



Legislation Text

File #: CHO 18-003, **Version:** 1

Approval of the change order to the purchase order with FORD Audio Visual Systems, LLC through BuyBoard Contract #482-15 for new City Hall Council Chambers.

Summary:

The bid for audio-video equipment in the Deer Park New City Hall Council Chambers was awarded on June 20, 2017 to Ford Audio - Visual Systems, LLC. through the BuyBoard Contract #482-15. The project included a control unit for eight (8) microphones. Staff is requesting an additional control unit to allow sixteen (16) microphones to operate at the same time and also install a 75" LED television monitor to be located above the studio window to serve as a confidence monitor for council members.

The total cost of the original bid was \$288,876.12. The amount of this change order would bring the PO total cost to around the 10% threshold of the purchase order. Staff is therefore requesting that the purchase order be changed to reflect the cost of this this change order.

Fiscal/Budgetary Impact:

The proposed change order amount is \$9,538.00. The Project is funded by a PEG Fund account#14-200-4409. There is a fund balance of PEG Funds available to fund this change order.

Approve the change order.