

CITY OF DEER PARK

CDC 1-71

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE SPECIAL MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, NOVEMBER 06, 2017 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JEFF LAWThER  
DOUG BURGESS  
SCOTT SOTELO  
SUE MAUK

MEMBER  
MEMBER  
MEMBER  
MEMBER

OTHER OFFICIALS PRESENT:

JAY STOKES  
GARY JACKSON  
SHANNON BENNETT  
DONNA TODD

CITY MANAGER  
ASSISTANT CITY MANAGER  
ACTING SECRETARY  
ACTING TREASURER

1. MEETING CALLED TO ORDER – Member Jeff Lawther called the meeting to order at 5:30 p.m.
2. CONSIDERATION OF AND ACTION ON RECOMMENDING THE AWARD OF BID FOR THE CONSTRUCTION OF THE NEW SOCCER FIELDS – Parks and Recreation Director, Charlie Sandberg discussed the consideration of awarding the bid to lowest responsible bidder, Tandem Services for the new soccer fields. Mr. Sandberg informed the Board of the 4 million dollars that was allocated for this project. The bid from Tandem came in at \$3,325,655.65. There are additional costs that will need to be covered by the City's Capital Improvements Fund for an overage in the amount of \$107,196.65.

Assistant City Manager, Gary Jackson, commented, "The apparent low bidder, is the same contractor for the Police Firing Range. That project is over the time allotted and there have also been a number of other issues with that contractor. Staff feels like, unequivocally so, that Tandem is the lowest responsible bidder.

Mr. Sandberg commented, "We are here today to ask your recommendation to take to City Council to award the bid to Tandem Services and also request the \$107,196.65."

Mr. Lawther asked, "Tandem Services will be handling both jobs at the softball and soccer field?"

Mr. Sandberg responded, "Yes. We have vetted that process and asked if they could handle both jobs. They have stated there will be two superintendents working on both of the projects, and have confirmed they can handle both projects at the same time."

Mr. Lawther asked, "When are these projects supposed to start?"

Mr. Sandberg responded, "There is a process of getting some paperwork together, so it looks like 2018."

Mr. Lawther asked, "How long will it take?"

Mr. Sandberg responded, "Six to nine months for both projects."

Mr. Burgess asked, "Is that about 3% over budget?"

Mr. Sandberg responded, "Yes."

Mr. Sandberg mentioned process of the original bid for the projects, and how all the bids were considerably over the budget. He discussed the process of bringing this item to the Ad-HOC Committee to try to reduce the cost.

Mr. Burgess asked, "How many fields are you left with?"

Mr. Sandberg responded, "Four."

Mr. Burgess asked, "Are they all lit?"

Mr. Sandberg responded, "Yes."

Mr. Sotelo commented, "The last meeting I attended came down to our original concept that we needed it flat and lit and that we didn't need the canopy and the bleachers. There was talk of parking that were adapted. There were some extended future components that were being put into the park to be built out later. There were also some agreements of the sizing of sewage that did not need to be specific to Harris County requirements, so there was some reduction in cost there as well.

Mr. Lawther asked, "Is the parking sufficient?"

Mr. Sandberg responded, "Yes, for Phase One. On the North side will be Phase One and Phase Two is the parking that will be on the South side of the complex."

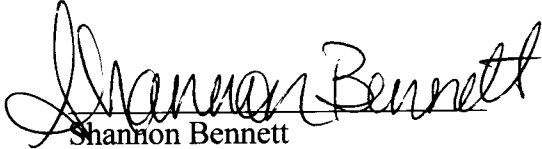
Mr. Sotelo asked, "Did the grading stay at 1%?"


Mr. Sandberg responded, "Yes."

Mr. Sotelo commented, "That was a sticking point. To reduce some of the cost of soil being brought in. Engineers assured us that it would not be that big of a deal. There was a feeling of not trying to short that and stay with the recommendation of the 1% grade. That is pretty standard for a soccer field. The things that were taken away were items that the soccer community felt they did not need. There was some thought of a carryover that one facility has certain things that perhaps soccer may not have. We assured them that is just not something the soccer community is not used to seeing out on the fields."

Motion was made by Mr. Sotelo and seconded by Mr. Burgess to recommend to Council the bid be awarded to Tandem Services for the construction of the new soccer fields. Motion carried unanimously.

3. ADJOURN – Member Jeff Lawther adjourned the meeting at 5:38 p.m.

  
Shannon Bennett  
Acting Secretary

  
Jeff Lawther, Member  
Deer Park Community Development Corporation