



Legislation Text

File #: RES 19-124, **Version:** 1

Consideration of and action on a resolution authorizing the award of a professional service provider contract for Hurricane Harvey DR #4332 for FEMA Public Assistance Grant Management Services.

Summary:

On February 5, 2019, the City Council authorized issuing a Request for Proposals (RFP) for FEMA Public Assistance grant management services related to Hurricane Harvey. Thirteen (13) RFP packets were sent to potential proposers and one additional potential proposer requested a RFP packet after seeing the public notice/advertisement. A total of six (6) proposals were received by the proposal deadline of March 14, 2019 at 2:00PM from the following:

- CDR Maguire
- H.W.G. Consulting LLC DBA HW Government Consulting
- MPACT Strategic Consulting LLC
- P&N (Postlewaite & Netterville)
- Public Management
- True North Emergency Management

A Selection/Evaluation Committee consisting of the City Manager, Assistant City Manager, Police Chief, Police Captain, Director of Public Works and City Engineer evaluated and ranked the proposals on the 100-point scale below:

Criteria	Maximum Points
Experience	40
Work Performance	30
Capacity to Perform	20
Proposed Cost	20
Total	100

The top ranked company is True North Emergency Management with an average score from the committee of 97.50 out of a possible 100 points.

It is proposed that the City Council Resolution authorizing the award of a professional service provider contract for Hurricane Harvey DR #4332 for FEMA Public Assistance Grant Management Services to True North Emergency Management as the top ranked proposer.

A copy of the Resolution, RFP, proposal from True North Emergency Management, and the committee's scores are attached.

Fiscal/Budgetary Impact:

The company's proposed cost is \$27,992 plus travel expenses at the request of the City. The proposed cost is based on the hourly rates and hours estimated by the company to complete the tasks. This cost is an eligible expense as a Standard Directive Administrative Cost (DAC) under the FEMA Public Assistance Grant.

Approve a resolution authorizing the award of a professional service provider contract for Hurricane Harvey DR #4332 for FEMA Public Assistance Grant Management Services to True North Emergency Management.