concern,

I am requesting an exemption from the commodity items purchasing requirement described in Subchapter B of chapter 212 in the Texas Administrative Code under Rule 212.20. I feel that a sole source justification exists for the purchase of RecTrac software from Vermont Systems. The software is required to satisfy the City of Deer Park's needs and is available from only one supplier.

Enclosed with this request is a letter dated 10/11/18 from the software vendor stating they are the sole source of the software. I am also enclosing a price quote from the vendor for the software purchase. The estimated total is $100,866 but will not exceed $105,000.

If you need additional information, please let me know.

Sincerely,

James Lewis
Director of Information Technology
City of Deer Park Texas

Vermont
Systems
Recreation & Parks Software

October 11, 2018

Daryl Denzer
City of Deer Park
610 E. San Augustine
PO Box 700
Deer Park, TX 77536

Dear Mr. Denzer,

This letter confirms that Vermont Systems, Inc. is the sole source for acquiring all VSI application software, as well as for all on-going maintenance support, which includes periodic software upgrades, immediate software repairs, knowledge base, online help, and toll-free telephone support. No other vendor has access to VSI's source code, and there are no other authorized VSI software vendors. This applies to all current VSI application software products including RecTrac, MainTrac, GolfTrac, WebTrac, PayTrac, FinTrac Time Management, InteliTrac, Access Control, Mobile RecTrac, Mobile WebTrac, Mobile MainTrac, Mobile GofTrac, and Mobile FinTrac. This is also inclusive of all ID integration interfaces, financial Interfaces, and other specialized interfaces.

VSI application software can be acquired via the traditional licensing with annual maintenance and support method, as well as via Software as a Service (SaaS), whereby, the Customer pays a monthly fee to use the software. As an alternative to Customer on premise hosting, VSI offers full hosting services that includes software installation, configuration, database management, and 24/7/365 hosting services support. Special SaaS options require packaged VSI hosting services. No other vendor has access to VSI's highly secure data center servers.

Sincerely yours,

Giles N. Willey,
President
Vermont Systems, Inc.

Vermont Systems
Recreation & Parks Software

Description:	**RecTrac Software as a Service**
Prepared For:	**City of Deer Park Parks & Recreation, Deer Park, TX**
Contact Name:	**Nicki Garvis, Marketing/Tech Coordinator**
Contact Email:	**ngarvis@deerparktx.org**
Approved By:	**John Willey, VP Sales (johnw@vermontsystems.com)**

Phone Number:	**(281)478-2066**
Fax Number:	
Quote Date:	**03/20/2018**

Description	Purchase Price	Annual Maint/Svs	Estimated Shipping*	Total Price
SaaS RecTrac/WebTrac/PayTrac/Hosted - Workgroup				
SaaS1 RecTrac/WebTrac/PayTrac/Host	$0.00	$26,100.00	$0.00	$26,100.00
Support Services - Training & Expenses	$31,008.00	$0.00	$0.00	$31,008.00
Total SaaS RecTrac/WebTrac/PayTrac/Hosted:	$31,008.00	$26,100.00	$0.00	$57,108.00
ID Systems - Workgroup Multi-User Software				
ID Card Hardware	$2,380.00	$0.00	$60.00	$2,440.00 ← 2
Total ID Systems:	$2,380.00	$0.00	$60.00	$2,440.00
Hardware - (VSI Qualified)				4510
Printers Receipt	$370.00	$0.00	$40.00	$410.00 • 12
Cash Drawers	$460.00	$0.00	$48.00	$508.00 • 12
Barcode Readers	$335.00	$0.00	$13.00	$348.00 • 12
Payment Card Readers	$895.00	$0.00	$16.00	$911.00 • 25
Total Hardware:	$2,060.00	$0.00	$117.00	$2,177.00

VSI TOTALS				
SaaS1 RecTrac/WebTrac/PayTrac/Host	$0.00	$26,100.00	$0.00	$26,100.00
Printers Receipt	$370.00	$0.00	$40.00	$410.00
Cash Drawers	$460.00	$0.00	$48.00	$508.00
ID Card Hardware	$2,380.00	$0.00	$60.00	$2,440.00
Barcode Readers	$335.00	$0.00	$13.00	$348.00
Payment Card Readers	$895.00	$0.00	$16.00	$911.00
Support Services - Training & Expenses	$31,008.00	$0.00	$0.00	$31,008.00
Grand Totals:	$35,448.00	$26,100.00	$177.00	$61,725.00

