



**MINUTES OF THE DEER PARK FIRE CONTROL, PREVENTION AND
EMERGENCY MEDICAL SERVICES DISTRICT REGULAR MEETING**

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON APRIL 20, 2026, BEGINNING AT 5:45 P.M.

MEMBERS PRESENT:

TOMMY ARCHER
JOE REYNOLDS
ALLEN WESTMORELAND
MIKE MITCHUM

VICE PRESIDENT
MEMBER
MEMBER
MEMBER

MEMBERS ABSENT:

CHARLIE JOHNSON
KEVIN MACHEMEHL
WAYLON GOSSETT

PRESIDENT
MEMBER
MEMBER

OTHER OFFICIALS PRESENT:

SARA COSTLOW
ANGELA SMITH

ASSISTANT CITY MANAGER
BOARD SECRETARY

CALL TO ORDER - Vice President Archer called the meeting to order at 5:45 p.m.

COMMENTS FROM AUDIENCE - No comments were received from the public.

NEW BUSINESS

1. APPROVAL OF MINUTES OF REGULAR MEETING HELD ON JANUARY 28, 2026, AND THE SPECIAL MEETING HELD ON MARCH 9, 2026. - Motion was made by Joe Reynolds and seconded by Mike Mitchum to approve the minutes of regular meeting held on January 28, 2026, and the special meeting held on March 9, 2026.

Motion carried 4 to 0.

2. CONSIDERATION OF AND ACTION ON ACCEPTANCE OF THE QUARTERLY REPORT REGARDING BUDGETED EXPENDITURES AND PROJECTS FOR THE DEER PARK FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD) FOR THE PERIOD ENDING MARCH 2026. -

Assistant Fire Chief Patrick Morris provided updates regarding Fire Department operations, equipment, and maintenance activities. Assistant Fire Chief Morris reported that preventative maintenance for Engine 21 has been completed and the unit has been returned to service at its station. Engine 31 is currently at Siddons undergoing its annual preventative maintenance. A quote has been received for the annual preventative maintenance of the Holmatro rescue equipment (“Jaws” equipment), with work anticipated to move forward within the next month. In January, full-service maintenance and load testing were completed on generators at the Luella Complex. Assistant Chief Morris also reported that fifteen (15) pairs of firefighting rubber boots were purchased and delivered, and the firefighting gear sets referenced in the previous quarterly report have been received and distributed to personnel.

Assistant Fire Chief Morris stated that no interest is accruing on E-12 while payment is being processed due to repairs needed on the unit. E-12 is currently located at Station 1 awaiting equipment installation prior to being placed into service.

Emergency Medical Services (EMS) Chief Andrew Smith mentioned, Medic 2 unit, funded through the City’s budget, is currently at the shop awaiting installation of the radio system, camera equipment, and Stryker equipment funded through Fire Control District. Staff anticipates a refresh of the Stryker equipment will be available this summer.

Motion was made by Joe Reynolds and seconded by Mike Mitchum to accept the quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services District (FCPEMSD) for the period ending March 2026.

Motion carried 4 to 0.

3. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2025-2026 SECOND QUARTER ENDED MARCH 31, 2026. - Assistant City Manager Sara Costlow presented and highlighted the Fire Control District financial report for the second quarter ending March 31, 2026. Ms. Costlow report that Fire Control District had a total cash and investments of \$1,773,238.61. The Fire Control District’s balance sheet reflected \$3,305,535.53 in assets. This is a combination of cash, capital assets, and deferred outflows. She mentioned that \$1,115,799.38 in liabilities were recorded, which includes payable and pensions obligations with the ending fund balance was \$1,797,824.33, a very strong fund balance for the Fire Control District.

Ms. Costlow reported the Fire Control District received \$598,500.86 in sales tax revenue. This amount represents a 3.49% decrease in collections compared to second quarter 2025. Due to receiving funds from the State two months in arrears, these collections are for November, December, and January. The total sales collections for the fiscal year is \$823,738.11, which equates to 41.19% of the budgeted revenue a very strong position to be in as stated by Ms. Costlow.

Ms. Costlow further reported, the expenditures for the quarter totaled \$356,686.05. This amount represents salaries and benefits in the amount of \$302,442.75, services in the amount of 35,584.10, supplies in the amount of \$14,424.07, and repairs and maintenance in the amount of \$4,235.13. The Fire Control District ended the quarter with 67.45% of its budgeted

expenditures still available. This percentage reflects the Fire Control District is on currently on target to stay within budget and potentially finish the year slightly under.

Motion was made by Joe Reynolds and second was made by Mike Mitchum to approve the quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services (FCPEMSD) for the period ending March 2026.

Motion carried 4 to 0.

4. ANNOUNCEMENT OF THE UPCOMING FCPEMSD BOARD MEETINGS FOR 2026. - Board Secretary Angela Smith announced the upcoming Fire Control District Board meetings for 2026. The dates include budget meetings and hearings along with regular quarterly meetings.

The 2026-2027 Budget calendar lists following meetings for FCPEMSD:

- May 18, 2026 at 5:45 p.m. - Fire presents proposed FCPEMSD budget to board and schedules public hearing on proposed budget.
- June 15, 2026 at 5:45 p.m. - FCPEMSD public hearing on FCPEMSD budget.
- July 6, 2026 at 5:45 p.m. - FCPEMSD meeting adopt FCPEMSD budget and Regular Quarterly Meeting.

Non-budget meetings for 2026:

- October 19, 2026 at 5:45 p.m. - Regular quarterly meeting includes election of officers.

ADJOURN - Vice President Archer adjourned the meeting at 5:56 p.m.

ATTEST:

APPROVED:

Angela Smith
Board Secretary

Fire Control District