

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON DECEMBER 19, 2017, BEGINNING AT 6:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RON MARTIN
RAE SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSISTANT CITY MANAGER
CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 6:15 p.m.
2. DISCUSSION OF ISSUES RELATING TO THE PURCHASE OF FURNITURE FOR THE NEW CITY HALL FACILITY - George Watanabe from Cre8 Architects presented a powerpoint presentation of the floorplan of the new City Hall and discussed the selections of the furniture for the new City Hall. Expectations of a move in time is late February or early March. The idea is to provide as much new furniture as possible into the new building to avoid having to move the old furniture, and only personal items and current files would need to be transferred to the new building. (Exhibits A1-A41)

Councilwoman Sinor asked, "Is there a book we can look at if we wanted to see other colors or swatches?"

Mr. Watanabe responded, "In some instances there is a set number of colors you can choose from, primarily for the chairs. We have some quotes from the furniture supplier, so don't think that changing the fabric will throw a monkey wrench in the process."

Councilwoman Sinor asked, "What is the deadline?"

Mr. Watanabe responded, "I would like to get this ordered before the end of the year."

Mr. Jackson commented, "In your packet, you will see three attachments, one is of a more detailed presentation of the description and pictures of the furniture. There is also a price list of all the furniture except for the audience seating in the Council Chambers. The dollar amount you see of the second quote, is like an allowance and would probably not exceed that number. We are trying to get one chair that will accommodate the audience as well as the Staff.

3. EXECUTIVE SESSION- CONSULTATION WITH CITY ATTORNEY – POTENTIAL LITIGATION – Mayor Mouton recessed the meeting at 6:39 p.m. for an Executive Session.
4. RECONVENED – Mayor Mouton reconvened the workshop meeting at 6:54 p.m.
5. STRATEGIC PLAN IMPLEMENTATION REPORT UPDATE – Gary Jackson, Assistant City Manager gave an overview of the organization of the Strategic Plan and advised the Council the facilitator will only highlight the high points of the plan and answer any questions. The Plan has five (5) areas of emphasis, each of which has a team and lead facilitator assigned with provided updates to the Plan. These Areas of Emphasis and Facilitators are as follows: Leadership/Governance (Shannon Bennett); Quality of Life/Image (Jacob Zuniga); Comprehensive Planning (Bill Pedersen); Economic Development (Gary Jackson); and Public Safety (Robert Hemminger).

City Secretary, Shannon Bennett, highlighted Strategy #2, the Charter Review Election stating, "A review of the City Charter and election hadn't been done since 2008. We believe it is better for the Staff to review the Charter because each department would know the needs and changes first hand. As far as the timeline, review will begin January 2018 –November 2018 and staff will bring forth the changes and have recommendations ready by December of 2018. Strategy #3, review of the policy structure for the volunteers of the Boards and Commissions has been revised. The only significant change is the new applicants will be the only ones interviewed, the re-appointees will not have to be interviewed. Strategy #5, the succession planning and workforce development process, the Directors have reviewed to make sure their plans are in place and up to date."

Councilman Patterson asked, "On the Charter review, this will be for the 2019 election?"

Ms. Bennett responded, "It will be called in January and the election will be in May 2019."

Assistant Parks & Recreation Director, Jacob Zuniga gave an overview of the Action Plan pertaining to Strategy #1, Deer Park Nature Reserve and the Hike and Bike Trail. Bids have been received and recommendations should be brought forth in January to award a bidder to begin phase one of the project. Staff is still working with RVI and SCA on the Wetlands Restoration and Mitigation project. Currently, there are no updates on the Hike and Bike Trail. Strategy #2, City Staff have completed the Earth Day project. In

addition to trees being planted on East Boulevard by Dow Chemical, there has been some clearance of the East bound entrance on Hwy. 225 and we're currently working with TxDOT to maintain that area. Strategy #3, Phase 1, wayfinding signs and monuments has been completed. Staff is currently working with NSP to get phases 2 and 3 installed.

Councilwoman Sinor asked, "The monument that Rotary Club put up?"

City Manager Jay Stokes responded, "It is gone."

Councilwoman Sinor responded, "Good job."

Director of Public Works, Bill Pedersen gave an overview of further development of infrastructure. Phase one of four of the corrugated metal pipe replacements have begun. The street rehabilitation project recently received bids, evaluation of the bids and the recommendations are still to be determined. The Comprehensive Planning and Zoning and Subdivision updates have been completed. The Strategic Technology Master Plan is to be completed by 2018. A consultant will be hired to review the traffic counts at major intersections. The storm water fee is to be increased by 10% in 2018. Further development of the municipal facility construction is still progressing and anticipation of a move in date in March of 2018.

Mr Jackson advised Council of the Action Plan Summary, detailed powerpoint along with the facilitators original report with directives and ideas placed in their agenda that can be referred back to if needed. Mr. Jackson also gave an overview of the Economic Development and Tax Abatements completions. Mr. Jackson spoke of the excellent job Kristen Edwards has done with the Tourism Committee and the Tourism Development Program. Mr. Jackson mentioned to Council of the possibility of replacing the Jimmy Burke Center with a new building and proposing to have an architectural consultant look at the removal of the current building.

Councilwoman Sinor commented, "Kristen is superb in every way and goes over and beyond in everything she is asked to do."

Emergency Services Director, Robert Hemminger gave an overview of the Public Safety initiatives. Mr. Hemminger mentioned the design of an Emergency Service Annex to house the Staff that was added to support the increase in volume of emergency call outs and the EMS operations. Also mentioned was the Police Gun Range update and the possibility of the replacement of Fire Station #1. Mr. Hemminger advised Council that accommodating the 24 hour emergency services operations and Staff should be first priority.

6. DISCUSSION OF ISSUES RELATING TO AN UPDATE ON THE CITY'S HURRICANE HARVEY DAMAGE, RECOVERY, AND THE FEMA PROCESS, INCLUDING AN UPDATE ON COMMUNITY FLOODING ISSUES AND PLANS -

Emergency Services Director, Robert Hemminger gave an overview and comparison of the prior storms that Deer Park has endured, Hurricane Harvey, Hurricane Ike and Tropical Storm Allison. The City of Deer Park received 47-52 inches of rain during Hurricane Harvey, and only 300 homes flooded, compared to Tropical Storm Allison,

that had double the rain fall with 900 homes flooded. Mr. Hemminger mentioned the great improvements due to the drainage infrastructure. Mr. Hemminger continued with discussion of the FEMA reimbursement processes that are underway, with meetings being held every Monday. There are about 10 City facilities that had minor damage, all of which were claimed and filed through the insurance. Most of these damages did not exceed the deductible, but will be filed through FEMA to recover the deductible amount. The debris removal data records are being compiled together for further processing. Mr. Hemminger commented, "The Program Delivery Manager, our representative at FEMA, mentioned there is no other applicant in our area that is as far along in the reimbursement process as we are. Something to be proud of."

Public Works Director, Bill Pedersen, referenced a map within the Council's packet.

Mr. Pedersen gave an overview of the map which shows the debris picked up right after Hurricane Harvey. When the debris was picked up, the extent of the damage to the homes is unknown. These homes were documented as having debris, that may or may not have been caused by Hurricane Harvey.

Mayor Mouton commented, "That doesn't necessarily mean that every home got water in it. It was just our best attempt to identify the ones where debris was picked up."

Councilman Patterson asked, "Do we know exactly how many homes flooded?"

Mr. Pedersen responded, "Last count was 287."

Assistant City Manager, Gary Jackson responded, "There won't be the insurance claim information, the repetitive loss information through FEMA available until the after the first of the year. That is only for those that have insurance and have filed claims."

Mr. Pedersen continued with discussing the Master Drainage Plan of 2009 that had FEMA historical claims and also the Deer Park flood complaints prior to 2009. A comparison was done between the 2009 information and the current drainage information which showed 6 of the 7 areas that had repetitive problems. Mr. Pedersen highlighted the subdivisions with the issues and discussed potential drainage projects to alleviate flooding in the future. Mr. Pedersen began with Westwood Manor Section 3, includes Whitebriar, Willowbend, Wildwood, Woodcrest area by the Golf Course. Debris for 32 homes was picked up and this area has a history of FEMA claims. This is one of the areas that is in the 100 year flood plain. At that time, there was more land available for detention ponds, now there is a little less land to work with. In 2009, the preliminary estimate for this area was 1.2 million to upgrade the storm sewer system.

Councilman Patterson asked, "Did we already upgrade?"

Mr. Pedersen responded, "No we did not. This was included in the Master Drainage Plan."

Councilman Patterson, "Why did those houses at the end of the subdivision flood? Where did the water come from?"

Mr. Pedersen responded, "The houses could back up to the Boggy Bayou."

Councilman Patterson asked, "Is that the one by the Golf Course?"

Mr. Pedersen responded, "Yes. It actually goes under Hwy. 225 into the plants and we do not know what all is in there."

Mr. Pedersen continued the discussion regarding Deer Meadows, which includes the streets Lufkin, Tyler and Henderson, located west of the Deer Park High School. Debris for 20 homes was picked up and it also includes FEMA historical claims. Storm sewer improvements was estimated as costing \$750,000. This estimate did not include the main trunk line.

Councilman Patterson asked, "This was also not upgraded?"

Mr. Pedersen responded, "None of this has been done."

Mr. Pedersen continued discussion mentioning complaints that were received from West Claire pertaining to flooding in the street. In 1991, additional curb inlets were constructed to take in more water which drains into San Augustine and goes into the same system.

Councilman Patterson asked, "What is the solution?"

Mr. Pedersen responded, "To upgrade, but one of the challenges of upgrading is, you have to detain increased flow to the bayou and we do not have anywhere to detain it."

Mr. Pedersen continued with South Pasadena Plaza, that includes the streets Kingsdale, Hillshire and Estate. Debris of 52 homes was picked up and there are FEMA historical claims. A drainage study was completed and at that time, the cost estimate was 8.6 million dollars. There has been several developments in that area. The areas of detention have gone away. Deer Park Manor, which includes Ash, Birch, Hickory and Pine streets also have FEMA historical claims. Preliminary estimates for a storm sewer addition is \$210,000. That will require going between homes and the estimate may not be accurate. The area of Della and Eileen, Section 2, includes streets Velma and Kitty where debris of 24 homes was picked up. It also has FEMA historical claims. There was an estimate for this area of \$630,000. Heritage Edition, includes streets Boone, N. Crockett, S. Crockett, Travis, S. Travis and Strey Court which have FEMA historical claims. In this area, debris was picked up for 64 homes. A drainage study was done in 2009 and there was an estimated cost of 1 million dollars. At that time, there was talk with the school district about the property that sits behind the school, to work on getting some help with detaining the water drainage.

Councilwoman Garrison asked, "Where does the water drain?"

Mr. Pedersen responded, "Some of that water actually drains towards Spencer and when it gets high enough, it drains back."

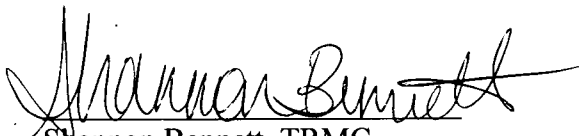
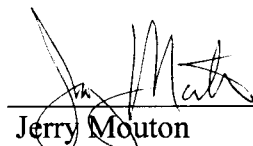
City Manager, Jay Stokes commented, "Staff met with the Superintendent and key Staff at the school district a few weeks back to ask if they had any interest working with us to

purchase the property. It was indicated that the school would work with us, but they would want to retain the property that is on the southeast side just in case there is expansion of Dabbs Elementary. What we would like to do is start looking at hiring a firm to determine if that area would be able to detain water and how to do it and the cost associated to that."

