

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JANUARY 18, 2021 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGE PINDER	PRESIDENT
SMOKEY MATHER	MEMBER
DONALD ZUCKERO	MEMBER
WENDELL STANLEY	MEMBER
BOB HOTTEN	MEMBER
SHANNON BENNETT	SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President George Pinder called the meeting to order at 5:15 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 19, 2020 – Motion was made by Smokey Mather and seconded by Donald Zuckero to approve the minutes of the regular meeting on October 19, 2020. Motion carried unanimously.
4. APPROVAL OF MINUTES OF JOINT MEETING ON DECEMBER 15, 2020 – Motion was made by Bob Hotten and seconded by Donald Zuckero to approve the minutes of the joint meeting on December 15, 2020. Motion carried unanimously.
5. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2020-2021 FIRST QUARTER ENDING DECEMBER 31, 2020 – Treasurer Donna Todd presented the Financial Report and highlighted the statement of revenues that includes sales tax collected through October 2020. (Exhibit A1-A2)

Motion was made by Wendell Stanley and seconded by Bob Hotten to accept the quarterly financial report for the FY 2020-21 first quarter ended December 31, 2020. Motion carried unanimously.

6. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF JANUARY 1, 2020, THROUGH MARCH 31, 2021 AND AUTHORIZE AND RECOMMEND THE SUBMISSION TO CITY COUNCIL FOR THE PURCHASE OF ITEMS RELATED TO THE CONSTRUCTION OF A NEW EOC IN THE AMOUNT OF \$375,100 – Captain Wade Conner highlighted a list of items included, most are not part of the construction project that will be designed by PGAL Architects, but will be purchased with construction funds to be implemented before construction begins. These items include Jail Access Control System, Police Department Access Control and Camera System, Cable Network System and room technology for the existing and new conference rooms. (Exhibit B1)

Motion was made by Smokey Mather and seconded by Donald Zuckero to approve the quarterly plan for expenditures for the period of January 1, 2020, through March 31, 2021 and authorize and recommend the submission to City Council for the purchase of items related to the construction of a new EOC in the amount of \$375,100.00. Motion carried unanimously.

7. DISCUSSION OF ISSUES RELATING TO ENTERING INTO AN AGREEMENT FOR ARCHITECTURAL SERVICES WITH THE ARCHITECTURAL FIRM PGAL FOR DESIGN OF THE DEER PARK EMERGENCY OPERATION CENTER ADDITION, RECONFIGURATION OF THE EXISTING EOC AND DISPATCH CENTER AS WELL AS THE EXPANSION OF THE RECORDS UNIT AT THE DEER PARK POLICE DEPARTMENT – City Engineer Adam Ballesteros gave a presentation of the Deer Park Emergency Operation Center renovation and expansion. The presentation included the overall site plan, EOC expansion, existing renovation plan, expansion perspective, conceptual budget estimate and the proposes design and construction schedule. (Exhibit C1-C7)

Assistant City Manager Gary Jackson commented, “We originally intended to have an item that would ask for your authorization to approve an agreement with PGAL to take to Council. However, we are trying to refine the numbers to get down to an agreeable number. Instead, tonight we would like for permission to continue negotiations and at such time, trust that whatever agreement we reach, we bring that agreement to Council, rather than have a specific agreement at this time. That would save us the time from the next quarterly meeting so we can move along with the process.”

Member Donald Zuckero asked, “This item is just to authorize to continue negotiations?”

Mr. Jackson responded, “Yes.”

Motion was made by Donald Zuckero and seconded by Bob Hotten to approve continued negotiations for the architectural services with the architectural firm PGAL for the design of the Deer Park Emergency Operation Center addition, reconfiguration of the existing EOC and Dispatch Center as well as the expansion of the Records Unit at the Deer Park Police Department. Motion carried unanimously.

8. DISCUSSION OF CCPD BOARD OF DIRECTORS MEETING DATES FOR FY 2020-2021
– Assistant City Manager Gary Jackson gave an overview of the meeting dates that are scheduled for the Board except the July 5, 2021 meeting that is tentative and has not yet been confirmed.
9. ADJOURN – President George Pinder adjourned the meeting at 5:32 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Board Secretary

George Pinder
President