

May 22, 2026

Mr. David Van Riper
Public Works Director
City of Deer Park
710 E San Augustine
Deer Park, Texas 77536

Re: Amendment No. 1 to Professional Engineering Services for
G105-04-01 Channel Rehabilitation
Construction Administration Services

Dear Mr. Van Riper,

Cobb, Fendley & Associates, Inc. (CobbFendley) is pleased to submit this proposal for an amendment to the agreement dated 06/17/2025 that will provide Construction Phase Services for the above-mentioned channel rehabilitation project. CobbFendley proposes to provide the Scope of Services and Compensation as outlined in the attached Exhibit A through B.

If this proposal is agreeable to you, please indicate your acceptance by signing in the space provided below and return one copy to us for our file. The opportunity to propose professional engineering services to the City of Deer Park is appreciated and we look forward to serving you on this project. Please advise if you have any questions or require additional information.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Amber Hurd, P.E.
Vice President,
Department Manager

Attachments
Exhibit A Scope of Services
Exhibit B Level of Effort

This proposal accepted by:

City of Deer Park

Signature

Print Name

Title

Date of Authorization

SCHEDULE A AMENDED SCOPE OF WORK

Reference the Schedule A from the contract signed on 6/17/25 for original scope of services for the G105-04-01 Channel Rehabilitation Project.

The amended scope of services involves providing Construction Administration Services for the G105-04-01 Channel Rehabilitation Project. CobbFendley will provide the following engineering services as part of its basic service. The specific items of service include:

Construction Administration Services:

1. Attend and conduct preconstruction conference in person at or near the job site.
2. Calculate quantities and assist in preparing change orders as necessary.
3. Review and approval of submittals and shop drawings.
4. Respond to request for information (RFI's) regarding the project improvements.
5. Attend biweekly field meetings (8 total biweekly meetings + 2 additional meetings as needed) and make visits to the site. CobbFendley will prepare progress meeting agendas and progress meeting minutes. Site visits will be various stages of construction to observe the progress and quality of executed work and to determine in general if such work is proceeding in accordance with the contract documents.
6. Prepare Pay Applications for approval
7. Attend a Substantial Completion Inspection and prepare punch list.
8. Attend and conduct Final Acceptance Inspection of the project and prepare punch list as necessary.
9. Prepare Record Drawings based on Contractor Mark-up.
10. Provide City with necessary close out documents, including certificate of completion, record drawings, and contractor warranty documents on the project.

Exclusions for the Scope of Services:

The services described above are the identified **BASIC AND ADDITIONAL SERVICES** for this assignment. Other items that may arise during the course of the project that the City may wish to add to the scope of services shall be deemed as **SUPPLEMENTAL ADDITIONAL SERVICES**. CobbFendley shall undertake such supplemental additional services as assigned by the City upon written direction from the City. Examples of such items are as follows:

1. Quality Control (QC) site inspections, full or part time, during the construction phase of the project.
2. On-Site Resident Project Representative
3. Materials Testing Services
4. Public Meetings
5. Obtaining Construction Permits
6. Platting
7. Preparation of Easements
8. Right-of-way Acquisition
9. TDLR Accessibility Review and Inspection
10. Urban Forestry Services – Tree Preservation Plan
11. Any other services not specifically included within the description of the Basic Services and Additional Services as described above.

If supplemental services are requested by the City, CobbFendley will provide the City with a separate proposal for the supplemental work.

**SCHEDULE B
COMPENSATION AND RATES**

BASIC SERVICES

The Compensation to be paid to CobbFendley for providing the BASIC SERVICES rendered under this agreement shall be based on Lump sum fees for overall phases of the work as shown below. Reimbursable items and subconsultant invoices will be subject to a 10% administration charge.

1. Construction Administration Services (Lump Sum) \$59,590

Reimbursable Expenses

2. Reproduction, mileage, delivery charges, etc \$2,000

TOTAL Basic Services and Reimbursables \$61,590

EXHIBIT B

**PROFESSIONAL SERVICES LEVEL OF EFFORT
City of Deer Park
G105-04-01 Channel Rehabilitation**

Employee Classification		Senior Project Manager	Project Manager	Project Engineer II	Senior Designer	Project Engineer I	CAD Technician	Admin. Clerical	TOTAL MANHOURS PER TASK	EST. PLAN SHEET REQUIREMENTS		MANHOUR/SHEET	Total
Labor Hourly Rates		\$350.00	\$270.00	\$200.00	\$165.00	\$175.00	\$130.00	\$130.00		QNTY	SCALE	HR/UNIT	
LEVEL OF EFFORT (DESIGN PHASE)													
TASK		ESTIMATED HOURS											
CONSTRUCTION ADMINISTRATION PHASE													
1	Attend Preconstruction Meeting and Prepare Agenda/Meeting Minutes (1 Meeting In Person)		4	4		6			14	N/A	N/A	N/A	\$ 2,930.00
2	Attend Bi-Weekly Field Meetings and Site Visits (8 Meetings + 2 Additional)		32	32		32			96	N/A	N/A	N/A	\$ 20,640.00
3	Calculate Quantities and Assist in Preparing Change Orders		4	8		16			28	N/A	N/A	N/A	\$ 5,480.00
4	Review and Approve Submittals and Shop Drawings		2	8		20			30	N/A	N/A	N/A	\$ 5,640.00
5	Respond to Request for Information (RFI's)		16	8		8			32	N/A	N/A	N/A	\$ 7,320.00
6	Attend Substantial Completion Inspection and prepare Punchlist		4	8		4			16	N/A	N/A	N/A	\$ 3,380.00
7	Attend Final Completion Inspection		4			4			8	N/A	N/A	N/A	\$ 1,780.00
8	Coordinate with Construction Inspector regarding Pay Estimates			0					0	N/A	N/A	N/A	\$ -
9	Prepare Pay Applications for Approval		2	4		16			22	N/A	N/A	N/A	\$ 4,140.00
10	Prepare Record Drawings		4	8		32			44	N/A	N/A	N/A	\$ 8,280.00
SUBTOTAL CONSTRUCTION ADMINISTRATION PHASE MANHOURS		0	72	80	0	138	0	0	290	N/A	N/A	N/A	\$ 59,590.00
SUBTOTAL CONSTRUCTION ADMINISTRATION PHASE		\$0.00	\$19,440.00	\$16,000.00	\$0.00	\$24,150.00	\$0.00	\$0.00					\$ 59,590.00

Summary of Costs	
Construction Administration	\$59,590.00
Reimbursables including reproduction, mileage, delivery fees, etc.	\$2,000.00
Total	\$61,590.00