

CITY OF DEER PARK

CCPD 1-246

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON APRIL 19, 2021 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGE PINDER	PRESIDENT
DONALD ZUCKERO	MEMBER
SMOKEY MATHER	MEMBER
WENDELL STANLEY	MEMBER
EDWARD BERG	MEMBER
BOB HOTTEN	MEMBER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President George Pinder called the meeting to order at 5:15 p.m.
2. APPROVAL OF MINUTES – Motion was made by Donald Zuckero and seconded by Smokey Mather to approve the minutes of the regular meeting on January 18, 2021. Motion carried unanimously.
3. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF APRIL 1, 2021 THROUGH JUNE 30, 2021 – Captain Wade Conner gave an overview of items that have been purchased or in the process of being purchased and also advised the Board of the new EOC building project to include coming up with a final drawing from PGAL to allow the next steps of accepting bids for the construction of the building. (Exhibit A1-A3)
4. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2020-2021 SECOND QUARTER ENDED MARCH 31, 2021 – Treasurer Donna Todd presented the quarterly financial report and gave a summary of each fund and advised the Board that the impact of COVID-19 is still unknown. (Exhibit B1-B2)

Board member Smokey Mather asked, “Are the school crossing guards part of this budget?”

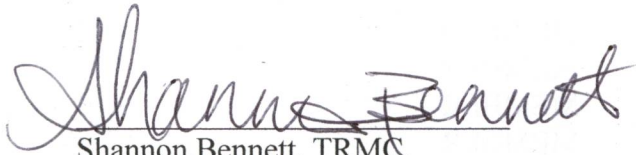
Ms. Todd responded, "They are paid out of the General Fund."

Motion was made by Edward Berg and seconded by Smokey Mather to approve the Quarterly Financial Report for the FY 2020-2021 Second Quarter ended March 31, 2021. Motion carried unanimously.

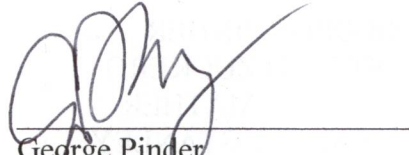
5. DISCUSSION OF THE CRIME CONTROL PREVENTION DISTRICT BOARD OF DIRECTORS MEETING DATES FOR THE REMAINDER OF FY 2020-2021 – Assistant City Manager, Gary Jackson gave a detailed list of meeting dates for the Board of Directors.
6. ADJOURN – President George Pinder adjourned the meeting at 5:26 p.m.

ATTEST:

APPROVED:



Shannon Bennett, TRMC  
Board Secretary



George Pinder,  
President

**CITY OF DEER PARK**  
**2020 - 2021 CRIME CONTROL DISTRICT BUDGET**

Account

#

<b>41000</b>				
-	<b>PERSONNEL &amp; RELATED</b>		BUDGET:	773,770.00
41010	Salaries - Full Time			526,601.00

41000's	Benefits			202,169.00
	Pension/OPEB Expense			10,000.00

41040	Overtime			35,000.00
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PERSONNEL BALANCE

\$773,770.00

<b>42000</b>				
-	<b>SERVICES</b>		BUDGET:	164,031.00

42310	Equipment Rental			28,800.00
	Six Rental Vehicles for Pro-Act & Investigations	28,800.00		
42390	Annual Audit			2,000.00
42500	Training			5,000.00
	Roadside Inspection & Weight Enforcement Training	5,000.00	Completed	
42520	Dues & Fees			11,308.00
	Vehicle Registrations for PD Fleet	708.00		
	Leads on Line	4,748.00	Purchased	
	Lexis Nexus (Accurint)	5,852.00		
42790	Software - Other			98,470.00
	OSSI Agency Licensing Fee (RMS)	47,795.00	Purchased	
	OSSI Consortium Fee	30,441.00		
	Cellebrite UFED Annual License			
	Renewal	3,999.00	Purchased	
	Extended Warranty for Dispatch Equipment	13,635.00	Purchased	
	IA Pro & Blue Team software maintenance	2,000.00		
	Cellular service for ProAct Covert Camera Modem	600.00		
42900	Contract Labor			18,453.00
	ERAD Enterprise Service - Fraud Detection	6,000.00	Purchased	
	Specialized Counsel, Search Warrants, Subpoenas	10,000.00		
	Move furniture to paint Patrol Supervisor's Office	2,453.00	Purchased	

