

CITY OF DEER PARK

CDC 1-203

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE REGULAR MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, APRIL 22, 2019 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGETTE FORD
JEFF LAWThER
DOUG BURGESS
LAURA HICKS

VICE PRESIDENT
MEMBER
MEMBER
MEMBER

OTHER OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT
DONNA TODD

CITY MANAGER
ASSISTANT CITY MANAGER
BOARD SECRETARY
TREASURER

1. MEETING CALLED TO ORDER – Vice President Georgette Ford called the meeting to order at 5:30 p.m.
2. APPROVAL OF MINUTES OF REGULAR MEETING ON JANUARY 28, 2019 – Motion was made by Doug Burgess and seconded by Laura Hicks to approve the minutes of the regular meeting held on January 28, 2019. Motion carried unanimously.
3. APPROVAL OF MINUTES OF JOINT MEETING ON JANUARY 28, 2019 – Motion was made by Laura Hicks and seconded by Jeff Lawther to approve the minutes of joint meeting held on January 28, 2019. Motion carried unanimously.
4. APPROVAL OF MINUTES OF JOINT MEETING ON FEBRUARY 25, 2019 – Motion was made by Jeff Lawther and seconded by Laura Hicks to approve the minutes of the joint meeting held on February 25, 2019. Motion carried unanimously.
5. CONSIDERATION OF AND POSSIBLE ACTION ON THE QUARTERLY REPORT FOR THE PERIOD OF JANUARY 1, 2019 - MARCH 31, 2019 – Assistant City Manager Gary

Jackson gave an overview of quarterly activity report for the meetings of the Deer Park Community Development Corporation activities and actions. This report detailed the projects and work accomplished during the previous quarter. The report was presented to the Board for review, approval and authorization to submit to City Council. (Exhibit A1)

Motion was made by Laura Hicks and seconded by Doug Burgess to approve the quarterly report for the period of January 1, 2019 - March 31, 2019 and authorize submission to the City Council.

6. DISCUSSION OF ISSUES RELATING TO THE CURRENT STATUS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION PROJECTS FOR JANUARY- MARCH 2019 – Parks and Recreation Director Charlie Sandberg gave an overview of the updates on the projects to include the Dow Park Pavilion, Maxwell Adult Center, Girls Softball Complex Soccer Complex, Community Center, Hike and Bike Trails and the Spencerview Athletic Complex. (Exhibit B1-B3)

Vice President Georgette Ford asked, “Have we alerted the Girl’s Softball Board of the delay of the Softball Field?”

Mr. Sandberg responded, “Jacob Zuniga and I did meet them with last week and we did express to them about the delay and what we are planning to do to accommodate them. I will report back to the Board the current status after the walk through.”

Jeff Lawther asked, “Is there some sort of out - of - town tournament that is going to use the softball fields?”

Mr. Sandberg responded, “Yes, there is. It is a huge Pony International Softball Tournament that is slated for the latter part of July, but that is not why we are not on the field. It is just due to the current construction project right now.”

Mr. Burgess asked, “Are the contractors having problems finding Tiff 419 grass?”

Mr. Sandberg responded, “Yes, that is what they claim.”

Mr. Lawther asked, “Was the contractor responsible for paying, after the wrong turf was installed?”

Mr. Sandberg responded, “It wasn’t that the wrong turf was installed. It was that they couldn’t find the product so it prolonged the project. What happened at the Girls’ Softball Complex was that there was common Bermuda grass mixed with the Tiff 419 grass and we made them remove all of that.”

Ms. Hicks asked, “Was it removed at their expense?”

Mr. Sandberg responded, “Yes.”

Mr. Lawther asked, “Is there any issue with not having an occupancy permit by the time the July tournament comes around?”

Mr. Sandberg responded, “There will be an issue with that, but we don’t feel like it will prolong it much.”

7. DISCUSSION OF ISSUES RELATING TO THE PRELIMINARY FY 2019-2020 DPCDC BUDGET – Finance Director Donna Todd gave an overview to the Board of the Preliminary Budget for FY 2018-19. Total revenues of \$3,004,000, representing estimated sales tax revenue and investment earnings. Projected expenditures of \$1,959,349 include services, supplies, bond related fees, and primarily operating transfers to the City to fund debt service on the certificates of obligation issued for the voter approved Parks and Recreation projects. Pay-as-you-go funding is for the hike and bike trails.
8. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT DEER PARK COMMUNITY DEVELOPMENT CORPORATION’S REGULAR BOARD MEETING: JULY 22, 2019 AT 5:30 PM – Vice President Ford announced the next regular Deer Park Community Development Corporation meeting on July 22, 2019 at 5:30 p.m.
9. ADJOURN – Vice President Georgette Ford adjourned the meeting at 5:46 p.m.

ATTEST:

APPROVED:

Shannon Bennett
Board Secretary

Georgette Ford, Vice President
Deer Park Community Development Corporation