* NOTE: Shipping is FOB - Origin

(Plus Tax Where Applicable / Includes Shipping FOB - Origin)

SOFTWARE as a SERVICE (SaaS) TOTALS

Cost to Go Live!	$37,800.00	(Includes Training, Hardware/Shipping, and First Monthly SaaS fee)
Monthly SaaS Fee	$2,175.00	
Total First Year Costs	$61,725.00	
Total Year 2+	$26,100.00	

(handwritten)
+2440 - ID Card Hardware
+4510 - Receipt Printers
+5588 - Cash Drawers
+3828 - Bar Code Readers
+22775 - Credit Card Readers

$39,141 + 61,725 = $100,866

Vermont
V Systems
Recreation & Parks Software

SaaS RecTrac/WebTrac/PayTrac/Hosted Workgroup
VSI Quote Number: 68369
Please Review Notes on Last Page
Software Pricing Is Valid For 120 Days
Hardware Pricing Is Subject to Change

Description:	**RecTrac Software as a Service**			
Prepared For:	**City of Deer Park Parks & Recreation, Deer Park, TX**			
Contact Name:	**Nicki Garvis, Marketing/Tech Coordinator**	Phone Number:	**(281)478-2066**	
Contact Email:	**ngarvis@deerparktx.org**	Fax Number:		
Approved By:	**John Willey, VP Sales (johnw@vermontsystems.com)**	Quote Date:	**03/20/2018**	

Qty	Unit	Description	Unit Price	Extended Price	Annual Maint/Svs
		SaaS1 RecTrac/WebTrac/PayTrac/Host			
1	Each	SaaS Monthly-7 Module/RecTrac 25 Users, Silver Hosting (VS-WG2-4MODULE	$2,125.00	$2,125.00	$25,500.00 1
1	Each	SaaS Monthly Interface Add-On Fee - G/L Interface (VS-WG-ADDON)	$50.00	$50.00	$600.00
		Total SaaS1 RecTrac/WebTrac/PayTrac/Host:		**$2,175.00**	**$26,100.00**
		SaaS1 Modules and Add-ons			
1	Each	Activity Registration (VS-SS-RT-AR)	$0.00	$0.00	$0.00
1	Each	Facility Reservations (VS-SS-RT-FR)	$0.00	$0.00	$0.00
1	Each	Pass Management (VS-SS-RT-PM)	$0.00	$0.00	$0.00
1	Each	Point of Sale/Inventory/Tickets (VS-SS-RT-PS)	$0.00	$0.00	$0.00
1	Each	Venue Ticketing (VS-SS-RT-VU)	$0.00	$0.00	$0.00
1	Each	League Scheduling (VS-SS-RT-LS)	$0.00	$0.00	$0.00
1	Each	Trip Reservations (VS-SS-RT-TP)	$0.00	$0.00	$0.00
1	Each	Incident Reporting (VS-SS-RT-IR)	$0.00	$0.00	$0.00
1	Each	System Administration (VS-SS-RT-SA)	$0.00	$0.00	$0.00
1	Each	General Ledger Interface (VS-SS-IN-GL)	$0.00	$0.00	$0.00
		Total SaaS1 Modules and Add-ons:		**$0.00**	**$0.00**
		Support Services - Training & Expenses			
20	Day(s)	Installation/Training, Municipal, On-Site/Day (X-S-TNG-01)	$770.00	$15,400.00	$0.00
4	Day(s)	Travel Time (X-S-TNG-09)	$385.00	$1,540.00	$0.00
28	Each	Travel Expenses (estimated - pay actual only) (X-X-EXP)	$280.00	$7,840.00	$0.00 2
28	Each	Expense Meals Per Diem (X-X-MLS-PDIEM)	$51.00	$1,428.00	$0.00 3
4	Each	Expense Airfare (estimated-pay actual only) (X-X-AIR)	$1,200.00	$4,800.00	$0.00
		Total Support Services - Training & Expenses:		**$31,008.00**	**$0.00**

Total Software, Hardware and Support Services	**$31,008.00**	**$26,100.00**
Grand Total - SaaS RecTrac/WebTrac/PayTrac/Hosted:	**$57,108.00**	
* NOTE: Shipping is FOB - Origin	(Plus Tax Where Applicable / Includes Shipping FOB - Origin)	

