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March 8, 2021

City of Deer Park
Attn: Cristina Gossett
710 E. San Augustine
Deer Park, TX 77536

Dear Ms McBride,

It has been a great pleasure working on the City of Deer Park's Messenger Newsletter. Please accept this letter as an acknowledgment from Richmond Printing to extend the printing contract for another year September 1, 2021 through August 31, 2022 with 3% increase in pricing. Please see attached notice of increase from our suppliers.

Please contact me should you have any questions or need any information.

Sincerely,

Javeed Gire
Director of Marketing