



## Legislation Text

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**File #:** AUT 18-110, **Version:** 1

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Consideration of and action on authorizing negotiation of a proposed professional service agreement Burditt Consultants for the development of hike and bike trails.

### Summary:

In 2016, after receipt and review of Statements of Qualifications from several firms, the DPCDC recommended, and the City Council approved a Prime (or master) agreement with Halff Associates and separate task orders for the seven (7) Type B funded projects. Task Order No. 16-007 with Halff Associates was for professional services related to the development of hike and bike trails.

The DPCDC met on October 22, 2018 and recommended that Task Order No. 16-007 be terminated. Originally, six (6) firms submitted Statements of Qualifications (SOQs) for the DPCDC Type B funded projects. The selection committee that reviewed these SOQs, scored, ranked and interviewed the top two firms. Halff Associates, Inc. was ranked as the top ranked firm and Burditt Consultants as the 2<sup>nd</sup> ranked firm. Since the Task Order No. 16-007 with Halff Associates has been recommended to be terminated, it is proposed that staff be authorized to negotiate a proposed professional services agreement with Burditt Consultants. Once the proposed agreement has been developed, it will be submitted to Council for consideration and approval.

### Fiscal/Budgetary Impact:

Type B funds are available for this purpose.

Authorize negotiation of a proposed professional service agreement Burditt Consultants for the development of hike and bike trails.