Vermont Systems
Recreation & Parks Software

ID Systems Workgroup Multi-User Software
Pass Management Photo/Plastic Photo ID Card System
VSI Quote Number: 68369
Please Review Notes on Last Page
Software Pricing Is Valid For 120 Days
Hardware Pricing Is Subject to Change

Description:	**RecTrac Software as a Service**
Prepared For:	**City of Deer Park Parks & Recreation, Deer Park, TX**
Contact Name:	**Nicki Garvis, Marketing/Tech Coordinator**
Contact Email:	**ngarvis@deerparktx.org**
Approved By:	**John Willey, VP Sales (johnw@vermontsystems.com)**

Phone Number:	**(281)478-2066**
Fax Number:	
Quote Date:	**03/20/2018**

Qty	Unit	Description	Unit Price	Extended Price	Estimated Shipping*	Annual Maint/Svs
		ID Card Hardware				
1	Each	Polaroid P3500s ID Card Printer Cover (H-PID-PL-11-X-CV)	$35.00	$35.00	$4.00	$0.00
1	Each	P3500s 1-Side ID Card Printer, Ethernet/USB 18spc (H-PID-PL-11)	$1,750.00	$1,750.00	$21.00	$0.00 [4]
2	Each	P3500s/P5500/P3000/P4000 Color Ribbon 500 C/R (S-PID-PL-13)	$175.00	$350.00	$12.00	$0.00 [5]
1	Each	Logitech C920 Webcam, HD 1920x1080p, AutoFocus (H-PID-LT-01)	$105.00	$105.00	$12.00	$0.00 [6]
1	Each	Tripod Stand for Camera, Adjustable (H-PID-MS-01-ST)	$30.00	$30.00	$5.00	$0.00 [7]
1	Each	Blank White PVC Cards- 30Mil (1000 each) (PID-PVC-C-30)	$110.00	$110.00	$6.00	$0.00
		Total ID Card Hardware:		$2,380.00	$60.00	$0.00

	Unit Price	Extended Price	Estimated Shipping*	Annual Maint/Svs
Total Software, Hardware and Support Services		$2,380.00	$60.00	$0.00
Grand Total - ID Systems:			**$2,440.00**	

* NOTE: Shipping is FOB - Origin

(Plus Tax Where Applicable / Includes Shipping FOB - Origin)

Vermont Systems
Recreation & Parks Software

Hardware (VSI Qualified)
VSI Quote Number: 68369
Please Review Notes on Last Page
Software Pricing Is Valid For 120 Days
Hardware Pricing Is Subject to Change

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Approved By:	**John Willey, VP Sales (johnw@vermontsystems.com)**	Quote Date: **03/20/2018**

Qty	Unit	Description	Unit Price	Extended Price	Estimated Shipping*	Annual Maint/Svs
		Printers Receipt				
1	Each	Star TSP143IIU, 40 col Thermal, USB, Cutter (H-PRT-ST-05-U-B)	$265.00	$265.00	$13.00	$0.00 8
1	Each	Drawer 1 Cable for Epson & Star Printer (H-DRW-MM-X-CB1-EPST)	$10.00	$10.00	$3.00	$0.00
1	Each	Thermal Receipt Paper, 1 Ply, 50 Rolls/Case (S-PRT-IT-THB-01)	$95.00	$95.00	$24.00	$0.00 9
		Total Printers Receipt:		$370.00	$40.00	$0.00
		Cash Drawers				
1	Each	Advantage 18Wx16.7D,Smart,USB/Ser Em,Black,No Bell (H-DRW-MM-28-U-BK)	$285.00	$285.00	$24.00	$0.00 10
1	Each	MMF Advantage 17.4Wx18.7D Dumb Drw Paint Front Blk (H-DRW-MM-11-D-BK)	$175.00	$175.00	$24.00	$0.00
		Total Cash Drawers:		$460.00	$48.00	$0.00
		Barcode Readers				
1	Each	Honeywell MK7580G 1D/2D Genesis Imager, USB Cable (H-BCR-HY-10)	$335.00	$335.00	$13.00	$0.00 11
1	Each	MK7580 Custom Configuration for VSI software (H-BCR-HY-11-X-C)	$0.00	$0.00	$0.00	$0.00 12
		Total Barcode Readers:		$335.00	$13.00	$0.00
		Payment Card Readers				
1	Each	Cardconnect Ingenico ISC250 Pinpad Reader, SigCap (H-PIN-IG-250)	$895.00	$895.00	$16.00	$0.00 13
		Total Payment Card Readers:		$895.00	$16.00	$0.00
		Total Software, Hardware and Support Services		**$2,060.00**	**$117.00**	**$0.00**
		Grand Total - Hardware:			**$2,177.00**	

