



Legislation Details (With Text)

File #:	ORD 17-024	Version:	2	Name:	
Type:	Ordinance	Status:		Agenda Ready	
File created:	1/14/2015	In control:		City Council	
On agenda:	3/21/2017	Final action:			
Title:	Consideration of and action on an ordinance confirming the appointment of City Secretary Shannon Bennett.				
Sponsors:	James Stokes				
Indexes:					
Code sections:					
Attachments:	1. Ordinance - Appointing Shannon Bennett as CS (Mar. 17)				

Date	Ver.	Action By	Action	Result
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Consideration of and action on an ordinance confirming the appointment of City Secretary Shannon Bennett.

Summary:

Section 205(C)(2) of the City Charter states the City Council: "Shall, upon recommendation of the manager, appoint the city secretary, deputy city secretary, and all other department directors." City Secretary Sandra Watkins recently announced her retirement from the City effective February 28, 2017, thus creating an opening for this position. A team consisting of City Manager James Stokes, Assistant City Manager Gary Jackson, and Human Resources Director Bill Philibert recently interviewed two (2) candidates for the position. The candidate selected for the position is Ms. Shannon Bennett. Ms. Bennett previously served as Deputy City Secretary for the City of Deer Park, and has worked in the City Secretary's Office since 2001. She is a Certified Municipal Clerk by the Texas Municipal Clerks Association, and well respected by her peers throughout Texas. I have offered her the position of City Secretary, and it is recommended Council confirm Ms. Bennett as our new City Secretary on Tuesday evening.

Fiscal/Budgetary Impact:

Funding for this position is included in the City's FY 2016-2017 budget.

Approval is recommended.