Mr. Pedersen commented, "Some things we have to look at are, if it is possible to get the water there and how deep the pond has to be. Also, if the water has to be pumped."

Mr. Pedersen commented, "Some of the initial study that was taken from satellites, may not be too accurate, but it shows high spots on Henderson that holds the water back. The thought is to take Henderson out and flatten the slope where water could get to the ditch. There would have to be some kind of drainage structure that would need to be placed between the houses to get to the ditch. There is capacity in that ditch. When they dug the ditch, they put the material beside the ditch and built the houses that now block the drainage. Mr. Pedersen gave an update of the Harris County Flood Control B112-02 ditch, which goes up to Wimberly Edition and to San Augustine. Debris from one single home was picked up. Complaints received prior to 2009, showed debris picked up was from 34 homes. After the 2009 drainage study, the preliminary estimate was 3 million dollars to widen and deepen the ditch. Since that time, the City has lowered the water service by two feet by lowering the east end on San Augustine, removed the Aaron Street culvert crossing and lowered a force main pipe, and the City replaced the Pasadena Boulevard Bridge. Currently, to widen the channel, it is approximately 3.3 million to obtain additional right of way.

7. RECESS - Mayor Mouton recessed the meeting at 7:30 p.m. to open the regular meeting.
8. RECONVENED – Mayor Mouton reconvened the workshop meeting at 7:31 p.m.
9. DISCUSSION OF ISSUES RELATING TO THE SEEKING OF FISCAL YEAR 2019 STEP TRAFFIC ENFORCEMENT GRANT - City Manager, Jay Stokes gave an overview of the Police Department seeking a STEP funding from the Texas Department of Transportation. For 2019, the Department is requesting a grant of \$44,999.60. This will be matched in-kind by City funding which totals \$47,670.11. The combination of these funds will be used to pay the overtime salary cost of having Police Officers increase traffic patrol in areas of Deer Park known for a history of excessive speeding.
10. PRESENTATION OF NEW PIERCE LADDER TRUCK PURCHASED BY THE FIRE CONTROL DISTRICT – Fire Chief Don Davis and Assisant Fire Chief Phillip Arroyo presented Council with the new Pierce Ladder Truck purchased with funds by the Fire Control, Prevention and Emergency Medical Services District.
11. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:39 p.m.


Shannon Bennett, TRMC
City Secretary
Jerry Mouton
Mayor

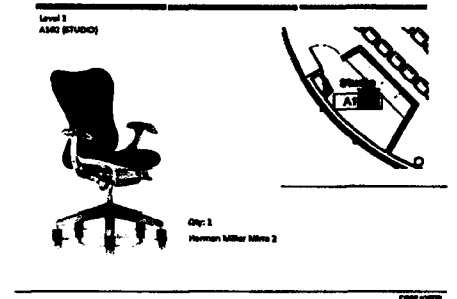
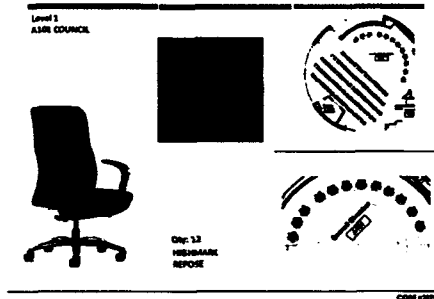
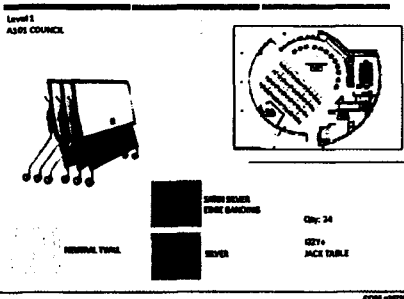
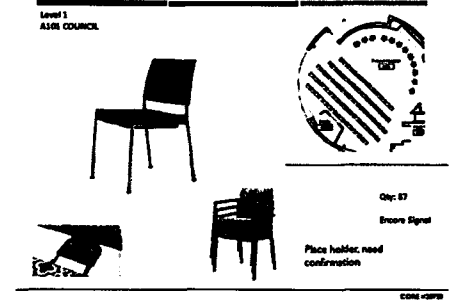
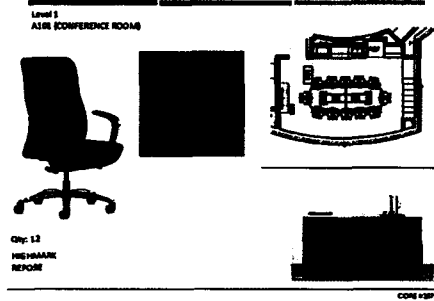
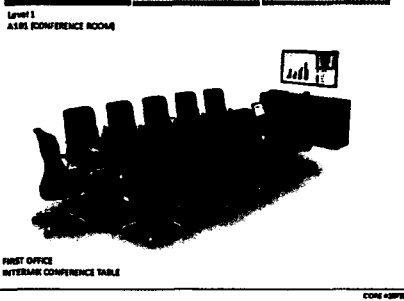
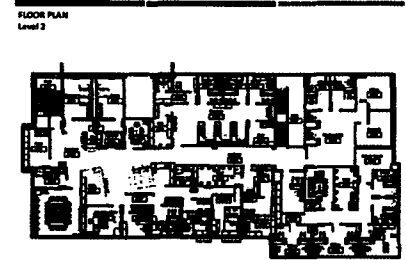
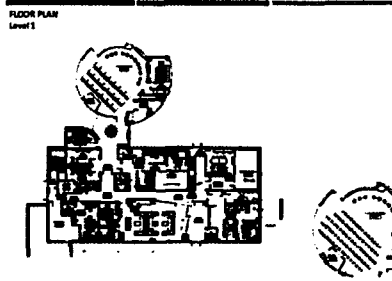
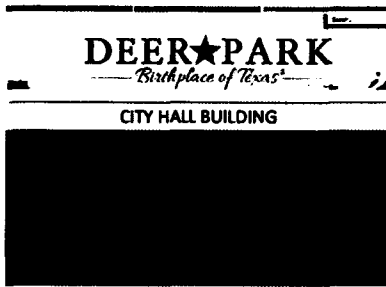


Exhibit A-2

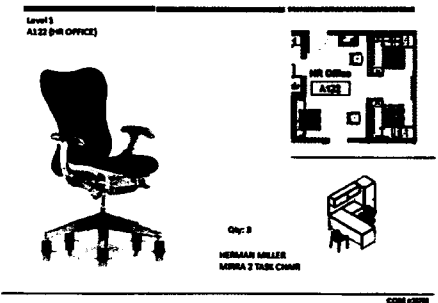
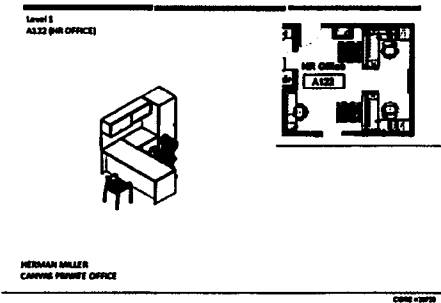
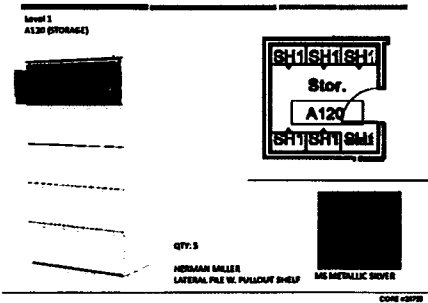
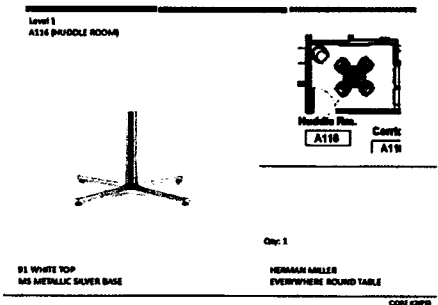
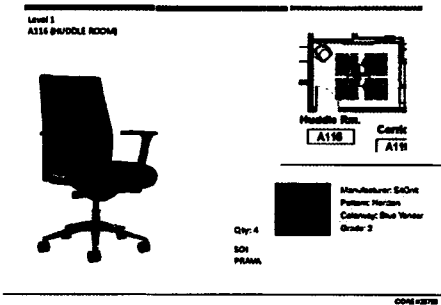
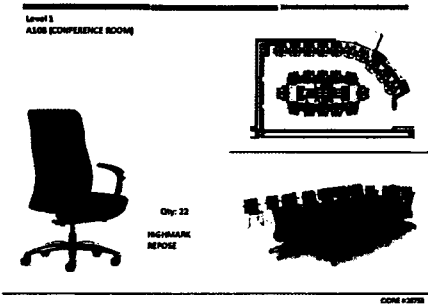
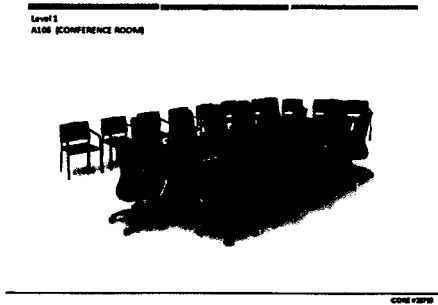
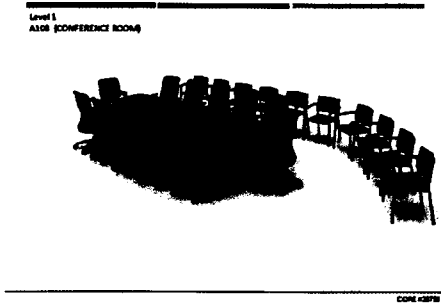
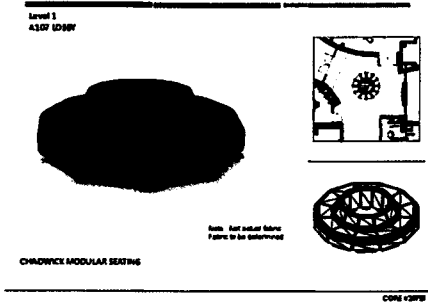


