



Legislation Text

File #: CON 16-021, **Version:** 1

Consideration of and action on a contract with Azalea Creek Catering to provide buffet style catering services for the Parks and Recreation Department Theater.

Summary:

The Parks and Recreation Department on June 29th received authorization from the City Council to receive competitive sealed proposals from professional catering vendors to enter into a contract for buffet style catering services for a minimum of 3,840 meals per season. On August 5th, two proposals were received from qualified vendors, Azalea Creek Catering and The Republic Grill at the Battleground Golf Course. A selection committee comprising of a Parks and Recreation Commission representative and three (3) departmental staff thoroughly reviewed the proposals and individually evaluated the proposals based on the criterion specified in the RFP. The evaluations were collected on August 25th from the Selection Committee members, with a unanimous recommendation selecting Azalea Creek Catering as the proposal most favorable to the City's interest per the criteria established in the RFP, pursuant to Sec. 252.043 of the Texas Local Government Code.

Fiscal/Budgetary Impact:

Funds are allocated for the meals in Funds 10-417-4303. The estimated annual expense for the theater meals are \$63,360.00.

Authorize the contract with Azalea Creek Catering to provide buffet style catering services for the Parks and Recreation Department Theater.