

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

## Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 10, 2018, BEGINNING AT 7:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON  
SHERRY GARRISON  
THANE HARRISON  
TOMMY GINN  
BILL PATTERSON  
RAE SINOR

MAYOR  
COUNCILWOMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILWOMAN

## OTHER CITY OFFICIALS PRESENT:

JAY STOKES  
GARY JACKSON  
SHANNON BENNETT

CITY MANAGER  
ASSISTANT CITY MANAGER  
CITY SECRETARY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 7:00 p.m.
2. DISCUSSION OF ISSUES RELATING TO THE QUARTERLY FINANCIAL REPORT FOR THE FISCAL YEAR 2017-2018 SECOND QUARTER ENDING MARCH 31, 2018 – Director of Finance, Donna Todd, gave an overview of the budget funds for the quarter, highlighting the expenditures and revenues of each fund.
3. DISCUSSION OF ISSUES RELATING TO THE SCHEDULE OF EVENTS FOR THE DESIGN AND CONSTRUCTION OF THE EMS STATION – Emergency Services Director, Robert Hemminger gave an overview of the site plan and timeline for the new EMS Station and highlighted details of the layout of the building. (Exhibit A1)  
  
Mr. Hemminger commented, “This is an exciting project and I’m very glad to be able give you this update. The project is going along as we have anticipated. So far, we haven’t seen anything that is going to delay or alter the time line.”
4. DISCUSSION OF ISSUES RELATING TO THE SHADE STRUCTURE FROM BAYOU BEND PARK TO THE ADULT COMPLEX – Parks and Recreation Director, Charlie Sandberg gave an overview of the previous plan to construct a pavilion shade structure at Bayou Bend Park. Other improvements have been made at Bayou Bend Park

in the space proposed to contain the shade structure. A recommendation is proposed to relocate the shade structure planned for Bayou Bend Park to the Adult Complex on Pasadena Boulevard. It will be used for the benefit of many athletic activities which occur there. The cost of the structure is \$53,958.50.

Councilwoman Garrison asked, "Is there a shade structure there now at the Bayou Bend Park?"

Mr. Sandberg responded, "Yes."

Councilman Patterson asked, "Is there a shade structure at the Adult Complex now?"

Mr. Sandberg responded, "No, just on the bleachers."

Councilman Patterson asked, "Is this open for all the teams to use?"

Mr. Sandberg responded, "Yes, especially for tournaments."

Councilman Patterson asked, "Who will determine which team gets to use it?"

Mr. Sandberg responded, "It will be first come, first serve."

Councilman Patterson asked, "Are you going to put up rules for usage?"

Mr. Sandberg responded, "There will be rules once we press for tournaments there."

Mayor Mouton asked, "Do we have many adult tournaments out there?"

Mr. Sandberg responded, "No, not a lot."

Councilwoman Sinor asked, "Will this be a structure that could be rented or used by citizens for other events?"

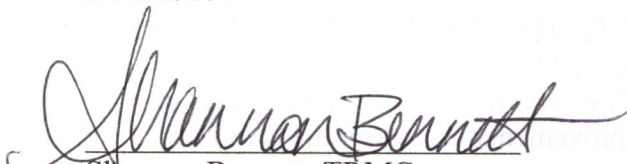
Mr. Sandberg responded, "Yes, I would like to do that."

Councilman Harrison asked, "What type of seating are you going to have out there?"

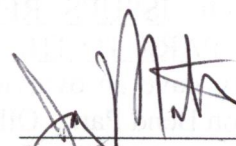
Mr. Sandberg responded, "Maybe two or four picnic tables."

5. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:21 p.m.