Exhibit A-3

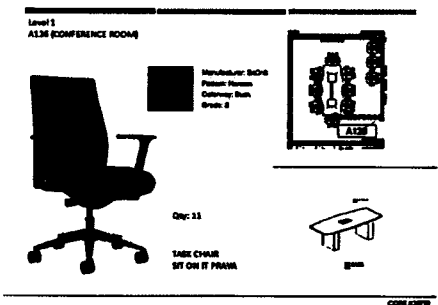
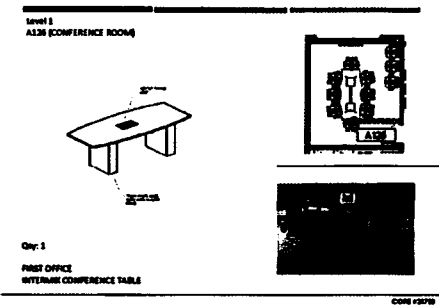
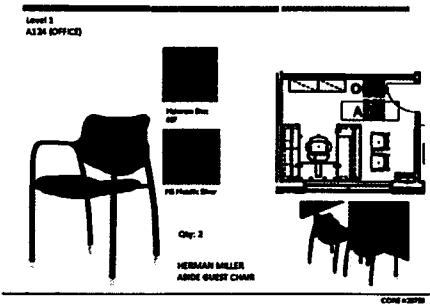
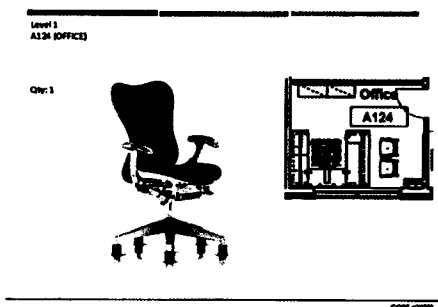
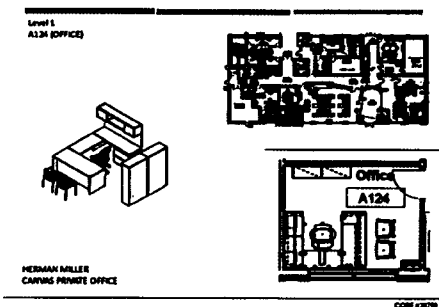
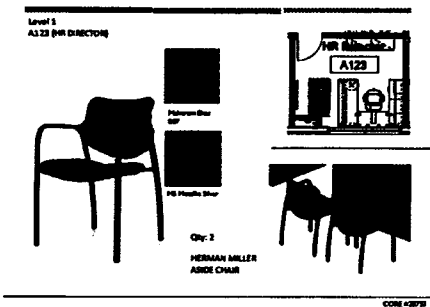
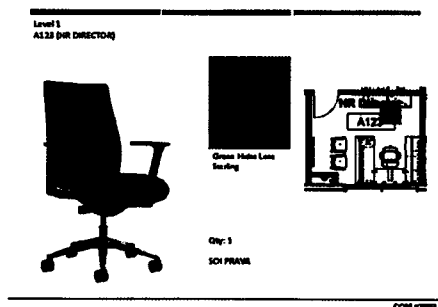
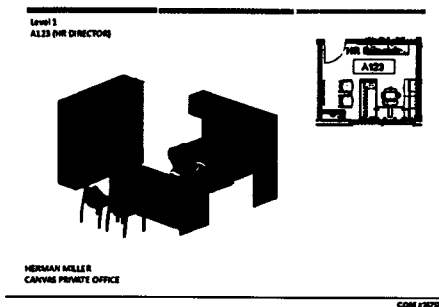
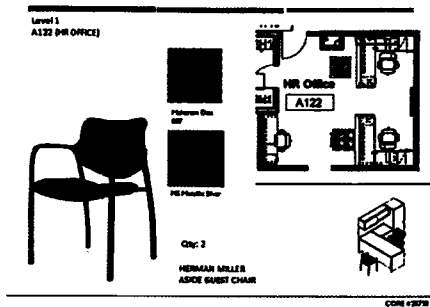
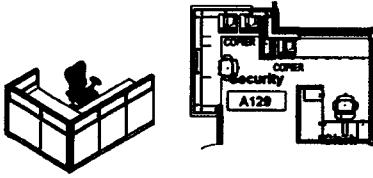


Exhibit A-4

Level 1
A129 (SECURITY)



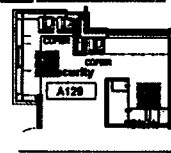
HERMAN MILLER
CARVING PRIVATE OFFICE

CORE #3879

Level 1
A129 (SECURITY)

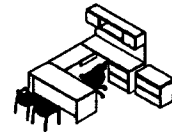


Qty: 2
HERMAN MILLER
MIRRA 2 TASK CHAIR



CORE #3879

Level 1
A133 (DEPUTY C8)



HERMAN MILLER
CARVING PRIVATE OFFICE

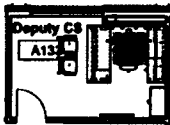


CORE #3879

Level 1
A133 (DEPUTY C8)



Qty: 2
HERMAN MILLER
MIRRA 2 TASK CHAIR

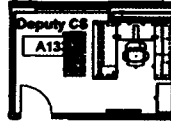


CORE #3879

Level 1
A136 (DEPUTY C8)

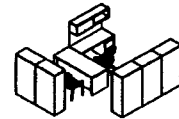


Qty: 2
HERMAN MILLER
ASIDE GUEST CHAIR

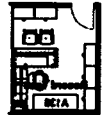


CORE #3879

Level 1
A136 (RECORD TECH)



HERMAN MILLER
CARVING PRIVATE OFFICE

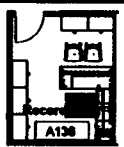


CORE #3879

Level 1
A136 (RECORD TECH)



Qty: 1
HERMAN MILLER
MIRRA 2 TASK CHAIR

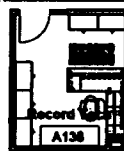


CORE #3879

Level 1
A136 (RECORD TECH)



Qty: 2
HERMAN MILLER
ASIDE GUEST CHAIR



CORE #3879

Level 1
A137 (CITY SECRETARY)



ONE IMPULSE 67 CABERDOOSE



*GUEST CHAIRS NEED TO BE
UPDATED

CORE #3879

Exhibit A-5

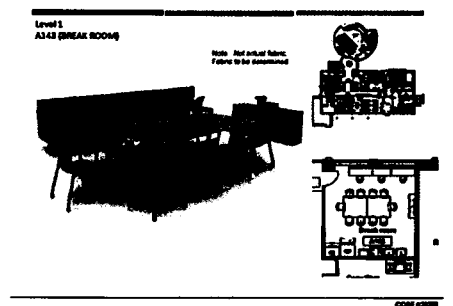
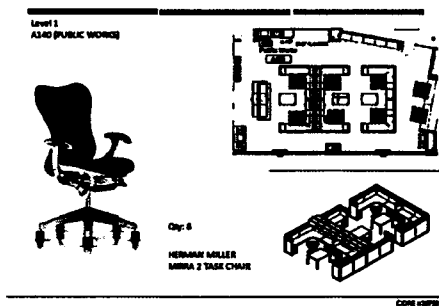
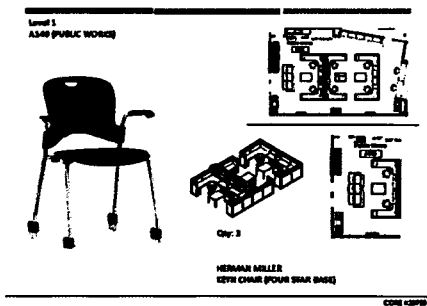
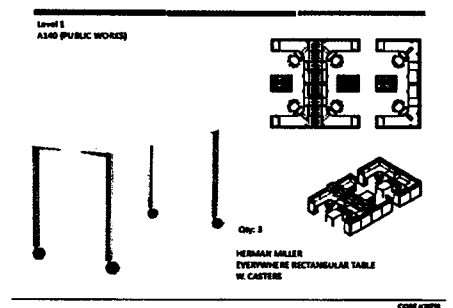
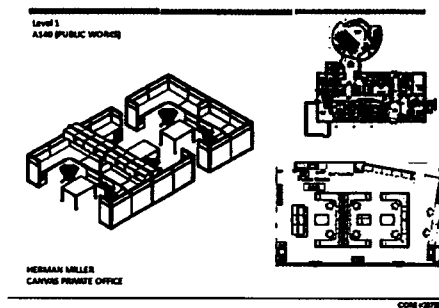
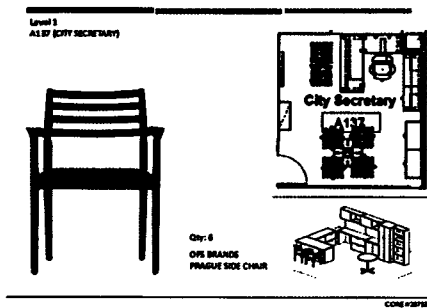
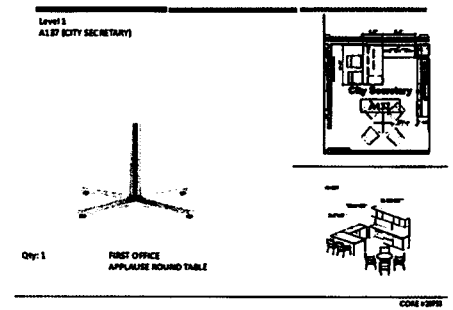
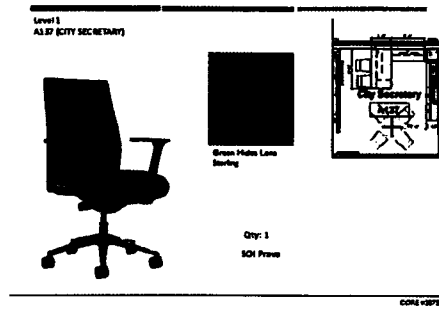
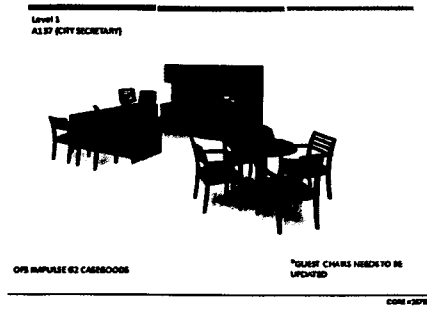


Exhibit A-6

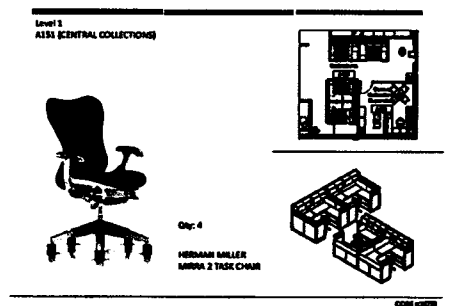
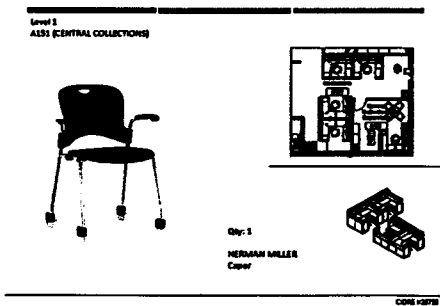
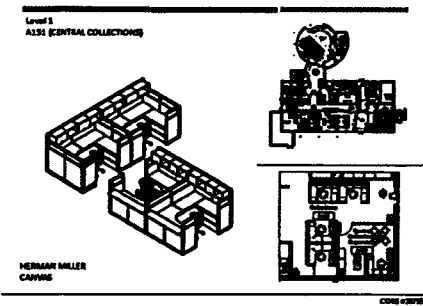
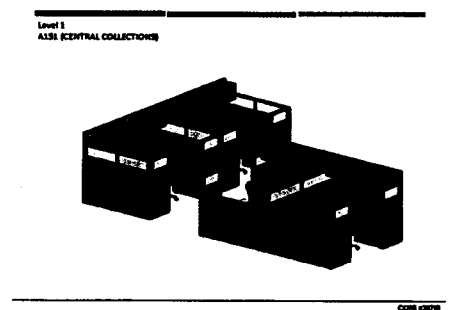
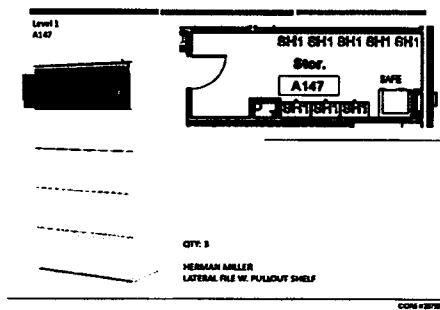
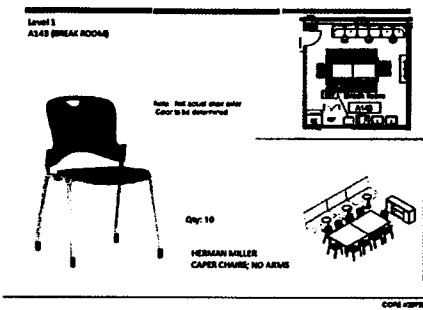
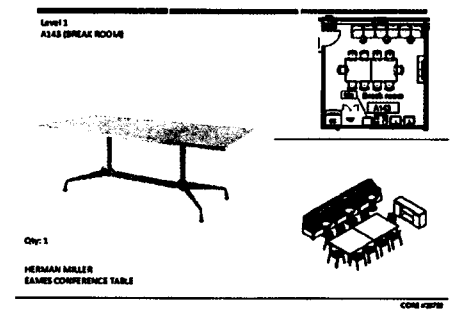
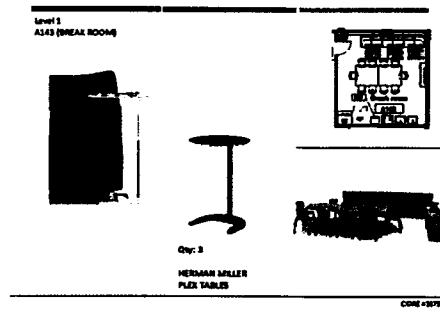
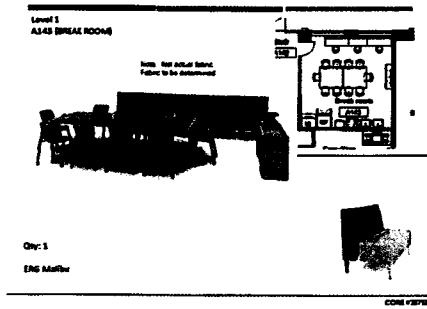


