

CITY OF DEER PARK

CDC 1-210

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE REGULAR MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, JULY 22, 2019 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGETTE FORD	VICE PRESIDENT
ERIC RIPLEY	MEMBER
FAYLENE DEFRANCIS	MEMBER
LES ELLARD	MEMBER
JEFF LAWOTHER	MEMBER
DOUG BURGESS	MEMBER
LAURA HICKS	MEMBER

OTHER OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – Vice President Georgette Ford called the meeting to order at 5:30 p.m.
2. APPROVAL OF MINUTES OF REGULAR MEETING ON APRIL 22, 2019 – Motion was made by Jeff Lawther and seconded by Eric Ripley to approve the minutes of the regular meeting held on April 22, 2019. Motion carried unanimously.
3. APPROVAL OF MINUTES OF JOINT MEETING ON APRIL 22, 2019 – Motion was made by Laura Hicks and seconded by Jeff Lawther to approve the minutes of joint meeting held on January 28, 2019. Motion carried unanimously.
4. ANNOUNCEMENT OF APPOINTMENT TO THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS – Vice President Ford welcomed the new members Eric Ripley and Faylene DeFrancis and gave them an opportunity to introduce themselves.

5. ELECTION OF OFFICERS FOR THE UNEXPIRED PORTION OF THE TERMS OF VACANT OFFICES – Vice President Georgette Ford called for nominations for the election of officers for President, Vice President, and Secretary for the Deer Park Community Development Corporation Board of Directors. as follows:

Motion was made by Doug Burgess and seconded by Jeff Lawther to elect Georgette Ford as President. Motion carried unanimously.

Motion was made by Georgette Ford and seconded by Les Ellard to elect Laura Hicks as Vice President. Motion carried unanimously.

Motion was made by Doug Burgess and seconded by Laura Hicks to elect Eric Ripley as Secretary. Motion carried unanimously.

6. CONSIDERATION OF AND POSSIBLE ACTION ON THE QUARTERLY REPORT FOR THE PERIOD OF APRIL 1, 2019 - JUNE 30, 2019 – Assistant City Manager Gary Jackson gave a brief overview of the combined report that includes the number of meetings and activities for the period of April - June 2019. The report also includes the financial bond related information, and the information from the previous quarter. (Exhibit A1-A7)

Motion was made by Les Ellard and seconded by Doug Burgess to approve the quarterly report for the period of April 1, 2019 - June 30, 2019 and authorize submission to City Council.

7. DISCUSSION OF ISSUES RELATING TO THE STATUS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION PROJECTS FOR THE PERIOD OF APRIL – JUNE 2019 – Parks and Recreation Director Charlie Sandberg gave an overview on the project updates that includes Dow Park Pavilion, Maxwell Adult Center, Softball Complex, Soccer Complex, Community Center, Hike and Bike Trails and the Spencerview Athletic Complex. (Exhibit B1-B3)

8. CONSIDERATION OF AND ACTION ON APPROVING THE FISCAL YEAR 2019-2020 DEER PARK COMMUNITY DEVELOPMENT CORPORATION BUDGET AND SUBMISSION TO CITY COUNCIL – Finance Director Donna Todd gave an overview of the final proposed budget which includes total revenues of \$3,004,000 and total expenditures of \$1,959,349. The final proposed budget did not change from the preliminary budget presented at the April 22, 2019 Board meeting. (Exhibit C1-C5)

Motion was made by Laura Hicks and seconded by Jeff Lawther to approve the FY 2019-2020 Deer Park Community Development Corporation Budget and submit to City Council.

9. ADJOURN – Vice President Georgette Ford adjourned the meeting at 5:58 p.m.

ATTEST:

APPROVED:

Shannon Bennett
Board Secretary

Georgette Ford, Vice President
Deer Park Community Development Corporation