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(Plus Tax Where Applicable / Includes Shipping FOB - Origin)

Vermont Systems
Recreation & Parks Software

Proposal Summary Pricing
VSI Quote Number: 68369

Please See Detail Breakdown
on Following Pages

Description:	**RecTrac Software as a Service**
Prepared For:	**City of Deer Park Parks & Recreation, Deer Park, TX**
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Approved By:	**John Willey, VP Sales (johnw@vermontsystems.com)**

Phone Number:	**(281)478-2066**
Fax Number:	
Quote Date:	**03/20/2018**

1. SaaS monthly fee includes selected RecTrac and WebTrac application software modules, RecTrac System Administration and Incident Reporting modules, Mobile WebTrac, Pass Management ID Integration, up to12 concurrent RecTrac users, Progress OpenEdge RDBMS, PayTrac payment card interface, WebTrac Stylesheet , Premium Splash Page, & Agents, and Silver Level Hosting Services.

   It does NOT include VSI Add-ons such as GL Interface, Activity Custom Brochure, Field Lighting interfaces. Those will be added as a separate line items, if applicable.

2. The included expenses are ESTIMATED for airfare, lodging, parking, tolls, and rental vehicle (for non-flying trips, car rental can be more due to tolls and gasoline usage). Actual expenses are billed after each trip. For states with Cashless Tolls, there may be a delay in billing these charges as we sometimes don't get these bills from the car rental companies until weeks after a trip is complete.

   Meals are listed separately.

3. The Meal Per Diem rate is based on the GSA/DOD rates for your location.

4. P3500 S 1-Side Plastic ID Card Printer, 18cps Color/5cps Mono, Ethernet/USB, Windows XP/Vista/W7/W/10 Server 2008/2012. P3500S Energy Star printer includes USB Cable, PS, 3-Year Swap Out Parts & Labor Warranty Service including Printhead. 4th year warranty does not include the Printhead and motherboard. Annual Servicing/Cleaning and Hot Swap program for those customers purchasing ID card supplies through VSI.

5. RI-PO-3-0100 P3500S/P3000/P4000 Color Ribbon, 500 Cards Per Ribbon YMCK-T (If P5500 250 Color Front/250 Color Back) Each Polaroid ribbon includes a Cleaning Roller, Cleaning Card, and Snap Swab. Visible Light and Infrared bar code readers read bar codes printed with YMCKO ribbons.

6. Logitech C920 HD Pro Webcam, HD 1080p up to 1920x1080, HD 720p up to 1280x720p, Wide 78" View, Glass Autofocus Lens, USB 2.0/USB 3.0 Ready, Windows 7/8, UVC H.264 Compliant, Tripod Mountable, 2-Year Warranty.

7. Works with Lifecam and Logitech camera.

8. Includes power supply, power cord, auto cutter and cable. Wall mountable.

9. Thermal Receipt Paper, 1 Ply, 50 Roll/Case for Star, Epson, & Ithaca receipt printers.

10. This drawer is USB with a Serial Emulation. A straight USB drawer will not work with RecTrac.

11. Honeywell MK7580G-2 Genesis Bar Code Imager USB Kit, 1D/2D, PDF17, Gray, Type A 3M Cable (9.5' - Cbl-500-300-S00)), Power Supply, EasyID Software, Documentation, and VSI Custom Configuration. USB keyboard emulation is standard with optional Serial or Parallel emulation. Standard keyboard emulation used to connect reader to dedicated computer. This scanner can be used for RecTrac Background Visit Check-in by configuring it for Serial Emulation using the same USB cable. This enable the computer to be used for other functions, while it is also being used to scan visitor ID cards.

12. Custom Configuration for VSI application software, so plug and play out of the box.

13. Ingenico ISC250 Credit Card/Pinpad Debit Card Reader, PCI 4.X, 4.3" Color Display, 32-bit ARM 9 Processor, 64 SD/128 Flash, Stylus, PCT PTS 3.0 and 4.0, EMV Level 1, Triple DES, SRED, Speaker, Trk123 Magstripe Reader, Smart Card Reader, Signature Capture, CTLS (Contactless) Reader, USB/Ethernet, Remote Inject Encryption, Telium 2 Application, 1-Year Depot Warranty.

    These readers will be purchased through the gateway. They are priced here for budgeting purposes.