ATTEST:

  
Shannon Bennett, TRMC  
City Secretary

APPROVED:

  
Jerry Mouton  
Mayor

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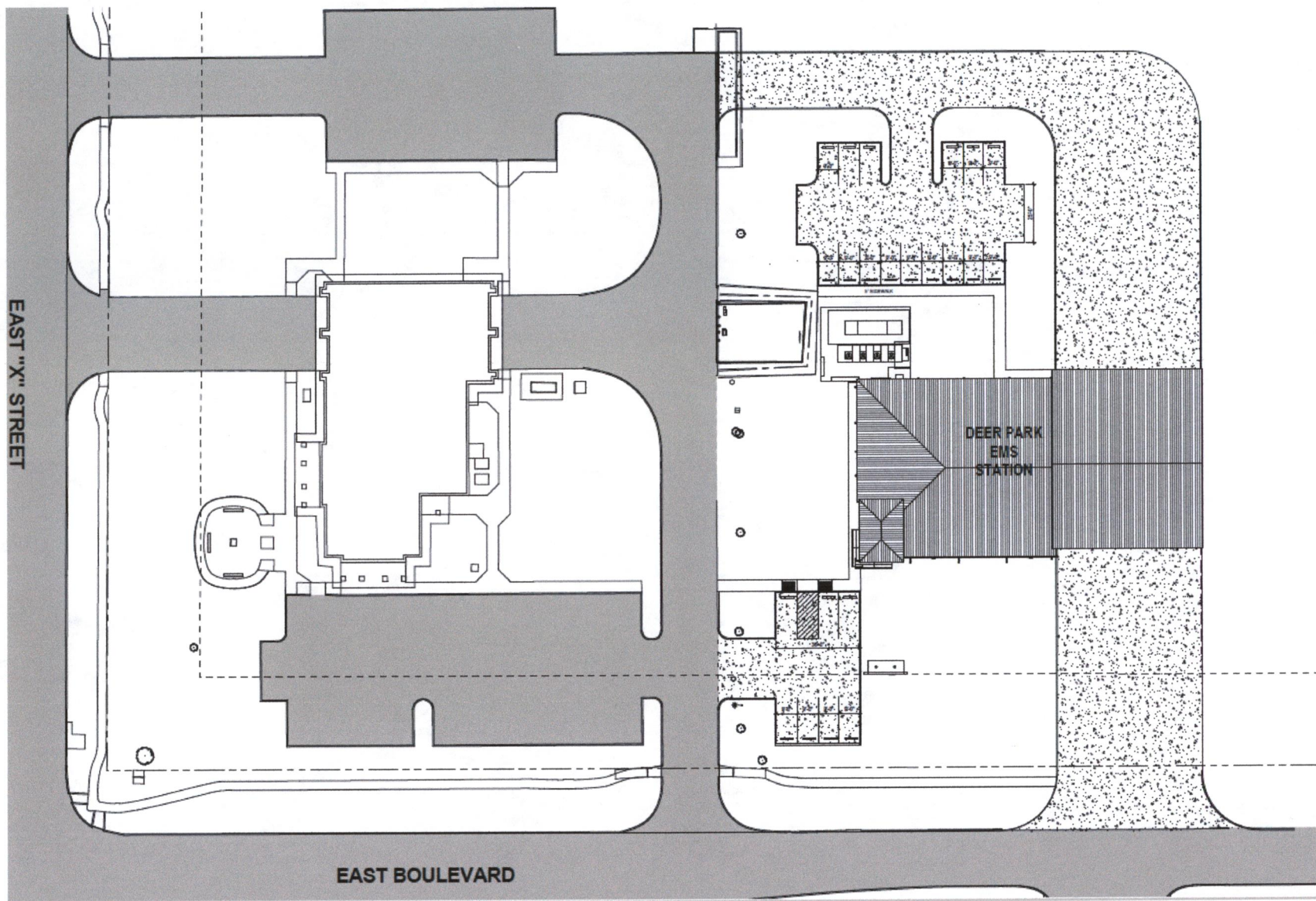
# Deer Park EMS Annex