Exhibit A-7

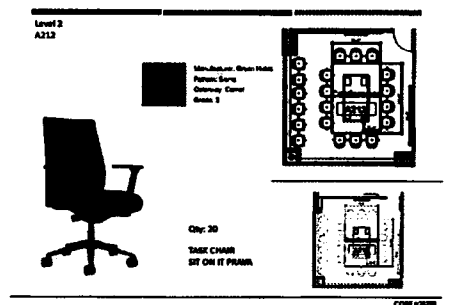
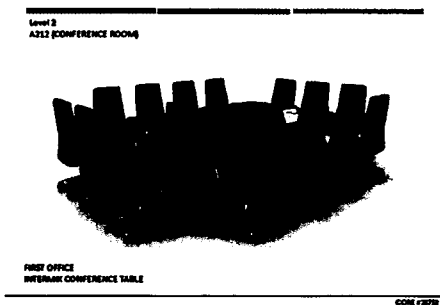
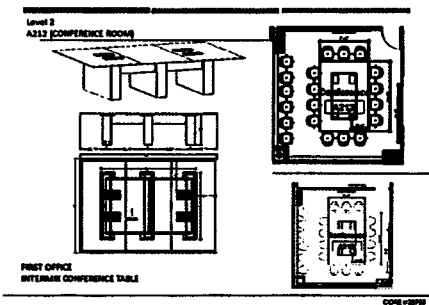
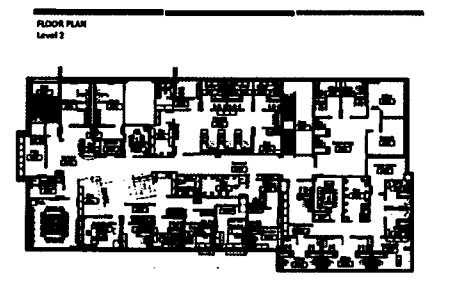
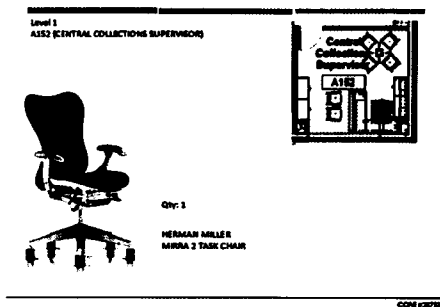
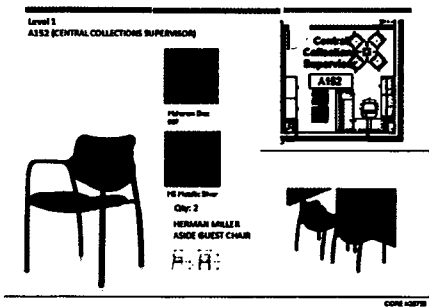
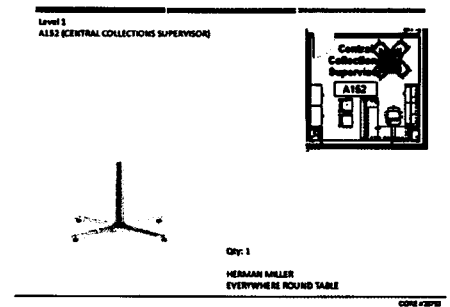
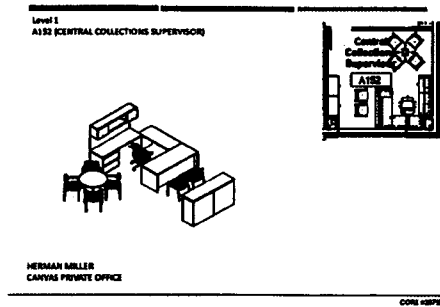
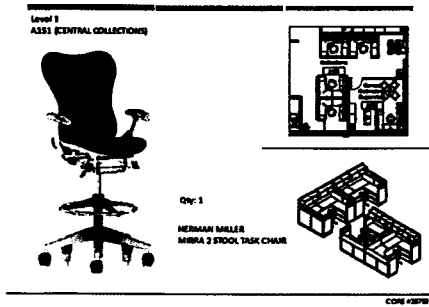


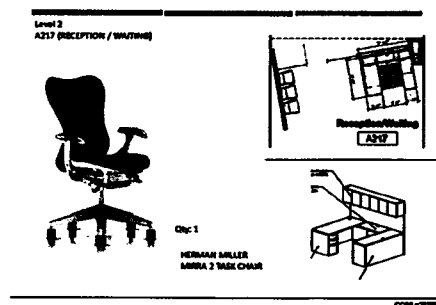
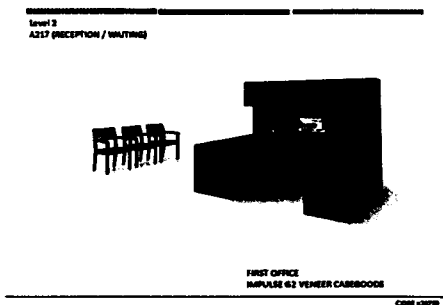
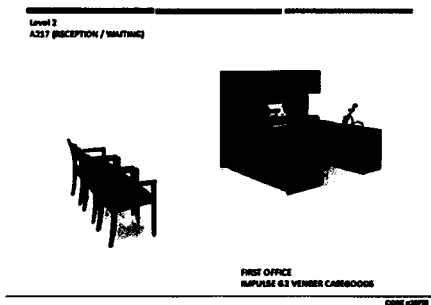
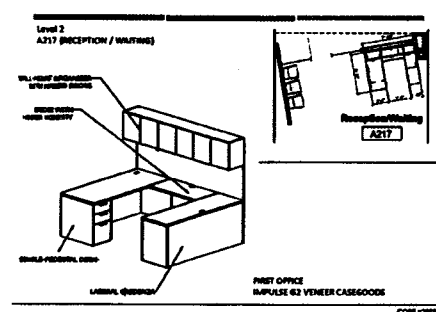
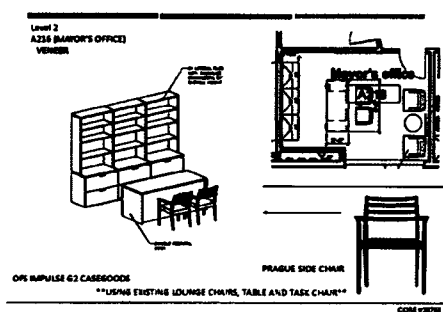
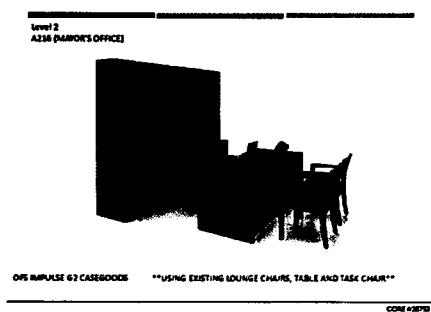
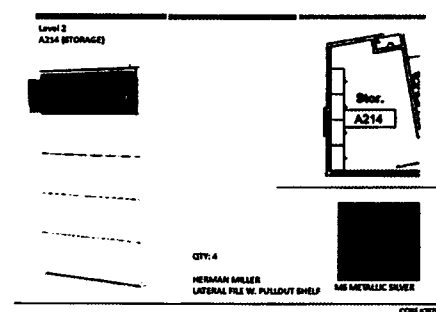
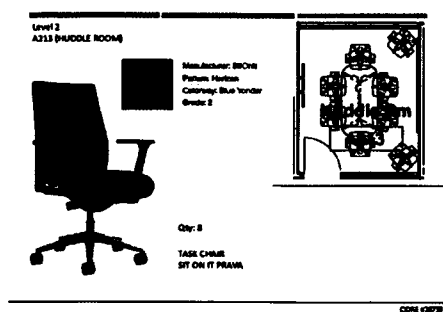
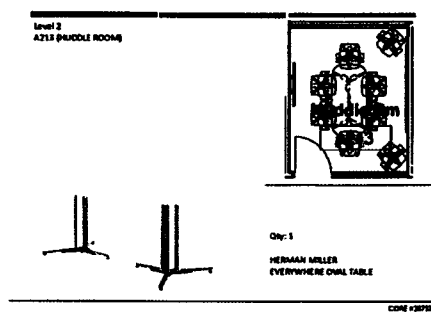
Exhibit A-8

