



Legislation Text

File #: DIS 20-002, **Version:** 1

Discussion of potential professional services for programming and master planning for the Jimmy Burke Activity Center and surrounding property.

On May 29, 2019, the City received Statements of Qualifications (SOQs) from architectural firms pursuant to a Request for Qualifications (RFQ) for Architectural Services for programming and master planning of the Jimmy Burke Activity Center. A discussion item on the August 20th, 2019 City Council Workshop agenda discussed the selection process and what the potential professional services could entail. BRW was selected as the most qualified architecture firm. Staff proposed that the City proceed to the next step of the selection process by attempting to negotiate a contract at a fair and reasonable price with the No. 1 ranked firm, Brown Reynolds Watford, Inc. (BRW). Once negotiated, a proposal would be will be brought back to Council for consideration/approval.

Staff has negotiated a proposed agreement with BRW and will be providing an update on the process during this January 7, 2020 City Council Workshop item. The proposed project consists of providing a Feasibility Study and Building Assessment - Jimmy Burke Activity Center and Surrounding Area to determine the appropriate building and facility improvements, and budgets to develop a new activity center as well as a master plan for continued development of the 45-acre Minchen Athletic Complex and surrounding Area. The study will provide several options of how the new Activity Center could be used throughout the year as well as possible phasing options for further development of the Athletic Complex. The athletic park assessment will analyze the existing athletic complex and determine several possible locations for the new Activity Center. BRW Architects will analyze the existing athletic complex to studying vehicle traffic and parking, pedestrian circulation, way finding, restroom facilities, hardscape deficiencies, landscape deficiencies, building and fire code deficiencies, as well as ADA deficiencies.

The proposed agreement does not include any construction design or construction administration services as no funding is allocated for these services or for construction.

The RFQ, RFQ scoring sheet, Statement of Qualifications (SOQ) submitted by BRW, and Architectural Services Contract are attached.

\$ 50,000 Funds allocated in Capital Improvements Fund in FY19-20 budget

\$ 26,400 Professional Services Expenses: BRW

\$ 23,600 Remaining funds for professional service for the Jimmy Burke Activity Center.

Discussion only during Workshop.