Design Update and Construction Schedule

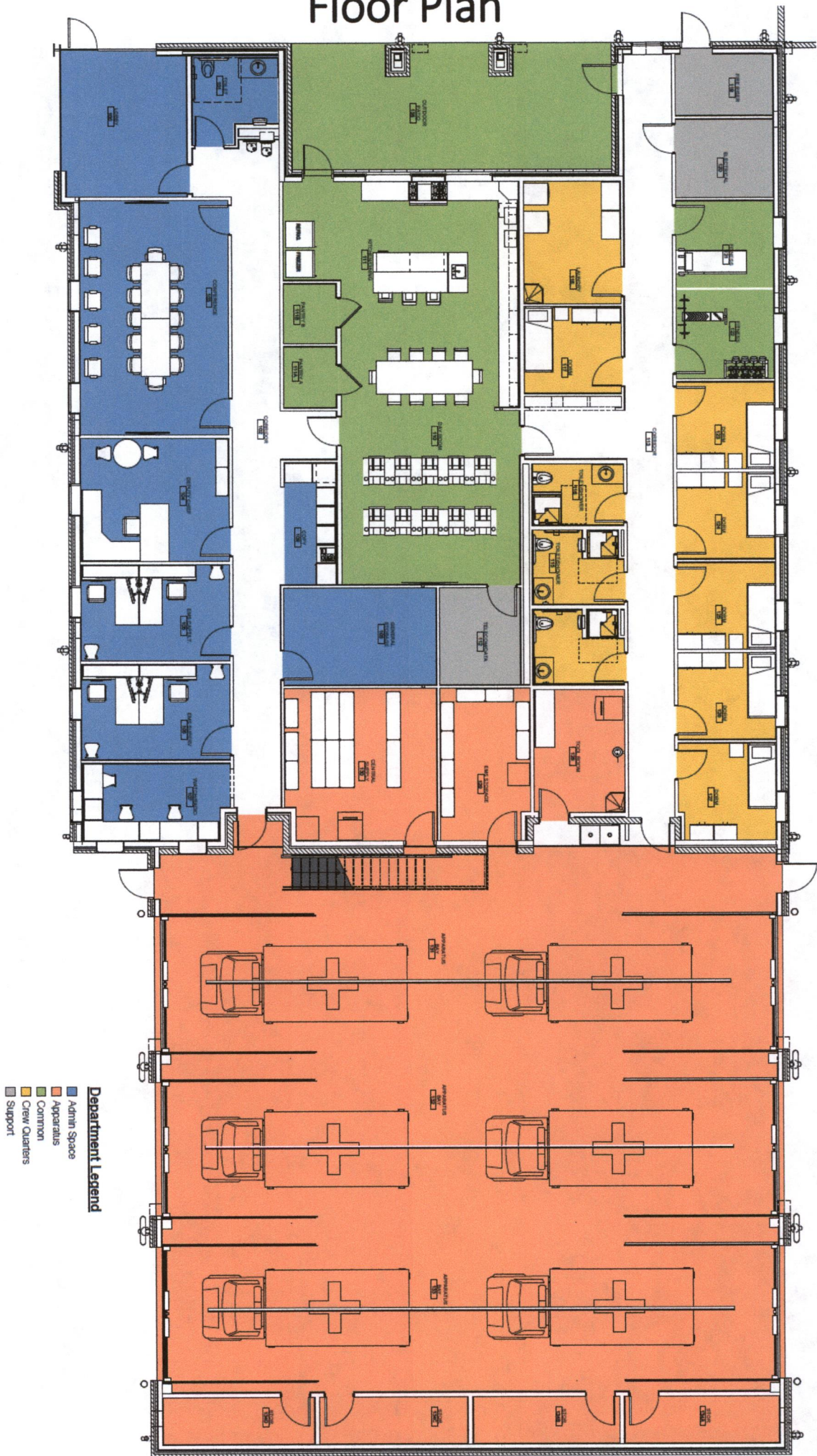
July 9, 2018

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# Site Plan



# Floor Plan



# Exterior Elevation



## Project Schedule



- June 30 – Design complete
- July 9-10 – Design updates to FCPEMSD Board and City Council
- August 24 – Construction Documents complete
- September 4 – City Council approves Bid Notice
- October 15 – FCPEMSD Board gives authorization to proceed (depending on status of negotiations)
- November 6 – City Council approves contract
- November 13 – TENTATIVE Groundbreaking Ceremony with FCPEMSD Board and City Council
- November 2019 – Move-in and celebration