SERVICES BALANCE

\$164,031.00

<b>43000</b>				
-	<b>SUPPLIES</b>		<b>BUDGET:</b>	<b>176,180.00</b>
43050	Election equipment, supplies & staffing			0.00
43070	Postage			327.00
43080	Small tools & Minor Equipment			\$173,128.00
	AED's & trauma kit supplies for 5 patrol Tahoes	7,090.00		
	Airlink modems for 5 patrol Tahoes	8,850.00		
	DataLux Tracer systems, DL Swipes & Printers (5)	30,661.00	Purchased	
	Equipment build out for 5 new patrol Tahoes	77,275.00	In Process	
	Equipment for 2 DOT Enforcement Vehicles	1,500.00	Purchased	
	I.D Printer for Admin Office	2,000.00		
	Plastix Plus Consoles & Organizers for 5 patrol veh.	14,010.00	Purchased	
	ProLaser III Radars w.2yr warranty (2)	5,400.00	Purchased	
	Replacement parts for Crossing Guard radios	837.00		
	Covert Camera for ProAct	2,490.00	Purchased	
	SWAT Equipment	16,995.00		
	SWAT Tripod shooting rest	1,010.00		
	Tool chest/cabinet for armor supplies at firing range	1,500.00	Purchased	
	Track Xtreme GPS Tracing Device w/1yr access	1,000.00		
	Vericom V-sense Brake Meter			
	Computer	1,750.00		
	Vortex Crossfire HD Binoculars for ProAct	760.00		
43140	Protective Clothing			\$2,725.00
	Rifle vests for new officers (3)	2,725.00		
	<b>SUPPLIES BALANCE</b>			<b>\$176,180.00</b>
<b>44000 -</b>	<b>Maintenance</b>		<b>BUDGET:</b>	<b>49,462.00</b>
44020	Equipment Maintenance			\$5,130.00
	Datalux Tracer Maintenance	1,500.00		
	2 Year Warranty for DVD Burner Robot	3,630.00	Purchased	
44040	Building Maintenance			\$13,387.00
	Paint interior walls of the PD hall way	6,400.00	Purchased	
	Paint interior walls of the Sgt. Office	2,719.00	Purchased	
	Replace carpet in Patrol Sgt. Office	4,268.00	Purchased	
44120	Grounds Maintenance			\$30,945.00
	Grounds maintenance for Firing Range	30,000.00		
	Re-strip parking spaces & fire lanes at the range	945.00	Purchased	
				<b>\$49,462.00</b>
<b>49000</b>				
-	<b>CAPITAL OUTLAY</b>		<b>BUDGET:</b>	<b>4,448,066.00</b>
49020	Building			4,036,285.00
	Awning for Emergency Generator	5,499.00		
	Building covers and storage at the Firing Range	150,000.00		
	EOC Construction	3,500,000.00		
	EOC Final Structural Design	240,000.00	In Process	

	EOC Programming Conceptual Phase	30,000.00	Purchased	
	Install Backflow Preventer in PD Mechanical Room	7,770.00	Purchased	
	Metal Roof & Downspout Restoration	103,016.00		
49040	Specialized Equipment			112,723.00
	WatchGuard In-Car Video System (5)	45,763.00	Purchased	
	Replace Fire Alarm Control Panel in EOC	8,000.00		
	Emergency Generator Restoration	15,000.00		
	Haenni WL101 Wheel Load Scales for DOT Enforcement (8)	43,960.00	Purchased	
49060	Vehicles			299,058.00
	Patrol Tahoes (5)	214,198.00	Ordered	
	28' Self Contained Mobile Command Post	84,860.00	In Process	
49080	OSSI Fees			0.00
	OSSI Enterprise Fund	0.00		
	OSSI System Licensing Fees	0.00		
CAPITAL OUTLAY BALANCE				<hr/> \$4,448,066.00
TOTAL REMAINING BALANCE				\$5,611,509.00
BUDGETED EXPENDITURES				5,611,509.00

YELLOW HIGHLIGHTS INDICATE PROJECTED PURCHASES THIRD QUARTER

**CCPD FY 2020-2021 Sales Tax Revenue Comparison**

<u>G/L</u>	<u>Actual</u>		
Oct 2020	\$ -		
Nov 2020	-		
Dec 2020	135,642.54		
Jan 2021	122,715.25		
Feb 2021	155,004.29		
Mar 2021	115,004.15		
Apr 2021			
May 2021			
Jun 2021			
Jul 2021			
Aug 2021			
Sep 2021			
YTD Total	<u>\$ 528,366.23</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 528,366.23</u>	<u>\$ 1,350,000.00</u>	39.14%

