

CITY OF DEER PARK

CDC 1-45

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE SPECIAL MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, MARCH 27, 2017 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

T.J. HAIGHT	PRESIDENT
GEORGETTE FORD	VICE-PRESIDENT
DOUG BURGESS	MEMBER
SCOTT SOTELO	MEMBER
SUE MAUK	MEMBER
JEFF LAWTHER	MEMBER
BRAD WELLS	MEMBER

OTHER OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	ACTING SECRETARY
DONNA TODD	ACTING TREASURER

1. MEETING CALLED TO ORDER – President T.J. Haight called the meeting to order at 5:30 p.m.
2. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO APPROVE AUTHORIZATION TO SEEK BIDS FOR A CONTRACTOR TO CONSTRUCT THE MAXWELL ADULT CENTER RENOVATION AND EXPANSION PROJECT – Parks and Recreation Director Scott Swigert advised the Board of the three different projects being worked on. “We have been able to achieve them though a lot of hard work with the Architects and Ad-Hoc Committees. I would like to thank the Public Works and Fire Department for helping us review the plans. After Council approves the projects, then we will start the bid process.”

Cristina Moon of Halff Associates gave an overview of the Maxwell Adult Center and highlighted the renovations to include the new administration area; added stairs and ramp with handicap access; upgraded kitchen; arts and crafts room with storage; classroom with big

window; Receptionist desk; new roof; interior elevations, exterior elevations, flooring, parking spaces and landscaping.

Ms. Mauk asked, "Are the kilns going to come back with the ceramics?"

Ms. Moon answered, "The kilns were taken out during programing."

Mr. Sandberg commented, "We plan on keeping the kilns in another location."

Mr. Burgess asked, "Did you all check the slab integrity?"

Ms. Moon answered, "The assessment results stated the slab was okay, even with the cracks."

Motion was made by Sue Mauk and seconded by Doug Burgess to recommend approval to City Council for authorization to seek bids for a contractor to construct the Maxwell Adult Center Renovation and Expansion Project. Motion carried unanimously.

3. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO APPROVE AUTHORIZATION TO SEEK BIDS FOR A CONTRACTOR TO CONSTRUCT THE SOCCER FIELD DEVELOPMENT PROJECT – Scott Swigert, Parks and Recreation Director commented, "This will be Phase I of the development of the soccer complex. This is located on East Street and 13th Street."

Kolby Davidson of Halff Associates presented an overview of the Soccer Field Development Project and highlighted the site plan; maintenance facility, parking spaces, six fields, concession stand and site elevations.

Motion was made by Georgette Ford and seconded by Sue Mauk to recommend approval to City Council for authorization to seek bids for a contractor to construct the Soccer Field Development Project.

Scott Sotelo left the meeting at 6:05 p.m.

4. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO APPROVE AUTHORIZATION TO SEEK BIDS FOR A CONTRACTOR TO CONSTRUCT THE RENOVATIONS OF THE GIRLS' SOFTBALL FACILITIES AT THE YOUTH SPORTS COMPLEX – Kolby Davidson presented an overview of the renovations of the Girls' Softball Facilities at the Youth Sports Complex and highlighted the overall key map, clover style design, existing parking with a driveway, Phase 1 parking with new spaces, drop off area, concession stand, restroom, loop access, four lighted fields and two practice fields, batting cages with four tunnels, electrical outlets and lighting.

Mr. Well asked, "Will it be a cost savings to light all the fields?"

Mr. Davidson answered, "It's the cost. We are sizing the Mosco System to accommodate six lighted fields on both projects. With the budget, we cannot do that."

Mr. Well asked, "What is the cost to light the fields?"

Mr. Davidson answered, "\$100,000 per field."

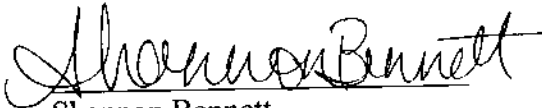
President Haight asked, "Will there be a detention pond?"

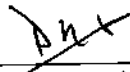
Mr. Davidson answered, "No. We are using the existing conditions of the existing swells around the perimeter and tie it back into the Golf Course."

Mr. Swigert commented, "On all three of the complexes, we are building in a phase for future development and growth."

Motion was made by Georgette Ford and seconded by Sue Mauk to recommend approval to City Council for authorization to seek bids for a contractor to construct the renovations of the girls' softball facilities at the Youth Sports Complex.

5. ADJOURN – President Haight adjourned the meeting at 6:21 p.m.


Shannon Bennett
Acting City Secretary



T.J. Haight, President
Deer Park Community Development Corporation