

CITY OF DEER PARK  
710 EAST SAN AUGUSTINE STREET  
DEER PARK, TEXAS 77536

79-07

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JUNE 18, 2019, BEGINNING AT 6:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.	MAYOR
SHERRY GARRISON	COUNCILWOMAN
TJ HAIGHT	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 6:30 p.m.
2. RECESSED – Mayor Mouton recessed the workshop meeting at 7:30 p.m.
3. RECONVENED – Mayor Mouton reconvened the workshop meeting at 7:30 p.m.
4. DISCUSSION OF ISSUES RELATING TO THE 2019 STRATEGIC PLAN FINAL REPORT AND THE PROCESS FOR RANKING OF STRATEGIES – Ron Cox, of Ron Cox Consulting gave an overview of the history of the first Strategic Plan in 2008 to the current recommended Strategic Plan with past scheduled events leading to the final report. Mr. Cox highlighted six areas of emphasis: Leadership/Governance, Quality of Life/Image, Comprehensive Planning, Economic Development, Public Safety and Organizational Excellence and stated issues and challenges and presented strategies for each area of emphasis. (Exhibit A)

Public Relations/Marketing Specialist Kristin Callahan gave an overview of the Prioritization Process utilizing Survey Monkey. The 2 step process will allow each Council and Staff member the ability to complete a survey prioritizing goals within each of the six areas of emphasis for the new Strategic Plan. When all Council members have completed the first survey, the strategies that fall within the top 40% based on average scores will advance to the second stage of the survey. During the second stage, Council

members will be asked to rank the highest-rated strategies from each area as part of a single pool, establishing over-arching priorities from all areas of emphasis. Council will be given two weeks to complete the survey.

5. PRESENTATION OF THE DEER PARK POLICE DEPARTMENT ANNUAL REPORT – Police Chief, Greg Grigg, gave an overview of the 2018 Annual Police Report. Chief Grigg dedicated the 2018 Annual Police Report to the Crime Control Prevention District Board and thanked Shelia Plovovich, Community Liaison for her hard work on the report.
6. DISCUSSION OF ISSUES RELATING TO THE GOLF COURSE GREENS AND REPLACEMENT OF IRRIGATION AND WATER FEATURE PUMP STATIONS AT THE BATTLEGROUNDS GOLF COURSE – Parks and Recreation Director Charlie Sandburg advised Council of several issues related to the health of the golf course greens. There has been investigations conducted in an effort to determine the issues related to the health of the greens and steps needed to improve the health. Other identified issues are related to the pumping station that feeds water to the irrigation system. Staff has identified these issues and have compiled several vendor options for the job to try and produce a permanent solution. Staff has been in on-going contact with vendors and Touchstone Staff concerning the scope of work that will be required for the replacement of the pumps. (Exhibit B1-B4)

City Engineer Adam Ballasteros gave an overview of the irrigation system configurations that are currently in place and the functions of the pumps.

Assistant Public Works Director Brent Costlow advised Council of issues at the pump station, particularly at Hole 17, that has given out. The wrong pump was installed many years ago, which has caused the malfunction of the pump. The solution proposed is to take care of the water feature in need of repair and to have an immediate resolution by moving the pump if needed, should the irrigation system fail.

7. DISCUSSION OF ISSUES RELATING TO AUTHORIZING THE LIBRARY TO SUBMIT A GRANT APPLICATION FOR SHELL'S DEER PARK COMMUNITY GRANTS – Library Director Rebecca Pool advised Council of the \$30,000 grant offered by Shell for local communities in celebration of the company's 90th anniversary in Deer Park. The Deer Park Library will be utilizing the grant for a 3-D printer and stand. This printer would be used for several purposes including printing services to patrons.
8. DISCUSSION OF ISSUES RELATING TO AN ORDINANCE AMENDING THE FEESCHEDULES FOR BUILDING PERMITS, EMERGENCY MEDICAL SERVICES, AND THE FIRE DRILL FIELD – City Manager James Stokes advised Council of the recently approved House Bill 852 by State Legislature that took effect immediately on May 21, 2019. This Bill amends how municipalities are permitted to calculate residential building permit fees and it specifically prohibits tying the building permit fee to the value of the improvements. Calculations of residential building permit fees now have to be based on the square footage of the residential improvement or be a flat fee. Due to this change, the City of Deer Park must now amend the residential

building permit fees to both comply with House Bill 852 and incorporate the planned 35% increase that was suggested at the 2018-2019 budget presentation. The EMS billing contractor, Emergicon, recently reviewed the fee structure and made recommendations for certain increases to stay in line with industry standards. The fees associated with outside rental of the Fire Drill Field also are recommended to increase. (Exhibit C1-C4)

9. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:45 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
City Secretary

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Jerry Mouton, Jr.  
Mayor