**CCPD Sales Tax Revenue History**

<u>Month</u>	<u>FY 2021</u>	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>
Oct	\$ -	\$ -	\$ -	-
Nov	-	-	-	-
Dec	135,642.54	163,018.74	129,313.70	144,488.08
Jan	122,715.25	144,631.06	127,484.11	144,324.10
Feb	155,004.29	163,511.53	151,307.00	164,039.91
Mar	115,004.15	120,671.77	128,543.72	113,102.94
Apr	-	175,830.68	135,404.16	162,426.63
May	-	154,444.50	180,386.84	148,330.87
Jun	-	134,712.08	175,976.00	125,780.26
Jul	-	133,400.76	154,921.14	120,073.33
Aug	-	153,295.58	155,830.94	131,921.80
Sep *	-	409,418.57	470,780.71	381,721.90
Annual	<u>\$ 528,366.23</u>	<u>\$ 1,752,935.27</u>	<u>\$ 1,809,948.32</u>	<u>\$ 1,636,209.82</u>
YTD Total	\$ 528,366.23	\$ 591,833.10	\$ 536,648.53	\$ 565,955.03

CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
FISCAL YEAR 2021

March 31, 2021

Authority for the Deer Park Crime Control Prevention District is provided by Texas Local Government Code, Chapter 363. The purpose of the District is to enhance the capability of law enforcement and further crime prevention programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the dedicated 0.25% sales and use tax, for an additional period of 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>	
Cash	\$ 2,874,278.19
Accounts Receivable	(34,174.27)
Due To/Due From	48,784.19
Capital Assets	5,228,870.28
Depreciation	(1,942,503.78)
Construction-In-Progress	-
Deferred Outflows (Pension - GASB 68)	101,784.98
Total Assets	<u>\$ 6,277,039.59</u>
<u>Liabilities &amp; Equity</u>	
Payables	\$ 42,572.88
Capital Leases Payable	-
Net Pension Obligation (GASB 68)	91,270.19
Total OPEB Liability	269,938.48
Due To/Due From	1,916.92
Total Liabilities	<u>405,698.47</u>
<u>Fund Equity</u>	
Fund Balance	5,777,497.90
Deferred Inflows (Pension - GASB 68)	49,247.69
Revenues Over/(Under) Expenditures	44,595.53
Total Fund Equity	<u>5,871,341.12</u>
Total Liabilities & Equity	<u>\$ 6,277,039.59</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	Q1 <u>12/31/20</u>	Q2 <u>03/31/21</u>	Q3 <u>06/30/21</u>	Q4 <u>09/30/21</u>	YTD <u>Total</u>	Adopted <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 135,642.54	\$ 392,723.69			\$ 528,366.23	\$ 1,350,000.00	\$ 821,633.77
Investment Revenue	1,035.28	1,071.75			2,107.03	2,500.00	392.97
Sale of Surplus Material	-	-			-	8,000.00	8,000.00
Prior Year Revenue (Reserves)	-	-			-	4,241,009.00	4,241,009.00
Total Revenue	<u>136,677.82</u>	<u>393,795.44</u>			<u>530,473.26</u>	<u>5,601,509.00</u>	<u>5,071,035.74</u>
<u>Expenditures</u>							
Salaries & Benefits	177,295.55	178,164.32			355,459.87	763,770.00	408,310.13
Services	55,043.65	19,345.68			74,389.33	164,031.00	89,641.67
Supplies	7,691.41	18,849.85			26,541.26	176,180.00	149,638.74
Repairs & Maintenance	4,090.00	20,193.56			24,283.56	49,462.00	25,178.44
Other - Salary Contingency	-	-			-	-	-
Sub-total Operating Expenditures	<u>244,120.61</u>	<u>236,553.41</u>			<u>480,674.02</u>	<u>1,153,443.00</u>	<u>672,768.98</u>
Capital Expenditures	<u>5,203.71</u>	<u>-</u>			<u>5,203.71</u>	<u>4,448,066.00</u>	<u>4,442,862.29</u>
Total Expenditures	<u>249,324.32</u>	<u>236,553.41</u>			<u>485,877.73</u>	<u>5,601,509.00</u>	<u>5,115,631.27</u>
Revenue Over/(Under) Expenditures	<u>\$ (112,646.50)</u>	<u>\$ 157,242.03</u>			<u>\$ 44,595.53</u>	<u>\$ -</u>	<u>\$ (44,595.53)</u>

Exhibit B-2 WS Meeting  
CCPD FY 2020-2021 Sales Tax Revenue  
Comparison