Exhibit A-9

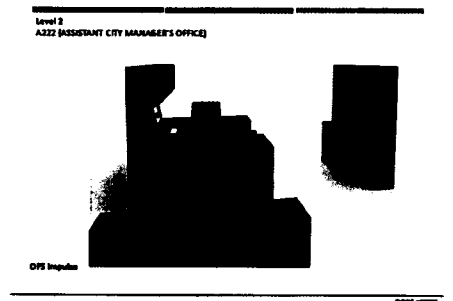
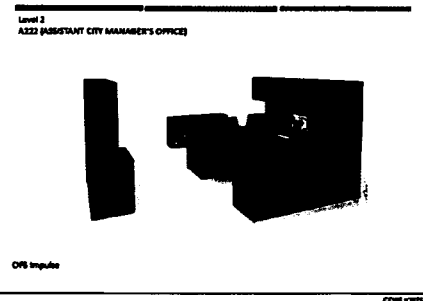
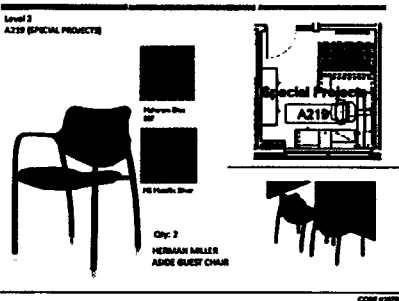
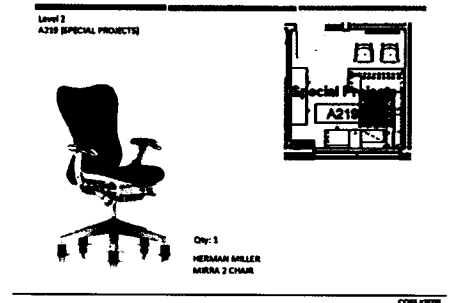
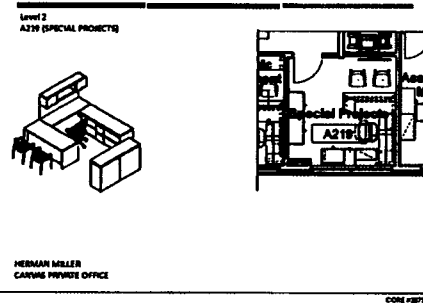
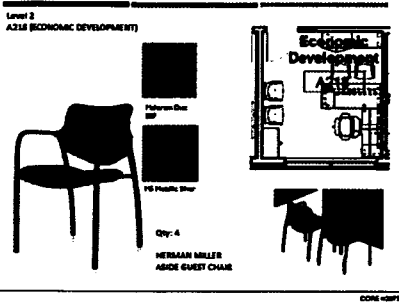
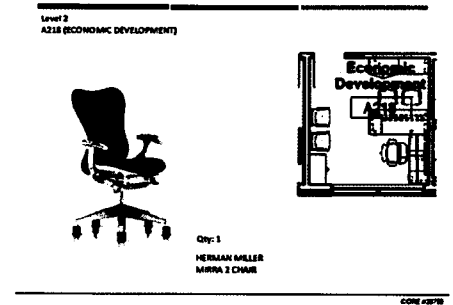
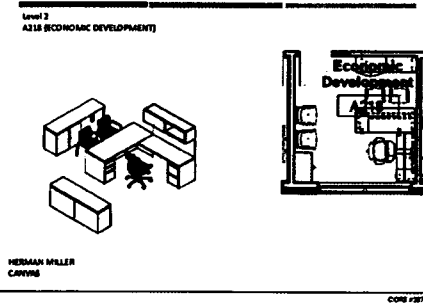
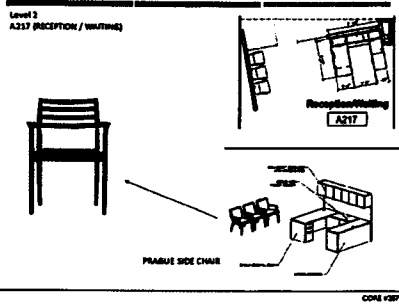


Exhibit A-10

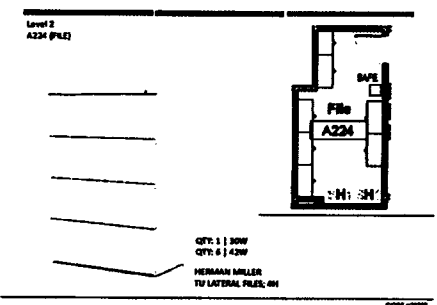
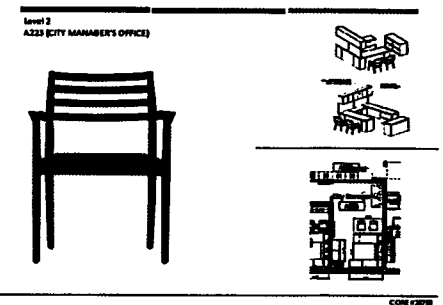
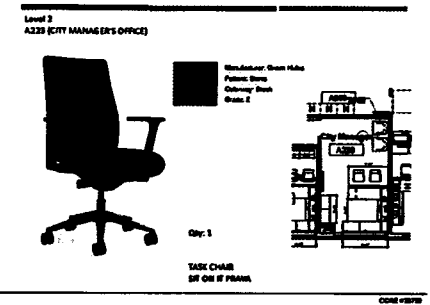
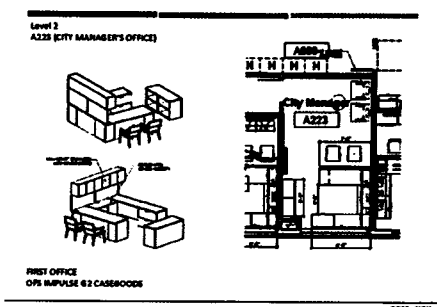
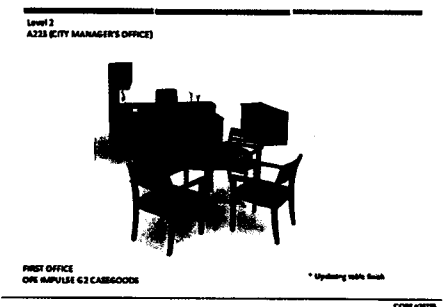
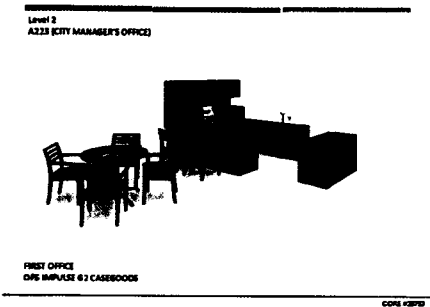
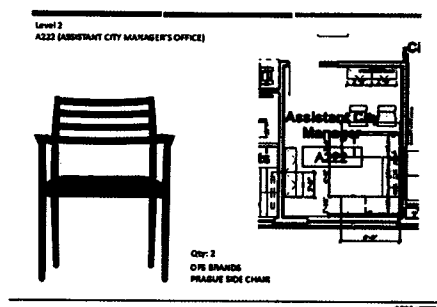
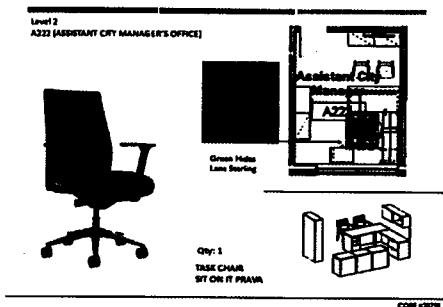
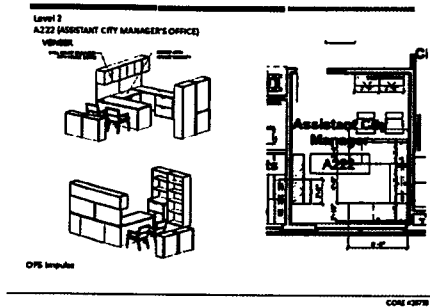
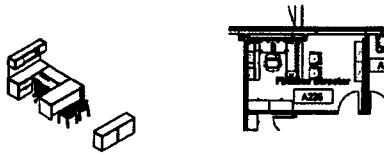


Exhibit A-11

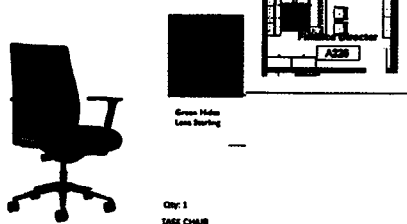
Level 2
A226 (FRANCE DIRECTOR)



HERMAN MILLER
CANYVE

CONE #3078

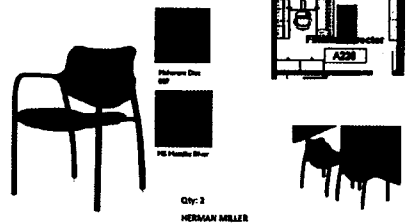
Level 2
A236 (FRANCE DIRECTOR)



Qty: 1
TASK CHAIR
SET ON IT PRAIRIE

CONE #3078

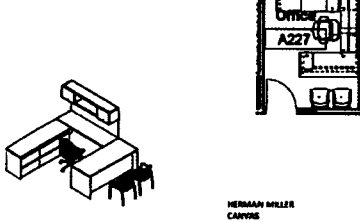
Level 2
A226 (FRANCE DIRECTOR)



Qty: 2
HERMAN MILLER
ASIDE CHAIR

CONE #3078

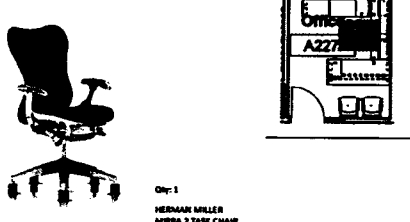
Level 2
A227 (OFFICE)



HERMAN MILLER
CANYVE

CONE #3078

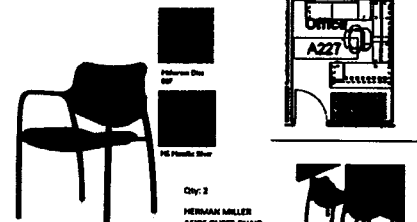
Level 2
A227 (OFFICE)



Qty: 1
HERMAN MILLER
MIRRA 2 TASK CHAIR

CONE #3078

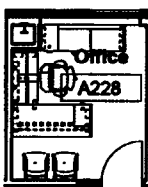
Level 2
A227 (OFFICE)



Qty: 2
HERMAN MILLER
ASIDE GUEST CHAIR

CONE #3078

Level 2
A228 (OFFICE)



HERMAN MILLER
CANYVE

CONE #3078

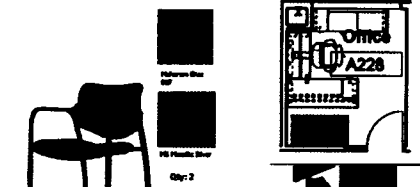
Level 2
A228 (OFFICE)



Qty: 1
HERMAN MILLER
MIRRA 2 TASK CHAIR

CONE #3078

Level 2
A228 (OFFICE)



