CITY OF DEER PARK PRELIMINARY PLAT CHECKLIST COMMERCIAL SUBDIVISION

SUBD	IVISION NAME: SHELL FEDERAL CREDIT UNION TRACT ONE	
OWNE	ER: SHELL FEDERAL CREDIT UNION	
DATE	: August 5, 2019	
NA: No	ot Applicable √: Yes X: No	
Requi	red items submitted to the Public Works Engineering Department:	
	2 blueprints and Digital PDF	
	Filing Fee of \$250.00	
	Submit 10 days prior to P & Z meeting	
	Certified boundary & Topographic survey (Datum NAVD 1988, 2001 Adjustment(separate from plat) Show Elevations, Existing Infra-structure In Adjacent Street Right-of-ways.	
	Preliminary Subdivision Plat with All Plat Dedications	
NA	Overall Utility Layout Plan (Schematic). Actual engineering design is not Required at this stage.	
Preliminary Plat Information:		
	Name of Subdivision	
	Zoning Designation of PropertyOP	
√	Surveyor's Name, Address, Phone Number, Fax Number & E-Mail Address	
√	Name, Address and Phone Number of Owner, Contact Person)	
	Scale: 1" = 100' (maximum)	

	Abstract Survey Name
√	Lots, Blocks, Reserves (square footage indicated for each lot)
√	Building Lines
	Total Acreage
	Proposed Property Lines – indicated with heavy solid line
√	Legal Description (metes & bounds)
√	North Arrow
	Vicinity Map (1" = 1200')
	Existing & Proposed Easements
NA_	Median Cut Review if abutting thoroughfare for access (Remove/Add)
NA_	Lot Grading Plan (contour lines at 0.5' intervals)
NA_	Street Name: Continuation of Existing; No Duplication; Not to Exceed 12 Letters
NA_	Existing and Proposed Water Lines
<u>NA</u>	Existing Adjacent Fire Hydrants & Proposed Fire Hydrants (minimum spacing required is 300-Feet along streets);
NA_	Existing and Proposed Sewer Lines
<u>NA</u>	Existing Adjacent Manholes and Proposed Manholes (spacing required not to exceed 300-feet)
NA_	Existing and Proposed Storm Sewer (maximum spacing of inlets 300-feet)
_NA	Detention Site
Ea _NA	sements: 1) Minimum 16-foot utility easement at the back of each lot (subject to approval from Entex, Reliant Energy/HL&P, and Southwestern Bell)

_NA	2) Minimum 20-foot utility easement at the back of each lot if City utilities are located within the easement.	
NA_	3) Minimum 30-foot drainage easement (15-feet for each side of the centerline) for all minor drainage ways.	
√_	Adjacent Property Lines – indicated	
√	Adjacent Subdivisions, Apartments, Acreage, etc.	
√	Adjacent Streets (public & private)	
	Adjacent Easements (existing & proposed)	
√	Adjacent Drainage (nearest existing ditches to drain the subdivision)	
Building Lines & Lot Dimensions:		
NA_	All lot lines perpendicular or radial to street	
NA	Lots siding or backing on a major or secondary thoroughfare denied direct driveway	
NA	Blocks numbered consecutively	
NA	Lots numbered consecutively within each block	
√	Building set back lines meet zoning requirements	
NOT	E: Elevations shall be based on the latest U.S.G.S. Datum, NAVD 1988, 2001 adjustment.	
Checl	ked by: Jun & Buh Date: August 5, 2019	
-	James F. Beck, RPLS Engineering Coordinator	

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