



Legislation Details (With Text)

File #: ORD 18-035 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 4/24/2018 **In control:** City Council
On agenda: 5/1/2018 **Final action:**
Title: Consideration of and action on an ordinance appointing Sonia Acosta as Deputy City Secretary.
Sponsors:
Indexes:
Code sections:
Attachments: 1. Appoint Deputy City Secretary

Date	Ver.	Action By	Action	Result
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Consideration of and action on an ordinance appointing Sonia Acosta as Deputy City Secretary.

Summary:

Sonia has been employed in the City Secretary's department since December 2012. She began as the afternoon Receptionist and was promoted to Records Technician in 2013, working with all department Records Liaisons ensuring the Records Management Program was applied. Since 2013, Sonia has been cross-trained in most of the aspects of the position. She has proven herself to be efficient, dependable and an asset to the department. She has started the certification program through the Texas Municipal Clerks Association Certification Program to become a Texas Registered Municipal Clerk.

Fiscal/Budgetary Impact:

None

Appointed as Deputy City Secretary.