Qty: 2
HERMAN MILLER
ASIDE GUEST CHAIR

CONE #3078

Exhibit A-12

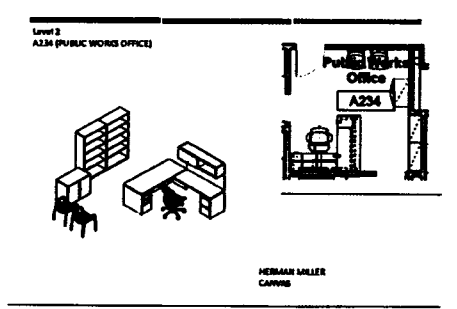
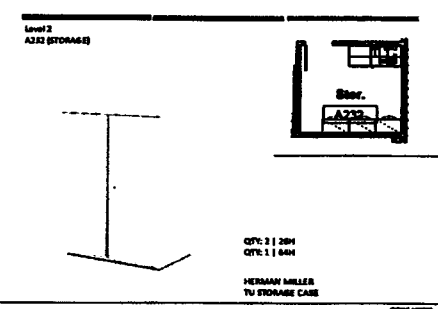
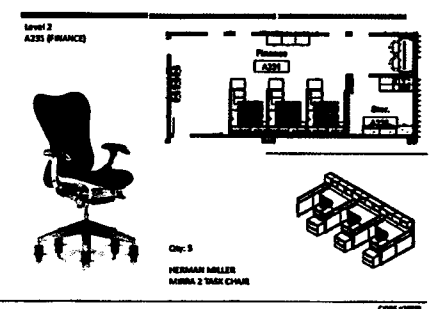
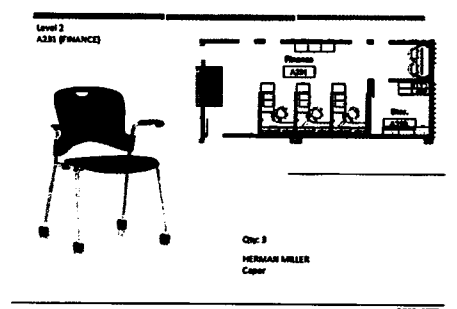
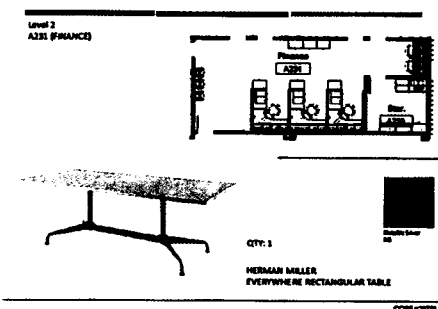
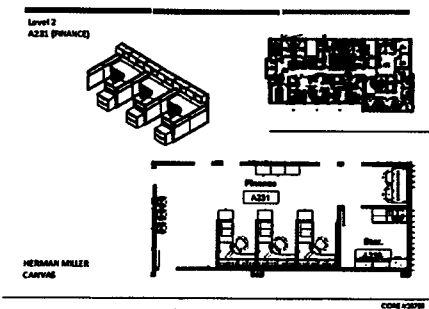
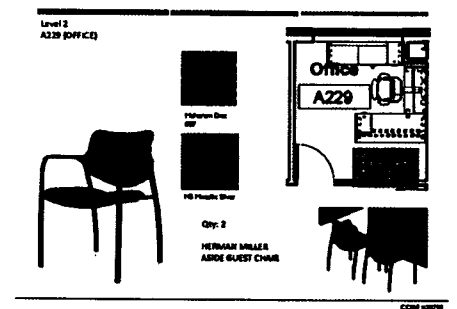
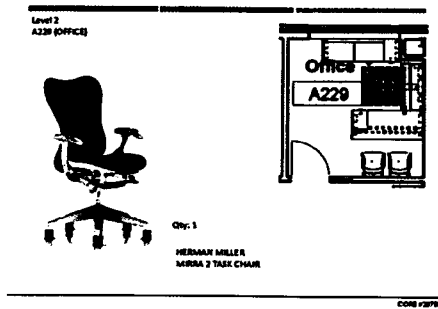
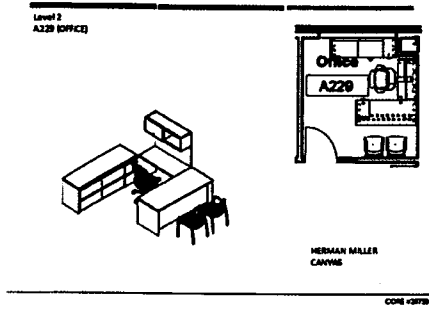


Exhibit A-13

Level 2
A234 (PUBLIC WORKS OFFICE)



Qty: 1

HERMAN MILLER
MIRRA 2 TASK CHAIR



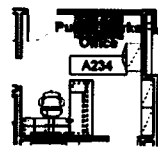
CONE #3878

Level 2
A234 (PUBLIC WORKS OFFICE)



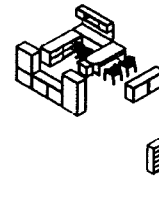
Qty: 2

HERMAN MILLER
MIRRA 2 TASK CHAIR

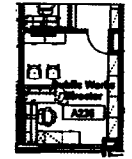


CONE #3878

Level 2
A234 (PUBLIC WORKS DIRECTOR)



HERMAN MILLER
MIRRA 2 TASK CHAIR



CONE #3878

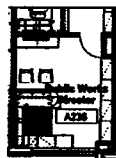
Level 2
A234 (PUBLIC WORKS DIRECTOR)



Green Metal
Laminating

Qty: 1

SCY PRISM



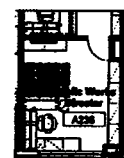
CONE #3878

Level 2
A234 (PUBLIC WORKS DIRECTOR)



Qty: 2

HERMAN MILLER
MIRRA 2 TASK CHAIR



CONE #3878

Level 2
A234 (OFFICE)

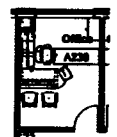


CONE #3878

Level 2
A234 (OFFICE)



HERMAN MILLER
MIRRA 2 TASK CHAIR



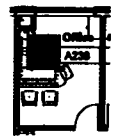
CONE #3878

Level 2
A234 (OFFICE)



Qty: 1

HERMAN MILLER
MIRRA 2 TASK CHAIR



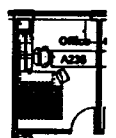
CONE #3878

Level 2
A234 (OFFICE)



Qty: 2

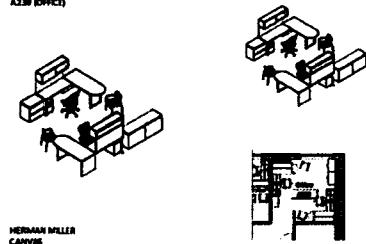
HERMAN MILLER
MIRRA 2 TASK CHAIR



CONE #3878

Exhibit A-14

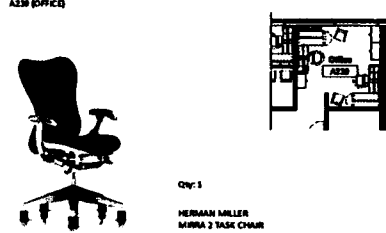
Level 2
A239 (OFFICE)



HERMAN MILLER
CANVAS

CONE #3878

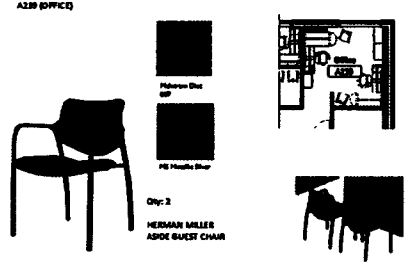
Level 2
A239 (OFFICE)



Qty: 1
HERMAN MILLER
MIRRA 2 TASK CHAIR

CONE #3878

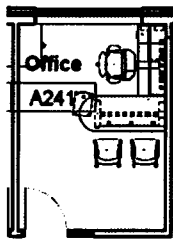
Level 2
A239 (OFFICE)



Qty: 2
HERMAN MILLER
MIRRA 2 GUEST CHAIR

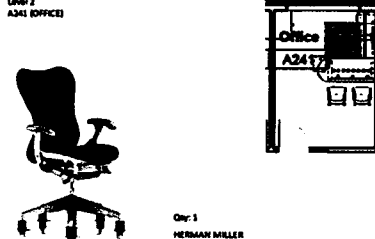
CONE #3878

Level 2
A241 (OFFICE)



CONE #3878

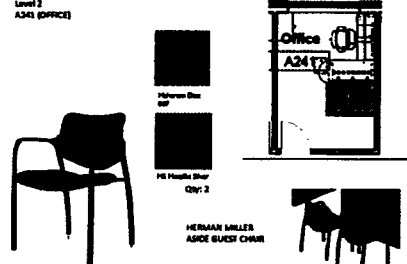
Level 2
A241 (OFFICE)



Qty: 1
HERMAN MILLER
MIRRA 2 TASK CHAIR

CONE #3878

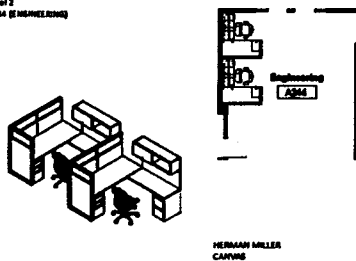
Level 2
A241 (OFFICE)



Qty: 2
HERMAN MILLER
MIRRA 2 GUEST CHAIR

CONE #3878

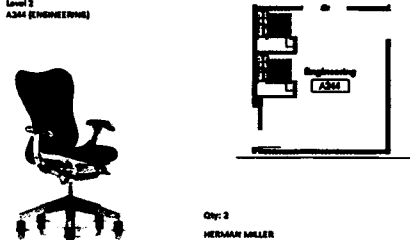
Level 2
A244 (ENGINEERING)



HERMAN MILLER
CANVAS

CONE #3878

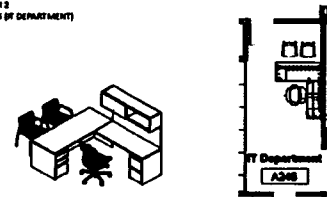
Level 2
A244 (ENGINEERING)



Qty: 2
HERMAN MILLER
MIRRA 2 TASK CHAIR

CONE #3878

Level 2
A246 (IT DEPARTMENT)



HERMAN MILLER
CANVAS

CONE #3878

Exhibit A-15

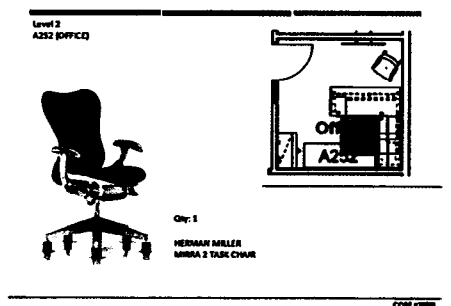
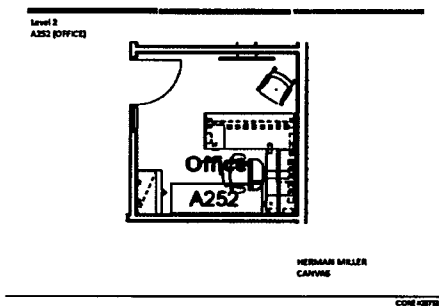
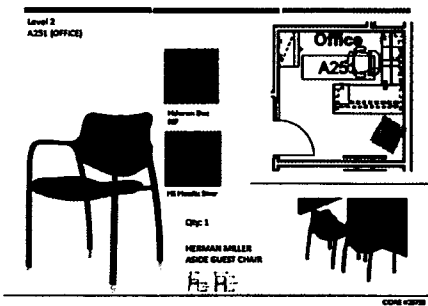
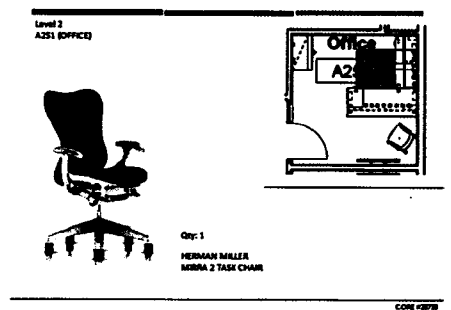
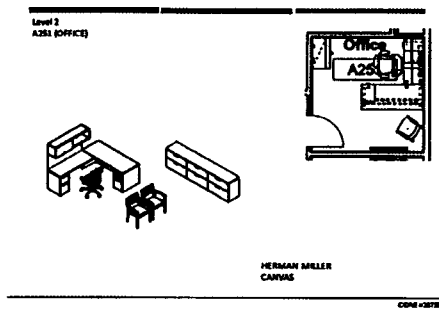
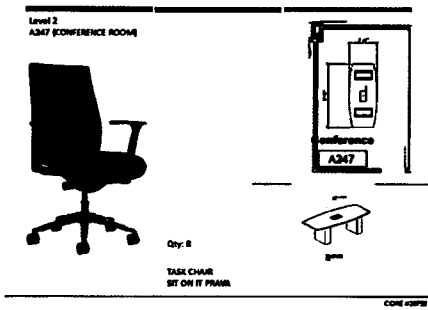
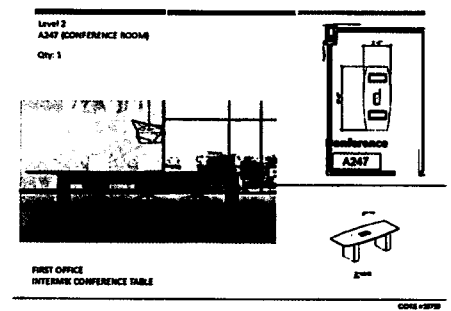
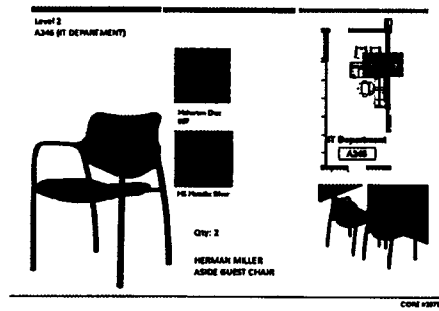
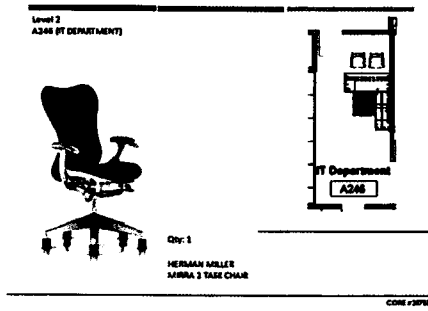


