



## Legislation Text

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**File #:** AUT 19-017, **Version:** 1

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Authorization to seek bids for the printing of the City of Deer Park Quarterly Messenger for a one-year term with the option to renew for an additional year in each of the successive two years.

### Summary:

The City is requesting authorization to seek bids for preparation and printing services for the four (4) quarterly issues of the City's newsletter, the City of Deer Park Messenger. All bids must include printing costs, office supplies, delivery fees, and any other related fees that would be incurred with the production and preparation of the printed newsletter. The City recommends the bid specs include the option to renew for an additional year in each of the successive two years for a total of three years.

Current Vendor: Richmond Printing

Current Price: 12,500 newsletters each quarter for four quarters

\$4,983 per quarter for 20 pages

\$5,489 per quarter for 24 pages

\$6,683 per quarter for 28 pages

\*Cost for Revisions = \$15.00 per page after 1<sup>st</sup> Round of Proofs

### Fiscal/Budgetary Impact:

These services are budgeted in the General Fund under General Government, Account #010-105-4305, Printing.

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