



Legislation Text

File #: DIS 18-032, **Version:** 1

Discussion of issues relating to City Wide Christmas Decorations Program.

Discussion of the current purchase of Christmas Decorations for fiscal year 2017-18 and present the proposal for a 3-year Christmas Decoration purchase plan. Items discussed will be proposed future purchases and logistics. Items listed have been prioritized for the current year and the following three years. This plan is our attempt to meet the citizens' demands in providing a traditional Christmas decorated atmosphere.

FY 2017-18 \$35,500 (Hotel/Motel)

1. City Hall Permanent Lighting (Lights & Labor)	\$17,000
2. <u>(3) Street Banners</u>	<u>\$18,500</u>
Total	\$35,500

FY 2018-19 \$68,000 (Hotel/Motel)

1. 27' Christmas tree for Theatre (Current tree will be relocated to City Hall)	\$23,000
2. Star for Police Department	\$2,000
3. (6) 6' Deer for the Library	\$15,000
4. <u>23' Santa</u>	<u>\$28,000</u>
Total	\$68,000

FY 2019-20 \$31,500 (Hotel/Motel)

1. (3) Snow Flakes	\$6,500
2. (6) 6' Deer for Theatre	\$15,000
3. Lights & Bulbs	\$5,000
4. <u>Lights to back of City Hall</u>	<u>\$5,000</u>
Total	\$31,500

FY 2020-21 \$40,000 (Hotel/Motel)

1. Community Center Permanent Lighting (Lights & Labor)	\$20,000
2. <u>(6) 6' Deer (Replacements-various locations)</u>	<u>\$20,000</u>
Total	\$40,000

The additional purchases will increase Department labor approximately one week to decorate the Christmas Tree and add several days to Public Works/Electrical Department to put up street banners. The other items are replacements of existing decorations which will not add any abundant additional time.

Historically and for reference from 2016, the Department began to wrap Christmas trees on September 26th and it took 26 days using approximately five employees to complete wrapping all the Christmas trees. Additionally it took another 12 - 15 days to put out all the City Wide Christmas decorations. Lastly it took 18 days to take down all lights and Christmas decorations. Therefore accumulative it took 59 days to totally complete the project. The total hours worked were estimated at approximately 600 hours. This number has increased to a larger amount working days and hours. We are currently calculating the total hours for 2017. This is inclusive of trouble shooting, inspecting, putting up, taking down, replacing, maintenance, storing, separating lights and bulbs plus several other variables.

None at this time

Discussion only