Exhibit A-16

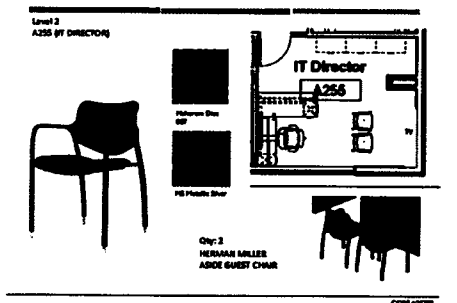
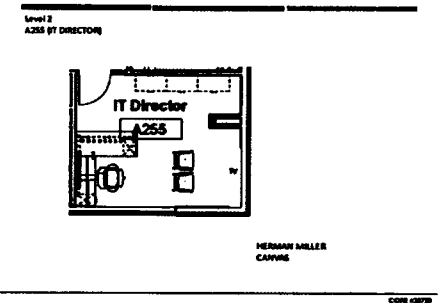
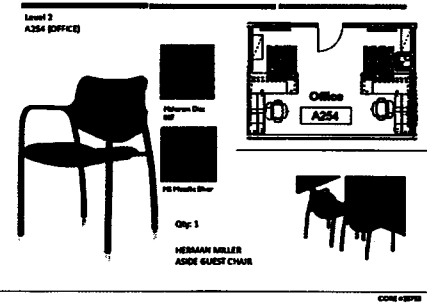
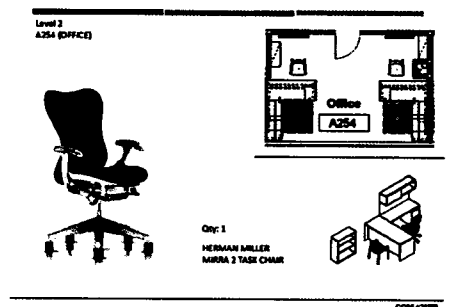
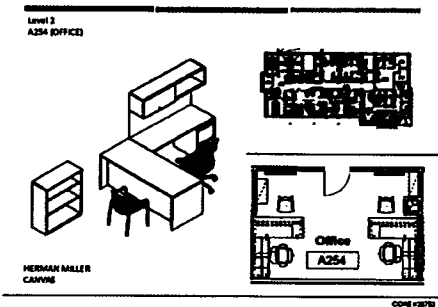
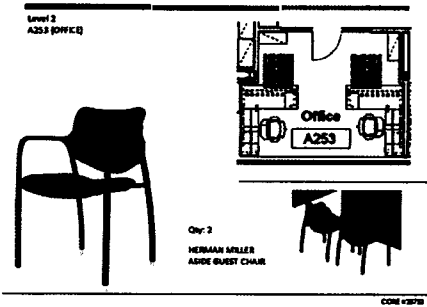
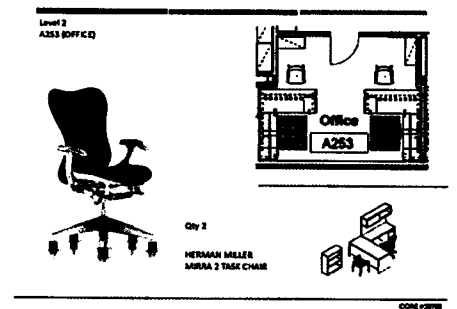
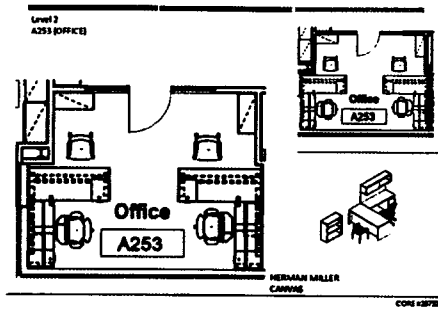
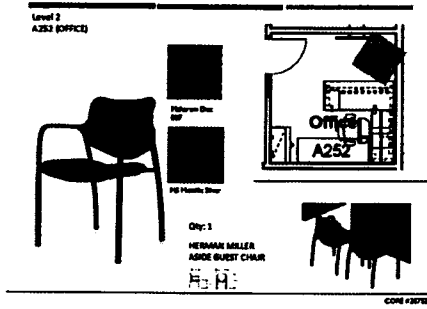


Exhibit A-17

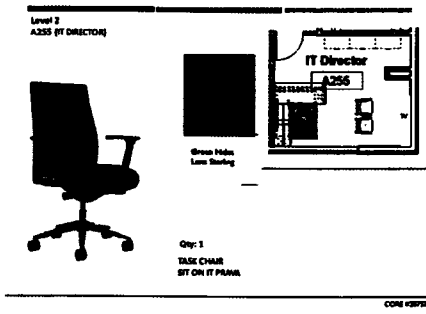


Exhibit A-22

Proposal

14000 East Oak (Jct. 140th)
Houston, TX 77040
Phone: 713-659-0000
Fax: 713-659-0001
www.cylindria.com

Order Number	2740
Department	
Date	08/06/11
Customer PO Number	
Customer Account	1000001
Telephone	Customer Support
Name	MSD 30
Page	16 of 100

[illegible]

Group	Quantity	Description	Unit Price	Extended Amount
Exp 4150	LB		0.077,36	1.677,36

Item	Quantity	Description	Unit	Unit Price	Estimated Amount
100	1.00 Each	First Glass CPVMS 12" Reinforced Transformer Work Lows For AEP LN-MS, 1	44.00	17.42	
100	1.00 Each	1/2 800 Lbs Glass CPVMS Transformer Work Lows For AEP LN-MS, 1	457.00	94.17	94.17



Proposal

10000 South Oak Dr.
 Houston, TX 77044
 Phone: 713-866-0000
 Fax: 713-867-0000
www.sph.com

Order Number	5478
Project Number	
Date	12/26/2012
Customer PO Number	
Customer Address	12345678
Telephone	Customer Name
County	NET 10
Page	10 of 100

007	3.00	% OF Sales - \$5.00			
Each		QPS Results Inc.	000.00	00.00	23.70
		Mod.Aut.1.22 1Wk Manager			
		Mod Line Per 100-00			
		ASAP			
		LEVEL: 1			
008	1.00	% OF Sales - \$5.00			
Each		17300-200-ASAP	025.00	20.00	21.00
		17 000 000 1 000 for 10 000 000			
		100.00000000			
		ASAP			
		Mod Line Per 100-00			
		ASAP			
		LEVEL: 1			
009	1.00	% OF Sales - \$5.00			
Each		17300-200-ASAP	044.00	170.00	140.00
		17 000 000 1 000 for 10 000 000			
		100.00000000			
		ASAP			
		Mod Line Per 100-00			
		ASAP			
		LEVEL: 1			
010	1.00	% OF Sales - \$5.00			
Each		17300-200-ASAP	044.00	170.00	140.00
		17 000 000 1 000 for 10 000 000			
		100.00000000			
		ASAP			
		Mod Line Per 100-00			
		ASAP			
		LEVEL: 1			
071	1.00	% OF Sales - \$5.00			
Each		17300-200-ASAP	0200.00	1,001.00	1,011.00
		17 000 000 1 000 for 10 000 000			
		100.00000000			
		ASAP			
		Mod Line Per 100-00			
		ASAP			
		LEVEL: 1			



Propose

Other Facilities
10000 Judd Oak Dr
Memphis, TN 38117
Phone: 713-893-4100
Fax: 713-893-0000
www.cohousing.com

Gray Ranker	2000
Preparation	
Date	10/15/00
Original PG Number	
Current Amount	100.00
Subsequent	Current Amount
Total	100.00
Page	10 of 10

[illegible]

Proposal

1000 East Oak Street
Westport, ME 04092
Phone: 207-662-0000
Fax: 207-662-0001
www.epilaw.com

Document	2000
Project Number	1000000
Site	1000000
Document Number	1000000
Contract Number	1000000
Subproject	1000000
Task	1000000
Page	1000000

[illegible]

Proposed
Other Author

800 East Oak Street
Memphis, TN 37502
Phone: 901-525-0000
Fax: 901-525-0000
www.spharm.com

Order Number	1000
Payment Method	
Date	05/23/00
Customer PO Number	
Customer Account	666-00
Department	Global Sales
Usage	NET 30
Page	11 of 107

[illegible]

Proposal

00000 Blvd. des
Houston, TX 770
Phone: 713-600-00
Fax: 713-602-0000
www.sph.com

Case Number	1000
Page Number	1000000
Case Name	1000000
Case ID	1000000
Case Type	1000000
Case Status	1000000
Case Date	1000000
Case Page	1000000

LIVE 2				
Group	Quantity	Description	Unit Price	Extended Amount
881 ASPT	1.0		2,888.55	4,488.85
Line	Quantity	Description	Unit Price	Extended Amount
101	0.45	Remann Miller, Inc. 07/15/15		
		*Rem Light 300W, 400W, 500W, 600W, 700W Bank Line For ASPT	10.00	72.00
		LIVE 1		
		% OFF 14% 72.00		
101	2.00	Remann Miller, Inc. 07/15/15	90.00	36.00
		*Rem 600W 200W 200W 200W 200W 200W Bank Line For ASPT		
		LIVE 1		
		% OFF 14% 72.00		
102	2.00	Remann Miller, Inc. 07/15/15	100.00	36.00
		*Rem 600W 200W 200W 200W 200W 200W Bank Line For ASPT		
		LIVE 1		
		% OFF 14% 72.00		
103	1.00	Remann Miller, Inc. 07/15/15	110.00	33.00
		*Rem 600W 200W 200W 200W 200W 200W Bank Line For ASPT		
		LIVE 1		
		% OFF 14% 72.00		
107	0.60	Remann Miller, Inc. 07/15/15	30.00	6.00
		*Remann Hardware, Remann Hardware 400W Bank Line For ASPT		
		LIVE 1		
		% OFF 14% 72.00		
108	2.00	Remann Miller, Inc. 07/15/15	32.00	6.00
		*Remann Hardware, Remann Hardware 400W Bank Line For ASPT		
		LIVE 1		
		% OFF 14% 72.00		



Proposal

800-451-4511
 800-451-4511
 800-451-4511
 800-451-4511
 800-451-4511

Order Number	1000
Page Number	
File	000000
Running PO Number	
Customer Account	000000
Shipping	Global Shipy
Items	100 to
Page	41 of 107

		15:45, 1			
		15:00 Loc. 22.00			
100	3.00	Norman Miller, Dr.	20.00	7.52	15.44
	Book	15:00 Loc. 22.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 22.00			
100	3.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 22.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 0.00			
001	4.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 0.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 0.00			
100	4.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 0.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 0.00			
100	4.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 0.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 0.00			
001	3.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 0.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			
		15:00 Loc. 0.00			
100	2.00	Norman Miller, Dr.	0.00	0.00	0.00
	Book	15:00 Loc. 0.00			
		+Local Play and Reg (Shoreline 140 Series 0250)			
		Work Loc. Per. Josh			
		15:45, 1			



Proposal

Shelley Foundation
100 Canal Street, Suite 200
New York, NY 10013
Phone: 212-693-6000
Fax: 212-693-6001
http://shelleyfoundation.org

Order Number	2020
Project Number	
Date	Updated
Customer PO Number	
Delivery Address	Hydrex
Shipperson	Edwin Hertz
Notes	1 of 5
Page	11 of 107

[illegible]

Proposal

Glenn Pordman
 1000 East Oak Ridge
 Houston, TX 77042
 Phone: 713-695-0000
 Fax: 713-695-0091
www.cdm.com

State Summary	2000
Project Summary	
Site	SPRINT
Customer PO Number	
Customer Name	SPRINT
Customer	Customer Group
Version	1000 00
Date	01-01-2000

[illegible]

Exhibit A-25



Proposed

Allen Pugh
10000 Bow Gap Drive
Houston, TX 77040
Phone: 713-663-0000
Fax: 713-663-0091
E-mail: apugh@houston.com

Order Number	2703
Payment Method	
Date	1/26/2017
Customer PO Number	
Customer Account	000-001
Subgroup	Adm. Group
Name	CLY 25
Page	6 of 107

[illegible]

Proposed

**Global Positioning
System Data Collection**
Houston, TX 77048
Phone: 713-665-0000
Fax: 713-665-0001
www.gpscollect.com

Order Number	990
Project Number	
Item	000000
Customer PO Number	
Customer Account	000000
Organization	Customer Group
Term	100000
Page	10 of 100

[illegible]

Proposal

Qing Pao
20 East 2nd Street
Queens, NY 11354
Phone: 718-991-0000
Fax: 718-991-0004

Order Number	1070
Representative	
City	Wichita
Customer PO Number	
Customer Account	100714
Shipments	Order Ship
Term	net 30
Page	11 of 107

[illegible]

Proposal

William F. O'Brien
 1999 Best Club (Sring)
 Houston, TX 77040
 Phone: 713-865-0000
 Fax: 713-865-0001

Order Number	2775
Project Number	
Date	02-04-2000
Customer PO Number	
Customer Account	000000
Telephone	0000000000
Fax	000000

[illegible]

Proposal

Office Position:
775 East 6th Street
Provo, UT 84601
Phone: 801-225-0000
Fax: 801-225-0004

Order Number	2002
Project Number	
Site	Wardville
Customer's Name	
Customer Address	1000 N
City/State	Wardville, Kansas
Phone	913 711
Fax	913 711

[illegible]

Present

Office: Portland
10030 East Club Dr.
Houston, TX 77061
Phone: 713-685-6100
Fax: 713-685-6101

Order Number	224
Project Number	
Date	12-22-2012
Customer PO Number	
Customer Name	SEMPER
Subcompany	Subco Group
Terms	net 30

[illegible]

Process:

Office Position
 60000 East 4th St
 Houston, TX 77041
 Phone: 713-865-0000
 Fax: 713-865-0000

Order Number	200
Project Number	
Date	07/20/2012
Customer PO Number	
Customer Address	10001A
Customer Name	John Doe
Phone	123 456

[illegible]

Discussion

Office Pavilion
9000 West Oak Drive
Houston, TX 77063
Phone: 713-865-0000
Fax: 713-865-0000

Issue Number	2075
Registration	
Date	12-10-2011
Company ID Number	
Customer Account	000000
Customer Name	ALLEN HARRIS
Phone	417 35

		SEVEN 6 FIVEZERO (FIVEONE)		
		W OFF USE TEL#1		
302	1.80	Manman Office, Inc.		
	Don't	CPY-4000-1000 GPO-Pto Pto, Lm Twp#100 Bridge 1000 200 LSD -check driver undrives Work Lm Pto 1000 LPHS: 1	170.00	100.00
		W OFF USE TEL#2		
303	1.80	Manman Office, Inc.		
	Don't	CPY-4000-1000-100 Chamberlayne Barlowe Bridge, Lm Twp#1000 Bridge, 1000 1000, No Data LSD -check driver undrives LSD -check driver undrives Work Lm Pto 1000 JPHS LPHS: 1	220.00	90.00
		W OFF USE TEL#1		
304	1.80	Manman Office, Inc.		
	Don't	CPY-4000-1000-100 Chamberlayne Barlowe Bridge, Lm Twp#1000 Bridge, 1000 1000, No Data LSD -check driver undrives LSD -check driver undrives Work Lm Pto 1000 JPHS LPHS: 1	300.00	100.00
		W OFF USE TEL#1		
305	1.80	Manman Office, Inc.		
	Don't	CPY-4000-1000-100 Chamberlayne Barlowe Bridge, Lm Twp#1000 Bridge, 1000 1000, No Data LSD -check driver undrives LSD -check driver undrives Work Lm Pto 1000 JPHS LPHS: 1	300.00	100.00
		W OFF USE TEL#1		
306	1.80	Manman Office, Inc.		
	Don't	CPY-4000-1000-100 Chamberlayne Barlowe Bridge, Lm Twp#1000 Bridge, 1000 1000, No Data LSD -check driver undrives LSD -check driver undrives Work Lm Pto 1000 JPHS LPHS: 1	300.00	100.00



Proposal

Office Pavilion
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
www.officepavilion.com

Order Number	2016
Proposal Number	20160007
Buyer	City of Houston
Buyer's Project Number	20160007
Buyer's Project Name	Office Pavilion
Buyer's Project Address	1688 East Oak Street Houston, TX 77058
Buyer's Project Phone	713.626.4800
Buyer's Project Fax	713.626.4801
Buyer's Project Email	officepavilion@cityofhouston.com
Page	1 of 4

City of Houston
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
Email: officepavilion@cityofhouston.com

City of Houston
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
Email: officepavilion@cityofhouston.com

DESIGN AND INSTALLATION BUSINESS HOURS

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM

8:00 AM - 5:00 PM



Proposal

Office Pavilion
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
www.officepavilion.com

Order Number	2016
Proposal Number	20160007
Buyer	City of Houston
Buyer's Project Number	20160007
Buyer's Project Name	Office Pavilion
Buyer's Project Address	1688 East Oak Street Houston, TX 77058
Buyer's Project Phone	713.626.4800
Buyer's Project Fax	713.626.4801
Buyer's Project Email	officepavilion@cityofhouston.com
Page	1 of 4

Order Sub-Total: \$12,000.16
TOTAL ORDER: \$12,000.16
Deposits Received: \$0.00
Balance Due: \$12,000.16

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED.
We warrant that the information is true and correct.
PRICING REMAINS IN EFFECT FROM PROPOSAL DATE.



Proposal

Office Pavilion
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
www.officepavilion.com

Order Number	2016
Proposal Number	20160007
Buyer	City of Houston
Buyer's Project Number	20160007
Buyer's Project Name	Office Pavilion
Buyer's Project Address	1688 East Oak Street Houston, TX 77058
Buyer's Project Phone	713.626.4800
Buyer's Project Fax	713.626.4801
Buyer's Project Email	officepavilion@cityofhouston.com
Page	1 of 4

Terms And Conditions

PRICES

- Prices in this proposal are based on Manufacturer's list prices and will be held for 30 days from Proposal Date.
- Should project scope or design change, the prices and discounts may be subject to change accordingly.
- Unit Product prices are for product only and all services including Design, Project Management, Delivery, Installation and Freight are priced separately as per the enclosed standard quote.
- Prices in this proposal are for all new products and do not include costs for reinstallation of existing furniture. NOTE: Office Pavilion will be happy to provide for this if requested and more detailed information is provided about the existing furniture.

CANCELLATION OR CHANGES

- Order cancellation or changes shall be subject to each manufacturer's change and cancellation policy.
- The buyer is responsible for manufacturer's charges incurred as a result of buyer requested changes or cancellations after orders are placed. NOTE: After product is manufactured, all orders are non-cancelable.

DELIVERY AND INSTALLATION CONVEYANCE

- Delivery services for any additional work required will be quoted based on the following hourly rates:
 - Standard Installation rate is \$45.00 per man hour and Customer Installation rate is \$87.00 per man hour
 - Normal business hours of installation are defined as Monday through Friday 7:30am to 4:30pm
 - Weekend/Holiday rate is \$95.00 per man hour
- The installation space shall provide an adequate staging area for all products ordered, access to a freight elevator and loading dock.
- The installation space shall be substantially complete with regard to construction, including carpet, base board and ceiling work and shall be free and clear of construction trades except electricians and volunteers installing construction materials and ceiling the furniture.
- If changes are required that result in the need for additional events, multiple phases or a compressed installation schedule or if circumstances beyond the control of Office Pavilion occur, additional labor costs will be presented via an Additional Services Form along with a quote based on applicable hourly rates.
- Buyer shall provide arrangements for a licensed electrician to be present for hard wiring of the electrical power wires and for volunteer installation contractor for routing of any data/communication cabling through the furniture.
- As applicable, electrical connections to the building structure and any necessary permitting of furniture electrical are not included in this scope.
- As applicable, Within the City of Houston or any other jurisdiction which may require it, Buyer shall make arrangements for a licensed electrician to obtain necessary permits required for the furniture electrical as well as make all power connections and install all components within the furniture.
- As applicable, Voice and Data communication cabling within the furniture are not included in this scope.

DEBITS



Proposal

Office Pavilion
1688 East Oak Street
Houston, TX 77058
Phone: 713.626.4800
Fax: 713.626.4801
www.officepavilion.com

Order Number	2016
Proposal Number	20160007
Buyer	City of Houston
Buyer's Project Number	20160007
Buyer's Project Name	Office Pavilion
Buyer's Project Address	1688 East Oak Street Houston, TX 77058
Buyer's Project Phone	713.626.4800
Buyer's Project Fax	713.626.4801
Buyer's Project Email	officepavilion@cityofhouston.com
Page	1 of 4

- If product cannot be delivered and installed at the job site as scheduled and agreed upon, Office Pavilion will notify buyer immediately, re-route the products, off-load, repack and transport all goods for potential freight damage. No any applicable freight claims if necessary and return products to our warehouse until able to re-load products.
- Any product requiring re-loading due to circumstances beyond the control of Office Pavilion will be subject to double handling costs and/or potential applicable storage fees. If storage fees become applicable, Buyer will be notified and a separate proposal will be provided.
- All product will be treated as standard at Office Pavilion.

ADDITIONAL PAYMENT TERMS

- 100% deposit will be required pending credit approval if current terms indicate "pending credit verification".
- Visa, MasterCard and American Express are accepted forms of payments for purchases up to \$5,000. Credit card payments will be processed 100% at time of order entry.
- Inventory items after the initial walk-through/Punch List has been approved by the Buyer or upon substantial completion of project.
- 10% of invoice may be withheld until Punch List is resolved.
- Should other invoicing procedures be required, please notify Accounts Receivable at Office Pavilion.

SECURITY INTEREST

- Office Pavilion retains title (to security interest) to this furniture until it is paid for in full. Customer hereby grants Office Pavilion a security interest in any and all furniture, fixtures and product provided to Customer by Office Pavilion (the "Collateral") and any and all proceeds from such Collateral. Such Collateral is more fully described in the attached specifications. The security interest is hereby granted to secure the payment of any and all indebtedness of Customer to Office Pavilion for the Collateral provided.

WARRANTY: Office Pavilion warrants that the furniture is new, unused, and conforms to the specifications set forth in the attached specifications. Office Pavilion warrants that the furniture is free from defects in materials and workmanship for a period of one (1) year from the date of delivery to the Customer.

Customer Signature: _____

Date: _____

Name: _____